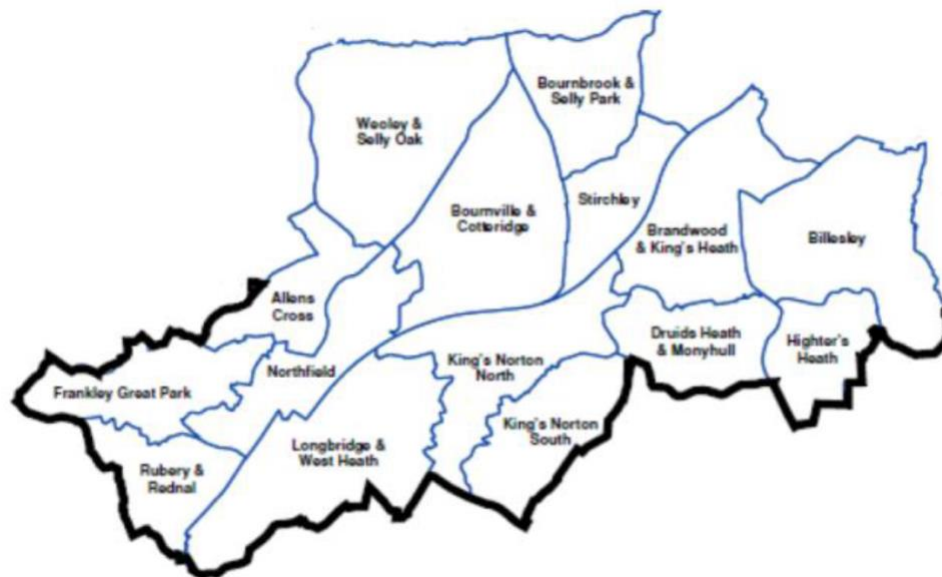


# HOME START

Birmingham

## South

### Annual Report 2021 - 2022



Home-Start Birmingham South is a company Limited by guarantee.

Registered in England and Wales no. 5746423

Registered Office: Hampstead House, Condoval Rd,  
West Heath, Birmingham B31 3QY

Registered charity no 1114872

Home-Start UK is an organisation where volunteers train to come alongside families with young children. We give practical and emotional support to these families.

Birmingham Forward Steps is contracted by Birmingham City Council to provide services across the City to children & families. Despite the disruptions of the pandemic we have been able to achieve our target of supporting families in our area of South Birmingham during this year.

In addition to this service we have a weekly Family Group where parents, who don't wish to receive home visiting support, can bring their children for structured play activities and general support from each other and our specialist family workers.

This was a challenging year financially as Children In Need were not able to continue their funding. We are incredibly grateful for their contribution over 15 years, but recognise the increasing demands on their resources. A generous personal gift and support from HSUK enabled us to continue but it was an unsettling time for our staff and families, making forward planning very difficult.

Fundraising has been even more important this year as our basic funding is not enough to cover rising costs. At the end of this year we secured a National Lottery grant for 3 years for the family group, which provides security to continue.

It has been most encouraging that individuals and local grant giving agencies recognise the importance of our work.

Our thanks are due to our volunteers who visit families at home and those who help at our family group and to our trustees. Our staff have had to adapt to different patterns of work in a demanding year which has enabled us to continue this vital work.

Kate Routley  
Chair of Trustees

### **Grants and donations were received from:**

<b>Home-Start UK</b>	<b>Baron Davenports</b>	<b>Mr and Mrs Garrod</b>	<b>The Cole Charitable Trust</b>
<b>Eveson Trust</b>	<b>Garfield Weston</b>	<b>Sir John Middlemore</b>	<b>Garrod Family Trust</b>
<b>Mr and Mrs Osborn</b>	<b>We are all making a Difference</b>	<b>Birmingham City Mission</b>	
<b>Easyfundraising</b>	<b>Heart of England</b>	<b>Pears Foundation</b>	<b>Credit Centre UK</b>
<b>Infosys</b>	<b>and</b>	<b>Neighbourhood Development Support Unit</b>	

**We are extremely grateful for any grants and donations received, it helps us to continue providing the much needed intervention and support to the vulnerable and disadvantaged families who we work with.**

## Home-Start Birmingham South Figures

Volunteers			
Volunteers as at 1.4.21	Total newly trained in year	Leavers	Total Volunteers at 31.3.22
26	7	16	17

Children and Families Supported in the Home	
Nº of Families	Nº of Children Supported
82	236

Children and Families Supported by Group Work	
Nº of Families	Nº of Children Supported
27	46

## GOLDEN MOMENTS

“Thank you for having us at Family Group, we really enjoyed the group and all the activities and support you offer”.

“My volunteer is just amazing, she has helped me through so much and I couldn’t have got through this bad time without her support. “Thank you to everyone at Home-Start you are all amazing”.

Parent was thankful and said “how lovely the volunteer was, she has helped us so much”. Parent went on to say “what a lovely organisation Home-Start is and how much we do for families”

“I just wanted you to know that I’m thankful and grateful for all that you do, and that’s goes for you all”.

At the end of the visit parent said “this is the best day I’ve had in ages, just talking about everything and not just my course and the children”.

“The volunteer has helped with my confidence so much, I now go to the group on my own and the children really look forward to it.

## Management Committee

Kate Routley – Chair of Trustees

Vivienne Miller – Vice Chair & Company Secretary

Tony Guest – Treasurer

Sandra Walton – Trustee

Chris Pascal – Trustee

Randal Brew – Trustee

Graham Routley - Trustee

Debbie Clancy – Advisor

## Staff Team

Joanne Taylor - Manager

Sonia Barrett-Hawkins – Family and Volunteer Co-ordinator

Sarah McDowall – Family and Volunteer Co-ordinator

Michelle Gauntlett – Family Group Co-ordinator

Justine Cull – Family Group Assistant

Dawn Pulford – Admin Assistant

## Volunteers

Pauline Allbutt, Anne Marie Henry, Geradline Quinn, Lisa Strawford, Stacey Nolan,  
Theresa Wieczerek, Justine Cull, Sarah Jane Jones, Helgard Mills  
Claire McGurin, Rachel McGurin, Martin Boote, Elizabeth Hesketh,  
Clare Walker, Ian Forrest, Gemma Vanstone, Clare Taylor, Amanda Bond,  
Cheryl Phillips, Shelley Fulford, Cristina Muresan, Kirsty McAulay, Fiona Doherty, Kerry Brunn,  
Melissa Afuye, Amelia Clarke, Yvonne Barker,  
Claire Lovell, Kara Pike, Kristina Phelps

**Our Volunteers gave their valuable time to support families in achieving their goals.  
We cannot thank them enough for their hard work & commitment.**

During 2021-2022

We helped improve the lives of 282 children with access to family group  
or through home visiting support.

# **Home-Start Birmingham South**

**( A Charitable Company limited by guarantee)**

**Year ended 31st March 2022**

**Company Number      5746423**

**Charity Number        1114872**

**Home-Start Birmingham South**  
**Financial statements**  
**Year ended 31st March 2022**

Page 1	Charity Information
Page 2-3	Report of the Trustees
Page 4	Independent Examiner's Report
Page 5	Statement of Financial Activities
Page 6	Balance Sheet
Pages 7-11	Notes to Accounts

# Home-Start Birmingham South

## CHARITY INFORMATION

Directors	Randal Brew Anthony Guest Vivienne Miller Christine Pascal Graham Routley Kate Routley Sandra Walton	Treasurer Vice Chair & Company Secretary  Chair
Charity Number	1114872	
Company Number	5746423	
Registered Office	Hampstead House Condoover Rd West Heath Birmingham West Midlands B31 3QY	

## **Home-Start Birmingham South**

### **Trustee's Annual report for Year ended 31 March 2022**

The directors who are also trustees of the charity present their accounts for the year ended 31 March 2022

#### **Directors**

The directors as named on page 1 have served either throughout or during the year.

Directors are selected from known relevant networks considering the balance of skills and representation required.

#### **Constitution, object and policies**

The organisation is a charitable company limited by guarantee, incorporated in March 2006, The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In planning the charity's activities for the year the trustees kept in mind the Charity Commission guidance on public benefit at their meetings

The objects of the charity are:

- To safeguard, protect and preserve the good health, both physical and mental of children and parents
- To prevent cruelty or maltreatment of children
- To relieve sickness, poverty and need amongst children and parents of children
- To promote the education of the public in better standards of childcare

Although an independent scheme, Home Start Birmingham South is affiliated to Home Start U.K.

The senior organiser is responsible for the day to day operational management of the charity

The Charity is grateful, to the number of volunteers who assist and without whom the charity would not exist.

#### **Development, activities and achievements this year.**

The charity continues to maintain its core services

For completion the statistics reported are for the whole year.

#### **Families & Children:**

Number of families receiving support: 82  
Number of children supported: 236  
Number of children under 5: 146  
Number of children 5+: 90  
Number of families receiving family group only support: 22  
(Families receiving both Family Group and Volunteer Support: 21)  
Number of children with a child protection plan: 10  
Number of children with a child in need plan: 22  
Number of children with an Early Help Plan: 31  
Number of children with a disability: 15  
Parents with a disability: 2  
Number of lone parents: 51

#### **Referral sources:**

Family Support Workers: 37  
Health Visitors: 19  
Mental Health Service: 1  
Other Home-Starts: 2  
Social Workers: 8  
Doctor/Midwife: 1  
Perinatal; 1  
Other: 13

#### **Volunteers**

Total of newly trained volunteers: 7  
Number of volunteers who have left the scheme: 16



# **Home-Start Birmingham South**

## **Trustee's Annual report for Year ended 31 March 2022**

### **Financial Review**

The Statement of Financial activities shows an income of £128,452 (2021 £139,019) and expenditure of £105,892 (2021 £139,217) resulting in a surplus of £22,560 ( 2021 deficit £198)

### **Reserves Policy**

The trustee board consider it prudent to retain unrestricted funds equivalent to a minimum of 3 months core operating expenditure to cover potential short term changes in funding and winding up costs as necessary  
At 31 March 2022 the reserves are within this target.

### **Statement of directors responsibilities**

The directors are required under Company Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its results for that period. In preparing those financial statements the trustees are required to:

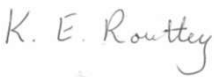
- (a) select suitable accounting policies and apply them consistently
- (b) make judgments and estimates that are reasonable and prudent
- (c) prepare the financial statements on an on going concern basis unless it is inappropriate to assume that the company will continue in business.

The directors are responsible for the keeping of proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for the safeguarding of the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Approval**

Home-Start Birmingham South

### **By order of the Board of Trustees**



**Kate Routley**  
**Director & Trustee**  
14 November 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report on the accounts for the year ended 31 March 2022 set out on the following pages

**Respective responsibilities of trustees and examiner**

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (1) Examine the accounts under section 145 of the Charities Act
- (2) To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the Charities Act, and
- (3) To state whether particular matters have come to my attention.

**Basis of independent examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements :

- (i) to keep accounting records in accordance with section 130 of the Charities Act; and
- (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met: or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Angela Weise-Bent, FCCA  
Chartered Certified Accountant  
AB Accounting and Taxation Services Limited  
17 Gleneagles Drive  
Great Barr  
Birmingham, B43 7RX

Date : 14 November 2022

**Home-Start Birmingham South**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
<b>Incoming Resources</b>					
<b>Incoming resources from generating funds</b>					
Voluntary Income	2	-	886	886	560
Activities for generating funds		-	122	122	68
Bank Interest receivable		-	3	3	2
<b>Incoming resources from charitable activities</b>	<b>2</b>	<b>19,726</b>	<b>107,715</b>	<b>127,441</b>	<b>138,389</b>
<b>Total Incoming resources</b>		<u><u>19,726</u></u>	<u><u>108,726</u></u>	<u><u>128,452</u></u>	<u><u>139,019</u></u>
<b>Resources Expended</b>					
<b>Costs of generating funds:</b>					
<b>Charitable Activities</b>	<b>3</b>	<b>22,579</b>	<b>83,143</b>	<b>105,722</b>	<b>139,067</b>
<b>Governance Costs</b>	<b>4</b>	<b>-</b>	<b>170</b>	<b>170</b>	<b>150</b>
<b>Total expenditure</b>		<u><u>22,579</u></u>	<u><u>83,313</u></u>	<u><u>105,892</u></u>	<u><u>139,217</u></u>
<b>Net movement in funds for the year</b>		<u><u>(2,853)</u></u>	<u><u>25,413</u></u>	<u><u>22,560</u></u>	<u><u>(198)</u></u>
<b>Total funds brought forward</b>		<b>5,499</b>	<b>23,648</b>	<b>29,147</b>	<b>29,345</b>
Transfer between funds	-	339	339	-	-
<b>Total funds carried forward</b>		<u><u>2,307</u></u>	<u><u>49,400</u></u>	<u><u>51,707</u></u>	<u><u>29,147</u></u>

There were no recognised gains or losses for 2022 or 2021 other than those included in the Financial Activities  
The turnover and deficit are derived from continuing operations  
This Statement of Financial Activities incorporates the same information required for an Income and  
Expenditure account under the Companies Acts

**Home-Start Birmingham South**  
**BALANCE SHEET AS AT 31 MARCH 2022**

	Note	2022	2021
		£	£
<b>Fixed Assets</b>			
Tangible Assets for use by the Company	6	-	-
<b>Current Assets</b>			
Debtors	8	173	239
Cash at bank and in hand	7	55,712	72,994
Total		55,885	73,233
<b>Creditors : amounts falling due within one year</b>	9	4,178	7,952
<b>Net Current Assets</b>		51,707	65,281
<b>Creditors : amounts falling due after one year</b>	9	-	36,134
<b>Net Assets</b>		51,707	29,147
<b>Represented by</b>			
<b>Funds</b>			
Restricted Funds	10	2,307	5,499
Unrestricted Funds		49,400	23,648
Total		51,707	29,147

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to the small companies regime.

Director's responsibilities;

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed and approved on the behalf of the Board on 14 November 2022

*A Guest*

**A Guest**  
**Hon Treasurer and Trustee**

# **Home-Start Birmingham South**

## **Notes to the accounts**

**Year ended 31st March 2022**

### **1. Accounting Policies**

#### **(a) Basis of Accounts Preparation**

The financial statements are prepared under the Historic Cost Convention and in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and Accounting Standards and the Charities Act 1993

#### **(b) Incoming Resources**

##### **Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

##### **Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

##### **Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

##### **Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

##### **Investment income**

This is included in the accounts when receivable.

#### **(c) Expenditure and Liabilities**

##### **Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

##### **Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

## Home-Start Birmingham South

### Notes to the accounts

Year ended 31st March 2022

#### (d) Assets

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost.

Office Equipment is depreciated on a 20% written down basis

## 2. Analysis of Incoming Resources

	2022		2021	
	Restricted	Unrestricted	Total	Total
	£	£	£	£
<b>Voluntary Income</b>				
Donations	-	560	560	560
Gift Aid Tax rebate	-	326	326	-
	<u>-</u>	<u>886</u>	<u>886</u>	<u>560</u>

### Incoming resources from charitable activities

#### Restricted

Children in Need	-	-	-	20,100
Garrod Family Trust	5,000	-	5,000	-
Homestart UK	8,902	-	8,902	-
Garfield Weston	3,916	-	3,916	-
Birmingham City Council - NDSU	1,908	-	1,908	-

#### Unrestricted

Birmingham Community Healthcare	-	70,089	70,089	70,089
The Eveson Charitable Trust	-	15,000	15,000	15,000
Garfield Weston	-	11,084	11,084	-
Credit Centre UK	-	6,000	6,000	7,800
Baron Davenport's Charity	-	1,000	1,000	1,000
BVSC	-	-	-	10,000
Heart of England Community Trust	-	-	-	12,000
St Modwen Properties	-	-	-	1,250
The Sir John Middlemore Charitable Trust	-	2,000	2,000	-
The Cole Trust	-	1,500	1,500	-
We Are All Making A Difference	-	1,000	1,000	1,000
Other donations for less than £1000	-	42	42	150
	<u>19,726</u>	<u>107,715</u>	<u>127,441</u>	<u>138,389</u>

# Home-Start Birmingham South

## Notes to the accounts

Year ended 31st March 2022

### 3 Analysis of Resources Expended

#### Charitable activities

			2022 £	2021 £
	Un- restricted	Restricted	Total	Total
<b>Direct Costs</b>				
Salaries, National Insurance and Pensions	69,266	16,743	86,009	127,394
Premises Rent	5,586	1,170	6,756	5,590
Family Group Travel & Outings/ Provisions etc	0	124	124	190
Staff and Volunteers Expenses	1,260	312	1,572	556
Homestart UK Levy	2,324	178	2,502	2,045
Insurance	869	0	869	965
Allocated Support costs( as detailed below)	3,838	4,052	7,890	2,327
Total	83,143	22,579	105,722	139,067

#### Support Costs

Telephone & Internet	1,132	0	1,132	1,091
Stationery & Office Supplies	626	40	666	369
Postage	142	0	142	0
Advertising & Publicity	0	0	0	0
Office Equipment & Computer Expenses	1,624	0	1,624	618
Depreciation	0	0	0	0
Legal & Professional Fees	85	4,000	4,085	35
Sundry Expenses	133	12	145	113
Training	0	0	0	32
Bank Charges	96	0	96	69
Total	3,838	4,052	7,890	2,327

#### 4. Governance costs

	2022 £	2021 £
Statutory accounts preparation and Independent Examination	150	150
AGM Expenses	20	0
Total	170	150

# Home-Start Birmingham South

## Notes to the accounts

Year ended 31st March 2022

### 5. Staff Costs

	2022	2021
	£	£
Wages & Salaries	88,039	80,649
Social Security Costs	1,875	1,579
Pension Costs	(3,905)	45,166
Total	<u>86,009</u>	<u>127,394</u>

The average monthly number of employees during the year was as follows:

Management	1	1
Field Workers	3	3
Administrative Staff	1	1
Sessional Workers	1	1
	<u>6</u>	<u>6</u>

### 6. Tangible fixed assets for use by the Company

	2022	2021
	Total £	Total £
Cost as at 1 April 2021	-	-
Additions	-	-
Disposals	-	-
<b>Cost as at 31 March 2022</b>	<u>-</u>	<u>-</u>
Depreciation as at 1 April 2021	-	-
Charge for the year	-	-
On disposals	-	-
<b>Depreciation as at 31 March 2022</b>	<u>-</u>	<u>-</u>
<b>Net Book Value as at 31 March 2022 &amp; 2021</b>	<u>-</u>	<u>-</u>

### 7. Bank and Cash

	2022	2021
	£	£
Petty Cash	109	53
Bank Accounts	<u>55,603</u>	<u>72,941</u>
	<u>55,712</u>	<u>72,994</u>



# Home-Start Birmingham South

## Notes to the accounts

Year ended 31st March 2022

### 8. Debtors

	2022 £	2021 £
Prepayments	173	155
HMRC	-	84
	<u>173</u>	<u>239</u>

### 9. Liabilities

	2022 £	2021 £
<b>Amounts due within one year</b>		
Accruals	321	175
HMRC	1,605	-
Pension	464	7,327
Trade Creditors	1,788	450
	<u>4,178</u>	<u>7,952</u>
<b>Amounts due after one year</b>		
Pension	-	36,134

### 10. Restricted Fund Movements

	Fund Balances Brought Forward	Incoming Resources	Transfer	Outgoing Resources	Fund Balances Carried Forward
	1 April 2021 £	£	£	£	31 March 2022 £
Children in Need	5,499	-	-	5,499	-
Garrod Family Trust	-	5,000	-	5,000	-
Homestart UK	-	8,902	-	8,902	-
Garfield Weston	-	3,916	-	2,314	1,602
Birmingham City Council - NDSU	-	1,908	-	1,203	705
	<u>5,499</u>	<u>19,726</u>	<u>-</u>	<u>22,918</u>	<u>2,307</u>