

COMPANY REGISTRATION NUMBER 05842863

BRIGHTON & HOVE HEBREW CONGREGATION

COMPANY LIMITED BY GUARANTEE

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

Charity Number 1115092

AUDITORS  
**UHY Hacker Young (S.E.) Limited**  
Registered Auditor  
Chartered Accountants  
168 Church Road, Hove  
East Sussex. BN3 2DL.

**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**

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**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' ANNUAL REPORT**  
**YEAR ENDED 31 DECEMBER 2020**

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and financial statements of the charity for the year ended 31 December 2020.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered charity name Brighton & Hove Hebrew Congregation:

Charity registration number 1115092

Company registration number 05842863

Registered office 29 – 31 New Church Road  
Hove  
East Sussex  
BN3 4AD

Secretary JL Rose

Auditors UHY Hacker Young (S.E.) Limited  
168 Church Road  
Hove BN3 2DL

Bankers Lloyds TSB Plc  
74-78 Church Road  
Hove BN3 2EE

**THE TRUSTEES:**

The trustees who served the charity during the period were as follows:

H R Abb  
D L Bass  
T Bass  
R Bloch  
A Caplin  
J Conway  
S K R Conway  
L Davidson  
A A Rose  
J L Rose  
D G Seidel

**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' ANNUAL REPORT (CONTINUED)**  
**YEAR ENDED 31 DECEMBER 2020**

**Governing Document**

The Congregation is an incorporated company limited by guarantee. The Congregation's governing document is its Memorandum and Articles of Association.

**Organisational Structure**

The affairs of the Congregation are managed by the Board of Directors, the members of which are members of the Congregation.

The day to day management of the Congregation is carried out by the Board of Directors. Currently, the Congregation has six individuals who are pursuant to a contract of employment who carry out its various activities supported by non-paid volunteers. The Congregation's Rabbi is responsible for all matters falling within the scope of Halachah, Jewish Law in the Orthodox tradition. During the reporting period, the Congregation has employed a full time Minister, Rabbi Hershel Rader.

**Establishment and Purpose of The Funeral Expense Scheme (FES)**

The FES is a financial insurance scheme, run by BHHC, available to Members to assist in the advance payment of funeral costs in accordance with these rules. It is not established for the management, maintenance and/or operation of any cemetery maintained by the Congregation.

**Appointment and Induction of the Board of Directors**

The Board of Directors comprises a minimum of 5 and a maximum of 12 Directors

The Honorary Officer and the Warden are members of the Board of Directors are members of the Congregation in good standing and are nominated and elected to their positions by the Board of Directors.

The Directors serve two year terms. All retiring members of the Board are eligible for re-election.

The Board meets formally as required throughout the year in person and by email and electronically.

The Directors of the Board who have served at any time throughout the financial year are shown on page 1.

New members of the Board of Directors undergo an induction to clarify their legal obligations under charity law, the content of the Constitution, the current financial state of the Congregation, the most recent strategic plans, the delegation and decision making process.

Internal training is offered to the Board as necessary.

**Risk Management**

The Board has identified the major risks the Congregation faces and have reviewed and evaluated these. Systems are in place to manage and mitigate these risks. These include clear lines of delegation of authority from the Board to the administrative staff and for reporting results in turn to the Board. Annual budgets are approved by the Board and results reported during the course of the year. Where possible, there is a division of responsibility within the administrative team. Substantial financial and health and safety policies are in place. Where practicable, appropriate insurance cover is taken out.



**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' ANNUAL REPORT (CONTINUED)**  
**YEAR ENDED 31 DECEMBER 2019**

**Objectives and Activities**

The objectives of the charity are the continuance, support and maintenance of the synagogues at New Church Road and Middle Street and the maintenance and preservation of Bear Road and Florence Place cemeteries. The objectives of the Board are achieved by the provision of religious and educational and other related activities including:

- religious services held weekly and on all Jewish festivals and holy days,
- religion school on Sundays,
- educational and social programmes throughout the year.

**Public Benefit**

The Board has complied with their duty to have due regard to the charity commission's guidance on public benefit.

**Financial Review**

For the year ended 31<sup>st</sup> December 2020, the company had total incoming resources on unrestricted funds including transfers between funds of £116,647, an increase of 7.3% over the previous year. As in the previous year, the major components of this total were voluntary income from membership fees, some 3.5% lower than last year at £60,000. The total continues to benefit from Gift Aid which was £13,477 this year.

Total resources expended including transfers amounted to £187,449, an increase of 5.2% from the previous year. The main expenditure items during the year were broadly in line with 2019, although there were some specific expenditure costs relating to the temporary premises utilised during the period of the redevelopment of the BHHC site at New Church Road. The Board continues to strive to minimise expenses.

At 31<sup>st</sup> December 2020, net assets amounted to £3,053,532 (2019 £479,985) of which unrestricted funds amounted to £1,385 (2019 £72,187). The composition of the restricted fund is shown in note 16 and the designated fund is shown in note 18.

**Principal Funding and Expenditure**

The Congregation's principal sources of funding are membership dues, donations and burial fees. Expenditure on main objects is primarily on the operation and maintenance of the Congregation's main place of worship in Hove and all activities undertaken at that site, together with the maintenance and operation of the Congregation's cemeteries. There is additional specific expenditure this year on the redevelopment of New Church Road.

**Fixed Assets**

Details of changes in fixed assets are given in note 12 to the financial statements.

**Cemetery Fund**

The Cemetery Fund is a designated fund of the Congregation. An agreement was completed in 2004 to extend the cemetery off Meadowview. The agreement was for a term of 100 years from 29 September 2006 with a further option for 100 years from 29 September 2106 for £nil consideration. Under the agreement the congregation paid the overall sum of £165,500 to Brighton and Hove Council in February 2007 for the estimated cost of land development and other services. This is shown in the accounts at 31 December 2020 within Fixed Assets



**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' ANNUAL REPORT (CONTINUED)**  
**YEAR ENDED 31 DECEMBER 2019**

**Restoration of Middle Street Synagogue**

The first phase of the repair and renovation work was completed in September 2009. Further phases of work could not be completed owing to a lack of funds. The remaining work is to take place as and when funds become available. Water damage was caused to the Middle Street Synagogue on or about 9 December 2020 owing to a pipe join bursting. The damage has been the subject of an insurance claim and repairs are to be undertaken in 2022.

**Reserves**

It is the policy of the Board to seek to maintain funds which are the reserves of the Congregation at a level sufficient to cover management, administration and support costs, subject to constraints arising from the diminishing financial and other resources available.

**Investments Policy and Objectives**

The present investment policy is to retain the congregation's investments within cash deposits or with National savings given the requirement to draw down funds to meet the shortfall of income to cover expenditure. Until additional capital becomes available, the finance committee cannot consider investments or an investment policy for the medium to long term (beyond a 5 year period).

**Members**

At 31 December 2020 the Congregation had 204 members (2019 198 members).

**Funding Sources**

Membership dues and individual donations are the primary source of funding of the Congregation's activities.

**Future Plans**

The major concerns for the future are the ongoing ageing in membership and consequently static or reducing income from subscriptions. The Board have actively pursued discussions with developers and other interested parties as to the possible re-development of the New Church Road site.

In January 2020 the Congregation vacated the New Church Road site to enable the re-development to proceed. Since that time, the buildings previously on site have been demolished and construction of the new facility is underway. Construction is currently scheduled to be completed in March 2022. In the meantime, the Congregation's operations have relocated to 101 Pembroke Crescent, Hove for the rabbi's residence, meeting rooms and the Congregation's administrative offices. Shabbat services were held in the Magrill Lounge at Ralli Hall until restrictions on religious services and the gatherings of individuals during the Coronavirus pandemic came into force.

The Congregation has adapted and has continued to adapt to the various Coronavirus restrictions. For several monthss in 2020, the holding of religious services had to be suspended. However, the Congregation reached out to its members in other ways. Members over 70 years of age have received and are receiving Shabbat gift packages from the Congregation. In addition, the Congregation and its Rabbi continue to be available to offer assistance to members. When religious services could once again be held, these were held at Ralli Hall for Shabbat and the High Holy Days. To observe the various rules, social distancing required services to be held in the Great Hall as well as initiating track and trace procedures for all attendees. The Congregation also observes all restrictions regarding funerals (especially where the cause of death is given as Coronavirus) and stonesettings.



**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' ANNUAL REPORT (CONTINUED)**  
**YEAR ENDED 31 DECEMBER 2019**

The number of volunteers has remained constant, however more people are always sought to help the Congregation as needed. The Board will continue to take all appropriate steps to provide for better facilities and to protect the assets of the Congregation.

**Responsibility of the trustees**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charity's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**Auditors**

UHY Hacker Young (S.E.) Limited have signified their willingness to continue in office.

This report was approved by order of the Trustees on 18 March 2022 and signed on behalf of the board by:

  
D G Seidel  
Trustee



# **BRIGHTON & HOVE HEBREW CONGREGATION**

## **COMPANY LIMITED BY GUARANTEE**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BRIGHTON & HOVE HEBREW CONGREGATION**

**YEAR ENDED 31 DECEMBER 2020**

#### **Opinion**

We have audited the financial statements of Brighton & Hove Hebrew Congregation for the year ended 31 December 2020 which comprise the statement of financial activities, balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and the Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020, and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statement is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the entity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



# **BRIGHTON & HOVE HEBREW CONGREGATION**

## **COMPANY LIMITED BY GUARANTEE**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BRIGHTON & HOVE HEBREW CONGREGATION**

**YEAR ENDED 31 DECEMBER 2020**

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:



# **BRIGHTON & HOVE HEBREW CONGREGATION**

## **COMPANY LIMITED BY GUARANTEE**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BRIGHTON & HOVE HEBREW CONGREGATION**

#### **YEAR ENDED 31 DECEMBER 2020**

Based on our understanding of the company and the industry in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to the acts by the company, which were contrary to applicable laws and regulations including fraud, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to inflated revenue and profit.

Audit procedures performed included: review of the financial statement disclosures to underlying supporting documentation, review of correspondence with legal advisors, enquiries of management and review of internal audit reports in so far as they related to the financial statements, and testing of journals and evaluating whether there was evidence of bias by the Trustees that represented a risk of material misstatement due to fraud. There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



# **BRIGHTON & HOVE HEBREW CONGREGATION**

## **COMPANY LIMITED BY GUARANTEE**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BRIGHTON & HOVE HEBREW CONGREGATION**

**YEAR ENDED 31 DECEMBER 2020**

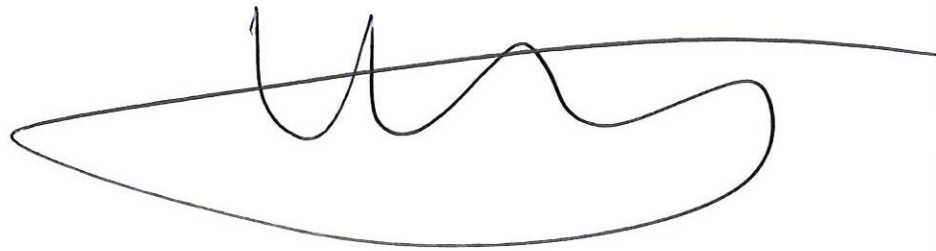
#### **Use of our report**

The report is made solely to the company's members, as a body, in accordance with chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

C J Kyffin-Walton FCCA  
Senior Statutory Auditor

For and on behalf of  
UHY Hacker Young (S.E.) Limited  
Chartered Accountant & statutory auditor  
168 Church Road  
Hove  
BN3 2DL

22 March 2022

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned to the right of the auditor's name and company details.

**BRIGHTON & HOVE HEBREW CONGREGATION  
COMPANY LIMITED BY GUARANTEE  
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	2020				2019					
		Unrestricted Funds	Designated Funds (Note 18)	Permanent Endowed Funds (Note 17)	Restricted Funds (Note 16)	Total Funds 2020	Unrestricted Funds	Designated Funds (Note 18)	Permanent Endowed Funds (Note 17)	Restricted Funds (Note 16)	Total Funds 2019
		£	£	£	£	£	£	£	£	£	£
INCOME & EXPENDITURE											
INCOMING RESOURCES											
		Incoming resources from generating funds									
3	Donations and legacies	12,757	-	-	15,391	28,148	5,663	53,507	-	10,504	69,674
4	Investment income	946	-	-	869	1,815	1,458	-	-	1,083	2,541
Incoming resources from charitable activities											
5	Funding redevelopment at New Church Road	94,040	62,136	-	15,469	171,645	92,649	60,729	-	25,138	178,516
Total incoming resources											
		107,743	62,136	-	2,685,331	2,855,210	99,770	114,236	-	36,725	250,731
RESOURCES EXPENDED											
6	Charitable activities	67,395	28,417	-	28,251	124,063	73,955	26,639	-	23,804	124,398
7	Other costs	120,054	29,011	-	8,535	157,600	104,144	95,105	-	7,391	206,640
Total resources expended											
		187,449	57,428	-	36,786	281,663	178,099	121,744	-	31,195	331,038
NET INCOMING / (OUTGOING)											
RESOURCES BEFORE TRANSFERS											
		(79,706)	4,708	-	2,648,545	2,573,547	(78,329)	(7,508)	-	5,530	(80,307)
TRANSFERS											
9	Net transfers between funds	8,904	(4,800)	-	(4,104)	-	8,904	(4,800)	-	(4,104)	-
NET MOVEMENT IN FUNDS											
		(70,802)	(92)	-	2,644,441	2,573,547	(69,425)	(12,308)	-	1,426	(80,307)
RECONCILIATION OF FUNDS											
	Total funds brought forward	72,187	183,781	118	223,899	479,985	141,612	196,089	118	222,473	560,292
TOTAL FUNDS CARRIED FORWARD											
		1,385	183,689	118	2,868,340	3,053,532	72,187	183,781	118	223,899	479,985

There were no recognised gains or losses for the year ended 31 December 2020 other than those in the statement of financial activities. All amounts relate to continuing operations.

The accompanying notes are an integral part of these financial statements.



**BALANCE SHEET**  
**AS AT 31 DECEMBER 2020.**

Approved by the members of the committee on  
15 March 2022 and signed on its behalf by

The accompanying notes are an integral part of these financial statements.

**BRIGHTON & HOVE HEBREW CONGREGATION  
COMPANY LIMITED BY GUARANTEE  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**1 BASIS OF PREPARATION**

**1.1 Basis of accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice : Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) second edition effective January 2019 and with the Charities Act 2011.

**2 ACCOUNTING POLICIES**

**2.1 Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires Trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**2.2 Going concern**

No material uncertainties that may cast significant doubt about the ability of the company to continue as a going concern have been identified by the trustees.

The trustees consider that the uncertainty caused as a result of Coronavirus and the restrictions put in place by the government should not materially effect the company's ability to continue as a going concern.

The trustees additionally consider that they have suitable funding assurances in place to ensure that any uncertainty caused by the cost of maintaining temporary offices in the short term along with the cost of the redevelopment of the New Church Road site should also not materially effect the company's ability to continue as a going concern.

The company has taken advantage of the support packages offered by the government as appropriate and will continue to review and monitor costs as the situation develops.

**2.3 Incoming resources**

Donations and other voluntary income are accounted for as received by the charity. The income from fund raising ventures is shown gross, with the associated costs included in fund raising costs.

Income from subscriptions and funerals is included on the basis of those due for the current year after making full allowance for any amounts not collectable.

An estimate of income tax recoverable has been included to the extent that it arises on gift aided subscription income received for the year.

**2.4 Resources expended**

Resources expended have been split between those based on charitable activities and governance costs. Costs of charitable activities comprises those costs relating to rabbinical services, funerals and direct charitable activities. Governance costs relates to all expenditure not directly related to charitable activities and fund raising ventures. Where costs include a direct charitable element together with an element of management or administration, such costs have been apportioned between the cost centres based on staff time, staff salaries or space occupied as applicable.

**2.5 Financial instruments**

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

**2.6 Defined contribution plans**

The pension costs charged in the financial statements represent the contribution payable by the company for the year.

**2.7 Fixed Assets**

All fixed assets are initially recorded at cost and are capitalised when the cost is above £100. Impairment reviews are carried out on material assets on a regular basis.



**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**2 ACCOUNTING POLICIES (CONTINUED)**

**2.8 Depreciation of tangible fixed assets**

Provision is made for depreciation on tangible assets at rates calculated to write-off the cost or valuation of each asset over its expected useful life as follows:

Office equipment	20% per annum on cost
Computer equipment	33.33% per annum on cost
Freehold improvements	10% per annum on cost
Leasehold land	Straight line over the period of the lease

**2.9 Freehold Property and Religious Appurtenances**

The congregation owns freehold properties, which are defined as heritage assets, at 66 Middle Street and at 29/31 New Church Road, along with Meadowview Cemetery grounds, associated buildings and Florence Place Cemetery grounds. These assets were acquired in past accounting periods and not capitalised. As it is difficult to attribute a cost or value to them, reliable cost information is not available and conventional valuation approaches lack sufficient reliability, these assets are shown within the accounts at £nil. The redevelopment costs at New Church Road are shown at cost. Depreciation will be provided once the redevelopment is fully completed and generating income.

**2.10 Cash flow statement**

The trustees have taken advantage of the exemption in FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

**2.11 Restricted or Permanent Endowed funds**

Donations, bequests or incoming resources which the donor has earmarked for a specific purpose are treated as restricted or permanent endowed funds as applicable

**2.12 Designated funds**

Funds which, at the discretion of the board, have been set aside for specific purposes which would otherwise form part of the general reserves, are treated as designated funds.

**2.13 Unrestricted funds**

Funds which are expenditure at the discretion of the board in the furtherance of the charitable objectives are treated as unrestricted funds.

**3 DONATIONS AND LEGACIES**

	2020				2019			
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2019 £
Donations	1,623	-	-	1,623	4,663	-	-	4,663
Donations (unrestricted)	11,134	-	-	11,134	-	-	-	-
Donations - The Bloom Foundation	-	-	-	-	1,000	-	-	1,000
Legacies	-	-	-	-	-	53,507	-	53,507
Cemetery fund	-	-	9,517	9,517	-	-	8,074	8,074
Charitable funds*	-	-	4,788	4,788	-	-	-	-
Shabbos Parcel fund	-	-	295	295	-	-	-	-
New Ark fund	-	-	791	791	-	-	2,430	2,430
Building and Maintenance funds (Middle Street)	-	-	-	-	-	-	-	-
	12,757	-	15,391	28,148	5,663	53,507	10,504	69,674

\* Charitable funds represent amounts collected which have to be paid over to other charities or were donated for a specific purpose.

**BRIGHTON & HOVE HEBREW CONGREGATION  
COMPANY LIMITED BY GUARANTEE  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**4 INVESTMENT INCOME**

	2020				2019			
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£	£	£	£	£
	946	-	869	1,815	1,458	-	1,083	2,541
	946	-	869	1,815	1,458	-	1,083	2,541

**5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	2020				2019			
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£	£	£	£	£
Subscriptions (net)	60,000	-	-	60,000	62,196	-	-	62,196
Income tax recoverable	13,477	-	-	13,477	15,144	-	-	15,144
Funerals and tombstones	17,562	62,136	-	79,698	3,854	60,729	-	64,583
Funeral expenses scheme	-	-	14,157	14,157	-	-	19,943	19,943
Shofar income	720	-	-	720	2,028	-	-	2,028
Functions and other income	2,281	-	1,312	3,593	9,427	-	5,195	14,622
	94,040	62,136	15,469	171,645	92,649	60,729	25,138	178,516

The unrestricted fund funeral income of £17,562 is commutation fees. These are allocated to the unrestricted funds when agreed by the Board, being the difference between the cost of non BHHC members funerals over the current level charged to non funeral expenses scheme members of the congregation.

**6 COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

BY ACTIVITY TYPE	2020				2019			
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2019 £
Rabbinic salaries and expenses (including travel and motor)	55,693	-	-	55,693	59,648	-	-	59,648
Charitable donations	-	-	9,517	9,517	-	-	8,074	8,074
Education	3,800	-	-	3,800	1,669	-	-	1,669
Funerals and tombstones	-	28,417	10,505	38,922	-	26,639	-	26,639
Funeral expenses scheme	-	-	3,146	3,146	-	-	15,730	15,730
Functions costs	1,619	-	-	1,619	8,003	-	-	8,003
Shabbos parcels	255	-	4,788	5,043	-	-	-	-
New Ark	5	-	295	300	-	-	-	-
Hall hire	3,700	-	-	3,700	-	-	-	-
Books and religious items	190	-	-	190	112	-	-	112
Kiddush and kitchen	2,133	-	-	2,133	4,523	-	-	4,523
	67,395	28,417	28,251	124,063	73,955	26,639	23,804	124,398



**BRIGHTON & HOVE HEBREW CONGREGATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**7 OTHER COSTS**

	2020			2019		
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2020	Unrestricted Funds	Designated Funds
	£	£	£	£	£	£
Caretakers' salaries	14,460	-	-	14,460	16,603	-
Lighting and heating	5,506	1,310	410	7,226	11,150	1,879
Rent of temporary offices	30,000	-	-	30,000	-	-
Other temporary premises costs	4,852	-	-	4,852	-	-
Rates and water	2,583	1,303	439	4,325	3,855	-
Repairs and maintenance	769	16,222	2,781	19,772	3,835	82,145
Depreciation	6,708	828	3,801	11,337	7,174	828
Administration salaries	23,105	8,936	-	32,041	23,194	8,151
Pension contributions	1,497	-	-	1,497	1,359	-
Postage, printing and stationery	3,529	-	-	3,529	3,388	511
Computer costs	583	-	-	583	567	-
Insurances	6,801	-	-	6,801	9,071	-
Telephone	3,889	-	1,007	4,896	4,043	-
Bank charges	1,158	-	-	1,158	2,121	-
Audit	5,932	-	-	5,932	4,560	-
Accountancy	5,373	-	-	5,373	6,828	-
Consultancy and other professional charges	396	-	-	396	2,559	-
Cleaning	1,318	290	97	1,705	2,544	39
Other items	1,595	122	-	1,717	1,293	10
	<b>120,054</b>	<b>29,011</b>	<b>8,535</b>	<b>157,600</b>	<b>104,144</b>	<b>95,105</b>
					<b>7,391</b>	<b>206,640</b>

**8 NET INCOMING RESOURCES  
FOR THE YEAR**

This is stated after charging:

Depreciation	
Auditors' remuneration	audit
	accountancy

	2020	2019
	£	£
	11,337	11,803
	5,932	4,550
	<b>5,373</b>	<b>6,828</b>

**9 FUND TRANSFERS**

Transfers of £4,800 and £4,104 have been made from designated funds and restricted funds respectively to unrestricted funds, relating to charges for the administration of the cemetery and its operations and the funeral expenses scheme.

**BRIGHTON & HOVE HEBREW CONGREGATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**10 REMUNERATION**

Wages and salaries  
Social security costs  
Pension costs

	2020 £	2019 £
	93,221	94,462
	1,611	2,783
	1,497	1,359
	<u>96,329</u>	<u>98,604</u>

	2020 No	2019 No
	7	7

The average number of employees during the year was as follows:

No employee earned £60,000 per annum or more.

**11 TRUSTEES' REMUNERATION**

No remuneration, benefits or expenses were paid to trustees during the year ended 31 December 2020.

**12 TANGIBLE FIXED ASSETS**

Cost or valuation:  
Balance brought forward  
1 January 2020

Additions

At 31 December 2020

Depreciation:  
Balance brought forward  
1 January 2020

Charge for year

At 31 December 2020

Net book value at  
31 December 2020

Net book value at  
31 December 2019

	Office equipment £	Freehold redevelopment New Church Road £	Freehold improvements £	Leasehold land £	Total £
	38,881	-	109,751	165,500	314,132
	-	2,653,602	-	-	2,653,602
	<u>38,881</u>	<u>2,653,602</u>	<u>109,751</u>	<u>165,500</u>	<u>2,967,734</u>
	38,881	-	99,242	10,970	149,093
	-	-	10,509	828	11,337
	<u>38,881</u>	<u>-</u>	<u>109,751</u>	<u>11,798</u>	<u>160,430</u>
	-	2,653,602	-	153,702	2,807,304
	-	-	10,509	154,530	165,039



**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**13 INVESTMENTS**

Total Funds	Total Funds
2020	2019
£	£
20,000	20,000
20,000	20,000

National Savings Bonds (at market value)

National Savings Bonds (at cost)

**14 DEBTORS**

2020	2019
£	£
27,741	26,644
44,773	23,411
72,514	50,055

Income tax recoverable

Sundry debtors and prepayments

These amounts are all due within one year

**15 CREDITORS-AMOUNTS FALLING DUE WITHIN ONE YEAR**

2020	2019
£	£
93,859	44,365
13,255	7,492
107,114	51,857

Sundry creditors and accruals

Subscriptions in advance

**16 RESTRICTED FUNDS**

	2020		2019	
	Balance b/f 1/1/20	Incoming	Outgoing including transfers	Balance c/f 31/12/19
	£	£	£	£
Funeral expenses				
trust fund	186,126	14,939	20,856	186,126
Middle Street - building and maintenance fund			(19,834)	
Goodman Brothers fund	7,893	2,122	7,663	7,893
Futures and New Church Road - redevelopment fund	10,505	-	51	10,505
Other charitable funds	13,285	2,653,657	65	13,285
R Lewis education fund	1,829	9,517	8,074	1,829
P Conway memorial lecture fund	3,261	13	16	3,261
Shabbos parcel fund	1,000	-	-	1,000
New Ark fund	-	4,788	-	-
	-	295	-	-
	223,899	2,685,331	36,725	223,899
		(40,890)	(35,299)	

The Funeral Expenses Trust Fund was set up to cover the costs of members' funerals. The amount transferred out of this fund is based on an estimate of the cost of a funeral of the congregation of £3,146, multiplied by the number of funerals that took place under the FES scheme during the year, along with an administration fee of £4,104.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020

The Building and Maintenance Fund was created from donations received towards the renovation of Middle Street Synagogue.

The Goodman Brothers fund was set up to cover the life membership costs of Malcolm and Adrian Goodman along with transportation and cemetery costs.

The Futures and New Church Road redevelopment fund was created from donations received towards future building and development works at the New Church Road site.

Other Charitable funds represent amounts collected which have to be paid over to other charities or were donated for a specific purpose.

The R Lewis education fund represents a specific legacy to be used for the benefit of the Congregation's educational and cultural activities.

The P Conway memorial lecture fund was set up to cover the cost of an annual memorial lecture.

The Shabbos parcel fund was set up to provide parcels to members of the congregation

The New Ark fund was set up to pay for a new Ark at the temporary offices at Pembroke Crescent

	2020			2019		
	Balance b/f 1/1/20 £	Incoming including Transfers £	Outgoing including Transfers £	Balance b/f 1/1/19 £	Incoming including Transfers £	Outgoing including Transfers £
		Balance c/f 31/12/20 £			Balance c/f 31/12/19 £	
Cemetery fund	177,545	62,136	(62,228)	189,853	114,236	(126,544)
Repairs fund	5,644	-	-	5,644	-	-
Other designated funds and donations	592	-	-	592	-	-
	<u>183,781</u>	<u>62,136</u>	<u>(62,228)</u>	<u>196,089</u>	<u>114,236</u>	<u>(126,544)</u>
			592			592
			183,689			183,781

The Repairs fund was set up by the board as a reserve for future repairs of the roof and structure of the synagogue buildings at New Church Road.



**BRIGHTON & HOVE HEBREW CONGREGATION**  
**COMPANY LIMITED BY GUARANTEE**

**MEMORANDUM ACCOUNT ONLY - MOVEMENTS ON UNRESTRICTED FUNDS**  
**YEAR ENDED 31 DECEMBER 2020**

**INCOME AND EXPENDITURE**

	£	2020 £	£	2019 £
<b>Incoming resources</b>				
Subscriptions	60,000		62,196	
Income tax recoverable	13,477		15,144	
Non members' commutation fee	17,562		3,854	
Donations	1,623		4,663	
Donations - The Bloom Foundation	11,134		-	
Legacies	-		1,000	
Interest on deposits	946		1,458	
Shofar income	720		2,028	
Functions and other income	2,281		9,427	
Administration charges to other funds (net)	8,904		8,904	
		116,647		108,674
<b>Resources expended</b>				
Rabbinic salaries and expenses, including visiting ministers	55,506		59,464	
Education	3,800		1,669	
Caretakers' salaries	14,460		16,603	
Lighting and heating	5,506		11,150	
Rent of temporary offices	30,000		-	
Other temporary premises costs	4,852		-	
Hall hire	3,700		-	
Rates and water	2,583		3,855	
Repairs and maintenance	769		3,835	
Computer costs	583		567	
Administration salaries	23,105		23,194	
Pension contributions	1,497		1,359	
Postage, printing and stationery	3,529		3,388	
Insurances	6,801		9,071	
Telephone	3,889		4,043	
Bank charges	1,158		2,121	
Audit	5,932		4,560	
Consultancy and other professional charges	396		2,559	
Accountancy	5,373		6,828	
Functions costs	1,619		8,003	
Books and religious items (net)	190		112	
Travelling and petrol	187		184	
Kiddush and kitchen	2,133		4,523	
Cleaning	1,318		2,544	
Other items	1,855		1,293	
		180,741		170,925
Non cash depreciation				
Depreciation of property improvements		6,708		7,174
		187,449		178,099
<b>NET (OUTGOING) RESOURCES</b>		(70,802)		(69,425)