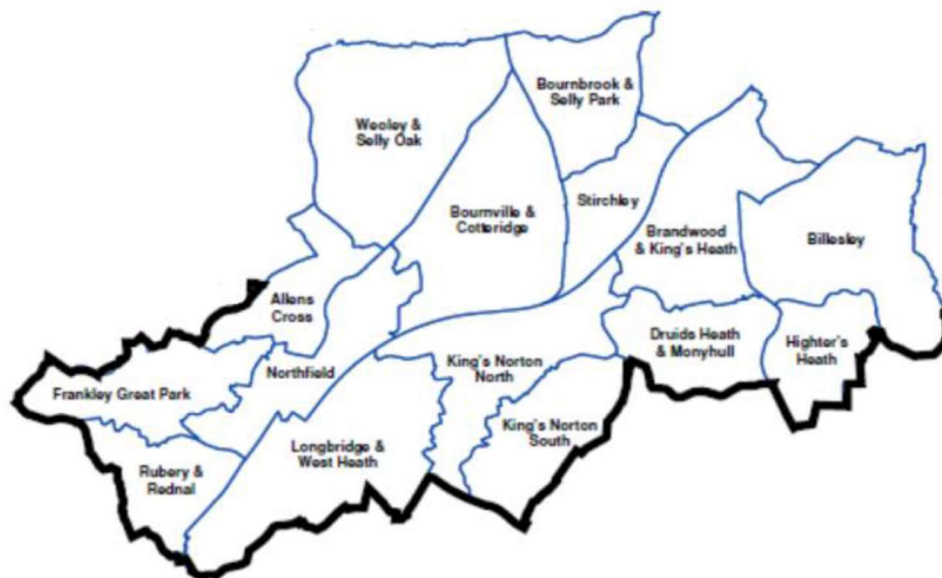


HOME START

Birmingham

South

Annual Report 2020 - 2021



Home-Start Birmingham South is a company Limited by guarantee.

Registered in England and Wales no. 5746423

Registered Office: Hampstead House, Conover Rd,

West Heath, Birmingham B31 3QY

Registered charity no 1114872

Home-Start Birmingham South.

Annual Report 2020-2021

Our core work at HSBS is to support families with young children. Throughout this year we have continued to do this. Due to the COVID pandemic our staff and volunteers have adapted to new ways of working both in volunteer support and through our Family Group. We are extremely grateful to everyone for their imagination, flexibility and the extra effort this has meant. Joanne, our manager, had to take extended leave for most of the year, so Sonia our family & volunteer coordinator took on many of her responsibilities.

In June Holly Payne the administrative assistant left after 8 years with Home-Start Birmingham South. In September Dawn Pulford joined and took on this role. It has been quite a challenging time to join the team, but her input has been invaluable.

Our staff have been wonderful this year and worked extremely hard to cover work, to develop new ways of working from home and meet the many extra demands created by COVID.

Volunteer Family Support

Due to the pandemic our family & volunteer coordinators Sonia and Sarah took on extra work as our volunteer numbers were seriously reduced. We offered a virtual training session on providing telephone support to the volunteers who were able to continue at this challenging time. We are very grateful to them.

We signposted families to available help from Food Banks, energy vouchers, and virtual support groups. As guidelines changed and staff and volunteers were vaccinated, we started home visits again, but with a reduced team.

We delivered two Volunteer Preparation Courses, using a virtual programme, a learning curve for everyone! Eight volunteers completed this training.

See the table at the end of the report for the statistics for the year for Birmingham South.

Family Group

We are very grateful to BBC Children In Need for their grant this year.

When they were unable to meet face to face Michelle our family group coordinator adapted the support provided.

- Making weekly well-being phone calls
- Arranging food parcels
- Applying for resilience funding
- Dropping activity packs for the children
- Arranging for 'Santa's Elves' to deliver gifts
- Hosting weekly Family Group sessions via Zoom.

In September we welcomed families back to 2 smaller groups. The families made huge efforts to access our stay and play.

This year we have supported families helping them build positive relationships, learn through play, build their confidence and become 'school ready'.

Our application for continued support from CIN was not successful, due to their reduced income, so our team will work hard to find other funding.

And finally..

The generosity of individuals and local organisations giving financial support and gifts for parents and children was amazing and so encouraging to us all. Our donors include Eveson Trust, Children In Need, Mr & Mrs Garrod, Easy Fundraising, St Modwen, ICS, Credit Centre (UK), Mr & Mrs Osborn, CFC Community Grant, Heart of England, NNS Micro grant, and We are all Making a Difference.

Christmas was made extra special for our families with gifts of toys, food and clothing, with donations from Birmingham City Mission, Mabel's Enterprise CIC, Infosys BPM Ltd, The Thomas Franks Company, Riverside Church, White Stuff, Baron Davenports, Sir John Middlemore, and John Lewis. Special thanks to the staff who delivered these gifts at Christmas.

Thank you to you all

Kate Routley

Chair of Trustees

Home-Start Birmingham South Figures

Volunteers			
Volunteers as at 1.4.20	Total newly trained in year	Leavers	Total Volunteers at 31.3.21
22	8	7	23

Children and Families Supported in the Home			
Nº of Families	Nº of Children Under 5	Nº of Children Over 5	Total Children Supported in the Home
72	123	40	163

Children and Families Supported by Group Work	
Nº of Families	Nº of Children Under 5yrs
24	31

GOLDEN MOMENTS

Here are some of our **Golden Moment Quotes** from families:

'Home Start has provided me with people around me to support me - if you have friends in your life that is the most important thing.'

'This group is the only place I feel accepted and part of the community and I can be myself.'

'Seeing toddler enjoy the park for only the second time in her life, laughing and squealing with joy on the swings was heart-warming. Genuine happy smiles from mom. A feel good experience for all and an achievement for mom.'

'Mom told volunteer-You make me feel like I can do anything '

'From family- N is a blessing to us. Thank you very much for bringing someone to our lives. This means everything to our family.'

I asked mom if she would recommend Home-Start and she replied 'Yes a million times over, you don't realise what an impact you have had on my life.'

During a review Mom said about her volunteer, 'She relieves my isolation and I look forward to her visits'.

Comment from a family about our service - 'All the staff from Home Start are extremely knowledgeable and Professional. The service is invaluable - it will be a 'dark day' when the support from our volunteer ends.'

On closure of a family, M said that calls from her volunteer have made a world of difference to her and her family. She was able to have an offload, not be judged and feels that this is important. She thanked all the staff who play an important role in ensuring that the volunteers stay motivated. 'They are wonderful for giving up their own time during Lockdown when they are obviously having to work and home school as well.'

Management Committee

Kate Routley – Chair of Trustees
Vivienne Miller – Vice Chair & Company Secretary
Tony Guest – Treasurer
Sandra Walton – Trustee
Chris Pascal – Trustee
Randal Brew – Trustee
Graham Routley – Trustee
Debbie Clancy – Advisor

Staff Team

Joanne Taylor - Manager
Sonia Barrett-Hawkins – Family and Volunteer Co-ordinator
Sarah McDowall – Family and Volunteer Co-ordinator
Michelle Gauntlett – Family Group Co-ordinator
Dawn Pulford – Admin Assistant

Volunteers

Pauline Allbutt, Anne Marie Henry, Afshan Ahmad, Geradline Quinn, Lisa Strawford,
Helgard Mills, Stacey Nolan, Theresa Wiczerak, Justine Cull, Sarah Jane Jones,
Rebecca Pearson, Claire McGurin, Rachel McGurin, Martin Boote, Elizabeth Hesketh,
Clare Walker, Ian Forrest, Gemma Vanstone, Clare Taylor, Amanda Bond, Katie Hill,
Leanne Harte, Helen Curran, Sheila Rochester, Cheryl Phillips, Shelley Fulford,
Kirsty McAulay, Fiona Doherty, Kerry Brunn, Melissa Afuye

2020-2021 – We helped improve the lives of 194 children with access to family group or through home visiting support from a volunteer.

The Volunteers gave many hours of their time to families
offering telephone and home visiting support.
We cannot thank them enough for their hard work & commitment.

Home-Start Birmingham South

(A Charitable Company limited by guarantee)

Year ended 31st March 2021

Company Number 5746423

Charity Number 1114872

Home-Start Birmingham South
Financial statements
Year ended 31st March 2021

Page 1	Charity Information
Page 2-3	Report of the Trustees
Page 4	Independent Examiner's Report
Page 5	Statement of Financial Activities
Page 6	Balance Sheet
Pages 7-11	Notes to Accounts

Home-Start Birmingham South

CHARITY INFORMATION

Directors	Randal Brew Anthony Guest Vivienne Miller Christine Pascal Graham Routley Kate Routley Sandra Walton	Treasurer Vice Chair & Company Secretary Chair
Charity Number	1114872	
Company Number	5746423	
Registered Office	Hampstead House Condoover Rd West Heath Birmingham West Midlands B31 3QY	

Home-Start Birmingham South

Trustee's Annual report for Year ended 31 March 2021

The directors who are also trustees of the charity present their accounts for the year ended 31 March 2021

Directors

The directors as named on page 1 have served either throughout or during the year.

Directors are selected from known relevant networks considering the balance of skills and representation required.

Constitution, object and policies

The organisation is a charitable company limited by guarantee, incorporated in March 2006, The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In planning the charity's activities for the year the trustees kept in mind the Charity Commission guidance on public benefit at their meetings

The objects of the charity are:

- To safeguard, protect and preserve the good health, both physical and mental of children and parents
- To prevent cruelty or maltreatment of children
- To relieve sickness, poverty and need amongst children and parents of children
- To promote the education of the public in better standards of childcare

Although an independent scheme, Home Start Birmingham South is affiliated to Home Start U.K.

The senior organiser is responsible for the day to day operational management of the charity

The Charity is grateful, to the number of volunteers who assist and without whom the charity would not exist.

Development, activities and achievements this year.

The charity continues to maintain its core services

For completion the statistics reported are for the whole year.

Families & Children:

Number of families receiving support: 85
Total referrals: 57 (28 carry overs)
Number of children supported: 208
Number of children under 5: 132
Number of children 5+: 76
Number of families receiving family group only support: 18
(Families receiving both Family Group and Volunteer Support: 5)
Number of children with a child protection plan: 13
Number of children with a child in need plan: 4
Number of children with an Early Help Plan: 18
Number of children with a disability: 16
Parents with a disability: 4
Number of lone parents: 52

Referral sources:

Family Support Workers: 21
Health Visitors: 15
Mental Health Service: 2
Other Home-Starts: 1
Social Workers: 9
Doctor/Midwife: 1
Speech & Language: 1
Perinatal; 3
Other: 3
Social Services: 1

Volunteers

Total of newly trained volunteers: 3
Number of volunteers who have left the scheme: 6

Home-Start Birmingham South

Trustee's Annual report for Year ended 31 March 2021

Financial Review

The statement of Financial activities shows an income of £139,019 (2020 £113,606) and expenditure of £139,217 (2020 £111,536) resulting in a deficit of £198 (2020 surplus £2,070)

Reserves Policy

The trustee board consider it prudent to retain unrestricted funds equivalent to a minimum of 3 months core operating expenditure to cover potential short term changes in funding and winding up costs as necessary
At 31 March 2021 the reserves are within this target.

Statement of directors responsibilities

The directors are required under Company Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its results for that period. In preparing those financial statements the trustees are required to:

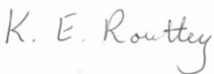
- (a) select suitable accounting policies and apply them consistently
- (b) make judgments and estimates that are reasonable and prudent
- (c) prepare the financial statements on an on going concern basis unless it is inappropriate to assume that the company will continue in business.

The directors are responsible for the keeping of proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for the safeguarding of the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

Home-Start Birmingham South

By order of the Board of Trustees



Kate Routley
Director & Trustee
15 November 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts for the year ended 31 March 2021 set out on the following pages

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (1) Examine the accounts under section 145 of the Charities Act
- (2) To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the Charities Act, and
- (3) To state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements :

(i) to keep accounting records in accordance with section 130 of the Charities Act; and

(ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met: or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Angela Weise-Bent, FCCA
Chartered Certified Accountant
AB Accounting and Taxation Services Limited
17 Gleneagles Drive
Great Barr
Birmingham, B43 7RX

Date : 15 November 2021

Home-Start Birmingham South
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming Resources					
Incoming resources from generating funds					
Voluntary Income	2	-	560	560	1,708
Activities for generating funds		-	68	68	17
Bank Interest receivable		-	2	2	-
Incoming resources from charitable activities	2	20,100	118,289	138,389	111,881
Total Incoming resources		<u>20,100</u>	<u>118,919</u>	<u>139,019</u>	<u>113,606</u>
Resources Expended					
Costs of generating funds:					
Charitable Activities	3	17,462	121,605	139,067	111,377
Governance Costs	4	-	150	150	159
Total expenditure		<u>17,462</u>	<u>121,755</u>	<u>139,217</u>	<u>111,536</u>
Net movement in funds for the year		<u>2,638</u>	<u>(2,836)</u>	<u>(198)</u>	<u>2,070</u>
Total funds brought forward		2,861	26,484	29,345	27,275
Transfer between funds		-	-	-	-
Total funds carried forward		<u>5,499</u>	<u>23,648</u>	<u>29,147</u>	<u>29,345</u>

There were no recognised gains or losses for 2021 or 2020 other than those included in the Financial Activities
The turnover and deficit are derived from continuing operations
This Statement of Financial Activities incorporates the same information required for an Income and
Expenditure account under the Companies Acts

Home-Start Birmingham South
BALANCE SHEET AS AT 31 MARCH 2021

	Note	2021	2020
		£	£
Fixed Assets			
Tangible Assets for use by the Company	6	-	-
Current Assets			
Debtors	8	239	449
Cash at bank and in hand	7	72,994	37,420
Total		73,233	37,869
Creditors : amounts falling due within one year	9	7,952	8,524
Net Current Assets		65,281	29,345
Creditors : amounts falling due after one year	9	36,134	-
Net Assets		<u>29,147</u>	<u>29,345</u>
Represented by			
Funds			
Restricted Funds	10	5,499	2,861
Unrestricted Funds		23,648	26,484
Total		<u>29,147</u>	<u>29,345</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to the small companies regime.

Director's responsibilities;

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed and approved on the behalf of the Board on 15 November 2021

A Guest

A Guest
Hon Treasurer and Trustee

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2021

1. Accounting Policies

(a) Basis of Accounts Preparation

The financial statements are prepared under the Historic Cost Convention and in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005) and Accounting Standards and the Charities Act 1993

(b) Incoming Resources

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Investment income

This is included in the accounts when receivable.

(c) Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2021

(d) Assets

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost.

Office Equipment is depreciated on a 20% written down basis

2. Analysis of Incoming Resources

	2021		2020	
	Restricted	Unrestricted	Total	Total
	£	£	£	£
Voluntary Income				
Donations	-	560	560	560
Gift Aid Tax rebate	-	-	-	1,148
	<u>-</u>	<u>560</u>	<u>560</u>	<u>1,708</u>

Incoming resources from charitable activities

Restricted

Children in Need	20,100	-	20,100	19,727
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Unrestricted

Birmingham Community Healthcare	-	70,089	70,089	70,089
Eveson Charitable Trust	-	15,000	15,000	10,000
Credit Centre UK	-	7,800	7,800	7,800
Baron Davenport's Charity	-	1,000	1,000	1,000
BVSC	-	10,000	10,000	-
Heart of England Community Trust	-	12,000	12,000	-
St Modwen Properties	-	1,250	1,250	-
Sir John Middlemore Charitable Trust	-	-	-	2,000
We Are All Making A Difference	-	1,000	1,000	1,000
Other donations for less than £1000	-	150	150	265
	<u>20,100</u>	<u>118,289</u>	<u>138,389</u>	<u>111,881</u>

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2021

3 Analysis of Resources Expended

Charitable activities

			2021 £	2020 £
Direct Costs	Un- restricted	Restricted	Total	Total
Salaries, National Insurance and Pensions	111,249	16,145	127,394	95,134
Premises Rent	5,400	190	5,590	6,505
Family Group Travel & Outings/ Provisions etc	0	190	190	1,580
Staff and Volunteers Expenses	420	136	556	2,829
Homestart UK Levy	1,683	362	2,045	2,096
Insurance	965	0	965	766
Allocated Support costs(as detailed below)	1,888	439	2,327	2,467
Total	121,605	17,462	139,067	111,377

Support Costs

Telephone & Internet	997	94	1,091	864
Stationery & Office Supplies	210	159	369	710
Postage	-25	25	0	123
Advertising & Publicity	0	0	0	450
Office Equipment & Computer Expenses	515	103	618	9
Depreciation	0	0	0	0
Legal & Professional Fees	35	0	35	35
Sundry Expenses	87	26	113	216
Training	0	32	32	0
Bank Charges	69	0	69	60
Total	1,888	439	2,327	2,467

4. Governance costs

	2021 £	2020 £
Statutory accounts preparation and Independent Examination	150	150
AGM Expenses	0	9
Total	150	159

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2021

5. Staff Costs

	2021	2020
	£	£
Wages & Salaries	80,649	84,124
Social Security Costs	1,579	3,030
Pension Costs	45,166	7,980
Total	<u>127,394</u>	<u>95,134</u>

The average monthly number of employees during the year was as follows:

Management	1	1
Field Workers	3	3
Administrative Staff	1	1
Sessional Workers	1	1
	<u>6</u>	<u>6</u>

6. Tangible fixed assets for use by the Company

	2021	2020
	Total £	Total £
Cost as at 1 April 2020	-	-
Additions	-	-
Disposals	-	-
Cost as at 31 March 2021	<u>-</u>	<u>-</u>
Depreciation as at 1 April 2020	-	-
Charge for the year	-	-
On disposals	-	-
Depreciation as at 31 March 2021	<u>-</u>	<u>-</u>
Net Book Value as at 31 March 2021 & 2020	<u>-</u>	<u>-</u>

7. Bank and Cash

	2021	2020
	£	£
Petty Cash	53	183
Bank Accounts	<u>72,941</u>	<u>37,237</u>
	<u>72,994</u>	<u>37,420</u>

Home-Start Birmingham South

Notes to the accounts

Year ended 31st March 2021

8. Debtors	2021 £	2020 £
Prepayments	155	449
HMRC	84	-
	<u>239</u>	<u>449</u>

9. Liabilities	2021 £	2020 £
Amounts due within one year		
Accruals	175	5,980
HMRC	-	1,545
Pension	7,327	447
Trade Creditors	450	552
	<u>7,952</u>	<u>8,524</u>
Amounts due after one year		
Pension	<u>36,134</u>	<u>-</u>

10. Restricted Fund Movements

	Fund Balances Brought Forward 1 April 2020 £	Incoming Resources £	Transfer £	Outgoing Resources £	Fund Balances Carried Forward 31 March 2021 £
Children in Need	2,861	20,100	-	17,462	5,499
	<u>2,861</u>	<u>20,100</u>	<u>-</u>	<u>17,462</u>	<u>5,499</u>