

Registered Charity no. 1114773

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
30TH NOVEMBER 2022
FOR THE
THE BRIERLEY HILL PROJECT**

THE BRIERLEY HILL PROJECT
CONTENTS PAGE
FOR THE YEAR ENDED 30TH NOVEMBER 2022

	Page
Report of the Trustees	3 to 6
Independent Examiner's Report	7
Receipts and Payments Account	8
Statement of Assets and Liabilities	9
Notes to the Receipts and Payments Accounts	10 - 12

THE BRIERLEY HILL PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30TH NOVEMBER 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity number

1114773

Principal address

24 Bank Street
Brierley Hill
DY5 3DA

Trustees

John Cook
Adrian Lowe
Christopher Swaithes
Tracey Tromans (resigned 24th March 2022)
Judith Forster
Anna Fellows (appointed 1st April 2022)

Independent examiner

Sally-Ann Reeves FCCA
Shire Barn
Hewell Lane
Tardebigge
B97 6QH

**THE BRIERLEY HILL PROJECT
TRUSTEES REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2022**

The Trustees present their report together with the financial statements of the charity for the year ended 30 November 2022.

Organisational structure

The Brierley Hill Project is constituted by a Deed of Trust and is a registered charity, No. 1114773.

Governance and Management

New trustees are appointed by existing trustees. The trustees meet on a regular basis and are supported by a management team to whom the administration of the practical issues arising from the daily activities is delegated. The board of trustees aims to have a broad range of skills represented, in particular finance, business management, organisational development, training and education, social work and service to the community through other charity trusteeships.

Objectives and activities

- (I) TO PROMOTE AND ADVANCE THE MENTAL, SPIRITUAL, MORAL AND PHYSICAL DEVELOPMENT, EDUCATION AND IMPROVEMENT OF CHILDREN AND YOUNG PEOPLE IN ACCORDANCE WITH A FRAMEWORK OF CHRISTIAN PRINCIPLES SO AS TO DEVELOP THEIR FULL CAPACITIES AND ENABLE THEM TO BECOME RESPONSIBLE MEMBERS OF SOCIETY SO THAT THEIR CONDITIONS OF LIFE MAY BE IMPROVED.
- (II) TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF BRIERLEY HILL AND THE SURROUNDING AREA AND THE BLACK COUNTRY THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE FOR THE SAID INHABITANTS.
- (III) THE PREVENTION OR RELIEF OF POVERTY IN BRIERLEY HILL AND THE SURROUNDING AREA AND THE BLACK COUNTRY BY PROVIDING ESSENTIAL ITEMS, RESOURCES AND SUPPORT TO INDIVIDUALS IN NEED OR TO OTHER CHARITIES AND ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY.

Achievements and Performance

The economic conditions in our area remain challenging as Brierley Hill and Pensnett continue to be in the top 10% most deprived areas of England. (2019 Indices of Deprivation Ministry of Housing, Communities and Local Government (MHCLG)). The cost of living crisis has also had an impact during the year both on the client beneficiaries and for us as a charity. This, however, has not resulted in a reduction of service and we are pleased to report;

- We gave out 967 (1029 2021) foodbank vouchers during our drop in service to people in crisis
- We delivered 693 (760 2021) adult one to one support sessions
- We delivered 76 one-to-one support sessions to young people
- We delivered 62 detached youth work sessions during which we had 191 conversations with young people 29% about health & wellbeing 25% staying safe, 7% economic, 25% positive contribution, 14% enjoy & achieve.
- We delivered 48 football sessions which were attended by 194 young people

Our partnership relationships with Black Country Foodbank, Dudley MBC Welfare Rights and Dudley MBC Homeless Team; remain important to us as they enable us to continue to provide support to some of the most vulnerable across the Borough.

THE BRIERLEY HILL PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30TH NOVEMBER 2022

Achievements and Performance (cont.)

Funding for youth sport pitch fees and coaches during the year was provided by West Midlands Police and we are delighted to report that once again their Community Fund have agreed to fund our session workers and coaches in 2022-23. We are grateful also to Dudley Community Forum who have agreed to fund pitch fees. The sessions continue to be delivered at the Dell stadium in Pensnett, an area of high deprivation and risk of crime. The sessions are very well attended and encourage young people to engage positively with each other and their community.

In 2021-22 we spent £11462 on refurbishment costs for our new premises £5502 was funded by the National Lottery Awards for All Grant. During 2021-2022 our general donations reduced due to the challenging circumstances of the cost of living crisis, however, we continue to be well supported by a loyal base of individual and institutional donors that support the various areas of our work. We have also continued to strengthen our reputation as we continue to build strong working relationships with other services in our area to work with hardest to reach individuals with complex needs.

We are proud of our flexibility of service which enables us to respond in this way to meet needs in our Borough.

Financial review

The net outgoing unrestricted and designated resources before transfers for the year amounted to -£26817 (2021: net outgoing £9,182), and net outgoing restricted resources amounted to £-6463 (2021: net incoming £6,349). See note 3 for transfers between funds.

At 30 November 2022 the unrestricted and restricted funds after transfers total £64,219 (2021: £97,499) of which £23,700 in designated funds (2021 £20,283) and £40358 in general funds (2021 £71,723) Restricted fund balances after transfers total £161 (2021: £5,493).

Reserves and reserves policy

The policy agreed by the trustees is to aim to hold in unrestricted reserves not committed or invested in tangible fixed assets (the 'free' reserves) sufficient to cover the general overhead expenses and salary costs not specifically funded by external agencies, for a period of six months. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would then be necessary to consider how the funding would be replaced or activities changed. The amount of 'free' reserves at 30 November 2022 amounts to £64,058 (2021 £86,525), and equates to approximately 9 months expenditure.

Future developments

During the year we moved our Charity to the Methodist Church house in Bank Street Brierley Hill. The move was completed in May 2022 and we were able to host an open day event in June to welcome people to our new home. The new location affords us more confidential space to provide our one-to-one targeted support and mentoring service. The Project Trustees continue to keep all activities under review as the social climate demands. The work is structured to dovetail into the plans of the majority of local agencies and networks. In the coming year we wish to continue to build on our one-to-one service delivery and strengthen our reputation for working with individuals with complex needs and circumstances; we are keen in particular to extend the work we do with the younger generation. Our new location is within easy reach of families and young people that engage with our youth sport sessions and will offer an accessible safe space for them. We also wish to continue tackling issues surrounding homelessness with further development of work with others in the Borough.

THE BRIERLEY HILL PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30TH NOVEMBER 2022

Risk policy and review

The trustees have examined the major strategic, business and operational risks that the charity faces and consider that they are adequately mitigated through insurance, strategic planning, policies, systems and procedures.

Trustees

The trustees holding office during the whole year unless otherwise stated were as follows:

John Cook

Adrian Lowe

Christopher Swaithes

Tracey Tromans (resigned 24th March 2022)

Judith Forster

Anna Fellows (appointed 1st April 2022)

In accordance with the trust deed, trustees hold office for three years, and are eligible to be re-elected. During the forthcoming year, John Cook is due for re-election (April 2023).

Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

select suitable accounting policies and then apply them consistently;

make judgments and estimates that are reasonable and prudent;

state whether applicable accounting standards and statements of recommended practice have been followed

subject to any departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on

and signed on their behalf by

C Swaithes

Chairman of the Board of Trustees

THE BRIERLEY HILL PROJECT
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 30TH NOVEMBER 2022

I report on the accounts for the year ended 30th November 2022.

Responsibilities and basis of report.

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

S A Reeves FCCA
Shire Barn
Hewell Lane
Tardebigge
Worcs

27th April 2023

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 30TH NOVEMBER 2022

	Notes	Unrestricted Funds 2022 £	Designated funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
RECEIPTS						
Gifts	4a	968	127	-	1,095	5,155
Donations	4b	28,955	7,828	-	36,783	35,981
Gift Aid tax recovered	4c	4,951	1,616	-	6,567	7,463
Grants	4d	4,000	1,500	6,396	11,896	15,500
Receipts from charitable activities	4e	433	400	-	833	710
Interest and dividends	4f	104	-	-	104	6
Receipts from services recharged	4g	3,150	-	-	3,150	8,680
TOTAL RECEIPTS		42,561	11,471	6,396	60,428	73,495
PAYMENTS						
Direct charitable activity	5a	71,002	6,619	12,859	90,480	72,711
Donations and gifts	5b	99	612	-	711	3,449
Costs of generating funds	5c	2,496	21	-	2,517	168
TOTAL PAYMENTS		73,597	7,252	12,859	93,708	76,328
NET OF RECEIPTS/PAYMENTS		(31,036)	4,219	(6,463)	(33,280)	(2,833)
Transfers between funds		(329)	(802)	1,131	-	-
CASH FUNDS AS AT 30/11/2021		71,723	20,283	5,493	97,499	100,332
CASH FUNDS AS AT 30/11/2022	3	40,358	23,700	161	64,219	97,499

THE BRIERLEY HILL PROJECT
STATEMENT OF ASSETS AND LIABILITIES
AS AT 30TH NOVEMBER 2022

	Notes	Unrestricted Funds 2022 £	Designated funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Cash funds						
Current account		6,457	-	-	6,457	13,435
Deposit accounts		33,727	23,700	161	57,588	88,949
Petty cash		174	-	-	174	317
	3	<u>40,358</u>	<u>23,700</u>	<u>161</u>	<u>64,219</u>	<u>102,701</u>
Other monetary assets						
Gift aid recoverable		<u>390</u>	<u>99</u>	<u>-</u>	<u>489</u>	<u>456</u>

The financial statements were approved by the Board of Trustees on
and were signed on its behalf by:

C Swaithe
Trustee

THE BRIERLEY HILL PROJECT
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 30TH NOVEMBER 2022

1 Analysis of staff costs, trustee remuneration and expenses and related parties

	2022	2021
	£	£
Salaries and wages	44,821	39,550
Pension costs	668	636
	<u>45,489</u>	<u>40,186</u>

The average monthly number of employees during the year was 4 (2021: 3)

Tracey Tromans, who served as a trustee until 24th March 2022, received a salary of £4,935

(2021 £5,886) in her role as Operations Manager until October 2022.

No other Trustees were paid any remuneration or received benefits during the year (2021 £Nil)

During the year, John Cook, Trustee, invoiced the charity £500 (2021 £Nil) for project management consultancy fees.

3 Movement in funds

The movements in designated and restricted funds during the year were:

	Balance b/fwd 01/12/2022	Receipts	Payments	Transfers	Balance c/fwd 30/11/2022
	£	£	£	£	£
General (unrestricted)	71,723	42,561	73,597	(329)	40,358
Designated					
Youth Fund	17,774	9,385	4,898	(802)	21,459
Asda Advertising	-	1,000	782	-	218
Homeless Fund	2,509	1,086	1,572	-	2,023
	<u>20,283</u>	<u>11,471</u>	<u>7,252</u>	<u>(802)</u>	<u>23,700</u>
Restricted					
Lottery - Bank Street	5,493	-	5,502	9	-
Make It Happen	-	1,074	913	-	161
Cadbury Trust	-	650	600	(50)	-
Dudley MBC Poverty Fund	-	-	370	370	-
Active Knife Crime	-	4,672	5,474	802	-
	<u>5,493</u>	<u>6,396</u>	<u>12,859</u>	<u>1,131</u>	<u>161</u>
Total funds	<u>97,499</u>	<u>60,428</u>	<u>93,708</u>	<u>-</u>	<u>64,219</u>

Movement in funds for the year ended 30th November 2021

	Balance b/fwd 01/12/2020	Receipts	Payments	Transfers	Balance c/fwd 30/11/2021
	£	£	£	£	£
General (unrestricted)	79,758	48,954	60,130	3,141	71,723
Designated					
Youth Fund	7,778	6,692	2,177	5,481	17,774
Café	1,539	-	750	(789)	-
Homeless Fund	3,153	2,749	3,393	-	2,509
Foodbank	3,479	1,600	2,727	(2,352)	-
	<u>15,949</u>	<u>11,041</u>	<u>9,047</u>	<u>2,340</u>	<u>20,283</u>
Restricted					
Lottery - Bank Street	-	10,000	4,507	-	5,493
Innovation Fund	3,383	-	1,438	(1,945)	-
Active Citizens	1,242	-	1,206	(36)	-
Police CC West Midlands	-	3,500	-	(3,500)	-
	<u>4,625</u>	<u>13,500</u>	<u>7,151</u>	<u>(5,481)</u>	<u>5,493</u>
Total funds	<u>100,332</u>	<u>73,495</u>	<u>76,328</u>	<u>-</u>	<u>97,499</u>

THE BRIERLEY HILL PROJECT
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 30TH NOVEMBER 2022

4 Further analysis of Receipts

	Unrestricted Funds 2022 £	Designated funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Receipts				
a) Gifts				
One off gifts	968	127	-	1,095
b) Donations				
Regular donations	28,955	7,828	-	36,783
c) Gift Aid				
Gift Aid tax recovered	4,951	1,616	-	6,567
d) Grants				
Grants from institutions	4,000	1,500	6,396	11,896
e) Receipts from charitable activities				
Mentors fees	433	400	-	833
f) Interest and dividends				
Bank interest and dividends]	104	-	-	104
g) Receipts from services recharged				
Services recharged to Little Acorns	2,650	-	-	2,650
Services recharged to Integrated Plus	500	-	-	500
	3,150	-	-	3,150
TOTAL RECEIPTS	42,561	11,471	6,396	60,428

THE BRIERLEY HILL PROJECT
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 30TH NOVEMBER 2022

5 Further analysis of Payments

	Unrestricted Funds 2022 £	Designated funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Payments					
a) Direct charitable activity					
Salaries and NI	44,821	-	-	44,821	39,550
Pension costs	668	-	-	668	636
Departmental expenses	435	50	-	485	697
Client support gifts	471	956	-	1,427	4,117
Property insurance	1,011	-	-	1,011	1,134
Repairs & renewals	504	-	-	504	394
Refurbishment of Bank Street*	4,416	75	6,971	11,462	-
Maintenance contracts	668	-	-	668	1,042
Heat, light and water	2,660	-	-	2,660	2,993
Cleaning	456	-	-	456	3,119
Sessional workers pay	3,965	4,177	-	8,142	4,229
Telephone & Broadband	826	-	-	826	549
Stationery, printing and postage	384	50	-	434	183
Subscriptions	558	-	-	558	439
Advertising	-	761	-	761	-
DBS checks	381	-	-	381	101
Travelling & subsistence	3	-	-	3	3
Hire of equipment (3D pitch)	-	360	3,338	3,698	3,104
Equipment for activities	-	166	44	210	205
Equipment for general use	929	-	-	929	1,294
Refreshments	14	-	-	14	-
Training and worker development	328	24	370	722	530
Rent and room hire	2,800	-	-	2,800	-
Consumables	439	-	-	439	270
Sports Coaching and consultancy	500	-	2,136	2,636	1,080
Bank charges	70	-	-	70	-
IT support and software	555	-	-	555	4,805
Independent examination	450	-	-	450	450
Legal fees	550	-	-	550	500
Accountancy	2,140	-	-	2,140	1,287
	<u>71,002</u>	<u>6,619</u>	<u>12,859</u>	<u>90,480</u>	<u>72,711</u>
b) Donations and gifts					
Other gifts	<u>99</u>	<u>612</u>	<u>-</u>	<u>711</u>	<u>3,449</u>
c) Costs of generating funds					
Fundraising costs	-	21	-	21	-
Website	<u>2,496</u>	<u>-</u>	<u>-</u>	<u>2,496</u>	<u>168</u>
	<u>2,496</u>	<u>21</u>	<u>-</u>	<u>2,517</u>	<u>168</u>
TOTAL PAYMENTS	<u>73,597</u>	<u>7,252</u>	<u>12,859</u>	<u>93,708</u>	<u>76,328</u>

* includes shutters totalling £5,502. Funding was received from Lottery (Awards for All) towards the cost of additional security, covering the cost of the shutters.