

Company number
Charity number

05709181
1114179

Riding Mill Pre School Limited

Trustees Report and Financial Statements

**For the year ended
31 July 2022**

Riding Mill Pre School Limited

Contents

For the year ended

31 July 2022

Contents	Pages
Reference and administrative details	3
Report of the Trustees	4
Independent examiner's report	8
Statement of Financial Activities (incorporating the income and expenditure account)	9
Statement of Financial Position	10
Notes to the financial statements	11

For the year ended
31 July 2022

Company number	05709181
Charity number	1114179
Registered office and operational address	Broomhaugh C of E First School, Church Lane, Riding Mill, Northumberland, NE44 6DR
Trustees	<p>Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:</p> <p>Carole Smith (Chair) Helen Ridley (secretary) Charles Peter Judge Gemma Robinson Jennifer Stephenson (Appointed 17 November 2021)</p> <p>Alexandra Wade was appointed as a director on 7 September 2022 but has not been appointed as a Trustee at the date of this report</p>
Bankers	Barclays Bank UK plc Scottish Widows (part of Lloyds Bank plc)
Independent examiner	Phil Wright, ACA East Rigg, Long Rigg, Riding Mill NE44 6AL

For the year ended
31 July 2022

The Trustees present their report and the independently examined financial statements for the year period ended 31 July 2022. This report incorporates the Directors' Report.

Reference and administrative information set out on page 3 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (Charities SORP FRS 102).

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 14 February 2006 and registered as a charity on 15 May 2006. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

All Trustees give their time voluntarily and receive no benefits from the Charity. Any expenses reclaimed from the charity are set out in note 13 to the accounts.

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcome of its work within the last twelve months. The Trustees report sets out the achievements of the charity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the Trustees ensure that the charity's aims, objectives and activities remain focused on its stated purposes.

Objectives and activities

Riding Mill Pre-School Limited is a registered charity that aims to enhance the development and education of children under the statutory school age by encouraging the parents to understand and provide for the needs of their children through community groups. It runs a pre-school for up to around 25 children from in and around Riding Mill, Northumberland.

Achievements and performance

I am delighted to report on another successful year, our fourth year of operation as Riding Mill Outdoor Preschool at the Broomhaugh First School site.

The number of children registered in September 2021 was higher than ever for the beginning of a year, though still below capacity, and high staff:children ratios were maintained throughout the year as numbers rose. There were some staff changes. Deputy leader Fiona left us to take up a teaching post and Eleanor took over her role. A second apprentice joined us during the year and Ashleigh left us in February having completed her apprenticeship. Numbers grew steadily through the year and by the Summer term some sessions were full and we were grateful to welcome volunteers on site at busy times.

Several open events were held during the year with 'Stay and Play' sessions to publicise our setting including a well-attended Mothers Day event in March. There were also fundraising activities which are essential to ensure that we can cover our monthly outgoings. The Quiz Night had to be postponed in November due to Covid 19 but was well-received when it finally happened in February, being a successful fundraiser for RMOP and the Broomhaugh PTA. We also benefitted from a grant from the Parish Council and the proceeds of a Christmas hamper raffle.

For the year ended
31 July 2022

Achievements and performance (continued)

We were relieved that our site escaped very lightly from the devastation of storms Arwen and Barra so no major repairs were needed and the children continued to delight in being outside most of the time.

Staff training in Paediatric and Outdoor Emergency First Aid took place in the Spring, as part of the ongoing process of upskilling members of the team and ensuring that we meet all statutory requirements.

The Jubilee Celebration weekend was a highlight of the year for the children, with lots of activities, medals won at the sports event and the bonus of substantial funds raised from our raffle. The summer term ended with the usual harvesting of garden produce, visits to 'big school' and graduation for the leavers and reflections on a successful year. The summer break was, as usual, used for maintenance jobs on site and preparing for the new term.

Impact of COVID-19

Whilst it was mainly 'back to normal' this year, there were still some absences as a result of Covid and staff continue to be vigilant with regards to hygiene procedures. The general move to more flexible working patterns by parents has meant that the demand for Scurries wraparound care has been reduced. We do, however, maintain the necessary staffing and hope to promote this service in the coming year.

Plans for future periods

Patterns of attendance are in line with our expectations and the staff are keen to build on this by holding 'Stay and Play' sessions to encourage younger children to become familiar with what we offer. We are aware that cost of living pressures will add to the challenges next year, but EY funding from NCC and payments for self-funded children will continue to provide the bulk of our income, supported by fundraising events and grant applications.

It is hoped that our ongoing close relationship with Broomhaugh school will develop further as we work towards the ultimate goal of uniting under the school 'umbrella'.

In concluding this report, I must register my sincere thanks to the whole team – staff, parents and committee – who make RMOP the unique place that it is. Committee members in particular give freely of their time and expertise to ensure the efficient administration of the setting. We hope to appoint new directors from the parent community in the coming year.

Financial review

Full details of the charity's financial performance are set out from page 9 of the report.

Total income for the year was £66,273 with total expenditure of £66,098 in the period. The charity generated an overall surplus for the year of £175.

For the year ended
31 July 2022

Reserves policy

The Trustees have examined the charity's requirements for reserves considering the main risks to the organisation. Trustees are committed to maintaining sufficient reserves to support current activities to meet the following requirements:

- Safeguarding the charity's service commitment in the event of reduction or delay in receipt of grants or other income.
- Providing a financial cushion against risk and future uncertainties.

To this end, the Trustees review the level of reserves annually to ensure that the appropriate levels of reserves are maintained and that the Pre-school would be able to continue its provision for a period of 3 to 6 months without unnecessary disruption in the event of a delay or fall in grant funding.

Total unrestricted funds at the year-end were £54,596. These are represented by fixed assets of £1,473 and net current assets of £53,123.

Trustee selection method

Trustee membership is open to anybody with an interest in the Riding Mill Pre-school and the development of its children at pre-school age. New trustees are recruited by existing Trustees and are typically parents of those children attending Riding Mill Pre-School.

Trustees are either voted onto the committee at our Annual General Meeting or are co-opted onto the committee between Annual General Meetings. New Trustees must submit an application that meets Ofsted's requirements.

Risk management

The Trustees have examined the major risks the charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

Volunteers

The charity is grateful for the efforts of its volunteers who contribute greatly to the work of the organisation through carrying out administrative services, assisting at events and fundraising. Given the difficulty in placing a value on the time and effort given by our volunteers their impact is not reflected in our financial statements.

Signed on behalf of the Trustees:



Carole Smith, Chair

Date: 15.10.22

For the year ended
31 July 2022

Statement of Responsibility of the Trustees

Our Trustees (who are also directors of Riding Mill Pre School Limited for the purposes of company law) are responsible for preparing the report of the Trustees' and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant information of which the charity's independent examiner is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 July 2022 was 4 (4 as at 31 July 2021). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

Signed on behalf of the Trustees:



Carole Smith, Chair

Date:

15.10.22

For the year ended
31 July 2022

I report on the accounts of the company for the period ended 31 July 2022, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect, the requirements:

- a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Independent examiner:

Phil Wright, ACA
East Rigg, Long Rigg
Riding Mill
Northumberland
NE44 6AL

Date: 15 October 2022

Riding Mill Pre School Limited

Statement of Financial Activities (incorporating an income and expenditure account)

For the year ended

31 July 2022

				Year to 31 July 2022	Year to 31 July 2021
	Note	Unrestricted £	Restricted £	Total £	Total £
Income from:					
Donations and legacies		2,247		2,247	6,873
Charitable activities	3	62,071		62,071	77,132
Investments: interest income		17		17	9
Other		1,939		1,939	6,596
Total income		66,273	-	66,273	90,611
Expenditure on:					
Raising funds				-	-
Charitable activities	4	66,098		66,098	67,691
Other				-	-
Total expenditure		66,098	-	66,098	67,691
Net income for the year		175	-	175	22,920
Reconciliation of funds					
Total funds brought forward		54,166	255	54,421	31,501
Net income for the year		175	-	175	22,920
Transfers between funds		255	(255)	-	-
Total funds carried forward		54,596	-	54,596	54,421

The above results are derived from continuing activities. There are no recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

The notes on pages 11 to 17 form part of these financial statements.

Riding Mill Pre School Limited
Statement of Financial Position

For the year ended
31 July 2022

		As at 31 July 2022 Total £	As at 31 July 2021 Total £
	Note		
Fixed assets			
Tangible fixed assets	8	1,473	3,369
		<u>1,473</u>	<u>3,369</u>
Current Assets			
Stock		5	5
Debtors	9	-	-
Cash at bank and in hand		53,963	51,268
		<u>53,968</u>	<u>51,273</u>
Liabilities			
Creditors: amounts falling due within one year	10	(844)	(221)
Net current assets		<u>53,123</u>	<u>51,052</u>
Total assets less current liabilities		<u>54,596</u>	<u>54,421</u>
Creditors: amounts falling due after more than one year		-	-
Provisions for liabilities and charges		-	-
Net assets		<u><u>54,596</u></u>	<u><u>54,421</u></u>
The funds of the charity	11		
Restricted funds		-	255
Designated funds		-	-
General Funds		54,596	54,166
Total charity funds		<u><u>54,596</u></u>	<u><u>54,421</u></u>

For the year ended 31 July 2022 the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2016.

The trustees, who are directors of the charitable company under company law, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with provision applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees and authorised for issue on 15.10.22 and signed on their behalf by:



Carole Smith, Chair

For the year ended
31 July 2022

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (August 2014) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note

b) Change in accounts presentation

These financial statements adopt an updated presentation style to demonstrate that the accounting policies required by FRS 102 and the Charities SORP FRS 102 have been applied.

c) The Charity

The charity is a company limited by guarantee. The members of the company are the Trustees named on page two. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. In the opinion of the Trustees there is no ultimate controlling party.

The Trustees consider that the charitable company meets the definition of a public benefit entity under FRS 102.

d) Going concern

The Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. There are no key judgements that the charitable company has made which have a significant effect on the accounts. The Trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured

f) Expenditure

Expenditure is accounted for on an accruals basis. Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

The charity is not registered for VAT. In common with many other charities, the Riding Mill Pre School Limited expenses are inflated by VAT which cannot be recovered.

For the Year ended
31 July 2022

1 Accounting policies (continued)

g) Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Furniture and fixtures	25% straight line
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h) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and instant access bank accounts.

j) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

For the year ended
31 July 2022

2 Prior year comparatives for the statement of financial activities	Year to 31 Jul		
	Unrestricted	Restricted	2021 Total
	£	£	£
Income from:			
Donations and legacies	6,873	-	6,873
Charitable activities	77,132	-	77,132
Investments: interest income	9	-	9
Other	6,596	-	6,596
Total income	<u>90,611</u>	<u>-</u>	<u>90,611</u>
Expenditure on:			
Raising funds	-	-	-
Charitable activities	67,691	-	67,691
Other	-	-	-
Total expenditure	<u>67,691</u>	<u>-</u>	<u>67,691</u>
Net income for the year	22,920	-	22,920
Reconciliation of funds			
Total funds brought forward	31,246	255	31,501
Net income for the year	22,920	-	22,920
Transfers between funds			-
Total funds carried forward	<u>54,166</u>	<u>255</u>	<u>54,421</u>

For the year ended
31 July 2022

			31 Jul	31 Jul
3 Income from charitable activities			2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
The charitable activities of the Charity comprise the provision of pre-school education.				
Fee income	12,932	-	12,932	14,758
Local council grant income	49,139	-	49,139	54,374
Government grant income	-	-	-	8,000
Total	62,071	-	62,071	77,132
Government grant income related to a COVID support grant administered by the local council.				

4 Expenditure	Provision of pre-school education £	Governance and support Costs £	31 Jul 2022 Total £	31 Jul 2021 Total £
Staff costs	51,912	-	51,912	51,978
Equipment and other expenses	8,589	-	8,589	13,450
Premises and office costs	5,000	-	5,000	1,680
Insurance	-	597	597	584
	65,501	597	66,098	67,692

For the year ended
31 July 2022

5 Net income for the year

Net income for the year is stated after charging accountant's fees of £nil (2021 £nil).

During the year no Trustees received any remuneration or benefits. No Trustees received reimbursement of travel and subsistence expenses.

6 Staff costs and numbers

Staff costs were as follows

	31 Jul 2022	31 Jul 2021
	£	£
Salaries and wages	50,520	50,874
Social security costs	-	-
Employer's contribution to defined contribution pension schemes	1,180	1,104
	<u>51,700</u>	<u>51,978</u>

No employee earned more than £60,000.

The company makes contributions to a stakeholder defined contribution pension scheme for the benefit of the employees. The assets of the scheme are administered by an independent pensions provider, NEST Pensions.

	31 Jul 2022	31 Jul 2021
	Number	Number
The average number of employees during the period was as follows:		
Direct charitable activities	4.7	4.7
Support and governance	-	-
	<u>4.7</u>	<u>4.7</u>

7 Taxation

The charitable company is exempt from corporation tax as all of its income is charitable and is applied for charitable purposes.

For the year ended
31 July 2022

8 Tangible fixed assets

	Furniture and Equipment £	Total £
Cost		
At 1 August 2021	7,177	7,177
Additions	-	-
Disposals	-	-
At 31 July 2022	7,177	7,177
Depreciation		
At 1 August 2021	3,807	3,807
Provided in the year	1,897	1,897
Disposals	-	-
At 31 July 2022	5,704	5,704
Net book amount at 31 July 2022	1,473	1,473
Net book amount at 31 July 2021	3,370	3,370

	31 Jul 2022 £	31 Jul 2021 £
9 Debtors		
Trade debtors	-	-
10 Creditors: amounts falling due within one year		
Accruals	844	221

For the year ended
31 July 2022

11 Analysis of net assets between funds

	General unrestricted	Designated	Restricted	Total funds
	£	£	£	£
Tangible fixed assets	1,473	-	-	1,473
Net current assets	53,123	-	-	53,123
	54,596	-	-	54,596

12 Movements in funds

	At the start of the year	Incoming resources	Outgoing resources	Transfers	At the end of the year
	£	£	£	£	£
Restricted funds	255	-	-	(255)	-
Unrestricted funds					
Designated funds	-	-	-	-	-
General funds	54,166	66,273	(66,098)	255	54,596
Total unrestricted funds	54,166	66,273	(66,098)	255	54,596
Total funds	54,421	66,273	(66,098)	-	54,596

Purposes of restricted funds: At 31 July 2021 £255 of restricted funds were held to be spent on the installation of an outside facility. These funds were spent during the year.

Purposes of designated funds: no designated funds were held at the year end

13 Related party transactions

During the year £50 was paid to Carole Smith, a Trustees of the charity. The payments were the reimbursement of expenditure incurred on behalf of the charity.