Support Cambridgeshire

England & Wales · Charity number 1114926

Details

Other names	HUNTS FORUM OF VOLUNTARY ORGANISATIONS
Status	Registered
Legal form	Charitable company
Company number	05795877
Registered	2006-06-28
Register	View on the Charity Commission register

Contact

Address	Hunts Forum Of Voluntary Organisati 6 Oak Drive Huntingdon PE29 7HN
Phone	01480420601
Email	info@supportcambridgeshire.org.uk
Website	www.huntsforum.org.uk

Activities

Objects: THE FORUM IS ESTABLISHED TO PROMOTE AND IMPROVE THE EFFICIENCY AND EFFECTIVENESS OF REGISTERED CHARITIES IN HUNTINGDONSHIRE AND THE SURROUNDING AREA IN DIRECT PURSUIT OF THEIR OBJECTIVES BY THE PROVISION OF ADVICE, TRAINING AND INFORMATION ON EFFICIENT AND PROFESSIONAL MANAGEMENT OF RESOURCES

Activities: THE FORUM IS ESTABLISHED TO PROMOTE AND IMPROVE THE EFFICIENCY AND EFFECTIVENESS OF REGISTERED CHARITIES IN HUNTINGDONSHIRE AND THE SURROUNDING AREA IN DIRECT PURSUIT OF THIER OBJECTIVES, BY THE PROVISION OF ADVICE, TRAINING AND INFORMATION ON THE EFFICIENT AND PROFESSIONAL MANAGEMENT OF RESOURCES.

Downloaded from opencharities.uk/ew/1114926

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** HUNTINGDONSHIRE
- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£587,154	£638,731	£244,065	10
2024-03-31	£442,933	£568,183	-	-
2023-03-31	£308,258	£468,989	-	-
2022-03-31	£689,559	£392,224	£581,623	8
2021-03-31	£393,951	£350,108	-	-

Trustees

Name	Role	Appointed
NOEL KEARNS	Chair	2020-12-02
Caroline Tyrrell-Jones		2019-03-25
Flora Raffai		2025-06-18
Karen Angela Ridley		2025-06-18
Mary Sanders		2025-06-18
Riva Elliott		2020-12-02
Sarah Stones		2022-11-29

Downloaded from opencharities.uk/ew/1114926

Support Cambridgeshire

England & Wales - Charity number 1114926

Accounts

Registered number: 05795877
Charity number: 1114926

SUPPORT CAMBRIDGESHIRE LTD.
(FORMERLY HUNTS FORUM OF VOLUNTARY ORGANISATIONS)

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

SUPPORT CAMBRIDGESHIRE LTD. (FORMERLY HUNTS FORUM OF VOLUNTARY ORGANISATIONS)
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charitable company, its Trustees and Advisers	1
Trustees' Report	2 - 12
Independent Examiner's Report	13
Statement of Financial Activities	14
Balance Sheet	15
Statement of Cash Flows	16
Notes to the Financial Statements	17 - 31

SUPPORT CAMBRIDGESHIRE LTD. (FORMERLY HUNTS FORUM OF VOLUNTARY ORGANISATIONS)
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2025

Trustees	R Elliott, Elected member N F Kearns, Elected member, Chair T Holliday, Elected member F Raffai, Co-opted member (appointed 18 June 2025) K A Ridley, Co-opted member (appointed 18 June 2025) M Sanders, Co-opted member (appointed 18 June 2025) S Stones, Co-opted member C Tyrell-Jones, Elected member H J Williams, Co-opted member
Company registered number	05795877
Charity registered number	1114926
Registered office	The Maple Centre 6 Oak Drive Huntingdon Cambridgeshire PE29 7HN
Company secretary	D Middleton (retired 17 June 2025) A Idris (appointed 18 June 2025)
Chief executive officer	C J Farrow (retired 30 April 2025) M Freeman, interim CEO (appointed 30 April 2025)
Accountants	Streets Chartered Accountants Potton House Wyboston Lakes Great North Road Wyboston Bedford MK44 3BZ

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report together with the financial statements of the charitable company for the year from 1 April 2024 to 31 March 2025. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Introduction

At the beginning of the year our CEO informed us of her intention to retire at the end of April 2025. Trustees developed a succession plan and worked with our partner Cambridge Council for Voluntary Service around a potential merger. Following extensive discussions with stakeholders and members, Hunts Forum and Cambridge Council for Voluntary Service took a motion to merge to both AGMs in November 2024. Following member support Hunts Forum changed its name to Support Cambridgeshire in December 2024 in preparation for the merger in early 2025.

As this year goes by, we see the actual impacts of social and economic challenges facing communities across the UK. In Cambridgeshire, like many parts of the UK, the voluntary and community sector (VCS), which we support, echoes the same challenges, that waitlists are up, the needs are more complex, and the money is harder to find.

There is much uncertainty, from changes in national government legislation that will impact every element of our communities, from procurement to the health waiting lists and how the sector is viewed in line with prevention work on many fronts. Along with the challenges the sector continues to face internally around funding, volunteers, staff recruitment and good governance, they are steadfast in how they move forward, supporting as many people as possible.

We will continue to listen and, where we can, lead, advise and support on behalf of all of them.

Objectives and activities

a. Strategies for achieving objectives

We review the impact we make each year. This review looks at what we have achieved and the success of each key activity and the benefits they have brought to voluntary organisations across Huntingdonshire and Cambridgeshire. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

b. Activities undertaken to achieve objectives

All our charitable activities focus on voluntary organisations across Huntingdonshire and Cambridgeshire.

c. Main activities undertaken to further the charitable company's purposes for the public benefit

Our priority is to encourage (guide) support and develop voluntary, community and social enterprise (VCSE) organisations and individuals across the area of benefit to have a real influence over the places and communities in which they live.

Objectives and activities (continued)

Our five strategic goals are:

1. To be the leading provider for information, research, advice & guidance for local voluntary & community action in Cambridgeshire. In particular to support smaller (local) voluntary and community groups.

2. To act as a catalyst for voluntary & community sector development by connecting and collaborating with any appropriate organisation.

3. To impartially campaign, communicate and advocate on behalf of the voluntary & community sector and engage in and influence relevant partnerships.

4. To develop the co-production of services with the voluntary & community sector, communities, public bodies and local businesses to create sustainable community action.

5. To ensure Support Cambridgeshire is fit for purpose, independent, flexible and marketed effectively.

We do this by

- Supporting — communities, charities & volunteers across Cambridgeshire
- Developing — a strong VCSE that is adaptable and sustainable
- Guiding — our members, communities, and partners
- Connecting — our network, working together to cultivate greater relationships

d. Policies and objectives

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- Promote and improve the efficiency and effectiveness of registered charities in direct pursuit of their objectives
- Provide advice, training and information on efficient and professional management of resources
- Act as an umbrella body

The charity has been set up for general charitable purposes within the meaning of English law. The aims of our charity are to encourage voluntary and community organisations within the district of Huntingdonshire and Cambridgeshire; to provide buildings, facilities and open spaces; to provide advocacy, advice and information. Our aims fully reflect the purposes that the charity was set up to further.

Achievements and performance

a. Review of activities

In 2024/25, we continued to provide vital development support to voluntary sector organisations. We have helped our local organisations play a fundamental role in keeping communities connected and people supported, these organisations often rely on the goodwill of volunteers to run effectively. It is fulfilling to know that our experience, knowledge, networks and know-how helps to plug gaps, increases confidence and opens opportunities for our thriving collective voluntary sector organisations.

We believe that the organisations we work with, and the wider voluntary and community sector play a vital role in ensuring that communities flourish, that individuals are supported and that inequalities are reduced. The work we do helps these organisations to do more, to work smarter and to maintain high standards.

Achievements and performance (continued)

The organisations we work with face ongoing pressures around funding, governance, and recruiting volunteers. We have sought to respond to these challenges with practical guidance, access to resources, and opportunities to connect with wider networks. Our focus has remained on ensuring that the voluntary sector is resilient, collaborative, and well-positioned to serve local needs.

Supporting
We continued to offer 1:1 advice to established groups and newly formed organisations via zoom, telephone, and face to face meetings.

- 85 front line groups received 1:1 support.
- 171 enquiries dealt with.

Specialist support around funding/finances
We continued to help groups with funding, fundraising and finance issues; providing access to an experienced charity accountant who provides 1:1 support to groups in crisis. We continue to invest in a funding portal and are grateful for grants from Cambridgeshire County Council and South Cambridgeshire District Council.

- £886,589 brought into Cambridgeshire this financial year via the funding portal.
- Over 5,189 visits to the funding portal.
- 10 groups received 1:1 financial support sessions.
- 15 organisations accessed specialist financial support

"Thanks so much for your time this afternoon. Whilst we may not have made any binding decisions, it's really helpful to know that there is an impartial, knowledgeable and approachable contact whom we can turn to for advice, ideas, etc"

Good to Go Governance Mark
The Hunts Forum Good to Go: Good Governance Mark builds a strong, resilient and sustainable voluntary sector. It is a proactive, self-assessment process that enables our members to evaluate their governance, policies and procedures against predetermined standards.

- 5 new organisations awarded Good to Go: Good Governance Mark during the year
- Feedback from organisations about the Good Governance Mark: it.

"The experience was incredibly positive and valuable for our organisation. Through the process, we gained a much deeper understanding of what strong governance looks like and how it supports the work we do with young people and families in our community." *Fusion Family and Youth Projects*

'We are very grateful to Hunts Forum for their support and would highly recommend the process to other charities and voluntary organisations.

Achievements and performance (continued)

Your help and guidance in updating and bringing our policies up to normal business standards was invaluable. Not only did we gain the good to go certificate, but ***it was also the springboard to our nomination for a King's Award for Voluntary Service.*** *This process has gone very well so far, with the Deputy Lord Lieutenant being very complimentary about our efforts. We now have the long wait until November before we know whether or not we have been successful at the next stage.'* ***St Ives Dementia Support***

Training
The training we provide is designed to give people real skills that can impact on how they work or volunteer. We offered a wide range of online, on demand and in person training during the year, including Trustee, Power of Networks, Introduction to social media and Pathway to Sustainable Income.

- 25 sessions were delivered with 116 attendees from 79 different organisations.

"Great tips and enjoyed hearing other people's experiences"
"Some good tools. Good food for thought about what to prioritise".
"All of it good, good group discussion, share knowledge and meet others"

Good to Know bite sized knowledge sessions
Support Cambridgeshire was part of a pilot funded by the Combined Authority looking at upskilling groups around ways to earn income through selling goods and services. This pilot was extended to March 2025, which sees a partnership between Social Enterprise East of England, Allia, PCVS, Cambridgeshire ACRE and Support Cambridgeshire. Where bespoke support is provided to groups, community buildings and social enterprises across the County to become more sustainable.

Charitable trading
Support Cambridgeshire was part of a pilot funded by the Combined Authority looking at upskilling groups around ways to earn income through selling goods and services. This pilot was extended to March 2025, which sees a partnership between Social Enterprise East of England, Allia, PCVS, Cambridgeshire ACRE and Support Cambridgeshire. Where bespoke support is provided to groups, community buildings and social enterprises across the County to become more sustainable.

- 5 organisations received advice and guidance

Volunteer Cambs
We are in the second year of delivery for our volunteer portal. This online tool enables organisations throughout the county to advertise volunteer opportunities and connect with potential volunteers. The sector has widely adopted the platform, and public engagement has been overwhelmingly positive. To support this initiative, marketing campaigns and staff assistance have been a presence across the county, though this has been stronger in certain districts due to capacity.

- 2,704 registered users
- 968 volunteering opportunities
- 1,698 applications to volunteer

Guiding
Our role in representing and championing the sector was highlighted in our 2024 State of the Sector Survey where Cambridgeshire groups fed back that highlighted that they wanted to build more relationships.

- **88%** felt it was extremely or very important that we were there to represent the sector at meetings with statutory partners

Achievements and performance (continued)

- **90%** felt that it was extremely or very important that we promoted the work of the sector to the public and other stakeholders
- **88%** felt that it was extremely or very important that we help celebrate the work of the sector and the difference it makes.

We continue to champion the sector by attending meetings and influencing decision makers on the needs and challenges of the VCSE in our area. We also work to raise awareness of the sector and the work it does.

"The sector needs to keep driving home the message at all levels that the voluntary community sector is extremely important and needs support."

Connecting
The final part of our commissioned external research into the Faith Sector, helped us to get a greater understanding of their work and what support needs they may have. We also explored how to connect them to other VCS organisations and stakeholders in their area.

We continued with our informal networking events to ensure groups could get the support they needed when they needed it. In addition to the informal networking events, we continued to run specialist sessions enabling participants to hear from expert speakers about particular issues and to share experiences.

- 310 individuals signed up to our networking events

ceonetwork

A network to bring CEO and senior managers together in a safe space to discuss challenges and opportunities. Four events took place over the year, a total of 66 attendees.

" The CEO Network is an excellent resource for our organisation and for me personally, as it provides a collaborative space where we can share challenges, best practices; and other innovative ideas with other CEOs, and helps me find new ways to support my team and the wider community."

Health & Wellbeing Network

A network which allows voluntary and community groups and health professionals to meet.
Over the year, a total of eight online events were held with over 109 attendees including community groups, charities and healthcare professionals. Topics explored how to connect with your Social Prescribing Link Workers, learning about digital access, mental health and an introduction to Volunteer Cambs, TeCh enabled support.

Achievements and performance (continued)

Support Cambridgeshire is a member of the steering group that overseas the work of the VSN, we ensure that small grassroot organisations get the information and support they require to play an active role in the wider health and social care system.

Conferences and Events
As in previous years, we held our countywide campaigns to support groups across Cambridgeshire. The focus, as always, continues on the three main areas of support groups' needs: funding, volunteering, and governance.

Governance Month
Support Cambridgeshire partners delivered a range of events including Working with your chair and Essential Skills for Trustees, that fall under the Governance theme, which was an adaption of the previous year's events, which looked explicitly at trusteeship.

"The entire session was extremely useful and it is all much clearer now!"

Annual Celebration of the sector
Volunteer Awards – another well attended event that celebrated and highlighted the to excellent work that volunteers do for and within our communities

- 6 winners from a range of groups

"Thank you for your effort in recognising the work of so many volunteers in Huntingdonshire. They are so important in so many ways. Congratulations on another well planned, perfectly run and really very nice awards evening."

Local Resilience Forum
Partway through the year we were approached by Cambridgeshire & Peterborough Local Resilience Forum, asking for our support in delivering a new project within our patch.

Building Resilient Communities is a funded programme aiming to support local communities and in particular local residents in reacting safely to emergencies. The project started in August and ran until end March 2025, during which time we were able to support the development of 6 community resilience hubs.

- Recruiting and training 40 volunteers
- Successfully gaining grant funding to support the development of 6 resilience hubs in flood prone areas
- Providing resources for 6 hubs, information boards, grab-bags etc

NAVCA/Cadent warm hubs
During the year Support Cambridgeshire applied for funding under the NAVCA Warm Hubs Grant Programme. This new 18-month programme will see us work with local warm hubs in three locations, Fenland, Cambridge City and Huntingdonshire. Development officers will work alongside member organisations to support vulnerable individuals giving advice and guidance and access to resources.

Achievements and performance (continued)

Communications
Our main channels for communications to our member organisations, associates and wider public are through a system of website, electronic mail and social media channels. During the year we are pleased that our social media is reaching into local communities and our peer groups across sectors.

Facebook reach has significantly increased by 185.9% compared to the period from 2 April 2023 to 31 March 2024. Our content has not only attracted new audiences but has also been used as a resource by other organisations. Our followers primarily come from the Huntingdon area, but we have also reached individuals with an interest in the charity sector more broadly—many of whom have discovered our work through our Facebook presence.

Hunts Forum's LinkedIn presence has been instrumental in reaching a wider audience, including trustees, CEOs, CVSs, councillors, and potential funders. It provides a platform to showcase the work we're delivering and the impact of our events. Our follower demographic is primarily based in Greater Cambridge, Peterborough, and Huntingdon.

The **content that receives the highest engagement** includes funding updates, training opportunities, and the monthly articles published by our development team. This suggests that we are providing high-quality resources that are not only valued by our audience but are also being shared across other organisations.

Community Development
Support Cambridgeshire is based in and runs the Maple Centre on the Oxmoor estate, one of the most deprived areas in Cambridgeshire. The Centre is the base for 6 organisations who are also our members, we provide meeting and training rooms. The Centre is owned by Huntingdonshire District Council and managed on their behalf by Support Cambridgeshire.

Since the refresh of the Maple Centre we have seen a growing number of groups use the centre and hold events for the local community.

Financial review

a. Overview

Income for 2024-25 was £587,155 compared to £442,933 in the previous year, an increase of 33%. This was mainly due to new grants received for various projects, including £84,000 for the Voluntary Sector Network (was Health Alliance project) and £65,613 for the Support Fenland project (a 5-year project funded by the National Lottery).

The Maple Centre rental income remained at full capacity for most of the year with income increasing by 1.5 % to £46,774 and room hire increasing by 4% to £8,453, reflecting the continued demand for our room facilities.

With interest rates being more settled during 2024-25, we were able to increase our return on bank interest, which was £8,220 compared to £7,456 the previous year, a 10% increase. This was partly achieved using the CAF Bank endorsed investment platform called 'flagstone', offering a variety of competitive rates on saving investments, all in one place.

Expenditure for 2024-25 was £638,732 compared to £568,183 in the previous year, an increase of 12%. Most of this increase was due to payroll costs up 9% to £310,612, where we employed extra staff resources. We also spent £94,685 on associate fees (consultants) to assist with our delivery of services, which was up by 45% on the previous year.

Although the charity had a deficit of £51,577, this reflected the spending of restricted funds brought forward from 2023-24. Total fund reserves on 31st March 2025 were £244,065, backed up by healthy cash balances of £198,940.

b. Going concern

Support Cambridgeshire continues to work hard to ensure its operational future. Our influence within Cambridgeshire and surrounding areas has enabled us to increase our contractual commitments during 2025-26. With the agreed merger with Cambridge Council for Voluntary Service taking place during the summer of 2025, this will strengthen the financial position of our charity. We continue to adopt the going concern basis in preparing the financial statements.

The trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future.

c. Reserves policy

In accordance with guidance given by the Charity Commission and the legal obligations of Trustees, a formal policy on reserves has been agreed. The Trustees have set a policy which requires reserves to be maintained at a level that ensures the organisation's core activity could continue during a period of unforeseen difficulty. In setting the level of reserves the Trustees have considered the reliability of income and the financial risk facing the charity.

The Trustees have concluded that the charity should hold reserves sufficient to fund the organisational costs for 3 months, giving time to consider their options and find a solution to any potential difficulties that may arise. This level of reserves has been calculated at £159,683.

As at 31 March 2025 the level of free unrestricted reserves was £196,854. This is significantly above the level required in our policy.

Structure, governance and management

a. Constitution

Support Cambridgeshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

b. Methods of appointment or election of Trustees

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The Trustees who have served during the year are set out on page 1. The Trustees are elected annually by members of the charity and serve for an initial period of three years. A further three-year term may be served.

Trustees must be nominated by member organisations. The Board may also co-opt individuals with the skills and experience required to support the direction of the charity, such individuals must not exceed 50% of the total number of elected members. These co-opted Trustees shall be eligible for re-appointment provided they do not hold office for more than six consecutive years.

All members of the Executive Committee give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 10 to the accounts.

Structure, governance and management (continued)

All members are circulated with invitations to nominate trustees prior to the AGM advising them of any retiring trustees and requesting nominations for the AGM.

Trustees are required to declare all relevant interests and register them with the Company Secretary and, in accordance with organisational policies, withdraw from decisions where a conflict of interest arises.

c. Policies adopted for the induction and training of Trustees

New trustees are provided with a trustee induction pack and receive orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During induction they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these facilitate the undertaking of their role.

d. Organisational structure and decision-making policies

The members of the Organisation shall be those voluntary organisations and/or statutory authorities operating in the area of benefit and pursuing any of the said objects which are invited to appoint a number of individuals to represent such organisations or authorities as the Organisation may from time to time determine. These members will form the Executive Committee and administer the charity.

Trustees meet bi-monthly and are responsible for the strategic direction and policy of the charity. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and ensuring key performance indicators are met.

e. Pay policy for key management personnel

The charity refers to the NJC pay scales as a basis for all staff salaries, including the CEO, but the charity may use other pay scales more appropriate to the position.

f. Related party relationships

The charity has close working relationships with Huntingdonshire District Council, Cambridgeshire County Council, Cambridgeshire and Peterborough Integrated Care System and Cambridgeshire and Peterborough Combined Authority who provide essential core funding.

Support Cambridgeshire works with other charities, voluntary groups and parish councils enabling them to survive and thrive.

Support Cambridgeshire is a member of the Impact Consortium funded by Cambridgeshire and Peterborough Combined Authority, consisting of SEEE, Allia, Cambs ACRE, Cambs CVS, and PCVS. The consortium aims to support voluntary, community and social enterprises to become more sustainable by trading.

All partner organisations are strongly committed to partnership working in order to add value and strengthen core activities and, that all front-line organisations should have access to the same quality services wherever they are.

Structure, governance and management (continued)

g. Financial risk management

The Trustees examine the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. A risk register has been established and is updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

- A strategic plan and an annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variance from budgets and performance against the non-financial plan
- Health and safety of staff, volunteers and visitors to the Maple Centre
- Emergency and contingency plans in the event of fire, electrical malfunction and food hygiene.

A key element in the management of financial risk is the setting of a reserves policy and its regular review by Trustees.

The internal financial controls conform to guidelines issued by the Charity Commission.

Plans for future periods

Following the merger between Support Cambridgeshire and Cambridge Council for Voluntary Service, the Trustees and Senior Leadership team plan a year of transformation and consolidation. Bringing both teams together learning and supporting each other, whilst continuing to support the sector and the wider system.

Alongside this transformation is a wider picture of significant change with system partners, the Local Government Reform and funding challenges within the NHS will likely have a negative impact on the VCSE sector.

Staff will continue to support the sector by:

- Supporting — communities, charities & volunteers across Cambridgeshire.
- Developing — a strong VCSE that is adaptable and sustainable.
- Guiding — our members, communities, and partners.
- Connecting — our network, working together to cultivate greater relationships.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;

Statement of Trustees' responsibilities (CONTINUED)

- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

N. Kearns

N F Kearns
Chair of trustees
Date: 12 November 2025

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2025

Independent Examiner's Report to the Trustees of Support Cambridgeshire Ltd. (formerly Hunts Forum of Voluntary Organisations) ('the charitable company')

I report to the charity Trustees on my examination of the accounts of the charitable company for the year ended 31 March 2025.

Responsibilities and Basis of Report

As the Trustees of the charitable company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

Signed: Linda J Lord

Dated: 15 DECEMBER 2025

Linda J Lord

BSc BFP FCA TEP

Streets Chartered Accountants
Potton House, Wyboston Lakes, Great North Road, Wyboston, Bedford MK44 3BZ

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Income from:					
Donations and legacies	4	**262**	**-**	**262**	*141*
Charitable activities	5	**73,569**	**505,103**	**578,672**	*435,336*
Investments	6	**8,220**	**-**	**8,220**	*7,456*
Total income		**82,051**	**505,103**	**587,154**	*442,933*
Expenditure on:					
Charitable activities	7	**78,343**	**560,388**	**638,731**	*568,183*
Total expenditure		**78,343**	**560,388**	**638,731**	*568,183*
Net income/(expenditure)		**3,708**	**(55,285)**	**(51,577)**	*(125,250)*
Transfers between funds	15	**(1,882)**	**1,882**	**-**	*-*
Net movement in funds		**1,826**	**(53,403)**	**(51,577)**	*(125,250)*
Reconciliation of funds:					
Total funds brought forward		**195,027**	**100,615**	**295,642**	*420,892*
Net movement in funds		**1,826**	**(53,403)**	**(51,577)**	*(125,250)*
Total funds carried forward		**196,853**	**47,212**	**244,065**	*295,642*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 17 to 31 form part of these financial statements.

BALANCE SHEET
AS AT 31 MARCH 2025

	Note		2025 £		2024 £
Fixed assets					
Tangible assets	12		**12,285**		*16,245*
Current assets					
Debtors	13	**56,044**		*41,369*	
Cash at bank and in hand		**198,940**		*299,624*	
		254,984		*340,993*	
Current liabilities					
Creditors: amounts falling due within one year	14	**(23,204)**		*(61,596)*	
Net current assets			**231,780**		*279,397*
Total net assets			**244,065**		*295,642*
Charity funds					
Restricted funds	15		**47,212**		*100,615*
Unrestricted funds	15		**196,853**		*195,027*
Total funds			**244,065**		*295,642*

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

N. Kearns

N F Kearns
Chair of trustees
Date: 12 November 2025

The notes on pages 17 to 31 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	2025 £	*2024* *£*
Cash flows from operating activities		
Net cash used in operating activities	**(107,022)**	*(234,574)*
Cash flows from investing activities		
Dividends, interests and rents from investments	**8,220**	*7,456*
Purchase of tangible fixed assets	**(1,882)**	*(5,017)*
Net cash provided by investing activities	**6,338**	**2,439**
Change in cash and cash equivalents in the year	**(100,684)**	**(232,135)**
Cash and cash equivalents at the beginning of the year	**299,624**	*531,759*
Cash and cash equivalents at the end of the year	**198,940**	*299,624*

The notes on pages 17 to 31 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. General information

As set out in the Trustees' Report, Hunts Forum of Voluntary Organisations is a incorporated charity registered in England and Wales. The address of their registered office is The Maple Centre, 6 Oak Drive, Huntingdon, Cambridgeshire PE28 7HN.

The financial statements are prepared in sterling, which is the functional currency of the entity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Support Cambridgeshire Ltd. (formerly Hunts Forum of Voluntary Organisations) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2.4 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2. Accounting policies (continued)

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure heading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable company's objectives, as well as any associated support costs.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Fixtures and fittings	- 10% per annum straight line
Office equipment	- 20% per annum straight line

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Accounting policies (continued)

2.11 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.13 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

Allocation of costs - Direct expenses are charged to individual cost centres wherever possible. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of those resources.

The charitable company makes estimates and assumptions concerning the future which will, by definition, seldom equal the related actual results. There is a risk that the estimates and assumptions made at any point in time could have a material effect on the carrying amounts of assets and liabilities in the next financial year.

4. Income from donations and legacies

	Unrestricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Donations	262	**262**	*141*
Total 2024	*141*	*141*	

5. Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Charitable services	73,569	505,103	**578,672**	*435,336*
Total 2024	*78,913*	*356,423*	*435,336*	

6. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Interest received	8,220	**8,220**	*7,456*
Total 2024	*7,456*	*7,456*	

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	*Total 2024 £*
Charitable services	78,343	560,388	**638,731**	*568,183*
Total 2024	*88,694*	*479,489*	*568,183*	

8. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £	*Total funds 2024 £*
Charitable services	236,743	401,988	**638,731**	*568,183*
Total 2024	*189,820*	*378,363*	*568,183*	

Analysis of direct costs

	Total funds 2025 £	*Total funds 2024 £*
Consultant and associate fees	**94,685**	*65,410*
Partnership payments	**142,058**	*124,410*
	236,743	*189,820*

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2025 £	*Total funds 2024 £*
Staff costs	**310,612**	*284,013*
Depreciation	**5,842**	*6,724*
Office costs	**12,670**	*14,929*
Travel and subsistence	**4,130**	*2,201*
Refreshments	**1,593**	*2,690*
Rent and rates	**6,243**	*5,875*
Light and heat	**8,972**	*6,886*
Property maintenance	**2,683**	*4,821*
Insurance	**3,724**	*3,232*
Cleaning and waste disposal	**3,610**	*3,238*
Telephone	**7,281**	*4,875*
Training costs	**11,408**	*9,818*
Subscriptions and books	**1,504**	*2,187*
Repairs and renewals	**4,690**	*8,538*
Miscellaneous	**959**	*336*
Website development	**12,383**	*14,189*
Governance costs	**3,684**	*3,811*
	401,988	*378,363*

9. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £2,000 (*2024 - £1,900*).

10. Staff costs

	2025 £	*2024* *£*
Wages and salaries	**278,631**	*255,487*
Social security costs	**19,871**	*17,742*
Contribution to defined contribution pension schemes	**12,110**	*10,784*
	310,612	*284,013*

The average number of persons employed by the charitable company during the year was as follows:

	2025 No.	*2024* *No.*
Staff	**10**	*10*

The average headcount expressed as full-time equivalents was:

	2025 No.	*2024* *No.*
Staff	**8**	*7*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The Trustees all give their time voluntarily, and the total remuneration paid to key management personnel during the year was £54,574 (2024 £58,584).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits *(2024 - £NIL)*.

During the years ended 31 March 2025 and 31 March 2024, no expenses were reimbursed or paid directly to trustees.

12. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation			
At 1 April 2024	**25,527**	**31,819**	**57,346**
Additions	**1,882**	**-**	**1,882**
At 31 March 2025	**27,409**	**31,819**	**59,228**
Depreciation			
At 1 April 2024	**17,277**	**23,824**	**41,101**
Charge for the year	**3,609**	**2,233**	**5,842**
At 31 March 2025	**20,886**	**26,057**	**46,943**
Net book value			
At 31 March 2025	**6,523**	**5,762**	**12,285**
At 31 March 2024	*8,250*	*7,995*	*16,245*

13. Debtors

	2025 £	*2024 £*
Due within one year		
Trade debtors	**41,733**	*26,156*
Prepayments and accrued income	**14,311**	*15,213*
	56,044	*41,369*

14. Creditors: Amounts falling due within one year

	2025 £	*2024 £*
Trade creditors	**8,664**	*26,472*
Other taxation and social security	**3,461**	*5,885*
Accruals and deferred income	**11,079**	*29,239*
	23,204	*61,596*

	2025 £	*2024 £*
Deferred income at 1 April 2024	**21,333**	*121,333*
Resources deferred during the year	**7,327**	*21,333*
Amounts released from previous periods	**(21,333)**	*(121,333)*
	7,327	*21,333*

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Unrestricted funds					
General Fund	160,027	20,851	(17,143)	(1,882)	161,853
Maple Centre Fund	35,000	61,200	(61,200)	-	35,000
	195,027	82,051	(78,343)	(1,882)	196,853
Restricted funds					
Fixed Asset Reserve	16,245	-	(5,842)	1,882	12,285
Support Cambridgeshire – CCC	5,257	128,795	(128,794)	-	5,258
HDC	-	62,540	(62,540)	-	-
ICS Core	3,944	40,000	(41,994)	-	1,950
ICS Main	77,929	-	(77,929)	-	-
ICS Voluntary Sector Network	3,603	84,000	(81,206)	-	6,397
Know Your Neighbourhood	(478)	27,000	(26,522)	-	-
Support Fenland - National Lottery	(1,250)	65,613	(56,507)	-	7,856
Local Resilience Fund	-	30,020	(30,020)	-	-
Allia	169	17,800	(17,969)	-	-
NAVCA	-	33,835	(17,495)	-	16,340
Combined Authority Skills	(4,804)	15,500	(13,570)	-	(2,874)
	100,615	505,103	(560,388)	1,882	47,212
Total of funds	295,642	587,154	(638,731)	-	244,065

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2023 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Balance at 31 March 2024* £
Unrestricted funds					
General Fund	*174,728*	*29,066*	*(22,290)*	*(21,477)*	*160,027*
Maple Centre Fund	*35,000*	*57,444*	*(66,404)*	*8,960*	*35,000*
	209,728	*86,510*	*(88,694)*	*(12,517)*	*195,027*
Restricted funds					
Fixed Asset Reserve	*17,951*	-	*(6,723)*	*5,017*	*16,245*
Support Cambridgeshire – CCC	*11,993*	*128,703*	*(142,939)*	*7,500*	*5,257*
HDC	-	*62,400*	*(62,400)*	-	-
ICS Core	*13,741*	*40,000*	*(49,797)*	-	*3,944*
ICS Main	*151,510*	-	*(73,581)*	-	*77,929*
ICS PHM	*15,719*	-	*(15,719)*	-	-
ICS Voluntary Sector Network	-	*70,000*	*(66,397)*	-	*3,603*
Know Your Neighbourhood	-	*22,650*	*(23,128)*	-	*(478)*
Support Fenland - National Lottery	-	-	*(1,250)*	-	*(1,250)*
Allia	-	*24,920*	*(24,751)*	-	*169*
NAVCA	*250*	-	*(250)*	-	-
Combined Authority Skills	-	*7,750*	*(12,554)*	-	*(4,804)*
	211,164	*356,423*	*(479,489)*	*12,517*	*100,615*
Total of funds	*420,892*	*442,933*	*(568,183)*	-	*295,642*

15. Statement of funds (continued)

Unrestricted funds

General Fund - The General Fund represents those funds which are not restricted and not designated for specific purposes. Transfers from the general fund represent contributions to maintain the designated Maple Centre Fund and additions to the Fixed Asset Reserve.

Maple Centre - The Maple Centre Fund was created to provide funds for building repairs and renovations. The trustees are committed to maintaining the designated fund balance at £35,000.

Restricted funds

Fixed Asset Reserve - The Fixed Asset Reserve Fund represents the value of assets bought for the use of the charity, with additions being recognised by transfers from general or restricted funds. Depreciation has been charged to the fund, reducing the fund balance over the life of the assets.

Support Cambridgeshire – CCC - Funded by Cambridgeshire County Council, Support Cambridgeshire is a consortium that provides infrastructure support to voluntary and community groups across Cambridgeshire. Support Cambridgeshire leads the consortium which includes Cambridge CVS. Funding is committed to March 2026. Direct and indirect expenditure is charged to this fund.

Huntingdon District Council (HDC) - The charity receives a grant from Huntingdon District Council to increase the capacity of the voluntary sector in Huntingdonshire. Direct and indirect expenditure is charged to this fund.

ICS Core - The Cambridgeshire and Peterborough Intergrated Care System has provided grants since 2022-23 to enable Support Cambridgeshire to represent, support and communicate with the voluntary and community sector.

ICS Main - The Cambridgeshire and Peterborough Intergrated Care System provided £210,000 to enable Support Cambridgeshire to participate in work to establish and develop Voluntary, Community and Social Enterprise (VCSE) in the local area. The project was agreed in March 2022 and work continued into 2024-25, with new funding expected in 2025-26.

ICS Voluntary Sector Network - A further £84,000 was provided in 2024-25 for secretariat support for the Health Alliance. Costs will cover Support Cambridgeshire's Project Support Officer, a part time programme director and some funds ringfenced for partner time attending meetings.

Know Your Neighbourhood - This funding targeting Fenland is managed by Cambridgeshire Community Foundation, the purpose of which is to increase volunteering in Fenland. The funds were awarded to CCVS (lead) and Support Cambridgeshire received part of this funding for staff time on the Volunteer Cambs Portal (our new Volunteering Portal). This project finished in 2024-25.

Support Fenland - National Lottery. A recent award of a five-year funding from the National Lottery Community Fund to deliver dedicated infrastructure support in Fenland. The project commenced in August 2024. Support Cambridgeshire and CCVS will be delivering this project with 3 staff directly employed.

Local Resilience Fund - Building Resilient Communities was a programme aiming to support local communities and in particular local residents in reacting safely to emergencies. The project started in August 25 and finished in March 2025, during which time we were able to support the development of 6 community resilience hubs. Funded by Cambridgeshire and Peterborough Local Resilience Forum.

15. Statement of funds (continued)

Allia - C&P Combined Authority funding to support VCSE groups (particularly CICs) trade; this was a pilot project a collaboration between Allia, SEEE, Cambs ACRE, CCVS, PCVS & Support Cambridgeshire, providing specialist support to identified groups. This project finished in 2024-25.

NAVCA - The National Association for Voluntary and Community Action (NAVCA) provided the grant to our partner CCVS in September 2024, with two thirds of the grant to be given to Support Cambridgeshire. Over 18 months this new programme will see us work with local warm hubs in three locations, Fenland, Cambridge City and Huntingdonshire.

Combined Authority Skills - Thu project looks at how we can support Cambridgeshire charities and community groups to deliver more activity that supports people into skills and employment. It also supports organisations to apply for and deliver projects under the new grant funding provided by the Combined Authority through Cambridgeshire Community Foundation (CCF).

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
General funds	**195,027**	**82,051**	**(78,343)**	**(1,882)**	**196,853**
Restricted funds	**100,615**	**505,103**	**(560,388)**	**1,882**	**47,212**
	295,642	**587,154**	**(638,731)**	**-**	**244,065**

Summary of funds - prior year

	Balance at 1 April 2023 £	*Income £*	*Expenditure £*	*Transfers in/out £*	*Balance at 31 March 2024 £*
General funds	*209,728*	*86,510*	*(88,694)*	*(12,517)*	*195,027*
Restricted funds	*211,164*	*356,423*	*(479,489)*	*12,517*	*100,615*
	420,892	*442,933*	*(568,183)*	-	*295,642*

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	-	12,285	**12,285**
Current assets	206,266	48,718	**254,984**
Creditors due within one year	(9,413)	(13,791)	**(23,204)**
Total	196,853	47,212	**244,065**

Analysis of net assets between funds - prior year

	Unrestricted funds 2024 £	*Restricted funds 2024 £*	*Total funds 2024 £*
Tangible fixed assets	-	*16,245*	*16,245*
Current assets	*204,680*	*136,313*	*340,993*
Creditors due within one year	*(9,653)*	*(51,943)*	*(61,596)*
Total	*195,027*	*100,615*	*295,642*

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	*2024 £*
Net expenditure for the year (as per Statement of Financial Activities)	**(51,577)**	*(125,250)*
Adjustments for:		
Depreciation charges	**5,842**	*6,723*
Dividends, interests and rents from investments	**(8,220)**	*(7,456)*
Increase in debtors	**(14,675)**	*(33,075)*
Decrease in creditors	**(38,392)**	*(75,516)*
Net cash used in operating activities	**(107,022)**	*(234,574)*

19. Analysis of cash and cash equivalents

	2025	*2024*
	£	£
Cash in hand	**198,940**	*299,624*
Total cash and cash equivalents	**198,940**	*299,624*

20. Analysis of changes in net debt

	At 1 April 2024	Cash flows	At 31 March 2025
	£	£	£
Cash at bank and in hand	**299,624**	**(100,684)**	**198,940**
	299,624	**(100,684)**	**198,940**

21. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

22. Related party transactions

All member organisations pay a nominal annual subscription in addition to fees for room hire and other services, as appropriate. A number of the Trustees and key management personnel are connected to members and other organisations. No one person is considered to be in a position to exercise significant influence over these organisations and consequently no related party transactions are declared in these financial statements.

H J Williams, Trustee of Hunts Forum is also a Director and shareholder of Keystone Marketing Limited. There were no related party transactions in the year.

Support Cambridgeshire

England & Wales - Charity number 1114926

Accounts

Registered number: 05795877
Charity number: 1114926

HUNTS FORUM OF VOLUNTARY ORGANISATIONS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charitable company, its Trustees and Advisers	1
Trustees' Report	2 - 13
Independent Examiner's Report	14
Statement of Financial Activities	15
Balance Sheet	16
Statement of Cash Flows	17
Notes to the Financial Statements	18 - 32

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2024

Trustees	R Elliott, Elected member N F Kearns, Elected member, Chair T Holliday, Elected member S Stones, Co-opted member C Tyrell-Jones, Elected member H J Williams, Co-opted member
Company registered number	05795877
Charity registered number	1114926
Registered office	The Maple Centre 6 Oak Drive Huntingdon Cambridgeshire PE29 7HN
Company secretary	D Middleton
Chief executive officer	C J Farrow
Accountants	Streets Chartered Accountants Potton House Wyboston Lakes Great North Road Wyboston Bedford MK44 3BZ

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report together with the financial statements of the charitable company for the year from 1 April 2023 to 31 March 2024. The Annual Report serves the purposes of both a Trustees' report and a Directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provision of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015).

Since the charitable company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Introduction

In an ever-changing environment we continue to see economic, social and political changes and the impact they have on our communities. The 'ask' from our VCS has changed, as evident in our State of the Sector report, 'Out of Difficulties Grow Miracles' and our 'Faith, Hope and the Charity Sector' report. Both reports demonstrated the vital work our sector does, whether that be by providing food, shelter, advice, or mental health support, and how our sector responds quickly to the needs within our communities.

We continued to support, develop, guide and connect with VCS organisations and statutory partners, championing the work they do, and challenging partners when decisions are made without full engagement of the sector or our communities.

Objectives and activities

a. Strategies for achieving objectives

We review the impact we make each year. This review looks at what we have achieved and the success of each key activity and the benefits they have brought to voluntary organisations across Huntingdonshire and the wider area. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

b. Activities undertaken to achieve objectives

All our charitable activities focus on voluntary organisations across Huntingdonshire and the wider area.

c. Main activities undertaken to further the charitable company's purposes for the public benefit

Our priority is to encourage (guide) support and develop voluntary, community and social enterprise (VCSE) organisations and individuals across the area of benefit to have a real influence over the places and communities in which they live.

Our five strategic goals are:

1. To be the leading provider for information, research, advice & guidance for local voluntary & community action in Cambridgeshire. In particular to support smaller (local) voluntary and community groups.

2. To act as a catalyst for voluntary & community sector development by connecting and collaborating with any appropriate organisation.

Objectives and activities (continued)

3. To impartially campaign, communicate and advocate on behalf of the voluntary & community sector and engage in and influence relevant partnerships.

4. To develop the co-production of services with the voluntary & community sector, communities, public bodies and local businesses to create sustainable community action.

5. To ensure Hunts Forum is fit for purpose, independent, flexible and marketed effectively.

We do this by

- Supporting — communities, charities & volunteers across Cambridgeshire.
- Developing — a strong VCSE that is adaptable and sustainable.
- Guiding — our members, communities, and partners.
- Connecting — our network, working together to cultivate greater relationships.

d. Policies and objectives

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- Promote and improve the efficiency and effectiveness of registered charities in direct pursuit of their objectives
- Provide advice, training and information on efficient and professional management of resources
- Act as an umbrella body

The charity has been set up for general charitable purposes within the meaning of English law. The aims of our charity are to encourage voluntary and community organisations within the district of Huntingdonshire and the surrounding area; to provide buildings, facilities and open spaces; to provide advocacy, advice and information. Our aims fully reflect the purposes that the charity was set up to further.

Achievements and performance

a. Review of activities

How well did we meet our goals?
We believe that the organisations we work with, and the wider voluntary and community sector play a vital role in ensuring that communities flourish, that individuals are supported and that inequalities are reduced. The work we do helps these organisations to do more, to work smarter and to maintain high standards.

We have a strong and thriving voluntary sector in Huntingdonshire and the surrounding area, one that encourages communities to lead, prioritises health and well-being, promotes our area as a great place to live, work and visit and supports people during vulnerable times.

With the challenges VCS organisations are facing as identified in our annual research we collaborated in a Social Enterprise Consortium to support groups with sustainability.

We continued to show leadership for the Support Cambridgeshire Consortium operating as the Lead Contracted Organisation for Cambridgeshire County Council's infrastructure grant funding. We encouraged further investment in joint activities with our partners recognising the importance of collaboration and delivery of consistent services and support. The consortium has secured funding to support skills, volunteering and sustainability.

Achievements and performance (continued)

Supporting
We continued to offer 1:1 advice to established groups and newly formed organisations via zoom, telephone, and face to face meetings.

- 63 front line groups received 1:1 support.
- 171 enquiries dealt with.

Specialist support around funding/finances
We continued to help groups with funding, fundraising and finance issues; providing access to an experienced charity accountant who provides 1:1 support to groups in crisis. We continue to invest in a funding portal and are grateful for grants from Cambridgeshire County Council and South Cambridgeshire District Council.

- £823,655 brought into Cambridgeshire this financial year via the funding portal.
- Over 17,901 visits to the funding portal with 594 new users.
- 21 groups received 1:1 financial support sessions.
- 9 organisations accessed specialist financial support

"Thanks so much for your time this afternoon. Whilst we may not have made any binding decisions, it's really helpful to know that there is an impartial, knowledgeable and approachable contact whom we can turn to for advice, ideas, etc"

Good to Go Governance Mark
Our 'Good to Go' accreditation scheme is an opportunity for organisations to evidence they are well governed with sufficient internal controls, the framework for the scheme is based upon the evidence that core policies are fit for purpose and operating effectively across all levels of the organisation.

- 5 organisations achieved the Mark during the year
- 12 organisations supported to start it.

Developing
The training we provide is designed to give people real skills that can impact on how they work or volunteer. We offered a wide range of online, on demand and in person training during the year, including Trustee, First Aid, Strategy development and Engaging with Business.

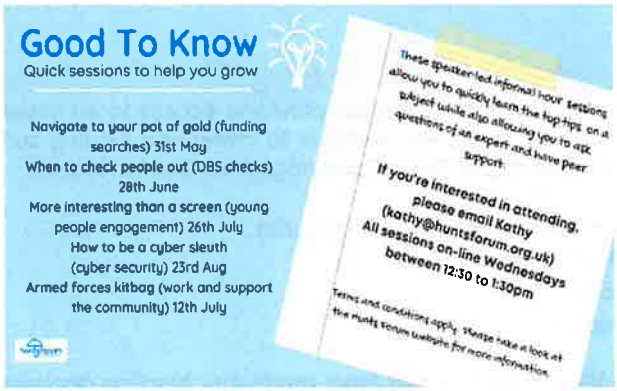
- 21 sessions were delivered with 181 attendees from 95 different organisations.
- 194 views of our on-demand videos

"Definitely something to share with my fellow trustees – very well organised and enjoyable"

Achievements and performance (continued)

Good to Know bite sized knowledge sessions

We introduced new bite-sized sessions during the year to connect members and organisations across different themes, for information, networking and engagement purposes. Utilising colleagues and organisations from across sectors we were able to deliver a range of informative events.



Charitable trading

Mid-way through the year, Support Cambridgeshire was approached to be part of a pilot funded by the Combined Authority looking at upskilling groups around ways to earn income through selling goods and services. This has led to a six-month pilot ending in March 2024, which sees a partnership between Social Enterprise East of England, Allia, PCVS, Cambridgeshire ACRE and Support Cambridgeshire. Where bespoke support is provided to groups, community buildings and social enterprises across the County to become more sustainable.

- 5 organisations received intensive support
- 14 organisations received advice and guidance

Volunteer Cambs

In October, Support Cambridgeshire, with support from the Integrated Care System and Cambridgeshire and Peterborough Local Resilience Forum, launched the first phase of the new Volunteer Cambs website. A site where both organisations looking for support and those wanting to help out in their community can find each other. As reflected in the State of Sector 2023 report, volunteer recruitment in Cambridgeshire is getting more complicated, which was reflected nationally in the Time Well Spent report. This is why Support Cambridgeshire feels strongly about supporting those wishing to engage in their communities and those looking for support to have a fit-for-purpose contact point.

Guiding

The importance of our representation role was highlighted once again within our annual State of the Sector Survey where Cambridgeshire groups highlighted that they wanted to build more relationships.

"We found that nearly three quarters (74%) of organisations wanted support to build relationships with business and nearly two thirds (63%) wanted help to build partnerships or relationships with other voluntary organisations."

Achievements and performance (continued)

We continue to champion the sector by attending meetings and influencing decision makers of the needs and challenges of the VCSE in our area.

"Julie is such a good advocate for the VCS sector - because she has the ability to be challenging and forthright, while at the same time always being positive, pleasant and in control. It's been a pleasure working with her."

Voluntary Sector Network

We supported the continuing development of the VCSE Health Alliance, which went through a rebranding exercise to become the Voluntary Sector Network.

It is responsible for developing and embedding ways in which grassroots charitable and non-profit organisations have a greater voice and influence in the Integrated Care Sector (ICS). It also provides direct access to ICS leadership and governance structures.

The Cambridgeshire and Peterborough Voluntary Sector Network sees its vision as developing a vibrant and thriving VCSE sector within the ICS, driving health and wellbeing in our communities in an inclusive and empowering way.

The network holds monthly meetings, alternating online and face-to-face in locations across Cambridgeshire & Peterborough.

'We are passionate about our local voluntary and community sector and see this partnership as leading the way to greater influence our local care and health services. We are always looking for new people from any voluntary or social enterprise, big or small, and faith groups to join the membership and get involved.'

Connecting

For the first time we commissioned external research into the Faith Sector, helping us to get a greater understanding of their work and what support needs they may have. We also explored how to connect them to other VCS organisations in their area.

We increased the number of informal networking events to ensure groups could get the support they needed when they needed it. In addition to the informal networking events, we continued to run specialist sessions enabling participants to hear from expert speakers about particular issues and to share experiences.

ceonetwork

A network to bring CEO and senior managers together in a safe space to discuss challenges and opportunities.
Four events took place over the year, a total of 66 attendees.

"Just wanted to say thank you for a great meeting today. It seems a very supportive network, which I am really pleased to be a part of. I am looking forward to future meetings!"

Achievements and performance (continued)

Health & Wellbeing Network A network which allows voluntary and community groups and health professionals to meet.

Over the year, a total of eight online events were held with over 176 attendees including community groups, charities and healthcare professionals. Topics explored how to connect with your Social Prescribing Link Workers, learning about the JOY, digital access, mental health and an introduction to Volunteer Cambs a new one stop shop for volunteering.

"Many thanks for facilitating today's networking event – it was really informative"

Fundraiser Network

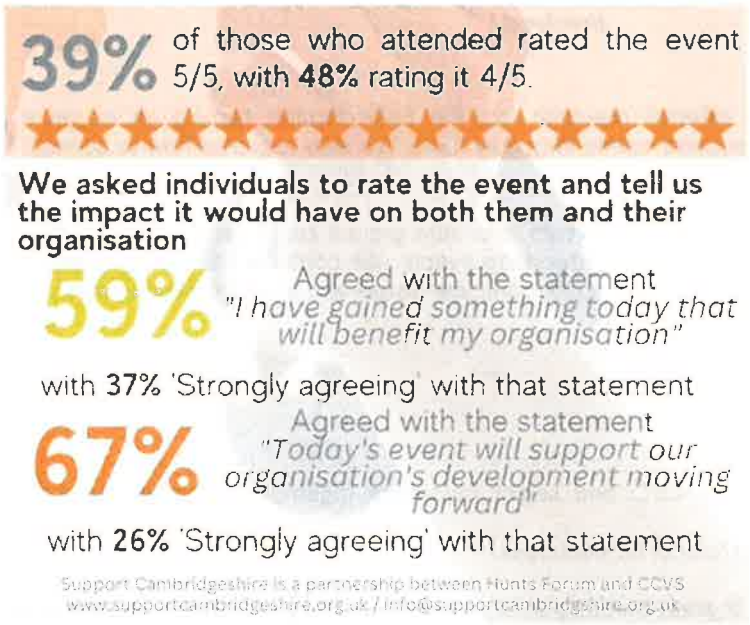
The Fundraiser Network provides the space groups have asked for; they meet online quarterly and use Slack to share information, events and updates in between the meetings.

Recent discussion topics have included: Shared experiences on applying for grants, sharing tips and ideas. Upcoming key grants, deadlines and requirements. They also explained how they can support charities in other ways including offering venue spaces and advertising in their local stores.

"I wanted to take the opportunity to thank you for all your support. I really valued your ideas, support and being part of the funding group"

Connecting Communities

An annual volunteering event over three days which aims to upskill and broaden the conversation around volunteering and volunteer management.



Achievements and performance (continued)

Governance Month
Support Cambridgeshire partners delivered a range of events that fall under the Governance theme, which was an adaption of the previous year's events, which looked explicitly at trusteeship.

- 5 events attended by 60 individuals

"Thank you so much for such an interesting and informative talk regarding the duties and responsibilities of trustees. Although I've been a trustee for almost 20 years, your talk and quizzes added flesh to the bones of what my duties involved!"

Annual Celebration of the sector
Volunteer Awards – working with local businesses and promote good works and celebrate all that volunteers do for and within our communities

- 60 attendees
- 6 winners from a range of groups

"Thank you for your effort in recognising the work of so many volunteers in Huntingdonshire. They are so important in so many ways. Congratulations on another well planned, perfectly run and really very nice awards evening."

Communications
Communication plays a huge role in ensuring groups have access to up-to-date information enabling them to respond quickly and effectively to the needs in their communities. We work under three main banners to get information out to groups.

Hunts Forum members

- Website – 6,400
- 862 Recipients of our newsletter with 588 subscribers
- Funding Alert – 449 subscribers
- Twitter – 1,165 followers
- LinkedIn – 529 followers 79% increase
- Facebook – 404 followers 1,400 interactions 60% increase

'Hunts Forum Linked In account is a brilliant example of how charities can use social media well. Clearly understand their audience and what they need. The pace, tone and content (their own news and sharing others) makes their posts something I look out for in my feed.' Trustee of one of our member organisations"

Support Cambridgeshire

- Website – 12,000
- Newsletter – 652 subscribers

'The Newsletter is such a helpful resource as a Trustee. A great mix of updates on what is happening locally, and links to relevant national news and guidance. And the format is easy to navigate – enough to know what I'm looking at and whether it's relevant, but not too much in the newsletter to make it unreadable.' Trustee of one of our member organisations."

Achievements and performance (continued)

Voluntary Sector Network

- Newsletter – 96 subscribers 32% increase

Community Development

Hunts Forum is based in and runs the Maple Centre on the Oxmoor estate, one of the most deprived areas in Cambridgeshire. The Centre is the base for 6 organisations who are also our members, we provide meeting and training rooms. The Centre is owned by Huntingdonshire District Council and managed on their behalf by Hunts Forum.
Since the pandemic we've seen the number of users drop by 45%, tenants have also reduced the number of times they frequent the building. Recognising that we needed to do more to encourage people back into the centre, we refurbished our meeting room turning it into a hybrid meeting space, we modernised the foyer with a new coffee station and artwork. We relaunched the centre's facilities at an event with members and partner organisations which enabled us to demonstrate the effective use of the building, hybrid meeting rooms network and to remind people about the value of face-to-face connections.

Financial review

a. Overview

Income for 2023-24 was £442,933 compared to £308,258 in the previous year, an increase of 43%. This was mainly due to new grants received for various projects, including £70,000 for the Health Alliance project (now renamed Voluntary Sector Network), £24,920 for the Allia project and £22,650 for the Know Your Neighbourhood project.

The Maple Centre rental income remained at full capacity for most of the year with income increasing by 1% to £46,068 and room hire increasing by 27% to £8,110, reflecting the demand for our room facilities.

With the increase in interest rates during 2023-24, we were able to increase our return on bank interest which was £7,456 compared to £3,269 in the previous year, a 128% increase.

Expenditure for 2023-24 was £568,183 compared to £468,989 in the previous year, an increase of 21%. Most of this increase was due to payroll costs up 20% to £284,013, where we employed extra staff resources. We also spent more on associate fees (consultants) to assist with our delivery of services.

Although the charity had a deficit of £125,250, this mostly reflected the spending of restricted funds brought forward from 2022-23, with only £14,701 of the deficit taken from unrestricted fund balances. Total fund reserves on 31 March 2024 were £295,642, backed up by healthy cash balances of £299,624.

b. Going concern

Hunts Forum continues to work hard to ensure its operational future. Our influence within Huntingdonshire and surrounding areas has enabled us to increase our contractual commitments during 2024-25, including a 5-year funded project in Fenland, with the grant coming from the National Lottery amounting to £494,555. We continue to adopt the going concern basis in preparing the financial statements.

The trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Following our successful tender to renew our Countywide infrastructure grant.

c. Reserves policy

In accordance with guidance given by the Charity Commission and the legal obligations of Trustees, a formal policy on reserves has been agreed. The Trustees have set a policy which requires reserves to be maintained at a level that ensures the organisation's core activity could continue during a period of unforeseen difficulty. In setting the level of reserves the Trustees have considered the reliability of income and the financial risk facing the charity.

The Trustees have concluded that the charity should hold reserves sufficient to fund the organisational costs for 3 months, giving time to consider their options and find a solution to any potential difficulties that may arise. This level of reserves has been calculated at £141,992.

As at 31 March 2024 the level of free unrestricted reserves was £195,027. This is above the level required in our policy, though as our organisational costs rise, the level of unrestricted reserves required will move closer to the 3 months organisational costs guidance in our policy.

Structure, governance and management

a. Constitution

Hunts Forum of Voluntary Organisations is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

b. Methods of appointment or election of Trustees

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The Trustees who have served during the year are set out on page 1. The Trustees are elected annually by members of the charity and serve for an initial period of three years. A further three-year term may be served.

Trustees must be nominated by member organisations. The Board may also co-opt individuals with the skills and experience required to support the direction of the charity, such individuals must not exceed 50% of the total number of elected members. These co-opted Trustees shall be eligible for re-appointment provided they do not hold office for more than six consecutive years.

All members of the Executive Committee give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 11 to the accounts.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of any retiring trustees and requesting nominations for the AGM.

Trustees are required to declare all relevant interests and register them with the Company Secretary and, in accordance with organisational policies, withdraw from decisions where a conflict of interest arises.

c. Policies adopted for the induction and training of Trustees

New trustees are provided with a trustee induction pack and receive orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During induction they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these facilitate the undertaking of their role.

Structure, governance and management (continued)

d. Organisational structure and decision-making policies

The members of the Forum shall be those voluntary organisations and/or statutory authorities operating in the area of benefit and pursuing any of the said objects which are invited to appoint a number of individuals to represent such organisations or authorities as the Forum may from time to time determine. These members will form the Executive Committee and administer the charity.

Trustees meet bi-monthly and are responsible for the strategic direction and policy of the charity. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and ensuring key performance indicators are met.

e. Pay policy for key management personnel

The charity refers to the NJC pay scales as a basis for all staff salaries, including the CEO, but the charity may use other pay scales more appropriate to the position.

f. Related party relationships

The charity has close working relationships with Huntingdonshire District Council, Cambridgeshire County Council, Cambridgeshire and Peterborough Integrated Care System and Cambridgeshire and Peterborough Combined Authority who provide essential core funding.

Hunts Forum of Voluntary Organisations works with other charities and is the lead partner for Support Cambridgeshire which is a consortium of infrastructure organisations that delivers countywide support to community, voluntary groups and parish councils enabling them to survive and thrive.

Hunts Forum of Voluntary Organisations joined a new Impact Consortium funded by Cambridgeshire and Peterborough Combined Authority, consisting of SEEE, Allia, Cambs ACRE, Cambs CVS, and PCVS. The consortium aims to support voluntary, community and social enterprises to become more sustainable by trading.

All partner organisations are strongly committed to partnership working in order to add value and strengthen core activities and, that all front-line organisations should have access to the same quality services wherever they are.

g. Financial risk management

The Trustees examine the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. A risk register has been established and is updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

- A strategic plan and an annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variance from budgets and performance against the non-financial plan
- Health and safety of staff, volunteers and visitors to the Maple Centre
- Emergency and contingency plans in the event of fire, electrical malfunction and food hygiene.

Structure, governance and management (continued)

A key element in the management of financial risk is the setting of a reserves policy and its regular review by Trustees.

The internal financial controls conform to guidelines issued by the Charity Commission.

Plans for future periods

Significant changes are on the way for Hunts Forum and its Support Cambridgeshire partner Cambridge Council for Voluntary Service, with the announcement of the retirement of the current CEO in April 2025; and the rollout of recent five-year funding from the National Lottery Community Fund to deliver dedicated infrastructure support in Fenland.

Succession Planning by the board of trustees is underway and will include all options to ensure the future sustainability of the organisation and its partners. This will include proposals to rename Hunts Forum as Support Cambridgeshire and merge with Cambridge Council for Voluntary Service. An action plan to engage and consult with staff, stakeholders and members is being co-ordinated by a steering group from both organisations.

Staff will continue to support the sector by:

- Supporting — communities, charities & volunteers across Cambridgeshire.
- Developing — a strong VCSE that is adaptable and sustainable.
- Guiding — our members, communities, and partners.
- Connecting — our network, working together to cultivate greater relationships.

We will continue to develop our relationships with the Impact Consortium identifying how the newly developed Social Enterprise Strategy can support the sustainability of the VCSE.

As we embark on the National Lottery Community Fund Five-year Support Fenland project, we will recruit new staff to ensure the VCSE in Fenland gets the support and development it needs.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Statement of Trustees' responsibilities (CONTINUED)

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

N. Kearns

N F Kearns
Chair of trustees
Date: 25 September 2024

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2024

Independent Examiner's Report to the Trustees of Hunts Forum of Voluntary Organisations ('the charitable company')

I report to the charity Trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024.

Responsibilities and Basis of Report

As the Trustees of the charitable company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

Signed: Linda Lord Dated: 9 October 2024

Linda J Lord BSc BFP FCA TEP

Streets Chartered Accountants
Potton House, Wyboston Lakes, Great North Road, Wyboston, Bedford MK44 3BZ

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Income from:					
Donations and legacies	4	**141**	**-**	**141**	*250*
Charitable activities	5	**78,913**	**356,423**	**435,336**	*304,739*
Investments	6	**7,456**	**-**	**7,456**	*3,269*
Total income		**86,510**	**356,423**	**442,933**	*308,258*
Expenditure on:					
Charitable activities	7	**88,694**	**479,489**	**568,183**	*468,989*
Total expenditure		**88,694**	**479,489**	**568,183**	*468,989*
Net expenditure		**(2,184)**	**(123,066)**	**(125,250)**	*(160,731)*
Transfers between funds	15	**(12,517)**	**12,517**	**-**	*-*
Net movement in funds		**(14,701)**	**(110,549)**	**(125,250)**	*(160,731)*
Reconciliation of funds:					
Total funds brought forward		**209,728**	**211,164**	**420,892**	*581,623*
Net movement in funds		**(14,701)**	**(110,549)**	**(125,250)**	*(160,731)*
Total funds carried forward		**195,027**	**100,615**	**295,642**	*420,892*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 18 to 32 form part of these financial statements.

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)
REGISTERED NUMBER: 05795877

BALANCE SHEET
AS AT 31 MARCH 2024

	Note		2024 £		*2023 £*
Fixed assets					
Tangible assets	12		**16,245**		*17,951*
Current assets					
Debtors	13	**41,369**		*8,294*	
Cash at bank and in hand		**299,624**		*531,759*	
		340,993		*540,053*	
Creditors: amounts falling due within one year	14	**(61,596)**		*(137,112)*	
Net current assets			**279,397**		*402,941*
Total assets less current liabilities			**295,642**		*420,892*
Total net assets			**295,642**		*420,892*
Charity funds					
Restricted funds	15		**100,615**		*211,164*
Unrestricted funds	15		**195,027**		*209,728*
Total funds			**295,642**		*420,892*

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

N. Kearns

N F Kearns
Chair of trustees
Date: 25 September 2024

The notes on pages 18 to 32 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
Cash flows from operating activities		
Net cash used in operating activities	**(234,574)**	*140,834*
Cash flows from investing activities		
Dividends, interests and rents from investments	**7,456**	*3,269*
Purchase of tangible fixed assets	**(5,017)**	*(1,075)*
Net cash provided by investing activities	**2,439**	**2,194**
Cash flows from financing activities		
Net cash provided by financing activities	**-**	**-**
Change in cash and cash equivalents in the year	**(232,135)**	**143,028**
Cash and cash equivalents at the beginning of the year	**531,759**	*388,731*
Cash and cash equivalents at the end of the year	**299,624**	*531,759*

The notes on pages 18 to 32 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. General information

As set out in the Trustees' Report, Hunts Forum of Voluntary Organisations is a incorporated charity registered in England and Wales. The address of their registered office is The Maple Centre, 6 Oak Drive, Huntingdon, Cambridgeshire PE28 7HN.

The financial statements are prepared in sterling, which is the functional currency of the entity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hunts Forum of Voluntary Organisations meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2.4 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2. Accounting policies (continued)

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure heading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable company's objectives, as well as any associated support costs.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Fixtures and fittings	- 10% per annum straight line
Office equipment	- 20% per annum straight line

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Accounting policies (continued)

2.11 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.13 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

Allocation of costs - Direct expenses are charged to individual cost centres wherever possible. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of those resources.

The charitable company makes estimates and assumptions concerning the future which will, by definition, seldom equal the related actual results. There is a risk that the estimates and assumptions made at any point in time could have a material effect on the carrying amounts of assets and liabilities in the next financial year.

4. Income from donations and legacies

	Unrestricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Donations	141	**141**	*250*
Total 2023	*250*	*250*	

5. Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Charitable services	78,913	356,423	**435,336**	*304,739*
Total 2023	*77,275*	*227,464*	*304,739*	

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Interest received	7,456	**7,456**	*3,269*
Total 2023	*3,269*	*3,269*	

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	*Total 2023 £*
Charitable services	88,694	479,489	**568,183**	*468,989*
Total 2023	*252,151*	*216,838*	*468,989*	

8. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	*Total funds 2023 £*
Charitable services	189,820	378,363	**568,183**	*468,989*
Total 2023	*143,152*	*325,837*	*468,989*	

Analysis of direct costs

	Total funds 2024 £	*Total funds 2023 £*
Consultant and associate fees	**65,410**	*12,575*
Partnership payments	**124,410**	*130,577*
	189,820	*143,152*

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2024 £	*Total funds 2023 £*
Staff costs	**284,013**	*236,615*
Depreciation	**6,724**	*6,221*
Office costs	**14,929**	*14,039*
Travel and subsistence	**2,201**	*1,891*
Refreshments	**2,690**	*2,263*
Rent and rates	**5,875**	*362*
Light and heat	**6,886**	*6,908*
Property maintenance	**4,821**	*15,060*
Insurance	**3,232**	*1,327*
Cleaning and waste disposal	**3,238**	*2,696*
Telephone	**4,875**	*3,396*
Training costs	**9,818**	*7,626*
Subscriptions and books	**2,187**	*1,627*
Repairs and renewals	**8,538**	*3,880*
Miscellaneous	**336**	*755*
Website development	**14,189**	*18,094*
Governance costs	**3,811**	*3,077*
	378,363	*325,837*

9. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £1,900 (*2023 - £1,700*).

10. Staff costs

	2024 £	2023 £
Wages and salaries	**255,487**	*217,203*
Social security costs	**17,742**	*14,755*
Contribution to defined contribution pension schemes	**10,784**	*4,657*
	284,013	*236,615*

The average number of persons employed by the charitable company during the year was as follows:

	2024 No.	2023 No.
Staff	**10**	*9*

The average headcount expressed as full-time equivalents was:

	2024 No.	2023 No.
Staff	**7**	*6*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The Trustees all give their time voluntarily, and the total remuneration paid to key management personnel during the year was £58,584 (2023 £45,638).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits *(2023 - £NIL)*.

During the year ended 31 March 2024, expenses totalling £NIL were reimbursed or paid directly to Trustee *(2023* - £NIL).

12. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation			
At 1 April 2023	**23,834**	**28,495**	**52,329**
Additions	**3,575**	**1,442**	**5,017**
At 31 March 2024	**27,409**	**29,937**	**57,346**
Depreciation			
At 1 April 2023	**16,389**	**17,989**	**34,378**
Charge for the year	**2,264**	**4,459**	**6,723**
At 31 March 2024	**18,653**	**22,448**	**41,101**
Net book value			
At 31 March 2024	**8,756**	**7,489**	**16,245**
At 31 March 2023	*7,445*	*10,506*	*17,951*

13. Debtors

	2024 £	*2023* £
Due within one year		
Trade debtors	**26,156**	*4,952*
Prepayments and accrued income	**15,213**	*3,342*
	41,369	*8,294*

14. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	**26,472**	*3,121*
Other taxation and social security	**5,885**	*4,530*
Accruals and deferred income	**29,239**	*129,461*
	61,596	*137,112*

	2024 £	2023 £
Deferred income at 1 April 2023	**121,333**	*21,333*
Resources deferred during the year	**21,333**	*121,333*
Amounts released from previous periods	**(121,333)**	*(21,333)*
	21,333	*121,333*

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Unrestricted funds					
General Fund	**174,728**	**29,066**	**(22,290)**	**(21,477)**	**160,027**
Maple Centre Fund	**35,000**	**57,444**	**(66,404)**	**8,960**	**35,000**
	209,728	**86,510**	**(88,694)**	**(12,517)**	**195,027**
Restricted funds					
Fixed Asset Reserve	**17,951**	**-**	**(6,723)**	**5,017**	**16,245**
Support Cambridgeshire – CCC	**11,993**	**128,703**	**(142,939)**	**7,500**	**5,257**
HDC	**-**	**62,400**	**(62,400)**	**-**	**-**
ICS Core	**13,741**	**40,000**	**(49,797)**	**-**	**3,944**
ICS Main	**151,510**	**-**	**(73,581)**	**-**	**77,929**
ICS PHM	**15,719**	**-**	**(15,719)**	**-**	**-**
ICS Voluntary Sector Network	**-**	**70,000**	**(66,397)**	**-**	**3,603**
Know Your Neighbourhood	**-**	**22,650**	**(23,128)**	**-**	**(478)**
Support Fenland - National Lottery	**-**	**-**	**(1,250)**	**-**	**(1,250)**
Allia	**-**	**24,920**	**(24,751)**	**-**	**169**
NAVCA	**250**	**-**	**(250)**	**-**	**-**
Combined Authority Skills	**-**	**7,750**	**(12,554)**	**-**	**(4,804)**
	211,164	**356,423**	**(479,489)**	**12,517**	**100,615**
Total of funds	**420,892**	**442,933**	**(568,183)**	**-**	**295,642**

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2022 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Balance at 31 March 2023* £
Unrestricted funds					
General Fund	*204,882*	*25,196*	*(42,384)*	*(12,966)*	*174,728*
Maple Centre Fund	*35,000*	*55,598*	*(67,490)*	*11,892*	*35,000*
	239,882	*80,794*	*(109,874)*	*(1,074)*	*209,728*
Restricted funds					
Fixed Asset Reserve	*23,097*	-	*(6,220)*	*1,074*	*17,951*
Support Cambridgeshire – CCC	*14,284*	*129,000*	*(131,291)*	-	*11,993*
HDC	-	*62,300*	*(62,300)*	-	-
Huntingdon Freemen's Trust	*8,025*	-	*(8,025)*	-	-
CCG	*4,023*	*17,414*	*(7,696)*	-	*13,741*
CCG ICS	*206,951*	-	*(55,441)*	-	*151,510*
CCH PHM	*49,753*	-	*(34,034)*	-	*15,719*
Fenland Enhanced Support	*35,608*	*8,750*	*(44,358)*	-	-
NAVCA	-	*10,000*	*(9,750)*	-	*250*
	341,741	*227,464*	*(359,115)*	*1,074*	*211,164*
Total of funds	*581,623*	*308,258*	*(468,989)*	-	*420,892*

15. Statement of funds (continued)

Unrestricted funds

General Fund - The General Fund represents those funds which are not restricted and not designated for specific purposes. Transfers from the general fund represent contributions to maintain the designated Maple Centre Fund and additions to the Fixed Asset Reserve.

Maple Centre - The Maple Centre Fund was created to provide funds for building repairs and renovations. The trustees are committed to maintaining the designated fund balance at £35,000.

Restricted funds

Fixed Asset Reserve - The Fixed Asset Reserve Fund represents the value of assets bought for the use of the charity, with additions being recognised by transfers from general or restricted funds. Depreciation has been charged to the fund, reducing the fund balance over the life of the assets.

Support Cambridgeshire – CCC - Funded by Cambridgeshire County Council, Support Cambridgeshire is a consortium that provides infrastructure support to voluntary and community groups across Cambridgeshire. Hunts Forum leads the consortium which includes Cambridge CVS. Funding is committed to March 2026. Direct and indirect expenditure is charged to this fund.

Huntingdon District Council (HDC) - The charity receives a grant from Huntingdon District Council to increase the capacity of the voluntary sector in Huntingdonshire. Direct and indirect expenditure is charged to this fund.

ICS Core (fomerly CCG) - The Cambridgeshire and Peterborough Integrated Care System gave £17,414 in 2022-23 and a further £40,000 in 2023-24 to enable Hunts Forum to represent, support and communicate with the voluntary and community sector.

ICS MAIN (formerly CCG - ICS) - The Cambridgeshire and Peterborough Intergrated Care System provided £210,000 to enable Hunts Forum to participate in work to establish and develop Voluntary, Community and Social Enterprise (VCSE) in the local area. The project was agreed in March 2022 and work continued into 2023-24 and is ongoing in the current period.

ICS PHM (formerly CCG - PHM) - In 2022, the Cambridgeshire and Peterborough Intergrated Care System provided £50,000 to fund engagement across Cambridgeshire & Peterborough, Hunts Forum facilitated this engagement. The project finished during 2023-24.

ICS Voluntary Sector Network (formerly Health Alliance) - £70,000 was provided in 2023-24 for secretariat support for the Health Alliance. Costs will cover Hunts Forum's Project Support Officer, a part time programme director and some funds ringfenced for partner time attending meetings.

Know Your Neighbourhood - This new funding targeting Fenland is managed by Cambridgeshire Community Foundation, the purpose of which is to increase volunteering in Fenland. The funds were awarded to CCVS (lead) and Hunts Forum receive part of this funding for staff time on the Volunteer Cambs Portal (our new Volunteering Portal).

Support Fenland - National Lottery. A recent award of a five-year funding from the National Lottery Community Fund to deliver dedicated infrastructure support in Fenland. Some initial start up costs have been incurred prior to the project commencing in the summer of 2024. Hunts Forum and CCVS will be delivering this project with 3 staff directly employed.

15. Statement of funds (continued)

Allia - C&P Combined Authority funding to support VCSE groups (particularly CICs) trade; this pilot project a collaboration between Allia, SEEE, Cambs ACRE, CCVS, PCVS & HF, will provide specialist support to identified groups.

NAVCA - The National Association for Voluntary and Community Action (NAVCA) provided a grant of £10,000 in 2022-23, to help support comminities in the cost of living crisis. The final grant of £250 was paid out in April 2023 and the project has now finished.

Combined Authority Skills -This project looks at how we can support Cambridgeshire charities and community groups to deliver more activity that supports people into skills and employment. It also supports organisations to apply for and deliver projects under the new grant funding provided by the Combined Authority through Cambridgeshire Community Foundation (CCF).

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
General funds	**209,728**	**86,510**	**(88,694)**	**(12,517)**	**195,027**
Restricted funds	**211,164**	**356,423**	**(479,489)**	**12,517**	**100,615**
	420,892	**442,933**	**(568,183)**	**-**	**295,642**

Summary of funds - prior year

	Balance at 1 April 2022 £	*Income £*	*Expenditure £*	*Transfers in/out £*	*Balance at 31 March 2023 £*
General funds	*239,882*	*80,794*	*(109,874)*	*(1,074)*	*209,728*
Restricted funds	*341,741*	*227,464*	*(359,115)*	*1,074*	*211,164*
	581,623	*308,258*	*(468,989)*	-	*420,892*

17. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	16,245	**16,245**
Current assets	204,680	136,313	**340,993**
Creditors due within one year	(9,653)	(51,943)	**(61,596)**
Total	195,027	100,615	**295,642**

Analysis of net assets between funds - prior period

	Unrestricted funds 2023 £	*Restricted funds 2023 £*	*Total funds 2023 £*
Tangible fixed assets	-	*17,951*	*17,951*
Current assets	*218,975*	*321,078*	*540,053*
Creditors due within one year	*(9,247)*	*(127,865)*	*(137,112)*
Total	*209,728*	*211,164*	*420,892*

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	*2023 £*
Net expenditure for the period (as per Statement of Financial Activities)	**(125,250)**	*(160,731)*
Adjustments for:		
Depreciation charges	**6,723**	*6,221*
Dividends, interests and rents from investments	**(7,456)**	*(3,269)*
Decrease/(increase) in debtors	**(33,075)**	*951,837*
Decrease in creditors	**(75,516)**	*(653,224)*
Net cash provided by/(used in) operating activities	**(234,574)**	*140,834*

19. Analysis of cash and cash equivalents

	2024	*2023*
	£	£
Cash in hand	**299,624**	*531,759*
Total cash and cash equivalents	**299,624**	*531,759*

20. Analysis of changes in net debt

	At 1 April 2023	Cash flows	At 31 March 2024
	£	£	£
Cash at bank and in hand	**531,759**	**(232,135)**	**299,624**
	531,759	**(232,135)**	**299,624**

21. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

22. Related party transactions

All member organisations pay a nominal annual subscription in addition to fees for room hire and other services, as appropriate. A number of the Trustees and key management personnel are connected to members and other organisations. No one person is considered to be in a position to exercise significant influence over these organisations and consequently no related party transactions are declared in these financial statements.

H J Williams, Trustee of Hunts Forum is also a Director and shareholder of Keystone Marketing Limited. There were no related party transactions in the year.

Support Cambridgeshire

England & Wales - Charity number 1114926

Accounts

Registered number: 05795877
Charity number: 1114926

HUNTS FORUM OF VOLUNTARY ORGANISATIONS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

HUNTS FORUM OF VOLUNTARY ORGANISATIONS

(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charitable company, its Trustees and Advisers	1
Trustees' Report	2 - 12
Independent Examiner's Report	13
Statement of Financial Activities	14
Balance Sheet	15
Statement of Cash Flows	16
Notes to the Financial Statements	17 - 31

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023

Trustees	C Stopford (resigned 29 November 2022) C Tyrell-Jones H J Williams N F Kearns, Chair P Kadewere (resigned 29 November 2022) R Elliott R Evans (resigned 29 November 2022) S Stones (appointed 29 November 2022) T Holliday (appointed 29 November 2022)
Company registered number	05795877
Charity registered number	1114926
Registered office	The Maple Centre 6 Oak Drive Huntingdon Cambridgeshire PE29 7HN
Company secretary	C J Farrow (resigned 20 February 2023) D Middleton (appointed 20 February 2023)
Chief executive officer	C J Farrow
Accountants	Streets Chartered Accountants Potton House Wyboston Lakes Great North Road Wyboston Bedford MK44 3BZ

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report together with the financial statements of the charitable company for the year from year 1 April 2022 to 31 March 2023. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Introduction

The impact of the cost-of-living crisis continues to place significant strain on organisations both large and small. This new crisis replaced the crisis of the pandemic, and we continue to see the sector needing to be there for local communities. Despite these challenges Hunts Forum maintained its services and continued to support voluntary and community groups across the county.

The board of Trustees and senior staff were successful in gaining funding from our national body NAVCA to support the cost-of-living crisis and to support organisations working with Ukrainian families.

As confidence rose The Maple Centre saw an increase in both tenants returning and external use of room up by 29% from last year. This in part was a direct result of the investment made in our hybrid video conference system which enable both face to face and online participation in meetings.

We continued to see a shift in personnel, but despite challenging workforce issues have managed to recruit new staff with relevant skills and experience enabling us to continue to deliver excellent support to groups.

Objectives and activities

a. Strategies for achieving objectives

We review the impact we make each year. This review looks at what we have achieved and the success of each key activity and the benefits they have brought to voluntary organisations across Huntingdonshire and the wider area. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

b. Activities undertaken to achieve objectives

All our charitable activities focus on voluntary organisations across Huntingdonshire and the wider area.

c. Main activities undertaken to further the charitable company's purposes for the public benefit

Our priority is to encourage (guide) support and develop voluntary, community and social enterprise (VCSE) organisations and individuals across the area of benefit to have a real influence over the places and communities in which they live.

Our five strategic goals are:

1. To be the leading provider for information, research, advice & guidance for local voluntary & community action in Cambridgeshire. In particular to support smaller (local) voluntary and community groups.

Objectives and activities (continued)

2. To act as a catalyst for voluntary & community sector development by connecting and collaborating with any appropriate organisation.

3. To impartially campaign, communicate and advocate on behalf of the voluntary & community sector and engage in and influence relevant partnerships.

4. To develop the co-production of services with the voluntary & community sector, communities, public bodies and local businesses to create sustainable community action.

5. To ensure Hunts Forum is fit for purpose, independent, flexible and marketed effectively.

d. Policies and objectives

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- Promote and improve the efficiency and effectiveness of registered charities in direct pursuit of their objectives

- Provide advice, training and information on efficient and professional management of resources

- Act as an umbrella body

The charity has been set up for general charitable purposes within the meaning of English law. The aims of our charity are to encourage voluntary and community organisations within the district of Huntingdonshire and the surrounding area; to provide buildings, facilities and open spaces; to provide advocacy, advice and information. Our aims fully reflect the purposes that the charity was set up to further.

Achievements and performance

a. Review of activities

How well did we meet our goals?

We believe that the organisations we work with, and the wider voluntary and community sector play a vital role in ensuring that communities flourish, that individuals are supported and that inequalities are reduced. The work we do helps these organisations to do more, to work smarter and to maintain high standards.

Whilst it is not Hunts Forum having the direct front line impact on service users, our work helps to ensure that it continues; we have taken a leading role in supporting the community with the cost-of-living crisis.

We continued to show leadership for the Support Cambridgeshire Consortium operating as the Lead Contracted Organisation for Cambridgeshire County Council's infrastructure grant funding. We encouraged further investment in joint activities with our partners recognising the importance of collaboration and delivery of consistent services and support. We secured additional funding to support how the voluntary and community sector works with and is recognised by the developing Integrated Care System, we facilitated the development of the VCSE Health Alliance - the recognised conduit for VCSE groups and the Integrated Care System.

Achievements and performance (continued)

Information and Advice

We continued to offer 1:1 advice to established groups and newly formed organisations via zoom, telephone, and face to face meetings. We launched a new member area on our website and a Good to Go – Good Governance Accreditation Mark.

- 862 Recipients of our newsletter
- 63 front line groups received 1:1 support.
- 171 enquiries dealt with.
- 4 organisations achieved Good to Go – Good Governance Accreditation and a further 12 organisations supported to start it.

Cost of Living

We have worked with individual community groups during the period to ensure they are able to respond to the crisis by helping them to; source funding, write funding applications, source and support volunteers to be safe and legal to carry out their work. We have supported 10 groups covering the following areas;

- support for families fleeing domestic violence,
- area based community hubs,
- money and benefits advice,
- food poverty,
- family support,
- community transport.

Ukrainian Crisis

We have worked with groups providing support to Ukrainian families by providing;

- advice and support
- targeted training
- networking
- dedicated pages on website

Specialist support around funding/finances

We continued to help groups with funding, fundraising and finance issues; providing access to an experienced charity accountant who provides 1:1 support to groups in crisis. We continue to invest in a funding portal and are grateful for grants from Cambridgeshire County Council, Huntingdonshire District Council and South Cambridgeshire District Council.

- £732,711 brought into Cambridgeshire this financial year via the funding portal.
- Over 17,901 visits to the funding portal with 594 new users.
- 7 1:1 financial support sessions and 74 hours of funding advice.

Achievements and performance (continued)

"I am writing to inform you of the recent outstanding support given to me and the charity I represent. I want to give my wholehearted thanks to Oli and your organisation for the tremendous amount of assistance given to me to complete an application for LA funding. Oli was more than 100% helpful and responded promptly initially and subsequently. As well as this, he was extremely thorough and ensured I'd covered every aspect of the bid; this kept me, unknowingly to him, very calm and reassured. I am genuinely appreciative. Thank you and your team, without this help, I would have struggled given the time frames."

Training

The training we provide is designed to give people real skills that can impact on how they work or volunteer. We adapted our training programme and delivered a wide range of webinars which were recorded so more people could benefit by viewing later.

- 11 courses were delivered with 92 attendees.

"Clear advice, well presented with lots of things to put into action"

Networking events and workshops

We increased the number of informal networking events to ensure groups could get the support they needed when they needed it. In addition to the informal networking events, we continued to run specialist sessions enabling participants to hear from expert speakers about particular issues and to share experiences.

ceonetwork

A network to bring CEO and senior managers together in a safe space to discuss challenges and opportunities.
Four events took place over the year, a total of 50 attendees.

"Being a leader can be a bit lonely sometimes. The CEO Network is a great place to share ideas and problem-solve with other CEOs from across the broad spectrum, that is, the voluntary and community sector. In the past year, it has proved immensely helpful in supporting each other through difficult times and planning for the future."

Health & Wellbeing Network

A network which allows voluntary and community groups and health professional to meet.
Over the year, a total of six events were held with over 157 attendees including community groups, charities and healthcare professionals. Topics explored how to connect with your Social Prescribing Link Workers, learning about the new JOY System and developing and integrating the Voluntary and Community Sectors into the new Integrated Care System.

"Many thanks for facilitating today's networking event – I didn't think an hour would be long enough for us, but I made some new connections and got a feel for what is happening on the ground and strategically"

Achievements and performance (continued)

Cambridgeshire Funders and Infrastructure Network

A network for those who locally fund and support the local VCSE, the group review ways to make it easier to access both funding and advice.

A total of four events were held across the year looking at the topics of COVID recovery, the Lloyds Bank Foundation report, the Equality and Diversity report and an update on the Social Prescriber Link Workers.

When attendees were polled:

- 88% stated they felt the sessions encouraged collaboration
- 100% felt the sessions facilitate the sharing of ideas
- 100% were keen for the sessions to continue

Connecting Communities Volunteer Conference

An annual volunteering event which aims to upskill and broaden the conversation around volunteering and volunteer management. This year it took place over three days, with one day hosting two face-to-face workshops in Huntingdon and March. The other two event formats were similar, with speakers being brought in to discuss their topic, followed by questions. Tuesday's event focused on the Vision for Volunteering; a national concept developed by a collective of national bodies. Then on Thursday, we welcomed a speaker from Bates and Wells. They talked about Volunteering and the Law.

- 77 attendees across three days
- 79% rated the event either 5 or 5 stars
- 99% said they go what they wanted out of the event

"I thought it was a nice mix of workshops and online discussions"

Trustee Week

Trustee Week ran within National Trustees' Week, four events which focused on the boards and committees making decisions about our organisations. An upskilled, effective board is an essential component of any well-run charitable organisation, and all those who sit around that table must understand their role and responsibilities. These four events were free and open to all already carrying out this role, but we welcomed those thinking about venturing into this rewarding volunteer role.

- 76 people signed up across the four days
- 79% average turn up
- 4.5/5 stars across the four events

Achievements and performance (continued)

Business and Charity Networking

The 'More than a Giving Machine' themed workshops were aimed at helping charities recognise that many businesses had moved away from novelty cheque photo opportunities and were now looking to develop more meaningful and impactful partnerships. Across different sessions in different locations, charities had the opportunity to hear from several businesses about what they were looking for in a charity partner.

- 30 businesses and charities attended

"I will connect with all the people in this room today, and review and target those charities that align with my business and personal aspirations".

Voice and Representation

During the year representation moved to hybrid as organisations and statutory partners gained confidence following the Pandemic. Over 200 hours spent representing the sector

We have seen an increase in the importance placed on the work Support Cambridgeshire does around representation and voice over the last year. A big part of our role is to be the champion of the sector and to act as the collective voice when talking to statutory stakeholders and partners.

We continue to champion the sector by attending meetings and influencing decision makers of the needs and challenges of the VCSE in our area.

"Julie is such a good advocate for the VCS sector - because she has the ability to be challenging and forthright, while at the same time always being positive, pleasant and in control. It's been a pleasure working with her."

A new VCSE Health Alliance was created to bring the voice of the voluntary sector together, and this is open to anyone within the VCSE, facilitated and administered by Hunts Forum.

The Health Alliance has given the VCSE members the opportunity to meet some of the ICS key members and give "on the ground" feedback in several areas, including the "Let's Talk" survey and the Joint Health and Wellbeing Integrated Care Strategy.

The reps on the committees and those members supporting Integrated Neighbourhoods feedback to the wider group. Each representative also writes a short summary of their meeting, which is shared electronically with the group before meetings.

Issues the organisations are seeing / experiencing can also be fed back to the respective representatives to take back to their committees.

The Health Alliance has a mailing list of approximately 100 people.

The Health Alliance meet both online and in person with people across the county.

The Health Alliance have met four times within this period.

Achievements and performance (continued)

Communications

Communication plays a huge role in ensuring groups have access to up-to-date information enabling them to respond quickly and effectively to the needs in their communities. We used a variety of communication methods to get information out to groups:

- Website – 7,371 users 12% increase
- Newsletter – 588 subscribers
- Funding Alert – 753 subscribers
- Twitter – 1086 followers
- LinkedIn – 388 followers 55% increase
- Facebook – 342 followers 52% increase

Annual Celebration of the sector

Volunteer Awards – working with local businesses and promote good works and celebrate all that volunteers do for and within our communities

- 45 attendees
- 7 winners from a range of groups

"Many thanks – it was a great evening meeting very well deserving volunteers and their supporters. I know these events take effort to organise so a big thank you to your team for making it happen"

Community Development

Hunts Forum is based in and runs the Maple Centre on the Oxmoor estate, one of the most deprived areas in Cambridgeshire. The Centre is the base for 6 organisations who are also our members, we provide meeting and training rooms. The Centre is owned by Huntingdonshire District Council and managed on their behalf by Hunts Forum.

As confidence rose The Maple Centre saw an increase in both tenants returning and external use of room up by 29% from last year. This in part was a direct result of the investment made in our hybrid video conference system which enable both face to face and online participation in meetings.

"Just wanted to say it's a pleasure to come into the Maple Centre, such a lovely atmosphere, staff are so friendly and helpful"

Financial review

a. Overview

Income for 2022-23 was £308,258 compared to the previous year of £689,559. This was mainly due to one off grants received during 2021-22 from Cambridgeshire and Peterborough Integrated Care System of £200,000 and £141,900 from Cambridgeshire County Council towards the Fenland Enhanced Community project which boosted 21-22 figures. The Maple Centre rental income increased by 16% to £45,690 and room hire increased by 29% to £6,382, reflecting the increased demand for our rooms now that we are several years on from the height of the pandemic.

Expenditure for 2022-23 was £468,989 compared to the previous year of £392,224. Most of this increase was due to payroll costs, where we had more staff resources, and we made a cost of living payment to employees. Payroll costs increased by £60,538.

Although the charity reported a deficit of £160,731 for the year, this mostly reflected the spending of restricted funds brought forward from 2021-22, which had been received late in that financial year. Total fund reserves on 31 March 2023 were £420,892, backed up by healthy cash balances of £531,759.

b. Going concern

Hunts Forum continues to work hard to ensure its operational future, our influence within Cambridgeshire has enabled us to increase our contractual commitments during 2023-24. We continue to adopt the going concern basis in preparing the financial statements.

The trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future, following our successful tender to renew our Countywide infrastructure grant.

c. Reserves policy

IIn accordance with guidance given by the Charity Commission and the legal obligations of Trustees, a formal policy on reserves has been agreed. The Trustees have set a policy which requires reserves to be maintained at a level that ensures the organisation's core activity could continue during a period of unforeseen difficulty. In setting the level of reserves the Trustees have considered the reliability of income and the financial risk facing the charity.

The Trustees have concluded that the charity should hold reserves sufficient to fund the organisational costs for 3 months, giving time to consider their options and find a solution to any potential difficulties that may arise. This level of reserves has been calculated at £117,248.

As of 31st March 2023 the level of free unrestricted reserves was £174,728. This is significantly above the level required in our policy and the charity continues to look for opportunities which will enable it to fulfil its charitable objectives and use its resources appropriately.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management

a. Constitution

Hunts Forum of Voluntary Organisations is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 26 April 2006.

b. Methods of appointment or election of Trustees

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The Trustees who have served during the year are set out on page 1. The Trustees are elected annually by members of the charity and serve for an initial period of three years. A further three-year term may be served.

Trustees must be nominated by member organisations. The Board may also co-opt individuals with the skills and experience required to support the direction of the charity, such individuals must not exceed 50% of the total number of elected members. These co-opted Trustees shall be eligible for re-appointment provided they do not hold office for more than six consecutive years.

All members of the Executive Committee give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 10 to the accounts.

All members are circulated with invitations to nominate Trustees prior to the AGM advising them of any retiring Trustees and requesting nominations for the AGM.

Trustees are required to declare all relevant interests and register them with the Company Secretary and, in accordance with organisational policies, withdraw from decisions where a conflict of interest arises.

c. Policies adopted for the induction and training of Trustees

New Trustees are provided with a Trustee induction pack and receive orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During induction they meet key employees and other Trustees. Trustees are encouraged to attend appropriate training events where these facilitate the undertaking of their role.

d. Organisational structure and decision-making policies

The members of the Forum shall be those voluntary organisations and/or statutory authorities operating in the area of benefit and pursuing any of the said objects which are invited to appoint a number of individuals to represent such organisations or authorities as the Forum may from time to time determine. These members will form the Executive Committee and administer the charity.

Trustees meet bi-monthly and are responsible for the strategic direction and policy of the charity. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and ensuring key performance indicators are met.

Structure, governance and management (continued)

e. Pay policy for key management personnel

The charity refers to the NJC pay scales as a basis for all staff salaries, including the CEO, but the charity may use other pay scales more appropriate to the position.

f. Related party relationships

The charity has close working relationships with Huntingdonshire District Council, Cambridgeshire County Council and Cambridgeshire and Peterborough Integrated Care System who provide essential core funding,

Hunts Forum of Voluntary Organisations works with other charities and is the lead partner for Support Cambridgeshire which is a consortium of infrastructure organisations that delivers countywide support to community, voluntary groups and parish councils enabling them to survive and thrive.

All partner organisations are strongly committed to partnership working in order to add value and strengthen core activities and, that all front-line organisations should have access to the same quality services wherever they are.

g. Financial risk management

The Trustees examine the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. A risk register has been established and is updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

- A strategic plan and an annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variance from budgets and performance against the non-financial plan
- Health and safety of staff, volunteers and visitors to the Maple Centre
- Emergency and contingency plans in the event of fire, electrical malfunction and food hygiene.

A key element in the management of financial risk is the setting of a reserves policy and its regular review by Trustees.

The internal financial controls conform to guidelines issued by the Charity Commission.

Plans for future periods

As we learn to live with the impact of COVID 19 Pandemic on our communities and the cost-of-living crisis, we will continue to adapt and support the sector.

We will continue to support the sector by:

- Supporting — communities, charities & volunteers across Cambridgeshire
- Developing — a strong VCSE that is adaptable and sustainable.
- Guiding — our members, communities, and partners
- Connecting — our network, working together to cultivate greater relationships.

Plans for future periods (continued)

We will use the data gathered by our membership survey to adapt our membership offer creating new and improved services:

- 'Good to Go' Good Governance Mark
- Members only portal – 24/7 access to information and guidance
- Good to Know – online hourly topic based sessions
- Fuddies – support sessions for people applying for funding

Now the Maple Centre refurbishment is finished we will relaunch the benefits of using the centre for hybrid and face to face meetings.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

N. Kearns

N F Kearns
Chair of trustees
Date: 19/09/2023

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

Independent Examiner's Report to the Trustees of Hunts Forum of Voluntary Organisations ('the charitable company')

I report to the charity Trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023.

Responsibilities and Basis of Report

As the Trustees of the charitable company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

Signed: Linda Lord Dated: 5 OCTOBER 2023

Linda J Lord BSc BFP FCA TEP

Streets Chartered Accountants
Potton House, Wyboston Lakes, Great North Road, Wyboston, Bedford MK44 3BZ

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Income from:					
Donations and legacies	4	**250**	**-**	**250**	*-*
Charitable activities	5	**77,275**	**227,464**	**304,739**	*688,199*
Investments	6	**3,269**	**-**	**3,269**	*1,360*
Total income		**80,794**	**227,464**	**308,258**	*689,559*
Expenditure on:					
Charitable activities	7	**109,874**	**359,115**	**468,989**	*392,224*
Total expenditure		**109,874**	**359,115**	**468,989**	*392,224*
Net (expenditure)/income		**(29,080)**	**(131,651)**	**(160,731)**	*297,335*
Transfers between funds	15	**(1,074)**	**1,074**	**-**	*-*
Net movement in funds		**(30,154)**	**(130,577)**	**(160,731)**	*297,335*
Reconciliation of funds:					
Total funds brought forward		**239,882**	**341,741**	**581,623**	*284,288*
Net movement in funds		**(30,154)**	**(130,577)**	**(160,731)**	*297,335*
Total funds carried forward		**209,728**	**211,164**	**420,892**	*581,623*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 17 to 31 form part of these financial statements.

BALANCE SHEET
AS AT 31 MARCH 2023

	Note		2023 £		2022 £
Fixed assets					
Tangible assets	12		**17,951**		*23,096*
Current assets					
Debtors	13	**8,294**		*960,132*	
Cash at bank and in hand		**531,759**		*388,731*	
		540,053		*1,348,863*	
Creditors: amounts falling due within one year	14	**(137,112)**		*(790,336)*	
Net current assets			**402,941**		*558,527*
Total assets less current liabilities			**420,892**		*581,623*
Total net assets			**420,892**		*581,623*
Charity funds					
Restricted funds	15		**211,164**		*341,741*
Unrestricted funds	15		**209,728**		*239,882*
Total funds			**420,892**		*581,623*

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

N. Kearns

N F Kearns
Chair of trustees
Date: 19/09/2023

The notes on pages 17 to 31 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	*2022* *£*
Cash flows from operating activities		
Net cash used in operating activities	**140,834**	*108,086*
Cash flows from investing activities		
Dividends, interests and rents from investments	**3,269**	*1,360*
Purchase of tangible fixed assets	**(1,075)**	*(5,940)*
Net cash provided by/(used in) investing activities	**2,194**	**(4,580)**
Cash flows from financing activities		
Net cash provided by financing activities	**-**	**-**
Change in cash and cash equivalents in the year	**143,028**	**103,506**
Cash and cash equivalents at the beginning of the year	**388,731**	*285,225*
Cash and cash equivalents at the end of the year	**531,759**	*388,731*

The notes on pages 17 to 31 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. General information

As set out in the Trustees' Report, Hunts Forum of Voluntary Organisations is a incorporated charity registered in England and Wales. The address of their registered office is The Maple Centre, 6 Oak Drive, Huntingdon, Cambridgeshire PE28 7HN.

The financial statements are prepared in sterling, which is the functional currency of the entity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hunts Forum of Voluntary Organisations meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2.4 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2. Accounting policies (continued)

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure heading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable company's objectives, as well as any associated support costs.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Fixtures and fittings	- 10% per annum straight line
Office equipment	- 20% per annum straight line

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Accounting policies (continued)

2.11 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.13 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

Allocation of costs - Direct expenses are charged to individual cost centres wherever possible. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of those resources.

The charitable company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

4. Income from donations and legacies

	Unrestricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Donations	250	**250**	-
Total 2022	-	-	

5. Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Charitable services	*77,275*	227,464	**304,739**	*688,199*
Total 2022	*83,764*	*604,435*	*688,199*	

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Interest received	3,269	**3,269**	*1,360*
Total 2022	*1,360*	*1,360*	

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	*Total 2022 £*
Charitable services	109,874	359,115	**468,989**	*392,224*
Total 2022	*105,203*	*287,021*	*392,224*	

8. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	*Total funds 2022 £*
Charitable services	143,152	325,837	**468,989**	*392,224*
Total 2022	*147,223*	*245,001*	*392,224*	

Analysis of direct costs

	Total funds 2023 £	*Total funds 2022 £*
Course development, materials and tutors	**12,575**	*37,882*
Support Cambridgeshire partnership payments	**130,577**	*109,341*
	143,152	*147,223*

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2023 £	*Total funds 2022 £*
Staff costs	**236,615**	*176,077*
Depreciation	**6,221**	*6,070*
Office costs	**14,039**	*10,605*
Travel and subsistence	**1,891**	*1,142*
Refreshments	**2,263**	*470*
Rent and rates	**362**	*(1,221)*
Light and heat	**6,908**	*5,668*
Property maintenance	**15,060**	*17,179*
Insurance	**1,327**	*2,955*
Cleaning and waste disposal	**2,696**	*1,976*
Telephone	**3,396**	*3,533*
Training costs	**7,626**	*8,676*
Subscriptions and books	**1,627**	*981*
Repairs and renewals	**3,880**	*53*
Miscellaneous	**755**	*182*
Website development for Support Cambridgeshire	**18,094**	*7,102*
Governance costs	**3,077**	*3,553*
	325,837	*245,001*

9. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £1,700 (*2022 - £1,700*).

10. Staff costs

	2023 £	2022 £
Wages and salaries	**217,203**	*162,022*
Social security costs	**14,755**	*9,805*
Contribution to defined contribution pension schemes	**4,657**	*4,250*
	236,615	*176,077*

The average number of persons employed by the charitable company during the year was as follows:

	2023 No.	2022 No.
Staff	**9**	*8*

The average headcount expressed as full-time equivalents was:

	2023 No.	2022 No.
Staff	**6**	*6*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The Trustees all give their time voluntarily, and the total remuneration paid to key management personnel during the year was £45,638 (2022 £41,593).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits *(2022 - £NIL)*.

During the year ended 31 March 2023, expenses totalling £53 were reimbursed or paid directly to 1 Trustee *(2022* - £NIL).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

12. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation			
At 1 April 2022	**23,833**	**27,420**	**51,253**
Additions	**-**	**1,075**	**1,075**
At 31 March 2023	**23,833**	**28,495**	**52,328**
Depreciation			
At 1 April 2022	**14,315**	**13,842**	**28,157**
Charge for the year	**2,073**	**4,147**	**6,220**
At 31 March 2023	**16,388**	**17,989**	**34,377**
Net book value			
At 31 March 2023	**7,445**	**10,506**	**17,951**
At 31 March 2022	*9,518*	*13,578*	*23,096*

13. Debtors

	2023 £	*2022 £*
Due within one year		
Trade debtors	**4,952**	*951,991*
Prepayments and accrued income	**3,342**	*8,141*
	8,294	*960,132*

14. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	**3,121**	*4,663*
Other taxation and social security	**4,530**	*4,163*
Other creditors	**-**	*750,000*
Accruals and deferred income	**129,461**	*31,510*
	137,112	*790,336*

	2023 £	2022 £
Deferred income at 1 April 2022	**21,333**	*22,129*
Resources deferred during the year	**121,333**	*21,333*
Amounts released from previous periods	**(21,333)**	*(22,129)*
	121,333	*21,333*

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Unrestricted funds					
General Fund	204,882	25,196	(42,384)	(12,966)	174,728
Maple Centre Fund	35,000	55,598	(67,490)	11,892	35,000
	239,882	80,794	(109,874)	(1,074)	209,728
Restricted funds					
Fixed Asset Reserve	23,097	-	(6,220)	1,074	17,951
CCC Support Cambs	14,284	129,000	(131,291)	-	11,993
HDC	-	62,300	(62,300)	-	-
Huntingdon Freemen's Trust	8,025	-	(8,025)	-	-
CCG	4,023	17,414	(7,696)	-	13,741
CCG ICS	206,951	-	(55,441)	-	151,510
CCG PHM	49,753	-	(34,034)	-	15,719
Fenland Enhanced Support	35,608	8,750	(44,358)	-	-
NAVCA	-	10,000	(9,750)	-	250
	341,741	227,464	(359,115)	1,074	211,164
Total of funds	581,623	308,258	(468,989)	-	420,892

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2021 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Balance at 31 March 2022* £
Unrestricted funds					
General Fund	*196,634*	*85,124*	*(98,640)*	*21,764*	*204,882*
Maple Centre Fund	*35,000*	-	*(6,563)*	*6,563*	*35,000*
	231,634	*85,124*	*(105,203)*	*28,327*	*239,882*
Restricted funds					
Fixed Asset Reserve	*23,227*	-	*(6,070)*	*5,940*	*23,097*
CCC Support Cambs	*4,067*	*126,735*	*(109,353)*	*(7,165)*	*14,284*
HDC	*807*	*62,300*	*(54,282)*	*(8,825)*	-
Huntingdon Freemen's Trust	*19,027*	-	*(6,202)*	*(4,800)*	*8,025*
CCG	-	*12,000*	*(7,977)*	-	*4,023*
CCG ICS	-	*210,000*	*(3,049)*	-	*206,951*
CCG PHM	-	*50,000*	*(247)*	-	*49,753*
CCG Embedded	*3,674*	-	*(3,674)*	-	-
Cambridge City Council	*201*	-	*(201)*	-	-
VCS Emergency Partnership	*1,651*	*1,500*	*(3,151)*	-	-
Fenland Enhanced Support	-	*141,900*	*(92,815)*	*(13,477)*	*35,608*
	52,654	*604,435*	*(287,021)*	*(28,327)*	*341,741*
Total of funds	*284,288*	*689,559*	*(392,224)*	-	*581,623*

15. Statement of funds (continued)

Unrestricted funds

General Fund - The General Fund represents those funds which are not restricted and not designated for specific purposes. Transfers from the general fund represent contributions to maintain the designated Maple Centre Fund and additions to the Fixed Asset Reserve.

Maple Centre - The Maple Centre Fund was created to provide funds for building repairs and renovations. The trustees are committed to maintaining the designated fund balance at £35,000.

Restricted funds

Fixed Asset Reserve - The Fixed Asset Reserve Fund represents the value of assets bought for the use of the charity, with additions being recognised by transfers from general or restricted funds. Depreciation has been charged to the fund, reducing the fund balance over the life of the assets.

Cambridgeshire County Council (Support Cambs) – Funded by Cambridgeshire County Council, Support Cambs is a consortium that provides infrastructure support to voluntary and community groups, town and parish councils across Cambridgeshire. Hunts Forum leads the consortium which includes Cambridge CVS. Direct and indirect expenditure is charged to the fund.

Huntingdonshire District Council (HDC) - The charity receives a grant from Huntingdonshire District Council to increase the capacity of the voluntary sector in Huntingdonshire. Direct and indirect expenditure is charged to the fund.

Huntingdon Freeman's Charity - This local trust provided grant funding to Hunts Forum to allocate grants to eligible local groups for COVID hardship including cashflow support. They also provided grant funding to produce an online training platform for volunteers.

CCG - The Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) gave £12,000 in 2022 and a further £17,414 in 2023 to enable Hunts Forum to represent, support and communicate with the voluntary and community sector.

CCG - ICS - In 2022, Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) provided £210,000 to enable Hunts Forum to participate in work to establish and develop Voluntary, Community and Social Enterprise (VCSE) in the local area. The project was agreed in March 2022, work has continued throughout the current year and is ongoing in the current period.

CCG - PHM - In 2022, Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) provided £50,000 to fund two posts, in north and south Cambridgeshire, to facilitate the VCSE programme. The employment for the two posts started in 2022/23 and were ongoing at the year end.

Fenland Enhanced Support - In 2022, Cambridgshire County Council provided funding of £141,900 for the employment of Community Cohesion Connectors and Local Area Cohesion Champions to improve contact with the most vulnerable groups relating to covid-19 compliance. A further £8,750 was recognised in 2022/23. Direct and indirect expenditure is charged to the fund.

NAVCA - The National Association for Voluntary and Community Action (NAVCA) provided a grant of £10,000 to help support communities in the cost of living crisis. Direct and indirect expenditure is charged to the fund.

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
General funds	**239,882**	**80,794**	**(109,874)**	**(1,074)**	**209,728**
Restricted funds	**341,741**	**227,464**	**(359,115)**	**1,074**	**211,164**
	581,623	**308,258**	**(468,989)**	**-**	**420,892**

Summary of funds - prior year

	Balance at 1 April 2021 £	*Income £*	*Expenditure £*	*Transfers in/out £*	*Balance at 31 March 2022 £*
General funds	*231,634*	*85,124*	*(105,203)*	*28,327*	*239,882*
Restricted funds	*52,654*	*604,435*	*(287,021)*	*(28,327)*	*341,741*
	284,288	*689,559*	*(392,224)*	*-*	*581,623*

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	17,951	**17,951**
Current assets	218,975	321,078	**540,053**
Creditors due within one year	(9,247)	(127,865)	**(137,112)**
Total	209,728	211,164	**420,892**

17. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	*Restricted funds 2022 £*	*Total funds 2022 £*
Tangible fixed assets	-	*23,096*	*23,096*
Current assets	*1,030,218*	*318,645*	*1,348,863*
Creditors due within one year	*(790,336)*	-	*(790,336)*
Total	*239,882*	*341,741*	*581,623*

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	*2022 £*
Net income/expenditure for the year (as per Statement of Financial Activities)	**(160,731)**	*297,335*
Adjustments for:		
Depreciation charges	**6,221**	*6,071*
Dividends, interests and rents from investments	**(3,269)**	*(1,360)*
Decrease/(increase) in debtors	**951,837**	*(891,500)*
Increase/(decrease) in creditors	**(653,224)**	*697,540*
Net cash provided by operating activities	**140,834**	*108,086*

19. Analysis of cash and cash equivalents

	2023 £	*2022 £*
Cash in hand	**531,759**	*388,731*
Total cash and cash equivalents	**531,759**	*388,731*

20. Analysis of changes in net debt

	At 1 April 2022	Cash flows	At 31 March 2023
	£	£	£
Cash at bank and in hand	388,731	143,028	531,759
	388,731	143,028	531,759

21. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

22. Related party transactions

All member organisations pay a nominal annual subscription in addition to fees for room hire and other services, as appropriate. A number of the Trustees and key management personnel are connected to members and other organisations. No one person is considered to be in a position to exercise significant influence over these organisations and consequently no related party transactions are declared in these financial statements.

H Williams, Trustee of Hunts Forum is also a Director and shareholder of Keystone Marketing Limited. There were no related party transactions in the year. In 2022 Keystone Marketing Limited charged £600 to the charity to run a marketing strategy workshop.

Support Cambridgeshire

England & Wales - Charity number 1114926

Accounts

Registered number: 05795877
Charity number: 1114926

HUNTS FORUM OF VOLUNTARY ORGANISATIONS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charitable company, its Trustees and Advisers	1
Trustees' Report	2 - 11
Independent Examiner's Report	12
Statement of Financial Activities	13
Balance Sheet	14
Statement of Cash Flows	15
Notes to the Financial Statements	16 - 30

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022

Trustees	A Barber (resigned 18 January 2022) R Elliott R Evans P Kadewere, Chair N F Kearns C Stopford C Tyrell-Jones H J Williams
Company registered number	05795877
Charity registered number	1114926
Registered office	The Maple Centre 6 Oak Drive Huntingdon Cambridgeshire PE29 7HN
Company secretary	C J Farrow
Chief executive officer	C J Farrow
Accountants	Streets Chartered Accountants Potton House Wyboston Lakes Great North Road Wyboston Bedford MK44 3BZ

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report together with the financial statements of the charitable company for the year from 1 April 2021 to 31 March 2022. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

INTRODUCTION

The impact of COVID 19 continued to place significant strain on organisations both large and small. Despite these challenges Hunts Forum maintained its services and continued to support voluntary and community groups across the county.

The board of Trustees and senior staff were successful in gaining Lloyds Bank Foundation unrestricted funding and access to its Enhanced Support Programme which enabled us to take time out to review risks and identify solutions.

The Maple Centre re-opened with tenants returning to their offices slowly, unfortunately our meeting room space remains largely unused. To combat this, we have invested in a 'hybrid video conferencing system' which will be launched mid-2022.

We lost several long serving members of staff to retirement and change of careers but have managed to recruit into both posts despite challenging workforce issues.

Objectives and activities

a. Policies and objectives

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- Promote and improve the efficiency and effectiveness of registered charities in direct pursuit of their objectives
- Provide advice, training and information on efficient and professional management of resources
- Act as an umbrella body

The charity has been set up for general charitable purposes within the meaning of English law. The aims of our charity are to encourage voluntary and community organisations within the district of Huntingdonshire and the surrounding area; to provide buildings, facilities and open spaces; to provide advocacy, advice and information. Our aims fully reflect the purposes that the charity was set up to further.

b. Strategies for achieving objectives

We review the impact we make each year. This review looks at what we have achieved and the success of each key activity and the benefits they have brought to voluntary organisations across Huntingdonshire and the wider area. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Despite the restrictions resulting from COVID 19 our main activities and those we support remain the same and are described below. All our charitable activities focus on voluntary organisations across Huntingdonshire and the wider area.

d. Main activities undertaken to further the charitable company's purposes for the public benefit

Our priority is to encourage (guide) support and develop voluntary, community and social enterprise (VCSE) organisations and individuals across the area of benefit to have a real influence over the places and communities in which they live.

Our five strategic goals are:

1. To be the leading provider for information, research, advice & guidance for local voluntary & community action in Cambridgeshire. In particular to support smaller (local) voluntary and community groups.

2. To act as a catalyst for voluntary & community sector development by connecting and collaborating with any appropriate organisation.

3. To impartially campaign, communicate and advocate on behalf of the voluntary & community sector and engage in and influence relevant partnerships.

4. To develop the co-production of services with the voluntary & community sector, communities, public bodies and local businesses to create sustainable community action.

5. To ensure Hunts Forum is fit for purpose, independent, flexible and marketed effectively.

Achievements and performance

a. Review of activities

How well did we meet our goals?

We believe that the organisations we work with, and the wider voluntary and community sector play a vital role in ensuring that communities flourish, that individuals are supported and that inequalities are reduced. The work we do helps these organisations to do more, to work smarter and to maintain high standards.

Whilst it is not Hunts Forum having the direct front line impact on service users, our work helps to ensure that it continues, we have taken a leading role in supporting the community to recover from the Covid 19 Pandemic.

We continued to show leadership for the Support Cambridgeshire Consortium operating as the Lead Contracted Organisation for Cambridgeshire County Council's infrastructure grant funding. We encouraged further investment in joint activities with our partners recognising the importance of collaboration and delivery of consistent services and support. We secured additional funding to support how the voluntary and community sector works with and is recognised by the developing Integrated Care System.

Hunts Forum wins Community Business of the Year Award 2021.

Achievements and performance (continued)

Information and Advice
We continued to offer 1:1 advice to established groups and newly formed organisations via zoom or telephone, and restarted face to face meetings.

- 753 Recipients of our e-funding alert
- 3,404 funding searches completed.
- 102 front line groups received 1:1 support.
- 171 enquiries dealt with.
- 19 Recognised Organisations supported.

Specialist support around funding/finances
We continued to help groups with funding, fundraising and finance issues; providing access to an experienced charity accountant who provides 1:1 support to groups in crisis. We continue to invest in a funding portal and are grateful for grants from Cambridgeshire County Council, Huntingdonshire District Council and South Cambridgeshire District Council.

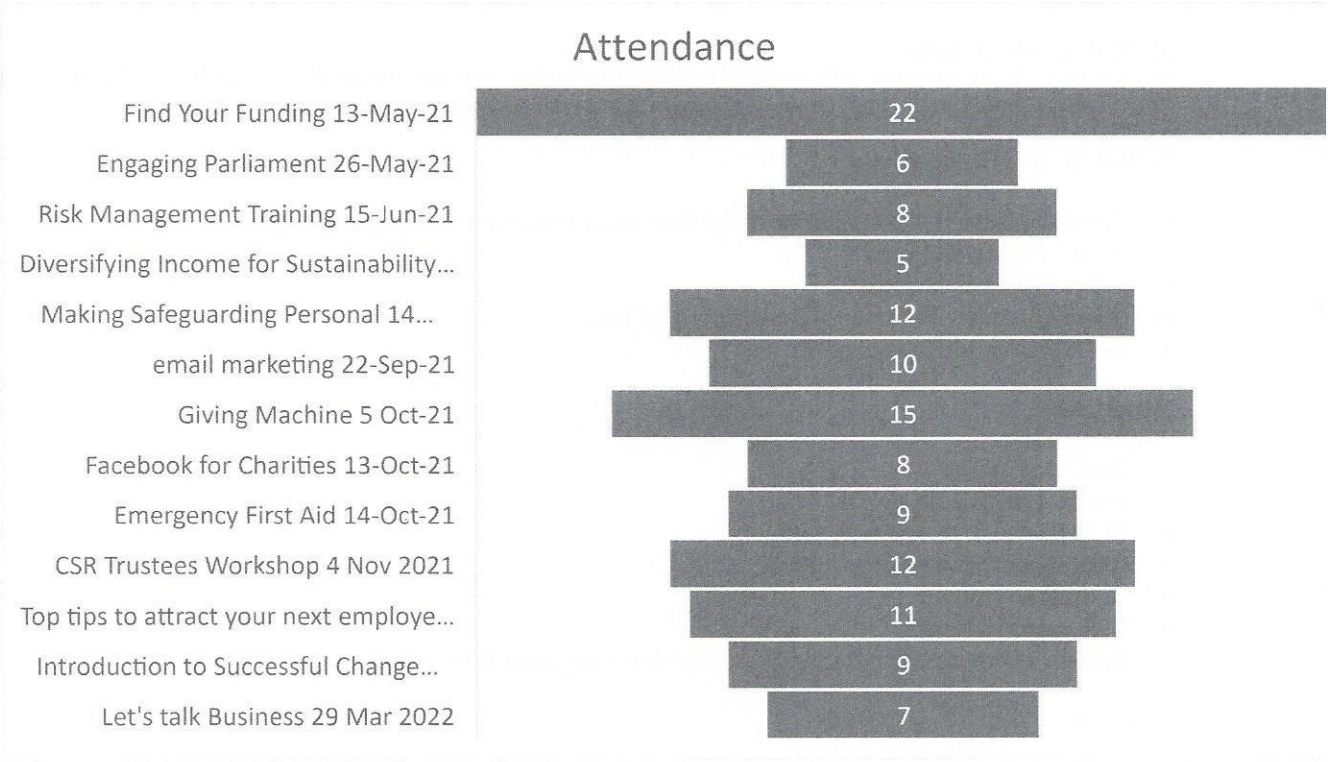
- £1,003,653 brought into Cambridgeshire this financial year via the funding portal.
- Over 3,000 logins to the funding portal.
- 17 1:1 financial support sessions and 56 hours of funding advice.

Training
The training we provide is designed to give people real skills that can impact on how they work or volunteer. We adapted our training programme and delivered a wide range of webinars which were recorded so more people could benefit by viewing later.

Recognising the number of new volunteers coming forward to support the community we developed a 'volunteer training portal' accessible 24 hours a day 7 days a week, where volunteers can work through a range of webinars and videos on safeguarding, public health guidance, spotting mental health issues and generally keeping safe.

- 65 learners have completed 60 courses on the volunteering training portal.
- 13 courses were delivered online with 134 delegates

Achievements and performance (continued)



'Found tonight's training very interesting. Mostly new stuff to me. Am going to get my Management Team to do that segments exercise activity. Think it will really help with our strategic plan.'

Networking events and workshops

We increased the number of informal networking events to ensure groups could get the support they needed when they needed it. In addition to the informal networking events, we continued to run specialist sessions enabling participants to hear from expert speakers about particular issues and to share experiences.

- A Connecting Communities Virtual Conference focusing on 'Volunteering Moving Forward' held over three days with 112 VCSE attendees.
- 48 CEO's and community leaders attended CEO Networking events.
- 77 VCSE leaders attended networking sessions around working with the ICS
- 68 VCSE and businesses connected at our CSR events.
- 41 attendees at our Trustee Network
- 41 members, partners and volunteers attended our virtual AGM.

'I just wanted to pass on my thanks for arranging the event, anything like this is a feat in my opinion! I thought you arranged something really lovely so thank you and I was glad to see such high attendance given the circumstances. So just a big thumbs up from me!'

Achievements and performance (continued)

Voice and Representation
All representation remained online as partners still struggled with the impact of the COVID 19 Pandemic, normal Influencing – Engaging – Specialist meetings restarted at the beginning of January 2021.

COVID 19 specific meetings

- Cambridgeshire & Peterborough Local Resilience Forum Recovery Co-ordination
- Health Protection Board
- Communities Sub-Group
- Huntingdonshire Community Co-ordination Group
- VCS Countywide Co-ordination

Influencing

- Best Start in Life
- Health & Wellbeing Board
- Child Health & Wellbeing Board
- Child Exploitation Strategic Group
- Hunts Place Board
- Safeguarding Board
- System Transformation Partnership – shadow Integrated Care System

Engaging

- North Alliance (Health Network)
- South Alliance (Health Network)
- Foster Carers Network
- Infrastructure & Funders Network
- Ukraine Refugee Co-ordination Group
- Early Help Group Response Group

"Julie is such a good advocate for the VCS sector - because she has the ability to be challenging and forthright, while at the same time always being positive, pleasant and in control. Its' been a pleasure working with her."

Communications
Communication plays a huge role in ensuring groups have access to up-to-date information enabling them to respond quickly and effectively to the needs in their communities. We used a variety of communication methods to get information out to groups

- Website – 5,772 users
- Newsletter – 464 subscribers
- Funding Alert – 753 subscribers
- Twitter – 1018 followers
- LinkedIn – 182 followers
- Facebook – 186 followers

Achievements and performance (continued)

Research
Each year we gather the views of voluntary sector organisations through our annual survey, which we were unable to do due to COVID. We did however undertake 2 specific surveys: Post Pandemic Mapping of VCSE Groups in Cambridgeshire and an Independent Survey of our Members.

Post Pandemic Mapping highlighted those geographical areas that had lost the most voluntary groups due to COVID, thus creating gaps in services. This data will help the VCSE to influence the Integrated Care System and hopefully generate new funding.

Hunts Forum Independent Member Survey – You Said We Listened – looking at what we do well, what we can do better and what you want in the future. We've used this information to develop a new member offer.

'Our staff are our best resource – you value our personal approach'

Community Development
Hunts Forum is based in and runs the Maple Centre on the Oxmoor estate, one of the most deprived areas in Cambridgeshire. The Centre is the base for 6 organisations who are also our members, we provide meeting and training rooms. The Centre is owned by Huntingdonshire District Council and managed on their behalf by Hunts Forum.

The Maple Centre reopened with tenants returning to their offices slowly, unfortunately our meeting room space remains largely unused. To combat this, we have invested in a 'hybrid video conferencing system' which will be launched mid-2022.

'Just wanted to say how helpful Dawn has been and is being to us. We are going into the office and she has been a star' Maple Centre tenant

Lloyds Bank Foundation unrestricted funding
Following the successful bid for unrestricted funding from Lloyds Bank Foundation we identified both internal and external areas for exploration.

Internal – with the support of Lloyds Enhanced Programme (a national network of pro bono consultants) three key areas were highlighted:

1. Developing our membership by reviewing the offer, who uses the service, and how appropriate is it.
   An independent survey of members was conducted by a Lloyds consultant – the resulting You Said We Listened enabled us to adapt and enhance our offer.

2. Developing and reviewing our fundraising ability – by looking at where our funds currently comes from, how we can diversity and creating a strategy.

   One of the key risks already identified was the lack of income for the Maple Centre as a direct result of COVID 19. A specialist consultant worked with our finance group and identified two areas for development – the development of a longer-term fundraising plan and a review of the Maple Centre, the review identified risks and opportunities and reassured trustees that the Maple Centre was a key asset and should be invested in.

3. Succession planning – Looking at staff/trustee abilities, learning and how the organisation adapts moving forwards.

   Hunts Forum has never had a succession plan for staff or trustees – trustee recruitment is planned with impending vacancies in mind, this often leads to enhanced activity for the CEO in the run up to the AGM.

Achievements and performance (continued)

Similarly, most staff leave in an unplanned way, either because they get a new job, or they want a change of career.

External – working with Cambridge Council for Voluntary Service we developed a Support Fenland project; we identified the opportunity to utilise the Lloyds Bank Foundation funding to increase support for those groups based in Fenland.

The aim of the project was to demonstrate that if funding was given in this area, then the VCSE sector in Fenland would see an impact. The resulting report demonstrates the need for long-term infrastructure funding in Fenland.

Fenland Enhanced Community Support
Support Cambridgeshire Consortia were asked to lead a new project recruiting and supporting community engagement co-ordinators in marginalised communities. Through the project we worked with Access Migrant Support and The Ferry Project, gathering intelligence and supporting compliance with vaccine hesitancy.

- 231 Homeless individuals supported
- 346 Eastern European families supported

Financial review

a. Going concern

Hunts Forum has worked hard to ensure its operational future, our influence within Cambridgeshire has enabled us to increase our income for next year. We continue to adopt the going concern basis in preparing the financial statements.

Despite the current crisis, trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. We were successful in our tender for the renewal of our Countywide infrastructure grant to provide infrastructure services for the next 5 years from Cambridgeshire County Council. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

b. Reserves policy

In accordance with guidance given by the Charity Commission and the legal obligations of Trustees, a formal policy on reserves has been agreed. The Trustees have set a policy which requires reserves to be maintained at a level that ensures the organisation's core activity could continue during a period of unforeseen difficulty. In setting the level of reserves the Trustees have considered the reliability of income and the financial risk facing the charity.

The Trustees have concluded that the charity should hold reserves sufficient to fund the organisation for 3 months, giving time to consider their options and find a solution to the difficulties. This level of reserves has been calculated at £68,364.

As at 31 March 2022 the level of free unrestricted reserves was £196,634. This is significantly above the level required in our policy. However, it is expected that with Maple Centre income remaining low for the coming year due to the ongoing impact of Covid 19, there will be a need to use some reserves to cover the cost of maintaining and running the Centre.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

a. Constitution

Hunts Forum of Voluntary Organisations is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 26 April 2006.

b. Methods of appointment or election of Trustees

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The Trustees who have served during the year are set out on page 1. The Trustees are elected annually by members of the charity and serve for an initial period of three years. A further three-year term may be served.

Trustees must be nominated by member organisations. The Board may also co-opt individuals with the skills and experience required to support the direction of the charity, such individuals must not exceed 50% of the total number of elected members. These co-opted Trustees shall be eligible for re-appointment provided they do not hold office for more than six consecutive years.

All members of the Executive Committee give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 11 to the accounts.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of any retiring trustees and requesting nominations for the AGM.

Trustees are required to declare all relevant interests and register them with the Company Secretary and, in accordance with organisational policies, withdraw from decisions where a conflict of interest arises.

c. Policies adopted for the induction and training of Trustees

New trustees are provided with a trustee induction pack and receive orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During induction they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these facilitate the undertaking of their role.

d. Organisational structure and decision-making policies

The members of the Forum shall be those voluntary organisations and/or statutory authorities operating in the area of benefit and pursuing any of the said objects which are invited to appoint a number of individuals to represent such organisations or authorities as the Forum may from time to time determine. These members will form the Executive Committee and administer the charity.

Trustees meet bi-monthly and are responsible for the strategic direction and policy of the charity. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and ensuring key performance indicators are met.

Structure, governance and management (continued)

e. Pay policy for key management personnel

The charity refers to the NJC payscales as a basis for all staff salaries, including the CEO, but the charity may use other payscales more appropriate to the position.

f. Related party relationships

The charity has close working relationships with Huntingdonshire District Council, Cambridgeshire County Council and Cambridgeshire and Peterborough Clinical Commissioning Group who provide essential core funding.

Hunts Forum of Voluntary Organisations works with other charities and is the lead partner for Support Cambridgeshire which is a consortium of infrastructure organisations that delivers countywide support to community, voluntary groups and parish councils enabling them to survive and thrive.

All partner organisations are strongly committed to partnership working in order to add value and strengthen core activities and, that all front-line organisations should have access to the same quality services wherever they are.

g. Financial risk management

The Trustees examine the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. A risk register has been established and is updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

- A strategic plan and an annual budget approved by the trustees.
- Regular consideration by the Trustees of financial results, variance from budgets and performance against the non-financial plan
- Health and safety of staff, volunteers and visitors to the Maple Centre
- Emergency and contingency plans in the event of fire, electrical malfunction and food hygiene.
- A key element in the management of financial risk is the setting of a reserves policy and its regular review by trustees.

Plans for future periods

As we learn to live with the impact of COVID 19 Pandemic on our communities and plan for recovery, we will continue to adapt and support the sector.

We will continue to support the sector by:

- Supporting — communities, charities & volunteers across Cambridgeshire
- Developing — a strong VCSE that is adaptable and sustainable.
- Guiding — our members, communities, and partners
- Connecting — our network, working together to cultivate greater relationships.

Plans for future periods (continued)

We will use the data gathered by our membership survey to adapt our membership offer creating new and improved services:

- 'Good to Go' Good Governance Mark
- Members only portal

We will use the results of the Maple Centre Review to develop the Centre as a hybrid working space, and to provide a welcoming space for our tenants and the local community.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



C J Farrow
Company Secretary
Date: 22 September 2022

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

Independent Examiner's Report to the Trustees of Hunts Forum of Voluntary Organisations ('the charitable company')

I report to the charity Trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022.

Responsibilities and Basis of Report

As the Trustees of the charitable company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

Signed: Linda Lord

Dated: 7 November 2022

Linda J Lord

BSc BFP FCA TEP

Streets Chartered Accountants
Potton House, Wyboston Lakes, Great North Road, Wyboston, Bedford MK44 3BZ

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Income from:					
Donations and legacies	4	**-**	**-**	**-**	*2,500*
Charitable activities	5	**83,764**	**604,435**	**688,199**	*389,519*
Investments	6	**1,360**	**-**	**1,360**	*1,932*
Total income		**85,124**	**604,435**	**689,559**	*393,951*
Expenditure on:					
Charitable activities	7	**105,203**	**287,021**	**392,224**	*350,108*
Total expenditure		**105,203**	**287,021**	**392,224**	*350,108*
Net (expenditure)/income		**(20,079)**	**317,414**	**297,335**	*43,843*
Transfers between funds	15	**28,327**	**(28,327)**	**-**	-
Net movement in funds		**8,248**	**289,087**	**297,335**	*43,843*
Reconciliation of funds:					
Total funds brought forward		**231,634**	**52,654**	**284,288**	*240,445*
Net movement in funds		**8,248**	**289,087**	**297,335**	*43,843*
Total funds carried forward		**239,882**	**341,741**	**581,623**	*284,288*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 16 to 30 form part of these financial statements.

HUNTS FORUM OF VOLUNTARY ORGANISATIONS

(A Company Limited by Guarantee)
REGISTERED NUMBER: 05795877

BALANCE SHEET
AS AT 31 MARCH 2022

	Note		2022 £		*2021 £*
Fixed assets					
Tangible assets	12		**23,096**		*23,227*
Current assets					
Debtors	13	**960,132**		*68,632*	
Cash at bank and in hand		**388,731**		*285,225*	
		1,348,863		*353,857*	
Creditors: amounts falling due within one year	14	**(790,336)**		*(92,796)*	
Net current assets			**558,527**		*261,061*
Total assets less current liabilities			**581,623**		*284,288*
Total net assets			**581,623**		*284,288*
Charity funds					
Restricted funds	15		**341,741**		*52,654*
Unrestricted funds	15		**239,882**		*231,634*
Total funds			**581,623**		*284,288*

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

P Kadewere
Chair
Date: 22 September 2022

The notes on pages 16 to 30 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	*2021* *£*
Cash flows from operating activities		
Net cash used in operating activities	**108,086**	*17,374*
Cash flows from investing activities		
Dividends, interests and rents from investments	**1,360**	*1,932*
Purchase of tangible fixed assets	**(5,940)**	*(4,411)*
Net cash used in investing activities	**(4,580)**	**(2,479)**
Cash flows from financing activities		
Net cash provided by financing activities	**-**	**-**
Change in cash and cash equivalents in the year	**103,506**	**14,895**
Cash and cash equivalents at the beginning of the year	**285,225**	*270,330*
Cash and cash equivalents at the end of the year	**388,731**	*285,225*

The notes on pages 16 to 30 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. General information

As set out in the trustees' report, Hunts Forum of Voluntary Organisations is a incorporated charity registered in England and Wales. The address of their registered office is The Maple Centre, 6 Oak Drive, Huntingdon, Cambridgeshire PE28 7HN.

The financial statements are prepared in sterling, which is the functional currency of the entity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hunts Forum of Voluntary Organisations meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2.4 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2. Accounting policies (continued)

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure heading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable company's objectives, as well as any associated support costs.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Fixtures and fittings	- 10% per annum straight line
Office equipment	- 20% per annum straight line

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Accounting policies (continued)

2.11 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.13 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

Allocation of costs - Direct expenses are charged to individual cost centres wherever possible. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of those resources.

The charitable company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

4. Income from donations and legacies

	Unrestricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Donations	-	-	*2,500*
Total 2021	*2,500*	*2,500*	

5. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Charitable services	83,764	604,435	**688,199**	*389,519*
Total 2021	*84,877*	*304,642*	*389,519*	

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Interest received	1,360	**1,360**	*1,932*
Total 2021	*1,932*	*1,932*	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Charitable services	105,203	287,021	**392,224**	*350,108*
Total 2021	*78,082*	*272,026*	*350,108*	

8. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	*Total funds 2021 £*
Charitable services	147,223	245,001	**392,224**	*350,108*
Total 2021	*119,547*	*230,561*	*350,108*	

Analysis of direct costs

	Total funds 2022 £	*Total funds 2021 £*
Course development, materials and tutors	**37,882**	*17,883*
Support Cambridgeshire partnership payments	**109,341**	*101,664*
	147,223	*119,547*

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2022 £	*Total funds 2021 £*
Staff costs	**176,077**	*175,092*
Depreciation	**6,070**	*5,917*
Office costs	**10,605**	*5,730*
Travel and subsistence	**1,142**	*72*
Refreshments	**470**	*15*
Rent and rates	**(1,221)**	*1,608*
Light and heat	**5,668**	*4,954*
Property maintenance	**17,179**	*12,079*
Insurance	**2,955**	*2,630*
Cleaning and waste disposal	**1,976**	*867*
Telephone	**3,533**	*4,333*
Training costs	**8,676**	*3,874*
Subscriptions and books	**981**	*731*
Repairs and renewals	**53**	*169*
Miscellaneous	**182**	*432*
Website development for Support Cambridgeshire	**7,102**	*10,387*
Governance costs	**3,553**	*1,671*
	245,001	*230,561*

9. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £1,700 (*2021 - £1,560*).

10. Staff costs

	2022	2021
	£	£
Wages and salaries	**162,022**	*160,969*
Social security costs	**9,805**	*9,715*
Contribution to defined contribution pension schemes	**4,250**	*4,408*
	176,077	*175,092*

The average number of persons employed by the charitable company during the year was as follows:

	2022	2021
	No.	No.
Staff	**8**	*7*

The average headcount expressed as full-time equivalents was:

	2022	2021
	No.	No.
Staff	**6**	*5*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The trustees all give their time voluntarily, and the total remuneration paid to key management personnel during the year was £41,593 (2021 £38,447).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits *(2021 - £NIL)*.

During the year ended 31 March 2022, no Trustee expenses have been incurred *(2021 - £NIL)*.

12. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation			
At 1 April 2021	**31,930**	**23,424**	**55,354**
Additions	**-**	**5,940**	**5,940**
Disposals	**(8,097)**	**(1,944)**	**(10,041)**
At 31 March 2022	**23,833**	**27,420**	**51,253**
Depreciation			
At 1 April 2021	**20,166**	**11,961**	**32,127**
Charge for the year	**2,246**	**3,825**	**6,071**
On disposals	**(8,097)**	**(1,944)**	**(10,041)**
At 31 March 2022	**14,315**	**13,842**	**28,157**
Net book value			
At 31 March 2022	**9,518**	**13,578**	**23,096**
At 31 March 2021	*11,764*	*11,463*	*23,227*

13. Debtors

	2022 £	*2021 £*
Due within one year		
Trade debtors	**951,991**	*63,354*
Prepayments and accrued income	**8,141**	*5,278*
	960,132	*68,632*

14. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	**4,663**	*2,224*
Other taxation and social security	**4,163**	*4,303*
Other creditors	**750,000**	-
Accruals and deferred income	**31,510**	*86,269*
	790,336	*92,796*

	2022	2021
	£	£
Deferred income at 1 April 2021	**22,129**	-
Resources deferred during the year	**21,333**	*77,575*
Amounts released from previous periods	**(22,129)**	*(55,446)*
	21,333	*22,129*

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
General Fund	196,634	85,124	(98,640)	21,764	204,882
Maple Centre Fund	35,000	-	(6,563)	6,563	35,000
	231,634	85,124	(105,203)	28,327	239,882
Restricted funds					
Fixed Asset Reserve	23,227	-	(6,070)	5,940	23,097
Support Cambs	4,067	126,735	(109,353)	(7,165)	14,284
HDC	807	62,300	(54,282)	(8,825)	-
Huntingdon Freemen's Trust	19,027	-	(6,202)	(4,800)	8,025
CCG	-	12,000	(7,977)	-	4,023
CCG ICS	-	210,000	(3,049)	-	206,951
CCG PHM	-	50,000	(247)	-	49,753
Wisbech ICV	3,674	-	(3,674)	-	-
Cambridge City Council	201	-	(201)	-	-
VCS Emergency Partnership	1,651	1,500	(3,151)	-	-
Fenland Enhanced Support	-	141,900	(92,815)	(13,477)	35,608
	52,654	604,435	(287,021)	(28,327)	341,741
Total of funds	284,288	689,559	(392,224)	-	581,623

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
General Fund	164,829	89,309	(78,082)	20,578	196,634
Maple Centre Fund	35,000	-	-	-	35,000
	199,829	89,309	(78,082)	20,578	231,634
Restricted funds					
Fixed Asset Reserve	24,733	-	(5,917)	4,411	23,227
Support Cambs	(769)	126,103	(110,519)	(10,748)	4,067
HDC	960	62,300	(55,298)	(7,155)	807
Huntingdon Freemen's Trust	-	68,450	(44,787)	(4,636)	19,027
CCG ICS	3,750	-	-	(3,750)	-
CCG PHM	1,224	-	(1,224)	-	-
Wisbech ICV	6,022	-	(6,098)	3,750	3,674
CCG	4,495	13,609	(18,104)	-	-
Cambridge City Council	201	-	-	-	201
Cambridgeshire Community Foundation	-	5,000	(5,000)	-	-
Impact research	-	10,000	(7,550)	(2,450)	-
VCS Emergency Partnership	-	3,000	(1,349)	-	1,651
Fenland Enhanced Support	-	10,000	(10,000)	-	-
LTF Volunteering	-	2,000	(2,000)	-	-
Cambridgeshire County Council	-	4,180	(4,180)	-	-
	40,616	304,642	(272,026)	(20,578)	52,654
Total of funds	240,445	393,951	(350,108)	-	284,288

15. Statement of funds (continued)

Unrestricted funds

General Fund - The General Fund represents those funds which are not restricted and not designated for specific purposes. Net transfers into the general fund comprise contributions from restricted projects for their share of indirect support costs, less transfers to the Maple Centre Fund and the Fixed Asset Reserve.

Maple Centre - The Maple Centre Fund was created to provide funds for building repairs and renovations. The trustees are committed to maintaining the designated fund balance at £35,000.

Restricted funds

Fixed Asset Reserve - The Fixed Asset Reserve Fund represents the value of assets bought for the use of the charity, with additions being recognised by transfers from general or restricted funds. Depreciation has been charged to the fund, reducing the fund balance over the life of the assets.

Support Cambridgeshire (Support Cambs) - Support Cambridgeshire is a consortium that provides infrastructure support to voluntary and community groups, town and parish councils across Cambridgeshire. Hunts Forum leads the consortium which also includes Cambridge CVS and Cambridgeshire ACRE. Direct expenditure is charged to the fund and the transfer of funds represents a contribution to the charity's indirect costs.

Huntingdonshire District Council (HDC) - The charity receives a grant from Huntingdonshire District Council to increase the capacity of the voluntary sector in Huntingdonshire. The transfer of funds represents a contribution to the charity's indirect cost for additional staff time spent on the project.

Huntingdon Freeman's Charity - This local trust provided grant funding to Hunts Forum to allocate grants to eligible local groups for COVID hardship including cashflow support. They also provided grant funding to produce an online training platform for volunteers. The transfers of £4,800 represents fixed assets purchased from this fund.

Wisbech ICV - The charity received funding from Clarion Futures and Fenland District Council in previous years to continue Prevention at Scale work in Wisbech. The project was completed during the year.

CCG - Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) provided £12,000 to enable Hunts Forum to represent, support and communicate with the voluntary and community sector.

CCG - ICS - Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) provided £210,000 to enable Hunts Forum to participate in work to establish and develop Voluntary, Community and Social Enterprise (VCSE) in the local area. The project was agreed in March 2022 and, therefore, only a small amount of work had been undertaken at the reporting date.

CCG - PHM - Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) provided £50,000 to fund two posts, in north and south Cambridgeshire, to facilitate the VCSE programme.

Cambridgeshire County Council - In 2020/21, Cambridgeshire County Council provided funding towards the Open4Communities funding portal, to support an increased need during the Covid-19 pandemic.

VCS Emergencies Partnership (VCS EP) - A Local Intelligence Network grant was awarded to Hunts Forum in 2020/21 and in 2021/22 to be part of work undertaken in response to Covid-19 and to build mechanisms that are sustainable, effective and equipped to respond to future emergencies.

15. Statement of funds (continued)

Fenland Enhanced Support - Cambridgshire County Council provided funding of £141,900 for the employment of Community Cohesion Connectors and Local Area Cohesion Champions to improve contact with the most vulnerable groups relating to covid-19 compliance. Transfers of £13,477 are for a percentage of indirect costs and for additional staff time spent on the project.

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
General funds	**231,634**	**85,124**	**(105,203)**	**28,327**	**239,882**
Restricted funds	**52,654**	**604,435**	**(287,021)**	**(28,327)**	**341,741**
	284,288	**689,559**	**(392,224)**	**-**	**581,623**

Summary of funds - prior year

	Balance at 1 April 2020 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Balance at 31 March 2021* £
General funds	*199,829*	*89,309*	*(78,082)*	*20,578*	*231,634*
Restricted funds	*40,616*	*304,642*	*(272,026)*	*(20,578)*	*52,654*
	240,445	*393,951*	*(350,108)*	-	*284,288*

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	23,096	-	**23,096**
Current assets	1,007,122	341,741	**1,348,863**
Creditors due within one year	(790,336)	-	**(790,336)**
Total	239,882	341,741	**581,623**

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	*Restricted funds 2021 £*	*Total funds 2021 £*
Tangible fixed assets	-	*23,227*	*23,227*
Current assets	*324,430*	*29,427*	*353,857*
Creditors due within one year	*(92,796)*	-	*(92,796)*
Total	*231,634*	*52,654*	*284,288*

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	*2021 £*
Net income for the year (as per Statement of Financial Activities)	**297,335**	*43,843*
Adjustments for:		
Depreciation charges	**6,071**	*5,917*
Dividends, interests and rents from investments	**(1,360)**	*(1,932)*
Increase in debtors	**(891,500)**	*(54,103)*
Increase in creditors	**697,540**	*23,649*
Net cash provided by operating activities	**108,086**	*17,374*

19. Analysis of cash and cash equivalents

	2022	*2021*
	£	*£*
Cash in hand	**388,731**	*285,225*
Total cash and cash equivalents	**388,731**	*285,225*

20. Analysis of changes in net debt

	At 1 April 2021	Cash flows	At 31 March 2022
	£	£	£
Cash at bank and in hand	**285,225**	**103,506**	**388,731**
	285,225	**103,506**	**388,731**

21. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

22. Related party transactions

All member organisations pay a nominal annual subscription in addition to fees for room hire and other services, as appropriate. A number of the trustees and key management personnel are connected to members and other organisations. No one person is considered to be in a position to exercise significant influence over these organisations and consequently no related party transactions are declared in these financial statements.

H Williams, trustee of Hunts Forum is also a Director and shareholder of Keystone Marketing Limited. During the year the Keystone Marketing Limited charged £600 (2021 £1,200) to run a marketing strategy workshop.

Support Cambridgeshire

England & Wales - Charity number 1114926

Accounts

Registered number: 05795877
Charity number: 1114926

HUNTS FORUM OF VOLUNTARY ORGANISATIONS

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charitable company, its Trustees and Advisers	1
Trustees' Report	2 - 12
Independent Examiner's Report	13
Statement of Financial Activities	14
Balance Sheet	15
Notes to the Financial Statements	16 - 30

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2021

Trustees	A Barber R Elliott (appointed 2 December 2020) R Evans P Kadewere, Chair N F Kearns (appointed 2 December 2020) C Stopford C Tyrell-Jones H J Williams
Company registered number	05795877
Charity registered number	1114926
Registered office	The Maple Centre 6 Oak Drive Huntingdon Cambridgeshire PE29 7HN
Company secretary	C J Farrow
Chief executive officer	C J Farrow
Accountants	Streets Chartered Accountants Potton House Wyboston Lakes Great North Road Wyboston Bedford MK44 3BZ

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the charitable company for the year from 1 April 2020 to 31 March 2021. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

INTRODUCTION - COVID 19

The COVID 19 Pandemic struck in early 2020 with a countrywide lockdown imposed in March 2020. Hunts Forum responded like many other voluntary and community groups across the country, with the majority of staff moving to home working, services moving online and an unprecedented demand for support.

The board of Trustees and senior staff worked together to identify risks whilst ensuring the organisation could respond effectively to the needs of its users and to additional requests for support from both statutory partners and local communities.

We strengthened our Senior Leadership Team bringing in a new Deputy CEO with volunteering and digital expertise.

The biggest risk to the organisation was the closure of The Maple Centre and the loss of rental income from the meeting rooms. Maple Centre staff were furloughed unless they could do a revised role. Any potential financial losses have been offset by government business support grants.

All representation moved online with the number of meetings increasing significantly as we took on a role at district, county and national level. The role of community groups and charities grew as lockdown took hold and the importance of our representation at emergency planning meetings and the national emergencies partnership helped co-ordinate local activity.

Board meetings also moved online, and the finance committee met monthly to keep track on cashflow. The welfare of staff was paramount to the organisation, and a range of support mechanisms were put in place including a virtual space for staff interaction.

We were able to move relatively easily to home working as our IT infrastructure was in place. We invested in training for staff to build confidence and skills when utilising digital platforms, thus enabling us to deliver networking, training and conferences online.

This has been an unprecedented year for everyone with the future impact of the crisis still to be felt. To ensure that we are sustainable and can adapt in a post pandemic world we applied for and were successful in gaining an unrestricted grant from Lloyds Bank Foundation to support our thinking.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Objectives and activities

a. Policies and objectives

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- Promote and improve the efficiency and effectiveness of registered charities in direct pursuit of their objectives
- Provide advice, training and information on efficient and professional management of resources
- Act as an umbrella body

The charity has been set up for general charitable purposes within the meaning of English law. The aims of our charity are to encourage voluntary and community organisations within the district of Huntingdonshire and the surrounding area; to provide buildings, facilities and open spaces; to provide advocacy, advice and information. Our aims fully reflect the purposes that the charity was set up to further.

b. Strategies for achieving objectives

Impact of COVID 19 Pandemic on our aims, objectives and activities.

With most staff working from home and delivering services remotely a more flexible approach was taken around working hours. Keeping the team connected was important for the health and wellbeing of staff, twice weekly zoom meetings were introduced together with a weekly social get together, and a WhatsApp group.

Maple Centre staff were furloughed but encouraged to attend the weekly social get together and keep connected via the WhatsApp group. We kept in regular contact with volunteers especially those who were Clinically Extremely Vulnerable.

We saw a huge increase in demand for services with things changing daily, staff adapted well and responded to all challenges with great fortitude and commitment. We are extremely proud of their achievements.

c. Activities undertaken to achieve objectives

Despite Covid 19 our main activities and those we support remain the same and are described below. All our charitable activities focus on voluntary organisations across Huntingdonshire and the wider area.

d. Main activities undertaken to further the charitable company's purposes for the public benefit

Our priority is to encourage (guide) support and develop voluntary, community and social enterprise (VCSE) organisations and individuals across the area of benefit to have a real influence over the places and communities in which they live.

Our five strategic goals are:

1. To be the leading provider for information, research, advice & guidance for local voluntary & community action in Cambridgeshire. In particular to support smaller (local) voluntary and community groups.

2. To act as a catalyst for voluntary & community sector development by connecting and collaborating with any appropriate organisation.

3. To impartially campaign, communicate and advocate on behalf of the voluntary & community sector and engage in and influence relevant partnerships

Objectives and activities (continued)

4. To develop the co-production of services with the voluntary & community sector, communities, public bodies and local businesses to create sustainable community action

5. To ensure Hunts Forum is fit for purpose, independent, flexible and marketed effectively

Achievements and performan

a. Review of activities

How well did we respond to the COVID 19 Pandemic and meet our goals?

We believe that the organisations we work with and the wider voluntary and community sector play a vital role in ensuring that communities flourish, that individuals are supported and that inequalities are reduced. The work we do helps these organisations to do more, to work smarter and to maintain high standards.

Whilst it is not Hunts Forum having the direct front line impact on service users, our work helps to ensure that it continues, we have taken a leading role in supporting the community response to the Covid 19 Pandemic.

We continued to show leadership for the Support Cambridgeshire Consortium operating as the Lead Contracted Organisation for Cambridgeshire County Council's infrastructure grant funding. We encouraged further investment in joint activities with our partners recognising the importance of collaboration and delivery of consistent services and support.

Information and Advice
COVID 19 saw us developing a whole range of services, often at short notice. Our coronavirus portal was the go-to place for groups, volunteers, partners and the community to get up to date information. With support around essential information on keeping people safe; Guidance on volunteering, shielding and furlough; Keeping your organisation going through the crisis; Funding information and useful links and contacts.

We also developed an innovative award-winning Recognised Organisation (RO) Accreditation – working with our members we were able to ensure that every parish in Huntingdonshire had a community group that could help its residents. We supported these RO's to adapt their services, provided weekly support and a peer network so volunteers could learn from each other. The RO's quickly became the trusted partner for our parish, district and county colleagues.

We continued to offer 1:1 advice to established groups and newly formed organisations via zoom or telephone.

- 386 e-funding alerts sent and opened.
- 1,119 funding searches completed.
- 51 front line groups received 1:1 support.
- 171 enquiries dealt with.
- 19 Recognised Organisations supported

'The value I have gained from being an RO is the support from Hunts Forum, the meetings with other groups to create connections and learn from their experiences providing the same kind of community support as I am. The accreditation of being an RO has given us a recognition with the district and county councils which has enabled us to be trusted by the larger organisations and therefore opens doors with them and with other larger organisations beyond this.'

Hunts Forum wins National Infrastructure Liaison Award form 2020.

Achievements and performan (continued)

Specialist support around funding/finances

To help us understand the pressures local organisations were finding themselves in due to the impact of COVID 19, we did a survey of local groups, the results enabled us to persuade Huntingdon Freeman's Charity to donate £55,000 for a small grant programme to be managed by Hunts Forum to relieve pressures on small organisations.

- 75% stated they were now carrying out new activity directly linked to COVID 19.
- 40% had cash flow issues.
- 48% had capacity issues.

Hunts Forum worked with Cambridgeshire Community Foundation on its COVID Response Fund, supporting a local member organisation who had limited experience of dealing with funding applications or financial processes. We held a COVID grant on their behalf working with them to develop their skills and experience.

We continued to help groups with funding, fundraising and finance issues; providing access to an experienced charity accountant who provides 1:1 support to groups in crisis. We continue to invest in a funding portal and were grateful for an additional grant from Cambridgeshire County Council and the ongoing support of Huntingdonshire District Council and South Cambridgeshire District Council.

- £571,000 brought into Cambridgeshire this financial year via the funding portal.
- Over 3,000 logins to the funding portal.
- 18 1:1 financial support sessions.

'*Thank you, Louise. It was *such* a good session – I learned a lot and went away feeling much more confident and aware of what I need to tackle.*'

Training

The training we provide is designed to give people real skills that can impact on how they work or volunteer. We adapted our training programme and delivered a wide range of webinars which were recorded so more people could benefit by viewing later.

Recognising the number of new volunteers coming forward to support the community we developed a 'volunteer training portal' accessible 24 hours a day 7 days a week, where volunteers can work through a range of webinars and videos on safeguarding, public health guidance, spotting mental health issues and generally keeping safe.

- 65 learners have completed 60 courses on the volunteering training portal.
- 14 courses were delivered online with 170 delegates including COVID 19 Mental Health Awareness; Risk Management for Small Charities; Mental Health First Aid; Embracing Virtual Learning Platforms; Budgets and Financial Planning; Safeguarding Adults and Cyber Security.

***Embracing Virtual Platforms 'Many thanks for the training yesterday, I appreciate all the knowledge and expertise working around zoom and all its quirks that you showed. Thanks also for the extra information you have provided below. I completed the online poll – can't wait to set up one of my own – but wanted to add that the pace of the session was just right for me, I had enough time to grasp each subject before moving on and the chance to practice what we had been shown was really useful, I always learn better by doing something rather than lots of theory**.'*

Achievements and performan (continued)

Networking events and workshops
We increased the number of informal networking events to ensure groups could get the support they needed when they needed it. In addition to the informal networking events, we continued to run specialist sessions enabling participants to hear from expert speakers about particular issues and to share experiences.

- A Connecting Communities Festival of Ideas Virtual Conference held over four days with 80 VCSE attendees.
- Peer to Peer support events attracted 74 individuals.
- 24 CEO's and community leaders attended CEO Networking events.
- 50 VCSE and businesses connected at our 'Back to Business Fight or Flight in a COVID World'.
- 27 attendees at our Trustee Week event.
- 3 practitioner events bringing together health and wellbeing groups with Primary Care Networks and Social Prescribers.
- 50 members, partners and volunteers attended our virtual AGM and volunteering awards.

Connecting Communities Festival of Ideas 'Passionate and knowledgeable speaker. I left feeling armed with some new ideas and rather inspired by Kelly. Thank you! And I loved the format - very effective use of limited time.'

Voice and Representation
All representation activity moved online at the start of the COVID 19 Pandemic, and we saw a huge increase in the types and number of meetings, most of our normal Influencing – Engaging – Specialist meetings were on hold until the beginning of January 2021.

COVID 19 specific meetings

- Cambridgeshire & Peterborough Local Resilience Forum Recovery Co-ordination
- Health Protection Board
- Vulnerable People Recovery Sub-Group
- Public Health & Prevention Sub-Group
- Communities Sub-Group
- Huntingdonshire Community Co-ordination Group
- VCS Countywide Co-ordination
- Huntingdonshire District Council GOLD meeting

Along with other infrastructure organisations Hunts Forum was asked to become a member of the VCS Emergencies Partnership – the aim of which was to drive stronger collaboration and co-ordination across the VCSE.

Influencing

- Best Start in Life
- Child Health & Wellbeing Board
- Mayoral Forum
- System Transformation Partnership

Engaging

- North Alliance (Health Network)
- South Alliance (Health Network)

Achievements and performan (continued)

'Hunts Forum and all its staff have been invaluable during the last 12 months. The support you have shown us, encouragement and guidance has been excellent. In what was a really scary and uncertain time for small charities and organisations like CARECSO you gave us a voice and allowed us to stand up and do what we do best which is help the community. I look forward to working alongside the Hunts Forum team for many more years to come and building up our working relationship even further.'

Communications
Communications played a huge role during the pandemic, having access to up-to-date information was key to supporting VCS groups and the community response. We used a variety of communication methods to get information out to groups and worked with Public Health colleagues on disseminating information.

- Website – 1,503 users
- Newsletter – 398 subscribers
- Funding Alert – 386 subscribers
- Twitter – 977 followers
- LinkedIn – 95 followers
- Facebook – 160 followers
- 3,318 views of support videos

Research
Each year we gather the views of voluntary sector organisations through our annual survey, but we were unable to do our normal survey due to COVID. We did however undertake 2 COVID specific surveys; Impact of COVID 19 on Huntingdonshire groups and charities and Lessons learnt from the pandemic.

Lessons learnt from the Pandemic is an in-depth review of the contribution VCS groups made during the emergency response to COVID 19.

- 20 in-depth interviews with VCS groups
- 6 interviews with district council COVID hubs
- 1 interview with county COVID hub
- 8 presentations to district, county and MPs

Community Development
Hunts Forum is based in and runs the Maple Centre on the Oxmoor estate, one of the most deprived areas in Cambridgeshire. The Centre is the base for 6 organisations who are also our members, we provide meeting and training rooms. The Centre is owned by Huntingdonshire District Council and managed on their behalf by Hunts Forum. The COVID 19 Pandemic has meant that the Centre has been closed for most of the year; some member organisations did continue to use the building when restrictions allowed. Hunts Forum applied for and was successful in getting business grants to offset the loss of income; we also were able to support our member tenants in received grants during the period.

Oasis Centre
Support Cambridgeshire received funding from Clarion housing to support the Oasis Centre in Wisbech board of trustees to build their skills and confidence. Unfortunately, the impact of COVID 19 meant we were unable to deliver the training sessions required. Clarion asked for the remaining funding to be transferred into support for Wisbech Independent Community Vehicle.

Achievements and performan (continued)

Wisbech Independent Community Vehicle
Following on from the success of I Love Wisbech, we led the development of a governance structure and partnership agreement. During COVID 19 the group became dormant and so Clarion asked that the remaining funding from Oasis be moved to support the group again. Working with all group members we are reviewing refining and suggesting 'what's next'.

Love it Hate it Shape it
Hunts Forum developed a concept of surveying local communities around what they liked about where they live, what they don't like and what they are willing to do to support change. We received funding from Cambridge City Council to deliver the project in Coleridge – 124 residents were active in the project.

VCS Vaccine Programme
As a direct result of our representation at health meetings we were able to champion the role VCS played during the COVID 19 Pandemic. Partners acknowledged the central role VCS groups and volunteer's play and gave Support Cambridgeshire a grant to co-ordinate the Vaccine for Volunteers Programme.

- 789 individuals received a vaccine.

COVID Volunteering
As the impact of the COVID 19 Pandemic was felt by health and social care colleagues, the ask from the VCS grew especially around the need for volunteers to support the Vaccine Programme and Testing. To support our Primary Care Network colleagues, we developed an information pack on how to use volunteers. Hunts Forum received a grant to adapt this pack and to support Lateral Flow Test sites.

Longer Term Impact on Organisational Delivery

With the support of Lloyds Bank Foundation Enhanced Programme we will be reviewing the medium and longer term impact of COVID 19. Using a diagnostic tool to help identify risks a designated development manager will support a working group of trustees and staff over a 12 month period.

Financial review

a. Going concern

Despite the current pandemic, trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. We have responded to a tender for the renewal of our Countywide infrastructure grant to provide infrastructure services for the next 5 years from Cambridgeshire County Council, and await the outcome of the tender process. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

b. Reserves policy

In accordance with guidance given by the Charity Commission and the legal obligations of Trustees, a formal policy on reserves has been agreed. The Trustees have set a policy which requires reserves to be maintained at a level that ensures the organisation's core activity could continue during a period of unforeseen difficulty. In setting the level of reserves the Trustees have considered the reliability of income and the financial risk facing the charity.

The Trustees have concluded that the charity should hold reserves sufficient to fund the organisation for 3 months, giving time to consider their options and find a solution to the difficulties. This level of reserves has been calculated at £57,217.

As at 31st March 2021 the level of free unrestricted reserves was £196,634. This is significantly above the level required in our policy. However, it is expected that with Maple Centre income remaining low for the coming year due to the ongoing impact of Covid 19, there will be a need to use some reserves to cover the cost of maintaining and running the Centre.

Structure, governance and management

a. Constitution

Hunts Forum of Voluntary Organisations is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 26 April 2006.

b. Methods of appointment or election of Trustees

The management of the charitable company is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association.

The trustees who have served during the year are set out on page 1. The trustees are elected annually by members of the charity and serve for an initial period of three years. A further three year term may be served.

Trustees must be nominated by member organisations. The Board may also co-opt individuals with the skills and experience required to support the direction of the charity, such individuals must not exceed 50% of the total number of elected members. These co-opted Trustees shall be eligible for re-appointment provided they do not hold office for more than six consecutive years.

All members of the Executive Committee give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 11 to the accounts.

All members are circulated with invitations to nominate trustees prior to the AGM advising them of any retiring trustees and requesting nominations for the AGM.

Trustees are required to declare all relevant interests and register them with the Company Secretary and, in accordance with organisational policies, withdraw from decisions where a conflict of interest arises.

c. Policies adopted for the induction and training of Trustees

New trustees are provided with a trustee induction pack and receive orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During induction they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these facilitate the undertaking of their role. COVID 19 has meant that virtual meetings and training have taken place this year, but once appropriate we will return to being face-to-face.

Structure, governance and management (continued)

d. Organisational structure and decision-making policies

The members of the Forum shall be those voluntary organisations and/or statutory authorities operating in the area of benefit and pursuing any of the said objects which are invited to appoint a number of individuals to represent such organisations or authorities as the Forum may from time to time determine. These members will form the Executive Committee and administer the charity.

Trustees meet bi-monthly and are responsible for the strategic direction and policy of the charity. A Chief Executive is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and ensuring key performance indicators are met.

e. Pay policy for key management personnel

The charity refers to the NJC payscales as a basis for all staff salaries, including the CEO, but the charity may use other payscales more appropriate to the position.

f. Related party relationships

The charity has close working relationships with Huntingdonshire District Council and Cambridgeshire County Council who provide essential core funding.

Hunts Forum of Voluntary Organisations works with other charities and is the lead partner for Support Cambridgeshire which is a consortium of infrastructure organisations that delivers countywide support to community, voluntary groups and parish councils enabling them to survive and thrive.

All partner organisations are strongly committed to partnership working in order to add value and strengthen core activities and, that all front line organisations should have access to the same quality services wherever they are.

g. Financial risk management

The Trustees examine the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. A risk register has been established and is updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

- A strategic plan and an annual budget approved by the trustees.
- Regular consideration by the Trustees of financial results, variance from budgets and performance against the non-financial plan
- Health and safety of staff, volunteers and visitors to the Maple Centre
- Emergency and contingency plans in the event of fire, electrical malfunction and food hygiene.

A key element in the management of financial risk is the setting of a reserves policy and its regular review by trustees.

The internal financial controls conform to guidelines issued by the Charity Commission.

Plans for future periods

As we start to emerge from the challenges of COVID 19 Pandemic and plan for recovery, we will continue to adapt and support the sector.

We will continue with to support the sector by:

- Supporting — communities, charities & volunteers across Cambridgeshire
- Developing — a strong VCSE that is adaptable and sustainable.
- Guiding — our members, communities, and partners
- Connecting — our network, working together to cultivate greater relationships.

We will support those groups and individuals who have been adversely affected by COVID 19 by:

- Working with hard-to-reach communities building confidence and skills
- Supporting the development of volunteering opportunities and training

Utilising the support of Lloyds Bank Foundation Enhanced Programme, we will:

- Use the programme to help develop post COVID infrastructure services.
- Use the programme to develop a medium- and long-term sustainability plan including a succession plan for the senior leadership team.

We will continue to support the community around the Maple Centre and Maple Centre Tenants.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

Statement of Trustees' responsibilities (CONTINUED)

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

C J Farrow
Company Secretary
Date: 12 July 2021

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of Hunts Forum of Voluntary Organisations ('the charitable company')

I report to the charity Trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021.

Responsibilities and Basis of Report

As the Trustees of the charitable company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charitable company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for my work or for this report.

Signed: Dated:

Linda J Lord BSc BFP FCA TEP

Streets Chartered Accountants
Potton House, Wyboston Lakes, Great North Road, Wyboston, Bedford MK44 3BZ

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	*Total funds 2020 £*
Income from:					
Donations and legacies	4	**2,500**	**-**	**2,500**	*-*
Charitable activities	5	**84,877**	**304,642**	**389,519**	*311,694*
Investments	6	**1,932**	**-**	**1,932**	*2,378*
Total income		**89,309**	**304,642**	**393,951**	*314,072*
Expenditure on:					
Charitable activities	7	**78,082**	**272,026**	**350,108**	*320,841*
Total expenditure		**78,082**	**272,026**	**350,108**	*320,841*
Net income/(expenditure)		**11,227**	**32,616**	**43,843**	*(6,769)*
Transfers between funds	15	**20,578**	**(20,578)**	**-**	*-*
Net movement in funds		**31,805**	**12,038**	**43,843**	*(6,769)*
Reconciliation of funds:					
Total funds brought forward		**199,829**	**40,616**	**240,445**	*247,214*
Net movement in funds		**31,805**	**12,038**	**43,843**	*(6,769)*
Total funds carried forward		**231,634**	**52,654**	**284,288**	*240,445*

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 16 to 30 form part of these financial statements.

HUNTS FORUM OF VOLUNTARY ORGANISATIONS
(A Company Limited by Guarantee)
REGISTERED NUMBER: 05795877

BALANCE SHEET
AS AT 31 MARCH 2021

	Note		2021 £		*2020 £*
Fixed assets					
Tangible assets	12		**23,227**		*24,733*
Current assets					
Debtors	13	**68,632**		*14,529*	
Cash at bank and in hand		**285,225**		*270,330*	
		353,857		*284,859*	
Creditors: amounts falling due within one year	14	**(92,796)**		*(69,147)*	
Net current assets			**261,061**		*215,712*
Total assets less current liabilities			**284,288**		*240,445*
Total net assets			**284,288**		*240,445*
Charity funds					
Restricted funds	15		**52,654**		*40,616*
Unrestricted funds	15		**231,634**		*199,829*
Total funds			**284,288**		*240,445*

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

P Kadewere
Chair
Date: 12 July 2021

The notes on pages 16 to 30 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. General information

As set out in the trustees' report, Hunts Forum of Voluntary Organisations is a incorporated charity registered in England and Wales. The address of their registered office is The Maple Centre, 6 Oak Drive, Huntingdon, Cambridgeshire PE28 7HN.

The financial statements are prepared in sterling, which is the functional currency of the entity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hunts Forum of Voluntary Organisations meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

The trustees have reviewed the level of reserves held by the charity and are satisfied that they are sufficient to enable the charity to continue its activities for the foreseeable future. During the year, the UK has experienced a pandemic of the coronavirus. The potential effects to the charity and its future prospects cannot be fully quantified but the trustees remain committed to the protection of the organisation. The situation is being regularly reviewed by the trustees. In addition, the trustees are mindful of the significant ongoing support being offered by the Government. Accordingly, the financial statements have been prepared on a going concern basis.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Accounting policies (continued)

2.4 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure heading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable company's objectives, as well as any associated support costs.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Fixtures and fittings	- 10% per annum straight line
Office equipment	- 20% per annum straight line

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2. Accounting policies (continued)

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2.11 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.13 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

Allocation of costs - Direct expenses are charged to individual cost centres wherever possible. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of those resources.

The charitable company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

4. Income from donations and legacies

	Unrestricted funds 2021 £	Total funds 2021 £	*Total funds 2020 £*
Donations	2,500	**2,500**	-
Total 2020	-	-	

5. Income from charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	*Total funds 2020 £*
Charitable services	84,877	304,642	**389,519**	*311,694*
Total 2020	*83,769*	*227,925*	*311,694*	

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	*Total funds 2020 £*
Interest received	1,932	**1,932**	*2,378*
Total 2020	*2,378*	*2,378*	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	*Total funds 2020 £*
Charitable services	78,082	272,026	**350,108**	*320,841*
Total 2020	*109,967*	*210,874*	*320,841*	

8. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	*Total funds 2020 £*
Charitable services	119,547	230,561	**350,108**	*320,841*
Total 2020	*61,339*	*259,502*	*320,841*	

Analysis of direct costs

	Total funds 2021 £	*Total funds 2020 £*
Course development, materials and tutors	**17,883**	*4,424*
Support Cambridgeshire partnership payments	**101,664**	*56,915*
	119,547	*61,339*

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2021 £	*Total funds 2020 £*
Staff costs	**175,092**	*174,869*
Depreciation	**5,917**	*6,122*
Office costs	**5,730**	*7,944*
Travel and subsistence	**72**	*5,493*
Refreshments	**15**	*1,632*
Rent and rates	**1,608**	*806*
Light and heat	**4,954**	*7,446*
Property maintenance	**12,079**	*18,395*
Insurance	**2,630**	*2,531*
Cleaning and waste disposal	**867**	*2,848*
Telephone	**4,333**	*5,707*
Training costs	**3,874**	*7,526*
Subscriptions and books	**731**	*602*
Repairs and renewals	**169**	*426*
Miscellaneous	**432**	*341*
Loss on disposal of Fixed Assets	**-**	*2,112*
Website development for Support Cambridgeshire	**10,387**	*12,799*
Governance costs	**1,671**	*1,903*
	230,561	*259,502*

9. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £1,560 (*2020 - £1,560*).

10. Staff costs

	2021 £	*2020* *£*
Wages and salaries	**160,969**	*160,163*
Social security costs	**9,715**	*10,469*
Contribution to defined contribution pension schemes	**4,408**	*4,237*
	175,092	*174,869*

The average number of persons employed by the charitable company during the year was as follows:

	2021 No.	*2020* *No.*
Staff	**7**	*8*

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The trustees all give their time voluntarily, and the total remuneration paid to key management personnel during the year was £38.447 (2020 £42,500).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits *(2020 - £NIL)*.

During the year ended 31 March 2021, no Trustee expenses have been incurred *(2020 - £NIL)*.

12. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation			
At 1 April 2020	**31,930**	**19,013**	**50,943**
Additions	**-**	**4,411**	**4,411**
At 31 March 2021	**31,930**	**23,424**	**55,354**
Depreciation			
At 1 April 2020	**17,911**	**8,299**	**26,210**
Charge for the year	**2,255**	**3,662**	**5,917**
At 31 March 2021	**20,166**	**11,961**	**32,127**
Net book value			
At 31 March 2021	**11,764**	**11,463**	**23,227**
At 31 March 2020	*14,019*	*10,714*	*24,733*

13. Debtors

	2021 £	*2020 £*
Due within one year		
Trade debtors	**63,354**	*7,960*
Prepayments and accrued income	**5,278**	*6,569*
	68,632	*14,529*

14. Creditors: Amounts falling due within one year

	2021 £	*2020 £*
Trade creditors	**2,224**	*2,158*
Other taxation and social security	**4,303**	*4,615*
Accruals and deferred income	**86,269**	*62,374*
	92,796	*69,147*

	2021 £	*2020 £*
Deferred income at 1 April 2020	**55,446**	*11,004*
Resources deferred during the year	**77,575**	*55,446*
Amounts released from previous periods	**(55,446)**	*(11,004)*
	77,575	*55,446*

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
General Fund	**164,829**	**89,309**	**(78,082)**	**20,578**	**196,634**
Maple Centre Fund	**35,000**	**-**	**-**	**-**	**35,000**
	199,829	**89,309**	**(78,082)**	**20,578**	**231,634**
Restricted funds					
Fixed Asset Reserve	**24,733**	**-**	**(5,917)**	**4,411**	**23,227**
Support Cambs	**(769)**	**126,103**	**(110,519)**	**(10,748)**	**4,067**
HDC	**960**	**62,300**	**(55,298)**	**(7,155)**	**807**
Huntingdon Freemen's Trust	**-**	**68,450**	**(44,787)**	**(4,636)**	**19,027**
Oasis Centre	**3,750**	**-**	**-**	**(3,750)**	**-**
Soham Sparks	**1,224**	**-**	**(1,224)**	**-**	**-**
Wisbech ICV	**6,022**	**-**	**(6,098)**	**3,750**	**3,674**
CCG	**4,495**	**13,609**	**(18,104)**	**-**	**-**
Cambridge City Council	**201**	**-**	**-**	**-**	**201**
Cambridgeshire Community Foundation	**-**	**5,000**	**(5,000)**	**-**	**-**
Impact research	**-**	**10,000**	**(7,550)**	**(2,450)**	**-**
VCS Emergency Partnership	**-**	**3,000**	**(1,349)**	**-**	**1,651**
VCS Vaccine	**-**	**10,000**	**(10,000)**	**-**	**-**
LTF Volunteering	**-**	**2,000**	**(2,000)**	**-**	**-**
Cambridgeshire County Council	**-**	**4,180**	**(4,180)**	**-**	**-**
	40,616	**304,642**	**(272,026)**	**(20,578)**	**52,654**
Total of funds	**240,445**	**393,951**	**(350,108)**	**-**	**284,288**

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2019 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Balance at 31 March 2020* £
Unrestricted funds					
General Fund	*172,343*	*86,147*	*(106,291)*	*12,630*	*164,829*
Maple Centre Fund	*35,000*	*-*	*(3,676)*	*3,676*	*35,000*
	207,343	*86,147*	*(109,967)*	*16,306*	*199,829*
Restricted funds					
Fixed Asset Reserve	*22,556*	*-*	*(8,234)*	*10,411*	*24,733*
Support Cambs	*3,176*	*126,101*	*(119,298)*	*(10,748)*	*(769)*
HDC	*6,077*	*62,300*	*(57,887)*	*(9,530)*	*960*
Huntingdon Freemen's Trust	*-*	*4,380*	*(360)*	*(4,020)*	*-*
Prevention at Scale	*5,149*	*-*	*(5,149)*	*-*	*-*
Oasis Centre	*1,137*	*7,004*	*(3,313)*	*(1,078)*	*3,750*
Soham Sparks	*1,776*	*4,000*	*(4,277)*	*(275)*	*1,224*
Wisbech ICV	*-*	*9,418*	*(3,030)*	*(366)*	*6,022*
CCG	*-*	*5,805*	*(1,310)*	*-*	*4,495*
Cambridge City Council	*-*	*7,000*	*(6,099)*	*(700)*	*201*
Health and Wellbeing Network	*-*	*1,917*	*(1,917)*	*-*	*-*
	39,871	*227,925*	*(210,874)*	*(16,306)*	*40,616*
Total of funds	*247,214*	*227,925*	*(320,841)*	*-*	*240,445*

15. Statement of funds (continued)

Unrestricted funds

General Fund - The General Fund represents those funds which are not restricted and not designated for specific purposes. Net transfers into the general fund comprise contributions from restricted projects for their share of indirect support costs, less transfers to the Maple Centre Fund and the Fixed Asset Reserve.

Maple Centre - The Maple Centre Fund was created to provide funds for building repairs and renovations. The trustees are committed to maintaining the designated fund balance at £35,000.

Restricted funds

Fixed Asset Reserve - The Fixed Asset Reserve Fund represents the value of assets bought for the use of the charity, with additions being recognised by transfers from general or restricted funds. Depreciation has been charged to the fund, reducing the fund balance over the life of the assets.

Support Cambridgeshire (Support Cambs) - Support Cambridgeshire is a consortium that provides infrastructure support to voluntary and community groups, town and parish councils across Cambridgeshire. Hunts Forum leads the consortium which also includes Cambridge CVS and Cambridgeshire ACRE. Direct expenditure is charged to the fund and the transfer of funds represents a contribution to the charity's indirect costs.

Huntingdonshire District Council (HDC) - The charity received a grant from Huntingdonshire District Council to increase the capacity of the voluntary sector in Huntingdonshire. The transfer of funds represents a contribution to the charity's indirect costs. This is the first year of a three-year contract.

Huntingdon Freeman's Charity - A local Trust provided grant funding to Hunts Forum to allocate grants to eligible local groups for COVID hardship including cashflow support. They also provided grant funding to produce an online training platform for volunteers. The transfer of funds represents a contribution to the charity's indirect costs.

Oasis Centre - Support Cambridgeshire received some neighbourhood investment from Clarion Housing Association to support the development of the board of trustees at the Oasis Centre. This project is a restricted grant. During the year Clarion Housing approved the transfer of remaining funds to Wisbech Independent Community Vehicle (WICV).

Soham Sparks - The charity applied for and was successful in gaining a grant from the National Lottery Community Fund to deliver its Love it Hate it Shape it social action research project in Soham

Wisbech ICV - The charity received funding from Clarion Futures and Fenland District Council to continue the Prevention at Scale work in Wisbech. The project was ongoing at the year end.

Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) - Support Cambridgeshire received some funding to continue some of the work previously undertaken by the Health & Wellbeing Network.

Love it Hate it Shape it (Cambridge City Council) - The charity applied for and was successful in gaining a grant from Cambridge City Council to deliver its Love it Hate it Shape it social action research project in the Coleridge Ward of Cambridge.

Cambridgeshire Community Foundation (CCF) - Hunts Forum received grant funding to work with Huntingdonshire Community Group and their Covid Response Project.

15. Statement of funds (continued)

Impact Research - Support Cambridgeshire received funding from Cambridgeshire County Council, Peterborough City Council, South Cambridgeshire District Council, Huntingdonshire District Council and Cambridge City Council to do a piece of qualitative research into how we can learn from the challenges of responding to the Covid-19 emergency across Cambridgeshire and Peterborough. The transfer of funds represents a contribution to the charity's indirect costs.

VCS Emergencies Partnership (VCS EP) - A Local Intelligence Network grant was awarded to Hunts Forum to be part of work undertaken in response to Covid-19 and to build mechanisms that are sustainable, effective and equipped to respond to future emergencies.

VCS Vaccine - Support Cambridgeshire received a grant from the Cambridgeshire County Council Covid Outbreak Management Fund to support the mass vaccination for the Community Voluntary Sector Workforce.

LFT Volunteering - Support Cambridgeshire received a grant from the Cambridgeshire County Council Covid Outbreak Management Fund to develop a pathway to support Lateral Flow Testing sites.

Cambridgeshire County Council - The County Council provided funding towards the Open4Communities funding portal due to an increased need during the Covid-19 pandemic.

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
General funds	**199,829**	**89,309**	**(78,082)**	**20,578**	**231,634**
Restricted funds	**40,616**	**304,642**	**(272,026)**	**(20,578)**	**52,654**
	240,445	**393,951**	**(350,108)**	**-**	**284,288**

Summary of funds - prior year

	Balance at 1 April 2019 £	*Income £*	*Expenditure £*	*Transfers in/out £*	*Balance at 31 March 2020 £*
General funds	*207,343*	*86,147*	*(109,967)*	*16,306*	*199,829*
Restricted funds	*39,871*	*227,925*	*(210,874)*	*(16,306)*	*40,616*
	247,214	*314,072*	*(320,841)*	*-*	*240,445*

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	-	23,227	**23,227**
Current assets	324,430	29,427	**353,857**
Creditors due within one year	(92,796)	-	**(92,796)**
Total	231,634	52,654	**284,288**

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	*Restricted funds 2020 £*	*Total funds 2020 £*
Tangible fixed assets	*-*	*24,733*	*24,733*
Current assets	*268,976*	*15,883*	*284,859*
Creditors due within one year	*(69,147)*	*-*	*(69,147)*
Total	*199,829*	*40,616*	*240,445*

18. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

19. Related party transactions

All member organisations pay a nominal annual subscription in addition to fees for room hire and other services, as appropriate. A number of the trustees and key management personnel are connected to members and other organisations. No one person is considered to be in a position to exercise significant influence over these organisations and consequently no related party transactions are declared in these financial statements.

During the year ended 31 March 2021, the charity finance officer was seconded to also work for Living Sport, a seperate registered charity which is a member of Hunts Forum. R Evans, trustee of Hunts Forum is also an employee of Living Sport. The charity charged Living Sport £3,050 (2020 £680 for work undertaken on their behalf.

H Williams, trustee of Hunts Forum is also a Director and shareholder of Keystone Marketing Limited. During the year the Keystone Marketing Limited charged £1,200 to run a marketing strategy workshop (2020 £Nil).