

Charity registration number 1114199

Company registration number 5624606 (England and Wales)

HOME-START SURREY HEATH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

HOME-START SURREY HEATH

Annual Review

2023-2024



**HOME
START**
Surrey Heath



HOME-START SURREY HEATH

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HOME-START SURREY HEATH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The Charity's purpose is to provide families with young children, wide ranging practical and emotional support, to enable those children to have the best possible start in life.

Full details of the activities undertaken by the Charity in the year are presented in the following pages.

The trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the charity should undertake.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

Home Start Surrey Heath ("the Charity") is a registered charity and private company which is limited by guarantee, incorporated in England and Wales.

The Charity is part of the UK federation of local Home-Start charities. As such It is obliged to follow the Home-Start Handbook (a guide to responsibilities, standards and practice), alongside the Home-Start Agreement and Home-Start Quality Standards.

The Charity's Trustees are elected by its members or may be co-opted by other Trustees, such appointments being subject to re-election at the next Annual General Meeting..

None of the trustees have any beneficial interest in the company.

The Trustees as charity trustees have control of the Charity and its property and funds.

Each Trustee is a Director of the Company and is also required to be a Member of the Charity, and guarantee to contribute £1 in the event of a winding up.

Membership is open to any person who is interested in furthering the objects of the Charity and is approved by the Trustees.

Trustee Board meetings are held every two months with the Charity's Manager in attendance.

The charity has four part-time employees including the Manager.

The Manager has responsibility for the day-to-day running of the Charity.

CHARITY OVERVIEW

OUR VISION

We want to ensure that all parents living in Surrey Heath get the support they need to give their children the best possible start in life. Our focus is on the early years, the most crucial time in a child's development.

OUR MISSION

Home-Start Surrey Heath (HSSH) aims to put children and families at the centre of all we do. We tailor our support to the unique needs of each family, improving family resilience, increasing the confidence and independence of parents, and strengthening their relationships with the local community.

ABOUT US

Founded in 1989, Home-Start Surrey Heath is an independent charity, this year celebrating 35 years of providing support to families in our community. We offer a free and unique home-visiting support service to families living in Surrey Heath, with at least one child under 5. Our core model of volunteer-led compassionate and non-judgemental home-visiting support, provided alongside a wide range of activities, group and more targeted support, allows us to work responsively to meet a range of needs and make a difference. We want more parents with young children to access our support in a way that works for them, to avoid crisis through early interventions.

We have an affiliation with Home-Start UK, the country's leading family support charity, and we are one of eight local Home-Starts under the umbrella of Home-Start Surrey.



TRUSTEES AT 31/4/24

Chair – Mike Allen	
Vice-chair – Dr Andrew Mint	
Treasurer – Ash Patel	(Appointed 13/11/2023)
Ros McGibbon	
Chris Foster	
Anne Reynolds	
Omar Nazimi	
Zara Martin	(Appointed 11/03/2024)
Gillian Rowe	(Appointed 15/01/2024)
Crystal Williams	(Appointed 11/03/2024)
Jonathan Virgoe	(Appointed 01/07/2024)
Julian Hamilton	(Appointed 01/07/2024)
Barry Clutton	(Resigned 13/11/2023)
Allan Crockhart	(Resigned 21/04/2023)

Knowing she was coming *each week* made a huge difference to my emotional *health*.

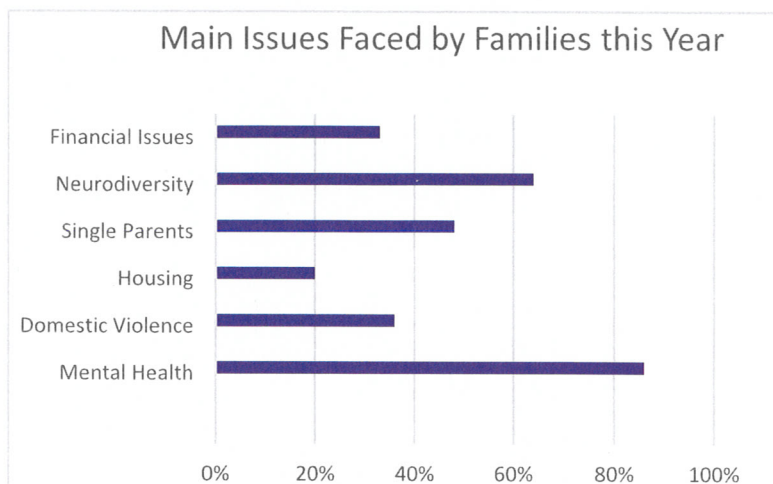
FAMILY

STAFF TEAM

Manager – Stephnie Waight; Family Support Co-ordinator - Melanie James; Family Support Co-ordinator - Dorothy Meara; Office Manager & Pram Walk & Talk Leader – Sam Ball.

THE NEED

We support families through their toughest times. Being a parent has never been easy, it can be lonely, heart-breaking and overwhelming. Our volunteer befrienders, who all live locally, offer friendly practical and emotional support and work alongside parents to help them cope with the stresses and strains of family life, make sure they have the skills, confidence and strength they need to nurture their children and widen their links with the local community.



MESSAGE FROM THE CHAIR

As you'll read everywhere else in this Annual Review, Home-Start Surrey Heath is 35. Yes, we've been providing support and advice for parents of young children in Surrey Heath since 1989, and hope to continue for another 35 years, at least.

I'm very proud to be Chair of our Board of trustees, but I've only been helping Home-Start Surrey Heath since September 2022, so I have a long way to catch up with our organisation's milestone. Similarly, some of our trustees are new to their governance roles, and have been supported in their induction and initial training by our staff, by Home-Start UK and from other charity-focused training organisations. I'm also pleased that we have retained some longer-standing trustees, to now have an impressive and diverse balance of skills, knowledge, and abilities available to our Board.



My thanks must go to Barry Clutton, who stepped in as Treasurer for a short period, and who re-arranged our financial management so that his successor and our staff now have quicker and easier tasks in managing our income and spending. Talking of money, we are very pleased to have ended the 2023/24 financial year with an adequate bank balance, much of that reinforced by the skilled efforts of Stephnie, our Manager and fundraiser extraordinaire. Of course, having currently sufficient funds doesn't mean we rest on our laurels: our spending continues to increase, as we improve and look to widen our support for local parents. And, just because we have these funds *now*, doesn't mean we will necessarily continue in this financially stable state throughout the next months and year (or 35 years!), as the cost-of-living crises hit donors and charities as much as they have hit parents and others. We are immensely grateful to every person, company and donor who has been able to contribute towards our work, and we acknowledge those further on in this review.

We continue our cooperation with our colleagues in the other seven Home-Start schemes in Surrey, sharing ideas, suggestions for joint working, and of course, parallel support for parents of young children, to across Surrey. Similarly, we benefit by working with other charities, local NHS and council services, and community organisations – none of us could do our work alone. But we're proud to be the organisation that's given 35 years of continuous close support to families, and continues to receive complementary feedback from them, as you'll see throughout this Review.

So, I look forward to the next year with both trepidation and optimism: obtaining funding for our charity will continue to be an ongoing task; parents will face obstacles that I hope we will aid them to overcome to offer their children the best start in their lives; work with partner organisations will continue to be complex and rewarding at the same time; and the consistent running – the strategic governance and the day-to-day management – of our small charity will enable our Board of trustees, our employees and volunteers to respond to all such things that will face us.

Our volunteers are vital – they are the people actually providing our services directly to parents, bringing their own understanding and experience of the challenges and wonders of parenthood. I am absolutely clear that we would not have had 35 years to offer without our volunteers, and I'd almost like to reach right back and thank all those throughout the years.

I must conclude with my gratitude to my fellow trustees: Andrew Mint for stepping into the role of Vice-Chair, Ash Patel for becoming our Treasurer, Chris Foster and Anne Reynolds for continuing with fundraising and raising our profile with so many local groups as well as strongly contributing to our Board discussions, Omair Nazimi for his data-analysis commentaries, Ros McGibbon for her continuity of trustee service, and newer trustees Crystal Williams, for her safeguarding focus, Gillian Rowe for her marketing knowledge, and Zara Martin for her strategic attention. With such an enthusiastic and passionate group of trustees, we're set for the next years of our support for the parents and children of Surrey Heath.

Mike Allen, Chair

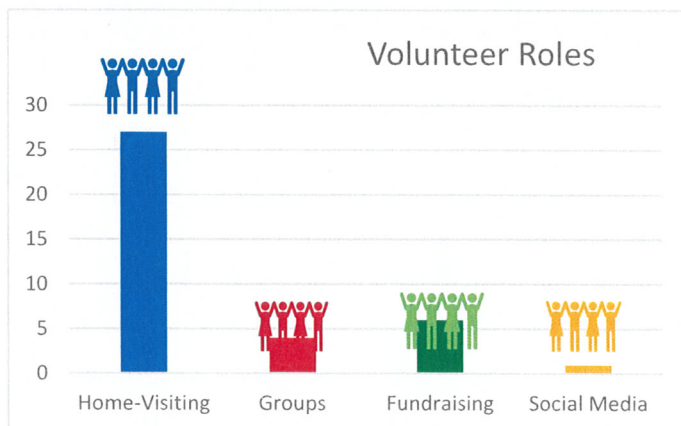
“Never forget the difference you make”

MANAGER'S REPORT

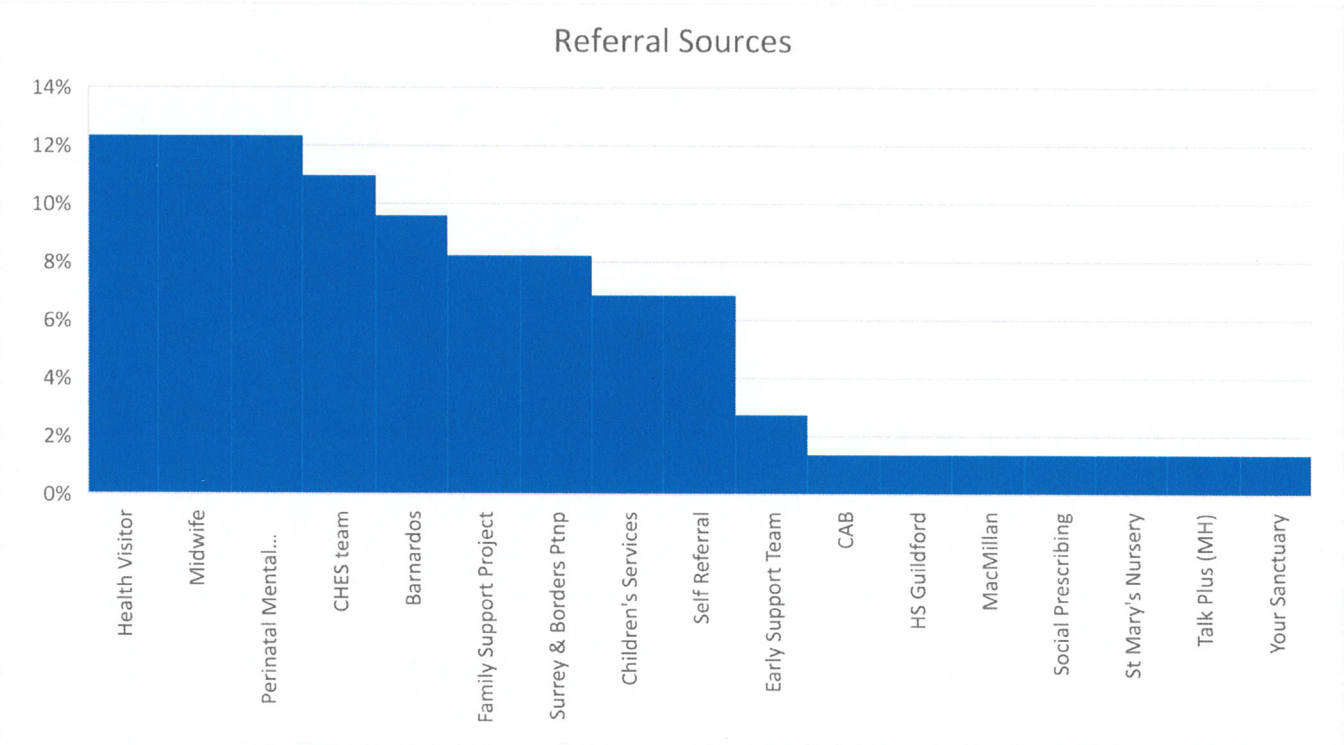
This is Home-Start Surrey Heath's 35th year of supporting families in the borough – quite an achievement. Our volunteers continue to work through difficult times and we appreciate their dedication, flexibility and willingness to help families struggling for many reasons. I'm sure that over the years, the families who received support will not forget how their volunteer helped them – in fact I bumped into a family at one event and she said “I wouldn't be here if it wasn't for Home-Start”. On behalf of the charity, I want to thank our wonderful team of volunteers, past and present, who have given their time and compassion over the past 35 years.

Over the past year, a huge thank you to: Alison, Amy, Angela, Anne, Carole, Charlotte, Chantal, Chris, Clare, Debbie, Elaine, Emma, Fiona, Helen, Jane, Jess, Jo K, Joanna, Kalsoom, Kayleigh, Kerrie, Laura, Layla, Leearna, Louise, Lydia, Murielle, Nicola, Rachel, Sabrina, Sarah, Sarina, Stacy, Sue, Trish, Vanessa and Will.

We are also lucky to have excellent trustees with a wealth of experience who again give their time freely and I thank them all for their ongoing support. thank you to our staff team - Dorothy, Mel and Sam for your support.



HOME-START SURREY HEATH
TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2024

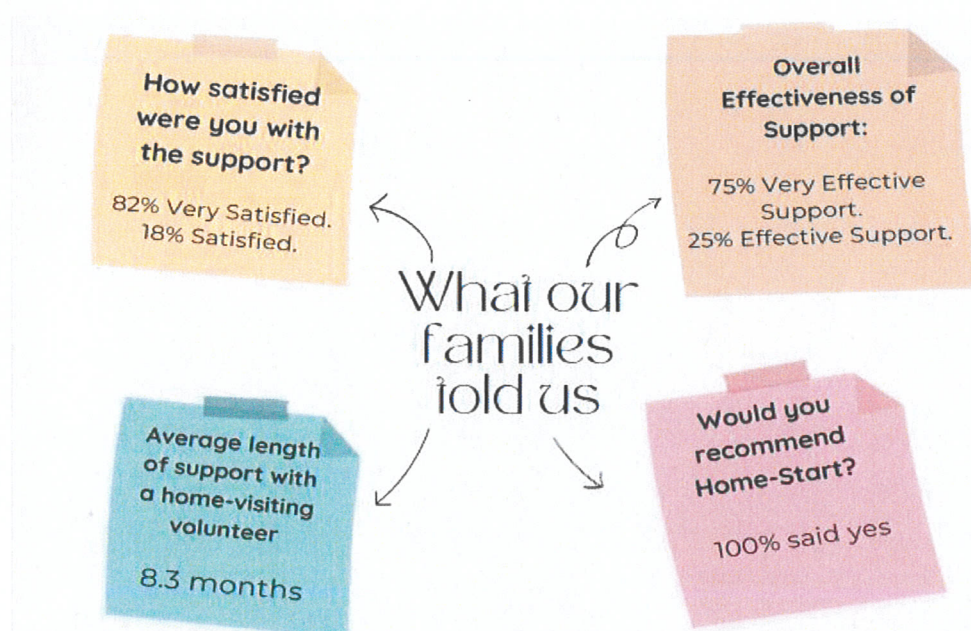


PERFORMANCE OVERVIEW

We provided free, confidential one-to-one home-visiting, virtual, telephone and group support to parents in our community. We provided a hybrid approach to tackling isolation, mental health, domestic violence and other barriers, tailored to each family's individual needs. For those families supported by a volunteer, they were visited for 2-3 hours per week; our Best Start in Life Group (BSIL) is held on a Tuesday morning 10-1130am and our Pram Walk and Talk (PWT) on a Thursday morning 1030-12pm, which like our home-visiting support are free for families to attend.

We have received a 29% increase in referrals to our service for home-visiting support and have supported 33% more families than last year in total (excluding our projects with Asylum Seeker parents and children).

	With a Home-Visiting Volunteer	At Best Start in Life Group	At Pram Walk & Talk	At Asylum Seeker Wellbeing Mornings Project	Received English Lessons on a 1:1 basis by one of our TEFL qualified Volunteers at their temporary accommodation	Received Occasional Support from a Family Support Co-ordinator	Total:
Families Supported	42	55	30	35	22	18	202
Children Supported	82	67	34	11	9	0	203



” Volunteer having knowledge about Autism really helped me because she understands and was able to give me advice.

FAMILY

PARTNERSHIP WORKING

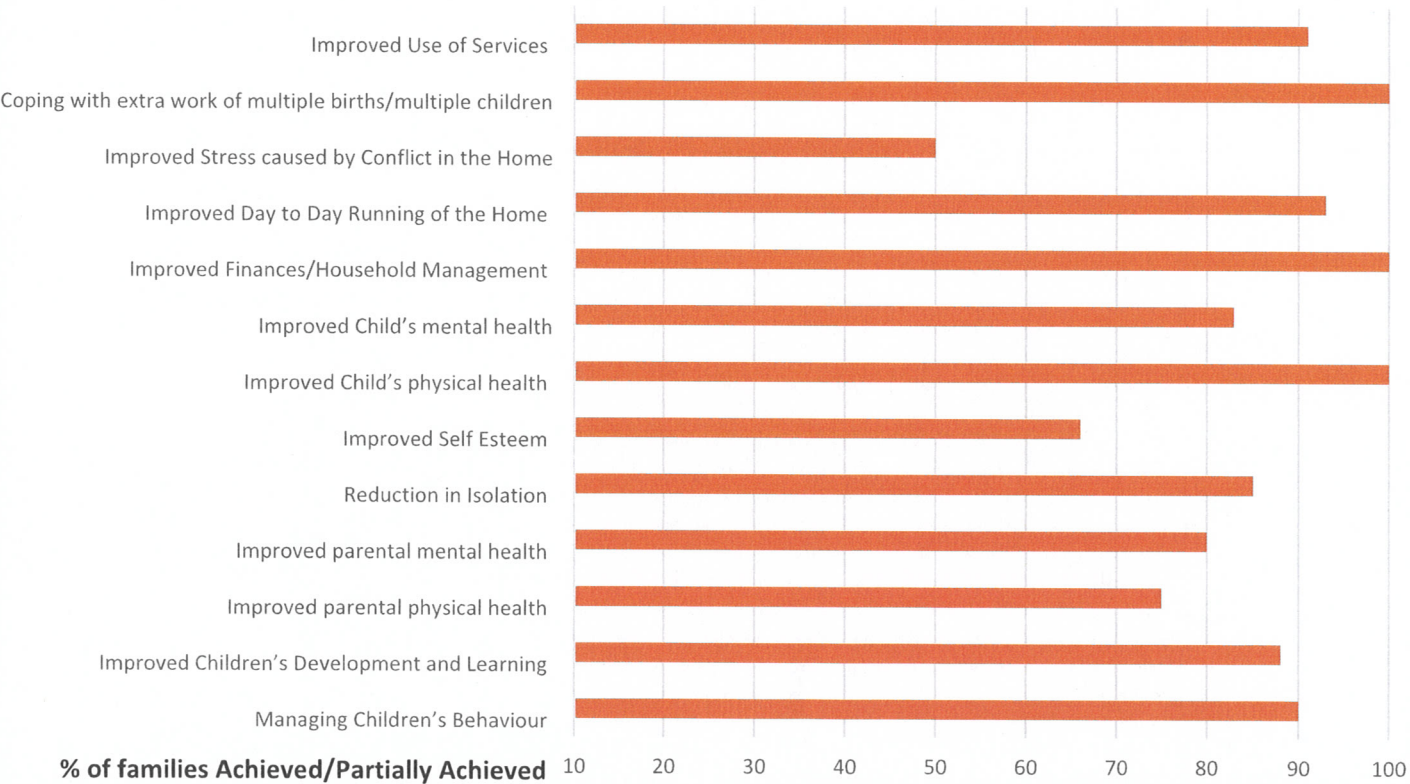
We work closely with, and receive referrals from, other organisations and service providers in the area, e.g. children’s services, Barnardo’s Family Centre, midwives, health visitors, perinatal mental health teams, CHES Team (Childs Health Early Support) Team and other community organisations to identify families in need of support. By understanding the demographics and cultural diversity within our community, we ensure our services are culturally sensitive and accessible to people from different backgrounds. We maintain strong connections within our community and tailor our flexible service offers to meet the specific needs of each family, enabling us to provide support to families facing a wide range of challenges.

”
Family I referred were raving about Home-Start – she said you're all nice and 'normal' and she doesn't feel like she is being judged and can be herself

EARLY YEARS HEALTH PRACTITIONER

We work with parents to identify key outcomes to be achieved throughout the support and these outcomes are reviewed regularly to chart progress.

Outcomes at the End of Support



Supporting Children and their parents



Providing compassionate, and confidential support



Support starting in the home



Making Early Years Count



ASYLUM SEEKERS PROJECT

St Faiths Charitable Trust kindly provided us with funding to do some work with families in the area who were seeking asylum. We worked with Surrey Heath Borough Council, Barnardo's Family Centre and other local partners and a presentation was given to the families to gather information on what activities would be helpful, life-enriching, and interesting for them. The main feedback gleaned was that their biggest needs were around their mental health. Many were experiencing anxiety and low mood/depression. We identified a need for the residents to access outdoor space, experience home comforts, and socialise away from the cramped conditions where they were living. We therefore spoke to another charity in Frimley Green and planned Wellbeing mornings in partnership with Frimhurst Charitable House.

We planned the project over 5 weeks in June 2023 at the beautiful house set in lovely grounds. The house has so many wonderful rooms, including a large lounge with a comfy sofa and fireplace, a library, a fully kitted out nursery play room, messy play area, a dining room, outside play area and much more. There were different crafts available, including making baskets, mobiles, and coasters. Mindfulness colouring was available and, on request, word searches. We had massage and reflexology available in a quiet room with incense and mindful music. We supplied hot and cold drinks, snacks, and fresh fruit. For lunch, we cooked pizzas and cakes for dessert. Some ladies asked us if they could prepare and cook a meal for all the attendees at the last session. They didn't have access to a kitchen and missed cooking. They went to Frimhurst the evening before and did all the preparation before producing an amazing meal the following day. They were days for people to enjoy and forget about the stress of their daily life. We also invited several partner agencies to meet and talk to the families, ensuring they received all the support they could. These agencies included Citizens Advice Bureau, CHES team (Children's Health Early Support), Family Information Service, and Social Prescribing team. HSSH staff, volunteers and Frimhurst staff and volunteers facilitated the sessions.

During our Well-being mornings, 8 adults had a massage and 10 had reflexology. We had 35 adults and 11 children attending the sessions, helping to reduce their isolation; improve their mental well-being and sense of worth in the community. The people we supported came from: Afghanistan, El Salvador, Sudan, Botswana, Somalia, Namibia, Honduras and Nicaragua.

Family Morning

We also arranged an activities morning for school-age children in August. We supplied squash and biscuits; outside we arranged badminton and football; inside we set up board games, arts and crafts, colouring and messy play with a baby soft play area. The children were engaged and loved playing and interacting with our staff and volunteers. The parents stayed and opened up about how wonderful the morning was for them and their children. The children were very polite and most had great English learnt through school, but there were a couple that didn't speak English and obviously a lot of the parents had very limited English. The Duty manager and three or four staff in the hotel were very helpful and provided lolly's, tea and coffee.



Ongoing Support

One of our volunteers has continued to work 1:1 with the residents once a week assisting with their use of English, helping with foundation maths and playing cards with the adults and some children. The children are so appreciative, desperate for attention and time.

"I'd loved stay here; the stop is very special. I like to talk to different people. I feel like this is my home. Thank you for this moment and your help."

"Thank you to god to have meet you all. I love you all. I hope to see you all again because of all the moments I've spent I have spent here have been the happiest. I would love to continue sharing experiences. Thank you for your kindness."



BENNELONG FOUNDATION

Towards the end of May 2023, Zoe, one of the Fund Development Managers at the Community Foundation for Surrey (CFS) contacted us to say that Home Start Surrey Heath had been chosen to attend a unique event and funding opportunity. We were incredibly honoured to have been identified by the CFS as one of 3 charities in Surrey Heath whose values and vision aligned with those of the [Bennelong Foundation](#) 'to enhance community wellbeing and provide opportunities for positive and lasting change in our community'.

Stephnie Waight, our manager, along with Joanna McKenzie, Volunteer and Anne Reynolds, chair of our Fundraising Committee, were invited to attend an amazing 'Pitch In' event at Pine Ridge Golf Club in June 2023. On a lovely, balmy June evening, they enjoyed canapes and drinks, as well as a delicious buffet dinner and ultimately, were given the opportunity to 'pitch' about the vital work we do in our community and the families we support, alongside The Hope Hub and Big Leaf Foundation. The event was held at Pine Ridge Golf Club as the land is owned by the Bennelong Foundation, and was to support the Foundation's philanthropic giving within the community where the land is owned.

Each charity had 10 minutes to 'pitch' about the vital work they do in their community and the people they support during a 'Fireside Chat' with Regan Bush, Marketing Manager of the St. Mellion Estate. Although very nerve racking for our Manager, Stephnie, this was done on a very laid-back basis in front of an audience, made up of golf club staff, [Bennelong Foundation UK](#) representatives and local people in the community from the council and local companies.

The way that funding was awarded on the evening is that the audience decided individually which charity resonated most with them and ultimately, who they wanted to give their specially allocated 'Bennelong Pounds' to, out of a total amount of £30,000.

We were delighted to say that we walked away with a significant amount of funding for our work and were absolutely delighted and grateful to have been given this opportunity.

A huge thank you to Zoe at the CFS, Sandra Jacobs at the Bennelong Foundation and Regan Bush for their support and for inviting our charity to be part of this wonderful event and finally a massive thanks to those in the audience who chose Home-Start Surrey Heath – just incredible!



GROUP WORK



Our popular weekly Best Start in Life (BSIL) group is held each Tuesday from 10 to 1130 at High Cross Church. We also invite along guests who bring their own specialist knowledge and share valuable information with families, including the CAB who come along regularly. A huge thank you to Carly, Family Support Worker from Barnardo's Family Centre, who comes along every other week to talk to parents, provide information about training, answer any concerns and also story time at the end for us. A big thank you also to Irena, an Early Years Practitioner from the CHES team (Community Health Early Support) part of Children's Health Surrey who also comes along regularly to our group. She takes the time to talk to each parent individually and spends time with them to talk about any concerns they have or advice they need around speech and language, sleep, etc.

”

The walks have been a *godsend* to me last year so *thank you* so much

FAMILY



Our weekly Pram Walk is held at Frimley Lodge Park each Thursday from 1030 to 1130 and, like our BSIL Group, is now a well-established weekly group for local families. Our staff member and volunteer venture out in all weathers each week and help make this group such a success. They meet parents with babies in their prams/push chairs for a walk and chat, to improve parental mental health and reduce isolation. We help them make new friends and improve physical health and wellbeing by getting out in the fresh air. We then treat them to a cup of tea and cake in the cafe.

HOME-START SURREY HEATH

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

Both groups have a WhatsApp group where parents can share local events, information, advice, goods and resources with each other.

Thank you to one of our volunteers Sarah, who invited families along annually to see her Alpacas, followed by a picnic on the green at Pirbright.



FUNDRAISING

We would like to thank all our donors and supporters for their generous contribution and commitment to our charity - none of this would be possible without their generous support. So many funders, donors, volunteers and supporters stepped up to help our cause and we're so grateful to all who supported us and the families that we stand alongside. With your support, we can make sure we're there for more parents and families now and in the future.

Absolute Water Solutions; ADP; Albert Hunt Trust; Andrew Townsend; avmltd.co.uk; Babygear; BBC Children in Need; Bennelong Foundation; Betty Worseman; Camberley WI; Camberley 41 Club; Claire's Cakery; Community Foundation for Surrey; Frimhurst Charitable House; Frimley Fuel Allotments; Garfield Weston Foundation; Haskins; Home-Start Surrey; Jägermeister; Music with Mummy Camberley; Mytchett Ministries; The National Lottery – Awards for All; Pine Ridge Ladies Golf Circle; Rotary Club of Camberley; SC Johnson; St Faiths Charitable Trust; Shanly Foundation; Stratus Cars; Surrey County Council; Surrey Heath Lottery; Tesco Sandhurst; Truglaze; Utility Warehouse; Ultra Finishes; Woodward Charitable Trust; Voluntary Services North Surrey.

We have a fantastic team of volunteers who are part of our fundraising committee – Anne, Angela, Chris, Emma, Joanna, Jo and Lydia, who put on various events throughout the year. Over the past year they have raised a fantastic £3000 for us at amongst others a Race Night, Lightwater Fair, an afternoon tea and a Paint & Sip and we sincerely thank them for their help and support – it's not an easy task sourcing raffle prizes, manning stalls and hosting events. a big thank you to Joanna and Amy, who have helped our manager with some funding applications.

HOME-START SURREY HEATH
TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2024



35 YEARS OF SUPPORTING FAMILIES!

Home-Start Surrey Heath was launched in May 1989 as a charity, being jointly funded between Social Services and National Children's Homes for its initial three years. The charity's first anniversary was celebrated with a visit from HRH the Princess Royal and coverage by the local media. At the end of this initial three-year period, Social Services agreed to cover the NCH share of the funding and the charity became independent on 1st April 1992. In April 2003, the charity got part funding from the Woking Area Primary Care Trust and finally became full-time in May of that year.



The core work of the scheme has always been home visiting, but several Family Groups have been in operation at various times in response to local demand.

- In March 2004, a Family Group worker joined the team for 18 months to work in a newly funded Family Group. The funding for this group came from community money provided by local councillors.
- We also ran a Family Group for a term in 2009 at the Pine Ridge Sure Start Children's Centre.
- We ran a group at Garrison Community Hall, Deepcut. This was established in March 2010, after we were approached by the Army Welfare Officer with regard to running a Home-Start group for Army parents, and we finally closed its doors in October 2014 after regiment were relocated. This group was also open to families being supported through home-visiting.
- In 2011, we secured funding to run a 10-week Depression Support Group, facilitated by a Clinical Psychologist and Home-Start Senior Organiser. Volunteers and staff manned a crèche and Pine Ridge Children's Centre provided accommodation and facilities.
- We began a Pram Walk and Talk early in 2021 for new mums with babies, at Frimley Lodge Park. This group is on a Thursday morning.
- In June 2021, we began a Best Start in Life Group at High Cross Church in the centre of Camberley.

In 2013, the charity became part of a consortium of 8 local Surrey Home-Starts under the umbrella of Home-Start Surrey.

We have moved several times throughout the area before coming to our current location at Stuart House, Plantation Row, in 2007. Until 2013, we received a grant from Surrey County Council for approximately 95% of our work. Unfortunately, this has been cut over the years, whereby we now only receive about 15% from them indirectly. We are currently funded by grant giving organisations, individual and business donations, grants, and general fundraising appeals, to whom we are extremely thankful and hope we can continue for another 35 years.

In May 2024, the charity celebrated its 35th year of supporting families in the borough—we are the oldest local Home-Start in Surrey.

The logos and rebrands over the years



Financial Review

Financially a very healthy position well done Steph and her team compared to last year.

- Increase in total income from £55k to £146k driven by increased grants from BBC Children In Need £30k, National Lottery £20k, Bennelong £13k and Frimley Allotments £23k as the major contributors a portion of which is restricted only £18k though.

- As a result, cash at bank has increased from £69k to 123k as at end of March 24

- Expenditure has been kept in line with no material increases in staff or other direct or indirect costs

- Reserves at the year end were £121,223 of which £101,410 was unrestricted (including £18,000 designated) and £19,813 was restricted.

Reserves policy

The trustees have set a reserves policy that states that reserves are maintained at a level, which ensures that Home-Start's core activity could continue during a period of unforeseen difficulty, if the main supply of funding is curtailed. Therefore, 6 months operating costs will be held in reserve in order to safeguard the scheme. In the event of the amount falling below this level, then all attempts will be made to restore it as soon as is reasonably possible.

The trustees' report was approved by the Board of Trustees.



.....
Mike Allen – Chair
Trustee

Dated: 09/09/2024

HOME-START SURREY HEATH

TRUSTEES' REPORT (CONTINUED) (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

JOIN US MONDAY
11TH NOVEMBER AT
1130AM AT ST PAULS
CHURCH CAMBERLEY
FOR OUR ANNUAL
REVIEW

For support, to volunteer or to donate contact:

Home-Start Surrey Heath, Unit 1, Stuart House,
Plantation Row, Camberley, Surrey GU15 3ER

T: 01276 681121

E: office@home-startsurreyheath.org.uk

W: www.home-startsurreyheath.org.uk

Home-Start Surrey Heath, Company No 5624606

Registered Charity England and Wales 1114199

HOME-START SURREY HEATH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HOME-START SURREY HEATH

I report to the trustees on my examination of the financial statements of Home-Start Surrey Heath (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

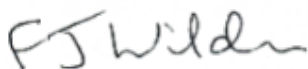
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 10 September 2024
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HOME-START SURREY HEATH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	3	122,225	18,000	140,225	40,234	9,000	49,234
Other trading activities	4	4,064	-	4,064	4,615	-	4,615
Investments	5	2,021	-	2,021	1,138	-	1,138
Total income		<u>128,310</u>	<u>18,000</u>	<u>146,310</u>	<u>45,987</u>	<u>9,000</u>	<u>54,987</u>
Expenditure on:							
Raising funds	6	-	-	-	117	-	117
Charitable activities	7	87,480	7,143	94,623	53,186	30,431	83,617
Total expenditure		<u>87,480</u>	<u>7,143</u>	<u>94,623</u>	<u>53,303</u>	<u>30,431</u>	<u>83,734</u>
Net income/(expenditure)		40,830	10,857	51,687	(7,316)	(21,431)	(28,747)
Transfers between funds		3,464	(3,464)	-	-	-	-
Net movement in funds	9	44,294	7,393	51,687	(7,316)	(21,431)	(28,747)
Reconciliation of funds:							
Fund balances at 1 April 2023		62,713	6,823	69,536	70,029	28,254	98,283
Fund balances at 31 March 2024		<u>107,007</u>	<u>14,216</u>	<u>121,223</u>	<u>62,713</u>	<u>6,823</u>	<u>69,536</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

HOME-START SURREY HEATH

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	13		508		1,011
Current assets					
Debtors	14	1,757		1,071	
Cash at bank and in hand		123,003		69,441	
		124,760		70,512	
Creditors: amounts falling due within one year	15	(4,045)		(1,987)	
Net current assets			120,715		68,525
Total assets less current liabilities			121,223		69,536
The funds of the charity					
Restricted income funds	17		14,216		6,823
Unrestricted funds	18		107,007		62,713
			121,223		69,536

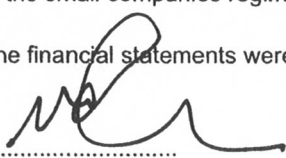
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

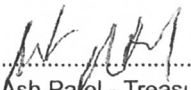
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 09/09/2024


Mike Allen - Chair
Trustee


Ash Patel - Treasurer
Trustee

Company registration number 5624606 (England and Wales)

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Home-Start Surrey Heath is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 1, Stuart House, Plantation Row, Camberley, Surrey.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	20% straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Debtors

Debtors are recognised at the amount due after any trade discount offered. Prepayments are valued at the amount prepaid after any discounts due.

1.13 Creditors

Creditors are recognised where the charity has a present obligation arising from a past event that is likely to result in a transfer of funds to a third party and the amount due can be measured or estimated reliably. Creditors are recognised after taking account of any discounts due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	9,592	-	9,592	10,888	-	10,888
Grants	112,633	18,000	130,633	29,346	9,000	38,346
	<u>122,225</u>	<u>18,000</u>	<u>140,225</u>	<u>40,234</u>	<u>9,000</u>	<u>49,234</u>
Donations and gifts						
Surrey Heath Lottery	298	-	298	446	-	446
Mychett Ministeries	2,000	-	2,000	5,000	-	5,000
Camberley 41 Club	1,830	-	1,830	2,310	-	2,310
Pine Ridge Ladies	3,030	-	3,030	2,000	-	2,000
Corporate	-	-	-	458	-	458
Rotary Clubs	1,250	-	1,250	-	-	-
Other	1,184	-	1,184	674	-	674
	<u>9,592</u>	<u>-</u>	<u>9,592</u>	<u>10,888</u>	<u>-</u>	<u>10,888</u>
Grants						
Surrey County Council	22,233	-	22,233	19,108	-	19,108
BBC Children in Need	30,000	-	30,000	-	-	-
Bennelong	12,900	-	12,900	-	-	-
Community Foundation for Surrey	-	5,000	5,000	-	9,000	9,000
National Lottery	10,000	10,000	20,000	-	-	-
Garfield Weston	7,500	-	7,500	-	-	-
Frimley Allotments	10,000	13,000	23,000	-	-	-
Other	20,000	(10,000)	10,000	10,238	-	10,238
	<u>112,633</u>	<u>18,000</u>	<u>130,633</u>	<u>29,346</u>	<u>9,000</u>	<u>38,346</u>

4 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	<u>4,064</u>	<u>4,615</u>

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	2,021	1,138

6 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising and publicity		
Other fundraising costs	-	117

7 Expenditure on charitable activities

	Charitable activities 2024 £	Charitable activities 2023 £
Direct costs		
Staff costs	68,552	59,388
Depreciation and impairment	613	590
Volunteer expenses	524	577
Staff expenses	1,838	1,248
Premises	7,344	7,773
Stationery, printing and copying	2,547	2,121
Telephone and internet	1,255	1,297
Levy to consultancy and subscriptions	1,174	1,489
Family events	4,613	3,977
	88,460	78,460
Share of support and governance costs (see note 8)		
Support	4,825	3,867
Governance	1,338	1,290
	94,623	83,617
Analysis by fund		
Unrestricted funds	87,480	53,186
Restricted funds	7,143	30,431
	94,623	83,617

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

8 Support costs allocated to activities

	2024 £	2023 £
Volunteer training	287	103
Sundries and consumables	106	1,316
Insurance	1,162	1,375
Professional fees	443	626
Staff training	660	136
IT and computer costs	2,167	311
Governance costs	1,338	1,290
	<u>6,163</u>	<u>5,157</u>

Analysed between:

Charitable activities	<u>6,163</u>	<u>5,157</u>
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	2024 £	2023 £
Governance costs comprise:		
Independent Examiners' fees	<u>1,338</u>	<u>1,290</u>
	<u>1,338</u>	<u>1,290</u>

9 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>613</u>	<u>591</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, Two (2023: three) trustees were reimbursed a total of £253 (2023- £270).

11 Employees

The average monthly number of employees during the year was:

2024 Number	2023 Number
<u>4</u>	<u>4</u>

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

11 Employees (Continued)

Employment costs	2024 £	2023 £
Wages and salaries	64,069	55,492
Other pension costs	4,483	3,896
	<u>68,552</u>	<u>59,388</u>

There were four part time staff equating to approximately 2 (2023: 2) full time equivalents.

There were no employees whose annual remuneration was more than £60,000.

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Computers £
Cost	
At 1 April 2023	2,953
Additions	111
	<u>3,064</u>
At 31 March 2024	
Depreciation and impairment	
At 1 April 2023	1,943
Depreciation charged in the year	613
	<u>2,556</u>
At 31 March 2024	
Carrying amount	
At 31 March 2024	508
	<u>1,011</u>
At 31 March 2023	

14 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Other debtors	<u>1,757</u>	<u>1,071</u>

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

15 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	2,308	-
Trade creditors	190	696
Other creditors	442	-
Accruals	1,105	1,291
	<u>4,045</u>	<u>1,987</u>

16 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>4,483</u>	<u>3,896</u>

17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Frimley Fuel Allotments - Antenatal	-	3,000	(550)	-	2,450
Family Fund	740	-	-	-	740
National Lottery Pram Walk	-	4,000	-	-	4,000
National Lottery BSIL	-	6,000	(169)	-	5,831
CIN Booster	840	-	(420)	-	420
SCJ	811	-	(804)	-	7
Poverty Fund - CFS	4,432	5,000	(4,664)	(4,000)	768
St Faith's	-	-	(536)	536	-
	<u>6,823</u>	<u>18,000</u>	<u>(7,143)</u>	<u>(3,464)</u>	<u>14,216</u>

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

17 Restricted funds

(Continued)

Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
Family Fund	1,365	-	(625)	-	740
Database upgrade	500	-	(500)	-	-
CIN Booster	1,261	-	(421)	-	840
National Lottery	10,000	-	(10,000)	-	-
Henry Smith	10,000	-	(10,000)	-	-
SCJ	1,622	-	(811)	-	811
BSIL	1,837	-	(1,837)	-	-
PWT	1,669	-	(1,669)	-	-
Poverty Fund - CFS	-	5,000	(568)	-	4,432
Family Support Project - CFS	-	4,000	(4,000)	-	-
	<u>28,254</u>	<u>9,000</u>	<u>30,431</u>	<u>-</u>	<u>6,823</u>

Frimley Fuel Allotments:

The Family Fund: This provides funds for emergency needs identified within families such as for safety equipment (stair gates etc.) or food or other necessities

Henry Smith - for 1 co-ordinator salary

SCJ - covering volunteer expenses, excluding the prep training course

BSIL - Best Start In Life family group for children activities and parent group activities

PWT - Pram Walk and Talk for parents and children outdoor activities

18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Designated Redundancy Contingent	18,000	-	-	-	18,000
General funds	44,713	128,310	(87,480)	3,464	89,007
	<u>62,713</u>	<u>128,310</u>	<u>(87,480)</u>	<u>3,464</u>	<u>107,007</u>

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

18 Unrestricted funds

(Continued)

Previous year:	At 1 April 2022	Incoming resources	Resources expended	Transfers	At 31 March 2023
	£	£	£	£	£
Staff Responsibility Fund	18,000	-	-	-	18,000
General funds	52,029	45,987	(53,303)	-	44,713
	<u>70,029</u>	<u>45,987</u>	<u>53,303</u>	<u>-</u>	<u>62,713</u>

Designated Redundancy Contingent: The trustees estimate approx. £18,000 required to cover the staff redundancy costs should the charity become the victim of closing down in the future.

19 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	88	420	508
Current assets/(liabilities)	106,919	13,796	120,715
	<u>107,007</u>	<u>14,216</u>	<u>121,223</u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:			
Tangible assets	171	840	1,011
Current assets/(liabilities)	62,542	5,983	68,525
	<u>62,713</u>	<u>6,823</u>	<u>69,536</u>

HOME-START SURREY HEATH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

20 Operating lease commitments

Lessee

The operating leases represent rentals payable for a Xerox photocopier. The lease is for a minimum period of 3 years, extendable to 5.

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	1,217	1,217
Between two and five years	2,130	3,348
	<u>3,347</u>	<u>4,565</u>

21 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

22 Contingent Liability

The charity did participate in a multi-employer scheme which was a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The charity ceased contributions into the scheme in September 2013.

Home-Start Surrey Heath is not currently required to make any contribution to the funding deficit.

The potential debt, based on information as at 30 September 2022, is disclosed as a contingent liability.

The estimate of the potential amount due on withdrawal from the pension scheme is £1,989.