

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021
FOR
COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

Weaver Wroot
28 Dudley Street
Grimsby
N E Lincolnshire
DN31 2AB

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 to 11
Detailed Statement of Financial Activities	12

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are to advance the education of the general public in the history of North Lincolnshire through the use of arts and media activities including music, dance, visual arts, photography, video, drama and electronic media forms. The historic archive is used to be an inspiration for a variety of documentary, arts and media activities.

ACHIEVEMENT AND PERFORMANCE

All objectives were achieved in the period under review. Significant time was spent in developing projects and preparing funding bids.

FINANCIAL REVIEW

Reserves policy

The committee's policy is to maintain reserves so that in the event of a winding up they are sufficient to meet employee entitlements and other commitments.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The charity recruits trustees to be representative of local community organisations.

Organisational structure

The charity is managed by the trustees who meet regularly.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05818938 (England and Wales)

Registered Charity number

1114978

Registered office

Baysgarth House Museum
Baysgarth Park
Caistor Road
Barton upon Humber
North Lincolnshire
DN18 6AH

Trustees

N Turner Joiner
G Saunders Retired Lecturer
J P Vickers Director
R Elliott Retired
D A Watson Retired

Company Secretary

S Turner

Independent Examiner

Weaver Wroot
28 Dudley Street
Grimsby
N E Lincolnshire
DN31 2AB

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

Approved by order of the board of trustees on 22nd December 2021 and signed on its behalf by:

N Turner - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

Independent examiner's report to the trustees of Community, Heritage, Arts and Media Project Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

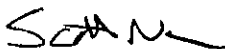
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Scott Nixon
FCCA
Weaver Wroot
28 Dudley Street
Grimsby
N E Lincolnshire
DN31 2AB

Date:

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		-	2,916	2,916	-
Charitable activities					
Baysgarth House Museum		87,776	-	87,776	92,452
Total		87,776	2,916	90,692	92,452
EXPENDITURE ON					
Raising funds		16,446	1,931	18,377	28,311
Charitable activities					
Baysgarth House Museum		39,149	-	39,149	52,884
Total		55,595	1,931	57,526	81,195
NET INCOME		32,181	985	33,166	11,257
RECONCILIATION OF FUNDS					
Total funds brought forward		56,368	1,959	58,327	47,070
TOTAL FUNDS CARRIED FORWARD		88,549	2,944	91,493	58,327

The notes form part of these financial statements

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**BALANCE SHEET
31ST MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
FIXED ASSETS					
Tangible assets	6	646	10,932	11,578	13,692
CURRENT ASSETS					
Stocks	7	2,875	-	2,875	5,750
Debtors	8	5,574	-	5,574	3,836
Cash at bank and in hand		80,954	208	81,162	47,661
		<u>89,403</u>	<u>208</u>	<u>89,611</u>	<u>57,247</u>
CREDITORS					
Amounts falling due within one year	9	(1,500)	(8,196)	(9,696)	(12,612)
NET CURRENT ASSETS		<u>87,903</u>	<u>(7,988)</u>	<u>79,915</u>	<u>44,635</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>88,549</u>	<u>2,944</u>	<u>91,493</u>	<u>58,327</u>
NET ASSETS		<u>88,549</u>	<u>2,944</u>	<u>91,493</u>	<u>58,327</u>
FUNDS	10				
Unrestricted funds				88,549	56,368
Restricted funds				2,944	1,959
TOTAL FUNDS				<u>91,493</u>	<u>58,327</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22nd December 2021 and were signed on its behalf by:

N Turner - Trustee

The notes form part of these financial statements

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 33% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. NET INCOME/(EXPENDITURE)

	2016 £	2015 £
Depreciation	4,419	6,165

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Administration	3	3

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Baysgarth House Museum	92,452	-	92,452
 EXPENDITURE ON			
Raising funds	26,042	2,269	28,311
 Charitable activities			
Baysgarth House Museum	49,968	2,916	52,884
 Total	76,010	5,185	81,195
 NET INCOME/(EXPENDITURE)	16,442	(5,185)	11,257
 RECONCILIATION OF FUNDS			
Total funds brought forward	39,926	7,144	47,070
 TOTAL FUNDS CARRIED FORWARD	56,368	1,959	58,327

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

6. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Totals £
COST			
At 1st April 2020 and 31st March 2021	<u>32,718</u>	<u>37,173</u>	<u>69,891</u>
DEPRECIATION			
At 1st April 2020	32,096	24,103	56,199
Charge for year	154	1,960	2,114
At 31st March 2021	<u>32,250</u>	<u>26,063</u>	<u>58,313</u>
NET BOOK VALUE			
At 31st March 2021	<u>468</u>	<u>11,110</u>	<u>11,578</u>
At 31st March 2020	<u>622</u>	<u>13,070</u>	<u>13,692</u>

7. STOCKS

	31.3.21 £	31.3.20 £
Stocks	<u>2,875</u>	<u>5,750</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Prepayments	<u>5,574</u>	<u>3,836</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Other creditors	8,196	11,112
Accrued expenses	1,500	1,500
	<u>9,696</u>	<u>12,612</u>

10. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	56,368	32,181	88,549
Restricted funds			
Get Involved Project	(3,833)	(273)	(4,106)
Miscellaneous Restrictred funds	9,213	(1,485)	7,728
Heritage Lottery Fund	(707)	-	(707)
Positive Activities	139	(173)	(34)
Aim Conserve	(146)	-	(146)
HMP Grant	209	-	209
NLC Community Grant	(2,916)	2,916	-
	<u>1,959</u>	<u>985</u>	<u>2,944</u>
TOTAL FUNDS	<u>58,327</u>	<u>33,166</u>	<u>91,493</u>

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	87,776	(55,595)	32,181
Restricted funds			
Get Involved Project	-	(273)	(273)
Miscellaneous Restrictd funds	-	(1,485)	(1,485)
Positive Activities	-	(173)	(173)
NLC Community Grant	2,916	-	2,916
	<u>2,916</u>	<u>(1,931)</u>	<u>985</u>
TOTAL FUNDS	<u>90,692</u>	<u>(57,526)</u>	<u>33,166</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	39,926	16,442	56,368
Restricted funds			
Get Involved Project	(3,512)	(321)	(3,833)
Miscellaneous Restrictd funds	10,959	(1,746)	9,213
Heritage Lottery Fund	(707)	-	(707)
Positive Activities	341	(202)	139
Aim Conserve	(148)	-	(146)
HMP Grant	209	-	209
NLC Community Grant	-	(2,916)	(2,916)
	<u>7,144</u>	<u>(5,185)</u>	<u>1,959</u>
TOTAL FUNDS	<u>47,070</u>	<u>11,257</u>	<u>58,327</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	92,452	(76,010)	16,442
Restricted funds			
Get Involved Project	-	(321)	(321)
Miscellaneous Restrictd funds	-	(1,746)	(1,746)
Positive Activities	-	(202)	(202)
NLC Community Grant	-	(2,916)	(2,916)
	<u>-</u>	<u>(5,185)</u>	<u>(5,185)</u>
TOTAL FUNDS	<u>92,452</u>	<u>(81,195)</u>	<u>11,257</u>

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	39,928	48,623	88,549
Restricted funds			
Get Involved Project	(3,512)	(594)	(4,106)
Miscellaneous Restrictd funds	10,959	(3,231)	7,728
Heritage Lottery Fund	(707)	-	(707)
Positive Activities	341	(375)	(34)
Aim Conserve	(146)	-	(146)
HMP Grant	209	-	209
	<u>7,144</u>	<u>(4,200)</u>	<u>2,944</u>
TOTAL FUNDS	<u>47,070</u>	<u>44,423</u>	<u>91,493</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	180,228	(131,605)	48,623
Restricted funds			
Get Involved Project	-	(594)	(594)
Miscellaneous Restrictd funds	-	(3,231)	(3,231)
Positive Activities	-	(375)	(375)
NLC Community Grant	2,916	(2,916)	-
	<u>2,916</u>	<u>(7,116)</u>	<u>(4,200)</u>
TOTAL FUNDS	<u>183,144</u>	<u>(138,721)</u>	<u>44,423</u>

The restricted fund entitled the 'Get Involved Project' is a grant received from Heritage Lottery Fund. The purpose of this grant is a 2 year project to develop and encourage volunteering involving local schools, colleges, youth organisations and the general public in all local heritage activities and the grant received is restricted to all expenditure on this project only.

Miscellaneous restricted funds are grants received specifically for various repairs and renewals of equipment and the expenditure is restricted to these purposes only.

The restricted fund entitled 'Mirrored Memories' is a grant received from Heritage Lottery Fund. This is an eighteen month project delivering reminiscence therapy involving local schools, colleges, youth organisations, heritage centres and the general public. The grant received is restricted to all expenditure on this project only.

The restricted fund entitled 'Positive Activities' is a grant received specifically to provide a number of organised and structured youth drop in sessions during the year. The grant received is restricted to all expenditure on this project only.

The restricted fund received from the NLC Hub is a grant received specifically to provide repairs and maintenance to Maltby Lane, primarily to be used for the installation of a ventilation system. The grant received is restricted to all expenditure on this project only.

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

10. MOVEMENT IN FUNDS - continued

The restricted fund received from AIM is a grant specifically related to the conservation and restoration of a sculpture on display in the museum. The grant received is restricted to all expenditure on this project only.

The restricted fund received from HMP is a grant received specifically to provide activities and equipment to assist in the education and enlightenment of younger children. The grant received is restricted to all expenditure on this project only.

The restricted fund received from NLC Community Grants is a grant received specifically to enhance the hall and the facilities therein. The grant received is restricted to all expenditure on this project only.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

**COMMUNITY, HERITAGE, ARTS AND MEDIA
PROJECT LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	2,916	-
Charitable activities		
Museum and Related Activities	43,996	92,452
Government Grants	43,780	-
	<u>87,776</u>	<u>92,452</u>
Total Incoming resources	90,692	92,452
EXPENDITURE		
Raising donations and legacies		
Wages	9,421	9,416
Social security	3,876	4,214
Dep'n of plant and machinery	154	208
Fixtures and fittings	1,960	2,307
Bank interest and charges	91	23
	<u>15,502</u>	<u>16,168</u>
Other trading activities		
Bar purchases	2,875	12,143
Charitable activities		
Repairs and renewals	1,051	4,186
Premises costs	1,801	4,202
Insurance	3,975	3,889
Light and heat	5,559	8,888
Telephone	4,208	4,705
Postage and stationery	172	1,274
Sundries	710	498
Refreshments	1	129
Project and Exhibition Costs	-	3,766
	<u>17,477</u>	<u>31,537</u>
Support costs		
Governance costs		
General finance and payroll	20,172	19,847
Accountancy	1,500	1,500
	<u>21,672</u>	<u>21,347</u>
Total resources expended	57,526	81,195
Net Income	<u>33,166</u>	<u>11,257</u>

This page does not form part of the statutory financial statements