

RICHMOND HILL ELDERLY ACTION LIMITED

England & Wales · Charity number 1114792

Details

Other names RICHMOND HILL ELDERLY ACTION

Status Registered

Legal form Charitable company

Company number [05738091](#)

Registered 2006-06-22

Register [View on the Charity Commission register](#)

Contact

Address Richmond Hill Community Centre
Long Close Lane
Leeds
LS9 8NP

Phone 01132485200

Email info@rhea-leeds.org.uk

Website www.rhea-leeds.org.uk

Activities

Objects: 1. TO PROMOTE THE WELFARE OF ELDERLY RESIDENTS OF THE RICHMOND HILL AREA OF LEEDS AND SURROUNDING AREAS, IN ANY MANNER WHICH NOW OR IN THE FUTURE MAY BE DEEMED TO BE CHARITABLE IN LAW;2. TO RELIEVE POVERTY AND TO PROMOTE GOOD HEALTH AMONGST ELDERLY, DISABLED AND OTHERWISE DISADVANTAGED PEOPLE, AND THEIR CARERS, IN THE RICHMOND HILL AREA OF LEEDS AND SURROUNDING AREAS;3. TO ADVANCE THE EDUCATION OF THE PUBLIC WITH PARTICULAR REFERENCE TO THE FINANCIAL, HEALTH, HOUSING AND WELFARE ENTITLEMENTS AND THE NEEDS IN RELATION TO FUEL, HEAT AND LIGHT OF ELDERLY DISABLED AND OTHERWISE DISADVANTAGED PEOPLE;4. TO FURTHER ANY OTHER CHARITABLE PURPOSE OR PURPOSES

Activities: To develop services and activities which improve the quality of life for older people, living in Richmond Hill and the surrounding areas, who have a particular and identifiable need. Activities include: Home visits, drop-in, advocacy and advice, information, sign-posting. Activities that promote social inclusion; lunch clubs, friendship group, art group, exercise group. Newsletter quarterly.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** RICHMOND HILL AREA OF LEEDS AND ITS ENVIRONS
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£226,540	£271,622	-	-
2024-03-31	£192,873	£247,761	-	-
2023-03-31	£205,741	£227,172	-	-
2022-03-31	£205,365	£174,676	-	-
2021-03-31	£181,117	£177,071	-	-

Trustees

Name	Role	Appointed
Nick Clements	Chair	2025-06-04
Andrew Milburn		2020-09-09
Asghar Khan		2012-01-09
Barbara Tennant		2026-01-20
Bernadette Gahan		2021-11-09
Bernadette Slack		2026-01-20
Frances Brett		2016-09-26
Pamela Walker		2016-09-26
ROGER SHOOTER		
Wendy Davies		2026-01-20

RICHMOND HILL ELDERLY ACTION LIMITED

England & Wales - Charity number 1114792

Accounts

Richmond Hill Elderly Action Limited

Charity number 1114792

A company limited by guarantee number 05738091

Annual Report and Financial Statements

for the year ended 31 March 2025

Richmond Hill Elderly Action Limited

Annual Report and Financial Statements

for the year ended 31 March 2025

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Richmond Hill Elderly Action Limited

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Father Darren Percival	Chair	Resigned June 2025
Mr Roger Shooter	Treasurer	
Ms Pam Walker		
Mrs Frances Brett		
Cllr. Asghar Khan	Co-opted	
Mr Andrew Milburn		
Miss Bernie Gahan		
Mr Nicholas Clements	Chair	From June 2025

Key personnel	Position
Darrell Xavier	Project Manager

Charity number 1114792 Registered in England and Wales

Company number 05738091 Registered in England and Wales

Registered and principal address

Richmond Hill Community Centre
Long Close Lane
Leeds
LS9 8NP

Bankers

Virgin Bank	United Trust Bank	Cambridge & Counties Bank
94-96 Briggate	One Ropemaker Street	Charnwood Court
Leeds	London	5B New Walk
LS1 6NP	EC2Y 9AW	Leicester LE1 6TE

Independent examiner

Simon Bostron

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 10 March 2006. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2025

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

1. To promote the welfare of elderly residents of the Richmond Hill area of Leeds and surrounding areas, in any manner which now or in the future may be deemed to be charitable in law.
2. To relieve poverty and to promote good health amongst elderly, disabled and otherwise disadvantaged people, and their carers, in the Richmond Hill area of Leeds and surrounding areas.
3. To advance the education of the public with particular reference to the financial, health, housing and welfare entitlements and the needs in relation to fuel, heat and light, of elderly, disabled and otherwise disadvantaged people.
4. To further any other charitable purpose or purposes.

The charity's main activities

RHEA provides social opportunities and a range of support services for people aged 55 and over to enable independence, to live well at home, to tackle isolation, and to promote physical and mental wellbeing.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the wellbeing of older people.

Achievements and performance

This financial year was another successful one, but it started with the loss of two staff members through redundancy. After a lot of consideration, forward planning and funding analysis, trustees and management had to make these redundancies to secure RHEA's financial future.

In going from a team of 8 staff to a team of 6, RHEA began looking in April at service delivery and what levels could be maintained against this new capacity. Trustees are pleased to report that only one of our daily activities had to unfortunately end which was run by one of the now redundant roles. Every effort was made to contact the attendees and offer alternatives.

Every other service level was maintained with the phone line still being staffed, all requests for home visits met, no closures due to lower staffing levels etc which is testament to the staff and volunteers who absorbed and responded to the change.

In the 2024/2025 financial year, RHEA:

- Was open to members and the public every single working day of the year.
- 455 people dropped into the community centre to ask a question or get advice whether they were RHEA members or members of the public.
- 136 spaces created on average every week at our daily activities: that's 6,800 a year.
- 511 visits made to people at home to talk in privately and confidentially and to offer support around a variety of issues.
- 144 return trips made using RHEA's accessible minibus to collect people from their door and take them home again with physical and practical support for those who need it.
- 32 different one-off events were hosted throughout the year from celebrations to awareness days which attracted 629 people.
- Approximately 2750 hot, fresh meals were served as part of our lunch club offer.
- 9 people were supported to source, apply for and secure better suited accommodation.
- Volunteers generously gave 2260 hours of their time to support with running of activities, acting as a trustee, befriending, buddying and more.
- Free legal advice was given to 10 different people from a supporting law firm.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance (continued)

We also continued strong partnerships with Leeds City Council, Adult Social Care, the Community Anchor, Leeds Safeguarding Adults Board and Leeds Older People. Our funders are a big part of our partnership work and we were fortunate to welcome new funding organisations this year, welcoming McCarthy Stone, Garfield Weston and The Charles and Elsie Sykes Trust as new supporters of our work.

Financial review

The deficit for the year was £45,082, made up of net expenditure of £45,242 on unrestricted funds and a net surplus of £160 on restricted funds.

Reserves policy

Reserves are made up of total unrestricted funds less fixed assets. The total of reserves at 31/03/25 was £161,312. This total includes £25,494 which has been put aside to cover future costs of running the minibus, costs not covered by future income streams. This leaves a net free reserve of £135,818.

The policy is to hold a minimum of six month's running costs to cover future funding uncertainties. At the current level of spending the reserve equates to approximately 6 months, and the aim is to maintain the reserve at this level.

Plans for the future

The most obvious and most important plan is to keep RHEA financially sound which we have started by streamlining our expenditure whilst seeking new funding sources for any new service we might establish.

The Community Greengrocer and employment of a new part time support role are ideas that trustees and management have discussed at length before but won't be implemented with the full costs being covered by a new funder. Funding from Reaching Communities enters its third and final year so we will be looking to reapply to them to keep the role going with full costs recovered and may also include an additional Project Support role into the application. We also need to, and have been trying to, employ a cook for the various lunch clubs that we offer as the responsibility is currently falling on other staff and taking away from their roles which is counterproductive. Trustees would also welcome the recruitment of additional trustees to encourage new insight and support, and to balance out responsibilities.

As we enter the penultimate year of our main contract with Adult Social Care, there will be a lot of work around making sure that we are in the strongest position possible to write and submit a winning application that will go a long way in securing the future of older people's services across Richmond Hill.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2025

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Name ROGER SHOOTER

Date: 19/11/25

Richmond Hill Elderly Action Limited

Independent examiner's report to the trustees of Richmond Hill Elderly Action Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2025, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Simon Bostrom

Date: 26/11/25

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Richmond Hill Elderly Action Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2025

	Notes	2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Charitable activities	(2)	149,030	65,858	214,888	184,304
Investments		11,652	-	11,652	8,569
Total income		<u>160,682</u>	<u>65,858</u>	<u>226,540</u>	<u>192,873</u>
Expenditure on charitable activities:					
Salaries and NI	(3)	165,499	34,537	200,036	185,740
Premises and office costs		6,907	3,541	10,448	11,634
Recruitment, training and other staff costs		48	-	48	708
Resources and other project costs		29,254	27,620	56,874	43,691
Independent examination		810	-	810	880
Legal and professional costs		-	-	-	-
Depreciation		3,406	-	3,406	5,108
Total expenditure		<u>205,924</u>	<u>65,698</u>	<u>271,622</u>	<u>247,761</u>
Net income / (expenditure)		<u>(45,242)</u>	<u>160</u>	<u>(45,082)</u>	<u>(54,888)</u>
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(45,242)</u>	<u>160</u>	<u>(45,082)</u>	<u>(54,888)</u>
Fund balances brought forward		<u>206,554</u>	<u>21,161</u>	<u>227,715</u>	<u>282,603</u>
Fund balances carried forward	(4)	<u>161,312</u>	<u>21,321</u>	<u>182,633</u>	<u>227,715</u>

All incoming resources and resources expended derive from continuing activities.

Richmond Hill Elderly Action Limited

Balance sheet

as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets (5)	-	-	-	3,406
Total fixed assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,406</u>
Current assets				
Debtors and prepayments (6)	1,129	-	1,129	1,913
Cash at bank and in hand (7)	164,984	21,771	186,755	231,480
Total current assets	<u>166,113</u>	<u>21,771</u>	<u>187,884</u>	<u>233,393</u>
Current liabilities: amounts falling due within one year				
Creditors and accruals (8)	4,801	450	5,251	9,084
Total current liabilities	<u>4,801</u>	<u>450</u>	<u>5,251</u>	<u>9,084</u>
Net current assets / (liabilities)	<u>161,312</u>	<u>21,321</u>	<u>182,633</u>	<u>224,309</u>
Total assets less current liabilities	<u>161,312</u>	<u>21,321</u>	<u>182,633</u>	<u>227,715</u>
Net assets	<u>161,312</u>	<u>21,321</u>	<u>182,633</u>	<u>227,715</u>
Funds				
Unrestricted funds (12)	161,312	-	161,312	206,554
Restricted funds	-	21,321	21,321	21,161
Total funds	<u>161,312</u>	<u>21,321</u>	<u>182,633</u>	<u>227,715</u>

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on 19/11/25

Date: 19/11/25

(Trustee)

Name ... Roger Shooter

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

As a consequence, there has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computers and equipment: 33% straight line

Motor vehicles: 15% straight line

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Redundancy and termination costs

Redundancy and termination costs are recognised as an expense in the Statement of Financial Activities and a liability on the Balance Sheet immediately at the point the charity is demonstrably committed to either: terminate the employment of an employee or group of employees before normal retirement date; or provide termination benefits as a result of an offer made in order to encourage voluntary redundancy. The charity is considered to be demonstrably committed only when it has a detailed formal plan for the termination and is without realistic possibility of withdrawal from the plan.

Richmond Hill Elderly Action Limited

Notes to the accounts continued

for the year ended 31 March 2025

2 Income from charitable activities	2025	2025	2025	2024
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Arnold Clark	2,000	-	2,000	-
Charles & Elsie Sykes Trust	-	2,500	2,500	-
Leeds Benevolent Society	-	20,000	20,000	-
Leeds City Council	106,001	984	106,985	112,382
Leeds Community Foundation	-	5,508	5,508	5,562
Leeds Older People's Forum	-	-	-	14,017
McCarthy Stone Foundation	7,500	-	7,500	-
National Lottery Community Fund	-	10,665	10,665	10,666
Space 2	-	-	-	-
Voluntary Action Leeds	-	24,201	24,201	13,300
Windmill	-	2,000	2,000	2,000
Events proceeds	1,239	-	1,239	741
Income from activities	29,790	-	29,790	24,240
Donations	1,309	-	1,309	726
Other income	1,191	-	1,191	670
	<u>149,030</u>	<u>65,858</u>	<u>214,888</u>	<u>184,304</u>

3 Staff costs and numbers

	2025	2024
	£	£
Gross salaries	172,412	166,302
Social security costs	13,617	12,834
Employment allowance	(5,000)	(5,000)
Pensions	12,571	11,604
Redundancy pay	6,436	-
	<u>200,036</u>	<u>185,740</u>

The average number employees during the year was 9, being an average of 5.7 full time equivalent (2024: 9, 5.8 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2025	2024
	£	£
Costs of the scheme to the charity for the year	6,436	-

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Exercise in Disguise	7,439	2,500	4,072	-	5,867
Household Support Fund	11,781	17,400	16,067	-	13,114
Innovation Fund	1,331	-	1,331	-	-
Leeds Benevolent Society	-	20,000	20,000	-	-
Lunch Clubs	-	2,508	2,508	-	-
Mice	103	-	103	-	-
Minibus Driver	507	10,665	11,172	-	-
Stay Well This Winter	-	3,000	3,000	-	-
Trips	-	2,984	2,000	-	984
Welcome Spaces	-	6,801	5,445	-	1,356
	<u>21,161</u>	<u>65,858</u>	<u>65,698</u>	<u>-</u>	<u>21,321</u>

Richmond Hill Elderly Action Limited

Notes to the accounts continued

for the year ended 31 March 2025

4 Restricted funds continued

Fund name	Purpose of restriction
Exercise in Disguise	To support the exercise in disguise class.
Household Support Fund	To support families at the highest risk from increased living expenses.
Innovation Fund	This fund enables us to provide resources for the members we are supporting.
Leeds Benevolent Society	To fund the Wellbeing Worker post.
Lunch Clubs	To set up and provide a befriending service.
Mice	The Mice grants support the cost of events.
Minibus Driver	This is a project to support wellbeing and independence amongst frail people.
Stay Well This Winter	To run activities over the winter months.
Welcome Spaces	This was a contribution from Windmill Community Transport towards the cost of trips.

5 Tangible assets

	Motor vehicles	Office equipment	Total
<u>Cost</u>	£	£	£
At 1 April 2024	34,049	4,078	38,127
At 31 March 2025	<u>34,049</u>	<u>4,078</u>	<u>38,127</u>
<u>Depreciation</u>			
At 1 April 2024	30,643	4,078	34,721
Charge for year	3,406	-	3,406
At 31 March 2025	<u>34,049</u>	<u>4,078</u>	<u>38,127</u>
<u>Net book value</u>			
At 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2024	<u>3,406</u>	<u>-</u>	<u>3,406</u>

6 Debtors and prepayments

	2025	2024
	£	£
Prepayments and accrued income	1,129	1,913
	<u>1,129</u>	<u>1,913</u>

7 Cash at bank and in hand

	2025	2024
	£	£
Virgin Bank	26,696	22,295
Cambridge and Counties Building Society	101,566	97,088
United Trust Bank	57,845	111,631
Equals prepaid card	505	434
Petty cash	143	32
	<u>186,755</u>	<u>231,480</u>

Richmond Hill Elderly Action Limited

Notes to the accounts continued

for the year ended 31 March 2025

8 Creditors and accruals	2025	2024
	£	£
Other creditors and accruals	5,251	9,084
Deferred income	-	-
	<u>5,251</u>	<u>9,084</u>

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

11 Related party transactions

Key management personnel

The key management personnel of the charity comprises the Project Manager only. The total employee benefits of the key management personnel of the charity were £39,460 (2024: £36,554).

There were no other related party transactions during this year or the previous year.

12 Analysis of movement in unrestricted funds

	Balance at 1 April 2024	Income	Expenditure	Transfers	As at 31 March 2025
	£	£	£	£	£
General fund	173,148	160,682	198,012	-	135,818
Tangible fixed assets	3,406	-	3,406	-	-
Minibus fund	30,000	-	4,506	-	25,494
	<u>206,554</u>	<u>160,682</u>	<u>205,924</u>	<u>-</u>	<u>161,312</u>

Name of

Description, nature and purposes of the fund

General fund	The free reserves after allowing for all designated funds.
Tangible fixed assets	This amount relates to the net book value of the minibus
Minibus fund	£30,000 has been designated to secure the adapted transport service for the future.

13 Analysis of net assets between funds

	General fund	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	-	-	-	-
Net current assets/(liabilities)	135,818	25,494	21,321	182,633
Total	<u>135,818</u>	<u>25,494</u>	<u>21,321</u>	<u>182,633</u>

Richmond Hill Elderly Action Limited

Statement of Financial Activities including comparatives for all funds

(including summary income and expenditure account)

for the year ended 31 March 2025

	2025	2024	2025	2024	2025	2024
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Charitable activities	149,030	138,096	65,858	46,208	214,888	184,304
Investments	11,652	8,569	-	-	11,652	8,569
Total income	160,682	146,665	65,858	46,208	226,540	192,873
Expenditure						
Salaries and NI	165,499	147,343	34,537	38,397	200,036	185,740
Premises and office costs	6,907	11,406	3,541	228	10,448	11,634
Recruitment, training, other staff costs	48	558	-	150	48	708
Resources and other project costs	29,254	26,743	27,620	16,948	56,874	43,691
Independent examination	810	880	-	-	810	880
Legal and professional costs	-	-	-	-	-	-
Depreciation	3,406	5,108	-	-	3,406	5,108
Total expenditure	205,924	192,038	65,698	55,723	271,622	247,761
Net income / (expenditure)	(45,242)	(45,373)	160	(9,515)	(45,082)	(54,888)
Transfers between funds	-	-	-	-	-	-
Net movement in funds	(45,242)	(45,373)	160	(9,515)	(45,082)	(54,888)
Fund balances brought forward	206,554	251,927	21,161	30,676	227,715	282,603
Fund balances carried forward	161,312	206,554	21,321	21,161	182,633	227,715

RICHMOND HILL ELDERLY ACTION LIMITED

England & Wales - Charity number 1114792

Accounts

Richmond Hill Elderly Action Limited

Charity number 1114792

A company limited by guarantee number 05738091

Annual Report and Financial Statements

for the year ended 31 March 2024

Richmond Hill Elderly Action Limited

Annual Report and Financial Statements

for the year ended 31 March 2024

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Richmond Hill Elderly Action Limited

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Father Darren Percival	Chair	
Mr Roger Shooter	Treasurer	
Ms Pam Walker		
Mrs Frances Brett		
Cllr. Asghar Khan	Co-opted	
Mr Andrew Milburn		
Miss Bernie Gahan		
Mr Nicholas Clements		Appointed September 2023

Key personnel	Position
Darrell Xavier	Project Manager

Charity number 1114792 Registered in England and Wales

Company number 05738091 Registered in England and Wales

Registered and principal address

Richmond Hill Community Centre
Long Close Lane
Leeds
LS9 8NP

Bankers

Virgin Bank	United Trust Bank	Cambridge & Counties Bank
94-96 Briggate	One Ropemaker Street	Charnwood Court
Leeds	London	5B New Walk
LS1 6NP	EC2Y 9AW	Leicester LE1 6TE

Independent examiner

Simon Bostron

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 10 March 2006. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2024

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

1. To promote the welfare of elderly residents of the Richmond Hill area of Leeds and surrounding areas, in any manner which now or in the future may be deemed to be charitable in law.
2. To relieve poverty and to promote good health amongst elderly, disabled and otherwise disadvantaged people, and their carers, in the Richmond Hill area of Leeds and surrounding areas.
3. To advance the education of the public with particular reference to the financial, health, housing and welfare entitlements and the needs in relation to fuel, heat and light, of elderly, disabled and otherwise disadvantaged people.
4. To further any other charitable purpose or purposes.

The charity's main activities

RHEA provides social opportunities and a range of support services for people aged 55 and over to enable independence, to live well at home, to tackle isolation, and to promote physical and mental wellbeing.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the wellbeing of older people.

Achievements and performance

It was another enjoyable and busy year for RHEA. Achievements during the year include:

The doors were open and the offices and activity spaces were staffed for all of the 250 working days of the year. 480 people called in with their questions during the year and all were supported, RHEA created 110 spaces on average every week at the daily activities where people continue to come to be part of a friendly community that is engaging and vibrant. Over the year 5,500 spaces were created.

As part of RHEA's daily activity offer, 1,850 freshly cooked meals were served.

142 return trips were made on the accessible minibus, picking people up from their front door and taking them back again. This service created 1,092 accessible trips and greatly helped people who need accessible transport.

Regular one-off events were hosted. 32 events held over the year attracted 672 people.

RHEA helped 7 people with their benefit claims, securing £55,354 towards care and general living costs.

6 people were helped to find, secure and move into a new home that better suited their personal needs, was more manageable, or which was adapted to help with independence.

6 people were helped to have care assessments completed or re-assessed so they could get more support at home to help them live as independently as possible.

Free legal advice was given to 5 people from a supporting law firm.

The out of hours telephone befriending scheme was relaunched. 4 volunteers contacted 22 members every Wednesday evening for a social chat and catch up.

Volunteers gave an amazing 2,205 hours of their time to help with delivering activities, being a trustee, befriending, gardening, assisting at events and social calls to members.

RHEA continued to be part of the local Community Anchor Network where other local organisations work together for the benefit of the wider community and everyone in it.

Across the city RHEA also continued positive relationships with Adult Social Care, Leeds Safeguarding Board and Leeds Older People's Forum to represent the voice of RHEA members.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2024

Financial review

The deficit for the year was £54,888, made up of net expenditure of £45,373 on unrestricted funds and net expenditure of £9,515 on restricted funds.

Reserves policy

Reserves are made up of total unrestricted funds less fixed assets. Within reserves there are funds designated towards the cost of securing the adapted transport system for the future. The amount designated is £30,000, leaving free reserves at the year end of £173,148.

The policy is to hold a minimum of six month's running costs to cover future funding uncertainties. At the current level of spending the reserve equates to approximately 8 months. The additional amount is being used to fund activities in 2024/25. The reserve should be at the target level by 31/03/25.

Plans for the future

Looking ahead to the rest of 2024 and the biggest part of 2025, one of our ongoing priorities is to keep the benchmark of services that we have set ourselves. RHEA has a history of improving and expanding services rather than ending them when a funding stream comes to a close. One of these funding streams finishes in March 2025, and the future of our contract with Adult Social Care is uncertain. A lot of our focus will continue to be on financial security for the coming years to ensure that RHEA continues to be a key service provider. Access to fresh and healthy foods has always been an issue in the ward. We are looking at proposals to establish a community grocer to address the problems of not having a supermarket anywhere in the ward. We are engaging with local residents for input into how the scheme might work, and the next stage is to apply for funding.

Trustees agreed to future proof our accessible transport offer by designating £30,000 from our reserves to go towards the upkeep and eventual replacement of our minibus. The scheme has been a big asset to RHEA and allowed us to support people, and their additional access needs, much better.

With the recent announcements of cuts to Winter Fuel Payments and a rise in energy prices on top of that, we are expecting an increase in demand for help with understanding and applying for Pension Credit. Like any other benefit application, applying for Pension Credit is something we do with people. We aim to support everyone with our one to one service as enquiries come in.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed: Roger Shooter

Name ROGER SHOOTER

Date: 01/10/24

Richmond Hill Elderly Action Limited

Independent examiner's report to the trustees of Richmond Hill Elderly Action Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Simon Bostrom

Date: 16/10/24

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Richmond Hill Elderly Action Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Charitable activities	(2)	138,096	46,208	184,304	203,664
Investments		8,569	-	8,569	2,077
Total income		<u>146,665</u>	<u>46,208</u>	<u>192,873</u>	<u>205,741</u>
Expenditure on charitable activities:					
Salaries and NI	(3)	147,343	38,397	185,740	159,106
Premises and office costs		11,406	228	11,634	10,104
Recruitment, training and other staff costs		558	150	708	309
Resources and other project costs		26,743	16,948	43,691	50,320
Independent examination		880	-	880	840
Legal and professional costs		-	-	-	1,386
Depreciation		5,108	-	5,108	5,107
Total expenditure		<u>192,038</u>	<u>55,723</u>	<u>247,761</u>	<u>227,172</u>
Net income / (expenditure)		<u>(45,373)</u>	<u>(9,515)</u>	<u>(54,888)</u>	<u>(21,431)</u>
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(45,373)</u>	<u>(9,515)</u>	<u>(54,888)</u>	<u>(21,431)</u>
Fund balances brought forward		<u>251,927</u>	<u>30,676</u>	<u>282,603</u>	<u>304,034</u>
Fund balances carried forward	(4)	<u>206,554</u>	<u>21,161</u>	<u>227,715</u>	<u>282,603</u>

All incoming resources and resources expended derive from continuing activities.

Richmond Hill Elderly Action Limited

Balance sheet

as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets (5)	3,406	-	3,406	8,514
Total fixed assets	<u>3,406</u>	<u>-</u>	<u>3,406</u>	<u>8,514</u>
Current assets				
Debtors and prepayments (6)	1,413	500	1,913	7,750
Cash at bank and in hand (7)	210,249	21,231	231,480	273,985
Total current assets	<u>211,662</u>	<u>21,731</u>	<u>233,393</u>	<u>281,735</u>
Current liabilities: amounts falling due within one year				
Creditors and accruals (8)	8,514	570	9,084	7,646
Total current liabilities	<u>8,514</u>	<u>570</u>	<u>9,084</u>	<u>7,646</u>
Net current assets / (liabilities)	<u>203,148</u>	<u>21,161</u>	<u>224,309</u>	<u>274,089</u>
Total assets less current liabilities	<u>206,554</u>	<u>21,161</u>	<u>227,715</u>	<u>282,603</u>
Net assets	<u>206,554</u>	<u>21,161</u>	<u>227,715</u>	<u>282,603</u>
Funds				
Unrestricted funds (12)	206,554	-	206,554	251,927
Restricted funds	-	21,161	21,161	30,676
Total funds	<u>206,554</u>	<u>21,161</u>	<u>227,715</u>	<u>282,603</u>

For the year ending 31 March 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 01/10/24

Signed: Roger Shooter

(Trustee)

Name ... Roger Shooter

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

As a consequence, there has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computers and equipment: 33% straight line

Motor vehicles: 15% straight line

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Richmond Hill Elderly Action Limited

Notes to the accounts continued

for the year ended 31 March 2024

2 Income from charitable activities	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Forum Central	-	-	-	5,000
Groundwork	-	-	-	1,000
Leeds Benevolent Society For Single Ladies	-	-	-	21,000
Leeds City Council	111,719	663	112,382	122,079
Leeds Community Foundation	-	5,562	5,562	7,938
Leeds Older People's Forum	-	14,017	14,017	1,170
National Lottery Community Fund	-	10,666	10,666	-
Space 2	-	-	-	4,500
Voluntary Action Leeds	-	13,300	13,300	8,700
Windmill	-	2,000	2,000	-
Events proceeds	741	-	741	1,364
Income from activities	24,240	-	24,240	26,943
Donations	726	-	726	2,616
Other income	670	-	670	1,354
	<u>138,096</u>	<u>46,208</u>	<u>184,304</u>	<u>203,664</u>

3 Staff costs and numbers	2024	2023
	£	£
Gross salaries	166,302	143,468
Social security costs	12,834	11,258
Employment allowance	(5,000)	(5,000)
Pensions	11,604	9,380
	<u>185,740</u>	<u>159,106</u>

The average number employees during the year was 9, being an average of 5.8 full time equivalent (2023: 9, 5.2 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	11,604	9,380

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Brighter Days	-	1148	1,148	-	-
Community Arts Project	1,170	12,869	6,600	-	7,439
Household Support Fund	1,919	13,300	3,438	-	11,781
Housing Advisory Panel	2,567	-	2,567	-	-
Innovation Fund	1,413	-	82	-	1,331
Leeds Benevolent Society	22,848	-	22,848	-	-
Lunch Clubs	-	2,732	2,732	-	-
Mice	-	663	560	-	103
Minibus Driver	-	10,666	10,159	-	507
Stay Well This Winter	759	2,830	3,589	-	-
Trips	-	2,000	2,000	-	-
	<u>30,676</u>	<u>46,208</u>	<u>55,723</u>	<u>-</u>	<u>21,161</u>

Richmond Hill Elderly Action Limited

Notes to the accounts continued

for the year ended 31 March 2024

4 Restricted funds continued

Fund name	Purpose of restriction
Brighter Days	To help older people with the cost of living crisis.
Community Arts Project	To support the exercise in disguise class.
Household Support Fund	To support families at the highest risk from increased living expenses.
Housing Advisory Panel	To cover the cost of equipment and blankets.
Innovation Fund	This fund enables us to provide resources for the members we are supporting.
Leeds Benevolent Society	To fund the Wellbeing Worker post.
Lunch Clubs	To set up and provide a befriending service.
Mice	The Mice grants support the cost of events.
Minibus Driver	This is a project to support wellbeing and independence amongst frail people.
Stay Well This Winter	To run activities over the winter months.
Trips	This was a contribution from Windmill Community Transport towards the cost of trips.

5 Tangible assets

	Motor vehicles	Office equipment	Total
<u>Cost</u>	£	£	£
At 1 April 2023	34,049	4,078	38,127
At 31 March 2024	<u>34,049</u>	<u>4,078</u>	<u>38,127</u>
<u>Depreciation</u>			
At 1 April 2023	25,535	4,078	29,613
Charge for year	5,108	-	5,108
At 31 March 2024	<u>30,643</u>	<u>4,078</u>	<u>34,721</u>
<u>Net book value</u>			
At 31 March 2024	<u>3,406</u>	<u>-</u>	<u>3,406</u>
At 31 March 2023	<u>8,514</u>	<u>-</u>	<u>8,514</u>

6 Debtors and prepayments

	2024	2023
	£	£
Prepayments and accrued income	1,913	7,750
	<u>1,913</u>	<u>7,750</u>

7 Cash at bank and in hand

	2024	2023
	£	£
Virgin Bank	22,295	30,394
Allica Bank	-	90,000
Cambridge and Counties Building Society	97,088	92,818
United Trust Bank	111,631	60,690
Equals prepaid card	434	-
Petty cash	32	83
	<u>231,480</u>	<u>273,985</u>

Richmond Hill Elderly Action Limited

Notes to the accounts continued for the year ended 31 March 2024

8 Creditors and accruals	2024	2023
	£	£
Other creditors and accruals	9,084	7,646
Deferred income	-	-
	<u>9,084</u>	<u>7,646</u>

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

11 Related party transactions

Key management personnel

The key management personnel of the charity comprises the Project Manager only. The total employee benefits of the key management personnel of the charity were £36,554 (2023: £35,884).

There were no other related party transactions during this year or the previous year.

12 Analysis of movement in unrestricted funds

	Balance at 1 April 2023	Income	Expenditure	Transfers	As at 31 March 2024
	£	£	£	£	£
General fund	243,413	146,665	186,930	(30,000)	173,148
Tangible fixed assets	8,514	-	5,108	-	3,406
Minibus fund	-	-	-	30,000	30,000
	<u>251,927</u>	<u>146,665</u>	<u>192,038</u>	<u>-</u>	<u>206,554</u>

Name of Description, nature and purposes of the fund

General fund	The free reserves after allowing for all designated funds.
Tangible fixed assets	This amount relates to the net book value of the minibus
Minibus fund	£30,000 has been designated to secure the adapted transport service for the future.

13 Analysis of net assets between funds

	General fund	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	-	3,406	-	3,406
Net current assets/(liabilities)	173,148	30,000	21,161	224,309
Total	<u>173,148</u>	<u>33,406</u>	<u>21,161</u>	<u>227,715</u>

Richmond Hill Elderly Action Limited

Statement of Financial Activities including comparatives for all funds

(including summary income and expenditure account)

for the year ended 31 March 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Charitable activities	138,096	143,777	46,208	59,887	184,304	203,664
Investments	8,569	2,077	-	-	8,569	2,077
Total income	<u>146,665</u>	<u>145,854</u>	<u>46,208</u>	<u>59,887</u>	<u>192,873</u>	<u>205,741</u>
Expenditure						
Salaries and NI	147,343	105,123	38,397	53,983	185,740	159,106
Premises and office costs	11,406	7,432	228	2,672	11,634	10,104
Recruitment, training, other staff costs	558	290	150	19	708	309
Resources and other project costs	26,743	30,652	16,948	19,668	43,691	50,320
Independent examination	880	840	-	-	880	840
Legal and professional costs	-	1,386	-	-	-	1,386
Depreciation	5,108	5,107	-	-	5,108	5,107
Total expenditure	<u>192,038</u>	<u>150,830</u>	<u>55,723</u>	<u>76,342</u>	<u>247,761</u>	<u>227,172</u>
Net income / (expenditure)	<u>(45,373)</u>	<u>(4,976)</u>	<u>(9,515)</u>	<u>(16,455)</u>	<u>(54,888)</u>	<u>(21,431)</u>
Transfers between funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds	<u>(45,373)</u>	<u>(4,976)</u>	<u>(9,515)</u>	<u>(16,455)</u>	<u>(54,888)</u>	<u>(21,431)</u>
Fund balances brought forward	<u>251,927</u>	<u>256,903</u>	<u>30,676</u>	<u>47,131</u>	<u>282,603</u>	<u>304,034</u>
Fund balances carried forward	<u>206,554</u>	<u>251,927</u>	<u>21,161</u>	<u>30,676</u>	<u>227,715</u>	<u>282,603</u>

RICHMOND HILL ELDERLY ACTION LIMITED

England & Wales - Charity number 1114792

Accounts

Richmond Hill Elderly Action Limited

Charity number 1114792

A company limited by guarantee number 05738091

Annual Report and Financial Statements for the year ended 31 March 2023

Richmond Hill Elderly Action Limited

Annual Report and Financial Statements

for the year ended 31 March 2023

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Richmond Hill Elderly Action Limited

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Father Darren Percival	Chair	
Mr Roger Shooter	Treasurer	
Ms Pam Walker		
Mrs Frances Brett		
Cllr. Asghar Khan	Co-opted	
Mr Andrew Milburn		
Miss Bernie Gahan		

Key personnel	Position
Darrell Xavier	Project Manager

Charity number 1114792 Registered in England and Wales

Company number 05738091 Registered in England and Wales

Registered and principal address

Richmond Hill Community Centre
Long Close Lane
Leeds
LS9 8NP

Bankers

Virgin Bank	Allica Bank	Cambridge & Counties Bank
94-96 Briggate	164 Bishopsgate	Charnwood Court
Leeds	London	5B New Walk
LS1 6NP	EC2M 4LX	Leicester LE1 6TE

United Trust Bank
One Ropemaker Street
London
EC2Y 9AW

Independent examiner

Simon Bostron

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 10 March 2006. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2023

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

1. To promote the welfare of elderly residents of the Richmond Hill area of Leeds and surrounding areas, in any manner which now or in the future may be deemed to be charitable in law.
2. To relieve poverty and to promote good health amongst elderly, disabled and otherwise disadvantaged people, and their carers, in the Richmond Hill area of Leeds and surrounding areas.
3. To advance the education of the public with particular reference to the financial, health, housing and welfare entitlements and the needs in relation to fuel, heat and light, of elderly, disabled and otherwise disadvantaged people.
4. To further any other charitable purpose or purposes.

The charity's main activities

RHEA provides social opportunities and a range of support services for people aged 55 and over to enable independence, to live well at home, to tackle isolation, and to promote physical and mental wellbeing.

RHEA provides 11 different activities every week; from healthy lunch clubs to dance classes, exercise, social groups, dementia friendly groups, men's activities and more, all to promote community cohesion and reduce any feelings of isolation and loneliness.

A lot of work is done around one-to-one support, working with people who need advice, practical support and with people who are facing difficult times or are in crisis.

Throughout the year RHEA hosts on average 25 one-off events which are designed to bring the community together, to celebrate special occasions or campaign on issues that involve older people.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the wellbeing of older people.

Achievements and performance

In 2022/23, we welcomed two new employees; a Driver for our minibus and a Volunteer Coordinator. This has increased the staff team to its biggest ever and is reflective of the need and demand for services. The Driver offers a consistent transport scheme and manages all aspects of that and the Volunteer Coordinator is looking at expanding services through volunteers skills. 2022 also saw our Chair awarded the BME for his community work and our Project Manager winning an award from the BBC for work during the pandemic.

Financial review

The deficit for the year was £21,431, made up of net expenditure of £4,976 on unrestricted funds and net expenditure of £16,455 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £243,413.

The policy is to hold a minimum of six month's running costs to cover future funding uncertainties. The trustees approved a budget deficit for 2023/24, which would reduce the free reserve to around £190,000. With inflation running high, the reserve is likely to fall further in 2024/25.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed *Roger Shooter*

Name ROGER SHOOTER

Date 19/09/2023

Richmond Hill Elderly Action Limited

Independent examiner's report to the trustees of Richmond Hill Elderly Action Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Simon Bostrom

Date: 19/10/2023

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Richmond Hill Elderly Action Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Charitable activities	(2)	143,777	59,887	203,664	201,154
Investments		2,077	-	2,077	4,211
Total income		<u>145,854</u>	<u>59,887</u>	<u>205,741</u>	<u>205,365</u>
Expenditure on charitable activities:					
Salaries and NI	(3)	105,123	53,983	159,106	133,536
Premises and office costs		7,432	2,672	10,104	8,621
Recruitment, training and other staff costs		290	19	309	127
Resources and other project costs		30,652	19,668	50,320	24,464
Independent examination		840	-	840	800
Legal and professional costs		1,386	-	1,386	2,021
Depreciation		5,107	-	5,107	5,107
Total expenditure		<u>150,830</u>	<u>76,342</u>	<u>227,172</u>	<u>174,676</u>
Net income / (expenditure)		<u>(4,976)</u>	<u>(16,455)</u>	<u>(21,431)</u>	<u>30,689</u>
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(4,976)</u>	<u>(16,455)</u>	<u>(21,431)</u>	<u>30,689</u>
Fund balances brought forward		<u>256,903</u>	<u>47,131</u>	<u>304,034</u>	<u>273,345</u>
Fund balances carried forward	(4)	<u>251,927</u>	<u>30,676</u>	<u>282,603</u>	<u>304,034</u>

All incoming resources and resources expended derive from continuing activities.

Richmond Hill Elderly Action Limited

Balance sheet

as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 8,514	-	8,514	13,621
Total fixed assets	<u>8,514</u>	<u>-</u>	<u>8,514</u>	<u>13,621</u>
Current assets				
Debtors and prepayments	(6) 7,250	500	7,750	653
Cash at bank and in hand	(7) 243,239	30,746	273,985	296,846
Total current assets	<u>250,489</u>	<u>31,246</u>	<u>281,735</u>	<u>297,499</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 7,076	570	7,646	7,086
Total current liabilities	<u>7,076</u>	<u>570</u>	<u>7,646</u>	<u>7,086</u>
Net current assets / (liabilities)	<u>243,413</u>	<u>30,676</u>	<u>274,089</u>	<u>290,413</u>
Total assets less current liabilities	<u>251,927</u>	<u>30,676</u>	<u>282,603</u>	<u>304,034</u>
Net assets	<u>251,927</u>	<u>30,676</u>	<u>282,603</u>	<u>304,034</u>
Funds				
Unrestricted funds	(12) 251,927	-	251,927	256,903
Restricted funds	-	30,676	30,676	47,131
Total funds	<u>251,927</u>	<u>30,676</u>	<u>282,603</u>	<u>304,034</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 19/09/2023

Signed: Roger Shooter

(Trustee)

Name ROGER SHOOTER

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

As a consequence, there has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computers and equipment: 33% straight line

Motor vehicles: 15% straight line

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Richmond Hill Elderly Action Limited
Notes to the accounts continued
for the year ended 31 March 2023

2 Income from charitable activities	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Burmanofts Senior Action	-	-	-	4,000
Forum Central	-	5,000	5,000	-
Groundwork	1,000	-	1,000	-
HMRC (CJRS grant)	-	-	-	670
Leeds Benevolent Society For Single Ladies	-	21,000	21,000	20,000
Leeds City Council	106,000	16,079	122,079	156,093
Leeds Community Foundation	-	7,938	7,938	3,175
Leeds Mencap	-	-	-	-
Leeds Older People's Forum	-	1,170	1,170	550
Space 2	4,500	-	4,500	-
Voluntary Action Leeds	-	8,700	8,700	1,801
Events proceeds	1,364	-	1,364	893
Income from activities	26,943	-	26,943	7,463
Donations	2,616	-	2,616	849
Staff sencondment	-	-	-	5,357
Other income	1,354	-	1,354	303
	<u>143,777</u>	<u>59,887</u>	<u>203,664</u>	<u>201,154</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	143,468	121,058
Social security costs	11,258	8,848
Employment allowance	(5,000)	(4,000)
Pensions	9,380	7,630
	<u>159,106</u>	<u>133,536</u>

The average number employees during the year was 9, being an average of 5.2 full time equivalent (2022: 8, 4.7 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	9,380	7,630

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Community Arts Project	-	1,170	-	-	1,170
Community Champions Fund	-	5,000	5,000	-	-
Covid-19 grant	2,736	-	2,736	-	-
Exercise in Disguise	3,504	-	3,504	-	-
Household Support Fund	-	8,700	6,781	-	1,919
Housing Advisory Panel	-	3,579	1,012	-	2,567
Innovation Fund	4,090	-	2,677	-	1,413
Leeds Benevolent Society	20,000	21,000	18,152	-	22,848
Lunch Clubs	-	3,488	3,488	-	-
SWIFt	16,801	12,500	29,301	-	-
Stay Well This Winter	-	4,450	3,691	-	759
	<u>47,131</u>	<u>59,887</u>	<u>76,342</u>	<u>-</u>	<u>30,676</u>

Richmond Hill Elderly Action Limited
Notes to the accounts continued
for the year ended 31 March 2023

4 Restricted funds continued

Fund name	Purpose of restriction
Community Arts Project	To support the exercise in disguise class
Community Champions Fund	To support the cost of preparing and printing newsletters
Covid-19 grant	This is funding to help with the acquisition of IT equipment for members.
Exercise in Disguise	To run classes in gentle exercise, dance and movement
Household Support Fund	To support families at the highest risk from increased living expenses
Housing Advisory Panel	To cover the cost of equipment and blankets
Leeds Benevolent Society	To fund the Wellbeing Worker post
Lunch Clubs	To set up and provide a befriending service.
SWIFt	This is a project to support wellbeing and independence amongst frail people. The transfer between funds is in respect of a management fee.
Stay Well This Winter	To run activities over the winter months

5 Tangible assets

	Motor vehicles	Office equipment	Total
Cost	£	£	£
At 1 April 2022	34,049	4,078	38,127
At 31 March 2023	<u>34,049</u>	<u>4,078</u>	<u>38,127</u>
Depreciation			
At 1 April 2022	20,428	4,078	24,506
Charge for year	<u>5,107</u>	<u>-</u>	<u>5,107</u>
At 31 March 2023	<u>25,535</u>	<u>4,078</u>	<u>29,613</u>
Net book value			
At 31 March 2023	<u>8,514</u>	<u>-</u>	<u>8,514</u>
At 31 March 2022	<u>13,621</u>	<u>-</u>	<u>13,621</u>

6 Debtors and prepayments

	2023	2022
	£	£
Prepayments and accrued income	<u>7,750</u>	<u>653</u>
	<u>7,750</u>	<u>653</u>

7 Cash at bank and in hand

	2023	2022
	£	£
Virgin Bank	30,394	84,810
Allica Bank	90,000	-
Cambridge and Counties Building Society	92,818	91,672
Julian Hodge Bank	-	60,360
United Trust Bank	60,690	60,000
Petty cash	83	4
	<u>273,985</u>	<u>296,846</u>

8 Creditors and accruals

	2023	2022
	£	£
Other creditors and accruals	7,646	6,136
Deferred income	-	950
	<u>7,646</u>	<u>7,086</u>

Richmond Hill Elderly Action Limited
Notes to the accounts continued
for the year ended 31 March 2023

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

11 Related party transactions

Key management personnel

The key management personnel of the charity comprises the Project Manager only. The total employee benefits of the key management personnel of the charity were £35,884 (2022: £35,897).

There were no other related party transactions during this year or the previous year.

12 Analysis of movement in unrestricted funds

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	243,282	145,854	145,723	-	243,413
Tangible fixed assets	13,621	-	5,107	-	8,514
	<u>256,903</u>	<u>145,854</u>	<u>150,830</u>	<u>-</u>	<u>251,927</u>

Name of **Description, nature and purposes of the fund**

General fund The free reserves after allowing for all designated funds.

Tangible fixed
assets This amount relates to the net book value of the minibus

13 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed	-	8,514	-	8,514
Net current	243,413	-	30,676	274,089
Total	<u>243,413</u>	<u>8,514</u>	<u>30,676</u>	<u>282,603</u>

Richmond Hill Elderly Action Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Charitable activities	143,777	142,990	59,887	58,164	203,664	201,154
Investments	2,077	4,211	-	-	2,077	4,211
Total income	145,854	147,201	59,887	58,164	205,741	205,365
Expenditure						
Salaries and NI	105,123	106,119	53,983	27,417	159,106	133,536
Premises and office costs	7,432	6,233	2,672	2,388	10,104	8,621
Recruitment, training, other staff costs	290	127	19	-	309	127
Resources and other project costs	30,652	11,905	19,668	12,559	50,320	24,464
Independent examination	840	800	-	-	840	800
Legal and professional costs	1,386	2,021	-	-	1,386	2,021
Depreciation	5,107	5,107	-	-	5,107	5,107
Total expenditure	150,830	132,312	76,342	42,364	227,172	174,676
Net income / (expenditure)	(4,976)	14,889	(16,455)	15,800	(21,431)	30,689
Transfers between funds	-	-	-	-	-	-
Net movement in funds	(4,976)	14,889	(16,455)	15,800	(21,431)	30,689
Fund balances brought forward	256,903	242,014	47,131	31,331	304,034	273,345
Fund balances carried forward	251,927	256,903	30,676	47,131	282,603	304,034

RICHMOND HILL ELDERLY ACTION LIMITED

England & Wales - Charity number 1114792

Accounts

Richmond Hill Elderly Action Limited

Charity number 1114792

A company limited by guarantee number 05738091

Annual Report and Financial Statements for the year ended 31 March 2022

Richmond Hill Elderly Action Limited

Annual Report and Financial Statements

for the year ended 31 March 2022

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Richmond Hill Elderly Action Limited

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Father Darren Percival	Chair	
Mr Roger Shooter	Treasurer	
Mr David Wharton		Resigned 09/11/21
Ms Pam Walker		
Mrs Frances Brett		
Cllr. Asghar Khan	Co-opted	
Cllr. Denise Ragan	Co-opted	
Mr Andrew Milburn		Appointed 09/11/21
Miss Bernie Gahan		Appointed 09/11/21

Key personnel	Position
Darrell Xavier	Project Manager

Charity number 1114792 Registered in England and Wales

Company number 05738091 Registered in England and Wales

Registered and principal address

Richmond Hill Community Centre
Long Close Lane
Leeds
LS9 8NP

Bankers

Virgin Bank 329 Harehills Lane Leeds LS9 8NP	Hodge Bank One Central Square Cardiff CF10 1FS	Cambridge & Counties Bank Charnwood Court 5B New Walk Leicester LE1 6TE
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Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 10 March 2006. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2022

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

1. To promote the welfare of elderly residents of the Richmond Hill area of Leeds and surrounding areas, in any manner which now or in the future may be deemed to be charitable in law.
2. To relieve poverty and to promote good health amongst elderly, disabled and otherwise disadvantaged people, and their carers, in the Richmond Hill area of Leeds and surrounding areas.
3. To advance the education of the public with particular reference to the financial, health, housing and welfare entitlements and the needs in relation to fuel, heat and light, of elderly, disabled and otherwise disadvantaged people.
4. To further any other charitable purpose or purposes.

The charity's main activities

RHEA provides social opportunities and a range of support services for people aged 55 and over to enable independence, to live well at home, to tackle isolation, and to promote physical and mental wellbeing.

RHEA provides 11 different activities every week; from healthy lunch clubs to dance classes, exercise, social groups, dementia friendly groups, men's activities and more, all to promote community cohesion and reduce any feelings of isolation and loneliness.

A lot of work is done around one-to-one support, working with people who need advice, practical support and with people who are facing difficult times or are in crisis.

Throughout the year RHEA hosts on average 25 one-off events which are designed to bring the community together, to celebrate special occasions or campaign on issues that involve older people.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the wellbeing of older people.

Achievements and performance

This accounting period coincides with the nationwide lockdown that came into force as the Coronavirus pandemic took hold.

Although we were approaching the end of national lockdown rules, RHEA's main work was around keeping people well and safe through working with these people in their own homes. Rules around staying in and having certain "bubbles" were getting easier which allowed this work to amplify.

As people were preparing for a potential end to lockdown, it was also time to get the community centre ready for a planned reopening to the public on Monday 26th July 2021.

Much of the work that came with reopening was supporting people who, bearing in mind they had been told to shield for two years, were anxious about going out and had very real life changing events to deal with.

Financial review

The surplus for the year was £30,689, made up of net income of £14,889 on unrestricted funds and net income of £15,800 on restricted funds.

These figures are stated after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £243,282.

The policy is to hold a minimum of six month's running costs to cover future funding uncertainties. The trustees approved a budget deficit for 2022/23, which would reduce the free reserve to around £190,000. With inflation running high, the reserve is likely to fall further in 2023/24.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed *Roger Shooter*

Name ROGER SHOOTER

Date 30/11/22

Richmond Hill Elderly Action Limited

Independent examiner's report to the trustees of Richmond Hill Elderly Action Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Simon Bostrom

Date: 02/12/22

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Richmond Hill Elderly Action Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Charitable activities	(2)	142,990	58,164	201,154	179,987
Investments		4,211	-	4,211	1,130
Total income		<u>147,201</u>	<u>58,164</u>	<u>205,365</u>	<u>181,117</u>
Expenditure on charitable activities:					
Salaries and NI	(3)	106,119	27,417	133,536	145,163
Premises and office costs		6,233	2,388	8,621	5,095
Recruitment, training and other staff costs		127	-	127	318
Resources and other project costs		11,905	12,559	24,464	13,252
Independent examination		800	-	800	800
Legal and professional costs		2,021	-	2,021	5,976
Depreciation		5,107	-	5,107	6,467
Total expenditure		<u>132,312</u>	<u>42,364</u>	<u>174,676</u>	<u>177,071</u>
Net income / (expenditure)		<u>14,889</u>	<u>15,800</u>	<u>30,689</u>	<u>4,046</u>
Transfers between funds		-	-	-	-
Net movement in funds		<u>14,889</u>	<u>15,800</u>	<u>30,689</u>	<u>4,046</u>
Fund balances brought forward		<u>242,014</u>	<u>31,331</u>	<u>273,345</u>	<u>269,299</u>
Fund balances carried forward	(4)	<u>256,903</u>	<u>47,131</u>	<u>304,034</u>	<u>273,345</u>

All incoming resources and resources expended derive from continuing activities.

Richmond Hill Elderly Action Limited

Balance sheet

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) <u>13,621</u>	<u>-</u>	<u>13,621</u>	<u>18,728</u>
Total fixed assets	<u>13,621</u>	<u>-</u>	<u>13,621</u>	<u>18,728</u>
Current assets				
Debtors and prepayments	(6) 153	500	653	963
Cash at bank and in hand	(7) <u>249,645</u>	<u>47,201</u>	<u>296,846</u>	<u>257,573</u>
Total current assets	<u>249,798</u>	<u>47,701</u>	<u>297,499</u>	<u>258,536</u>
Current liabilities: amounts falling due within one year				
Creditors and accruals	(8) <u>6,516</u>	<u>570</u>	<u>7,086</u>	<u>3,919</u>
Total current liabilities	<u>6,516</u>	<u>570</u>	<u>7,086</u>	<u>3,919</u>
Net current assets / (liabilities)	<u>243,282</u>	<u>47,131</u>	<u>290,413</u>	<u>254,617</u>
Total assets less current liabilities	<u>256,903</u>	<u>47,131</u>	<u>304,034</u>	<u>273,345</u>
Net assets	<u>256,903</u>	<u>47,131</u>	<u>304,034</u>	<u>273,345</u>
Funds				
Unrestricted funds	(12) 256,903	-	256,903	242,014
Restricted funds	<u>-</u>	<u>47,131</u>	<u>47,131</u>	<u>31,331</u>
Total funds	<u>256,903</u>	<u>47,131</u>	<u>304,034</u>	<u>273,345</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 30/11/22

Signed: *Roger Shooter*

(Trustee)

Name ROGER SHOOTER

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

As a consequence, there has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Richmond Hill Elderly Action Limited
Notes to the accounts
for the year ended 31 March 2022

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computers and equipment: 33% straight line

Motor vehicles: 15% straight line

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Richmond Hill Elderly Action Limited
Notes to the accounts continued
for the year ended 31 March 2022

2 Income from charitable activities	2022	2022	2022	2021
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Burmanofts Senior Action	4,000		4,000	-
Forum Central			-	1,500
Groundwork			-	500
HMRC (CJRS grant)	670	-	670	1,326
Leeds Benevolent Society For Single Ladies	-	20,000	20,000	-
Leeds City Council	121,654	34,439	156,093	164,169
Leeds Community Foundation	-	3,175	3,175	3,825
Leeds Mencap			-	400
Leeds Older People's Forum	-	550	550	4,760
Voluntary Action Leeds	1,801		1,801	-
Events proceeds	893		893	-
Income from activities	7,463		7,463	546
Donations	849	-	849	2,961
Staff sencondment	5,357	-	5,357	-
Other income	303	-	303	-
	<u>142,990</u>	<u>58,164</u>	<u>201,154</u>	<u>179,987</u>

3 Staff costs and numbers	2022	2021
	£	£
Gross salaries	121,058	131,072
Social security costs	8,848	9,729
Employment allowance	(4,000)	(4,000)
Pensions	7,630	8,362
	<u>133,536</u>	<u>145,163</u>

The average number employees during the year was 8, being an average of 4.7 full time equivalent (2021: 8, 5.2 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022	2021
	£	£
Costs of the scheme to the charity for the year	7,630	8,362

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Computer group	1,128	-	1,128	-	-
Covid-19 grant	2,807	-	71	-	2,736
Digital Project	2,400	550	2,950	-	-
Exercise in Disguise	7,518	-	4,014	-	3,504
Food Bank	2,476	-	2,476	-	-
Innovation Fund	-	4,439	349	-	4,090
Leeds Benevolent Society	-	20,000	-	-	20,000
Lunch Clubs	1,538	3,175	4,713	-	-
SWIFt	12,798	30,000	25,997	-	16,801
Winter Monies	666	-	666	-	-
	<u>31,331</u>	<u>58,164</u>	<u>42,364</u>	<u>-</u>	<u>47,131</u>

Richmond Hill Elderly Action Limited
Notes to the accounts continued
for the year ended 31 March 2022

4 Restricted funds continued

Fund name	Purpose of restriction
Computer group	To improve computer facilities and provide support to beneficiaries
Covid-19 grant	This is funding to help with the acquisition of IT equipment for members.
Digital Project	This is funding to run classes to improve IT skills.
Exercise in Disguise	To run classes in gentle exercise, dance and movement
Food Bank	This was a donation from the Rotary Club to provide for older people during the coronavirus crisis
Lunch Clubs	To set up and provide a befriending service.
SWIFt	This is a project to support wellbeing and independence amongst frail people. The transfer between funds is in respect of a management fee.
Winter Monies	To run activities over the winter months

5 Tangible assets

	Motor vehicles	Office equipment	Total
<u>Cost</u>	£	£	£
At 1 April 2021	34,049	4,078	38,127
At 31 March 2022	<u>34,049</u>	<u>4,078</u>	<u>38,127</u>
<u>Depreciation</u>			
At 1 April 2021	15,321	4,078	19,399
Charge for year	5,107	-	5,107
At 31 March 2022	<u>20,428</u>	<u>4,078</u>	<u>24,506</u>
<u>Net book value</u>			
At 31 March 2022	<u>13,621</u>	<u>-</u>	<u>13,621</u>
At 31 March 2022	<u>18,728</u>	<u>-</u>	<u>18,728</u>

6 Debtors and prepayments

	2022	2021
	£	£
Prepayments and accrued income	653	963
	<u>653</u>	<u>963</u>

7 Cash at bank and in hand

	2022	2021
	£	£
Virgin Bank	84,810	67,907
Yorkshire Bank Deposit Account	-	40,702
Cambridge and Counties Building Society	91,672	88,108
Julian Hodge Bank	60,360	60,428
United Trust Bank	60,000	-
Petty cash	4	428
	<u>296,846</u>	<u>257,573</u>

8 Creditors and accruals

	2022	2021
	£	£
Other creditors and accruals	6,136	2,969
Deferred income	950	950
	<u>7,086</u>	<u>3,919</u>

Richmond Hill Elderly Action Limited
Notes to the accounts continued
for the year ended 31 March 2022

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

11 Related party transactions

Key management personnel

The key management personnel of the charity comprises the Project Manager only. The total employee benefits of the key management personnel of the charity were £35,897 (2020: £31,639).

There were no other related party transactions during this year or the previous year.

12 Analysis of movement in unrestricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	223,286	147,201	127,205	-	243,282
Minibus fund	18,728	-	5,107	-	13,621
	<u>242,014</u>	<u>147,201</u>	<u>132,312</u>	<u>-</u>	<u>256,903</u>

Name of

Description, nature and purposes of the fund

General fund	The free reserves after allowing for all designated funds.
Minibus fund	This amount relates to the net book value of the minibus

13 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed	-	13,621	-	13,621
Net current	243,282	-	47,131	290,413
Total	<u>243,282</u>	<u>13,621</u>	<u>47,131</u>	<u>304,034</u>

Richmond Hill Elderly Action Limited
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2022

	2022	2021	2022	2021	2022	2021
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Charitable activities	142,990	134,471	58,164	45,516	201,154	179,987
Investments	4,211	1,130	-	-	4,211	1,130
Total income	<u>147,201</u>	<u>135,601</u>	<u>58,164</u>	<u>45,516</u>	<u>205,365</u>	<u>181,117</u>
Expenditure						
Salaries and NI	106,119	120,751	27,417	24,412	133,536	145,163
Premises and office costs	6,233	3,357	2,388	1,738	8,621	5,095
Recruitment, training and other staff	127	156	-	162	127	318
Resources and other project costs	11,905	5,904	12,559	7,348	24,464	13,252
Independent examination	800	800	-	-	800	800
Legal and professional costs	2,021	5,976	-	-	2,021	5,976
Depreciation	5,107	6,467	-	-	5,107	6,467
Total expenditure	<u>132,312</u>	<u>143,411</u>	<u>42,364</u>	<u>33,660</u>	<u>174,676</u>	<u>177,071</u>
Net income / (expenditure)	14,889	(7,810)	15,800	11,856	30,689	4,046
Transfers between funds	-	4,160	-	(4,160)	-	-
Net movement in funds	14,889	(3,650)	15,800	7,696	30,689	4,046
Fund balances brought forward	<u>242,014</u>	<u>245,664</u>	<u>31,331</u>	<u>23,635</u>	<u>273,345</u>	<u>269,299</u>
Fund balances carried forward	<u>256,903</u>	<u>242,014</u>	<u>47,131</u>	<u>31,331</u>	<u>304,034</u>	<u>273,345</u>

RICHMOND HILL ELDERLY ACTION LIMITED

England & Wales - Charity number 1114792

Accounts

Richmond Hill Elderly Action Limited

Charity number 1114792

A company limited by guarantee number 05738091

Annual Report and Financial Statements for the year ended 31 March 2021

Richmond Hill Elderly Action Limited

Annual Report and Financial Statements

for the year ended 31 March 2021

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Richmond Hill Elderly Action Limited

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Father Darren Percival	Chair	
Mrs Jean Townsend		
Mr Roger Shooter	Treasurer	
Mr David Wharton		
Ms Pam Walker		
Mrs Frances Brett		
Cllr. Asghar Khan	Co-opted	
Cllr. Denise Ragan	Co-opted	
Mr John Boyd		
Mr Andrew Milburn		
Miss Bernie Gahan		

Key personnel	Position
Darrell Xavier	Project Manager

Charity number 1114792 Registered in England and Wales

Company number 05738091 Registered in England and Wales

Registered and principal address

Richmond Hill Community Centre
Long Close Lane
Leeds
LS9 8NP

Bankers

Virgin Bank	Hodge Bank	Cambridge & Counties Bank
329 Harehills Lane	One Central Square	Charnwood Court
Leeds	Cardiff	5B New Walk
LS9 8NP	CF10 1FS	Leicester LE1 6TE

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 10 March 2006. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2021

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

1. To promote the welfare of elderly residents of the Richmond Hill area of Leeds and surrounding areas, in any manner which now or in the future may be deemed to be charitable in law.
2. To relieve poverty and to promote good health amongst elderly, disabled and otherwise disadvantaged people, and their carers, in the Richmond Hill area of Leeds and surrounding areas.
3. To advance the education of the public with particular reference to the financial, health, housing and welfare entitlements and the needs in relation to fuel, heat and light, of elderly, disabled and otherwise disadvantaged people.
4. To further any other charitable purpose or purposes.

The charity's main activities

RHEA provides social opportunities and a range of support services for people aged 55 and over to enable independence, to live well at home, to tackle isolation, and to promote physical and mental wellbeing.

RHEA provides 13 different activities every week; from healthy lunch clubs to dance classes, exercise, social groups, dementia friendly groups, men's activities and more, all to promote community cohesion and reduce any feelings of isolation and loneliness.

A lot of work is done around one-to-one support, working with people who need advice, practical support and with people who are facing difficult times or are in crisis.

Throughout the year RHEA hosts over 25 one-off events which are designed to bring the community together, to celebrate special occasions or campaign on issues that involve older people.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the wellbeing of older people.

Achievements and performance

This accounting period coincides with the nationwide lockdown that came into force as the Coronavirus pandemic took hold.

Before the government officially announced that 24th March 2020 would be the start of the first lockdown period, RHEA were already addressing concerns from members who were worried about having no support if everyone had to stay at home. The community centre which is RHEA's main base was ordered to close in line with restrictions although thankfully, after some negotiation, the office was allowed to stay open but just for staff to operate from.

Within days, funding had been secured to set up a food hub as one major concern for people was about getting food when they were advised not to and had nobody to shop for them. Deliveries were made by staff and volunteers three times a week to members who were shielding and they received a supply of groceries for that week, completely free of charge. This service continued for 14 months, securing further funding to take away the worry and risk from our members but there were many more needs that arose from lockdown.

As key workers, home visits continued in the safest way possible to people who couldn't get out but (as we all do regardless of age) needed support or advice around getting to much needed health appointments, communicating with friends and family, prescription deliveries, coping with bereavement, getting to appointments for vaccinations, understanding what the latest legislation was, and even organising funerals.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance (continued)

When lockdown relaxed for the first time, the RHEA team took to the streets to organise events such as Street Bingo and Picnic in the Park to safely get people out of their homes, into a controlled environment to break some of the isolation that people were experiencing.

The full RHEA team of staff and volunteers had to work on a rota basis to keep each other safe but whether the team was working from home or not, we're proud that we were able to physically and emotionally support people throughout this financial year. Whether it was something as simple as delivering books to give members something to do, or organising end of life care, the entire team of staff, trustees and volunteers were working to ensure RHEA was still active and supporting individual need in a very unique and distressing time and still being completely accountable to funders and stakeholders as a grassroots charity.

Father Darren Percival, Chair

Financial review

The surplus for the year was £4,046, including a shortfall of £3,650 on unrestricted funds and net income of £7,696 on restricted funds.

These figures are stated after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £223,286.

The policy is to hold a minimum of six month's running costs to cover future funding uncertainties. Reserves are currently above this level, and the trustees have approved a deficit budget for 2020/21, which allows a programme of activities to be offered at a higher level than would otherwise be possible from existing funding streams.

COVID-19

The trustees have reviewed the financial impact of the coronavirus. As part of this review, which included an update of the budget forecast and cash flow, and an assessment of whether the charity will be able to continue for at least twelve months after the accounts are approved, the trustees concluded that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Richmond Hill Elderly Action Limited

Trustees' report (continued) for the year ended 31 March 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed: R Shooter (Trustee)

Name: R Shooter

Date: 6/10/2021

Richmond Hill Elderly Action Limited

Independent examiner's report to the trustees of Richmond Hill Elderly Action Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: Claire Welling

Date: 6/10/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Richmond Hill Elderly Action Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Charitable activities	(2)	134,471	45,516	179,987	177,222
Investments		1,130	-	1,130	2,805
Total income		<u>135,601</u>	<u>45,516</u>	<u>181,117</u>	<u>180,027</u>
Expenditure on charitable activities:					
Salaries and NI	(3)	120,751	24,412	145,163	124,693
Premises and office costs		3,357	1,738	5,095	4,093
Recruitment, training and other staff costs		156	162	318	1,415
Resources and other project costs		5,904	7,348	13,252	40,141
Independent examination		800	-	800	800
Legal and professional costs		5,976	-	5,976	5,425
Depreciation		6,467	-	6,467	6,467
Total expenditure		<u>143,411</u>	<u>33,660</u>	<u>177,071</u>	<u>183,034</u>
Net income / (expenditure)		<u>(7,810)</u>	<u>11,856</u>	<u>4,046</u>	<u>(3,007)</u>
Transfers between funds		<u>4,160</u>	<u>(4,160)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(3,650)</u>	<u>7,696</u>	<u>4,046</u>	<u>(3,007)</u>
Fund balances brought forward		<u>245,664</u>	<u>23,635</u>	<u>269,299</u>	<u>272,306</u>
Fund balances carried forward	(4)	<u>242,014</u>	<u>31,331</u>	<u>273,345</u>	<u>269,299</u>

All incoming resources and resources expended derive from continuing activities.

Richmond Hill Elderly Action Limited

Balance sheet

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) <u>18,728</u>	<u>-</u>	<u>18,728</u>	<u>25,195</u>
Total fixed assets	<u>18,728</u>	<u>-</u>	<u>18,728</u>	<u>25,195</u>
Current assets				
Debtors and prepayments	(6) 463	500	963	1,654
Cash at bank and in hand	(7) <u>226,172</u>	<u>31,401</u>	<u>257,573</u>	<u>248,837</u>
Total current assets	<u>226,635</u>	<u>31,901</u>	<u>258,536</u>	<u>250,491</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) <u>3,349</u>	<u>570</u>	<u>3,919</u>	<u>6,387</u>
Total current liabilities	<u>3,349</u>	<u>570</u>	<u>3,919</u>	<u>6,387</u>
Net current assets / (liabilities)	<u>223,286</u>	<u>31,331</u>	<u>254,617</u>	<u>244,104</u>
Total assets less current liabilities	<u>242,014</u>	<u>31,331</u>	<u>273,345</u>	<u>269,299</u>
Net assets	<u>242,014</u>	<u>31,331</u>	<u>273,345</u>	<u>269,299</u>
Funds				
Unrestricted funds	(12) 242,014	-	242,014	245,664
Restricted funds	<u>-</u>	<u>31,331</u>	<u>31,331</u>	<u>23,635</u>
Total funds	<u>242,014</u>	<u>31,331</u>	<u>273,345</u>	<u>269,299</u>

For the year ending 31 March 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 6/10/2021

Signed: R Shooter

(Trustee)

Name: R Shooter

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

As a consequence, there has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Richmond Hill Elderly Action Limited

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computers and equipment: 33% straight line

Motor vehicles: 15% straight line

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Richmond Hill Elderly Action Limited
Notes to the accounts continued
for the year ended 31 March 2021

2 Income from charitable activities	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Community Foundation	-	-	-	2,608
Forum Central	1,500	-	1,500	-
Groundwork	-	500	500	-
HMRC (CJRS grant)	1,326	-	1,326	-
Leeds City Council	129,069	35,100	164,169	137,472
Leeds Community Foundation	-	3,825	3,825	-
Leeds Mencap	400	-	400	-
Leeds Older People's Forum	-	4,760	4,760	-
Localgiving	-	-	-	500
Rotary Club	-	-	-	500
Liz & Terry Bramall Foundation	-	-	-	7,518
Events proceeds	-	-	-	11,909
Income from activities	546	-	546	15,792
Donations	1,630	1,331	2,961	898
Other income	-	-	-	25
	<u>134,471</u>	<u>45,516</u>	<u>179,987</u>	<u>177,222</u>

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	131,072	114,900
Social security costs	9,729	7,951
Employment allowance	(4,000)	(3,000)
Pensions	8,362	4,842
	<u>145,163</u>	<u>124,693</u>

The average number employees during the year was 8, being an average of 5.2 full time equivalent (2020: 8, 4.6 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	8,362	4,842

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Computer group	1,698	-	570	-	1,128
Covid-19 grant	-	4,760	1,953	-	2,807
Digital Project	-	2,400	-	-	2,400
Exercise in Disguise	7,518	-	-	-	7,518
Food Bank	370	6,069	3,963	-	2,476
Lunch Clubs	-	1,538	-	-	1,538
SWIFt	11,944	30,749	25,735	(4,160)	12,798
Winter Monies	2,105	-	1,439	-	666
	<u>23,635</u>	<u>45,516</u>	<u>33,660</u>	<u>(4,160)</u>	<u>31,331</u>

Richmond Hill Elderly Action Limited
Notes to the accounts continued
for the year ended 31 March 2021

4 Restricted funds continued

Fund name	Purpose of restriction
Computer group	To improve computer facilities and provide support to beneficiaries
Covid-19 grant	This is funding to help with the acquisition of IT equipment for members.
Digital Project	This is funding to run classes to improve IT skills.
Exercise in Disguise	To run classes in gentle exercise, dance and movement
Food Bank	This was a donation from the Rotary Club to provide for older people during
Lunch Clubs	To set up and provide a befriending service.
SWIFt	This is a project to support wellbeing and independence amongst frail
Winter Monies	people. The transfer between funds is in respect of a management fee. To run activities over the winter months

5 Tangible assets

	Motor vehicles	Office equipment	Total
<u>Cost</u>	£	£	£
At 1 April 2020	34,049	4,078	38,127
At 31 March 2021	34,049	4,078	38,127
<u>Depreciation</u>			
At 1 April 2020	10,214	2,718	12,932
Charge for year	5,107	1,360	6,467
At 31 March 2021	15,321	4,078	19,399
<u>Net book value</u>			
At 31 March 2021	18,728	-	18,728
At 31 March 2020	23,835	1,360	25,195

6 Debtors and prepayments

	2021	2020
	£	£
Prepayments and accrued income	963	1,654
	<u>963</u>	<u>1,654</u>

7 Cash at bank and in hand

	2021	2020
	£	£
Yorkshire Bank	67,907	60,071
Yorkshire Bank Deposit Account	40,702	40,000
Cambridge and Counties Building Society	88,108	88,108
Julian Hodge Bank	60,428	60,432
Petty cash	428	226
	<u>257,573</u>	<u>248,837</u>

8 Creditors and accruals

	2021	2020
	£	£
Other creditors and accruals	2,969	5,437
Deferred income	950	950
	<u>3,919</u>	<u>6,387</u>

Richmond Hill Elderly Action Limited

Notes to the accounts continued

for the year ended 31 March 2021

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

11 Related party transactions

Key management personnel

The key management personnel of the charity comprises the Project Manager only. The total employee benefits of the key management personnel of the charity were £35,897 (2020: £31,639).

There were no other related party transactions during this year or the previous year.

12 Analysis of movement in unrestricted funds

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	221,829	135,601	138,304	4,160	223,286
Minibus fund	23,835	-	5,107	-	18,728
	<u>245,664</u>	<u>135,601</u>	<u>143,411</u>	<u>4,160</u>	<u>242,014</u>

Name of Description, nature and purposes of the fund

General fund	The free reserves after allowing for all designated funds.
Minibus fund	This amount relates to the net book value of the minibus

13 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed	-	18,728	-	18,728
Net current	223,286	-	31,331	254,617
Total	<u>223,286</u>	<u>18,728</u>	<u>31,331</u>	<u>273,345</u>

Richmond Hill Elderly Action Limited

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Charitable activities	134,471	148,939	45,516	28,283	179,987	177,222
Investments	1,130	2,805	-	-	1,130	2,805
Total income	135,601	151,744	45,516	28,283	181,117	180,027
Expenditure						
Salaries and NI	120,751	120,418	24,412	4,275	145,163	124,693
Premises and office costs	3,357	4,093	1,738	-	5,095	4,093
Recruitment, training and other staff	156	567	162	848	318	1,415
Resources and other project costs	5,904	30,816	7,348	9,325	13,252	40,141
Independent examination	800	800	-	-	800	800
Legal and professional costs	5,976	5,390	-	35	5,976	5,425
Depreciation	6,467	6,467	-	-	6,467	6,467
Total expenditure	143,411	168,551	33,660	14,483	177,071	183,034
Net income / (expenditure)	(7,810)	(16,807)	11,856	13,800	4,046	(3,007)
Transfers between funds	4,160	415	(4,160)	(415)	-	-
Net movement in funds	(3,650)	(16,392)	7,696	13,385	4,046	(3,007)
Fund balances brought forward	245,664	262,056	23,635	10,250	269,299	272,306
Fund balances carried forward	242,014	245,664	31,331	23,635	273,345	269,299