



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1st	Month July	Year 2020		Day 30th	Month June	Yea 2021

## Section A Reference and administration details

**Charity name** FRIENDS OF NORTH KIGEZI DIOCESE

**Other names charity is known by** FNKD

**Registered charity number (if any)** 1114602

**Charity's principal address**

TEAL LODGE  
 NEWINGTON ROAD, PEENE,  
 KENT  
**Postcode** CT18 8BD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	KENNETH BERKIN			
2	RACHEL HARRIS	CHAIR OF TRUSTEES SPONSORSHIP COORDINATOR		
3	PAUL BAINBRIDGE			
4	MARTIN MUIR			
5	WENDY CATTERICK			
6	IAN CATTERICK			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY TRUSTEES

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

*For the public benefit to promote the education (including social and physical training) of children and young people in North Kigezi Diocese in such ways as the charity trustees think fit, including by:*

1. *Awarding to such persons scholarships, maintenance allowances or grants tenable at any university, college or institution of higher education.*
2. *Providing their education (including the study of music or other arts), to undertake travel in furtherance of that education or to prepare for entry to any occupation, trade or profession on leaving any educational establishment.*

*B. The relief of financial hardship among people including abandoned children and impoverished families, living or working in North Kigezi diocese by providing such persons with goods/services which they could not otherwise afford through lack of means and by making grants of money for providing or paying for items, services or facilities.*

*C. To preserve and protect the health of people living in North Kigezi Diocese by providing and assisting in the provision of facilities, support services and equipment not normally provided by the statutory authorities. To advance the education of the public in health care by the provision of information, training and lectures.*

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity operates in South Western Uganda and has a number of projects designed to achieve its aims and undertaken for the public benefit. A summary of these is;-

#### CHILD EDUCATION SPONSORSHIP

There are currently three parts to this scheme, one sponsors the education of children at primary school age and the another part sponsors the education of children at secondary school age. The third part sponsors children at nursery school age.

#### UNIVERSITY, FURTHER EDUCATION & VOCATIONAL

The charity also sponsors a number of recipients on further education, vocational and university courses.

#### SPONSORED TO LIVE

Aimed at orphan children or those in deprived families. The charity provides these children with some of their basic needs such as a blanket and mattress, clothing, food, medicines, basic health care and contributions to school fees etc.

#### HOUSING FOR ORPHANS

This is part of the charity's plan for improvement of a village, providing accommodation for orphan children. Initially the charity was providing basic 3 bedroom houses of traditional construction to house 6 children and a carer. However the charity has now constructed a 50 place transitional care centre as a more practical solution to the problem of providing shelter for orphan children and children at risk and this has now been operating very successfully since its opening in July 2012. The charities policy in partnership with the local probation service (responsible for social services) is to safely return these children to their community as soon as possible.

#### CLINIC

The charity compliments the work of The Rugarama Clinic with its own subsidiary village clinic at Bucence which serves the surrounding area and provides primary care to the children on its sponsorship schemes.

#### OTHER PROJECTS

The charity carries out numerous other projects some of which involve taking or shipping clothing, blankets, shoes, mobile phones etc to Uganda, the carrying out of teaching workshops and hygiene education for rural communities, and provision of fresh water tanks and toilet blocks for communities and local schools..

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

A considerable number of supporters of the charity have visited the charities work in Uganda over the years since the charity was founded and on many occasions they have provided valuable voluntary work and subsequent financial support. The Trustees wish to express their thanks and appreciation for this additional support.

## Section D

## achievements and performance

**Summary of the main achievements of the charity during the year**

During the year the charity received substantial financial support from its various individual and organisational supporters which resulted in annual receipts. This years' income has again enabled the charity to maintain its permanent staff of 12 people in Uganda and continue its core projects.

To negate the effects that the pandemic could have on our work we developed new ways of reaching our sponsors and supporters and raising funds. By being flexible we were able to continue with our work and commitment to our programmes in Uganda. Regular sponsors have continued to support the charity without COVID 19 affecting this stream of income and the charity would particularly like to express its thanks to our regular sponsors and supporters for this continued critical support.

**Education sponsorship :-**

The pandemic closed all our places of education and because the children were sent home a great burden was placed on the families to provide sufficient food for them all (these families were already living in poverty). We provided additional food and soap to help them through this. When lockdown started to ease but schools were still closed children were advised to home educate themselves. FNKD devised its own home tutoring programme at the Children's Centre. We employed four local teachers of different levels and transported children to the centre from their remote mountain homes. It was 100% attendance and they were relieved by this support offered and thankful to their sponsors.

**University**

Universities were offering on-line training modules so FNKD provided laptops and internet access so that sponsored students were included in this means of learning.

**Assistance on basic needs:-**

The charity continued to provide basic needs of food, clothing, medicines and ointments and shelter to many in the village and 83 other children are currently receiving help and sponsorship from the charity. The charity's number of Social Field Workers amounts to three, enabling all of the children to be regularly visited, although this was restricted during times of lockdown.

As a result of a general pandemic lockdown in the later half of this report period plans were put in place to distribute more food, soap, hand sanitisers and hand free water dispensers to the families of sponsored children.

**Support from Individuals**

The charity continues to get exceptional support from its many committed sponsors which has enabled the charity to continue to give very valuable support to around a total of 140 children in need.

**Support from Organisations and Clubs**

The charity is currently being actively supported by five UK churches, one UK school and one UK academy, three ladies craft groups & social groups and several small UK and international support groups some as far distant as Australia.

**Children's Centre**

The charity completed the initial building of its new Children's Centre in Bucence Village and the official opening took place in July 2012. The centre which has been built on land generously donated to the charity by Bucence village was financed entirely by the charity through donations raised from its very generous sponsors and supporters. It is designed to house up to 50 children and is intended to be a refuge centre for children who are homeless and at risk until such time as they can be safely returned to their communities.

The charity was fortunate to find an excellent manageress for the centre which currently house 25 children and has a permanent staff of 8. The Centre Manager is currently upgrading her qualifications to obtain a degree in Social Work and Administration to compliment her to degree in teaching as this was a requirement for her role by the Ministry of Gender through the probationary service. To date 13 children have been safely returned to the community.

In March 2014, having raised a large part of the required funding, work started on constructing a new building for the centre. This has now been completed with its own water supply tank and provides offices, staff accommodation and storage facilities and accommodation for some of the older boys. A further part of the building is ear marked to become a vocational work shop to provide training to some of the older children. At the time of this report Uganda is still in the process of lockdown due to the Corona Virus Pandemic and the staff have voluntarily remained in the centre during this period of lockdown in order to care for the children.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The charity currently seeks to maintain reserves at not less than 10% of annual receipts in any given year.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The continued excellent support from our regular sponsors from our regular sponsors together with several generous donations from individuals and organisations has enabled the charity to successfully achieve all of its core projects despite a difficult operating year due to the global pandemic

## Section F Other optional information

The charity works in Uganda with funds raised in the UK and internationally. The trustees have a very 'hands on' approach to the charity's work with the trustees personally project managing all areas of the charity's involvement in Uganda. This approach necessitates several visits to Uganda by trustees and volunteers each year but has been instrumental in ensuring the integrity and smooth running of the charity. As a result all of the current trustees have visited Uganda on several occasions and are therefore fully conversant and knowledgeable with regard to the work and organisation of the charity.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)




**Position (eg Secretary, Chair,  
etc)**

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**Date**

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**Charity no. 1114602**

**THE FRIENDS OF NORTH KIGEZI DIOCESE**

**Printed: 10/04/2022**

Date range from 01/07/2020 to 30/06/2021

All fund codes consolidated

	<u>Date range turnover</u>	<u>Turnover year to date</u>
<b>Voluntary Receipts</b>		
Gifts and donations	70,921	70,921
Re-donated expenses	0	0
Bequests and legacies	0	0
Gift aid tax received	9,782	9,782
Core funding grants	0	0
Membership subscriptions	0	0
	-----	-----
	80,703	80,703
<b>Receipts from Fundraising Activities</b>		
Fundraising income	0	0
Transfer of money bank to bank	0	0
Sponsorship	0	0
Staff loan repayment	0	0
Shop income	143	143
Medical sales	72	72
Craft sales	0	0
Honey sales	0	0
	-----	-----
	215	215
<b>Receipts from Charitable Activities</b>		
Haulage contract	0	0
Grants for goods/services	0	0
Purchase discounts received	0	0
	-----	-----
	0	0
<b>Receipts from Investments</b>		
Interest	162	162
Rent income	0	0
	-----	-----
	162	162
<b>Other Receipts</b>		
Sale of unwanted equipment	1,739	1,739
Re-banked withdrawal	680	680
	-----	-----
	2,419	2,419
<b>Voluntary Income Costs</b>		
Donor administration	0	0
	-----	-----
	0	0
<b>Fundraising Costs</b>		

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	<u>Date range turnover</u>	<u>Turnover year to date</u>
Goods for resale	0	0
Direct event costs	0	0
Transfer of money bank to bank	0	0
Fundraising costs	0	0
Sales discounts given	0	0
	-----	-----
	0	0

**Charitable Activities Costs**

Gifts/grants to individuals	16,138	16,138
Gifts/grants to institutions	13,858	13,858
School fees	314	314
Pre grant costs	0	0
Salaries and wages	14,668	14,668
PAYE NI	0	0
Pension contributions	0	0
Private medical insurance	306	306
Other payroll costs	88	88
Vehicle costs	520	520
Travel costs	0	0
Subsistence costs	0	0
Volunteer expenses	858	858
Heat & Light	0	0
Rent	0	0
Rates	0	0
Premises insurance	659	659
Caretaking	6	6
Building repairs & services	5,067	5,067
Telephone/fax/email	1,084	1,084
Printing/photocopying	85	85
Postage	4	4
Stationery	0	0
Website	90	90
Materials costs	6,675	6,675
Equipment purchases	0	0
Equipment repairs	0	0
Unidentified expenditure	0	0
	-----	-----
	(60,420)	(60,420)

**Governance Costs**

Trustees expenses	6	6
Audit	0	0
Bank charges	236	236
Interest paid	0	0
Professional fees	46	46
Trustees meeting expenses	0	0
	-----	-----
	(288)	(288)

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**Printed: 10/04/2022**

Date range from 01/07/2020 to 30/06/2021

All fund codes consolidated

	<u>Date range turnover</u>	<u>Turnover year to date</u>
Other Costs		
Money to Uganda	0	0
Banana box shipping costs	0	0
Gain/loss on assets	0	0
	-----	-----
	0	0
Transfers		
Transfers between funds	0	0
	-----	-----
	0	0
	-----	-----
TOTAL SURPLUS/DEFICIT	22,791	22,791



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Report to the trustees/  
members of

FRIENDS OF NORTH KIGEZI DIOCE

On accounts for the year  
ended

Charity no  
(if any)

30.6.2021

1114602

Set out on pages

1 - 3

Responsibilities and basis  
of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]] Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- ~~• the accounting records were not kept in accordance with section 130 of the Charities Act, or~~
- ~~• the accounts did not accord with the accounting records; or~~
- ~~• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14.4.22

Name:

NATH A. BATTEN

Relevant professional  
qualification(s) or body (if  
any):

MRPS.

Address:

LINCOLNS  
PERNE

NEWINGTON RD  
FOLKESTONE  
CT13 5EG

	<p>Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).</p>
<p>Give here brief details of any items that the examiner wishes to disclose.</p>	