

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2022  
FOR  
COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

Weaver Wroot  
28 Dudley Street  
Grimsby  
N E Lincolnshire  
DN31 2AB

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

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FOR THE YEAR ENDED 31ST MARCH 2022**

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**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The charity's objectives are to advance the education of the general public in the history of North Lincolnshire through the use of arts and media activities including music, dance, visual arts, photography, video, drama and electronic media forms. The historic archive is used to be an inspiration for a variety of documentary, arts and media activities.

**ACHIEVEMENT AND PERFORMANCE**

All objectives were achieved in the period under review. Significant time was spent in developing projects and preparing funding bids.

As well as Baysgarth House Museum the charity is now also involved in the running and management of the Hub at Maltby Lane (a multi-purpose community centre), the Historic Assembly Rooms (supporting live theatre and dance) and 51 Fleetgate (one of Barton's oldest heritage buildings).

**FINANCIAL REVIEW**

**Reserves policy**

The committee's policy is to maintain reserves so that in the event of a winding up they are sufficient to meet employee entitlements and other commitments.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Recruitment and appointment of new trustees**

The charity recruits trustees to be representative of local community organisations.

**Organisational structure**

The charity is managed by the trustees who meet regularly.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05818938 (England and Wales)

**Registered Charity number**

1114978

**Registered office**

Baysgarth House Museum  
Baysgarth Park  
Caistor Road  
Barton upon Humber  
North Lincolnshire  
DN18 6AH

**Trustees**

N Turner Joiner  
G Saunders Retired Lecturer (resigned 27.1.22)  
J P Vickers Director (resigned 1.4.22)  
R Elliott Retired  
D A Watson Retired  
R M A Allison Retired (appointed 17.3.22)

**Company Secretary**

S Turner

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Weaver Wroot  
28 Dudley Street  
Grimsby  
N E Lincolnshire  
DN31 2AB

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
N Turner - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**Independent examiner's report to the trustees of Community, Heritage, Arts and Media Project Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Scott Nixon  
FCCA  
Weaver Wroot  
28 Dudley Street  
Grimsby  
N E Lincolnshire  
DN31 2AB

Date: .....

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2022**

	Notes	Unrestricted fund £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		-	-	-	2,916
<b>Charitable activities</b>					
Community Activities		50,789	-	50,789	87,776
<b>Total</b>		<u>50,789</u>	<u>-</u>	<u>50,789</u>	<u>90,692</u>
<b>EXPENDITURE ON</b>					
Raising funds		17,989	1,639	19,628	18,377
<b>Charitable activities</b>					
Community Activities		65,545	-	65,545	39,149
<b>Total</b>		<u>83,534</u>	<u>1,639</u>	<u>85,173</u>	<u>57,526</u>
<b>NET INCOME/(EXPENDITURE)</b>		(32,745)	(1,639)	(34,384)	33,166
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		88,549	2,944	91,493	58,327
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>55,804</u>	<u>1,305</u>	<u>57,109</u>	<u>91,493</u>

The notes form part of these financial statements

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**BALANCE SHEET  
31ST MARCH 2022**

	Notes	Unrestricted fund £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	1,293	9,293	10,586	11,578
<b>CURRENT ASSETS</b>					
Stocks	7	2,875	-	2,875	2,875
Debtors	8	5,711	-	5,711	5,574
Cash at bank and in hand		47,425	208	47,633	81,162
		<u>56,011</u>	<u>208</u>	<u>56,219</u>	<u>89,611</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(1,500)	(8,196)	(9,696)	(9,696)
<b>NET CURRENT ASSETS</b>		<u>54,511</u>	<u>(7,988)</u>	<u>46,523</u>	<u>79,915</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>55,804</u>	<u>1,305</u>	<u>57,109</u>	<u>91,493</u>
<b>NET ASSETS</b>		<u>55,804</u>	<u>1,305</u>	<u>57,109</u>	<u>91,493</u>
<b>FUNDS</b>	10				
Unrestricted funds				55,804	88,549
Restricted funds				1,305	2,944
<b>TOTAL FUNDS</b>				<u>57,109</u>	<u>91,493</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
N Turner - Trustee

The notes form part of these financial statements

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery                      - 33% on cost

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**2. NET INCOME/(EXPENDITURE)**

	2016 £	2015 £
Depreciation	4,419	6,165



**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2022**

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

**4. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	<b>31.3.22</b>	<b>31.3.21</b>
	<b>2</b>	<b>3</b>
Administration	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £80,000.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	-	2,916	2,916
<b>Charitable activities</b>			
Community Activities	<u>87,776</u>	<u>-</u>	<u>87,776</u>
<b>Total</b>	<u>87,776</u>	<u>2,916</u>	<u>90,692</u>
 <b>EXPENDITURE ON</b>			
Raising funds	16,446	1,931	18,377
<b>Charitable activities</b>			
Community Activities	<u>39,149</u>	<u>-</u>	<u>39,149</u>
<b>Total</b>	<u>55,595</u>	<u>1,931</u>	<u>57,526</u>
 <b>NET INCOME</b>	32,181	985	33,166
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>56,368</u>	<u>1,959</u>	<u>58,327</u>
 <b>TOTAL FUNDS CARRIED FORWARD</b>	<u>88,549</u>	<u>2,944</u>	<u>91,493</u>

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2022**

**6. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1st April 2021	32,718	37,173	69,891
Additions	1,079	-	1,079
At 31st March 2022	33,797	37,173	70,970
<b>DEPRECIATION</b>			
At 1st April 2021	32,250	26,063	58,313
Charge for year	405	1,666	2,071
At 31st March 2022	32,655	27,729	60,384
<b>NET BOOK VALUE</b>			
At 31st March 2022	1,142	9,444	10,586
At 31st March 2021	468	11,110	11,578

**7. STOCKS**

	31.3.22 £	31.3.21 £
Stocks	2,875	2,875

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22 £	31.3.21 £
Prepayments	5,711	5,574

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22 £	31.3.21 £
Other creditors	8,196	8,196
Accrued expenses	1,500	1,500
	9,696	9,696

**10. MOVEMENT IN FUNDS**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	88,549	(32,745)	55,804
<b>Restricted funds</b>			
Get Involved Project	(4,106)	(232)	(4,338)
Miscellaneous Restrictd funds	7,728	(1,261)	6,467
Heritage Lottery Fund	(707)	-	(707)
Positive Activities	(34)	(146)	(180)
Aim Conserve	(146)	-	(146)
HMP Grant	209	-	209
	2,944	(1,639)	1,305
<b>TOTAL FUNDS</b>	91,493	(34,384)	57,109

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2022**

**10. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	50,789	(83,534)	(32,745)
<b>Restricted funds</b>			
Get Involved Project	-	(232)	(232)
Miscellaneous Restrictd funds	-	(1,261)	(1,261)
Positive Activities	-	(146)	(146)
	-	(1,639)	(1,639)
<b>TOTAL FUNDS</b>	<b>50,789</b>	<b>(85,173)</b>	<b>(34,384)</b>

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	56,368	32,181	88,549
<b>Restricted funds</b>			
Get Involved Project	(3,833)	(273)	(4,106)
Miscellaneous Restrictd funds	9,213	(1,485)	7,728
Heritage Lottery Fund	(707)	-	(707)
Positive Activities	139	(173)	(34)
Aim Conserve	(146)	-	(146)
HMP Grant	209	-	209
NLC Community Grant	(2,916)	2,916	-
	1,959	985	2,944
<b>TOTAL FUNDS</b>	<b>58,327</b>	<b>33,166</b>	<b>91,493</b>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	87,776	(55,595)	32,181
<b>Restricted funds</b>			
Get Involved Project	-	(273)	(273)
Miscellaneous Restrictd funds	-	(1,485)	(1,485)
Positive Activities	-	(173)	(173)
NLC Community Grant	2,916	-	2,916
	2,916	(1,931)	985
<b>TOTAL FUNDS</b>	<b>90,692</b>	<b>(57,526)</b>	<b>33,166</b>

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2022**

**10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	56,368	(564)	55,804
<b>Restricted funds</b>			
Get Involved Project	(3,833)	(505)	(4,338)
Miscellaneous Restrictred funds	9,213	(2,746)	6,467
Heritage Lottery Fund	(707)	-	(707)
Positive Activities	139	(319)	(180)
Aim Conserve	(146)	-	(146)
HMP Grant	209	-	209
NLC Community Grant	(2,916)	2,916	-
	<u>1,959</u>	<u>(654)</u>	<u>1,305</u>
<b>TOTAL FUNDS</b>	<u>58,327</u>	<u>(1,218)</u>	<u>57,109</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	138,565	(139,129)	(564)
<b>Restricted funds</b>			
Get Involved Project	-	(505)	(505)
Miscellaneous Restrictred funds	-	(2,746)	(2,746)
Positive Activities	-	(319)	(319)
NLC Community Grant	2,916	-	2,916
	<u>2,916</u>	<u>(3,570)</u>	<u>(654)</u>
<b>TOTAL FUNDS</b>	<u>141,481</u>	<u>(142,699)</u>	<u>(1,218)</u>

The restricted fund entitled the 'Get Involved Project' is a grant received from Heritage Lottery Fund. The purpose of this grant is a 2 year project to develop and encourage volunteering involving local schools, colleges, youth organisations and the general public in all local heritage activities and the grant received is restricted to all expenditure on this project only.

Miscellaneous restricted funds are grants received specifically for various repairs and renewals of equipment and the expenditure is restricted to these purposes only.

The restricted fund entitled 'Mirrored Memories' is a grant received from Heritage Lottery Fund. This is an eighteen month project delivering reminiscence therapy involving local schools, colleges, youth organisations, heritage centres and the general public. The grant received is restricted to all expenditure on this project only.

The restricted fund entitled 'Positive Activities' is a grant received specifically to provide a number of organised and structured youth drop in sessions during the year. The grant received is restricted to all expenditure on this project only.

The restricted fund received from the NLC Hub is a grant received specifically to provide repairs and maintenance to Maltby Lane, primarily to be used for the installation of a ventilation system. The grant received is restricted to all expenditure on this project only.

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2022**

**10. MOVEMENT IN FUNDS - continued**

The restricted fund received from AIM is a grant specifically related to the conservation and restoration of a sculpture on display in the museum. The grant received is restricted to all expenditure on this project only.

The restricted fund received from HMP is a grant received specifically to provide activities and equipment to assist in the education and enlightenment of younger children. The grant received is restricted to all expenditure on this project only.

The restricted fund received from NLC Community Grants is a grant received specifically to enhance the hall and the facilities therein. The grant received is restricted to all expenditure on this project only.

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2022.

**COMMUNITY, HERITAGE, ARTS AND MEDIA  
PROJECT LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2022**

	31.3.22 £	31.3.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Grants	-	2,916
<b>Charitable activities</b>		
Museum and Related Activities	28,694	43,996
Government Grants	22,095	43,780
	<u>50,789</u>	<u>87,776</u>
<b>Total incoming resources</b>	<b>50,789</b>	<b>90,692</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Wages	6,967	9,421
Social security	3,542	3,876
Dep'n of plant and machinery	405	154
Fixtures and fittings	1,666	1,960
Bank interest and charges	123	91
	<u>12,703</u>	<u>15,502</u>
<b>Other trading activities</b>		
Bar purchases	6,925	2,875
<b>Charitable activities</b>		
Repairs and renewals	6,801	1,051
Premises costs	1,699	1,801
Insurance	5,041	3,975
Light and heat	29,192	5,559
Telephone	865	4,208
Postage and stationery	125	172
Sundries	338	710
Refreshments	26	1
	<u>44,087</u>	<u>17,477</u>
<b>Support costs</b>		
<b>Governance costs</b>		
General finance and payroll	19,958	20,172
Accountancy	1,500	1,500
	<u>21,458</u>	<u>21,672</u>
<b>Total resources expended</b>	<b>85,173</b>	<b>57,526</b>
<b>Net (expenditure)/income</b>	<b><u>(34,384)</u></b>	<b><u>33,166</u></b>

This page does not form part of the statutory financial statements