

The Word House Christian Ministries
Charity No. 1114594
Trustees' Report and Unaudited Accounts
For the year ended 30 June 2023

B M Cooper & Co. Limited
Chartered Certified Accountants
88 Wood Lane
Dagenham
Essex
RM9 5SL

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The Trustees present their report with the unaudited financial statements of the charity for the year ended 30 June 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1114594

Principal Office
336 - 338 High Street
Rochester
Kent
ME1 1BT

Trustees

The following Trustees served during the year:

Beatrice Oluwatayo
Dereen Edema
Ishola Familusi

Accountants

B M Cooper & Co. Limited
88 Wood Lane
Dagenham
Essex
RM9 5SL

Bankers

Barclays Bank Plc.

OBJECTIVES AND ACTIVITIES

The charity's objectives are:

- (a) To advance Christian faith in accordance with the statement of beliefs in Medway, Kent and in such other parts of the United Kingdom and the worlds as the Trustees may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.
- (b) To relieve persons who are in condition of need or hardship or who are aged or sick and to relieve the distress caused thereby in such parts on Medway, Kent, the United Kingdom and the world as the Trustees may from time to time think fit.
- (c) To advance education on the basis of Christian principles in Medway, Kent the United Kingdom and the world as the Trustees may from time to time think fit.

The church is grateful for the effort of its volunteers who are involved in providing various services to assist the church in achieving its aims and objectives.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

ACHIEVEMENTS AND PERFORMANCE

The above objectives were achieved through provision of local Christian outreach programmes and conferences.

FINANCIAL REVIEW

The total incoming resources for the year amounted to £143,580 (2022 - £134,982) and the total resources expended amounted to £133,599 (2022 - £161,765) leaving net surplus for the year of £9,981 (2022 - £26,783 deficit). The balance of fund as at 30 June 2023 was £18,517 deficit (2022 - £28,498 deficit).

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves was not maintained throughout the year.

PLANS FOR FUTURE PERIODS

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

.....
Ishola Familusi

Trustee

17 February 2024

Independent Examiner's Report to the trustees of The Word House Christian Ministries

I report to the trustees on my examination of the accounts of The Word House Christian Ministries for the year ended 30 June 2023 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mr. B. M. Kalejaiye FCCA
ACCA
B M Cooper & Co. Limited
88 Wood Lane
Dagenham
Essex
RM9 5SL

17 February 2024

The Word House Christian Ministries
Statement of Financial Activities
For the year ended 30 June 2023

		Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Notes			
Income and endowments from:				
Donations and legacies	3	119,733	119,733	109,561
Other	4	23,847	23,847	25,421
Total		143,580	143,580	134,982
Expenditure on:				
Charitable activities	5	13,802	13,802	25,990
Other	6	119,797	119,797	135,775
Total		133,599	133,599	161,765
Net gains on investments		-	-	-
Net income/(expenditure)	7	9,981	9,981	(26,783)
Transfers between funds		-	-	-
Net income/(expenditure) before other gains/(losses)		9,981	9,981	(26,783)
Other gains and losses				
Net movement in funds		9,981	9,981	(26,783)
Reconciliation of funds:				
Total funds brought forward		(28,498)	(28,498)	(1,715)
Total funds carried forward		(18,517)	(18,517)	(28,498)

The Word House Christian Ministries
Balance Sheet
At 30 June 2023

Charity No. 1114594		2023 £	2022 £
Fixed assets			
Tangible assets	10	13,275	17,699
		<u>13,275</u>	<u>17,699</u>
Current assets			
Cash at bank and in hand		1,637	5,012
		<u>1,637</u>	<u>5,012</u>
Creditors: Amount falling due within one year	11	(15,488)	(27,876)
Net current liabilities		<u>(13,851)</u>	<u>(22,864)</u>
Total assets less current liabilities		(576)	(5,165)
Creditors: Amounts falling due after more than one year	12	(17,941)	(23,333)
Net liabilities excluding pension asset or liability		<u>(18,517)</u>	<u>(28,498)</u>
Total net liabilities		<u><u>(18,517)</u></u>	<u><u>(28,498)</u></u>
The funds of the charity			
Restricted funds	13		
Unrestricted funds	13		
General funds		(18,517)	(28,498)
		<u>(18,517)</u>	<u>(28,498)</u>
Reserves	13		
Total funds		<u><u>(18,517)</u></u>	<u><u>(28,498)</u></u>

Approved by the trustees on 17 February 2024

And signed on their behalf by:

.....
Ishola Familusi
Trustee
17 February 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Motor vehicles	25% written down value
Fixtures, fittings & equipment	25% written down value

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Notes to the Accounts

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

The Word House Christian Ministries
Notes to the Accounts
2 Statement of Financial Activities - prior year

	Unrestricted funds 2022 £	Total funds 2022 £
Income and endowments from:		
Donations and legacies	109,561	109,561
Other	25,421	25,421
Total	<u>134,982</u>	<u>134,982</u>
Expenditure on:		
Charitable activities	25,990	25,990
Other	135,775	135,775
Total	<u>161,765</u>	<u>161,765</u>
Net income	<u>(26,783)</u>	<u>(26,783)</u>
Net income before other gains/(losses)	(26,783)	(26,783)
Other gains and losses:		
Net movement in funds	<u>(26,783)</u>	<u>(26,783)</u>
Reconciliation of funds:		
Total funds brought forward	(1,715)	(1,715)
Total funds carried forward	<u><u>(28,498)</u></u>	<u><u>(28,498)</u></u>

3 Income from donations and legacies

	Unrestricted	Total 2023	Total 2022
	£	£	£
Tithes and offerings	<u>119,733</u>	<u>119,733</u>	<u>109,561</u>
	<u><u>119,733</u></u>	<u><u>119,733</u></u>	<u><u>109,561</u></u>

4 Other income

	Unrestricted	Total 2023	Total 2022
	£	£	£
Bank interest receivable	2	2	-
Gift aid reclaims	22,930	22,930	21,029
Other operating income	915	915	4,392
	<u>23,847</u>	<u>23,847</u>	<u>25,421</u>

The Word House Christian Ministries
Notes to the Accounts
5 Expenditure on charitable activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
<i>Expenditure on charitable activities</i>			
Honoraria and gift to missions	2,411	2,411	15,950
Evangelism	1,952	1,952	1,226
Books and tapes	-	-	66
	5,097	5,097	4,294
<i>Governance costs</i>			
Accountancy	1,320	1,320	1,320
Legal and professional expenses	3,022	3,022	3,134
	<u>13,802</u>	<u>13,802</u>	<u>25,990</u>

6 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
Employee costs	38,007	38,007	48,505
Motor and travel costs	11,353	11,353	11,400
Premises costs	33,204	33,204	37,957
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	4,424	4,424	5,900
General administrative costs	32,809	32,809	32,013
	<u>119,797</u>	<u>119,797</u>	<u>135,775</u>

7 Net income/(expenditure) before transfers

	2023	2022
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	4,424	5,900

8 Trustee remuneration and expenses

One or more of the trustees has been paid remuneration in the current or prior periods.

Trustee	Remuneration	Pension	Other benefits
Ishola Familusi	32,192	1,103	-

Notes to the Accounts

9 Staff costs

Salaries and wages	32,192	43,321
Pension costs	1,103	1,103
	<u>33,295</u>	<u>44,424</u>

No employee received emoluments in excess of £60,000.

10 Tangible fixed assets

	Motor vehicles	Fixtures, fittings & equipment	Total
	£	£	£
Cost or revaluation			
At 1 July 2022	33,230	24,812	58,042
At 30 June 2023	<u>33,230</u>	<u>24,812</u>	<u>58,042</u>
Depreciation and impairment			
At 1 July 2022	20,116	20,227	40,343
Depreciation charge for the year	3,278	1,146	4,424
At 30 June 2023	<u>23,394</u>	<u>21,373</u>	<u>44,767</u>
Net book values			
At 30 June 2023	<u>9,836</u>	<u>3,439</u>	<u>13,275</u>
At 30 June 2022	<u>13,114</u>	<u>4,585</u>	<u>17,699</u>

11 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Other taxes and social security	10,232	7,985
Other creditors	3,864	18,499
Accruals and deferred income	1,392	1,392
	<u>15,488</u>	<u>27,876</u>

12 Creditors:

amounts falling due after more than one
year

	2023	2022
	£	£
Bank loans and overdrafts	17,941	23,333
	<u>17,941</u>	<u>23,333</u>

	At 1 July 2022	Incoming resources (including other gains/losses) £	Resources expended £	At 30 June 2023 £
Restricted funds:				
Unrestricted funds:				
General funds	(28,498)	143,580	(133,599)	(18,517)
Revaluation Reserves:				
Total funds	<u>(28,498)</u>	<u>143,580</u>	<u>(133,599)</u>	<u>(18,517)</u>

14 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	13,275	13,275
Net current assets	(13,851)	(13,851)
Creditors due in more than one year and provisions	(17,941)	(17,941)
	<u>(18,517)</u>	<u>(18,517)</u>

15 Reconciliation of net debt

	At 1 July 2022 £	Cash flows £	At 30 June 2023 £
Cash and cash equivalents	5,012	(3,375)	1,637
	<u>5,012</u>	<u>(3,375)</u>	<u>1,637</u>
Bank loans	(23,333)	5,392	(17,941)
	<u>(23,333)</u>	<u>5,392</u>	<u>(17,941)</u>
Net debt	<u>(18,321)</u>	<u>2,017</u>	<u>(16,304)</u>

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2023	2023	2022	2022
	Land and	Other	Land and	Other
	buildings		buildings	
	£	£	£	£
Operating leases with expiry date:				

Pension commitments

	2023	2022
	£	£
The pension cost charge to the charity amounted to:	<u>1,103</u>	<u>1,103</u>

The Word House Christian Ministries
Detailed Statement of Financial Activities
For the year ended 30 June 2023

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:			
Donations and legacies			
Tithes and offerings	119,733	119,733	109,561
	<u>119,733</u>	<u>119,733</u>	<u>109,561</u>
Other			
Bank interest receivable	2	2	-
Gift aid reclaims	22,930	22,930	21,029
Other operating income	915	915	4,392
	<u>23,847</u>	<u>23,847</u>	<u>25,421</u>
Total income and endowments	143,580	143,580	134,982
Expenditure on:			
Charitable activities			
Honoraria and gift to missions	2,411	2,411	15,950
Evangelism	1,952	1,952	1,226
Books and tapes	-	-	66
	<u>5,097</u>	<u>5,097</u>	<u>4,294</u>
	<u>9,460</u>	<u>9,460</u>	<u>21,536</u>
Governance costs			
Accountancy	1,320	1,320	1,320
Legal and professional expenses	3,022	3,022	3,134
	<u>4,342</u>	<u>4,342</u>	<u>4,454</u>
Total of expenditure on charitable activities	13,802	13,802	25,990
Employee costs			
Salaries/wages	32,192	32,192	43,321
Pension costs	1,103	1,103	1,103
Temporary staff	4,712	4,712	4,081
	<u>38,007</u>	<u>38,007</u>	<u>48,505</u>
Motor and travel costs			
Vehicles - General costs	11,353	11,353	11,400
	<u>11,353</u>	<u>11,353</u>	<u>11,400</u>
Premises costs			
Rent	20,830	20,830	25,584
Light, heat and power	5,268	5,268	4,945
Premises repairs and maintenance	7,106	7,106	7,428
	<u>33,204</u>	<u>33,204</u>	<u>37,957</u>

The Word House Christian Ministries

Detailed Statement of Financial Activities

General administrative costs,
including depreciation and
amortisation

Depreciation of Motor vehicles	3,278	3,278	4,372
Depreciation of Fixtures, fittings & equipment	1,146	1,146	1,528
Bank charges	1,648	1,648	1,345
Exchange rate (gain)/loss	4,426	4,426	3,916
General insurances	3,246	3,246	4,225
Information and publications	6,259	6,259	6,370
Software, IT support and related costs	599	599	999
Stationery and printing	9,034	9,034	9,173
Subscriptions	214	214	319
Sundry expenses	3,126	3,126	1,302
Telephone, fax and broadband	4,257	4,257	4,364
	<u>37,233</u>	<u>37,233</u>	<u>37,913</u>
Total of expenditure of other costs	<u>119,797</u>	<u>119,797</u>	<u>135,775</u>
Total expenditure	133,599	133,599	161,765
Net gains on investments	-	-	-
	<u>9,981</u>	<u>9,981</u>	<u>(26,783)</u>
Net income/(expenditure)			
Net income/(expenditure) before other gains/(losses)	<u>9,981</u>	<u>9,981</u>	<u>(26,783)</u>
Other Gains	-	-	-
	<u>9,981</u>	<u>9,981</u>	<u>(26,783)</u>
Net movement in funds			
Reconciliation of funds:			
Total funds brought forward	(28,498)	(28,498)	(1,715)
Total funds carried forward	<u>(18,517)</u>	<u>(18,517)</u>	<u>(28,498)</u>