

Annual Report
April 2023- March 2024



Home-Start Birmingham South is a company Limited by guarantee.

**Registered in England and Wales no. 5746423
Registered Office: Hampstead House, Condoover Rd,
West Heath, Birmingham B31 3QY
Registered charity no 1114872**

Report from the Vice-Chair of Trustees

Our work with families, who are facing many challenges and pressures of everyday life, continues with the same steady approach as always. This year we have supported 128 families, where 280 children have benefitted from our support. Our core work is to recruit and train volunteers to help families in their own homes.

Sadly, this year we have been notified that our funding from Birmingham Forward Steps, which covers much of our core work, will be cut and we will need to apply for more funding from other sources. Our donors are all so important to us, and we are lucky to have their continued support through these uncertain times.

We have been fortunate to secure funding from Awards for All to employ a targeted support worker to help with the more complex issues, this has had an extremely positive impact on the families we have been able to support.

Our weekly run family nurture group continues to offer a safe space for children to learn through play, spend quality time with their parents and to teach them vital skills in readiness for their progression into nursery and school. We are also able to offer the families, who attend group, outings, and trips that they would otherwise not have had the opportunity to experience. We are extremely grateful to the National Lottery who fund this group.

I would like to thank our staff and volunteers who all continue to work hard, despite all the changes, to give each family who accesses our services the best possible outcomes. And to thank all the trustees, who voluntarily work very hard to support the staff and volunteers. It is a great team effort.

Since the end of the year our Chairperson Kate Routley stood down due to the passing of her husband Graham Routley, who was also a long-standing Trustee. We are very grateful to Kate and Graham for their hard work and commitment during their years with Home-Start Birmingham South. We will greatly miss their involvement.

Vivienne Miller

Vice-Chair of Trustees (2023-24)

Aims & Objectives

What we do

Home-Start is a voluntary organisation which offers a unique service to children and their families who live in the Northfield and Selly Oak districts of Birmingham. By providing practical and emotional support in the home environment we help families overcome many challenges they are facing. Families referred to our service can also access our weekly run Family Nurture Group where children under five and their parent / carer attend to play, socialise, learn, and explore new activities together. We also offer trips and outings where the whole family can attend and spend quality time together.

How we do it

We receive referrals from organisations and families can also self-refer. Our experienced staff team and trained volunteers offer help and guidance to the families through the challenging times they are facing. We work closely with local schools, nurseries, health visiting teams, midwives, children's centres, social workers, and many others to provide the support that is needed to help families reach their potential.

Our future plans

To continue building on our core service of volunteers.

To continue providing access to Family Nurture Group enabling families to relieve isolation and increase child development.

To increase and raise our service profile.

To broaden our sources of income.

To continue to make improvements to our service delivery.

To meet the needs of every child referred to our service and to help give them the best possible start in life.

Grants and donations were received from:

- Birmingham Forward Steps
- The National Lottery
- Awards for All
- Mr and Mrs Garrod
- The Cole Charitable Trust
- Eveson Trust
- Sir John Middlemore
- Mr Osborn
- Roger & Douglas Turner Trust
- Post-code Lottery
- Easyfundraising
- Barnett Waddingham
- Infosys
- We Are All Making a Difference

We are extremely fortunate that Pure Offices at Longbridge have chosen

Home-Start Birmingham South as their charity of the year.

The staff have been busy raising funds for us throughout the year.

Christmas gifts donated by

Infosys Pure Offices Birmingham City Mission

Christmas Hampers Donated by

Birmingham Basket Brigade

We are extremely grateful for any grants and donations received, it helps us to continue providing the much-needed intervention and support to the vulnerable and disadvantaged families who we work with.

Management Committee

Kate Routley – Chair of Trustees

Vivienne Miller – Vice Chair & Company Secretary

Tony Guest – Treasurer

Sandra Walton – Trustee

Chris Pascal – Trustee

Randal Brew – Trustee

Graham Routley – Trustee

Debbie Clancy – Advisor

We have welcomed two new Trustees to the board.

Stephanie Phillips and Jean-Luc Oliveira-Priez

Staff Team

Joanne Taylor - Manager

Sonia Barrett-Hawkins – Family and Volunteer Co-ordinator

Sarah McDowall – Family and Volunteer Co-ordinator

Michelle Gauntlett – Family Group Co-ordinator

Sarah-Jane Tancred – Targeted Support Worker

Justine Cull – Family Group Assistant

Dawn Pulford – Admin Assistant

Volunteers

***Anne Marie Henry *Geraldine Quinn *Lisa Strawford**

***Stacey Nolan *Justine Cull *Fiona Doherty *Melissa Afuye**

***Ian Forrest *Sarah Thornton *Cristina Muresan**

***Juliette Faulkner *Emma Harman *Sherelle Nelson**

Our Volunteers gave their valuable time to support families to achieve their goals. We cannot thank them enough for their hard work & commitment.

Home-Start Birmingham South

(A Charitable Company limited by guarantee)

Year ended 31st March 2024

Company Number 5746423

Charity Number 1114872

Home-Start Birmingham South
Financial statements
Year ended 31st March 2024

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Home-Start Birmingham South

CHARITY INFORMATION

Directors	Randal Brew	
	Anthony Guest	
	Vivienne Miller	
	Christine Pascal	
	Stephanie Phillips	Appointed 19 April 2024
	Jean-Luc Oliveira-Priez	Appointed 9 February 2024
	Graham Routley	Resigned 30 August 2024
	Kate Routley	Resigned 21 October 2024
	Sandra Walton	
Charity Number	1114872	
Company Number	5746423	
Registered Office	Hampstead House Condoover Rd West Heath Birmingham West Midlands B31 3QY	

Home-Start Birmingham South

Trustee's Annual report for Year ended 31 March 2024

The directors who are also trustees of the charity present their accounts for the year ended 31 March 2024

Directors

The directors as named on page 1 have served either throughout or during the year.

Directors are selected from known relevant networks considering the balance of skills and representation required.

Constitution, object and policies

The organisation is a charitable company limited by guarantee, incorporated in March 2006, The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In planning the charity's activities for the year the trustees kept in mind the Charity Commission guidance on public benefit at their meetings

The objects of the charity are:

- To safeguard, protect and preserve the good health, both physical and mental of children and parents of children
- To prevent cruelty or maltreatment of children
- To relieve sickness, poverty and need amongst children and parents of children
- To promote the education of the public in better standards of childcare

Although an independent scheme, Home Start Birmingham South is affiliated to Home Start U.K.

The senior organiser is responsible for the day to day operational management of the charity

The Charity is grateful, to the number of volunteers who assist and without whom the charity would not exist.

Development, activities and achievements this year.

The charity continues to maintain its core services

For completion, the statistics reported are for the whole year.

Families & Children:

Number of families receiving support: 128
Number of children supported: 280
Number of children under 5: 173
Number of children 5+: 107
Number of families receiving family group only support: 18
(Families receiving both Family Group and Volunteer Support: 17)
Number of children with a child protection plan: 19
Number of children with a child in need plan: 24
Number of children with an Early Help Plan: 29
Number of children with a disability: 17
Parents with a disability: 4
Number of lone parents: 84

Referral sources:

Family Support Workers: 48
Health Visitors: 8
Mental Health Service: 4
Other Home-Starts: 4
Social Workers: 10
Doctor/Midwife: 7
Perinatal: 5
Other: 7
Self: 6

Volunteers

Total of newly trained volunteers: 5
Number of volunteers who have left the scheme: 11

Home-Start Birmingham South

Trustee's Annual report for Year ended 31 March 2024

Financial Review

The Statement of Financial Activities shows an income of £177,868 (2023 £163,018) and expenditure of £145,412 (2023 £126,345) resulting in a surplus of £32,456 (2023 surplus £36,673)

Reserves Policy

The trustee board consider it prudent to retain unrestricted funds equivalent to a minimum of 3 months core operating expenditure to cover potential short term changes in funding and winding up costs as necessary. At 31 March 2024 the reserves are well in excess of this target but due to a 50% reduction in funding from 1 November 2024 from our contract the future financial viability is uncertain and these reserves will be required in the short term to cover the expected shortfall.

Statement of directors responsibilities

The directors are required under Company Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its results for that period. In preparing those financial statements the trustees are required to:

- (a) select suitable accounting policies and apply them consistently
- (b) make judgments and estimates that are reasonable and prudent
- (c) prepare the financial statements on an on going concern basis unless it is inappropriate
- (d) to assume that the company will continue in business.

The directors are responsible for the keeping of proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for the safeguarding of the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

Home-Start Birmingham South

By order of the Board of Trustees

V.A.Miller

Vivienne Miller
Director & Trustee
18 November 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts for the year ended 31 March 2024 set out on the following pages

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (1) Examine the accounts under section 145 of the Charities Act
- (2) To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the Charities Act, and
- (3) To state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

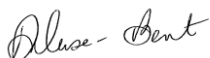
(a) which gives me reasonable cause to believe that in any material respect the requirements :

(i) to keep accounting records in accordance with section 130 of the Charities Act; and

(ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met: or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Angela Weise-Bent, FCCA
Chartered Certified Accountant
AB Accounting and Taxation Services Limited
17 Gleneagles Drive
Great Barr
Birmingham, B43 7RX

Date : 18 November 2024

Home-Start Birmingham South
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Restricted Funds 2024 £	Unrestricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Incoming Resources					
Incoming resources from generating funds					
Voluntary Income	2	-	460	460	560
Activities for generating funds		-	54	54	121
Bank Interest receivable		-	1,524	1,524	431
Incoming resources from charitable activities	2	26,841	148,989	175,830	161,906
Total Incoming resources		<u>26,841</u>	<u>151,027</u>	<u>177,868</u>	<u>163,018</u>
Resources Expended					
Costs of generating funds:					
Charitable Activities	3	36,480	108,707	145,187	126,107
Governance Costs	4	-	225	225	238
Total expenditure		<u>36,480</u>	<u>108,932</u>	<u>145,412</u>	<u>126,345</u>
Net movement in funds for the year		<u>(9,639)</u>	<u>42,095</u>	<u>32,456</u>	<u>36,673</u>
Total funds brought forward		13,018	75,362	88,380	51,707
Transfer between funds	-	18	18	-	-
Total funds carried forward		<u>3,361</u>	<u>117,475</u>	<u>120,836</u>	<u>88,380</u>

There were no recognised gains or losses for 2024 or 2023 other than those included in the Financial Activities

The turnover and deficit are derived from continuing operations

This Statement of Financial Activities incorporates the same information required for an Income and Expenditure account under the Companies Acts

Home-Start Birmingham South

BALANCE SHEET AS AT 31 MARCH 2024

	Note	2024		2023	
		£	£	£	£
Fixed Assets					
Tangible Assets for use by the Company	6		-		-
Current Assets					
Debtors	7	220		187	
Cash at bank and in hand	8	122,424		91,702	
Total		122,644		91,889	
Creditors : amounts falling due within one year	9	1,808		3,509	
Net Current Assets			120,836		88,380
Net Assets			<u>120,836</u>		<u>88,380</u>
Represented by					
Funds					
Restricted Funds	10		3,361		13,018
Unrestricted Funds			117,475		75,362
Total			<u>120,836</u>		<u>88,380</u>

For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to the small companies regime.

Director's responsibilities;

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed and approved on the behalf of the Board on 18 November 2024

A Guest

A Guest
Hon Treasurer and Trustee

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2024

1. Accounting Policies

(a) Basis of Accounts Preparation

The financial statements are prepared under the Historic Cost Convention and in accordance with Accounting Reporting by Charities - Statement of Recommended Practice (SORP 2005) and Accounting Standards as Charities Act 1993

(b) Incoming Resources

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Investment income

This is included in the accounts when receivable.

(c) Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay resources.

Governance costs

This includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings of any legal advice to trustees on governance or constitutional matters.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

(d) Assets

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued

Office Equipment is depreciated on a 20% written down basis

Home-Start Birmingham South**Notes to the accounts****Year ended 31st March 2024****2. Analysis of Incoming Resources**

	2024		2023
	Restricted	Unrestricted	Total
	£	£	£
Voluntary Income			
Donations	-	460	460
Gift Aid Tax rebate	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>460</u>	<u>460</u>
	<u>-</u>	<u>460</u>	<u>560</u>

Incoming resources from charitable activities**Restricted**

National Lottery	26,631	-	26,631	25,751
Awards Four All	-	-	-	9,979
Joseph Hopkins & Henry James Sayer Trust	-	-	-	500
GJW Turner Trust	-	-	-	1,000
CB & HH Taylor Trust	-	-	-	1,000
Infosys	210	-	210	-

Unrestricted

Birmingham Community Healthcare	-	70,089	70,089	70,089
The Eveson Charitable Trust	-	20,000	20,000	20,000
The National Postcode Lottery	-	30,000	30,000	-
Estate of Mary Elizabeth Wilson	-	20,000	20,000	-
William A Cadbury Charitable Trust	-	-	-	10,000
The George Henry Collins Trust	-	-	-	1,000
The Grantham Yorke Trust	-	-	-	2,500
Heart of England Community Trust	-	-	-	10,813
Roger & Douglas Turner Trust	-	2,000	2,000	2,000
The Sir John Middlemore Charitable Trust	-	2,000	2,000	2,000
Edward & Dorothy Cadbury Trust	-	-	-	2,000
The Cole Charitable Trust	-	2,500	2,500	2,000
We Are All Making A Difference	-	1,000	1,000	1,000
Barnett Waddingham	-	1,400	1,400	-
Other donations for less than £1000	-	-	-	274
	<u>26,841</u>	<u>148,989</u>	<u>175,830</u>	<u>161,906</u>

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2024

3 Analysis of Resources Expended

Charitable activities

	Un-		2024	2023
	restricted	Restricted	£	£
Direct Costs			Total	Total
Salaries, National Insurance and Pensions	94,183	31,252	125,435	109,510
Premises Rent	6,683	1,225	7,908	7,115
Family Group Travel & Outings/ Provisions etc	0	2,200	2,200	1,347
Staff and Volunteers Expenses	1,784	485	2,269	1,709
Homestart UK Levy	2,455	479	2,934	2,313
Insurance	979	0	979	928
Allocated Support costs(as detailed below)	2,623	839	3,462	3,185
Total	108,707	36,480	145,187	126,107

Support Costs

Telephone & Internet	1,223	0	1,223	1,195
Stationery & Office Supplies	457	98	555	811
Postage	28	0	28	75
Advertising & Publicity	0	0	0	0
Office Equipment & Computer Expenses	526	531	1,057	521
Depreciation	0	0	0	0
Legal & Professional Fees	0	0	0	-50
Sundry Expenses	329	18	347	464
Training	0	192	192	97
Bank Charges	60	0	60	72
Total	2,623	839	3,462	3,185

4. Governance costs

	2024	2023
	£	£
Statutory accounts preparation and Independent Examination	200	200
AGM Expenses	25	38
Total	225	238

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2024

5. Staff Costs

	2024	2023
	£	£
Wages & Salaries	118,650	103,658
Social Security Costs	3,720	3,220
Pension Costs	3,065	2,632
Total	<u>125,435</u>	<u>109,510</u>

The average monthly number of employees during the year was as follows:

Management	1	1
Field Workers	4	3
Administrative Staff	1	1
Sessional Workers	1	1
	<u>7</u>	<u>6</u>

6. Tangible fixed assets for use by the Company

	2024	2023
	Total £	Total £
Cost as at 1 April 2023	-	-
Additions	-	-
Disposals	-	-
Cost as at 31 March 2024	<u>-</u>	<u>-</u>
Depreciation as at 1 April 2023	-	-
Charge for the year	-	-
On disposals	-	-
Depreciation as at 31 March 2024	<u>-</u>	<u>-</u>
Net Book Value as at 31 March 2024 & 2023	<u>-</u>	<u>-</u>

7. Debtors

	2024	2023
	£	£
Prepayments	220	187
HMRC	-	-
	<u>220</u>	<u>187</u>

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2024

8. Bank and Cash

	2024 £	2023 £
Petty Cash	205	117
Bank Accounts	122,219	91,585
	<u>122,424</u>	<u>91,702</u>

9. Liabilities

	2024 £	2023 £
Amounts due within one year		
Accruals	310	296
HMRC	165	1,759
Pension	606	505
Trade Creditors	727	949
	<u>1,808</u>	<u>3,509</u>

10. Restricted Fund Movements

	Fund Balances Brought Forward 1 April 2023 £	Incoming Resources £	Transfer £	Outgoing Resources £	Fund Balances Carried Forward 31 March 2024 £
National Lottery	3,517	26,631	-	26,787	3,361
Award For All	9,501	-	-	9,501	-
Infosys	-	210	- 18	192	-
	<u>13,018</u>	<u>26,841</u>	<u>- 18</u>	<u>36,480</u>	<u>3,361</u>