

## FOPC ANNUAL REPORT FOR 2021

The Friends of Puttenham Church was established on 6 December 2005 and registered with the Charity Commission a year later with its purpose being:

*“ to seek to ensure the preservation of the building and curtilage of St.John the Baptist Church,Puttenham for the benefit of the public as a building of historic and architectural importance by raising funds for the execution of capital projects designed to improve its amenity and to advance the education of the public as to the importance of maintaining the building’s heritage.”*

The Covid -19 pandemic obviously meant that FOPC activities in 2021 were restricted. However, there were two distinct highlights in November: (1) Thanks to the generosity of Sarah Melville and family, an unforgettable Recital & Reception was held in the church raising £1,600 and (2) a generous donation of £1000 was received from the Puttenham Bonfire Committee, following the most successful village bonfire ever held.

Towards the end of the year, FOPC also received an extremely generous legacy from the estate of Molly Avenell - a long-term member of the church choir who lived all her life in the village. The trustees are currently exploring with the church how best to carry out important projects in and around the church building - such as the restoration of the rare and historic 15th century “low-side window” on the south side of the chancel (see frontispiece photo). It is to be hoped that a way may be found to apply Molly’s legacy towards the funding of some of these projects and for her name to be commemorated in the church building - perhaps in a comparable way to that of her life-long friend Jean Nichols, whose equally generous FOPC legacy helped fund the building of the Amenities Annex in 2006.

Since last year’s AGM, it is with sadness that we record the loss of two long-serving trustees - Evelyn Gaff and Penny Privett whose contribution to FOPC over recent years was substantial. We are also much indebted to Sarah Melville who retired earlier this year as a trustee. They will all be missed and we hope to make a start trying to replace them at this year’s AGM. If any member would like to join us as a trustee, do please let one of us know.

We now look forward to seeing as many members as possible at this year’s AGM that will be held in the Marwick Hall on Friday 23rd September at 7 pm to be followed by a reception. In order that the catering and other arrangements can be made for the meeting, please let Liz Crosby know as soon as you can if

you are planning to attend - [elizabeth@crosbybuilding.co.uk](mailto:elizabeth@crosbybuilding.co.uk)

*Trustees: Molly Crickitt, Liz Crosby, Becca Henry, John Hewitson & Mel Mardle*



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Charity Name

Friends of Puttenham Church

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## Receipts and payments account

For the period  
from

Period start date

01 January 2021

To

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds
	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>			
Membership Subscriptions	6,530	-	-
Donations	45,849	-	-
Gift Aid Reclaim	308	-	-
Other Income	837	-	-
Special Receipt	-	-	-
	-	-	-
	-	-	-
	-	-	-
<b>Sub total</b> (Gross income for AR)	53,524	-	-
<b>A2 Asset and investment sales, (see table).</b>			
Sales of copies of 'A History of the Churches'	20	-	-
	-	-	-
<b>Sub total</b>	20	-	-
<b>Total receipts</b>	53,544	-	-
<b>A3 Payments</b>			
Expenses of AGM	462	-	-
Expenses of Fund Raising	-	-	-
Grants to Puttenham PCC	-	-	-
Direct Expenditure on Church Building	-	-	-
Insurance Premium	196	-	-
Special Payment	-	-	-
	-	-	-
	-	-	-
	-	-	-
<b>Sub total</b>	657	-	-
<b>A4 Asset and investment purchases, (see table)</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total payments</b>	657	-	-
<b>Net of receipts/(payments)</b>	52,887	-	-
<b>A5 Transfers between funds</b>	-	-	-
<b>A6 Cash funds last year end</b>	17,165	-	-

lo (if any)	<b>CC16a</b>
114720	
<b>ounts</b>	
Period end date	
21-Dec-21	
<b>Total funds</b>	<b>Last year</b>
<b>to the nearest £</b>	<b>to the nearest £</b>
6,530	1,525
45,849	1,335
308	-
837	890
-	-
-	-
-	-
-	-
53,524	3,750
20	110
-	-
20	110
53,544	3,860
462	-
-	432
-	10,000
-	-
196	188
-	-
-	-
-	-
-	-
657	10,620
-	
-	
-	-
657	10,620
52,887	- 6,760
-	-
17,165	23,926



[illegible]



	Details	Fund to which liability relates	
B5 Liabilities	Accounts payable		
Signed by one or two trustees on behalf of all the trustees	Signature	Print N	

Amount due (optional)	When due (optional)
657	31 January 2022
-	
-	
-	
-	
lame	Date of approval





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Friends of Puttenham Church

On accounts for the year  
ended

31 December 2021

Charity no  
(if any)

1114720

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*IWC*

Date:

20.4.2022

Name:

Ian C Warner

Relevant professional  
qualification(s) or body

ACA FCT