

St Marys (Eltham) Parents Association

**Reports & Accounts for the year ended
30 September 2022**

Status and administration

Name

The name of the Charity is the "St Mary's (Eltham) Parents Association ".

Address

The principal office of the Charity is:

St Mary's Catholic Primary School, Glenure Road, Eltham, SE9 1UF.

Governing Document

The Charity is governed according to its constitution, last amended 15th December 2005.

Trustees

Chair – R Gosbee

Treasurer – S Rawlins

Secretary – K Duffy

BANKERS:

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

The Objectives of the Parents' Association

The Objectives of the Association are the advancement of the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority) and as an ancillary thereto and in furtherance of this objective the Association may:

1. Build a community by fostering more extended relationships between the staff, parents and others associated with the school;
2. Engage in activities which support the school and advance the education of the pupils attending it.

Association Membership

Membership of the Association shall be open to the Parents or Guardians of any child attending the school. Parents or Guardians shall become members when their child joins the school and shall cease to be members when their child leaves the school. All members will be entitled to vote at a General Meeting.

Appointment of Officers

The Management and control of the Association shall be vested in the Management Committee (referred to hereafter as the Committee). The Committee shall consist of 5 elected members of the Association from whom the following officers shall be elected annually at the Annual General Meeting:

1. Chair Person
2. Treasurer
3. Secretary
4. Voice of the Committee
5. Voice of the Committee

New Trustees will be given copies of the Association's governing document, most recent accounts and the Charity Commission's guidance,

Public Benefit

The Trustees have had due regard to guidance published by the Charity Commission on public benefit when carrying out the activities of the charity during the year.

The Role of the Parents' Association

Introduction

All parents of St Mary's Catholic Primary School students are automatically members of the Parents' Association, which exists to enable parents to participate in the community of the school and contribute to its success. As you might expect, fundraising is a major objective of the PA to provide the children with extra materials and facilities which are no longer routinely provided from central funding.

But the PA is not just about raising money. We bring parents together through the various social events we organise or support, like Quiz Nights and sporting events, promoting informal contact with teaching staff and we try to foster a welcoming atmosphere at school.

Examples of events the PA have chosen to organize or be involved in:

- The Summer Fayre
- Fireworks
- Christmas disco for the children
- The Christmas Fayre
- Easter egg hunt
- Leavers event
- St Patrick's day event
- Quiz nights
- Provision of a school magazine
- Mother's day sale
- Father's day sale
- Dads football tournament
- Wreath making
- Refreshments for the nativity

The PA committee is comprised of parents who meet regularly to plan the various events. We are keen to encourage many more parents to join us, but understand that some parents can only give a couple of hours in a year to help.

ST MARY'S (ELTHAM) PARENTS ASSOCIATION

PARENTS' ASSOCIATION ANNUAL GENERAL

MEETING CHAIRPERSON REPORT

Financial Review

The financial year to 30 September 2022 has been one of the most successful in the history of St. Mary's (Eltham) Parents Association. Following two disrupted years due to Covid we all returned to School in September 2021 excited for the year ahead. The huge achievements of the year are demonstrated in this report.

We were able to host all of our larger fundraising events being the summer fayre, Christmas fayre and fireworks. These big events require a lot of planning and hard work from many. They were all a great success.

We introduced the school lottery a couple of years ago and this continues to be very successful. Our St Patricks celebration is a relatively new event but has proven very popular with parents and children alike.

We were able to host some events related to the Queens Jubilee which again proved profitable.

In addition to all these wonderful events I am delighted to announce that we were able to fulfil our promise regarding the legacy fund. We were able to install a purpose-built sports pitch in the junior playground. The children are really enjoying it and it's making a huge difference to sports lessons and play time. I would like to thank everyone who donated and who was involved in making this happen.

As of November 2022, myself, Sarah Rawlins and Kate Duffy, stepped down, having led the Executive committee for the past 3 years. We wish the incoming team every success for the future.

Members of the PA are required to sign the Code of Conduct, which we expect all to follow.

Reserves Policy

The Parents Association has a commitment to support the school on their 4 yearly trip to Aylesford. The money within the Gold Account is reserved for this and available to the school at short notice in the event of an immediate need for it.

Reserves at the year-end totalled £42,321 up from £32,222 in the prior year.

Future Events

The PA intend to continue to organize all of the events that have proved so popular in the past and where possible to find additional events to stage. These will include;

- The Summer Fayre
- Fireworks
- Christmas events for the children
- Easter egg hunt
- Leavers event
- St Patrick's day event
- Quiz nights
- Provision of a school magazine
- Mother's day sale
- Father's day sale
- Dads football tournament
- Wreath making
- Refreshments for the nativity
- Christmas Fayre

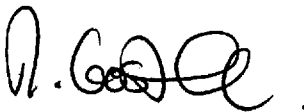
Fund Matching

It is hoped that in future the PA will be able to encourage more parents who work for companies which support Charitable Fund Matching to assist us in our efforts to raise money for the school.

Thanks

Finally, my thanks to all who have contributed to the success of the PA:

- * the school staff particularly those in the office;
- * the teachers of the school;
- * the caretaker, Linda Kingdon for helping us to set up for events etc;
- * all members of the PA.
- * Carl Jepson, our independent examiner, who very kindly provided his invaluable services on an entirely voluntary basis;



Rachel Gosbee
Chair
St Mary's Parent Association

29th November 2022

Independent Examiner's Report to the Trustees of the St Marys (Eltham) Parents Association

I report on the accounts of the Parents Association for the year ended 30 September 2022, which are set out on pages 7 to 10.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

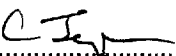
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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.....30.....November 2022

**Carl Japson ACA
5-7 Newman Road
Bromley
BR1 1RJ**

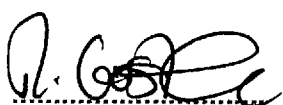
**SUMMARY OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 30 September 2022**

	Note	2022 £	2021 £
Receipts			
Fundraising	1	30,574	10,222
Other income	2	15,517	1,018
Total Receipts		46,091	11,240
Payments			
Fundraising	1	12,946	4,366
Charitable Activities	3	22,097	433
Other expenses	4	949	644
Total payments		35,992	5,443
Net receipts		10,099	5,797
Cash balances B/Fwd from Prior Year		32,222	26,425
Cash Balances C/Fwd to Next Year		£42,321	£32,222

STATEMENT OF ASSETS AND LIABILITIES

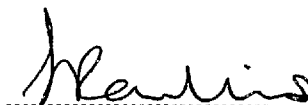
Cash Funds			
Cash at bank		42,321	32,222
		£42,321	£32,222

Approved by the Trustees on 29/11/22 and signed on their behalf by:



Rachel Gosbee

Chairwoman



Sarah Rawlins

Treasurer

Notes to Receipts and Payment Account

1. Fundraising activities

	2022		2022	2021
	<u>Receipts</u>	<u>Payments</u>	<u>Profit</u>	<u>Profit</u>
Own clothes day	826	-	826	
Fireworks	5,639	(2,191)	3,448	-
Christmas fayre	4,593	(2,355)	2,238	-
School lottery	1,709	-	1,709	2,224
Wreath making	690	(601)	89	-
Carols/nativity/disco/raffle	1,137	(1,003)	134	1,176
Walking challenge	24	-	24	537
Mothers Day	1,480	(1,224)	256	766
St Patricks	1,539	(444)	1,095	-
Fathers Day	1,182	(352)	830	(66)
Summer fayre	5,674	(1,327)	4,347	705
Quiz night	40	-	40	315
School magazine	1,137	(545)	592	338
Leavers event	3,310	(2,891)	419	(274)
Jubilee events	1,424	(13)	1,411	-
Dads football	89	-	89	-
Bag 2 School	81	-	81	135
Total fundraising activities	£30,574	£12,946	£17,628	£5,856

Notes to Receipts and Payment Account

2. Other income

	2022	2021
Playground project	14,135	811
Amazon smile	167	207
Grant	1,000	-
Leavers DVD prior year	162	-
My Nametags	25	-
Bank interest	28	-
	<u>15,517</u>	<u>1,018</u>

3. School gifts

	2022	2021
Playground project	21,056	180
BBQ	217	-
Nursery shed	590	-
Library refurbishment	234	-
Miscellaneous small gifts	-	253
	<u>22,097</u>	<u>433</u>

Notes to Receipts and Payment Account

4. Other expenses

	2022	2021
Easter eggs	99	89
Bank charges	215	87
PTA membership	128	123
Miscellaneous expenses	360	85
Card readers	50	140
Christmas crackers	97	120
	-	-
	<u>949</u>	<u>644</u>