ST MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

England & Wales · Charity number 1115477

Details

Other names	ST MARY'S CHEQUERFIELD
Status	Registered
Legal form	Charitable company
Company number	04718886
Registered	2006-07-20
Register	View on the Charity Commission register

Contact

Address	St Mary's Community Centre The Circle Chequerfield Pontefract West Yorkshire WF8 2AY
Phone	01977705341
Email	denisepallett@stmaryscommunity.co.uk
Website	www.stmaryscommunity.co.uk

Activities

Objects: TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF CHEQUERFIELD AND THE SURROUNDING AREA THE PROVISION OF A COMMUNITY CENTRE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES, OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.

Activities: A Community Centre providing a wide range of services to the local community. These include rooms for activities, meetings and a wide range of adult education courses.

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Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** CHEQUERFIELD, WEST YORKSHIRE
- City Of Wakefield

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£194,771	£261,626	-	-
2024-03-31	£201,101	£238,144	-	-
2023-03-31	£199,945	£236,349	-	-
2022-03-31	£211,296	£209,294	-	-
2021-03-31	£239,351	£222,655	-	-

Trustees

Name	Role	Appointed
Chris Bingham		2022-07-09
DAVID DOUGLAS HENSHAW JONES		
Denise Pallett		2023-11-06
FRANK WARD		2025-07-08
JULIE BRIDGET CARRITT		2012-02-21
Joanne Mills		2025-07-08
Lorraine Egan		2024-11-19
PATRICIA MARGARET HOLLIES		
Rev Ian Bullock BA Hons		2024-03-19
Roger Philip Saunders		2026-03-17

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ST MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

England & Wales - Charity number 1115477

Accounts

Charity Registration No. 1115477

Company Number. 04718886 (England and Wales)

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2024

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

TRUSTEES' REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2024

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ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2024

Full name:	**ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED**
Registered Charity Number:	1115477
Registered Company Number:	04718886 (England & Wales)
Registered Office & Principal Address:	The Circle Chequerfield Pontefract West Yorkshire WF8 2AY
Trustees & Directors:	Harold Kebir Berry M B E (Deceased August 2023) Chris Bingham Julie Carritt Patricia Hollies David Jones Reverend Canon June Lawson (Resigned July 2023) Michael Skidmore Sarah Smith-Evans Geoffrey Walsh Denise Pallett (Appointed October 2023) Father Ian Bullock (Appointed March 2024)
Chairperson:	Harold Kebir Berry M B E (Until August 2023) David Jones (from October 2023)
Bankers:	Virgin Money 81 Carlton Street Castleford WF10 1BW
Independent Examiner:	Stephanie Tolson Community Accountant BCVS Services Limited 23 Queens Road Barnsley S71 1AN

The trustees, who are also the directors of the charitable company for the purposes of company law, present their report and accounts for the year ending 31 March 2024.

Structure, governance and management

St. Mary's Chequerfield Community Project Limited is a registered charity with the Charity Commission and a company limited by guarantee, governed by its Memorandum and Articles of Association, dated April 2003, most recently amended June 2006. The company has no share capital and the liability of each member in the event of winding-up is limited to a sum not exceeding £1. The affairs of the charity are managed on a day to day basis by the trustees who may exercise all the powers of the charity.

Appointment of trustees

Trustees are appointed at the Annual General Meeting. The trustees who served during the period, to the date of the signing of these accounts, are listed on page 3 of this report.

Trustee training & induction

Trustees are recruited from a variety of sectors within our community. They are given a full history of the charitable company and its activities on application and invited to bi-monthly meetings where they are kept updated on all activities, financial and operational.

Risk management

The trustees have a duty to identify and review the risk to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Financially our main aim is to ensure an income which will fully cover the day-to-day running costs of the Project and ideally some surplus to cover one-off and unforeseeable expenditure other than those designated. We feel that, given the uncertainties which surround many aspects of people's lives, we remain optimistic about our position.

Our building is still relatively new and has been subject to some changes which we feel have enhanced the space available for use by organisations who have an interest and a commitment to providing services to the residents of Chequerfield and the surrounding area. The changes to the building have been well received and have enhanced our income and range of facilities for the community to access.

As part of drawing up our 5 year Strategy Map 2021-2025, we were very mindful of both our on-going targets and potential risks to achieving those targets. Risks are regularly reviewed and all significant actions are agreed at our monthly board meetings.

Charitable aims and objectives

The objects of the charity are to promote for the benefit of the inhabitants of Chequerfield and the surrounding area, the provision of a community centre for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, or for the public at large in the interest of social welfare and with the object of improving the condition of life of the said inhabitants.

Public Benefit statement

In shaping the objectives for the year the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The section below, Development, Activities and Achievements, sets out in detail how the charity has met the public benefit requirement.

Principal activity

The principal activity continues to be that of providing community-based facilities for all ages to support social activities, health and well-being and employability, incorporating a full range of Adult Education courses including IT, Maths, English, Employability, Bookkeeping, Accounts and ESOL (English for Speakers of Other Languages), Teaching Assistant, craft and exercise sessions etc. Following on from our emergency response to the pandemic, we continue to operate as a Help at the Hub venue, providing community support, as detailed throughout this report.

We work closely with Nova Wakefield District as the local infrastructure charity supporting Voluntary, Community and Social Enterprise (VCSE) organisations working in Wakefield District. We are a Tier 1 member of the Third Sector Framework, which aims to achieve balanced distribution of funding across the district.

St Mary's is a member of Nova's Community Anchor Network which are trusted organisations that meet the need of their local community, working for local residents and particularly those affected by health inequalities.

Our staff are highly experienced and well qualified and continue to attend relevant training and development courses, including First Aid at Work, Food Hygiene, Safeguarding, Trauma Informed Training and Suicide Awareness.

Development, Activities and Achievements

a) Pontefract Community Hub - Supporting Residents post Covid

St Mary's remained operational and open wherever possible, in line with Government guidance, all through the pandemic. As a response to the Covid-19 crisis and in conjunction with various partners, we formed Pontefract Community Hub. As one of nine Hubs in the Wakefield area, we continue to work in association with Nova Wakefield and Wakefield Council to provide services to help our community deal with the long-term impact of covid and the cost of living crisis on jobs, money and wellbeing.

b) Help at the Hub

- Supported by Wakefield Council, The Help at the Hub service is free to access for residents in the Wakefield district and we work with customers to signpost to a range of organisations offering help and support from our Community Centre, including Citizens Advice, Department of Work and Pensions, Step Up work and skills service, Turning Point and Leeds Credit Union. The drop-in sessions, held weekly, include a social justice advisor and disability employment advisor from the Department of Work and Pensions, and a representative from a local solicitor, giving free advice on family matters.
- We support residents to access council issued shopping vouchers and associated IT access.
- Advice Roadshows and drop in sessions are offered, giving help and advice to the public with education, housing, employment, benefits and health.

c) Community Support

- We are a trusted referrer to Wakefield Council's Household Support Fund and Trussell Trust Foodbank.
- St Mary's is a Hate Crime reporting centre.
- Neighbourhood Police PACT meetings are held six-weekly on evenings to give all members of our community a chance to attend. We foster a good relationship with our community police and hold drop ins, offering a hot drink and a chat with an officer on a regular basis.
- We have supported the community further by working with many organisations, some long-term, existing partners and some new. All are welcomed into our centre and given every support to provide their much-needed public services, for example domestic abuse interventions and safeguarding training sessions.
- We registered as a Warm Space, in recognition of the cost of living crisis, providing to the general public a warm, safe space with refreshments and snacks available, free of charge.
- Working with Prosper Wakefield, we have received funding in respect of "Households on the Edge" to support families unable to access other financial support.
- We offer free WiFi, access to IT support and low cost printing and copying services.

d) Covid Community Champions

In conjunction with the Public Health Directorate, St Mary's are members of the Wakefield Covid Community Champions Network, working to inform and assist the public by sharing information and guidance on Covid-19, vaccinations and other health issues with the community.

e) Youth Provision

- Brownies, Rainbows and Pantomime Society hold their regular sessions here.
- A large number of one-to-one teaching sessions are held in conjunction with a local special school for pupils aged between 11-16 years with an Education, Health and Care Plan for Profound/Severe Social, Emotional and Mental Health Needs (SEMH).
- In partnership with Wakefield Libraries, Wordfest storytime sessions take place for under 5's and families to have fun with stories, activities and healthy snacks.
- Numerous children's dance and acrobatics sessions take place both during the week and in school holidays which are very popular and well attended.
- Happy Healthy Holidays sessions took place over summer and provided crafting, games and exercise sessions for 8-14 year olds in receipt of free school meals. Healthy and nutritious meals are also provided as part of these sessions.

f) The Older Generation

- Numerous sessions of Pilates classes are held each week, mainly attended by the over 50's.
- After an enforced break caused by the pandemic, we reinstated our weekly lunch club from September 2022 with existing and new members. Our team of volunteers, certificated in Food Hygiene, provide a hot, nourishing two-course meal, followed by tea and coffee. Bingo and a raffle are enjoyed and up to thirty people attend each session. The sessions are fully staffed by a group of local volunteers, who in turn, enjoy the social benefit of weekly meetings and lunch together.
- A community choir, Pontefract Liquorice Singers, hold their weekly rehearsals at the centre.
- The long established Pontefract Art Club have joined us to hold their weekly sessions.

- Male incontinence pad disposal facilities have been installed in our gentlemen's toilets.
- Working in partnership with our local NHS Care Coordinators and the Alzheimer's Society, we introduced free monthly drop-in sessions, to provide support and advice for local people with memory difficulties, along with their carers.

g) Health and Wellbeing Support

- Funding was accessed to train volunteers to deliver the Menopause & Me project. Sessions were delivered in conjunction with Menohealth, an international organisation offering practical help and support, to empower everyone to take control of their menopause and improve their mental health and wellbeing.
- Working with the NHS and Live Well Wakefield the CORE20+5 project was launched to support and encourage members of the public to access their medical appointments with the help of a team of trained volunteers.
- We have supported, from its launch, a local support group, Care to Talk. We provide free room rent and administration and signpost to the project where applicable, working closely with the project workers. Funding has been obtained to arrange various trips and events for the group to help with confidence and wellbeing.
- We are constantly exploring ways to raise awareness of health and wellbeing issues and signpost to relevant agencies where necessary.
- Healthwatch Wakefield hold monthly public drop-in sessions.
- We are supported by a number of volunteers, from all age groups and in a variety of posts. The positive aspects of volunteering cannot be overestimated in terms of inclusion, motivation and camaraderie.
- Slimming World is a very well-attended group and has been holding weekly sessions at St Mary's for many years.
- St Mary's Church hold Sunday worship sessions in the community hall, which is a considerable benefit to the local community. They also hold monthly Messy Church sessions, which appeal to families and include craft activities and eating together.
- Working in conjunction with Pontefract Reads, St Mary's offer a well-stocked and regularly replenished bookcase in our public area, where books for all ages are offered, free of charge, with suitable book donations being gratefully accepted.
- Working with the Yorkshire Air Ambulance Team, we held crafting sessions where hand-made items were produced to be sold at craft fairs to support YAA.
- St Mary's has worked with staff from Pontefract and Knottingley Primary Care Network on a number of new projects including hypnotherapy, Reiki and healthy hearts drop ins.

h) Employability and IT Support

- Working closely with JobCentre Plus, Wakefield Adult Education Services and partners, we run skills assessment sessions to identify weaknesses which affect employability and signpost individuals to the necessary training and support. This may be through our range of employability courses or partner schemes. Referral routes are tailored to support clients for whom anxiety and/or depression are a barrier to work.
- A digital assistance project supporting EU settlement status applications etc. has been well accessed.

i) Refurbishment of the Building

The building is twenty years old and has been utilised extensively and impressively. Many changes have been made to facilitate optimum use of room space since the original design. An ongoing program of redecoration, maintenance and update of IT equipment and software is underway. Our caretaker maintains the gardens and carries out repairs and maintenance whenever possible. When necessary, we employ local tradespeople to carry out work. Works carried out during this period have included replacement carpeting, upgraded IT server unit and additional CCTV coverage. Repairs have been made to the roof and skylights, sensor controlled LED lighting fitted around the building and essential upgrades made to our passenger lift. We have installed a defibrillator for public use, provided by a West Yorkshire Prepared Community Grant Initiative.

The garden area has been refurbished, at little cost, providing a private, tranquil outdoor area for centre users to enjoy.

j) Green Issues

- St. Marys has always been passionate on recycling and energy conservation, with these issues continually promoted throughout the centre to all users, ensuring we keep our carbon footprint and energy expenditure to a minimum. We have increased our recycling effort to include soft plastics used within the centre.
- Funded by a grant from CRT in 2012, the centre has eighty-five solar panels fitted, which greatly reduce the energy outgoings.
- All light fittings have now been replaced with energy saving LED models, funded by a WYCA climate activity grant in 2023. This will see a considerable cost saving made in future and confirms our commitment to reducing our carbon footprint.
- Free flow taps in our public areas were replaced with push control models, reducing water usage and waste.
- Energy efficient equipment including new central heating boiler, hot water kitchen geyser and dishwasher have been installed.
- Outdated IT equipment is donated to a local social enterprise who refurbish and donate equipment to other charities.

Trustees' assessment of going concern

Following the impact which the Covid-19 crisis had on our operations, our income has recovered, albeit with some streams being slower to return to pre-Covid levels. Due to income from services provided, room hire and funding applications, we have managed to complete this challenging financial year without serious financial impact, while providing invaluable community support and improving public facilities within our building. Funding applications are regularly made in order to access support for running costs and facilitate special activities.

Increased costs due to the cost of living crisis have and will continue to impact on our business, as the cost of utilities, salaries, consumables etc has increased dramatically. To take account of increased expenditure and financial constraints, we continue to operate with a small but flexible staffing team who have undertaken training courses to ensure they are well equipped to meet changes in our operations. Staff rotas have been put into place to make optimum use of staffing hours and streamline salary costs.

We are confident that we are in a position to meet the challenges brought about by Covid-19 and the present financial crisis, and have proven that we are sufficiently flexible and responsive to continue to offer and expand our community provision. We do not view our operations as "At Risk" up to the end of the 2024/2025 accounting period.

The charity's policy on reserves

The St Mary's Community Centre is a focus for the local community and the company's remit is firstly to maintain the building to facilitate the needs of the community it serves; and secondly to continue to develop further services, activities and support to sectors of that community where those facilities don't exist or are inadequate.

This we may do by ourselves or with other local partners. We will aim to ensure that any work we undertake is fully funded, although there are instances where funding requires a contribution from ourselves. In addition, there will be a continual and increasing need to maintain the fabric of the building.

We therefore feel it prudent to maintain a minimum level of unrestricted reserves which equate to six months running costs as well as transferring to designated reserves any amounts which are felt necessary to fully fund future projects. Based on current year expenditure, excluding depreciation, six months running costs equates to approximately £96,000.

At 31 March 2024, our level of unrestricted reserves was £168,258 (2023: £190,264). Reserves are currently above the target level set out in the reserve policy. The trustees consider this to be appropriate given the short-term nature of funding and the challenges that the effects of the pandemic and current cost of living crisis will continue to place on the charity in the coming months and years.

Statement of trustee responsibilities

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the trustees are required to: select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial review

The financial statements are set out in pages 12 to 21. The Statement of Financial Activities shows a deficit for the year of £37,043 (2023: a deficit of £36,404). The result includes the depreciation charge of £44,734 (£46,372 in 2023). The total funds at the year-end stand at £1,416,851 (2023: £1,453,894). Total funds includes the value of the building and other fixed assets.

Reserves of the charity at year-end, held in unrestricted funds, stand at £168,258 (2023: £190,264). There was also a sum of £93,786 held in designated funds for specific projects.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signed: Date: 29 October 2024

David Jones, Chair/ Director

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2024

I report on the accounts of the charity, which are set out on pages 12 to 21.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Date: 29 October 2024

Stephanie Tolson
Community Accountant
BCVS Services Limited
23 Queens Road
Barnsley
S71 1AN

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income & Expenditure Account)

YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2024 Total Funds £	2023 £
Income:						
Donations and legacies	2a	2,034	-	48,546	50,580	18,831
Income from charitable activities	2b	138,220	-	-	138,220	169,014
Investment income	2c	7,301	-	-	7,301	5,409
Other income	2d	5,000	-	-	5,000	6,691
Total income		152,555	-	48,546	201,101	199,945
Expenditure						
Expenditure on charitable activities:	3a	177,820	44,734	15,590	238,144	236,349
Other expenditure	3b	-	-	-	-	-
Total expenditure		177,820	44,734	15,590	238,144	236,349
Net income/expenditure for the year		(25,265)	(44,734)	32,956	(37,043)	(36,404)
Transfers between funds	12	3,259	-	(3,259)	-	-
Total funds brought forward		190,264	1,260,031	3,599	1,453,894	1,490,298
Total funds carried forward	11	**168,258**	**1,215,297**	**33,296**	**1,416,851**	1,453,894

The Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

Prior year income includes restricted donations/grants of £15,791.

Prior year expenditure on charitable activities includes:

- £46,372 from designated funds (depreciation)
- £14,502 from restricted funds

All other prior year income and expenditure is unrestricted.

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

BALANCE SHEET

YEAR ENDED 31 MARCH 2024

	Note	£	2024 £		2023 £
Fixed assets					
Tangible assets	5	1,121,511		1,166,245	
Total fixed assets			1,121,511		1,166,245
Current assets					
Debtors & prepayments	6	16,316		20,996	
Cash at bank and in hand		282,217		268,738	
Total current assets		298,533		289,734	
Liabilities					
Creditors & accruals amounts falling due within one year	7	(3,193)		(2,085)	
Net current assets			295,340		287,649
Net assets			**1,416,851**		1,453,894
Funds of the charity	11				
Unrestricted funds			168,258		190,264
Designated funds (Fixed Assets)			1,121,511		1,166,245
Designated funds (Other)			93,786		93,786
Restricted funds			33,296		3,599
Total funds			**1,416,851**		1,453,894

Exemption from audit

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- *The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;*
- *The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

David Jones, Chair/ Director Date: 29 October 2024

1. Accounting policies

Basis of the preparation of the accounts
The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) – (Charities SORP (FRS102)) and the Companies Act 2006. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

Where necessary the headings in the financial statements have been adapted to meet the special activities of the charity. The trustees have applied the exemption from preparing a statement of cash flows (smaller charities).

Going Concern Note
After reviewing the charity's forecasts, projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. There is a healthy reserve at the year end and there are no material uncertainties in the twelve-month period following the signing of these accounts.

The charity therefore continues to adopt the going concern basis in preparing its financial statements.

Incoming resources
All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

Donated goods and services
Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.

The contribution of general volunteers is not recognised as income in the charity accounts.

Resources Expended
All expenditure is included on an accruals basis and is recognised as a liability is incurred.

Cost of raising funds includes all expenditure incurred to raise funds for charitable purposes, including costs of all fundraising activities and costs incurred in seeking donations, grants and legacies.

Expenditure on charitable activities includes all resources applied by the charity in undertaking work to meet its charitable objectives.

Allocation of Support Costs
Support costs are the costs of functions that assist the work of the charity but do not directly undertake charitable activities and include the cost of governance and finance. Support costs are allocated directly to expenditure on charitable activities.

Pension costs
The charity contributes to a defined contribution pension scheme for employees which meets the requirements of current pensions legislation. Pension cost charges in the Statement of Financial Activities represent the contributions payable by the charity in the year.

Tangible Fixed Assets
Tangible Fixed Assets with a cost exceeding £1,000 are capitalised and depreciated over their expected useful lives. Depreciation is provided in order to write off the cost less estimated residual value of each asset over its estimated useful life, on a straight line basis as follows:

Buildings & Additions	2%
Building Fixtures & Improvements	10%
Equipment & Furniture	25%
Computer Equipment	33.3%

In the year of acquisition, assets are depreciated for the full year.

Taxation
The charity is exempt from UK corporation tax on income from its charitable activities.

Funds Structure
The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds are provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding.

The value of the Fixed Assets is held in a designated fund against which annual depreciation is charged. Other designated funds are established for specific projects at the discretion of the trustees.

2. Analysis of Income

Note		2024			2023		
	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£	£	£	£
2a **Donations & Legacies:**						
Donations	759	80	839	1,040	-	1,040
Grant income:						
WMDC - Happy Healthy Holidays grant	-	2,000	2,000	-	-	-
WMDC - Infection Control Grants	-	-	-	2,000	-	2,000
Wakefield Nova - Climate Activity grant	-	19,500	19,500	-	-	-
Wakefield Nova - Menopause & Me	-	3,188	3,188	-	-	-
Wakefield Nova - Core 20 plus 5 grant	-	10,028	10,028	-	-	-
WMDC - Jubilee Funding	-	-	-	-	381	381
WDHCS - Prosper Together Grant	1,275	8,500	9,775	-	10,000	10,000
Coalfields Regeneration Trust	-	5,000	5,000	-	1,960	1,960
Asda Foundation Grant	-	-	-	-	1,000	1,000
Arnold Clark	-	-	-	-	1,000	1,000
Wakefield Council Culture Grant	-	-	-	-	950	950
WMDC (Libraries) Word Fest	-	250	250	-	500	500
	2,034	48,546	50,580	3,040	15,791	18,831
2b **Income from charitable activities:**						
Room hire and services	120,493	-	120,493	155,403	-	155,403
Help at the Hub funding (CAB)	13,575	-	13,575	10,050	-	10,050
DLS income	113	-	113	594	-	594
St Mary's lunch club	3,690	-	3,690	2,608	-	2,608
Other	349	-	349	359	-	359
	138,220	-	138,220	169,014	-	169,014
2c **Investment income**						
Bank interest	7,301	-	7,301	5,409	-	5,409
	7,301	-	7,301	5,409	-	5,409
2d **Other income**						
Insurance claim	-	-	-	1,691	-	1,691
Rebates	5,000	-	5,000	5,000	-	5,000
	5,000	-	5,000	6,691	-	6,691
Total Income	**152,555**	**48,546**	**201,101**	184,154	15,791	199,945

3. Analysis of expenditure

	2024				2023
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£	£
3a Cost of Charitable Activities:					
Salaries and on-costs	127,200	-	-	127,200	115,723
Rates, water & insurance	1,433	-	5,131	6,564	5,967
Heat & light	9,954	-	-	9,954	5,986
Office costs, printing & stationery	5,850	-	391	6,241	4,017
Telephone & internet	2,828	-	66	2,894	2,676
IT Support	2,096	-	66	2,162	2,489
Travel & volunteer expenses	1,138	-	1,784	2,922	944
Training	108	-	-	108	27
Accountancy fees	1,000	-	-	1,000	900
Legal & Professional fees	1,002	-	-	1,002	-
Catering, hospitality & refreshments	4,837	-	725	5,562	6,478
Repairs, renewals, maintenance & security	10,040	-	1,362	11,402	22,471
Caretaking & cleaning	9,268	-	-	9,268	9,585
Advertising & publicity	-	-	-	-	40
Activities, events & other project costs	180	-	1,469	1,649	3,622
Household support (Prosper Together)	-	-	4,596	4,596	7,841
Depreciation - buildings	-	35,436	-	35,436	35,436
Depreciation - other assets	-	9,298	-	9,298	10,936
Other expenditure	886	-	-	886	1,211
Total expenditure on charitable activities	**177,820**	**44,734**	**15,590**	**238,144**	236,349
3b Other expenditure					
	-	-	-	-	-
Total other expenditure	-	-	-	-	-
Total Expenditure	**177,820**	**44,734**	**15,590**	**238,144**	236,349

2023 expenditure includes:

Designated funds – depreciation buildings £35,436; depreciation other assets £10,936.

Restricted funds – salaries £695; Heat & light £901; Office costs £178; Travel & volunteer expenses £458; Catering £1,305; Activities & project costs £2,747; Household Support £7,841; Other expenditure £377.

All other prior year expenditure is unrestricted.

4. Staff Costs

	2024	2023
	£	£
Salaries cost	115,927	105,541
Employer NIC	8,978	8,156
Employer pension contributions	2,295	2,026
	127,200	**115,723**

No employee received emoluments of more than £60,000.

The average number of employees during the year was 6 (2023: 6).

5. Tangible Fixed Assets

	Building & Additions	Equipment & Furniture	Computer/IT Equipment	Total
	£	£	£	£
Cost				
Balance b/f - 01 April 2023	1,729,264	77,920	50,126	1,857,310
Additions in year	-	-	-	-
Balance c/f at 31 March 2024	1,729,264	77,920	50,126	1,857,310
Depreciation				
Balance b/f - 01 April 2023	573,661	74,733	42,671	691,065
Charge for the year	35,436	3,187	6,111	44,734
Balance c/f at 31 March 2024	609,097	77,920	48,782	735,799
Net Book Value at 31 March 2024	**1,120,167**	**-**	**1,344**	**1,121,511**
Net Book Value at 31 March 2023	1,155,603	3,187	7,455	1,166,245

6. Debtors

	2024	2023
	£	£
Accounts receivable	8,802	13,963
Prepayments	7,514	7,033
	16,316	20,996

7. Creditors

	2024	2023
	£	£
Accounts payable	1,035	861
Accruals	2,158	1,224
	3,193	2,085

8. Trustees' remuneration, benefits and expenses

Remuneration of £15,194 was paid to trustee D Pallett who was employed by the Charity as a Project Development Manager. Other than reimbursement for items purchased on behalf of the charity, there were no other payments, expenses or benefits made to trustees in this period, or in the previous financial period.

9. Related party transactions

There were no related party transactions in this or the previous financial year.

10. Independent examination and accountancy services

	2024	2023
	£	£
Final accounts preparation & Independent Examination (BCVS)	1,000	900
	1,000	900

11. Movements in funds

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
Unrestricted funds					
General Fund	190,264	152,555	(177,820)	3,259	168,258
	190,264	**152,555**	**(177,820)**	**3,259**	**168,258**
Designated funds					
Buildings & Additions	1,155,603	-	(35,436)	-	1,120,167
Other Fixed Assets (Equipment)	10,642	-	(9,298)	-	1,344
Youth Provision	25,000	-	-	(10,000)	15,000
Older Generation	10,000	-	-	5,000	15,000
Building Maintenance/Refurbishment	58,786	-	-	5,000	63,786
TOTAL	**1,260,031**	**-**	**(44,734)**	**-**	**1,215,297**
Restricted funds					
WDHCS- Prosper Together Grant	2,159	8,500	(4,856)	-	5,803
Coalfields Regeneration Trust Care to talk	131	-	(131)	-	-
Wakefield Nova- Core 20 plus 5 grant	-	10,028	(1,358)	(1,997)	6,673
Wakefield Nova- Climate Activity grant	-	19,500	(595)	-	18,905
Wakefield Nova- Menopause & Me	-	3,188	(1,523)	-	1,665
Wakefield Council Culture Grant	799	-	(272)	(527)	-
Coalfields Regeneration Trust Core costs	-	5,000	(5,000)	-	-
WMDC- Healthy Holidays grant	-	2,000	(1,400)	(600)	-
WMDC- WordFest Grants	250	250	(130)	(120)	250
Foodbank Donations	260	80	(325)	(15)	-
	3,599	**48,546**	**(15,590)**	**(3,259)**	**33,296**
TOTAL FUNDS	**1,453,894**	**201,101**	**(238,144)**	**-**	**1,416,851**

12. Fund Transfers

- £10,000 was transferred from the Youth Provision fund into the Older Generation and Building Maintenance fund, being £5,000 into each.
- £527 was transferred from the Wakefield Council Culture Grant to the General Fund for room hire.
- £1,997 was transferred from Core 20 Plus 5 to the General Fund for room hire, set up costs and printing.
- £120 was transferred from WordFest to the General Fund for room hire.
- £600 and £15 were transferred from Healthy Holidays and Foodbank grants respectively to the General Fund to close the funds down as the projects were complete.

13. Restricted Funds

- WDHCS: Prosper Together Grant – a grant from Wakefield and District Health and Community Support Prosper Together Fund, to deliver direct support to local people identified through the 'What's up Wakefield District' research project as Households on the Edge.
- Coalfields Regeneration Trust – a grant for the cost of room hire and activities for the 'Care to Talk' Mental Health Support Group, and a further grant to cover core costs which was allocated to insurance.
- Wakefield Council Culture Grant: – a grant for a permanent mural, painted by Pontefract Arts Club, around the theme of a circle and featuring recognisable aspects of the work, services and user groups at St Mary's Community Centre.
- WMDC: WordFest – A grant from Wakefield Council (libraries) for 'WordFest' activities.
- Wakefield Nova: Core 20 plus 5 Grant – a grant to fund a volunteer scheme to support the public to attend medical appointments.
- Wakefield Nova: Climate Activity Grant – a grant to fund the replacement of LED lighting and controlled flow taps.
- Wakefield Nova: Menopause & Me – A grant to fund training, menopause support and advice sessions.
- WMDC: Healthy Holidays Grant – A grant to fund Sports, Dance, exercise and lunch sessions.

ST MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

England & Wales - Charity number 1115477

Accounts

Charity Registration No. 1115477

Company Number. 04718886 (England and Wales)

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2023

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

TRUSTEES' REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2023

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Full name:	**ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED**
Registered Charity Number:	1115477
Registered Company Number:	04718886 (England & Wales)
Registered Office & Principal Address:	The Circle Chequerfield Pontefract West Yorkshire WF8 2AY
Trustees & Directors:	Harold Kebir Berry M B E Chris Bingham *- Appointed 24 May 2022* Julie Carritt Patricia Hollies David Jones Reverend Canon June Lawson Michael Skidmore Sarah Smith-Evans Geoffrey Walsh
Chairperson:	Harold Kebir Berry M B E
Bankers:	Virgin Money 81 Carlton Street Castleford WF10 1BW
Independent Examiner:	Angela Hayes Community Accountant BCVS Services Limited 23 Queens Road Barnsley S71 1AN

The trustees, who are also the directors of the charitable company for the purposes of company law, present their report and accounts for the year ending 31 March 2023.

Structure, governance and management

St. Mary's Chequerfield Community Project Limited is a registered charity with the Charity Commission and a company limited by guarantee, governed by its Memorandum and Articles of Association, dated April 2003, most recently amended June 2006. The company has no share capital and the liability of each member in the event of winding-up is limited to a sum not exceeding £1. The affairs of the charity are managed on a day to day basis by the trustees who may exercise all the powers of the charity.

Appointment of trustees

Trustees are appointed at the Annual General Meeting. The trustees who served during the period, to the date of the signing of these accounts, are listed on page 3 of this report.

Trustee training & induction

Trustees are recruited from a variety of sectors within our community. They are given a full history of the charitable company and its activities on application and invited to bi-monthly meetings where they are kept updated on all activities, financial and operational.

Risk management

The trustees have a duty to identify and review the risk to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Financially our main aim is to ensure an income which will fully cover the day-to-day running costs of the Project and ideally some surplus to cover one-off and unforeseeable expenditure other than those designated. We feel that, given the uncertainties which surround many aspects of people's lives, we remain optimistic about our position.

Our building is still relatively new and has been subject to some changes which we feel have enhanced the space available for use by organisations who have an interest and a commitment to providing services to the residents of Chequerfield and the surrounding area. The changes to the building have been well received and have enhanced our income and range of facilities for the community.

As part of drawing up our 5 year Strategy Map 2015-2020, we were very mindful of both our on-going targets and potential risks to achieving those targets. Risks are regularly reviewed and all significant actions are agreed at our monthly board meetings.

Charitable aims and objectives

The objects of the charity are to promote for the benefit of the inhabitants of Chequerfield and the surrounding area, the provision of a community centre for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, or for the public at large in the interest of social welfare and with the object of improving the condition of life of the said inhabitants.

Public Benefit statement

In shaping the objectives for the year the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The section below, Development, Activities and Achievements, sets out in detail how the charity has met the public benefit requirement.

Principal activity

The principal activity continues to be that of providing community-based facilities for all ages to support social activities, health and well-being and employability, incorporating a full range of Adult Education courses including IT, Maths, English, Employability, Bookkeeping, Accounts and ESOL (English for Speakers of Other Languages), craft and exercise sessions etc. Following on from our emergency response to the pandemic, we continue to operate as a Help at the Hub venue, providing community support, as detailed throughout this report.

Development, activities and achievements

a) Pontefract Community Hub - Supporting Residents post Covid

St Mary's remained operational and open wherever possible, in line with Government guidance, all through the pandemic. As a response to the Covid-19 crisis and in conjunction with various partners, we formed Pontefract Community Hub. As one of nine Hubs in the Wakefield area, we continue to work in association with Nova Wakefield and Wakefield Council to provide services to help our community deal with the impact of coronavirus and the cost of living crisis on jobs, money and wellbeing.

b) Help at the Hub

- Supported by Wakefield Council, The Help at the Hub service is free to access for residents in the Wakefield district and we work with customers to signpost to a range of organisations offering help and support, including Citizens Advice, Department of Work and Pensions, Step Up work and skills service and Turning Point. The drop-in sessions, held weekly, include a social justice advisor and disability employment advisor from the Department of Work and Pensions.
- We support residents to access council issued shopping vouchers and associated IT access.
- Advice Roadshows have taken place, giving help and advice to the public with education, housing, employment, benefits and health.

c) Community Support

- We are a trusted referrer to Wakefield Council's Household Support Fund and access other financial aid when available.
- St Mary's are a Hate Crime reporting centre.
- We have supported the community further by working with many organisations, some long-term, existing partners and some new. All are welcomed into our centre and given every support to provide their much-needed public services, for example domestic abuse interventions and safeguarding training sessions.
- We registered as a Warm Space, in recognition of the cost of living crisis, providing to the general public a warm, safe space with refreshments and snacks available, free of charge.
- Working with WDHCS, we have received funding in respect of "Households on the Edge" to support families unable to access other financial support.
- We offer free WiFi, access to IT support and low cost printing and copying services.

d) Covid Community Champions

In conjunction with the Public Health Directorate, St Mary's are members of the Wakefield Covid Community Champions Network, working to inform and assist the public by sharing information and guidance on Covid-19, vaccinations and other health issues with the community.

e) Youth Provision

- Brownies, Rainbows and Pantomime Society hold their regular sessions here.
- A large number of one-to-one teaching sessions are held in conjunction with a local special school for pupils aged between 11-16 years with an Education, Health and Care Plan for Profound/Severe Social, Emotional and Mental Health Needs (SEMH).
- Wordfest storytime sessions took place for under 5's and families.
- Numerous children's dance and acrobatics sessions take place both during the week and in school holidays which are very popular and well attended.
- School holiday sport and computer coding, gaming and physical activity sessions were offered free of charge, with lunches provided, in conjunction with Happy Healthy Holidays.
- Summer S'Cool sessions provided free music and art sessions for young people aged eight to eighteen during the summer holidays.
- West Yorkshire Police presented a series of activity sessions for girls via a referral system.
- St Mary's Receptionist/Administrator successfully completed a Level 3 Business Administrator apprenticeship

f) The Older Generation

- Numerous sessions of Pilates classes are held each week, mainly attended by the over 50's.
- A free to attend Platinum Jubilee Afternoon Tea took place in May 2022, attended by members of the local community, volunteers and the Mayor and Mayoress of Wakefield. The event was very well attended and entertainment was provided by a children's dance team, Liquorice Singers choir and catering by a local small business.
- After an enforced break caused by the pandemic, we reinstated our weekly lunch club from September 2022 with existing and new members. A small local catering business provides a hot, nourishing two-course meal, followed by tea and coffee. Bingo and a raffle are enjoyed and up to forty people attend each week. The sessions are staffed by a group of local volunteers, who in turn, enjoy the social benefit of weekly meetings and lunch together.
- A community choir, Pontefract Liquorice Singers, hold their weekly rehearsals at the centre.
- The long established Pontefract Art Club have joined us to hold their weekly sessions. We have worked in conjunction with their members to obtain a culture grant and produce a community mural for permanent display in our public area.
- Age UK visited our lunch club and presented all members with energy saving packs.

g) Health and Wellbeing Support Programme

- We have supported, from its launch, a local support group, Care to Talk (previously CALM (Community And Local Mental Health). We provide free room rent and administration and signpost to the project where applicable, working closely with the project workers. Funding has been obtained to arrange various trips and events for the group to help with confidence and wellbeing.
- We are constantly exploring ways to raise awareness of health and wellbeing issues and signpost to relevant agencies where necessary.
- Healthwatch Wakefield hold monthly public drop-in sessions.

- We are supported by a number of volunteers, from all age groups. The positive aspects of volunteering cannot be overestimated in terms of inclusion, motivation and camaraderie. We recruited volunteer support from the Ukrainian community to help with their integration into the community. We organised a volunteer placement for a young person during their Duke of Edinburgh Award training.
- Slimming World is a very well-attended group and has been holding weekly sessions at St Mary's for many years.
- St Mary's Church hold Sunday worship sessions in the community hall, which is a considerable benefit to the local community. They also hold monthly Messy Church sessions, which appeal to families and include craft activities and eating together.
- St Mary's provided free room hire to facilitate Ukrainian support meetings for hosts, visitors supporting organisations.
- Working with a local bookshare initiative, we have installed a small library unit in our public area where books for all ages are offered to take for no charge and suitable donations accepted.

h) Employability and IT Support

- Working closely with JobCentre Plus, Wakefield Adult Education Services and partners, we run skills assessment sessions to identify weaknesses which affect employability and signpost individuals to the necessary training and support. This may be through our range of employability courses or partner schemes.
- A digital assistance project supporting EU settlement status applications etc. has been well accessed.
- The Government's RESTART scheme operated Monday to Friday from St Mary's, accessing and referring to a full range of employability support and courses held here.

i) Refurbishment of the Building

The building is nineteen years old and has been utilised extensively and impressively. Many changes have been made to facilitate optimum use of room space. An ongoing program of redecoration, maintenance and update of IT equipment and software is underway. Our caretaker maintains the gardens and carries out repairs and maintenance whenever possible. When necessary, we employ local tradespeople to carry out work. Works carried out during this period have included replacement carpeting, upgraded IT server unit and additional CCTV coverage. Repairs have been made to the roof and skylights, new sensor controlled LED lighting fitted to the upstairs landing and an emergency communication device installed in the lift. We have installed a defibrillator for public use, provided by a West Yorkshire Prepared Community Grant Initiative.

j) Green Issues

- St. Marys has always been keen on recycling and energy conservation, with these issues continually promoted throughout the centre to all users, ensuring we keep our carbon footprint and energy expenditure to a minimum. We have increased our recycling effort to include soft plastics used within the centre.
- Funded by a grant from CRT in 2012, the centre has eighty-five solar panels fitted, which greatly reduce the energy outgoings.
- Light fittings throughout the interior and exterior of the centre are gradually being replaced with LED fittings to increase energy efficiency
- Energy efficient equipment including new central heating boiler, hot water kitchen geyser and dishwasher have been installed.

Trustees' assessment of going concern

Following the impact which the Covid-19 crisis had on our operations, our income has recovered, albeit with some streams being slower to return to pre-Covid levels. Due to income from services provided, room hire and funding applications, we have managed to complete this challenging financial year without serious financial impact, while providing invaluable community support and improving public facilities within our building. Funding applications are regularly made in order to access support for running costs and facilitate special activities.

Increased costs due to the cost of living crisis have and will continue to impact on our business, as the cost of utilities, salaries, consumables etc has increased dramatically. To take account of increased expenditure and financial constraints, we continue to operate with a small but flexible staffing team who have undertaken training courses to ensure they are well equipped to meet changes in our operations. Staff rotas have been put into place to make optimum use of staffing hours and streamline salary costs.

We are confident that we are in a position to meet the challenges brought about by Covid-19 and the present financial crisis, and have proven that we are flexible and responsive to continue to offer and expand our community provision. We do not view our operations as "At Risk" up to the end of the 2023/2024 accounting period.

The charity's policy on reserves

The St Mary's Community Centre is a focus for the local community and the company's remit is firstly to maintain the building to facilitate the needs of the community it serves; and secondly to continue to develop further services, activities and support to sectors of that community where those facilities don't exist or are inadequate.

This we may do by ourselves or with other local partners. We will aim to ensure that any work we undertake is fully funded, although there are instances where funding requires a contribution from ourselves. In addition, there will be a continual and increasing need to maintain the fabric of the building.

We therefore feel it prudent to maintain a minimum level of unrestricted reserves which equate to six months running costs as well as transferring to designated reserves any amounts which are felt necessary to fully fund future projects. Based on current year expenditure, excluding depreciation, six months running costs equates to approximately £95,000.

At 31 March 2023, our level of unrestricted reserves was £190,264 (2022: £183,626). Reserves are currently above the target level set out in the reserve policy. The trustees consider this to be appropriate given the short-term nature of funding and the challenges that the effects of the pandemic and current cost of living crisis will continue to place on the charity in the coming months and years.

Statement of trustee responsibilities

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the trustees are required to: select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial review

The financial statements are set out in pages 11 to 20. The Statement of Financial Activities shows a deficit for the year of £36,404 (2022: a surplus of £2,002). The result includes the depreciation charge of £46,372 (£45,028 in 2022). The total funds at the year-end stand at £1,453,894 (2022: £1,490,298). Total funds includes the value of the building and other fixed assets.

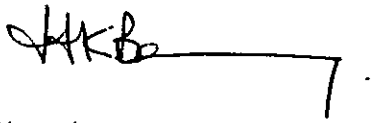
The financial position has improved from the previous financial years and reserves of the charity at year-end, held in unrestricted funds, stand at £190,264 (2022: £183,626). There was also a sum of £93,786 held in designated funds for specific projects.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Signed: Date: 21 July 2023

H K Berry, Chair/ Director

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2023

I report on the accounts of the charity, which are set out on pages 11 to 20.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A Hayes Date: 21 July 2023

Angela Hayes, FMAAT
Community Accountant
BCVS Services Limited
23 Queens Road
Barnsley
S71 1AN

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income & Expenditure Account)

YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2023 Total Funds £	2022 £
Income:						
Donations and legacies	2a	3,040	-	15,791	18,831	63,121
Income from charitable activities	2b	169,014	-	-	169,014	142,510
Investment income	2c	5,409	-	-	5,409	1,525
Other income	2d	6,691	-	-	6,691	4,140
Total income		184,154	-	15,791	199,945	211,296
Expenditure						
Expenditure on charitable activities:	3a	175,475	46,372	14,502	236,349	209,294
Other expenditure	3b	-	-	-	-	-
Total expenditure		175,475	46,372	14,502	236,349	209,294
Net income/expenditure for the year		8,679	(46,372)	1,289	(36,404)	2,002
Transfers between funds	12	(2,041)	4,032	(1,991)	-	-
Total funds brought forward		183,626	1,302,371	4,301	1,490,298	1,488,296
Total funds carried forward	11	**190,264**	**1,260,031**	**3,599**	**1,453,894**	1,490,298

The Statement of Financial Activities includes all gains and losses recognised in the year.

Prior year income includes restricted donations/grants of £23,354.

Prior year expenditure on charitable activities includes:

- £45,028 from designated funds (depreciation)
- £19,285 from restricted funds

All other prior year income and expenditure is unrestricted.

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

BALANCE SHEET

YEAR ENDED 31 MARCH 2023

	Note	£	2023 £		2022 £
Fixed assets					
Tangible assets	5	1,166,245		1,208,585	
Total fixed assets			1,166,245		1,208,585
Current assets					
Debtors & prepayments	6	20,996		20,228	
Cash at bank and in hand		268,738		267,916	
Total current assets		289,734		288,144	
Liabilities					
Creditors & accruals amounts falling due within one year	7	(2,085)		(6,431)	
Net current assets			287,649		281,713
Net assets			**1,453,894**		1,490,298
Funds of the charity	11				
Unrestricted funds			190,264		183,626
Designated funds (Fixed Assets)			1,166,245		1,208,585
Designated funds (Other)			93,786		93,786
Restricted funds			3,599		4,301
Total funds			**1,453,894**		1,490,298

Exemption from audit

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- *The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;*
- *The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

H K Berry, Chair/ Director Date: 21 July 2023

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)) and the Companies Act 2006. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

Where necessary the headings in the financial statements have been adapted to meet the special activities of the charity. The trustees have also taken advantage of the exemption from preparing a statement of cash flows (smaller charities).

Going Concern Note

After reviewing the charity's forecasts, projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. There is a healthy reserve at the year end and there are no material uncertainties in the twelve-month period following the signing of these accounts.

The charity therefore continues to adopt the going concern basis in preparing its financial statements.

Incoming resources

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

Donated goods and services

Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.

The contribution of general volunteers is not recognised as income in the charity accounts.

Resources Expended

All expenditure is included on an accruals basis and is recognised as a liability is incurred.

Cost of raising funds includes all expenditure incurred to raise funds for charitable purposes, including costs of all fundraising activities and costs incurred in seeking donations, grants and legacies.

Expenditure on charitable activities includes all resources applied by the charity in undertaking work to meet its charitable objectives.

Allocation of Support Costs

Support costs are the costs of functions that assist the work of the charity but do not directly undertake charitable activities and include the cost of governance and finance. Support costs are allocated directly to expenditure on charitable activities.

Pension costs
The charity contributes to a defined contribution pension scheme for employees which meets the requirements of current pensions legislation. Pension cost charges in the Statement of Financial Activities represent the contributions payable by the charity in the year.

Tangible Fixed Assets
Tangible Fixed Assets with a cost exceeding £1,000 are capitalised and depreciated over their expected useful lives. Depreciation is provided in order to write off the cost less estimated residual value of each asset over its estimated useful life, on a straight line basis as follows:

Buildings & Additions	2%
Building Fixtures & Improvements	10%
Equipment & Furniture	25%
Computer Equipment	33.3%

In the year of acquisition, assets are depreciated for the full year.

Taxation
The charity is exempt from corporation tax on income from its charitable activities.

Funds Structure
The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds are provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding.

The value of the Fixed Assets is held in a designated fund against which annual depreciation is charged. Other designated funds are established for specific projects at the discretion of the trustees.

2. Analysis of Income

Note		2023			2022		
	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£	£	£	£
2a **Donations & Legacies:**						
Donations	1,040	-	1,040	60	150	210
Grant income:						
WMDC - Local Restrictions Grants	-	-	-	19,479	-	19,479
WMDC - Infection Control Grants	2,000	-	2,000	4,449	-	4,449
HMRC Job Retention Scheme (CJRS)	-	-	-	14,279	-	14,279
Wakefield Nova - Community Hub Funding	-	-	-	-	14,622	14,622
Wakefield Nova - Community Mental Health	-	-	-	-	1,000	1,000
WMDC - Jubilee Funding	-	381	381	-	-	-
WMDC - Fara Kanna Sessions	-	-	-	-	4,000	4,000
WDHCS - Prosper Together Grant	-	10,000	10,000	-	-	-
Coalfields Regeneration Trust	-	1,960	1,960	1,500	3,582	5,082
Asda Foundation Grant	-	1,000	1,000	-	-	-
Arnold Clark	-	1,000	1,000	-	-	-
Wakefield Council Culture Grant	-	950	950	-	-	-
WMDC (Libraries) Word Fest	-	500	500	-	-	-
	3,040	15,791	18,831	39,767	23,354	63,121
2b **Income from charitable activities:**						
Room hire and services	155,403	-	155,403	126,376	-	126,376
Covid test delivery contract (DOTA)	-	-	-	5,106	-	5,106
Help at the Hub funding (CAB)	10,050	-	10,050	9,600	-	9,600
DLS income	594	-	594	816	-	816
Happy Holidays income	-	-	-	612	-	612
St Mary's lunch club	2,608	-	2,608	-	-	-
Other	359	-	359	-	-	-
	169,014	-	169,014	142,510	-	142,510
2c **Investment income**						
Bank interest	5,409	-	5,409	1,525	-	1,525
	5,409	-	5,409	1,525	-	1,525
2d **Other income**						
Miscellaneous income	-	-	-	140	-	140
Insurance claim	1,691	-	1,691	-	-	-
Rebates	5,000	-	5,000	4,000	-	4,000
	6,691	-	6,691	4,140	-	4,140
Total Income	**184,154**	**15,791**	**199,945**	187,942	23,354	211,296

3. Analysis of expenditure

	2023				2022
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£	£
3a Cost of Charitable Activities:					
Salaries and on-costs	115,028	-	695	115,723	110,382
Rates, water & insurance	5,967	-	-	5,967	5,308
Heat & light	5,085	-	901	5,986	6,699
Office costs, printing & stationery	3,839	-	178	4,017	2,848
Telephone & internet	2,676	-	-	2,676	2,993
IT Support	2,489	-	-	2,489	2,460
Travel & volunteer expenses	486	-	458	944	3,058
Training	27	-	-	27	569
Accountancy fees	900	-	-	900	875
Catering, hospitality & refreshments	5,173	-	1,305	6,478	1,418
Repairs, renewals, maintenance & security	22,471	-	-	22,471	11,817
Caretaking & cleaning	9,585	-	-	9,585	10,108
Advertising & publicity	40	-	-	40	1,568
Activities, events & other project costs	875	-	2,747	3,622	3,444
Household support (Prosper Together)	-	-	7,841	7,841	-
Depreciation - buildings	-	35,436	-	35,436	35,436
Depreciation - other assets	-	10,936	-	10,936	9,592
Other expenditure	834	-	377	1,211	719
Total expenditure on charitable activities	**175,475**	**46,372**	**14,502**	**236,349**	209,294
3b Other expenditure					
	-	-	-	-	-
Total other expenditure	-	-	-	-	-
Total Expenditure	**175,475**	**46,372**	**14,502**	**236,349**	209,294

2022 expenditure includes:

Designated funds – depreciation buildings £35,436; depreciation other assets £9,592.

Restricted funds – salaries £17,547; travel & volunteer expenses £70; activities & project costs £1297; other expenditure £371.

All other prior year expenditure is unrestricted.

4. Staff Costs

	2023	2022
	£	£
Salaries cost	105,541	102,350
Employer NIC	8,156	6,134
Employer pension contributions	2,026	1,898
	115,723	110,382

No employee received emoluments of more than £60,000.

The average number of employees during the year was 6 (2022: 6).

5. Tangible Fixed Assets

	Building & Additions	Equipment & Furniture	Computer/IT Equipment	Total
	£	£	£	£
Cost				
Balance b/f - 01 April 2022	1,729,264	77,920	46,094	1,853,278
Additions in year	-	-	4,032	4,032
Balance c/f at 31 March 2023	1,729,264	77,920	50,126	1,857,310
Depreciation				
Balance b/f - 01 April 2022	538,225	71,547	34,921	644,693
Charge for the year	35,436	3,186	7,750	46,372
Balance c/f at 31 March 2023	573,661	74,733	42,671	691,065
Net Book Value at 31 March 2023	**1,155,603**	**3,187**	**7,455**	**1,166,245**
Net Book Value at 31 March 2022	1,191,039	6,373	11,173	1,208,585

6. Debtors

	2023	2022
	£	£
Accounts receivable	13,963	16,384
Accrued income	-	-
Prepayments	7,033	3,844
	20,996	20,228

7. Creditors

	2023	2022
	£	£
Accounts payable	861	4,381
Room hire invoiced in advance	-	800
Accruals	1,224	1,250
	2,085	6,431

8. Trustees' remuneration, benefits and expenses

Other than reimbursement for items purchased on behalf of the charity, there were no payments, expenses or benefits made to trustees in this period, or in the previous financial period.

9. Related party transactions

There were no related party transactions in this or the previous financial year.

10. Independent examination and accountancy services

	2023	2022
	£	£
Final accounts preparation & Independent Examination (BCVS)	900	875
	900	875

11. Movements in funds

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
Unrestricted funds					
General Fund	183,626	184,154	(175,475)	(2,041)	190,264
	183,626	**184,154**	**(175,475)**	**(2,041)**	**190,264**
Designated funds					
Buildings & Additions	1,191,039	-	(35,436)	-	1,155,603
Other Fixed Assets (Equipment)	17,546	-	(10,936)	4,032	10,642
Youth Provision	25,000	-	-	-	25,000
Older Generation	10,000	-	-	-	10,000
Building Maintenance/Refurbishment	58,786	-	-	-	58,786
TOTAL	**1,302,371**	**-**	**(46,372)**	**4,032**	**1,260,031**
Restricted funds					
WDHCS - Prosper Together Grant	-	10,000	(7,841)	-	2,159
Coalfields Regeneration Trust	-	1,960	(269)	(1,560)	131
Asda Foundation	-	1,000	(1,000)	-	
Wakefield Nova- Community Mental Health	1,000	-	(678)	(322)	-
Wakefield Council Culture Grant	-	950	(151)	-	799
WMDC - Jubilee Funding	-	381	(381)	-	-
WMDC- Fara Kanna Sessions	2,703	-	(2,703)	-	-
WMDC -WordFest Grants	-	500	(141)	(109)	250
Arnold Clark Community Fund	-	1,000	(1,000)	-	-
Foodbank Donations	598	-	(338)	-	260
	4,301	**15,791**	**(14,502)**	**(1,991)**	**3,599**
TOTAL FUNDS	**1,490,298**	**199,945**	**(236,349)**	**-**	**1,453,894**

12. Fund Transfers

	General Fund £	Community Mental Health £	CRT £	Fixed Assets £	Word Fest £
Fixed Assets *	(4,032)		-	4,032	-
Room hire	1,991	(322)	(1,560)	-	(109)
	(2,041)	(322)	(1,560)	4,032	(109)

* The following amounts were transferred to the designated fixed assets fund, to cover capital spend in accordance with the Fixed Asset policy:

- £1,526 – Replacement Server
- £2,506 – Interactive Screen and Stand

13. Restricted Funds

- WDHCS: Prosper Together Grant – a grant from Wakefield and District Health and Community Support Prosper Together Fund, to deliver direct support to local people identified through the 'What's up Wakefield District' research project as Households on the Edge.
- Coalfields Regeneration Trust – a grant for the cost of room hire and activities for the 'Care to Talk' Mental Health Support Group.
- Asda Foundation – a cost of living grant towards increased utility costs.
- Wakefield Nova: Community Mental Health Grant – a grant to contribute to the running of the 'Care to Talk' Mental Health Support Group.
- Wakefield Council Culture Grant: – a grant for a permanent mural, painted by Pontefract Arts Club, around the theme of a circle and featuring recognisable aspects of the work, services and user groups at St Mary's Community Centre.
- WMDC – Jubilee Funding - funding from Wakefield Council towards the Jubilee event.
- WMDC: Fara Kanna Sessions – a grant to fund Bushcraft and Forest sessions, to help young people to connect with nature and discover wild spaces, with the aim of combatting anti-social behaviour.
- WMDC: WordFest – A grant from Wakefield Council (libraries) for 'Wordfest' activities.
- Arnold Clark Community Fund – a grant towards the running costs of St Mary's Lunch Club.

ST MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

England & Wales - Charity number 1115477

Accounts

Charity Registration No. 1115477

Company Number. 04718886 (England and Wales)

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2022

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Full name:	**ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED**
Registered Charity Number:	1115477
Registered Company Number:	04718886 (England & Wales)
Registered Office & Principal Address:	The Circle Chequerfield Pontefract West Yorkshire WF8 2AY
Trustees & Directors:	Harold Kebir Berry M B E Chris Bingham - *Appointed 24 May 2022* Julie Carritt Patricia Hollies David Jones Reverend Canon June Lawson Michael Skidmore Sarah Smith-Evans Geoffrey Walsh Karen Williams - *Resigned 21 September 2021*
Chairperson:	Harold Kebir Berry M B E
Bankers:	Virgin Money Ropergate Pontefract WF8 1LQ
Independent Examiner:	Angela Hayes Community Accountant BCVS Services Limited Priory Campus Pontefract Road Lundwood Barnsley S71 5PN

The trustees, who are also the directors of the charitable company for the purposes of company law, present their report and accounts for the year ending 31 March 2022.

Structure, governance and management

St. Mary's Chequerfield Community Project Limited is a registered charity with the Charity Commission and a company limited by guarantee, governed by its Memorandum and Articles of Association, dated April 2003, most recently amended June 2006. The company has no share capital and the liability of each member in the event of winding-up is limited to a sum not exceeding £1. The affairs of the charity are managed on a day to day basis by the trustees who may exercise all the powers of the charity.

Appointment of trustees

Trustees are appointed at the Annual General Meeting. The trustees who served during the period, to the date of the signing of these accounts, are listed on page 3 of this report.

Trustee training & induction

Trustees are recruited from a variety of sectors within our community. They are given a full history of the charitable company and its activities on application and invited to monthly meetings where they are kept updated on all activities, financial and operational.

Risk management

The trustees have a duty to identify and review the risk to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Financially our main aim is to ensure an income which will fully cover the day-to-day running costs of the Project and ideally some surplus to cover one-off and unforeseeable expenditure other than those designated. We feel that, given the uncertainties which surround many aspects of people's lives, we remain optimistic about our position.

Our building is still relatively new and has been subject to some changes which we feel have enhanced the space available for use by organisations who have an interest and a commitment to providing services to the residents of Chequerfield and the surrounding area. The changes to the building have been well received and have enhanced our income and range of facilities for the community.

As part of drawing up our 5 year Strategy Map 2015-2020, we were very mindful of both our on-going targets and potential risks to achieving those targets. Risks are regularly reviewed and all significant actions are agreed at our monthly board meetings.

Charitable aims and objectives

The objects of the charity are to promote for the benefit of the inhabitants of Chequerfield and the surrounding area, the provision of a community centre for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, or for the public at large in the interest of social welfare and with the object of improving the condition of life of the said inhabitants.

Public Benefit Statement

In shaping the objectives for the year the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The section below, Development, Activities and Achievements, sets out in detail how the charity has met the public benefit requirement.

Principal Activity

The principal activity continues to be that of providing community-based facilities for all ages to support social activities, health and well-being and employability, incorporating a full range of Adult Education courses including IT, Maths, English, Employability, Bookkeeping, Accounts and ESOL (English for Speakers of Other Languages), craft and exercise sessions etc. Wherever Covid-19 restrictions have allowed for education, training and support groups etc. to operate, we have fully facilitated these services in our Covid-compliant centre, in addition to responding to the coronavirus crisis with emergency community support, as detailed throughout this report.

Development, Activities and Achievements

a) Pontefract Community Hub - Supporting Residents through Covid

St Mary's remained operational and open wherever possible, in line with Government guidance, all through the pandemic. As a response to the Covid-19 crisis and in conjunction with various partners, we formed the Pontefract Community Hub. As one of nine Hubs in the Wakefield area, we worked in association with Nova and Wakefield Council to provide a new service to help our community deal with the impact of coronavirus on jobs, money and wellbeing. Services we provided include:

- Home deliveries of substantial food parcels for Pontefract residents
- Food shopping service
- Prescription collection
- Dog walking
- Telephone befriending
- Children's books and treat bags
- Assistance to parents and carers with access and IT support for the National Free School Meals Vouchers scheme.
- Photocopying, email, scanning service and support

The above was made possible with the help of a team of volunteers, recruited locally and also through the Volunteer Wakefield website. Over eighty volunteers came forward to help St Mary's with our community support and will continue to play a large part in our service provision.

We worked very hard to overcome challenges and put in place every possible measure to keep our community centre a Covid-safe environment for staff, volunteers and visitors alike.

Staff worked on a part-furlough arrangement wherever possible.

Wherever possible within Government guidelines, we have supported the community further by working with many organisations who have been permitted to run their sessions at St Mary's. Some were existing partners and some new. All were welcomed into our Covid-safe centre and given every support to provide their much-needed public services, for example domestic abuse interventions and safeguarding training sessions.

Help at the Hub

Supported by Wakefield Council, The Help at the Hub service is free to access for residents in the Wakefield district and we worked with customers to put them in touch with a range of organisations offering help and support, including Citizens Advice, Department of Work and Pensions and Step Up work and skills service. The drop-in sessions, held weekly include a social justice advisor and disability employment advisor from the Department of Work and Pensions.

We have become a trusted referrer to Wakefield Council's Household Support Fund and access to other financial aid when available.

Community Covid Testing Service

Between July 2020 and July 2021 and in conjunction with Nova, Live Well Wakefield and Conexus Healthcare, St Mary's delivered a DOTA (Drop Off, Take Away) coronavirus testing scheme in Pontefract, Castleford and surrounding areas. Tests were delivered to home addresses of individuals with coronavirus symptoms, collected and delivered to Wakefield where the tests were dispatched for laboratory testing.

Covid Community Champions

In conjunction with the Public Health Directorate, St Mary's joined the Wakefield Covid Community Champions Network, working to inform and assist the public by sharing information and guidance on Covid-19 and vaccinations with the community.

b) Youth Provision

- Brownies, Rainbows and Pantomime Society hold their regular sessions here.
- Sessions are held for Mini Maestros and Cuddle Up slings for pre-school age children and parents/carers.
- A large number of one-to-one teaching sessions are held in conjunction with a local special school for pupils aged between 11-16 years with an Education, Health and Care Plan for Profound/Severe Social, Emotional and Mental Health Needs (SEMH).
- Numerous children's dance and acrobatics sessions take place both during the week and in school holidays which are very popular and well attended.
- Sessions of Bushcraft and Forest Skills have been provided for local children at a local centre, with travel and lunches included. These outdoor nature sessions have been very popular with many new skills and experiences offered.
- We employed a Kickstart employee through the Government work placement scheme which supports 16 to 24-year olds on Universal Credit who are at risk of long-term unemployment.
- School holiday sport and craft sessions are offered free with lunches provided in conjunction with St Giles Foodshare and Happy Healthy Holidays.
- We support Star Bereavement by providing free room hire to this organisation which supports children and young people who have suffered the loss of a loved one.
- We supported the Yorkshire children's cancer charity, Candlelighters, with free room hire and refreshments for their summer Community Day.

c) The Older Generation

- Weekly Yoga and Pilates classes are held, mainly attended by the over 50's.
- We have supported our lunch club members by keeping in touch by telephone, and providing and delivering food parcels over lockdown periods.
- Alzheimer's Society and Admiral Nurses have held drop in sessions at the centre.
- A chair exercise group is held weekly
- A community choir, Pontefract Liquorice Singers, hold their weekly rehearsals at the centre

d) Health and Wellbeing Support Programme

- We have supported, from its launch, a local support group, Care to Talk (previously CALM (Community And Local Mental Health). We provide free room rent and administration and signpost to the project where applicable, working closely with the project workers. We have further supported this group with food and toiletry supplies throughout the pandemic. Funding has been obtained to arrange various trips and events for the group to help with confidence and wellbeing.
- We are constantly exploring ways to raise awareness of health and wellbeing issues and signpost to relevant agencies where necessary.
- Healthwatch Wakefield hold monthly public drop-in sessions.
- We are supported by a number of volunteers, from all age groups. The positive aspects of volunteering cannot be overestimated in terms of inclusion, motivation and camaraderie.
- Slimming World is a very well-attended group and has been holding two sessions per week for a number of years.
- St Mary's Church hold Sunday worship sessions in the community hall, which is a considerable benefit to the local community.
- Working with a local bookshare initiative, we have installed a small library unit in our public area where books for all ages are offered to take for no charge and suitable donations accepted.

e) Employability and IT Support

- Working closely with JobCentre Plus, Wakefield Adult Education Services and partners, we run skills assessment sessions to identify weaknesses which affect employability and signpost individuals to the necessary training and support. This may be through our range of employability courses or partner schemes.
- Employability and IT classes have continued to run where allowed under Covid-19 restrictions on reduced class sizes.
- A digital assistance project supporting EU settlement status applications has been well accessed.
- With effect from September 2021, the Government's RESTART scheme has operated Monday to Friday from St Mary's is are able to access and refer to a full range of employability support and courses held here.

f) Refurbishment of the Building

The building is eighteen years old and has been utilised extensively and impressively. Many changes have been made to facilitate optimum use of room space. An ongoing program of redecoration, maintenance and update of IT equipment and software is underway. Our caretaker maintains the gardens and carries out repairs and maintenance whenever possible.

When necessary, we employ local tradespeople to carry out work. Works carried out during this period have included exterior door alterations, roof repairs and extensive interior redecoration. Renewals included high tech multimedia presentation screens for our room hire customers, replacement of 24 x PCs and easy clean public seating.
We have installed a defibrillator for public use, provided by a West Yorkshire Prepared Community Grant Initiative.

g) Green Issues

- St. Marys has always been keen on recycling and energy conservation, with these issues continually promoted throughout the centre to all users, ensuring we keep our carbon footprint to a minimum
- Funded by a grant from CRT in 2012, the centre had eighty-five solar panels fitted, which greatly reduce the energy outgoings
- Light fittings throughout the interior and exterior of the centre are gradually being replaced with LED fittings to increase energy efficiency
- Energy efficient kitchen equipment including hot water geyser and dishwasher have been installed.

Trustees Assessment of Going Concern

The Covid-19 crisis impacted on the stability of our activities in a significant way. With effect from 23rd March 2020, our regular income ceased completely due to the impact on our operations as a result of the Government lockdown. We responded to this by creating a Community Hub, working with a number of partners, including Wakefield Council, to provide emergency assistance to Pontefract residents. This included the provision and delivery of food parcels, shopping and prescription collection and delivery, telephone befriending, dog walking etc. We received financial support from Wakefield Council and other organisations and individuals to carry out this service.

Some of our room rental income returned and paused again, due to subsequent lockdowns, but new income streams and customers are constantly being sought and won. It is, as yet, unclear how this will affect our financial position going forward.

Due to support from the Government Furlough Scheme (Coronavirus Job Retention Scheme), Wakefield Council and various small funding sources, we have managed to complete this challenging financial year without serious financial impact, while providing invaluable community support and improving public facilities within our building.

It became necessary to reduce our staffing by two members, resulting in the following changes to provision:

- Café/snack bar closed and replaced by vending machines
- Open access internet facilities suspended and replaced by appointment only provision

Our staff team have undertaken training courses while on furlough to ensure they are well equipped to meet changes in our operations. Staff rotas have been put into place to make optimum use of staffing hours and streamline staff costs.

We are confident that we are in a position to meet the challenges brought about by Covid-19 and have proven that we are flexible and responsive to continue to offer and expand our community provision. We do not view our operations as "At Risk" up to the end of the 2022/2023 accounting period.

The charity's policy on reserves

The St Mary's Community Centre is a focus for the local community and the company's remit is firstly to maintain the building to facilitate the needs of the community it serves; and secondly to continue to develop further services, activities and support to sectors of that community where those facilities don't exist or are inadequate.

This we may do by ourselves or with other local partners. We will aim to ensure that any work we undertake is fully funded, although there are instances where funding requires a contribution from ourselves. In addition, there will be a continual and increasing need to maintain the fabric of the building.

We therefore feel it prudent to maintain a minimum level of unrestricted reserves which equate to six months running costs as well as transferring to designated reserves any amounts which are felt necessary to fully fund future projects. Based on current year expenditure, excluding depreciation, six months running costs equates to £82,133.

At 31 March 2022, our level of unrestricted reserves was £183,626 (2021: £183,874). Reserves are currently above the target level set out in the reserve policy. The trustees consider this to be appropriate given the short-term nature of funding and the challenges that the pandemic and current cost of living crisis will continue to place on the charity in the coming months and years.

Statement of trustee responsibilities

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the trustees are required to: select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial Review

The financial statements are set out in pages 12 to 21. The Statement of Financial Activities shows a surplus for the year of £2,002 (2021: £16,696). The result includes the depreciation charge of £45,028. The total funds at the year-end stand at £1,490,298 (2021: £1,488,296). Total funds includes the value of the building and other fixed assets.

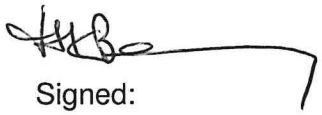
The reserves of the charity at year-end, held in unrestricted funds, stand at £183,626 (2021: £183,874). There was also a sum of £93,786 held in designated funds for specific projects.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Signed: Date: 20 September 2022

H K Berry, Chair/ Director

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2022

I report on the accounts of the charity, which are set out on pages 12 to 21.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A Hayes

Date: 20 September 2022

Angela Hayes
Community Accountant
BCVS Services Limited
Priory Campus
Pontefract Road
Lundwood
Barnsley
S71 5PN

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income & Expenditure Account)

YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 £
Income:						
Donations and legacies	2a	39,767	-	23,354	63,121	159,337
Income from charitable activities	2b	142,510	-	-	142,510	78,046
Income from other trading activities	2c	-	-	-	-	770
Investment income	2d	1,525	-	-	1,525	1,114
Other income	2e	4,140	-	-	4,140	84
Total income		187,942	-	23,354	211,296	239,351
Expenditure						
Expenditure on charitable activities:	3a	144,981	45,028	19,285	209,294	219,711
Other expenditure	3b	-	-	-	-	2,944
Total expenditure		144,981	45,028	19,285	209,294	222,655
Net income/expenditure for the year		42,961	(45,028)	4,069	2,002	16,696
Transfers between funds	12	(43,209)	54,923	(11,714)	-	-
Total funds brought forward		183,874	1,292,476	11,946	1,488,296	1,471,600
Total funds carried forward	11	**183,626**	**1,302,371**	**4,301**	**1,490,298**	1,488,296

The Statement of Financial Activities includes all gains and losses recognised in the year.

Prior year income includes restricted donations/grants of £31,336.

Prior year expenditure on charitable activities includes:

- £41,725 from designated funds (depreciation)
- £14,467 from restricted funds

All other prior year income and expenditure is unrestricted.

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

BALANCE SHEET

YEAR ENDED 31 MARCH 2022

	Note	£	2022 £		2021 £
Fixed assets					
Tangible assets	5	1,208,585		1,228,690	
Total fixed assets			1,208,585		1,228,690
Current assets					
Debtors & prepayments	6	20,228		6,527	
Cash at bank and in hand		267,916		254,406	
Total current assets		288,144		260,933	
Liabilities					
Creditors & accruals amounts falling due within one year	7	(6,431)		(1,327)	
Net current assets			281,713		259,606
Net assets			**1,490,298**		1,488,296
Funds of the charity	11				
Unrestricted funds			183,626		183,874
Designated funds (Fixed Assets)			1,208,585		1,228,690
Designated funds (Other)			93,786		63,786
Restricted funds			4,301		11,946
Total funds			**1,490,298**		1,488,296

Exemption from audit

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- *The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;*
- *The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

H K Berry, Chair/ Director Date: 20 September 2022

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)) and the Companies Act 2006. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

Where necessary the headings in the financial statements have been adapted to meet the special activities of the charity. The trustees have also taken advantage of the exemption from preparing a statement of cash flows (smaller charities).

Going Concern Note

After reviewing the charity's forecasts, projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. There are no material uncertainties in the twelve-month period following the signing of these accounts.

The Covid-19 pandemic has not had a significant impact on the financial position as the charity was able to access funding to diversify activities during pandemic. The charity has also been in receipt of government Local Restrictions grants. There is a healthy reserve at the year end.

The charity therefore continues to adopt the going concern basis in preparing its financial statements.

Incoming resources

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

Donated goods and services

Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.

The contribution of general volunteers is not recognised as income in the charity accounts.

Resources Expended

All expenditure is included on an accruals basis and is recognised as a liability is incurred.

Cost of raising funds includes all expenditure incurred to raise funds for charitable purposes, including costs of all fundraising activities and costs incurred in seeking donations, grants and legacies.

Expenditure on charitable activities includes all resources applied by the charity in undertaking work to meet its charitable objectives.

Allocation of Support Costs
Support costs are the costs of functions that assist the work of the charity but do not directly undertake charitable activities and include the cost of governance and finance. Support costs are allocated directly to expenditure on charitable activities.

Pension costs
The charity contributes to a defined contribution pension scheme for employees which meets the requirements of current pensions legislation. Pension cost charges in the Statement of Financial Activities represent the contributions payable by the charity in the year.

Tangible Fixed Assets
Tangible Fixed Assets with a cost exceeding £1,000 are capitalised and depreciated over their expected useful lives. Depreciation is provided in order to write off the cost less estimated residual value of each asset over its estimated useful life, on a straight line basis as follows:

Buildings & Additions	2%
Building Fixtures & Improvements	10%
Equipment & Furniture	25%
Computer Equipment	33.3%

Taxation
The charity is exempt from corporation tax on income from its charitable activities.

Funds Structure
The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds are provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding.

The value of the Fixed Assets is held in a designated fund against which annual depreciation is charged. Other designated funds are established for specific projects at the discretion of the trustees.

2. Analysis of Income

Note		2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £
2a	**Donations & Legacies:**						
	Donations	60	150	210	-	6,130	6,130
	Grant income:						-
	WMDC - Local Restrictions Grants (Covid-19)	19,479	-	19,479	72,818	-	72,818
	WMDC - Covid Infection Control Grants	4,449	-	4,449	-	-	-
	HMRC Job Retention Scheme (CJRS)	14,279	-	14,279	55,183	-	55,183
	Wakefield Nova - Community Hub Support Fund	-	10,122	10,122	-	16,416	16,416
	Wakefield Nova - Community Hub Response	-	4,500	4,500	-	1,500	1,500
	Wakefield Nova - Community Mental Health	-	1,000	1,000	-	-	-
	WMDC - Fara Kanna Sessions	-	4,000	4,000	-	-	-
	Coalfields Regeneration Trust -Kickstart Set-up	1,500	-	1,500	-	-	-
	Coalfields Regeneration Trust -Kickstart Salaries	-	3,582	3,582	-	-	-
	Live Well Wakefield Grant	-	-	-	-	7,140	7,140
	WMDC (Libraries) Word Fest	-	-	-	-	150	150
		39,767	23,354	63,121	128,001	31,336	159,337
2b	**Income from charitable activities:**						
	Room hire and services	126,376	-	126,376	46,897	-	46,897
	Covid test delivery contract (DOTA)	5,106	-	5,106	26,019	-	26,019
	Help at the Hub funding CAB	9,600	-	9,600	4,800	-	4,800
	DLS income	816	-	816	-	-	-
	Happy Holidays income	612	-	612	-	-	-
	Over 50's Social Club	-	-	-	330	-	330
		142,510	-	142,510	78,046	-	78,046
2c	**Income from other trading activities:**						
	Catering services	-	-	-	770	-	770
		-	-	-	770	-	770
2d	**Investment income**						
	Bank interest	1,525	-	1,525	1,114	-	1,114
		1,525	-	1,525	1,114	-	1,114
2e	**Other income**						
	Miscellaneous income	140	-	140	84	-	84
	Rebates	4,000	-	4,000	-	-	-
		4,140	-	4,140	84	-	84
	Total Income	**187,942**	**23,354**	**211,296**	208,015	31,336	239,351

3. Analysis of expenditure

	2022				2021
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£	£
3a Cost of Charitable Activities:					
Salaries and on-costs	92,835	-	17,547	110,382	128,070
Redundancy payments	-	-	-	-	2,091
Rates, water & insurance	5,308	-	-	5,308	5,128
Heat & light	6,699	-	-	6,699	3,628
Office costs, printing & stationery	2,848	-	-	2,848	3,139
Telephone & internet	2,993	-	-	2,993	2,768
IT Support	2,460	-	-	2,460	989
Travel & volunteer expenses	2,988	-	70	3,058	8,401
Training	569	-	-	569	324
Accountancy fees	875	-	-	875	1,190
Café purchases & equipment	-	-	-	-	18
Food Bank (Community Hub)	-	-	-	-	4,811
Repairs, renewals, maintenance & security	11,817	-	-	11,817	12,898
Caretaking & cleaning	10,108	-	-	10,108	3,187
Covid Test delivery expenses & equipment	-	-	-	-	545
Advertising & publicity	1,568	-	-	1,568	29
Activities & other project costs	2,147	-	1,297	3,444	256
Hospitality & refreshments	1,418	-	-	1,418	465
Depreciation - buildings	-	35,436	-	35,436	34,373
Depreciation - other assets	-	9,592	-	9,592	7,352
Other expenditure	348	-	371	719	49
Total expenditure on charitable activities	**144,981**	**45,028**	**19,285**	**209,294**	219,711
3b Other expenditure					
HR & legal advice	-	-	-	-	2,944
Total other expenditure	**-**	**-**	**-**	**-**	2,944
Total Expenditure	**144,981**	**45,028**	**19,285**	**209,294**	222,655

2021 expenditure includes:

Designated funds – depreciation buildings £34,373; depreciation other assets £7,352

Restricted funds –office costs £2,211; telephone & internet £2,768; IT support £989; travel & volunteer expenses £1,500; Food Bank £4,811; equipment £1,172; repairs £866; youth activities £150.

All other prior year expenditure is unrestricted

4. Staff Costs

	2022	2021
	£	£
Salaries cost	102,350	119,618
Employer NIC	6,134	6,607
Employer pension contributions	1,898	1,845
Redundancy payments	-	2,091
	110,382	130,161

No employee received emoluments of more than £60,000.

The average number of employees during the year was 6 (2021: 8).

In the previous financial year, due to funding issues it was necessary to reduce staffing by two employees. The redundancy payments were a result of the closure of the café and changes to the open access internet facilities.

5. Tangible Fixed Assets

	Building & Additions	Equipment & Furniture	Computer/IT Equipment	Total
	£	£	£	£
Cost				
Balance b/f - 01 April 2021	1,718,638	77,920	31,797	1,828,355
Additions in year	10,626	-	14,297	24,923
Balance c/f at 31 March 2022	1,729,264	77,920	46,094	1,853,278
Depreciation				
Balance b/f - 01 April 2021	502,789	68,361	28,515	599,665
Charge for the year	35,436	3,186	6,406	45,028
Balance c/f at 31 March 2022	538,225	71,547	34,921	644,693
Net Book Value at 31 March 2022	**1,191,039**	**6,373**	**11,173**	**1,208,585**
Net Book Value at 31 March 2021	1,215,849	9,559	3,282	1,228,690

6. Debtors

	2022	2021
	£	£
Accounts receivable	16,384	2,413
Accrued income	-	2,514
Prepayments	3,844	1,600
	20,228	6,527

7. Creditors

	2022	2021
	£	£
Accounts payable	4,381	-
Room hire invoiced in advance	800	-
Accruals	1,250	1,327
	6,431	1,327

8. Trustees' remuneration, benefits and expenses

Other than reimbursement for items purchase on behalf of the charity, there were no payments, expenses or benefits made to trustees in this period, or in the previous financial period.

9. Related party transactions

There were no related party transactions in this and the previous financial year.

10. Independent examination and accountancy services

	2022	2021
	£	£
Final accounts preparation & Independent Examination (BCVS)	875	825
Other accountancy services	-	365
	875	1,190

11. Movements in funds

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
Unrestricted funds					
General Fund	183,874	187,942	(144,981)	(43,209)	183,626
	183,874	**187,942**	**(144,981)**	**(43,209)**	**183,626**
Designated funds					
Buildings & Additions	1,215,849	-	(35,436)	10,626	1,191,039
Other Fixed Assets (Equipment)	12,841	-	(9,592)	14,297	17,546
Youth Provision	25,000	-	-	-	25,000
Older Generation	10,000	-	-	-	10,000
Building Maintenance/Refurbishment	28,786	-	-	30,000	58,786
TOTAL	**1,292,476**	**-**	**(45,028)**	**54,923**	**1,302,371**
Restricted funds					
Wakefield Nova- Community Hub Support	10,626	-	-	(10,626)	-
Wakefield Nova- Covid Mitigation	-	10,122	(10,122)	-	-
Wakefield Nova- Community Mental Health	-	1,000	-	-	1,000
WMDC- Community Hub Response	-	4,500	(4,500)	-	-
Kickstart Grant	-	3,582	(2,994)	(588)	-
WMDC- Fara Kanna Sessions	-	4,000	(1,297)	-	2,703
Foodbank Donations	1,320	150	(372)	(500)	598
	11,946	**23,354**	**(19,285)**	**(11,714)**	**4,301**
TOTAL FUNDS	**1,488,296**	**211,296**	**(209,294)**	**-**	**1,490,298**

12. Fund Transfers

	General Fund £	Community Hub Support £	Kickstart Grant £	Food Bank £	Fixed Assets £	Buildings Fund £
Fixed Assets *	(14,297)	(10,626)	-	-	24,923	-
Admin, training & supervision	588	-	(588)	-	-	-
Room hire	500	-	-	(500)	-	-
Transfer to Designated Funds	(30,000)	-	-	-	-	30,000
	(43,209)	(10,626)	(588)	(500)	24,923	30,000

* The following amounts were transferred to the designated fixed assets fund, to cover capital spend in accordance with the Fixed Asset policy:

- £10,626 – New Entrance Doors
- £14,297 – PC's & interactive screens for IT & Training suites

13. Restricted Funds

- Wakefield Nova: Community Hub Support– a Covid-19 Community Hub Support Grant, to fund the purchase of interactive portable screens and the replacement of the main automatic entrance doors.
- Wakefield Nova: Covid Mitigation – a grant form the Covid Mitigation and Winter Pressures Fund, to pay salaries costs of 3 staff members over a 7 week period
- Wakefield Nova: Community Mental Health Grant – a grant to contribute to the running of the 'Care to Talk' Mental Health Support Group
- WMDC: Community Hub Response Fund – a Covid-19 Community Hub Response Grant for engagement with vulnerable people disproportionately affected by Covid-19, with the aim of increasing the support available for residents with barriers to engagement.
- Kickstart - a government grant from the Kickstart Scheme for salaries costs to provide employment for a 16-24 year old.
- WMDC: Fara Kanna Sessions – a grant to fund Bushcraft and Forest sessions, to help young people to connect with nature and discover wild spaces, with the aim of combatting anti-social behaviour.
- Live Well Wakefield Grant - a grant from the Coronavirus Resilience Fund for IT support, broadband and other Centre costs.

ST MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

England & Wales - Charity number 1115477

Accounts

Charity Registration No. 1115477

Company Number. 04718886 (England and Wales)

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2021

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Full name:	**ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED**
Registered Charity Number:	1115477
Registered Company Number:	04718886 (England & Wales)
Registered Office & Principal Address:	The Circle Chequerfield Pontefract West Yorkshire WF8 2AY
Trustees & Directors:	Harold Kebir Berry M B E Julie Carritt Patricia Hollies David Jones Reverend Canon June Lawson Michael Skidmore Sarah Smith-Evans Geoffrey Walsh Karen Williams
Chairperson:	Harold Kebir Berry M B E
Bankers:	Yorkshire Bank plc Ropergate Pontefract WF8 1LQ
Independent Examiner:	Angela Hayes Community Accountant BCVS Services Limited Priory Campus Pontefract Road Lundwood Barnsley S71 5PN

The trustees, who are also the directors of the charitable company for the purposes of company law, present their report and accounts for the year ending 31 March 2021.

Structure, governance and management

St. Mary's Chequerfield Community Project Limited is a registered charity with the Charity Commission and a company limited by guarantee, governed by its Memorandum and Articles of Association, dated April 2003, most recently amended June 2006. The company has no share capital and the liability of each member in the event of winding-up is limited to a sum not exceeding £1. The affairs of the charity are managed on a day to day basis by the trustees who may exercise all the powers of the charity.

Appointment of trustees

Trustees are appointed at the Annual General Meeting. The trustees who served during the period, to the date of the signing of these accounts, are listed on page 3.

Trustee training & induction

Trustees are recruited from a variety of sectors within our community. They are given a full history of the charitable company and its activities on application and invited to monthly meetings where they are kept updated on all activities, financial and operational.

Risk management

The trustees have a duty to identify and review the risk to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Financially our main aim is to ensure an income which will fully cover the day-to-day running costs of the Project and ideally some surplus to cover one-off and unforeseeable expenditure other than those designated. We feel that, given the uncertainties which surround many aspects of people's lives, we remain optimistic about our position.

Our building is still relatively new and has been subject to some changes which we feel have enhanced the space available for use by organisations who have an interest and a commitment to providing services to the residents of Chequerfield and the surrounding area. The changes to the building have been well received and have enhanced our income and range of facilities for the community.

As part of drawing up our 5 year Strategy Map 2015-2020, we were very mindful of both our on-going targets and potential risks to achieving those targets. Risks are regularly reviewed and all significant actions are agreed at our monthly board meetings.

Charitable aims and objectives

The objects of the charity are to promote for the benefit of the inhabitants of Chequerfield and the surrounding area, the provision of a community centre for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, or for the public at large in the interest of social welfare and with the object of improving the condition of life of the said inhabitants.

Public Benefit Statement

In shaping the objectives for the year the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The section below, Development, Activities and Achievements, sets out in detail how the charity has met the public benefit requirement.

Principal Activity

The principal activity continues to be that of providing community-based facilities for all ages to support social activities, health and well-being and employability, incorporating a full range of Adult Education courses including IT, Maths, English, Employability, Bookkeeping, Accounts and ESOL (English for Speakers of Other Languages), Aromatherapy etc. Wherever Covid-19 restrictions have allowed for education, training and support groups etc. to operate, we have fully facilitated these services in our Covid-compliant centre, in addition to responding to the coronavirus crisis with emergency community support, as detailed throughout this report.

Development, Activities and Achievements

a) Pontefract Community Hub - Supporting Residents through Covid

St Mary's has remained operational and open wherever possible, in line with Government guidance, all through the pandemic. As a response to the Covid-19 crisis and in conjunction with various partners, we formed Pontefract Community Hub. As one of nine Hubs in the Wakefield area, we worked in association with Nova and Wakefield Council to provide a new service to help our community deal with the impact of coronavirus on jobs, money and wellbeing. Services we provided include:

- Home deliveries of substantial food parcels for over 1,000 Pontefract residents
- Food shopping service
- Prescription collection
- Dog walking
- Telephone befriending
- Children's books and treat bags
- Assistance to parents and carers with access and IT support for the National Free School Meals Vouchers scheme.
- Photocopying, email, scanning service and support

The above was made possible with the help of a team of volunteers, recruited locally and also through the Volunteer Wakefield website. Over eighty volunteers came forward to help St Mary's with our community support and will continue to play a large part in our service provision.

We worked very hard to overcome challenges and put in place every possible measure to keep our community centre a Covid-safe environment for staff, volunteers and visitors alike.

Wherever possible within Government guidelines, we have supported the community further by working with many organisations who have been permitted to run their sessions at St Mary's. Some were existing partners and some new. All were welcomed into our Covid-safe centre and given every support to provide their much-needed public services, for example domestic abuse interventions and drink-driver rehabilitation.

Help at the Hub

Supported by Wakefield Council, The Help at the Hub service is free to access for residents in the Wakefield district and we worked with customers to put them in touch with a range of organisations offering help and support, including Citizens Advice and Step Up work and skills service. Arrangements are underway for other support organisations to operate from St Mary's as part of this service.

Community Covid Testing Service

Since July 2020 and in conjunction with Nova, Live Well Wakefield and Conexus Healthcare, St Mary's have delivered a DOTA (Drop Off, Take Away) coronavirus testing scheme in Pontefract, Castleford and surrounding areas. Tests were delivered to home addresses of individuals with coronavirus symptoms, collected and delivered to Wakefield where the tests were dispatched for laboratory testing.

Covid Community Champions

In conjunction with the Public Health Directorate, St Mary's joined the Wakefield Covid Community Champions Network, working to inform and assist the public by sharing information and guidance on Covid-19 and vaccinations with the community.

b) Youth Provision

- Brownies, Rainbows and Pantomime Society hold their regular sessions here.
- Sessions are held for Mini Maestros and Cuddle Up slings for pre-school age children and parents/carers.
- A large number of one-to-one teaching sessions are held in conjunction with a local special school for pupils aged between 11-16 years with an Education, Health and Care Plan for Profound/Severe Social, Emotional and Mental Health Needs (SEMH).
- Numerous children's dance and acrobatics sessions take place both during the week and in school holidays which are very popular and well attended.
- Cycling proficiency training has taken place in the car park when the usual venues were unavailable due to Covid restrictions.
- Support is given to a small local community library by offering free room hire and help with organising competitions and providing prizes and publicity.
- Over the lockdown periods St Mary's worked with Pontefract Community Books to deliver book bags to children of all ages
- We have recruited a Kickstart employee through the Government work placement scheme which supports 16 to 24-year olds on Universal Credit who are at risk of long-term unemployment.

c) The Older Generation

- Weekly Yoga and Pilates classes are held, mainly attended by the over 50's.
- We have supported our lunch club members by keeping in touch by telephone, and providing and delivering food parcels over lockdown periods.
- A number of groups, including exercise to dance and our local church group have been unable to attend at all due to Covid restrictions but plan to return when these are lifted.

d) Health and Wellbeing Support Programme

- Many of the activities normally held at St Mary's have been unable to go ahead due to Covid-19 restrictions, but plan to return when these are lifted.

- We have supported, from its launch, a local support group, Care to Talk (previously CALM (Community And Local Mental Health). We provide free room rent and administration and signpost to the project where applicable, working closely with the project workers. We have further supported this group with food and toiletry supplies throughout the pandemic.
- We are constantly exploring ways to raise awareness of health and wellbeing issues and signpost to relevant agencies where necessary.
- We are supported by a number of volunteers, from all age groups. The positive aspects of volunteering cannot be overestimated in terms of inclusion, motivation and camaraderie.
- Slimming World is a very well-attended group and has been holding two sessions per week for a number of years.
- St Mary's Church hold Sunday worship sessions in the community hall, which is a considerable benefit to the local community.

e) Employability and IT Support

- Working closely with Jobcentre Plus and partners, we run skills assessment sessions to identify weaknesses which affect employability and signpost individuals to the necessary training and support. This may be through our range of employability courses or partner schemes.
- Employability and IT classes have continued to run where allowed under Covid-19 restrictions on reduced class sizes.
- A digital assistance project supporting EU settlement status applications has been well accessed.

f) Refurbishment of the Building

The building is seventeen years old and has been utilised extensively and impressively. Many changes have been made to facilitate optimum use of room space. An ongoing program of redecoration, maintenance and update of IT equipment and software is underway. Our caretaker maintains the gardens and carries out repairs and maintenance whenever possible. When necessary, we employ local tradespeople to carry out work. Works carried out during this period have included a boiler and microfill replacement, exterior door alterations, roof repairs and extensive interior redecoration.

g) Green Issues

- St. Marys has always been keen on recycling and energy conservation, with these issues continually promoted throughout the centre to all users, ensuring we keep our carbon footprint to a minimum
- Funded by a grant from CRT in 2012, the centre had eighty-five solar panels fitted, which greatly reduce the energy outgoings
- Light fittings throughout the interior and exterior of the centre are gradually being replaced with LED fittings to increase energy efficiency

Trustees Assessment of Going Concern

The Covid-19 crisis has impacted on the stability of our activities in a significant way. With effect from 23rd March 2020, our regular income ceased completely due to the impact on our operations as a result of the Government lockdown. We responded to this by creating a Community Hub, working with a number of partners, including Wakefield Council, to provide emergency assistance to Pontefract residents. This included the provision and delivery of food parcels, shopping and prescription collection and delivery, telephone befriending, dog walking etc. We received financial support from Wakefield Council and other organisations and individuals to carry out this service.

Some of our room rental income returned and paused again, due to subsequent lockdowns in November 2020 and January 2021. It is, as yet, unclear how this will affect our financial position going forward.

Due to support from the Government Furlough Scheme (Coronavirus Job Retention Scheme), Wakefield Council and various small funding sources, we have managed to complete this challenging financial year without serious financial impact, while providing invaluable community support and improving public facilities within our building.

It became necessary to reduce our staffing by two members, resulting in the following changes to provision:

- Café/snack bar closed and replaced by vending machines
- Open access internet facilities suspended and replaced by appointment only provision

Our staff team have undertaken training courses while on furlough to ensure they are well equipped to meet changes in our operations.

We are confident that we are in a position to meet the challenges which Covid-19 will continue to place upon our operations and have proven that we are flexible and responsive to continue to offer and expand our community provision. We do not view our operations as "At Risk" up to the end of the 2021/2022 accounting period.

The charity's policy on reserves

The St Mary's Community Centre is a focus for the local community and the company's remit is firstly to maintain the building to facilitate the needs of the community it serves; and secondly to continue to develop further services, activities and support to sectors of that community where those facilities don't exist or are inadequate.

This we may do by ourselves or with other local partners. We will aim to ensure that any work we undertake is fully funded, although there are instances where funding requires a contribution from ourselves. In addition, there will be a continual and increasing need to maintain the fabric of the building.

We therefore feel it prudent to maintain a minimum level of unrestricted reserves which equate to six months running costs as well as transferring to designated reserves any amounts which are felt necessary to fully fund future projects. Based on current year unrestricted expenditure, excluding depreciation, six months running costs equates to £90,465.

At 31 March 2021, our level of unrestricted reserves was £183,874 (2020: £175,067). Reserves have increased by £8,807 from the previous financial year and are currently above the desired level set out in the reserve policy. The trustees consider this to be appropriate given the short-term nature of funding and the challenges that the pandemic will continue to place on the charity in the coming months and years.

Statement of trustee responsibilities

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the trustees are required to: select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial Review

The financial statements are set out in pages 11 to 19. The Statement of Financial Activities shows a surplus for the year of £16,696 (2020: a deficit of £81,351). The result includes the depreciation charge of £41,725. The total funds at the year-end stand at £1,488,296 (2020: £1,471,600). Total funds includes the value of the building and other fixed assets.

The financial position has improved from the previous year and the reserves of the charity at year-end, held in the General fund, stand at £183,874 (2020: £175,067). There was also a sum of £63,786 held in designated funds for specific projects.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signed: Date: 21 September 2021

H K Berry, Chair/ Director

I report on the accounts of the charity, which are set out on pages 11 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A Hayes Date: 21 September 2021

Angela Hayes
Community Accountant
BCVS Services Limited
Priory Campus
Pontefract Road
Lundwood
Barnsley
S71 5PN

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income & Expenditure Account)

YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2021 Total Funds £	2020 £
Income:						
Donations and legacies	2a	128,001	-	31,336	159,337	945
Income from charitable activities	2b	78,046	-	-	78,046	128,357
Income from other trading activities	2c	770	-	-	770	14,098
Investment income	2d	1,114	-	-	1,114	3,484
Other income	2e	84	-	-	84	1,086
Total income		208,015	-	31,336	239,351	147,970
Expenditure						
Expenditure on charitable activities:	3a	163,519	41,725	14,467	219,711	229,321
Other expenditure	3b	2,944	-	-	2,944	-
Total expenditure		166,463	41,725	14,467	222,655	229,321
Net income/expenditure for the year		41,552	(41,725)	16,869	16,696	(81,351)
Transfers between funds	12	(32,745)	37,668	(4,923)	-	-
Total funds brought forward		175,067	1,296,533	-	1,471,600	1,552,951
Total funds carried forward	11	**183,874**	**1,292,476**	**11,946**	**1,488,296**	1,471,600

The Statement of Financial Activities includes all gains and losses recognised in the year.

Prior year income includes restricted donations of £945.

Prior year expenditure on charitable activities includes:

- £30,437 from designated funds (depreciation)
- £9,652 from restricted funds

All other prior year income and expenditure is unrestricted.

The opening balance of Fixed Assets Equipment (£2,525) is reclassified as a designated fund.

ST. MARY'S CHEQUERFIELD COMMUNITY PROJECT LIMITED

BALANCE SHEET

YEAR ENDED 31 MARCH 2021

	Note	£	2021 £		2020 £
Fixed assets					
Tangible assets	5	1,228,690		1,252,747	
Total fixed assets			1,228,690		1,252,747
Current assets					
Debtors & prepayments	6	6,527		7,579	
Cash at bank and in hand		254,406		214,476	
Total current assets		260,933		222,055	
Liabilities					
Creditors & Accruals amounts falling due within one year	7	(1,327)		(3,202)	
Net current assets			259,606		218,853
Net assets			**1,488,296**		1,471,600
Funds of the charity	11				
Unrestricted funds			183,874		177,592
Designated funds (Fixed Assets)			1,228,690		1,294,008
Designated funds (Other)			63,786		
Restricted funds			11,946		-
Total funds			**1,488,296**		1,471,600

Exemption from audit

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- *The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;*
- *The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

H K Berry, Chair/ Director Date: 21 September 2021

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)) and the Companies Act 2006. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

Where necessary the headings in the financial statements have been adapted to meet the special activities of the charity. The trustees have also taken advantage of the exemption from preparing a statement of cash flows (smaller charities).

Going Concern Note

After reviewing the charity's forecasts, projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. There are no material uncertainties in the twelve month period following the signing of these accounts.

The Covid-19 pandemic has not had a significant impact on the financial position as the charity has been able to access funding to diversify activities during pandemic. The charity has also been in receipt of government Local Restrictions grants. There is a healthy reserve at the year end.

The charity therefore continues to adopt the going concern basis in preparing its financial statements.

Incoming resources

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

Donated goods and services

Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.

The contribution of general volunteers is not recognised as income in the charity accounts.

Resources Expended

All expenditure is included on an accruals basis and is recognised as a liability is incurred.

Cost of raising funds includes all expenditure incurred to raise funds for charitable purposes, including costs of all fundraising activities and costs incurred in seeking donations, grants and legacies.

Expenditure on charitable activities includes all resources applied by the charity in undertaking work to meet its charitable objectives.

Allocation of Support Costs
Support costs are the costs of functions that assist the work of the charity but do not directly undertake charitable activities and include the cost of governance and finance. Support costs are allocated directly to expenditure on charitable activities.

Pension costs
The charity contributes to a defined contribution pension scheme for employees which meets the requirements of current pensions legislation. Pension cost charges in the Statement of Financial Activities represent the contributions payable by the charity in the year.

Tangible Fixed Assets
Tangible Fixed Assets with a cost exceeding £1,000 are capitalised and depreciated over their expected useful lives. Depreciation is provided in order to write off the cost less estimated residual value of each asset over its estimated useful life, on a straight line basis as follows:

Buildings & additions	2%
Equipment & Furniture	25%
Computer Equipment	33.3%

Taxation
The charity is exempt from corporation tax on income from its charitable activities.

Funds Structure
The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds have been provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding.

The value of the Fixed Assets are held in a designated fund against which annual depreciation is charged. Other designated funds are established for specific projects at the discretion of the trustees.

2. Analysis of Income

Note		2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £
2a	**Donations & Legacies:**						
	Covid Foodbank donations	-	6,130	6,130	-	-	-
	Grant income:						
	WMDC -Local Restrictions Grant (Covid-19)	72,818	-	72,818	-	-	-
	HMRC Job Retention Scheme (CJRS)	55,183	-	55,183	-	-	-
	Wakefield Nova -Hub Support Fund	-	16,416	16,416	-	945	945
	WMDC Community Hub Response Fund	-	1,500	1,500	-	-	-
	Live Well Wakefield Grant	-	7,140	7,140	-	-	-
	WMDC (Libraries) Word Fest	-	150	150	-	-	-
		128,001	31,336	159,337	-	945	945
2b	**Income from charitable activities:**						
	Room hire and services	46,897	-	46,897	121,587	-	121,587
	Covid test delivery contract	26,019	-	26,019	-	-	-
	Help at the Hub funding (CAB)	4,800	-	4,800	-	-	-
	Over 50's Social Club	330	-	330	6,770	-	6,770
		78,046	-	78,046	128,357	-	128,357
2c	**Income from other trading activities:**						
	Catering services	770	-	770	14,098	-	14,098
		770	-	770	14,098	-	14,098
2d	**Investment income**						
	Bank interest	1,114	-	1,114	3,484	-	3,484
		1,114	-	1,114	3,484	-	3,484
2e	**Other income**						
	Miscellaneous income	84	-	84	1,086	-	1,086
		84	-	84	1,086	-	1,086
	Total Income	**208,015**	**31,336**	**239,351**	147,025	945	147,970

3. Analysis of expenditure

	2021				2020
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£	£
3a Cost of Charitable Activities:					
Salaries and on-costs	128,070	-	-	128,070	138,234
Redundancy payments	2,091	-	-	2,091	-
Rates, water & insurance	5,128	-	-	5,128	4,865
Heat & light	3,628	-	-	3,628	7,472
Office costs, printing & stationery	742	-	5,968	6,710	12,013
Travel & volunteer expenses	6,901	-	1,500	8,401	76
Training	324	-	-	324	142
Accountancy fees	1,190	-	-	1,190	1,285
Café purchases & equipment	18	-	-	18	7,338
Food Bank (Community Hub)	-	-	4,811	4,811	-
Equipment hire & /service contracts	2,947	-	1,172	4,119	3,979
Repairs, renewals, cleaning & security	11,751	-	866	12,617	18,948
Covid Test delivery expenses & equipment	545	-	-	545	-
Youth Activities	106	-	150	256	750
Depreciation - buildings	-	34,373	-	34,373	30,437
Depreciation - other assets	-	7,352	-	7,352	3,198
Other expenditure	78	-	-	78	584
Total expenditure on charitable activities	**163,519**	**41,725**	**14,467**	**219,711**	229,321
3b Other expenditure					
HR & Legal Advice	2,944	-	-	2,944	-
Total other expenditure	**2,944**	**-**	**-**	**2,944**	-
Total Expenditure	**166,463**	**41,725**	**14,467**	**222,655**	229,321

2020 expenditure includes:

Designated funds – depreciation buildings £30,437

Restricted funds – salaries £8,707; office costs £195; youth activities £750

All other prior year expenditure is unrestricted

4. Staff Costs

	2021	2020
	£	£
Salaries cost	122,618	131,783
Social security costs	3,607	4,759
Employer pension contributions	1,845	1,692
Redundancy payments	2,091	-
	130,161	138,234

No employee received emoluments of more than £60,000.

The average number of employees during the year was 8 (2020: 10).

Due to funding issues it was necessary to reduce staffing by two employees, the redundancy payments were a result of the closure of the café and changes to the open access internet facilities.

5. Tangible Fixed Assets

	Building & Additions	Equipment & Furniture	Computer/IT Equipment	Total
	£	£	£	£
Cost				
Balance b/f - 01 April 2020	1,718,638	65,175	26,874	1,810,687
Additions in year	-	12,745	4,923	17,668
Balance c/f at 31 March 2021	1,718,638	77,920	31,797	1,828,355
Depreciation				
Balance b/f - 01 April 2020	468,416	65,175	24,349	557,940
Charge for the year	34,373	3,186	4,166	41,725
Balance c/f at 31 March 2021	502,789	68,361	28,515	599,665
Net Book Value at 31 March 2021	**1,215,849**	**9,559**	**3,282**	**1,228,690**
Net Book Value at 31 March 2020	1,250,222	-	2,525	1,252,747

6. Debtors

	2021	2020
	£	£
Debtors	2,413	6,044
Accrued income	2,514	-
Prepayments	1,600	1,535
	6,527	7,579

7. Creditors

	2021	2020
	£	£
Accruals	1,327	3,202
	1,327	3,202

8. Trustees' remuneration, benefits and expenses

Other than reimbursement for items purchase on behalf of the charity, there were no payments, expenses or benefits made to trustees in this period, or in the previous financial period.

9. Related party transactions

There were no related party transactions in this and the previous financial year.

10. Independent examination and accountancy services

	2021	2020
	£	£
Final accounts preparation & Independent Examination (BCVS)	825	725
Other accountancy services	365	560
	1,190	1,285

11. Movements in funds

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
Unrestricted funds					
General Fund	175,067	208,015	(166,463)	(32,745)	183,874
	175,067	**208,015**	**(166,463)**	**(32,745)**	**183,874**
Designated funds					
Buildings & Additions	1,250,222	-	(34,373)	-	1,215,849
Other Fixed Assets (Equipment)	2,525	-	(7,352)	17,668	12,841
Youth Provision	25,000	-	-	-	25,000
Older Generation	10,000	-	-	-	10,000
Building Maintenance/Refurbishment	8,786	-	-	20,000	28,786
TOTAL	**1,296,533**	**-**	**(41,725)**	**37,668**	**1,292,476**
Restricted funds					
Wakefield Nova- Community Hub Support	-	16,416	(867)	(4,923)	10,626
WMDC- Community Hub Response	-	1,500	(1,500)	-	-
WMDC (Libraries) - Word Fest	-	150	(150)	-	-
Live Well Wakefield Grant	-	7,140	(7,140)	-	-
Covid Foodbank Donations	-	6,130	(4,810)	-	1,320
	-	**31,336**	**(14,467)**	**(4,923)**	**11,946**
TOTAL FUNDS	**1,471,600**	**239,351**	**(222,655)**	**-**	**1,488,296**

12. Fund Transfers

The following amounts were transferred to the designated fixed assets fund, to cover capital spend in accordance with the Fixed Asset policy.

- £12,745 – New Boiler
- £4,923 – Interactive screens

A sum of £20,000 was transferred from the general fund to the buildings maintenance fund at the year end.

13. Restricted Funds

- Wakefield Nova: Community Hub Support– a Covid-19 Community Hub Support Grant, to fund the purchase of interactive portable screens and the replacement of the main automatic entrance doors.
- WMDC: Community Hub Response Fund – a Covid-19 Community Hub Response Grant for engagement with vulnerable people disproportionately affected by Covid-19, with the aim of increasing the support available for residents with barriers to engagement.
- WMDC (Libraries): Word Fest – a grant to deliver the Word Fest story competition.
- Live Well Wakefield Grant - a grant from the Coronavirus Resilience Fund for IT support, broadband and other Centre costs.