

# **Church Lane Community Centre**

Registered Charity No : 1114428

## **Financial Statements**

**For the year ended 31<sup>st</sup> March 2022**

## **Church Lane Community Centre**

### **Legal & administrative information**

<b>Trustee for a charity</b>	Church Lane Community Centre
<b>Management Committee</b> (Charity Trustees)	W Harvey      (Chairman) H Kumar      (Treasurer) C Leonard
<b>Office Address</b>	147 Church Lane Bedford Bedfordshire MK41 0PW
<b>Accountant &amp; Independent Examiner</b>	A R Bookkeeping & Accounts Services 18 Portland Close Bedford MK41 9NE

## **Church Lane Community Centre**

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## Church Lane Community Centre

### Report of the Trustees

The Trustees present their report along with the financial statements for the year ended 31<sup>st</sup> March 2022.

#### Structure, Governance and Management

Church Lane Community Centre is a registered charity (No. 1114428).

The administration of the charity is in the hands of the management committee who may regulate the conduct of their affairs in such manner as they may think fit. All members shall retire annually at the Annual General Meeting. A casual vacancy arising, shall be filled by the Organisation by which such member shall have been appointed, or by the Committee until the next Annual General Meeting.

#### Objectives and Activities

In setting our programme each year we have regard to both the Charity Commission's general guidance on public benefit and prevention and relief of poverty for the public benefit. The trustees always ensure that the programmes we undertake are in line with our charitable objects and aims.

The objectives of the Trust are achieved by running a Community Centre which is made available for the community's use at preferential rates, whilst spare capacity is made available to any individual or organisation wishing to hire the facilities for the profit of the community.

#### Trustees

The Trustees who served during the financial year were as follows:

W Harvey  
H Kumar  
C Leonard

#### Achievements and Performance

Covid-19 continued to affect our bookings at the start of the financial year, but as we were able to re-open once regulations allowed bookings began to come back again as public confidence grew meaning that we managed to return a modest profit for the year. At the end of the year our regular bookings were back to pre-covid levels and we are confident that this will continue into the current financial year.

#### Financial Review

The Trust made a small profit in the year.

#### Statement of the Trustees responsibilities

The Trustees are required by law to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the trust as at the end of the financial year and of net movement in funds of the trust for that period.

The trustees confirm that appropriate accounting policies have been used and applied consistently and reasonable and prudent judgements have been made in the preparation of the financial statements for the year ended 31<sup>st</sup> March 2022. The trustees also confirm that the financial statements have been prepared on a going concern basis and that the applicable accounting standards have been followed.

The Trustees are responsible for maintaining adequate accounting records, for safeguarding the assets of the trust and for taking reasonable steps to prevent and detect fraud and other irregularities.

W Harvey

Chairman, Management Committee



Date



**Church Lane Community Centre**  
**Independent Examiner's Report to the Trustees**

I report on the financial statements of the Trust for the year ended 31<sup>st</sup> March 2022 which are set out on pages 3 to 7.

**Respective responsibilities of the trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to :

- Examine the financial statements (under section 43 of the Act)
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the act
- State whether particular matters have come to my attention

**Basis of Opinion**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken may not have provided all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Emphasis of matter**

The accounts are being verified independently on a monthly basis to ensure completeness and accuracy and regular back up files of the accounting data are being maintained.

**Independent examiner's statement**

In the course of my examination of the financial statements to 31<sup>st</sup> March 2022, no matter has come to my attention:

- (1) That gives me reasonable cause to believe that, in any material respect, the trustees have met the requirements to ensure that:
- Proper accounting records are kept (in accordance with Section 41 of the 1993 Act) and
  - Accounts are prepared which agree with the accounting records and comply with the requirements of the Act.

..... H. C. Kumar .....

Hazel Kumar  
A R Bookkeeping & Accounts Services  
18 Portland Close  
Bedford  
MK41 9NE

Date..... 31-08-2022 .....

## Church Lane Community Centre

### Statement of Financial Activities For the year ending 31 March 2022

	Notes	2022 £	2021 £
<b>Incoming Resources</b>			
Donations and other income	3	9,210	29,161
Income from hire of halls	4	54,001	5,930
		<u>63,211</u>	<u>35,091</u>
<b>Resources used</b>			
Direct expenses for hall hire	5	15,592	16,511
Management and administration costs	6	36,391	29,755
		<u>51,983</u>	<u>46,266</u>
Operating Profit		11228	(11175)
Depreciation		0	0
Net (Resources expended)/Incoming Resources		11228	(11175)
Funds brought forward 1 April 2021		22517	33692
Funds carried forward 31 March 2022		<u>33745</u>	<u>22517</u>

The notes on pages 5 to 6 form part of these financial statements

# Church Lane Community Centre

## Balance Sheet

As at 31 March 2022

	Notes	2022 £	2021 £
<b>Current Assets</b>			
Stock		0	0
Bank & Cash in Hand	7	85,023	76,361
Debtors & Prepayments	8	27,632	8,090
<b>Liabilities : Amounts falling due within one year</b>	9	(78,910)	(61,934)
<b>Net Current Assets</b>		<u>33,745</u>	<u>22,517</u>
<b>Net Assets</b>		<u>33,745</u>	<u>22,517</u>
<b>Funds</b>			
Unrestricted Funds		33,745	22,517
Restricted Funds			
<b>Total Funds</b>		<u>33,745</u>	<u>22,517</u>

The financial statements were approved by the trustees and signed on their behalf by:

W Harvey.....  
Chairman, Management Committee

Date..... 31st August 2022

The notes on pages 5 to 6 form part of these financial statements

**Church Lane Community Centre**  
Notes to the Financial Statements  
For the year ending 31 March 2022

**1 Principal accounting policies**

**(a) Accounting Convention**

The financial statements have been prepared under the historical cost convention with the exception that investments are valued at market value. The financial statements are in accordance with applicable accounting standards, the Charities Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 1993.

**(b) Income from hire of hall**

Income is recorded on an invoiced basis, adjusted for advance bookings.

**(c) Resources expended**

Expenditure is included on an accruals basis.

**2 Taxation**

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

<b>3 Donations and other income</b>	2022	2021
		£
COVID Grant Funding	9,210	20,098
JRS Scheme Payments	-	9,063
	<u>9,210</u>	<u>29,161</u>
<b>4 Income from hire of halls</b>	£	£
Hall Hire	52,651	5,750
Storage Fees	1,250	1,160
Forfeited deposits	100	100
Miscellaneous Income	-	40
	<u>54,001</u>	<u>7,050</u>
<b>5 Direct expenses for hall hire</b>	£	£
Licences	1,853	335
Cleaning	6,033	8,145
Service Charges	197	
General Rates	340	
Utilities		
Water Rates	842	1,260
Electricity	4,269	4,229
Gas	2,057	2,543
	<u>15,592</u>	<u>16,511</u>



**Church Lane Community Centre**  
Notes to the Financial Statements  
For the year ending 31 March 2022

Business Rates	0	0
Repairs, Maintenance, Security	7,224	2,193
Premises Repairs Contingency	0	0
Telephone	1,079	1,029
Advertising	135	122
Office stationery, equipment hire, consumables	0	0
Postage & delivery	0	0
Bank Charges	180	
Miscellaneous expenses	-1	206
	<u>36,391</u>	<u>29,755</u>
<b>7 Cash at bank and in hand</b>	<b>£</b>	<b>£</b>
Bank Current Account	85,023	76,361
Petty Cash Float	0	0
	<u>85,023</u>	<u>76,361</u>
<b>8 Debtors : Amounts falling due within one year</b>		
	<b>£</b>	<b>£</b>
Accounts receivable	27,632	8,090
Prepayments & Accrued Income	0	0
	<u>27,632</u>	<u>8,090</u>
<b>9 Liabilities : Amounts falling due within one year</b>		
	<b>£</b>	<b>£</b>
Purchase Ledger creditors	53,675	41,007
Accruals	24,670	20,468
Other Creditors	565	
Hirers Deposits Paid	0	460
	<u>78,910</u>	<u>61,934</u>

