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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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<b>Trustees</b>	C Stopford (resigned 29 November 2022) C Tyrell-Jones H J Williams N F Kearns, Chair P Kadewere (resigned 29 November 2022) R Elliott R Evans (resigned 29 November 2022) S Stones (appointed 29 November 2022) T Holliday (appointed 29 November 2022)
<b>Company registered number</b>	05795877
<b>Charity registered number</b>	1114926
<b>Registered office</b>	The Maple Centre 6 Oak Drive Huntingdon Cambridgeshire PE29 7HN
<b>Company secretary</b>	C J Farrow (resigned 20 February 2023) D Middleton (appointed 20 February 2023)
<b>Chief executive officer</b>	C J Farrow
<b>Accountants</b>	Streets Chartered Accountants Potton House Wyboston Lakes Great North Road Wyboston Bedford MK44 3BZ

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## **HUNTS FORUM OF VOLUNTARY ORGANISATIONS**

### **(A Company Limited by Guarantee)**

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#### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31 MARCH 2023**

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The Trustees present their annual report together with the financial statements of the charitable company for the year from year 1 April 2022 to 31 March 2023. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

#### **Introduction**

The impact of the cost-of-living crisis continues to place significant strain on organisations both large and small. This new crisis replaced the crisis of the pandemic, and we continue to see the sector needing to be there for local communities. Despite these challenges Hunts Forum maintained its services and continued to support voluntary and community groups across the county.

The board of Trustees and senior staff were successful in gaining funding from our national body NAVCA to support the cost-of-living crisis and to support organisations working with Ukrainian families.

As confidence rose The Maple Centre saw an increase in both tenants returning and external use of room up by 29% from last year. This in part was a direct result of the investment made in our hybrid video conference system which enable both face to face and online participation in meetings.

We continued to see a shift in personnel, but despite challenging workforce issues have managed to recruit new staff with relevant skills and experience enabling us to continue to deliver excellent support to groups.

#### **Objectives and activities**

##### **a. Strategies for achieving objectives**

We review the impact we make each year. This review looks at what we have achieved and the success of each key activity and the benefits they have brought to voluntary organisations across Huntingdonshire and the wider area. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

##### **b. Activities undertaken to achieve objectives**

All our charitable activities focus on voluntary organisations across Huntingdonshire and the wider area.

##### **c. Main activities undertaken to further the charitable company's purposes for the public benefit**

Our priority is to encourage (guide) support and develop voluntary, community and social enterprise (VCSE) organisations and individuals across the area of benefit to have a real influence over the places and communities in which they live.

Our five strategic goals are:

1. To be the leading provider for information, research, advice & guidance for local voluntary & community action in Cambridgeshire. In particular to support smaller (local) voluntary and community groups.

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Objectives and activities (continued)**

2. To act as a catalyst for voluntary & community sector development by connecting and collaborating with any appropriate organisation.
3. To impartially campaign, communicate and advocate on behalf of the voluntary & community sector and engage in and influence relevant partnerships.
4. To develop the co-production of services with the voluntary & community sector, communities, public bodies and local businesses to create sustainable community action.
5. To ensure Hunts Forum is fit for purpose, independent, flexible and marketed effectively.

**d. Policies and objectives**

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- Promote and improve the efficiency and effectiveness of registered charities in direct pursuit of their objectives
- Provide advice, training and information on efficient and professional management of resources
- Act as an umbrella body

The charity has been set up for general charitable purposes within the meaning of English law. The aims of our charity are to encourage voluntary and community organisations within the district of Huntingdonshire and the surrounding area; to provide buildings, facilities and open spaces; to provide advocacy, advice and information. Our aims fully reflect the purposes that the charity was set up to further.

**Achievements and performance**

**a. Review of activities**

How well did we meet our goals?

We believe that the organisations we work with, and the wider voluntary and community sector play a vital role in ensuring that communities flourish, that individuals are supported and that inequalities are reduced. The work we do helps these organisations to do more, to work smarter and to maintain high standards.

Whilst it is not Hunts Forum having the direct front line impact on service users, our work helps to ensure that it continues; we have taken a leading role in supporting the community with the cost-of-living crisis.

We continued to show leadership for the Support Cambridgeshire Consortium operating as the Lead Contracted Organisation for Cambridgeshire County Council's infrastructure grant funding. We encouraged further investment in joint activities with our partners recognising the importance of collaboration and delivery of consistent services and support. We secured additional funding to support how the voluntary and community sector works with and is recognised by the developing Integrated Care System, we facilitated the development of the VCSE Health Alliance - the recognised conduit for VCSE groups and the Integrated Care System.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

Information and Advice

We continued to offer 1:1 advice to established groups and newly formed organisations via zoom, telephone, and face to face meetings. We launched a new member area on our website and a Good to Go – Good Governance Accreditation Mark.

- 862 Recipients of our newsletter
- 63 front line groups received 1:1 support.
- 171 enquiries dealt with.
- 4 organisations achieved Good to Go – Good Governance Accreditation and a further 12 organisations supported to start it.

Cost of Living

We have worked with individual community groups during the period to ensure they are able to respond to the crisis by helping them to; source funding, write funding applications, source and support volunteers to be safe and legal to carry out their work. We have supported 10 groups covering the following areas;

- support for families fleeing domestic violence,
- area based community hubs,
- money and benefits advice,
- food poverty,
- family support,
- community transport.

Ukrainian Crisis

We have worked with groups providing support to Ukrainian families by providing;

- advice and support
- targeted training
- networking
- dedicated pages on website

Specialist support around funding/finances

We continued to help groups with funding, fundraising and finance issues; providing access to an experienced charity accountant who provides 1:1 support to groups in crisis. We continue to invest in a funding portal and are grateful for grants from Cambridgeshire County Council, Huntingdonshire District Council and South Cambridgeshire District Council.

- £732,711 brought into Cambridgeshire this financial year via the funding portal.
- Over 17,901 visits to the funding portal with 594 new users.
- 7 1:1 financial support sessions and 74 hours of funding advice.

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HUNTS FORUM OF VOLUNTARY ORGANISATIONS  
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TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023

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Achievements and performance (continued)

*"I am writing to inform you of the recent outstanding support given to me and the charity I represent. I want to give my wholehearted thanks to Oli and your organisation for the tremendous amount of assistance given to me to complete an application for LA funding. Oli was more than 100% helpful and responded promptly initially and subsequently. As well as this, he was extremely thorough and ensured I'd covered every aspect of the bid; this kept me, unknowingly to him, very calm and reassured. I am genuinely appreciative. Thank you and your team, without this help, I would have struggled given the time frames."*

Training

The training we provide is designed to give people real skills that can impact on how they work or volunteer. We adapted our training programme and delivered a wide range of webinars which were recorded so more people could benefit by viewing later.

- 11 courses were delivered with 92 attendees.

***"Clear advice, well presented with lots of things to put into action"***

Networking events and workshops

We increased the number of informal networking events to ensure groups could get the support they needed when they needed it. In addition to the informal networking events, we continued to run specialist sessions enabling participants to hear from expert speakers about particular issues and to share experiences.



A network to bring CEO and senior managers together in a safe space to discuss challenges and opportunities.  
Four events took place over the year, a total of 50 attendees.

***"Being a leader can be a bit lonely sometimes. The CEO Network is a great place to share ideas and problem-solve with other CEOs from across the broad spectrum, that is, the voluntary and community sector. In the past year, it has proved immensely helpful in supporting each other through difficult times and planning for the future."***



A network which allows voluntary and community groups and health professional to meet.  
Over the year, a total of six events were held with over 157 attendees including community groups, charities and healthcare professionals. Topics explored how to connect with your Social Prescribing Link Workers, learning about the new JOY System and developing and integrating the Voluntary and Community Sectors into the new Integrated Care System.

***"Many thanks for facilitating today's networking event – I didn't think an hour would be long enough for us, but I made some new connections and got a feel for what is happening on the ground and strategically"***

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**



A network for those who locally fund and support the local VCSE, the group review ways to make it easier to access both funding and advice.

A total of four events were held across the year looking at the topics of COVID recovery, the Lloyds Bank Foundation report, the Equality and Diversity report and an update on the Social Prescriber Link Workers.

When attendees were polled:

- 88% stated they felt the sessions encouraged collaboration
- 100% felt the sessions facilitate the sharing of ideas
- 100% were keen for the sessions to continue

**Connecting Communities Volunteer Conference**

An annual volunteering event which aims to upskill and broaden the conversation around volunteering and volunteer management. This year it took place over three days, with one day hosting two face-to-face workshops in Huntingdon and March. The other two event formats were similar, with speakers being brought in to discuss their topic, followed by questions. Tuesday's event focused on the Vision for Volunteering; a national concept developed by a collective of national bodies. Then on Thursday, we welcomed a speaker from Bates and Wells. They talked about Volunteering and the Law.

- 77 attendees across three days
- 79% rated the event either 5 or 5 stars
- 99% said they got what they wanted out of the event

***"I thought it was a nice mix of workshops and online discussions"***

**Trustee Week**

Trustee Week ran within National Trustees' Week, four events which focused on the boards and committees making decisions about our organisations. An upskilled, effective board is an essential component of any well-run charitable organisation, and all those who sit around that table must understand their role and responsibilities. These four events were free and open to all already carrying out this role, but we welcomed those thinking about venturing into this rewarding volunteer role.

- 76 people signed up across the four days
- 79% average turn up
- 4.5/5 stars across the four events

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## HUNTS FORUM OF VOLUNTARY ORGANISATIONS (A Company Limited by Guarantee)

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### Achievements and performance (continued)

##### Business and Charity Networking

The 'More than a Giving Machine' themed workshops were aimed at helping charities recognise that many businesses had moved away from novelty cheque photo opportunities and were now looking to develop more meaningful and impactful partnerships. Across different sessions in different locations, charities had the opportunity to hear from several businesses about what they were looking for in a charity partner.

- 30 businesses and charities attended

***"I will connect with all the people in this room today, and review and target those charities that align with my business and personal aspirations".***

##### Voice and Representation

During the year representation moved to hybrid as organisations and statutory partners gained confidence following the Pandemic. Over 200 hours spent representing the sector

We have seen an increase in the importance placed on the work Support Cambridgeshire does around representation and voice over the last year. A big part of our role is to be the champion of the sector and to act as the collective voice when talking to statutory stakeholders and partners.

We continue to champion the sector by attending meetings and influencing decision makers of the needs and challenges of the VCSE in our area.

***"Julie is such a good advocate for the VCS sector - because she has the ability to be challenging and forthright, while at the same time always being positive, pleasant and in control. It's been a pleasure working with her."***

A new VCSE Health Alliance was created to bring the voice of the voluntary sector together, and this is open to anyone within the VCSE, facilitated and administered by Hunts Forum.

The Health Alliance has given the VCSE members the opportunity to meet some of the ICS key members and give "on the ground" feedback in several areas, including the "Let's Talk" survey and the Joint Health and Wellbeing Integrated Care Strategy.

The reps on the committees and those members supporting Integrated Neighbourhoods feedback to the wider group. Each representative also writes a short summary of their meeting, which is shared electronically with the group before meetings.

Issues the organisations are seeing / experiencing can also be fed back to the respective representatives to take back to their committees.



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

Communications

Communication plays a huge role in ensuring groups have access to up-to-date information enabling them to respond quickly and effectively to the needs in their communities. We used a variety of communication methods to get information out to groups:

- Website – 7,371 users 12% increase
- Newsletter – 588 subscribers
- Funding Alert – 753 subscribers
- Twitter – 1086 followers
- LinkedIn – 388 followers 55% increase
- Facebook – 342 followers 52% increase

**Annual Celebration of the sector**

Volunteer Awards – working with local businesses and promote good works and celebrate all that volunteers do for and within our communities

- 45 attendees
- 7 winners from a range of groups

***“Many thanks – it was a great evening meeting very well deserving volunteers and their supporters. I know these events take effort to organise so a big thank you to your team for making it happen”***

Community Development

Hunts Forum is based in and runs the Maple Centre on the Oxmoor estate, one of the most deprived areas in Cambridgeshire. The Centre is the base for 6 organisations who are also our members, we provide meeting and training rooms. The Centre is owned by Huntingdonshire District Council and managed on their behalf by Hunts Forum.

As confidence rose The Maple Centre saw an increase in both tenants returning and external use of room up by 29% from last year. This in part was a direct result of the investment made in our hybrid video conference system which enable both face to face and online participation in meetings.

***“Just wanted to say it's a pleasure to come into the Maple Centre, such a lovely atmosphere, staff are so friendly and helpful”***

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Financial review**

**a. Overview**

Income for 2022-23 was £308,258 compared to the previous year of £689,559. This was mainly due to one off grants received during 2021-22 from Cambridgeshire and Peterborough Integrated Care System of £200,000 and £141,900 from Cambridgeshire County Council towards the Fenland Enhanced Community project which boosted 21-22 figures. The Maple Centre rental income increased by 16% to £45,690 and room hire increased by 29% to £6,382, reflecting the increased demand for our rooms now that we are several years on from the height of the pandemic.

Expenditure for 2022-23 was £468,989 compared to the previous year of £392,224. Most of this increase was due to payroll costs, where we had more staff resources, and we made a cost of living payment to employees. Payroll costs increased by £60,538.

Although the charity reported a deficit of £160,731 for the year, this mostly reflected the spending of restricted funds brought forward from 2021-22, which had been received late in that financial year. Total fund reserves on 31 March 2023 were £420,892, backed up by healthy cash balances of £531,759.

**b. Going concern**

Hunts Forum continues to work hard to ensure its operational future, our influence within Cambridgeshire has enabled us to increase our contractual commitments during 2023-24. We continue to adopt the going concern basis in preparing the financial statements.

The trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future, following our successful tender to renew our Countywide infrastructure grant.

**c. Reserves policy**

In accordance with guidance given by the Charity Commission and the legal obligations of Trustees, a formal policy on reserves has been agreed. The Trustees have set a policy which requires reserves to be maintained at a level that ensures the organisation's core activity could continue during a period of unforeseen difficulty. In setting the level of reserves the Trustees have considered the reliability of income and the financial risk facing the charity.

The Trustees have concluded that the charity should hold reserves sufficient to fund the organisational costs for 3 months, giving time to consider their options and find a solution to any potential difficulties that may arise. This level of reserves has been calculated at £117,248.

As of 31st March 2023 the level of free unrestricted reserves was £174,728. This is significantly above the level required in our policy and the charity continues to look for opportunities which will enable it to fulfil its charitable objectives and use its resources appropriately.

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management**

**a. Constitution**

Hunts Forum of Voluntary Organisations is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 26 April 2006.

**b. Methods of appointment or election of Trustees**

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The Trustees who have served during the year are set out on page 1. The Trustees are elected annually by members of the charity and serve for an initial period of three years. A further three-year term may be served.

Trustees must be nominated by member organisations. The Board may also co-opt individuals with the skills and experience required to support the direction of the charity, such individuals must not exceed 50% of the total number of elected members. These co-opted Trustees shall be eligible for re-appointment provided they do not hold office for more than six consecutive years.

All members of the Executive Committee give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 10 to the accounts.

All members are circulated with invitations to nominate Trustees prior to the AGM advising them of any retiring Trustees and requesting nominations for the AGM.

Trustees are required to declare all relevant interests and register them with the Company Secretary and, in accordance with organisational policies, withdraw from decisions where a conflict of interest arises.

**c. Policies adopted for the induction and training of Trustees**

New Trustees are provided with a Trustee induction pack and receive orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During induction they meet key employees and other Trustees. Trustees are encouraged to attend appropriate training events where these facilitate the undertaking of their role.

**d. Organisational structure and decision-making policies**

The members of the Forum shall be those voluntary organisations and/or statutory authorities operating in the area of benefit and pursuing any of the said objects which are invited to appoint a number of individuals to represent such organisations or authorities as the Forum may from time to time determine. These members will form the Executive Committee and administer the charity.

Trustees meet bi-monthly and are responsible for the strategic direction and policy of the charity. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and ensuring key performance indicators are met.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management (continued)**

**e. Pay policy for key management personnel**

The charity refers to the NJC pay scales as a basis for all staff salaries, including the CEO, but the charity may use other pay scales more appropriate to the position.

**f. Related party relationships**

The charity has close working relationships with Huntingdonshire District Council, Cambridgeshire County Council and Cambridgeshire and Peterborough Integrated Care System who provide essential core funding,

Hunts Forum of Voluntary Organisations works with other charities and is the lead partner for Support Cambridgeshire which is a consortium of infrastructure organisations that delivers countywide support to community, voluntary groups and parish councils enabling them to survive and thrive.

All partner organisations are strongly committed to partnership working in order to add value and strengthen core activities and, that all front-line organisations should have access to the same quality services wherever they are.

**g. Financial risk management**

The Trustees examine the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. A risk register has been established and is updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

- A strategic plan and an annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variance from budgets and performance against the non-financial plan
- Health and safety of staff, volunteers and visitors to the Maple Centre
- Emergency and contingency plans in the event of fire, electrical malfunction and food hygiene.

A key element in the management of financial risk is the setting of a reserves policy and its regular review by Trustees.

The internal financial controls conform to guidelines issued by the Charity Commission.

**Plans for future periods**

As we learn to live with the impact of COVID 19 Pandemic on our communities and the cost-of-living crisis, we will continue to adapt and support the sector.

We will continue to support the sector by:

- Supporting — communities, charities & volunteers across Cambridgeshire
- Developing — a strong VCSE that is adaptable and sustainable.
- Guiding — our members, communities, and partners
- Connecting — our network, working together to cultivate greater relationships.

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Plans for future periods (continued)**

We will use the data gathered by our membership survey to adapt our membership offer creating new and improved services:

- 'Good to Go' Good Governance Mark
- Members only portal – 24/7 access to information and guidance
- Good to Know – online hourly topic based sessions
- Fuddies – support sessions for people applying for funding

Now the Maple Centre refurbishment is finished we will relaunch the benefits of using the centre for hybrid and face to face meetings.

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



**N F Kearns**

Chair of trustees

Date: 19/04/2023

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Independent Examiner's Report to the Trustees of Hunts Forum of Voluntary Organisations ('the charitable company')**

I report to the charity Trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023.

**Responsibilities and Basis of Report**

As the Trustees of the charitable company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

Signed: 

Linda J Lord

Dated: 5 OCTOBER 2023

BSc BFP FCA TEP

**Streets Chartered Accountants**  
**Potton House, Wyboston Lakes, Great North Road, Wyboston, Bedford MK44 3BZ**

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>Income from:</b>					
Donations and legacies	4	250	-	250	-
Charitable activities	5	77,275	227,464	304,739	688,199
Investments	6	3,269	-	3,269	1,360
<b>Total income</b>		<b>80,794</b>	<b>227,464</b>	<b>308,258</b>	<b>689,559</b>
<b>Expenditure on:</b>					
Charitable activities	7	109,874	359,115	468,989	392,224
<b>Total expenditure</b>		<b>109,874</b>	<b>359,115</b>	<b>468,989</b>	<b>392,224</b>
<b>Net (expenditure)/income</b>		<b>(29,080)</b>	<b>(131,651)</b>	<b>(160,731)</b>	<b>297,335</b>
Transfers between funds	15	(1,074)	1,074	-	-
<b>Net movement in funds</b>		<b>(30,154)</b>	<b>(130,577)</b>	<b>(160,731)</b>	<b>297,335</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		239,882	341,741	581,623	284,288
Net movement in funds		(30,154)	(130,577)	(160,731)	297,335
<b>Total funds carried forward</b>		<b>209,728</b>	<b>211,164</b>	<b>420,892</b>	<b>581,623</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 17 to 31 form part of these financial statements.

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 05795877**

**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	12	17,951	23,096
<b>Current assets</b>			
Debtors	13	8,294	960,132
Cash at bank and in hand		531,759	388,731
		<u>540,053</u>	<u>1,348,863</u>
Creditors: amounts falling due within one year	14	(137,112)	(790,336)
<b>Net current assets</b>		<u>402,941</u>	<u>558,527</u>
<b>Total assets less current liabilities</b>		<u>420,892</u>	<u>581,623</u>
<b>Total net assets</b>		<u>420,892</u>	<u>581,623</u>
<b>Charity funds</b>			
Restricted funds	15	211,164	341,741
Unrestricted funds	15	209,728	239,882
<b>Total funds</b>		<u>420,892</u>	<u>581,623</u>

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

*N. Kearns*

**N F Kearns**

Chair of trustees

Date: 19/09/2023

The notes on pages 17 to 31 form part of these financial statements.

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
Net cash used in operating activities	<b>140,834</b>	<b>108,086</b>
<b>Cash flows from investing activities</b>		
Dividends, interests and rents from investments	<b>3,269</b>	<b>1,360</b>
Purchase of tangible fixed assets	<b>(1,075)</b>	<b>(5,940)</b>
<b>Net cash provided by/(used in) investing activities</b>	<b>2,194</b>	<b>(4,580)</b>
<b>Cash flows from financing activities</b>		
<b>Net cash provided by financing activities</b>	<b>-</b>	<b>-</b>
<b>Change in cash and cash equivalents in the year</b>	<b>143,028</b>	<b>103,506</b>
Cash and cash equivalents at the beginning of the year	<b>388,731</b>	<b>285,225</b>
<b>Cash and cash equivalents at the end of the year</b>	<b>531,759</b>	<b>388,731</b>

The notes on pages 17 to 31 form part of these financial statements

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. General information**

As set out in the Trustees' Report, Hunts Forum of Voluntary Organisations is a incorporated charity registered in England and Wales. The address of their registered office is The Maple Centre, 6 Oak Drive, Huntingdon, Cambridgeshire PE28 7HN.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hunts Forum of Voluntary Organisations meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

The trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

**2.3 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**2.4 Income**

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.6 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure heading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable company's objectives, as well as any associated support costs.

**2.7 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Fixtures and fittings	- 10% per annum straight line
Office equipment	- 20% per annum straight line

**2.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.11 Financial instruments**

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.12 Operating leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**2.13 Pensions**

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

**3. Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

Allocation of costs - Direct expenses are charged to individual cost centres wherever possible. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of those resources.

The charitable company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**4. Income from donations and legacies**

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	250	250	-
<i>Total 2022</i>	-	-	

**5. Income from charitable activities**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Charitable services	77,275	227,464	304,739	688,199
<i>Total 2022</i>	83,764	604,435	688,199	

**6. Investment income**

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Interest received	3,269	3,269	1,360
<i>Total 2022</i>	1,360	1,360	

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**7. Analysis of expenditure on charitable activities**

**Summary by fund type**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Charitable services	109,874	359,115	<b>468,989</b>	392,224
<i>Total 2022</i>	<i>105,203</i>	<i>287,021</i>	<i>392,224</i>	

**8. Analysis of expenditure by activities**

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Charitable services	143,152	325,837	<b>468,989</b>	392,224
<i>Total 2022</i>	<i>147,223</i>	<i>245,001</i>	<i>392,224</i>	

**Analysis of direct costs**

	Total funds 2023 £	Total funds 2022 £
Course development, materials and tutors	12,575	37,882
Support Cambridgeshire partnership payments	130,577	109,341
	<b>143,152</b>	147,223

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**8. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Staff costs	236,615	176,077
Depreciation	6,221	6,070
Office costs	14,039	10,605
Travel and subsistence	1,891	1,142
Refreshments	2,263	470
Rent and rates	362	(1,221)
Light and heat	6,908	5,668
Property maintenance	15,060	17,179
Insurance	1,327	2,955
Cleaning and waste disposal	2,696	1,976
Telephone	3,396	3,533
Training costs	7,626	8,676
Subscriptions and books	1,627	981
Repairs and renewals	3,880	53
Miscellaneous	755	182
Website development for Support Cambridgeshire	18,094	7,102
Governance costs	3,077	3,553
	<u><b>325,837</b></u>	<u><i>245,001</i></u>

**9. Independent examiner's remuneration**

The independent examiner's remuneration amounts to an independent examiner fee of £1,700 (2022 - £1,700).

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**10. Staff costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>217,203</b>	<b>162,022</b>
Social security costs	<b>14,755</b>	<b>9,805</b>
Contribution to defined contribution pension schemes	<b>4,657</b>	<b>4,250</b>
	<b>236,615</b>	<b>176,077</b>

The average number of persons employed by the charitable company during the year was as follows:

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
Staff	<b>9</b>	<b>8</b>

The average headcount expressed as full-time equivalents was:

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
Staff	<b>6</b>	<b>6</b>

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The Trustees all give their time voluntarily, and the total remuneration paid to key management personnel during the year was £45,638 (2022 £41,593).

**11. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, expenses totalling £53 were reimbursed or paid directly to 1 Trustee (2022 - £NIL).

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**12. Tangible fixed assets**

	Fixtures and fittings £	Office equipment £	Total £
<b>Cost or valuation</b>			
At 1 April 2022	23,833	27,420	51,253
Additions	-	1,075	1,075
At 31 March 2023	<u>23,833</u>	<u>28,495</u>	<u>52,328</u>
<b>Depreciation</b>			
At 1 April 2022	14,315	13,842	28,157
Charge for the year	2,073	4,147	6,220
At 31 March 2023	<u>16,388</u>	<u>17,989</u>	<u>34,377</u>
<b>Net book value</b>			
At 31 March 2023	<u>7,445</u>	<u>10,506</u>	<u>17,951</u>
At 31 March 2022	<u>9,518</u>	<u>13,578</u>	<u>23,096</u>

**13. Debtors**

	2023 £	2022 £
<b>Due within one year</b>		
Trade debtors	4,952	951,991
Prepayments and accrued income	3,342	8,141
	<u>8,294</u>	<u>960,132</u>

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**14. Creditors: Amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>3,121</b>	4,663
Other taxation and social security	<b>4,530</b>	4,163
Other creditors	-	750,000
Accruals and deferred income	<b>129,461</b>	31,510
	<u><b>137,112</b></u>	<u>790,336</u>

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Deferred income at 1 April 2022	<b>21,333</b>	22,129
Resources deferred during the year	<b>121,333</b>	21,333
Amounts released from previous periods	<b>(21,333)</b>	(22,129)
	<u><b>121,333</b></u>	<u>21,333</u>

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**15. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>					
General Fund	204,882	25,196	(42,384)	(12,966)	174,728
Maple Centre Fund	35,000	55,598	(67,490)	11,892	35,000
	<u>239,882</u>	<u>80,794</u>	<u>(109,874)</u>	<u>(1,074)</u>	<u>209,728</u>
<b>Restricted funds</b>					
Fixed Asset Reserve	23,097	-	(6,220)	1,074	17,951
CCC Support Cambs	14,284	129,000	(131,291)	-	11,993
HDC	-	62,300	(62,300)	-	-
Huntingdon Freeman's Trust	8,025	-	(8,025)	-	-
CCG	4,023	17,414	(7,696)	-	13,741
CCG ICS	206,951	-	(55,441)	-	151,510
CCG PHM	49,753	-	(34,034)	-	15,719
Fenland Enhanced Support	35,608	8,750	(44,358)	-	-
NAVCA	-	10,000	(9,750)	-	250
	<u>341,741</u>	<u>227,464</u>	<u>(359,115)</u>	<u>1,074</u>	<u>211,164</u>
<b>Total of funds</b>	<u>581,623</u>	<u>308,258</u>	<u>(468,989)</u>	<u>-</u>	<u>420,892</u>

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**15. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
<b>Unrestricted funds</b>					
General Fund	196,634	85,124	(98,640)	21,764	204,882
Maple Centre Fund	35,000	-	(6,563)	6,563	35,000
	<u>231,634</u>	<u>85,124</u>	<u>(105,203)</u>	<u>28,327</u>	<u>239,882</u>
<b>Restricted funds</b>					
Fixed Asset Reserve	23,227	-	(6,070)	5,940	23,097
CCC Support Cambs	4,067	126,735	(109,353)	(7,165)	14,284
HDC	807	62,300	(54,282)	(8,825)	-
Huntingdon Freeman's Trust	19,027	-	(6,202)	(4,800)	8,025
CCG	-	12,000	(7,977)	-	4,023
CCG ICS	-	210,000	(3,049)	-	206,951
CCG PHM	-	50,000	(247)	-	49,753
CCG Embedded	3,674	-	(3,674)	-	-
Cambridge City Council	201	-	(201)	-	-
VCS Emergency Partnership	1,651	1,500	(3,151)	-	-
Fenland Enhanced Support	-	141,900	(92,815)	(13,477)	35,608
	<u>52,654</u>	<u>604,435</u>	<u>(287,021)</u>	<u>(28,327)</u>	<u>341,741</u>
<b>Total of funds</b>	<u>284,288</u>	<u>689,559</u>	<u>(392,224)</u>	<u>-</u>	<u>581,623</u>

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**15. Statement of funds (continued)**

**Unrestricted funds**

General Fund - The General Fund represents those funds which are not restricted and not designated for specific purposes. Transfers from the general fund represent contributions to maintain the designated Maple Centre Fund and additions to the Fixed Asset Reserve.

Maple Centre - The Maple Centre Fund was created to provide funds for building repairs and renovations. The trustees are committed to maintaining the designated fund balance at £35,000.

**Restricted funds**

Fixed Asset Reserve - The Fixed Asset Reserve Fund represents the value of assets bought for the use of the charity, with additions being recognised by transfers from general or restricted funds. Depreciation has been charged to the fund, reducing the fund balance over the life of the assets.

Cambridgeshire County Council (Support Cambs) – Funded by Cambridgeshire County Council, Support Cambs is a consortium that provides infrastructure support to voluntary and community groups, town and parish councils across Cambridgeshire. Hunts Forum leads the consortium which includes Cambridge CVS. Direct and indirect expenditure is charged to the fund.

Huntingdonshire District Council (HDC) - The charity receives a grant from Huntingdonshire District Council to increase the capacity of the voluntary sector in Huntingdonshire. Direct and indirect expenditure is charged to the fund.

Huntingdon Freeman's Charity - This local trust provided grant funding to Hunts Forum to allocate grants to eligible local groups for COVID hardship including cashflow support. They also provided grant funding to produce an online training platform for volunteers.

CCG - The Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) gave £12,000 in 2022 and a further £17,414 in 2023 to enable Hunts Forum to represent, support and communicate with the voluntary and community sector.

CCG - ICS - In 2022, Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) provided £210,000 to enable Hunts Forum to participate in work to establish and develop Voluntary, Community and Social Enterprise (VCSE) in the local area. The project was agreed in March 2022, work has continued throughout the current year and is ongoing in the current period.

CCG - PHM - In 2022, Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) provided £50,000 to fund two posts, in north and south Cambridgeshire, to facilitate the VCSE programme. The employment for the two posts started in 2022/23 and were ongoing at the year end.

Fenland Enhanced Support - In 2022, Cambridgeshire County Council provided funding of £141,900 for the employment of Community Cohesion Connectors and Local Area Cohesion Champions to improve contact with the most vulnerable groups relating to covid-19 compliance. A further £8,750 was recognised in 2022/23. Direct and indirect expenditure is charged to the fund.

NAVCA - The National Association for Voluntary and Community Action (NAVCA) provided a grant of £10,000 to help support communities in the cost of living crisis. Direct and indirect expenditure is charged to the fund.

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**16. Summary of funds**

**Summary of funds - current year**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
General funds	239,882	80,794	(109,874)	(1,074)	209,728
Restricted funds	341,741	227,464	(359,115)	1,074	211,164
	<u>581,623</u>	<u>308,258</u>	<u>(468,989)</u>	<u>-</u>	<u>420,892</u>

**Summary of funds - prior year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
General funds	231,634	85,124	(105,203)	28,327	239,882
Restricted funds	52,654	604,435	(287,021)	(28,327)	341,741
	<u>284,288</u>	<u>689,559</u>	<u>(392,224)</u>	<u>-</u>	<u>581,623</u>

**17. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	17,951	17,951
Current assets	218,975	321,078	540,053
Creditors due within one year	(9,247)	(127,865)	(137,112)
<b>Total</b>	<u>209,728</u>	<u>211,164</u>	<u>420,892</u>

**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**17. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	-	23,096	23,096
Current assets	1,030,218	318,645	1,348,863
Creditors due within one year	(790,336)	-	(790,336)
<b>Total</b>	<b>239,882</b>	<b>341,741</b>	<b>581,623</b>

**18. Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2023 £</b>	<b>2022 £</b>
Net income/expenditure for the year (as per Statement of Financial Activities)	<b>(160,731)</b>	297,335
<b>Adjustments for:</b>		
Depreciation charges	<b>6,221</b>	6,071
Dividends, interests and rents from investments	<b>(3,269)</b>	(1,360)
Decrease/(increase) in debtors	<b>951,837</b>	(891,500)
Increase/(decrease) in creditors	<b>(653,224)</b>	697,540
<b>Net cash provided by operating activities</b>	<b>140,834</b>	108,086

**19. Analysis of cash and cash equivalents**

	<b>2023 £</b>	<b>2022 £</b>
Cash in hand	<b>531,759</b>	388,731
<b>Total cash and cash equivalents</b>	<b>531,759</b>	388,731

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**HUNTS FORUM OF VOLUNTARY ORGANISATIONS**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**20. Analysis of changes in net debt**

	At 1 April 2022	Cash flows	At 31 March 2023
	£	£	£
Cash at bank and in hand	388,731	143,028	531,759
	<u>388,731</u>	<u>143,028</u>	<u>531,759</u>

**21. Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

**22. Related party transactions**

All member organisations pay a nominal annual subscription in addition to fees for room hire and other services, as appropriate. A number of the Trustees and key management personnel are connected to members and other organisations. No one person is considered to be in a position to exercise significant influence over these organisations and consequently no related party transactions are declared in these financial statements.

H Williams, Trustee of Hunts Forum is also a Director and shareholder of Keystone Marketing Limited. There were no related party transactions in the year. In 2022 Keystone Marketing Limited charged £600 to the charity to run a marketing strategy workshop.

