

FRIENDS OF PARISH (CHURCH OF ENGLAND)
PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION

REGISTERED CHARITY NUMBER 1115516



ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

CONTENTS

Page 3	Committee and Trustees of the Association
Page 4	Examiner's Report
Page 5	Summary Receipts and Payments Account
Page 5	Statement of Assets and Liabilities
Pages 6-10	Notes to the Accounts
Pages 11-20	Trustees Annual Report

COMMITTEE AND TRUSTEES OF THE ASSOCIATION

Ex-Officio

Chair	Anjula Pindard
Vice-Chair	Claire Bird
Treasurer	Andrew McCleery
Secretary	Lucy Jinete

Trustees (Nominated)

Mrs Rachel Coleman

EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

I report on the accounts of the Association for the year ended 31 August 2022 which are set out on the following pages.

Respective responsibilities of trustees and scrutineer

As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

Basis of scrutineer's report

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

Scrutineer's statement

In my opinion the accounts are in accordance with the records produced to me.

Name: Charlotte Martenstyn
Address:
Date: 24th November 2022

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

SUMMARY RECEIPTS AND PAYMENTS ACCOUNT

	Year to 31 August 2022 £	Year to 31 August 2021 £	Notes
Total receipts in the year	50,610.02	14,577.86	A
Total payments in the year	(37,445.58)	(15,181.62)	A
Net receipts/(payments) in the year	13,164.44	(603.76)	
Cash, bank and similar funds brought forward	20,644.46	21,248.22	
Cash, bank and similar funds carried forward	33,808.90	20,644.46	

STATEMENT OF ASSETS AND LIABILITIES

	31 August 2022 £	31 August 2021 £	Notes
Monetary assets			
HSBC Current account	32,758.90	20,644.46	
Paypal	-	-	
Float Cash	1,050	-	
Total monetary assets	33,808.90	20,644.46	
Non-monetary assets			
FOPS equipment	853.69	853.69	D
Stock	1,688.81	1,161.22	E
Debtors	372.05	-	F
Total non-monetary assets	2,914.55	2,014.91	
Total net assets/(liabilities)	36,723.45	22,659.37	

NOTES TO THE ACCOUNTS

Note A: Detailed receipts and payments account

	Year to 31 August 2022 £	Year to 31 August 2021 £	Notes
General receipts			
Uniform (including M&S commission)	1,844.28	982.32	
School Lottery	1,312.50	1,369.40	
Matched Funding	1,000.00	-	
Easy Fundraising	72.26	57.80	
Amazon Smile	283.90	297.65	
Christmas Cards	481.00	1,027.81	
Voluntary Donations	130.73	244.65	
Events (Note B)			
Reception BBQ	-	240.35	
Spring Fair	5,979.33	-	
Christmas Fair	2,421.69	2,718.60	
Circus	7,485.99	-	
Disco	-	-	
Fireworks night	9,481.55	-	
Pantomime	5,549.11	-	
Quiz nights	-	-	
Bingo night	-	-	
Summer Fair	9,058.63	767.06	
Year 6 leavers hoodies	-	29.23	
Other	5,509.05	6,842.99	
Total receipts	50,610.02	14,577.86	

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

	Year to 31 August 2022 £	Year to 31 August 2021 £	<i>Notes</i>
General payments			
FOPS equipment	-	-	
General PTA expenses	(563.52)	(539.80)	
School non-item costs	-	-	
Uniforms for resale	(672.50)	(140.00)	
Events			
Reception BBQ	(69.90)	-	
Christmas Cards	-	-	
Christmas Fair	(2,048.61)	(1,032.45)	
Circus 2021	(3,747.02)	-	
Circus 2024	(264)	-	
Disco	(126.27)	-	
Fireworks Night 2021	(1,873.76)	(1,834.00)	
Fireworks Night 2022	(2,302.79)		
Pantomime	(5,083.00)	-	
Quiz Nights	-	-	
Bingo Night	-	-	
Spring Fair	(2,959.04)		
Summer Fair	(3,791.65)	(81.00)	
Year 6 Barbecue/Ice Creams	(302.96)	(713.67)	
Year 6 Leavers Hoodies	-	-	
Other	(1,953.66)		
Items for school (Note C)			
Total payments made for items to school	(11,686.90)	(10,840.70)	

	Year to 31 August 2022 £	Year to 31 August 2021 £	Notes
Total payments	(37,445.58)	(15,181.62)	
Net receipts/(payments)	13,164.44	(603.76)	

Note B: Fundraising Events

Events run by Friends of Parish School in the year to 31 August 2022 made the following profits:

	Year to 31 August 2022 £	Year to 31 August 2021 £
Reception BBQ	(69.90)	240.35
Fireworks Night	5,773.79	-
Panto	466.11	-
Christmas Fair	373.08	1,686.15
Christmas Cards	481.00	1,027.81
Circus	3,738.97	-
Bingo Night	-	-
Quiz Nights	-	-
Cake Sale	-	-
School Picnic	-	-
Break the Rules Day	-	1,618.73

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

	Year to 31 August 2022 £	Year to 31 August 2021 £
Other (Inc Stock W/Off & Use)	(72.62)	7,143.36
Parish Fest	4,501.97	-
Spring Fair	3,020.29	-
Summer fair	5,266.98	686.06
Total	23,479.67	12,402.46

Note that the profits stated above reflect the receipts and payments in the year to 31 August 2022 (see Note A) as well as receipts and payments made in respect of these events during the prior period.

Note C: Items for school

The items purchased for the school become their property and are not included as assets held by the Association.

Items purchased for the school during the year to 31 August 2022 were as follows:

	£
Smart boards for class rooms	10,746.00
Pritt Stick	415.00
Times Table Rock Stars and Numbots subscriptions	240.90
School Christmas Tree	90.00
Jubilee Day – School Drone Photo	195.00
Total	11,686.90

Note D: FOPS equipment

The equipment held by the Association was valued at £853.69, based on the cost of replacement, as at 31 August 2022. No new equipment was purchased over the course of the year from 1st September 2021 to 31st August 2022.

The equipment held by FOPS include a laminator, barbeque and urns.

Note E: Stock

At 31 August 2022, the Association held the following items as stock. These amounts

are included within the Receipts and Payments account at Note A as being amounts paid in the year, and are also shown on the face of the Statement of Assets and Liabilities as being held by the Association at the year end.

	31 August 2022	31 August 2021 £
Refreshments	419.23	54.02
Uniform for resale	1221.43	1,059.05
Firework glow products	-	-
Christmas products	48.15	48.15
Total	1688.81	1,161.22

Note F: Debtors

As of year end 31 August 2022, an outstanding £372.05 was owed to FOPS by third parties. This was cleared in September 2022.

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st September 2021 To 31st August 2022

Charity name: The PTA of Parish C of E Primary School

Charity registration number: 1115516

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"> • Raise funds to support Parish C of E Primary School. • Bring the school community together by putting on fun events for the children and their families.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising events held at the school such as a Christmas fair, a summer fair, fire-works and a school disco.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	A committee is elected comprising a diverse range of parents with children at the school. The committee members contribute their time in organising fundraising activities.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Events are organised to bring the school community and interested parties together which bring benefits to the school in terms of fundraising and social connection. Events held this year include: <ul style="list-style-type: none"> - Spring Fair - Christmas Fair - Circus - Fireworks Night - Pantomime - Summer Fair

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
	Para 1.41	

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

Investment performance against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash held at end of year was £33,808.90 which increased by £13,164.44 during the course of the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover deposits for future events. They are also need to cover purchases of resources in the run up to events.
Amount of reserves held	Para 1.22	Cash held at end of year was £33,808.90.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Events as previously listed.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investments.
A description of the principal risks facing the charity	Para 1.46	Finding sufficient volunteers. Pandemic event cancellation risks.
Other		

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nomination can be made by one Committee member. Selection is via election at Committee Meeting. Committee comprises Trustees and other elected members. Every member has one vote except the Chair who has a second, or casting vote.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The PTA of Parish C of E Primary School
--------------	---

Other name the charity uses	Friends of Parish School (FOPS)
Registered charity number	1115516
Charity's principal address	Parish C of E Primary School London Lane Bromley BR1 4HF

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Coleman	President		
2	Anjula Pindard	Chair		
3	Andrew McCleery	Treasurer		
4	Lucy Jinete	Secretary		
5	Claire Bird	Vice Chair		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

--	--	--

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

--

Declarations

The trustees declare that they have approved the trustees' annual report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew McCleery	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	30/6/23	