

Charity Registered Number: 1115242

# **Littleworth Church Stafford**

**Report and Accounts  
for the year ended  
31 March 2024**

**Littleworth Church Stafford**  
**Report and Accounts for the year ended 31 March 2024**

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# **Littleworth Church Stafford**

## **Report and Accounts for the year ended 31 March 2024**

### **Trustees Report**

#### **Name, registered office and constitution of the charity**

The full name of the charity	Littleworth Church Stafford
Working Name	Grace Church
Charity registered number	1115242
Charity contact address	69 Corporation Street Stafford ST16 3LT

#### **Objectives and activities of the charity**

##### ***A summary of the objects of the charity as set out in its governing document***

The aims of the Littleworth Church Stafford

- Gathering together as God's people for the express purpose of worshipping God.
- Preaching, teaching and practising the whole counsel of God.
- Evangelism, both locally through personal witness and corporate meetings to which people in the community are invited, and globally through prayer, practical and financial support of missionary outreach.
- Administering correctly the ordinances of Baptism and The Lord's supper.
- Support of the members of the church, practically that they carry forward their own acts of Christian service and spiritually that they become more like Christ.

##### ***Public benefit that is provided by the charity***

The trustees have regard to the Charity Commission guidance on Public Benefit and plan their activities to ensure that they comply with the guidance. Details of how this is achieved are given in the "Summary of the charity's main activities in relation to its objects".

# **Littleworth Church Stafford**

## **Report and Accounts for the year ended 31 March 2024**

### **Trustees Report**

#### ***Summary of the charity's main activities in relation to its objects***

In the past year Littleworth Church has continued to maintain its core aims and functions to the satisfaction of the trustees. Financial contributions to the work, though not greatly increased, have remained consistent and a little above expectation. This has enabled us to increase our output in terms of the distribution of evangelistic materials, with which we are very pleased.

We have been able to start a coffee morning for the vulnerable where we meet. This is proving to be of demonstrable benefit to the wider community and to the church itself.

We continue to meet in Littleworth community centre, Stafford.

# **Littleworth Church Stafford**

## **Report and Accounts for the year ended 31 March 2024**

### **Trustees Report**

#### **Structure, governance and management**

##### ***Nature of “Governing Document” and constitution of the charity***

Littleworth Church Stafford is registered with the Charity Commission. The governing document is the constitution approved on 8<sup>th</sup> March 2005. The trustees meet on a formal basis as often as is required to fulfil their responsibilities regarding the running of the church.

##### ***The methods adopted for the recruitment and appointment of new trustees***

All Trustees are appointed from within the ‘Oversight team’ as defined in the constitution.

New trustees are appointed by the existing oversight team.

#### **Financial review**

##### ***Availability and adequacy of assets of each of the funds***

The trustees are satisfied that the charity’s assets in each fund are available and adequate to fulfil the obligations in respect of each fund.

##### ***Reserves***

It is of paramount importance to Littleworth Church Stafford that it has the ability to meet its expenses, and accomplish long-term expansion and growth to meet its goals.

The policy of the trustees is to maintain the charity’s general reserve at a level which would enable its continued operation for an initial period in the absence of funds.

The trustees monitor and review the appropriateness of reserves to enable the activities of the charity to continue.

##### ***Transactions and financial position***

The financial statements are set out on pages **9** to **13**. The financial statements have been prepared on a receipts and payments basis, as set out in The Charities (Accounts and Reports) Regulations 2016. The trustees consider the financial performance of the Charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £13,388 (Prior year £6,551).

The total reserves at the end of the year stand at £33,790 (prior year £20,402).

Free unrestricted liquid reserves amounted to £33,790 (prior year £20,402).

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**Trustees Report**

**The trustees of the charity during the year were:**

M Richer  
S Waddingham  
K Morton

The trustees are all members of the charity.

**The trustees of the charity at the date the report and accounts were approved were:**

M Richer  
S Waddingham  
K Morton

**Bankers**

Lloyds Bank

**Independent examiner**

Paul W J Evans FMAAT FCMA CGMA  
AP Accountancy Ltd  
Chartered Management Accountants  
34 Birch Valley Road  
Kidsgrove  
Stoke-on-Trent, ST7 4GN

# **Littleworth Church Stafford**

## **Report and Accounts for the year ended 31 March 2024**

### **Trustees Report**

#### **Statement of trustees' responsibilities**

The Charities Act requires the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

This report was approved by the board of trustees on 27 August 2024

**M Richer**  
Trustee

**Littleworth Church Stafford**  
**Report and Accounts for the year ended 31 March 2024**

**Independent Examiner's Report to the trustees of the charity**

***Report of the Independent Examiner to the trustees on the accounts of the Charity for the year ended 31 March 2024. (Rev October 2018)***

***Responsibilities and basis of report***

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

***Independent examiners statement***

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

***The Examiner's relevant professional qualification or body:***

Chartered Management Accountant

Paul W J Evans FMAAT FCMA CGMA  
AP Accountancy Ltd  
Chartered Management Accountants  
34 Birch Valley Road  
Kidsgrove  
Stoke-on-Trent, ST7 4GN

The date on which my opinion is expressed is      28 August 2024

**Littleworth Church Stafford**  
**Report and Accounts for the year ended 31 March 2024**

**Statement of receipts and payments for the year**

	<u>2024</u> <u>Unrestricted</u> <u>Funds</u> £	<u>2024</u> <u>Restricted</u> <u>Funds</u> £	<u>2024</u> <u>Total</u> <u>Funds</u> £	<u>2023</u> <u>Total</u> <u>Funds</u> £
<b>Receipts</b>				
Offerings and Gifts	39,705	0	39,705	31,050
Gift Aid	6,706	0	6,706	3,986
Investment Income	60	0	60	0
<b>Total Revenue Receipts</b>	<b>46,471</b>	<b>0</b>	<b>46,471</b>	<b>35,036</b>
Capital Receipts	0	0	0	0
<b>Total Receipts from all sources</b>	<b>46,471</b>	<b>0</b>	<b>46,471</b>	<b>35,036</b>
<b>Payments</b>				
<i>Direct Charitable Expenditure</i>				
Payments relating directly to charitable activities	24,562	0	24,562	21,249
Grants and donations	3,383	0	3,383	1,800
Premises Costs	3,960	0	3,960	4,160
Administration	115	0	115	0
Governance	1,063	0	1,063	1,276
<b>Total Revenue Payments</b>	<b>33,083</b>	<b>0</b>	<b>33,083</b>	<b>28,485</b>
Capital payments	0	0	0	0
<b>Total Payments</b>	<b>33,083</b>	<b>0</b>	<b>33,083</b>	<b>28,485</b>
<b>Net receipts / (payments) in year</b>	<b>13,388</b>	<b>0</b>	<b>13,388</b>	<b>6,551</b>
<b>Net Surplus / (net deficit) for year</b>	<b>13,388</b>	<b>0</b>	<b>13,388</b>	<b>6,551</b>

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**Report and Accounts for the year ended 31 March 2024**

**Statement of assets and liabilities**

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	£	£	£	£
<b>Cash funds</b>				
Cash funds and bank balances at start of year	20,402	0	20,402	13,851
Surplus / (deficit) on receipts and payments account (excluding capital payments)	13,388	0	13,388	6,551
Cash funds before transfers	33,790	0	33,790	20,402
Transfers between funds	0	0	0	0
<b>Cash and bank balances at end of year</b>	<b>33,790</b>	<b>0</b>	<b>33,790</b>	<b>20,402</b>
<b>Other Assets</b>				
<i>Description of asset</i>				
Church Premises	0	0	0	0
Gift Aid Recoverable	0	0	0	0
<b>Total value of other assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Liabilities</b>				
<i>Description of Liabilities</i>				
Examiners Fee	444	0	444	420
<b>Total value of liabilities</b>	<b>444</b>	<b>0</b>	<b>444</b>	<b>420</b>
<b>Total Assets less Liabilities</b>	<b>33,346</b>	<b>0</b>	<b>33,346</b>	<b>19,982</b>

**S Waddingham**

Trustee

Approved by the board of trustees on 27 August 2024

# Littleworth Church Stafford

## Report and Accounts for the year ended 31 March 2024

### Notes to the accounts

#### **1. Basis of accounting**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example bank accounts where cash can be readily withdrawn to pay for debts as they become due.

A Receipts and Payments basis does not account for debtors, creditors, accruals and prepayments, but such a presentation is permitted by law for smaller charities.

#### **2. The nature and purpose of each fund**

Restricted funds comprise monies received for specific purposes, as laid down by the donor. Appropriate expenditure is allocated against such funds.

Unrestricted funds are those funds which are available for the general purposes of the charity.

#### **3. Trustee remuneration**

No Trustee receives remuneration for their services as a trustee of the charity.

All Trustees are reimbursed where appropriate for expenditure incurred on behalf of the Charity. These expenses are included in the receipts and payments accounts in the appropriate category.

#### **4. Salaries and wages**

	<u>2024</u>	<u>2023</u>
Gross salaries and employers National Insurance	22,192	19,713
Pension costs	1,680	786
	<u>23,872</u>	<u>20,499</u>
 Average number of full time employees in year	 1.0	 1.0

The above amounts are included in the receipts and payments accounts in the "payments relating directly to charitable activities".

#### **5. Taxation**

The charity is not liable to tax on its charitable income.

**Littleworth Church Stafford**  
**Report and Accounts for the year ended 31 March 2024**

**Notes to the accounts**

**6. Analysis of receipts and payments for the year**

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
<b>Receipts</b>				
Donations	39,705	0	39,705	31,050
Gift Aid recovered	6,706	0	6,706	3,986
<b>Total Donations Received</b>	<b>46,411</b>	<b>0</b>	<b>46,411</b>	<b>35,036</b>
Investment Income	60	0	60	0
<b>Total Receipts</b>	<b>46,471</b>	<b>0</b>	<b>46,471</b>	<b>35,036</b>
<b>Payments</b>				
<b><i>Payments relating directly to charitable activities</i></b>				
Gross wages and salaries - charitable activities	23,872	0	23,872	20,499
Resource Costs	0	0	0	0
Speakers Expenses	450	0	450	750
Website	240	0	240	0
	<b>24,562</b>	<b>0</b>	<b>24,562</b>	<b>21,249</b>
<b><i>Premises Costs</i></b>				
Insurance	333	0	333	333
Rent	3,627	0	3,627	3,827
	<b>3,960</b>	<b>0</b>	<b>3,960</b>	<b>4,160</b>
<b><i>General administrative expenses</i></b>				
Subscriptions	60	0	60	0
Printing	55	0	55	0
	<b>115</b>	<b>0</b>	<b>115</b>	<b>0</b>
<b><i>Grants paid</i></b>				
Grants paid to individuals	83	0	83	0
Grants paid to institutions	3,300	0	3,300	1,800
	<b>3,383</b>	<b>0</b>	<b>3,383</b>	<b>1,800</b>
<b><i>Governance costs</i></b>				
Examiners Fees	420	0	420	420
Other Professional Fees	643	0	643	856
	<b>1,063</b>	<b>0</b>	<b>1,063</b>	<b>1,276</b>

**Littleworth Church Stafford**  
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**Notes to the accounts**

**7. Analysis of funds**

	<u>Balance</u> <u>at 1 Apr</u> <u>2023</u> £	<u>Receipts</u> £	<u>Payments</u> £	<u>Transfer</u> <u>between</u> <u>Funds</u> £	<u>Balance</u> <u>at 31 Mar</u> <u>2024</u> £
Restricted Funds	0	0	0	0	0
General Fund	20,402	46,471	(33,083)	0	33,790
<b>Total Funds</b>	<b>20,402</b>	<b>46,471</b>	<b>(33,083)</b>	<b>0</b>	<b>33,790</b>

**8. Analysis of Grants for the year**

	<u>2024</u> <u>Unrestricted</u> <u>Funds</u> £	<u>2024</u> <u>Restricted</u> <u>Funds</u> £	<u>2024</u> <u>Total</u> <u>Funds</u> £	<u>2023</u> <u>Total</u> <u>Funds</u> £
<b>Grants to Institutions</b>				
CCM Sponsorship	300	0	300	300
Caring for Life	600	0	600	500
Stewardship	1,800	0	1,800	750
The Christian Institute	600	0	600	250
<b>Total Grants to Institutions</b>	<b>3,300</b>	<b>0</b>	<b>3,300</b>	<b>1,800</b>
<b>Grants to Individuals</b>	<b>83</b>	<b>0</b>	<b>83</b>	<b>0</b>
<b>Total Grants in Year</b>	<b>3,383</b>	<b>0</b>	<b>3,383</b>	<b>1,800</b>