



# Trustees' Annual Report

for the period

From (start date) **010919** to (end date) **310820**

Section A	Reference and administration details		
Charity name	<b>PLUMBEROW PRIMARY ACADEMY PTA</b>		
Other names the charity is known by	<b>PLUMBEROW PRIMARY SCHOOL P.T.A.</b>		
Registered charity number (if any)	<b>1114774</b>		
Charity's principal address	<b>HAMILTON GARDENS</b> <b>HOCKLEY</b> <b>ESSEX</b> <div style="text-align: right;">Postcode <b>SS5-5BX</b></div>		
Names of the charity trustees who manage the charity			
	Trustee Name	Office (if any)	Dates acted if not for whole year
1	<b>NADIA TAYLOR</b>	<b>CHAIR</b>	<b>03.10.2019</b>
2	<b>SAMANTHA BUTT</b>	<b>VICE CHAIR</b>	<b>03.10.2019</b>
3	<b>CHARLOTTE BLOOMFIELD</b>	<b>VICE CHAIR</b>	<b>03.10.2019</b>
4	<b>KATE CLARKE</b>	<b>TREASURER</b>	<b>03.10.2019</b>
5	<b>RACHEL LEE</b>	<b>SECRETARY</b>	<b>03.10.2019</b>
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
Names of the trustees for the charity, if any (for example, any custodian trustees)			
	Name	Dates acted if not for whole year	
	<b>MR IAN BARTON</b>		
	<b>MRS AMANDA TURNER</b>		

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

To fundraise via various events which provide funds for the school to use to purchase equipment and other items of need.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

\* whole school Christmas breakfast  
\* provision of books  
\* Artificial grass replacement  
Activities severely affected by the Covid pandemic.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

Activities severely affected by the Covid 19 pandemic.

- School discos Oct 19 & Feb 20
- Christmas gift shop Dec 19
- Christmas raffles - Dec 19
- Mother's Day Gift shop - March '20
- Easter egg raffle - March '20
- Adventure Island ticket sales
- Co-op funds.
- Amazon smile
- School lottery



## Section A

## Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Chartered Accountants	Alan Boddy Accountancy Ltd	Damer House, Meadow Way, Wickford, Essex, SS12-9HH

Name of chief executive or names of senior staff members (optional information)

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

Constitution

How the charity is constituted  
(eg trust, association, company)

Association

Trustee selection methods  
(eg appointed by, elected by)

Elected via AGM

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- 5 core committee members
- Each event may be designated to sub-committee members to run & report back to core committee.
- Member of Parent Kind
- Wider network of working with Co-Op, Amazon Smile, The Giving Machine, School Lottery.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The charity does not have a policy on reserves but the Treasurer maintains a balance to fund all forthcoming events, expenses & floats. At no point was the account overdrawn.

Details of any funds materially in deficit

~~None~~

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Insurance.

## Section F

## Other optional information

During a very tough year we thank the families of the school, the school staff and the local community for the amazing support. Fundraising continued as best it could given restrictions and we can't wait to get back to school normality.

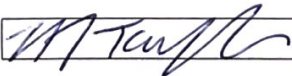
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Nadia Taylor

Position (eg Secretary, Chair, etc)

Chair

Date

220621



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Plumberow Primary School PTA

RIC (if any)  
1114774

## Receipts and payments accounts

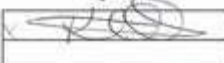
CC16a

For the period from	Period start date	To	Period end date
	01/09/2019		31/08/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Income from fundraising activities	23,373	-	-	23,373	32,665
Donations	7,763	-	-	7,763	12,987
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>31,136</b>	<b>-</b>	<b>-</b>	<b>31,136</b>	<b>45,652</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,136</b>	<b>-</b>	<b>-</b>	<b>31,136</b>	<b>45,652</b>
<b>A3 Payments</b>					
Expenditure on fundraising activities	16,013	-	-	16,013	19,291
Charitable activities	3,546	-	-	3,546	17,313
Other	142	-	-	142	197
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>19,703</b>	<b>-</b>	<b>-</b>	<b>19,703</b>	<b>36,741</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>19,703</b>	<b>-</b>	<b>-</b>	<b>19,703</b>	<b>36,741</b>
<b>Net of receipts/(payments)</b>	<b>11,433</b>	<b>-</b>	<b>-</b>	<b>11,433</b>	<b>9,911</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>16,624</b>	<b>-</b>	<b>-</b>	<b>16,624</b>	<b>7,713</b>
<b>Cash funds this year end</b>	<b>28,057</b>	<b>-</b>	<b>-</b>	<b>28,057</b>	<b>16,624</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community account	28,057	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b> <small>(agree balances with receipts and payments accounts)</small>	28,057	-	-
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			X KATE CLARKE	30/05/2021



Plumberow Primary School PTA  
Independent Examiner's Report  
For the year ended 31 August 2020

**Independent Examiner's Report to the Trustees of Plumberow Primary School PTA ("the charity")**

We report to the trustees on our examination of the accounts of the charity for the year ended 31 August 2020.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

We report in respect of our examination of the charity's accounts carried out under section 145 of the Act and in carrying out our examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

*Alan Boddy & Co*

Alan Boddy & Co Chartered Accountants  
Damer House  
Meadow Way  
Wickford  
Essex  
SS12 9HA

30 June 2021