

FRIENDS OF PARISH (CHURCH OF ENGLAND)
PRIMARY SCHOOL
PARENT TEACHER ASSOCIATION

REGISTERED CHARITY NUMBER 1115516



ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

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COMMITTEE AND TRUSTEES OF THE ASSOCIATION

Ex-Officio

Chair	Anne-Marie McGillivray
Vice-Chair	Stephen McGowan
Treasurer	Charlotte Martenstyn
Secretary	Kate Carr

Trustees (Nominated)

Mrs Rachel Coleman

SCRUTINEER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

I report on the accounts of the Association for the year ended 31 August 2020 which are set out on the following pages.

Respective responsibilities of trustees and scrutineer

As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

Basis of scrutineer's report

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

Scrutineer's statement

In my opinion the accounts are in accordance with the records produced to me.

Signed:

Name: Helen Gardner
Address: Linkswood, 46 Garden Road, Bromley, BR1 3LX
Date: 8th Oct 2020

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SUMMARY RECEIPTS AND PAYMENTS ACCOUNT

	Year to 31 August 2020 £	Year to 31 August 2019 £	Notes
Total receipts in the year	27,793.38	42,894.95	A
Total payments in the year	(20,753.05)	(50,523.05)	A
Net receipts/(payments) in the year	7,040.33	(7,628.10)	
Cash, bank and similar funds brought forward	14,207.90	21,836	
Cash, bank and similar funds carried forward	21,248.22	14,207.90	

STATEMENT OF ASSETS AND LIABILITIES

	31 August 2020 £	31 August 2019 £	Notes
Monetary assets			
HSBC Current account	21,248.22	14,166.83	
Paypal	-	41.07*	
Total monetary assets	21,248.22	14,207.90	
Non-monetary assets			
FOPS equipment	853.69	853.69	D
Stock	1,540.87	2,433.77	E
Total non-monetary assets	2,394.56	3,287.46	
Total net assets/(liabilities)	23,642.78	17,495.36	

NOTES TO THE ACCOUNTS

Note A: Detailed receipts and payments account

	Year to 31 August 2020 £	Year to 31 August 2019 £	Notes
General receipts			
Fundraising (Match funding, easy fundraising etc)		761.54	
Uniform (including M&S commission)	918.36	1,163.69	
Events (Note B)			
Reception BBQ	479.34	489.62	
Christmas cards	758.44	503.00	
Christmas fair	7,634.23	7,436.31	
Circus	-	-	
Disco	-	-	
Fireworks night	8,809.85	8,518.31	
Pantomime	5,470.95	5,458.27	
Quiz nights	-	-	
Bingo night	1,633.88	1,435.78	
Summer fair 2017	-	-	
Summer fair 2018	-	400	
Summer fair 2019	-	12,071.95	
Year 6 leavers hoodies	-	1,387.49	
Other	2,088.33	3,268.99	
Total receipts	27,793.38	42,894.95	

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	Year to 31 August 2020 £	Year to 31 August 2019 £	<i>Notes</i>
General payments			
FOPS equipment		(853.69)	
General PTA expenses	(544.66)	(487.70)	
Refreshments	-	-	
School non-item costs	-	-	
Uniforms for resale	-	(934.75)	
Events			
Reception BBQ	(120.75)	(131.35)	
Christmas cards	-	-	
Christmas fair	(2,280.81)	(3,216.21)	
Circus 2018		-	
Circus 2020	-	-	
Disco	-	(637.75)	
Fireworks night 2019	(3,950.46)	(1,375)	
Fireworks night 2018	-	(4,671.13)	
Fireworks night 2017		-	
Pantomime	(4,950)	(4,950)	
Quiz nights	-	-	
Bingo night	(648.17)	(644.96)	
Summer fair 2018		-	
Summer fair 2019	(398)	(4,314.20)	
Year 6 barbecue/ice creams		(367.43)	
Year 6 leavers hoodies	-	(1,371.65)	
Other		(145.02))	
Items for school (Note C)			

	Year to 31 August 2020 £	Year to 31 August 2019 £	<i>Notes</i>
Total payments made for items to school	(7,860.20)	(26,422.21)	
Total payments	(20,753.05)	(50,523.05)	
Net receipts/(payments)	7,040.33	(7,628.10)	

Note B: Fundraising events

Events run by Friends of Parish School in the year to 31 August 2020 made the following profits:

	Year to 31 August 2020 £	Year to 31 August 2019 £
Reception BBQ	358.59	358.27
Fireworks night	4,834.53	3,847.18
Panto	520.95	508.27
Christmas fair	5,086.45	4,220.10
Christmas cards	758.44	503.00
Circus	-	0
Nutcracker film	-	296.30
Bingo night	1,071.00	790.82
Quiz nights	-	-
Cake sale	395.10	555.00
School picnic		80.00
Break the rules day	1,481.58	1,734.75
Other (Inc Stock W/Off & Use)	393.89	642.37
Summer fair		8,104.65
Total	14,900.53	21,640.71

Note that the profits stated above reflect the receipts and payments in the year to 31 August 2020 (see Note A) as well as receipts and payments made in respect of these events during the prior period.

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Note C: Items for school

The items purchased for the school become their property and are not included as assets held by the Association.

Items purchased for the school during the year to 31 August 2020 were as follows:

	£
YR & Y6 School Photos	1,605.00
Lighting for Gym contribution	3,025.00
Mathletics	3175.20
School Christmas Tree	55.00
Total	7,860.20

Note D: FOPS equipment

The equipment held by the Association was valued at £853.69, based on the cost of replacement, as at 31 August 2020. No new equipment was purchased over the course of the year from 1st September 2019 to 31st August 2020.

The equipment held by FOPS include a laminator, barbeque, and urns.

Note E: Stock

At 31 August 2020, the Association held the following items as stock. These amounts are included within the Receipts and Payments account at Note A as being amounts paid in the year, and are also shown on the face of the Statement of Assets and Liabilities as being held by the Association at the year end.

	31 August 2020 £	31 August 2019 £
Refreshments	104.42	634.55
Uniform for resale	1,388.30	1,648.05
Firework glow products	-	94.64
Christmas products	48.15	56.53
Total	1,540.87	2,433.77

FOPS AGM 2020

Chair's Report

Welcome everyone to the FOPS AGM. If it's your first time joining us, I sincerely hope that it's the first of many. And speaking of firsts, this is the first time that we've held the AGM virtually – so please bear with us through any potential technical issues. It's usual practice at the AGM to start with a summary of FOPS' achievements over the past year, but starting with anything other than a reference to Covid-19 doesn't seem quite right. So I'd like to begin by saying that the second half of the school year was clearly a very strange one, with most (although not all!) of FOPS' work inevitably put on hold. And although our wonderful school is again open to all of our children – and hopefully will remain so hereafter – clearly FOPS can't operate in the same way it has done in the past.

But our work is probably more important than ever – many families have been hit financially by the crisis and may need our help sourcing good quality, pre-loved school uniform and coats, teachers may find themselves in need of different resources to help them deliver the curriculum in a Covid-secure way, and last, but by no means least, the children deserve to have some fun. So while we will need to adapt the way that we work, the one thing that is certain is that there is still work to be done!

Summary of FOPS's achievements

As a PTA, our objectives have always been to:

- Raise funds to support the school
- Bring the school community together by putting on fun events for the children and their families

Fundraising

I'll leave it to Charlotte, our Treasurer, to talk through the numbers in detail, but will just note here that despite the cancellation of many events last term including our biannual circus and our biggest profit maker, the Summer Fair, we still managed to raise over £15,000 in 2019/20, allowing us to pay for a new computer in every classroom, the school's annual Athletics subscription, and many other small sundries. The majority of our funds came from events, including:

- Fireworks – this was held on a Saturday for the first time so we were unsure how it would go. Thankfully the torrential rain stopped for the display which was as fantastic as ever, and the fairground rides that we hired for the first time proved a huge hit
- The Christmas Fair – the Polar Express was extremely popular with the little ones, helping us to make a record-breaking profit
- Break the Rules Day – a firm favourite with the children, and a great money maker for the school
- Family Bingo – hosted by the hilarious Silly Billy, it was a great night of pizza, prizes and laughs just before lockdown

Communication

Our class-based WhatsApp groups continued to work well during 2019/20, so will remain the primary way that we communicate with parents and carers across the school going forward. We also manage closed Facebook groups for each year, which are a good way of exchanging information between different classes, and circulate a termly newsletter via email so you can always keep up with developments.

Going green

Last year we made it a priority to try to reduce our environmental footprint as a PTA and more generally as a school community. We introduced the role of Environmental Reps to FOPS for the first time.

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We continued to take part in the Terracycle scheme, collecting crisp packets, dental waste and pens for recycling, and moved away from the usual plastic-based prizes at our Christmas Fair. Over the summer, we encouraged the Green Ideas Exchange Facebook group to be used as a place to sell or donate pre-loved school uniform, and we'll continue to push this.

Thank You!

All of the above was the result of the hard work and commitment of a number of people, each of whom I'd like to thank here.

Firstly, I'd like to thank the FOPS Committee, a small group of parents, grandparents and carers who volunteer hours of their time to support the whole Parish community, whether through events, communications or one of the other small initiatives that go on behind the scenes. Thank you in particular to Katie Rowe, Sinead Rook, Victoria Virtue-Boussie and Shonagh D'Sylva who are stepping down from the Committee this year after several years of dedicated service.

Thank you too to Mrs Coleman, Miss Ward (our teacher representative on the FOPS Committee) and all of the teaching and support staff who have supported us this year. And of course, thank you to all parents and carers across the school who have helped us by volunteering at events, baking cakes, designing posters and all the other ways that you get stuck in – we couldn't achieve anything without your support.

The coming year

The next 12 months are full of uncertainty, but what we can be sure of is that our work will go on. Though many of our usual events have been cancelled, we are committed to doing as much as we can to put on fun, safe activities for the children and raise much-needed funds for the school. On fundraising, we've just signed up to Amazon Smile – if you shop on Amazon, please consider nominating FOPS as your charity of choice, as we'll receive a donation of 0.5% of everything you spend. We're also just about to launch Your School Lottery – a weekly lottery with a guaranteed cash winner for our school every week, the chance to win the £25,000 jackpot and 100% of profit ploughed straight back into Parish. Our Parish runners are also aiming to run over 500 km between them over the month of October and have so far raised over £1200 in just one week.

Roles up for election are:

Chair
Vice Chair
Treasurer
Secretary
Social Media Coordinator
PTA Events Co-Ordinator
Uniform Co-Ordinator
Committee Member(s)