

St Marys (Eltham) Parents Association

**Reports & Accounts for the year ended
30 September 2024**

Status and administration

Name

The name of the Charity is the "St Mary's (Eltham) Parents Association".

Address

The principal office of the Charity is:
St Mary's Catholic Primary School, Glenure Road, Eltham, SE9 1UF.

Governing Document

The Charity is governed according to its constitution, last amended 15th December 2005.

Trustees

Chair – Helen Marchant

Treasurers – Iryna Shkilna and Anna McGinnes

Secretary – Marta Inkin

Bankers

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

Lloyds Bank plc, PO Box 1000 BX1 1LT

The Objectives of the Parents' Association

The Objectives of the Association are the advancement of the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority) and as an ancillary thereto and in furtherance of this objective the Association may:

Build a community by fostering more extended relationships between the staff, parents and others associated with the school;

Engage in activities which support the school and advance the education of the pupils attending it.

Association Membership

Membership of the Association shall be open to the Parents or Guardians of any child attending the school. Parents or Guardians shall become members when their child joins the school and shall cease to be members when their child leaves the school. All members will be entitled to vote at a General Meeting.

Appointment of Officers

The Management and control of the Association shall be vested in the Management Committee (referred to hereafter as the Committee). The Committee shall consist of 5 elected members of the Association from whom the following officers shall be elected annually at the Annual General Meeting:

Chair Person

Treasurer

Secretary

Voice of the Committee

Voice of the Committee

New Trustees will be given copies of the Association's governing document, most recent accounts and the Charity Commission's guidance,

Public Benefit

The Trustees have had due regard to guidance published by the Charity Commission on public benefit when carrying out the activities of the charity during the year.

The Role of the Parents' Association

Introduction

All parents of St Mary's Catholic Primary School students are automatically members of the Parents' Association, which exists to enable parents to participate in the community of the school and contribute to its success. As you might expect, fundraising is a major objective of the PA to provide the children with extra materials and facilities which are no longer routinely provided from central funding.

But the PA is not just about raising money. We bring parents together through the various social events we organise or support, promoting informal contact with teaching staff and we try to foster a welcoming atmosphere at school.

Examples of events the PA have chosen to organize or be involved in:

- The Summer Fayre
- Fireworks night
- The Christmas Fayre
- Easter Bunny visit
- Leavers party
- St Patrick's night
- Provision of a school magazine
- Mother's day sale
- Father's day sale
- Wreath making

The PA committee is comprised of parents who meet regularly to plan the various events. We are keen to encourage many more parents to join us, but understand that some parents can only give a couple of hours in a year to help.

ST MARY'S (ELTHAM) PARENTS ASSOCIATION ANNUAL GENERAL MEETING CHAIRPERSON REPORT

Financial Review

The financial year to 30 September 2024 has been very successful. We were able to host all of our larger fundraising events being the summer fayre and fireworks. These big events require a lot of planning and hard work from many people. They were all a great success, bringing our community together and raising funds for the school.

Reserves Policy

The Parents Association has a commitment to support the school. The money within Saving Accounts can be available to the school when needed. It is also used as longer-term saving for significant fundraising projects as agreed with the school's leadership.

Reserves at the year-end totalled £11,069.

Future Events

The PA intend to continue to organize events that have proved so popular in the past and where possible to find additional events to stage. These will include:

- The Summer Fayre
- Fireworks night
- Christmas events for the children
- Easter Bunny visit
- Leavers party
- St Patrick's night
- Provision of a school magazine
- Mother's day sale
- Father's day sale
- Wreath making

Match funding

It is hoped that in future the PA will be able to encourage more parents who work for companies, which support Charitable Fund Matching to assist us in our efforts to raise money for the school.

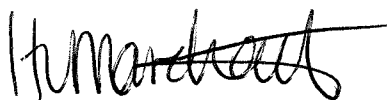
Thanks

Finally, my thanks to all who have contributed to the success of the PA:

- the school staff particularly those in the office
- the teachers and the leadership of the school
- the caretaker
- all members of the PA.

Hellen Marchant
Chair
St Mary's Parent Association

16 July 2025



Independent Examiner's Report to the Trustees of the St Marys (Eltham) Parents Association

I report on the accounts of the Parents Association for the year ended 30 September 2024, which are set out on pages 7 to 9.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

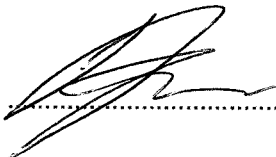
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



SIAN DAVIES

10th
.....July 2025

SUMMARY OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30 September 2024

	Note	2024 £	2023 £
Receipts			
Fundraising income	1	31,315	19,882
Other income	2	1,294	1,266
Total Receipts		32,609	21,148
Payments out			
Fundraising costs	1	16,471	13,735
Charitable Activities	3	5,464	11,734
Other expenses	4	1,767	3,362
Total payments out		23,702	28,831
Net receipts/ (payment)		8,907	(7,683)
Cash balances B/Fwd from Prior Year		13,582	21,265
Cash Balances C/Fwd to Next Year		£22,489	£13,582

STATEMENT OF ASSETS AND LIABILITIES

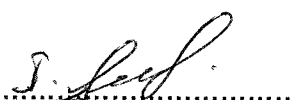
Cash Funds		
Cash at bank	22,489	13,582
	22,489	£13,582

Approved by the Trustees on 16/07/25 and signed on their behalf by:



Helen Marchant

Chairwoman



Iryna Shkilna

Treasurer



Anna McGinnes

Treasurer

Notes to Receipts and Payment Account

1. Fundraising activities

	2024		2024	2023
	<u>Receipts</u>	<u>Payments</u> <u>out</u>	<u>Profit</u>	<u>Profit/(loss)</u>
Fireworks	7,113	(3,070)	4,043	2,930
Christmas fayre	-	-	-	367
School lottery	1,137	-	1,137	1,349
Wreath making	965	(654)	311	281
Christmas cards	792		792	
Raffle/Christmas	795	(5)	1,583	500
Mother's Day	1,994	(1,467)	527	515
St Patrick's	2,984	(1,974)	1,010	-
Father's Day	1,915	(1,357)	558	282
Summer fayre	7,370	(3,683)	3,727	1,631
School magazine	1,125	(626)	499	434
Leavers party	3,816	(3,634)	182	(405)
Fancy dress sale	69	-	69	-
Previous year receipts from leavers party received in 2024	1,240	-	1,240	
Total fundraising activities	£31,315	£16,471	£14,845	£6,634

Notes to Receipts and Payments Account

2. Other income

	2024	2023
Other donations	68	664
Amazon smile	-	186
Leavers DVD	-	384
Bank Interest	185	32
Stock carried from previous year	1,041	
	1,294	1,266

3. School gifts

	2024	2023
Playground project	5,000	10,950
Candy floss machine		375
Gazebo		211
Miscellaneous small gifts	464	198

5,464

11,734**Notes to Receipts and Payment Account****4. Other expenses**

	2024	2023
Easter eggs for children	306	164
Bank charges	55	39
Parentkind membership	153	140
Miscellaneous expenses	246	409
PA website	142	108
Christmas presents for children	805	817
Leavers DVD		475
Coronation gifts		169
Summer fair and bonfire stock		1,041
Stock written off	61	
	<hr/> <hr/> 1,768	<hr/> <hr/> 3,362