

# THE PTA OF PARISH C OF E PRIMARY SCHOOL

England & Wales - Charity number 1115516

## Details

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**Other names** FRIENDS OF PARISH SCHOOL

**Status** Registered

**Legal form** Other

**Registered** 2006-07-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Parish C Of E Primary School  
London Lane  
Bromley  
BR1 4HF

**Phone** 02084607336

**Email** [friendsofparishschool@yahoo.com](mailto:friendsofparishschool@yahoo.com)

**Website** [www.parishceschool.com](http://www.parishceschool.com)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN PARTICULAR BY:1) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL.2) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** Activities for children at the school, and their parents and guardians, as well as fund-raising to benefit the children.

## Classification

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- **How:** Provides Other Finance
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE BROMLEY, KENT
- Bromley

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£34,340	£13,518	-	-
2023-08-31	£29,291	£41,764	-	-
2022-08-31	£50,610	£37,446	-	-
2021-08-31	£14,578	£15,182	-	-
2020-08-31	£27,793	£20,753	-	-

## Trustees

Name	Role	Appointed
<b>Esther Smith</b>	Chair	2024-06-14
Antoinette Candasamy		2024-06-14
JAMES LAGDEN		2024-06-14
RACHEL COLEMAN		2016-09-01
Tracy O-Hanlon		2024-06-14

**THE PTA OF PARISH C OF E PRIMARY SCHOOL**

England & Wales - Charity number 1115516

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2023 To 31<sup>st</sup> August 2024

Charity name: The PTA of Parish C of E Primary School

Charity registration number: 1115516

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"><li>• Raise funds to support Parish C of E Primary School.</li><li>• Bring the school community together by putting on fun events for the children and their families.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising events held at the school such as a Christmas fair, fireworks night and circus. Resale of pantomime tickets and a school disco.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	A committee is elected comprising a diverse range of parents with children at the school. The committee members contribute their time in organising fundraising activities.
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Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Events are organised to bring the school community and interested parties together which bring benefits to the school in terms of fundraising and social connection.</p> <p>Events held this year include:</p> <ul style="list-style-type: none"> <li>- Christmas Fair</li> <li>- Circus</li> <li>- Fireworks Night</li> <li>- Pantomime</li> <li>- Summer Fair</li> <li>- Boot fair</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash held at end of year was £40,637 which increased by £19,301 during the course of the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover deposits for future events. They are also need to cover purchases of resources in the run up to events.
Amount of reserves held	Para 1.22	Cash held at end of year was £43,520.60.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Events as previously listed.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investments.
A description of the principal risks facing the charity	Para 1.46	Finding sufficient volunteers.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nomination can be made by one Committee member. Selection is via election at Committee Meeting. Committee comprises Trustees and other elected members. Every member has one vote except the Chair who has a second, or casting vote.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

#### **Reference and Administrative details**

Charity name	The PTA of Parish C of E Primary School
Other name the charity uses	Friends of Parish School (FOPS)
Registered charity number	1115516



Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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### **Other optional information**

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### **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair, etc)**

James Lagden
Treasurer

**Date 19/02/2025**

FRIENDS OF PARISH (CHURCH OF ENGLAND)  
PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION

REGISTERED CHARITY NUMBER 1115516



ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

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Page 3	Committee and Trustees of the Association
Page 4	Scrutineer's Report
Page 5	Summary Receipts and Payments Account
Page 5	Statement of Assets and Liabilities
Page 6	Notes to the Accounts

## COMMITTEE AND TRUSTEES OF THE ASSOCIATION

### **Ex-Officio**

*The following Trustees held their roles from 1st September 2023 until 31st March 2024 when they stood down from their roles.*

Chair	Anjula Pindard
Vice-Chair	Claire Bird
Treasurer	Andrew McCleery
Secretary	Lucy Jinete

*The following Trustees were appointed at an extraordinary AGM meeting on 14th June 2024*

Chair	Esther Smith
Vice-Chair	Tracy O'Hanlon
Treasurer	James Lagden
Secretary	Antoinette Candasamy

### **Trustees (Nominated)**

Mrs Rachel Coleman

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**SCRUTINEER'S REPORT TO THE TRUSTEES OF THE FRIENDS  
OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION**

I report on the accounts of the Association for the year ended 31 August 2024 which are set out on the following pages.

**Respective responsibilities of trustees and scrutineer**

As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

**Basis of scrutineer's report**

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

**Scrutineer's statement**

In my opinion the accounts are in accordance with the records produced to me.

Name: Richard Trantom

Date: 18-02-2026

Signed:



FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

## SUMMARY RECEIPTS AND PAYMENTS ACCOUNT

	Year to 31 August 2024 £	Year to 31 August 2023 £	Notes
<b>Total receipts in the year</b>	34,339.95	29,290.94	A
<b>Total payments in the year</b>	(13,517.66)	(41,763.59)	B
<b>Net receipts/(payments) in the year</b>	20,822.29	(12,472.65)	
<b>Cash, bank and similar funds brought forward</b>	21,336.25	33,808.90	
<b>Cash, bank and similar funds carried forward</b>	40,637.19	21,336.25	

## STATEMENT OF ASSETS AND LIABILITIES

	31 August 2024 £	31 August 2023 £	Notes
<b>Monetary assets</b>			
HSBC Current account	40,637.19	21,336.25	
Float Cash	2,883.41	-	
<b>Total monetary assets</b>	<b>43,520.60</b>	<b>21,336.25</b>	
<b>Non-monetary assets</b>			
FOPS equipment	1300.54	1625.67	D
Stock	500	1688.81	E
Debtors	-	-	F
<b>Total non-monetary assets</b>	<b>1800.54</b>	<b>3314.48</b>	

<b><i>Total net assets/(liabilities)</i></b>	<b><i>45,321.24</i></b>	<b><i>24,650.70</i></b>	

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

## NOTES TO THE ACCOUNTS

### Note A: Detailed receipts and payments account

	Year to 31 August 2024 £	Year to 31 August 2023 £	<i>Notes</i>
<b>General receipts</b>			
Uniform (including M&S commission)	583.00	1,574.90	
School Lottery	1147.88	980.80	
Easy Fundraising	54.72	108.67	
Amazon Smile	-	345.21	
Christmas Cards	739.21	686.70	
Voluntary Donations		312.36	
<b>Events (Note B)</b>			
Christmas Fair	3,316.25	4,461.21	
Christmas Trees	1,498.35		
Circus	9,861.23		
Fireworks night	8,361.77	9,023.81	
Pantomime	6,417.80	5,470.22	
Break The Rules Day		1,007.96	
Summer Fair	4,779.14	4,872.05	
Boot Fair	532.52		
Year 6 leavers hoodies	138.52	-	
Other		447.05	

	Year to 31 August 2024 £	Year to 31 August 2023 £	Notes
<b>Total receipts</b>	<b>37,430.39</b>	<b>29,290.94</b>	
<b>General payments</b>			
FOPS equipment	-	(771.98)	
General PTA expenses	(226.08)	(238.33)	
Uniforms for resale	-	(672.50)	
<b>Events</b>			
Christmas Fair	(364.24)	(2,212.78)	
Christmas Trees	(1,402.00)		
Circus 2024	(648.57)	-	
Disco		(555.74)	
Fireworks Night	(2,610.94)	(3740.00)	
Pantomime	(6,150.00)	(5066.00)	
Summer Fair	(4,235.91)	(2,892.12)	
Year 6 Barbecue/Ice Creams		(202.79)	
Year 6 Leavers Hoodies	(207.80)	(237.82)	
Other		(77.92)	
<b>Items for school (Note C)</b>			
Total payments made for items to school	-	(22,685.87)	
<b>Total payments</b>	<b>(15,619.46)</b>	<b>(41,763.59)</b>	
<b>Net receipts/(payments)</b>	<b>21,810.93</b>	<b>(12,472.65)</b>	

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION**

**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024**

	<b>Year to 31 August 2024 £</b>	<b>Year to 31 August 2023 £</b>	<i>Notes</i>

## **Note B: Fundraising Events**

Events run by Friends of Parish School in the year to 31 August 2024 made the following profits:

	<b>Year to August 2024 £</b>	<b>Year to 31 August 2023 £</b>
Fireworks Night	5,750.83	3,638.78
Panto	267.80	404.22
Christmas Fair	2,952.01	2,248.43
Christmas Cards	739.21	686.70
Christmas Trees	96.35	
Circus	9,212.66	-
Break the Rules Day	-	1007.96
Summer fair	543.23	1,979.93
Boot Fair	532.52	
<b>Total</b>	<b>20,094.61</b>	<b>9,966.02</b>

Note that the profits stated above reflect the receipts and payments in the year to 31 August 2024 (see Note A) as well as receipts and payments made in respect of these events during the prior period.

## **Note C: Items for school**

The items purchased for the school become their property and are not included as assets held by the Association.

No items were purchased for the school in the year. Some items were agreed and purchased, but paid within the next accounting year.

## Note D: FOPS equipment

The equipment held by the Association was valued at £1,300.54, based on the cost of replacement, as at 31 August 2024. 20% depreciation has been recognised on existing equipment. The equipment held by FOPS include a laminator, barbeque, urns, Christmas Tree baler and gazebos.

No new major purchases were made in the period from 1<sup>st</sup> September 2022 to 31<sup>st</sup> August 2023.

	<b>Year to 31 August 2024</b> £	<b>Year to 31 August 2023</b> £
Christmas Tree baler	209.58	261.98
Gazebos	408.00	510.00
General Equipment inc Urns, BBQ etc	682.95	853.69
	1300.54	1625.67

## Note E: Stock

At 31 August 2024, the Association held the following items as stock. These amounts are included within the Receipts and Payments account at Note A as being amounts paid in the year, and are also shown on the face of the Statement of Assets and Liabilities as being held by the Association at the year end.

	<b>31 August 2024</b>	<b>31 August 2023</b>
Refreshments	500	419.23
Uniform for resale		1221.43
Christmas products		48.15
<b>Total</b>	<b>500.00</b>	<b>1688.81</b>

## Note F: Debtors

As of year end 31 August 2024, there were no outstanding debts owed to FOPS.

**SCRUTINEER'S REPORT TO THE TRUSTEES OF THE FRIENDS  
OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION**

I report on the accounts of the Association for the year ended 31 August 2024 which are set out on the following pages.

**Respective responsibilities of trustees and scrutineer**

As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

**Basis of scrutineer's report**

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

**Scrutineer's statement**

In my opinion the accounts are in accordance with the records produced to me.

Name: Richard Trantom

Date: 18-02-2026

Signed:



**THE PTA OF PARISH C OF E PRIMARY SCHOOL**

England & Wales - Charity number 1115516

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2022 To 31<sup>st</sup> August 2023

Charity name: The PTA of Parish C of E Primary School

Charity registration number: 1115516

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"><li>• Raise funds to support Parish C of E Primary School.</li><li>• Bring the school community together by putting on fun events for the children and their families.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising events held at the school such as a Christmas fair and fireworks night. Resale of pantomime tickets and a school disco.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	A committee is elected comprising a diverse range of parents with children at the school. The committee members contribute their time in organising fundraising activities.
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Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Events are organised to bring the school community and interested parties together which bring benefits to the school in terms of fundraising and social connection.</p> <p>Events held this year include:</p> <ul style="list-style-type: none"> <li>- Christmas Fair</li> <li>- Circus</li> <li>- Fireworks Night</li> <li>- Pantomime</li> <li>- Summer Fair</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash held at end of year was £33,808.90 which increased by £13,164.44 during the course of the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover deposits for future events. They are also need to cover purchases of resources in the run up to events.
Amount of reserves held	Para 1.22	Cash held at end of year was £33,808.90.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Events as previously listed.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investments.
A description of the principal risks facing the charity	Para 1.46	Finding sufficient volunteers.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nomination can be made by one Committee member. Selection is via election at Committee Meeting. Committee comprises Trustees and other elected members. Every member has one vote except the Chair who has a second, or casting vote.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

#### **Reference and Administrative details**

Charity name	The PTA of Parish C of E Primary School
Other name the charity uses	Friends of Parish School (FOPS)
Registered charity number	1115516



Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--

### **Other optional information**

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### **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair, etc)**

James Lagden
Treasurer

**Date**

30/6/25
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FRIENDS OF PARISH (CHURCH OF ENGLAND)  
PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION

REGISTERED CHARITY NUMBER 1115516



ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

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Page 5	Summary Receipts and Payments Account
Page 5	Statement of Assets and Liabilities
Page 6	Notes to the Accounts

## COMMITTEE AND TRUSTEES OF THE ASSOCIATION

### **Ex-Officio**

Chair	Anjula Pindard
Vice-Chair	Claire Bird
Treasurer	Andrew McCleery
Secretary	Lucy Jinete

### **Trustees (Nominated)**

Mrs Rachel Coleman

# SCRUTINEER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

I report on the accounts of the Association for the year ended 31 August 2023 which are set out on the following pages.

## **Respective responsibilities of trustees and scrutineer**

As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

## **Basis of scrutineer's report**

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

## **Scrutineer's statement**

In my opinion the accounts are in accordance with the records produced to me.

Name:

Date:

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

## SUMMARY RECEIPTS AND PAYMENTS ACCOUNT

	Year to 31 August 2023 £	Year to 31 August 2022 £	Notes
Total receipts in the year	29,290.94	50,610.02	A
Total payments in the year	(41,763.59)	(37,445.58)	A
<b>Net receipts/(payments) in the year</b>	<b>(12,472.65)</b>	<b>13,164.44</b>	
<b>Cash, bank and similar funds brought forward</b>	<b>33,808.90</b>	<b>20,644.46</b>	
<b>Cash, bank and similar funds carried forward</b>	<b>21,336.25</b>	<b>33,808.90</b>	

## STATEMENT OF ASSETS AND LIABILITIES

	31 August 2023 £	31 August 2022 £	Notes
<b>Monetary assets</b>			
HSBC Current account	21,336.25	32,758.90	
Paypal	-	-	
Float Cash	-	1,050	
<b>Total monetary assets</b>	<b>21,336.25</b>	<b>33,808.90</b>	
<b>Non-monetary assets</b>			
FOPS equipment	1625.67	853.69	D
Stock	1688.81	1,688.81	E
Debtors	-	372.05	F
<b>Total non-monetary assets</b>	<b>3314.48</b>	<b>2,914.55</b>	
<b>Total net assets/(liabilities)</b>	<b>24,650.70</b>	<b>36,723.45</b>	

## NOTES TO THE ACCOUNTS

### Note A: Detailed receipts and payments account

	Year to 31 August 2023 £	Year to 31 August 2022 £	<i>Notes</i>
<b>General receipts</b>			
Uniform (including M&S commission)	1,574.90	1,844.28	
School Lottery	980.80	1,312.50	
Matched Funding	-	1,000.00	
Easy Fundraising	108.67	72.26	
Amazon Smile	345.21	283.90	
Christmas Cards	686.70	481.00	
Voluntary Donations	312.36	130.73	
<b>Events (Note B)</b>			
Reception BBQ	-	-	
Spring Fair	-	5,979.33	
Christmas Fair	4,461.21	2,421.69	
Circus	-	7,485.99	
Disco	-	-	
Fireworks night	9,023.81	9,481.55	
Pantomime	5,470.22	5,549.11	
Break The Rules Day	1,007.96	-	
Bingo night	-	-	
Summer Fair	4,872.05	9,058.63	
Year 6 leavers hoodies	-	-	
Other	447.05	5,509.05	
<b>Total receipts</b>	<b>29,290.94</b>	<b>50,610.02</b>	

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023**

	Year to 31 August 2023 £	Year to 31 August 2022 £	<i>Notes</i>
<b>General payments</b>			
FOPS equipment	(771.98)	-	
General PTA expenses	(238.33)	(563.52)	
School non-item costs	-	-	
Uniforms for resale	-	(672.50)	
<b>Events</b>			
Reception BBQ	-	(69.90)	
Christmas Cards	-	-	
Christmas Fair	(2,212.78)	(2,048.61)	
Circus 2021	-	(3,747.02)	
Circus 2024	-	(264)	
Disco	(555.74)	(126.27)	
Fireworks Night 2021	-	(1,873.76)	
Fireworks Night 2022	(3,082.24)	(2,302.79)	
Fireworks Night 2023	(3740.00)		
Pantomime	(5066.00)	(5,083.00)	
Quiz Nights	-	-	
Bingo Night	-	-	
Spring Fair	-	(2,959.04)	
Summer Fair	(2,892.12)	(3,791.65)	
Year 6 Barbecue/Ice Creams	(202.79)	(302.96)	
Year 6 Leavers Hoodies	(237.82)	-	
Other	(77.92)	(1,953.66)	
<b>Items for school (Note C)</b>			
Total payments made for items to school	(22,685.87)	(11,686.90)	

	Year to 31 August 2023 £	Year to 31 August 2022 £	Notes
<b>Total payments</b>	<b>(41,763.59)</b>	<b>(37,445.58)</b>	
<b>Net receipts/(payments)</b>	<b>(12,472.65)</b>	<b>13,164.44</b>	

## Note B: Fundraising Events

Events run by Friends of Parish School in the year to 31 August 2023 made the following profits:

	Year to 31 August 2023 £	Year to 31 August 2022 £
Reception BBQ	-	(69.90)
Fireworks Night	3,638.78	5,773.79
Panto	404.22	466.11
Christmas Fair	2,248.43	373.08
Christmas Cards	686.70	481.00
Circus	-	3,738.97
Bingo Night	-	-
Quiz Nights	-	-
Cake Sale	-	-
School Picnic	-	-

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023**

	<b>Year to 31 August 2023 £</b>	<b>Year to 31 August 2022 £</b>
Break the Rules Day	1007.96	-
Other (Inc Stock W/Off & Use)	-	(72.62)
Parish Fest	-	4,501.97
Spring Fair	-	3,020.29
Summer fair	1,979.93	5,266.98
<b>Total</b>	<b>9,966.02</b>	<b>23,479.67</b>

Note that the profits stated above reflect the receipts and payments in the year to 31 August 2023 (see Note A) as well as receipts and payments made in respect of these events during the prior period.

### **Note C: Items for school**

The items purchased for the school become their property and are not included as assets held by the Association.

Items purchased for the school during the year to 31 August 2023 were as follows:

	<b>£</b>
Smart boards for class rooms (10)	(17,944.00)
Books	(49.87)
Times Table Rock Stars and Numbots subscriptions	(255.50)
Regatta Trousers	(1051.50)
Log Cabin	(3000.00)
Yoga Classes	(385)
<b>Total</b>	<b>22,685.87</b>

### **Note D: FOPS equipment**

The equipment held by the Association was valued at £1,625.67, based on the cost of replacement, as at 31 August 2023. A Christmas Tree baler and 3 gazebos were purchased over the course of the year from 1<sup>st</sup> September 2022 to 31<sup>st</sup> August 2023.

The equipment held by FOPS include a laminator, barbeque, urns, Christmas Tree baler and gazebos.

## Note E: Stock

At 31 August 2023, the Association held the following items as stock. These amounts are included within the Receipts and Payments account at Note A as being amounts paid in the year, and are also shown on the face of the Statement of Assets and Liabilities as being held by the Association at the year end.

	<b>31 August 2023</b>	<b>31 August 2022</b> £
Refreshments	419.23	419.23
Uniform for resale	1221.43	1221.43
Firework glow products	-	-
Christmas products	48.15	48.15
<b>Total</b>	<b>1688.81</b>	<b>1688.81</b>

## Note F: Debtors

As of year end 31 August 2023, there were no outstanding debts owed to FOPS.

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

SCRUTINEER'S REPORT TO THE TRUSTEES OF THE  
FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY  
SCHOOL PARENT TEACHER ASSOCIATION

I report on the accounts of the Association for the year ended 31 August 2023 which are set out on the following pages.

**Respective responsibilities of trustees and scrutineer**

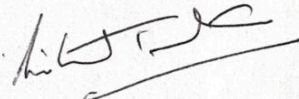
As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

**Basis of scrutineer's report**

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

**Scrutineer's statement**

In my opinion the accounts are in accordance with the records produced to me.



Name: RICHARD TRANTOM  
Date: 18 JUNE 2025

**THE PTA OF PARISH C OF E PRIMARY SCHOOL**

England & Wales - Charity number 1115516

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# Accounts

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FRIENDS OF PARISH (CHURCH OF ENGLAND)  
PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION

REGISTERED CHARITY NUMBER 1115516



ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

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Page 4	Examiner's Report
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Page 5	Statement of Assets and Liabilities
Pages 6-10	Notes to the Accounts
Pages 11-20	Trustees Annual Report

## COMMITTEE AND TRUSTEES OF THE ASSOCIATION

### **Ex-Officio**

Chair	Anjula Pindard
Vice-Chair	Claire Bird
Treasurer	Andrew McCleery
Secretary	Lucy Jinete

### **Trustees (Nominated)**

Mrs Rachel Coleman

# EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

I report on the accounts of the Association for the year ended 31 August 2022 which are set out on the following pages.

## **Respective responsibilities of trustees and scrutineer**

As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

## **Basis of scrutineer's report**

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

## **Scrutineer's statement**

In my opinion the accounts are in accordance with the records produced to me.

Name: Charlotte Martenstyn  
Address:  
Date: 24<sup>th</sup> November 2022

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

## SUMMARY RECEIPTS AND PAYMENTS ACCOUNT

	Year to 31 August 2022 £	Year to 31 August 2021 £	Notes
Total receipts in the year	50,610.02	14,577.86	A
Total payments in the year	(37,445.58)	(15,181.62)	A
<b>Net receipts/(payments) in the year</b>	<b>13,164.44</b>	<b>(603.76)</b>	
<b>Cash, bank and similar funds brought forward</b>	<b>20,644.46</b>	<b>21,248.22</b>	
<b>Cash, bank and similar funds carried forward</b>	<b>33,808.90</b>	<b>20,644.46</b>	

## STATEMENT OF ASSETS AND LIABILITIES

	31 August 2022 £	31 August 2021 £	Notes
<b>Monetary assets</b>			
HSBC Current account	32,758.90	20,644.46	
Paypal	-	-	
Float Cash	1,050	-	
<b>Total monetary assets</b>	<b>33,808.90</b>	<b>20,644.46</b>	
<b>Non-monetary assets</b>			
FOPS equipment	853.69	853.69	D
Stock	1,688.81	1,161.22	E
Debtors	372.05	-	F
<b>Total non-monetary assets</b>	<b>2,914.55</b>	<b>2,014.91</b>	
<b>Total net assets/(liabilities)</b>	<b>36,723.45</b>	<b>22,659.37</b>	

## NOTES TO THE ACCOUNTS

### Note A: Detailed receipts and payments account

	Year to 31 August 2022 £	Year to 31 August 2021 £	<i>Notes</i>
<b>General receipts</b>			
Uniform (including M&S commission)	1,844.28	982.32	
School Lottery	1,312.50	1,369.40	
Matched Funding	1,000.00	-	
Easy Fundraising	72.26	57.80	
Amazon Smile	283.90	297.65	
Christmas Cards	481.00	1,027.81	
Voluntary Donations	130.73	244.65	
<b>Events (Note B)</b>			
Reception BBQ	-	240.35	
Spring Fair	5,979.33	-	
Christmas Fair	2,421.69	2,718.60	
Circus	7,485.99	-	
Disco	-	-	
Fireworks night	9,481.55	-	
Pantomime	5,549.11	-	
Quiz nights	-	-	
Bingo night	-	-	
Summer Fair	9,058.63	767.06	
Year 6 leavers hoodies	-	29.23	
Other	5,509.05	6,842.99	
<b>Total receipts</b>	<b>50,610.02</b>	<b>14,577.86</b>	

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

	Year to 31 August 2022 £	Year to 31 August 2021 £	<i>Notes</i>
<b>General payments</b>			
FOPS equipment	-	-	
General PTA expenses	(563.52)	(539.80)	
School non-item costs	-	-	
Uniforms for resale	(672.50)	(140.00)	
<b>Events</b>			
Reception BBQ	(69.90)	-	
Christmas Cards	-	-	
Christmas Fair	(2,048.61)	(1,032.45)	
Circus 2021	(3,747.02)	-	
Circus 2024	(264)	-	
Disco	(126.27)	-	
Fireworks Night 2021	(1,873.76)	(1,834.00)	
Fireworks Night 2022	(2,302.79)		
Pantomime	(5,083.00)	-	
Quiz Nights	-	-	
Bingo Night	-	-	
Spring Fair	(2,959.04)		
Summer Fair	(3,791.65)	(81.00)	
Year 6 Barbecue/Ice Creams	(302.96)	(713.67)	
Year 6 Leavers Hoodies	-	-	
Other	(1,953.66)		
<b>Items for school (Note C)</b>			
Total payments made for items to school	(11,686.90)	(10,840.70)	

	Year to 31 August 2022 £	Year to 31 August 2021 £	Notes
<b>Total payments</b>	<b>(37,445.58)</b>	<b>(15,181.62)</b>	
<b>Net receipts/(payments)</b>	<b>13,164.44</b>	<b>(603.76)</b>	

## Note B: Fundraising Events

Events run by Friends of Parish School in the year to 31 August 2022 made the following profits:

	Year to 31 August 2022 £	Year to 31 August 2021 £
Reception BBQ	(69.90)	240.35
Fireworks Night	5,773.79	-
Panto	466.11	-
Christmas Fair	373.08	1,686.15
Christmas Cards	481.00	1,027.81
Circus	3,738.97	-
Bingo Night	-	-
Quiz Nights	-	-
Cake Sale	-	-
School Picnic	-	-
Break the Rules Day	-	1,618.73

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

	<b>Year to 31 August 2022 £</b>	<b>Year to 31 August 2021 £</b>
Other (Inc Stock W/Off & Use)	(72.62)	7,143.36
Parish Fest	4,501.97	-
Spring Fair	3,020.29	-
Summer fair	5,266.98	686.06
<b>Total</b>	<b>23,479.67</b>	<b>12,402.46</b>

Note that the profits stated above reflect the receipts and payments in the year to 31 August 2022 (see Note A) as well as receipts and payments made in respect of these events during the prior period.

### **Note C: Items for school**

The items purchased for the school become their property and are not included as assets held by the Association.

Items purchased for the school during the year to 31 August 2022 were as follows:

	<b>£</b>
Smart boards for class rooms	10,746.00
Pritt Stick	415.00
Times Table Rock Stars and Numbots subscriptions	240.90
School Christmas Tree	90.00
Jubilee Day – School Drone Photo	195.00
<b>Total</b>	<b>11,686.90</b>

### **Note D: FOPS equipment**

The equipment held by the Association was valued at £853.69, based on the cost of replacement, as at 31 August 2022. No new equipment was purchased over the course of the year from 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022.

The equipment held by FOPS include a laminator, barbeque and urns.

### **Note E: Stock**

At 31 August 2022, the Association held the following items as stock. These amounts

are included within the Receipts and Payments account at Note A as being amounts paid in the year, and are also shown on the face of the Statement of Assets and Liabilities as being held by the Association at the year end.

	<b>31 August 2022</b>	<b>31 August 2021</b> £
Refreshments	419.23	54.02
Uniform for resale	1221.43	1,059.05
Firework glow products	-	-
Christmas products	48.15	48.15
<b>Total</b>	<b>1688.81</b>	<b>1,161.22</b>

## **Note F: Debtors**

As of year end 31 August 2022, an outstanding £372.05 was owed to FOPS by third parties. This was cleared in September 2022.



**CHARITY COMMISSION  
 FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2021 To 31<sup>st</sup> August 2022

**Charity name:** The PTA of Parish C of E Primary School

**Charity registration number:** 1115516

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"> <li>• Raise funds to support Parish C of E Primary School.</li> <li>• Bring the school community together by putting on fun events for the children and their families.</li> </ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising events held at the school such as a Christmas fair, a summer fair, fireworks and a school disco.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	A committee is elected comprising a diverse range of parents with children at the school. The committee members contribute their time in organising fundraising activities.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Events are organised to bring the school community and interested parties together which bring benefits to the school in terms of fundraising and social connection.  Events held this year include: <ul style="list-style-type: none"> <li>- Spring Fair</li> <li>- Christmas Fair</li> <li>- Circus</li> <li>- Fireworks Night</li> <li>- Pantomime</li> <li>- Summer Fair</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
	Para 1.41	

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

Investment performance against objectives		
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash held at end of year was £33,808.90 which increased by £13,164.44 during the course of the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover deposits for future events. They are also need to cover purchases of resources in the run up to events.
Amount of reserves held	Para 1.22	Cash held at end of year was £33,808.90.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Events as previously listed.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investments.
A description of the principal risks facing the charity	Para 1.46	Finding sufficient volunteers. Pandemic event cancellation risks.
Other		

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nomination can be made by one Committee member. Selection is via election at Committee Meeting. Committee comprises Trustees and other elected members. Every member has one vote except the Chair who has a second, or casting vote.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The PTA of Parish C of E Primary School
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Other name the charity uses	Friends of Parish School (FOPS)
Registered charity number	1115516
Charity's principal address	Parish C of E Primary School London Lane Bromley BR1 4HF

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Rachel Coleman	President		
2	Anjula Pindard	Chair		
3	Andrew McCleery	Treasurer		
4	Lucy Jinete	Secretary		
5	Claire Bird	Vice Chair		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

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FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--


**Other optional information**

--

## Declarations

The trustees declare that they have approved the trustees' annual report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew McCleery	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	30/6/23	

**THE PTA OF PARISH C OF E PRIMARY SCHOOL**

England & Wales - Charity number 1115516

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# Accounts

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FRIENDS OF PARISH (CHURCH OF ENGLAND)  
PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION

REGISTERED CHARITY NUMBER 1115516



ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

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Page 4	Scrutineer's Report
Page 5	Summary Receipts and Payments Account
Page 5	Statement of Assets and Liabilities
Page 6	Notes to the Accounts

## COMMITTEE AND TRUSTEES OF THE ASSOCIATION

### **Ex-Officio**

Chair	Anne-Marie McGillivray
Vice-Chair	Stephen McGowan
Treasurer	Charlotte Martenstyn
Secretary	Kate Carr

### **Trustees (Nominated)**

Mrs Rachel Coleman

# SCRUTINEER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

I report on the accounts of the Association for the year ended 31 August 2020 which are set out on the following pages.

## **Respective responsibilities of trustees and scrutineer**

As the trustees you are responsible for the preparation of the accounts. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and report to you.

## **Basis of scrutineer's report**

In accordance with the directions given I have scrutinised the records and the accounts set out in the following pages.

## **Scrutineer's statement**

In my opinion the accounts are in accordance with the records produced to me.

Signed:

Name: Helen Gardner  
Address: Linkwood, 46 Garden Road, Bromley, BR1 3LX  
Date: 8<sup>th</sup> Oct 2020

FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

## SUMMARY RECEIPTS AND PAYMENTS ACCOUNT

	Year to 31 August 2020 £	Year to 31 August 2019 £	Notes
Total receipts in the year	27,793.38	42,894.95	A
Total payments in the year	(20,753.05)	(50,523.05)	A
<b>Net receipts/(payments) in the year</b>	<b>7,040.33</b>	<b>(7,628.10)</b>	
Cash, bank and similar funds brought forward	14,207.90	21,836	
Cash, bank and similar funds carried forward	21,248.22	14,207.90	

## STATEMENT OF ASSETS AND LIABILITIES

	31 August 2020 £	31 August 2019 £	Notes
<b>Monetary assets</b>			
HSBC Current account	21,248.22	14,166.83	
Paypal	-	41.07*	
<b>Total monetary assets</b>	<b>21,248.22</b>	<b>14,207.90</b>	
<b>Non-monetary assets</b>			
FOPS equipment	853.69	853.69	D
Stock	1,540.87	2,433.77	E
<b>Total non-monetary assets</b>	<b>2,394.56</b>	<b>3,287.46</b>	
<b>Total net assets/(liabilities)</b>	<b>23,642.78</b>	<b>17,495.36</b>	

## NOTES TO THE ACCOUNTS

### Note A: Detailed receipts and payments account

	Year to 31 August 2020 £	Year to 31 August 2019 £	<i>Notes</i>
<b>General receipts</b>			
Fundraising (Match funding, easy fundraising etc)		761.54	
Uniform (including M&S commission)	918.36	1,163.69	
<b>Events (Note B)</b>			
Reception BBQ	479.34	489.62	
Christmas cards	758.44	503.00	
Christmas fair	7,634.23	7,436.31	
Circus	-	-	
Disco	-	-	
Fireworks night	8,809.85	8,518.31	
Pantomime	5,470.95	5,458.27	
Quiz nights	-	-	
Bingo night	1,633.88	1,435.78	
Summer fair 2017	-	-	
Summer fair 2018	-	400	
Summer fair 2019	-	12,071.95	
Year 6 leavers hoodies	-	1,387.49	
Other	2,088.33	3,268.99	
<b>Total receipts</b>	<b>27,793.38</b>	<b>42,894.95</b>	

**FRIENDS OF PARISH (CHURCH OF ENGLAND) PRIMARY SCHOOL  
PARENT TEACHER ASSOCIATION  
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020**

	<b>Year to 31 August 2020 £</b>	<b>Year to 31 August 2019 £</b>	<i>Notes</i>
<b>General payments</b>			
FOPS equipment		(853.69)	
General PTA expenses	(544.66)	(487.70)	
Refreshments	-	-	
School non-item costs	-	-	
Uniforms for resale	-	(934.75)	
<b>Events</b>			
Reception BBQ	(120.75)	(131.35)	
Christmas cards	-	-	
Christmas fair	(2,280.81)	(3,216.21)	
Circus 2018		-	
Circus 2020	-	-	
Disco	-	(637.75)	
Fireworks night 2019	(3,950.46)	(1,375)	
Fireworks night 2018	-	(4,671.13)	
Fireworks night 2017		-	
Pantomime	(4,950)	(4,950)	
Quiz nights	-	-	
Bingo night	(648.17)	(644.96)	
Summer fair 2018		-	
Summer fair 2019	(398)	(4,314.20)	
Year 6 barbecue/ice creams		(367.43)	
Year 6 leavers hoodies	-	(1,371.65)	
Other		(145.02))	
<b>Items for school (Note C)</b>			

	Year to 31 August 2020 £	Year to 31 August 2019 £	<i>Notes</i>
Total payments made for items to school	(7,860.20)	(26,422.21)	
<b>Total payments</b>	<b>(20,753.05)</b>	<b>(50,523.05)</b>	
<b>Net receipts/(payments)</b>	<b>7,040.33</b>	<b>(7,628.10)</b>	

## Note B: Fundraising events

Events run by Friends of Parish School in the year to 31 August 2020 made the following profits:

	Year to 31 August 2020 £	Year to 31 August 2019 £
Reception BBQ	358.59	358.27
Fireworks night	4,834.53	3,847.18
Panto	520.95	508.27
Christmas fair	5,086.45	4,220.10
Christmas cards	758.44	503.00
Circus	-	0
Nutcracker film	-	296.30
Bingo night	1,071.00	790.82
Quiz nights	-	-
Cake sale	395.10	555.00
School picnic		80.00
Break the rules day	1,481.58	1,734.75
Other (Inc Stock W/Off & Use)	393.89	642.37
Summer fair		8,104.65
<b>Total</b>	<b>14,900.53</b>	<b>21,640.71</b>

Note that the profits stated above reflect the receipts and payments in the year to 31 August 2020 (see Note A) as well as receipts and payments made in respect of these events during the prior period.

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### **Note C: Items for school**

The items purchased for the school become their property and are not included as assets held by the Association.

Items purchased for the school during the year to 31 August 2020 were as follows:

	£
YR & Y6 School Photos	1,605.00
Lighting for Gym contribution	3,025.00
Mathletics	3175.20
School Christmas Tree	55.00
<b>Total</b>	<b>7,860.20</b>

### **Note D: FOPS equipment**

The equipment held by the Association was valued at £853.69, based on the cost of replacement, as at 31 August 2020. No new equipment was purchased over the course of the year from 1<sup>st</sup> September 2019 to 31<sup>st</sup> August 2020.

The equipment held by FOPS include a laminator, barbeque, and urns.

### **Note E: Stock**

At 31 August 2020, the Association held the following items as stock. These amounts are included within the Receipts and Payments account at Note A as being amounts paid in the year, and are also shown on the face of the Statement of Assets and Liabilities as being held by the Association at the year end.

	31 August 2020 £	31 August 2019 £
Refreshments	104.42	634.55
Uniform for resale	1,388.30	1,648.05
Firework glow products	-	94.64
Christmas products	48.15	56.53
<b>Total</b>	<b>1,540.87</b>	<b>2,433.77</b>

## **FOPS AGM 2020**

### **Chair's Report**

Welcome everyone to the FOPS AGM. If it's your first time joining us, I sincerely hope that it's the first of many. And speaking of firsts, this is the first time that we've held the AGM virtually – so please bear with us through any potential technical issues. It's usual practice at the AGM to start with a summary of FOPS' achievements over the past year, but starting with anything other than a reference to Covid-19 doesn't seem quite right. So I'd like to begin by saying that the second half of the school year was clearly a very strange one, with most (although not all!) of FOPS' work inevitably put on hold. And although our wonderful school is again open to all of our children – and hopefully will remain so hereafter – clearly FOPS can't operate in the same way it has done in the past.

But our work is probably more important than ever – many families have been hit financially by the crisis and may need our help sourcing good quality, pre-loved school uniform and coats, teachers may find themselves in need of different resources to help them deliver the curriculum in a Covid-secure way, and last, but by no means least, the children deserve to have some fun. So while we will need to adapt the way that we work, the one thing that is certain is that there is still work to be done!

#### **Summary of FOPS's achievements**

As a PTA, our objectives have always been to:

- Raise funds to support the school
- Bring the school community together by putting on fun events for the children and their families

#### ***Fundraising***

I'll leave it to Charlotte, our Treasurer, to talk through the numbers in detail, but will just note here that despite the cancellation of many events last term including our biannual circus and our biggest profit maker, the Summer Fair, we still managed to raise over £15,000 in 2019/20, allowing us to pay for a new computer in every classroom, the school's annual Athletics subscription, and many other small sundries. The majority of our funds came from events, including:

- Fireworks – this was held on a Saturday for the first time so we were unsure how it would go. Thankfully the torrential rain stopped for the display which was as fantastic as ever, and the fairground rides that we hired for the first time proved a huge hit
- The Christmas Fair – the Polar Express was extremely popular with the little ones, helping us to make a record-breaking profit
- Break the Rules Day – a firm favourite with the children, and a great money maker for the school
- Family Bingo – hosted by the hilarious Silly Billy, it was a great night of pizza, prizes and laughs just before lockdown

#### ***Communication***

Our class-based WhatsApp groups continued to work well during 2019/20, so will remain the primary way that we communicate with parents and carers across the school going forward. We also manage closed Facebook groups for each year, which are a good way of exchanging information between different classes, and circulate a termly newsletter via email so you can always keep up with developments.

#### ***Going green***

Last year we made it a priority to try to reduce our environmental footprint as a PTA and more generally as a school community. We introduced the role of Environmental Reps to FOPS for the first time.

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We continued to take part in the Terracycle scheme, collecting crisp packets, dental waste and pens for recycling, and moved away from the usual plastic-based prizes at our Christmas Fair. Over the summer, we encouraged the Green Ideas Exchange Facebook group to be used as a place to sell or donate pre-loved school uniform, and we'll continue to push this.

**Thank You!**

All of the above was the result of the hard work and commitment of a number of people, each of whom I'd like to thank here.

Firstly, I'd like to thank the FOPS Committee, a small group of parents, grandparents and carers who volunteer hours of their time to support the whole Parish community, whether through events, communications or one of the other small initiatives that go on behind the scenes. Thank you in particular to Katie Rowe, Sinead Rook, Victoria Virtue-Boussie and Shonagh D'Sylva who are stepping down from the Committee this year after several years of dedicated service.

Thank you too to Mrs Coleman, Miss Ward (our teacher representative on the FOPS Committee) and all of the teaching and support staff who have supported us this year. And of course, thank you to all parents and carers across the school who have helped us by volunteering at events, baking cakes, designing posters and all the other ways that you get stuck in – we couldn't achieve anything without your support.

**The coming year**

The next 12 months are full of uncertainty, but what we can be sure of is that our work will go on. Though many of our usual events have been cancelled, we are committed to doing as much as we can to put on fun, safe activities for the children and raise much-needed funds for the school. On fundraising, we've just signed up to Amazon Smile – if you shop on Amazon, please consider nominating FOPS as your charity of choice, as we'll receive a donation of 0.5% of everything you spend. We're also just about to launch Your School Lottery – a weekly lottery with a guaranteed cash winner for our school every week, the chance to win the £25,000 jackpot and 100% of profit ploughed straight back into Parish. Our Parish runners are also aiming to run over 500 km between them over the month of October and have so far raised over £1200 in just one week.

**Roles up for election are:**

Chair

Vice Chair

Treasurer

Secretary

Social Media Coordinator

PTA Events Co-Ordinator

Uniform Co-Ordinator

Committee Member(s)