



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2023 To 31st August 2024

Charity name: The PTA of Parish C of E Primary School

Charity registration number: 1115516

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none">• Raise funds to support Parish C of E Primary School.• Bring the school community together by putting on fun events for the children and their families.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising events held at the school such as a Christmas fair, fireworks night and circus. Resale of pantomime tickets and a school disco.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	A committee is elected comprising a diverse range of parents with children at the school. The committee members contribute their time in organising fundraising activities.
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Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Events are organised to bring the school community and interested parties together which bring benefits to the school in terms of fundraising and social connection.</p> <p>Events held this year include:</p> <ul style="list-style-type: none"> - Christmas Fair - Circus - Fireworks Night - Pantomime - Summer Fair - Boot fair

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash held at end of year was £40,637 which increased by £19,301 during the course of the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover deposits for future events. They are also need to cover purchases of resources in the run up to events.
Amount of reserves held	Para 1.22	Cash held at end of year was £43,520.60.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Events as previously listed.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investments.
A description of the principal risks facing the charity	Para 1.46	Finding sufficient volunteers.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nomination can be made by one Committee member. Selection is via election at Committee Meeting. Committee comprises Trustees and other elected members. Every member has one vote except the Chair who has a second, or casting vote.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The PTA of Parish C of E Primary School
Other name the charity uses	Friends of Parish School (FOPS)
Registered charity number	1115516

Charity's principal address	Parish C of E Primary School London Lane Bromley BR1 4HF
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Parish C of E Primary School
London Lane
Bromley
BR1 4HF

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Office (if any)

Dates acted if not for whole year

**Name of person (or body)
entitled to appoint trustee (if
any)**

Rachel Coleman

President

Chair

Esther Smith

Vice-Chair

Tracy O'Hanlon

Treasurer James

James Lagden

Secretary

Antoinette
Candasamy

[illegible]

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

James Lagden
Treasurer

Date 19/02/2025

FRIENDS OF PARISH (CHURCH OF ENGLAND)
PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION

REGISTERED CHARITY NUMBER 1115516



ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

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COMMITTEE AND TRUSTEES OF THE ASSOCIATION

Ex-Officio

The following Trustees held their roles from 1st September 2023 until 31st March 2024 when they stood down from their roles.

Chair	Anjula Pindard
Vice-Chair	Claire Bird
Treasurer	Andrew McCleery
Secretary	Lucy Jinete

The following Trustees were appointed at an extraordinary AGM meeting on 14th June 2024

Chair	Esther Smith
Vice-Chair	Tracy O'Hanlon
Treasurer	James Lagden
Secretary	Antoinette Candasamy

Trustees (Nominated)

Mrs Rachel Coleman

SCRUTINEER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

I report on the accounts of the Association for the year ended 31 August 2024 which are set out on the following pages.

Respective responsibilities of trustees and scrutineer

As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

Basis of scrutineer's report

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

Scrutineer's statement

In my opinion the accounts are in accordance with the records produced to me.

Name: Richard Trantom

Date: 18-02-2026

Signed:



FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

SUMMARY RECEIPTS AND PAYMENTS ACCOUNT

	Year to 31 August 2024 £	Year to 31 August 2023 £	Notes
Total receipts in the year	34,339.95	29,290.94	A
Total payments in the year	(13,517.66)	(41,763.59)	B
<i>Net receipts/(payments) in the year</i>	<i>20,822.29</i>	<i>(12,472.65)</i>	
Cash, bank and similar funds brought forward	21,336.25	33,808.90	
Cash, bank and similar funds carried forward	40,637.19	21,336.25	

STATEMENT OF ASSETS AND LIABILITIES

	31 August 2024 £	31 August 2023 £	Notes
Monetary assets			
HSBC Current account	40,637.19	21,336.25	
Float Cash	2,883.41	-	
Total monetary assets	43,520.60	21,336.25	
Non-monetary assets			
FOPS equipment	1300.54	1625.67	D
Stock	500	1688.81	E
Debtors	-	-	F
Total non-monetary assets	1800.54	3314.48	

<i>Total net assets/(liabilities)</i>	<i>45,321.24</i>	<i>24,650.70</i>	

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

NOTES TO THE ACCOUNTS

Note A: Detailed receipts and payments account

	Year to 31 August 2024 £	Year to 31 August 2023 £	Notes
General receipts			
Uniform (including M&S commission)	583.00	1,574.90	
School Lottery	1147.88	980.80	
Easy Fundraising	54.72	108.67	
Amazon Smile	-	345.21	
Christmas Cards	739.21	686.70	
Voluntary Donations		312.36	
Events (Note B)			
Christmas Fair	3,316.25	4,461.21	
Christmas Trees	1,498.35		
Circus	9,861.23		
Fireworks night	8,361.77	9,023.81	
Pantomime	6,417.80	5,470.22	
Break The Rules Day		1,007.96	
Summer Fair	4,779.14	4,872.05	
Boot Fair	532.52		
Year 6 leavers hoodies	138.52	-	
Other		447.05	

	Year to 31 August 2024 £	Year to 31 August 2023 £	Notes
Total receipts	37,430.39	29,290.94	
General payments			
FOPS equipment	-	(771.98)	
General PTA expenses	(226.08)	(238.33)	
Uniforms for resale	-	(672.50)	
Events			
Christmas Fair	(364.24)	(2,212.78)	
Christmas Trees	(1,402.00)		
Circus 2024	(648.57)	-	
Disco		(555.74)	
Fireworks Night	(2,610.94)	(3740.00)	
Pantomime	(6,150.00)	(5066.00)	
Summer Fair	(4,235.91)	(2,892.12)	
Year 6 Barbecue/Ice Creams		(202.79)	
Year 6 Leavers Hoodies	(207.80)	(237.82)	
Other		(77.92)	
Items for school (Note C)			
Total payments made for items to school	-	(22,685.87)	
Total payments	(15,619.46)	(41,763.59)	
Net receipts/(payments)	21,810.93	(12,472.65)	

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024**

	Year to 31 August 2024 £	Year to 31 August 2023 £	<i>Notes</i>

Note B: Fundraising Events

Events run by Friends of Parish School in the year to 31 August 2024 made the following profits:

	Year to August 2024 £	Year to 31 August 2023 £
Fireworks Night	5,750.83	3,638.78
Panto	267.80	404.22
Christmas Fair	2,952.01	2,248.43
Christmas Cards	739.21	686.70
Christmas Trees	96.35	
Circus	9,212.66	-
Break the Rules Day	-	1007.96
Summer fair	543.23	1,979.93
Boot Fair	532.52	
Total	20,094.61	9,966.02

Note that the profits stated above reflect the receipts and payments in the year to 31 August 2024 (see Note A) as well as receipts and payments made in respect of these events during the prior period.

Note C: Items for school

The items purchased for the school become their property and are not included as assets held by the Association.

No items were purchased for the school in the year. Some items were agreed and purchased, but paid within the next accounting year.

Note D: FOPS equipment

The equipment held by the Association was valued at £1,300.54, based on the cost of replacement, as at 31 August 2024. 20% depreciation has been recognised on existing equipment. The equipment held by FOPS include a laminator, barbeque, urns, Christmas Tree baler and gazebos.

No new major purchases were made in the period from 1st September 2022 to 31st August 2023.

	Year to 31 August 2024 £	Year to 31 August 2023 £
Christmas Tree baler	209.58	261.98
Gazebos	408.00	510.00
General Equipment inc Urns, BBQ etc	682.95	853.69
	1300.54	1625.67

Note E: Stock

At 31 August 2024, the Association held the following items as stock. These amounts are included within the Receipts and Payments account at Note A as being amounts paid in the year, and are also shown on the face of the Statement of Assets and Liabilities as being held by the Association at the year end.

	31 August 2024	31 August 2023
Refreshments	500	419.23
Uniform for resale		1221.43
Christmas products		48.15
Total	500.00	1688.81

Note F: Debtors

As of year end 31 August 2024, there were no outstanding debts owed to FOPS.

SCRUTINEER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

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Name: Richard Trantom

Date: 18-02-2026

Signed:

A handwritten signature in black ink, appearing to read 'Richard Trantom', written over a horizontal line.