

REGISTERED COMPANY NUMBER: 05681175 (England and Wales)
REGISTERED CHARITY NUMBER: 1113984

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021
for
Home Start Harwich

Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

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for the Year Ended 31 March 2021**

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**Report of the Trustees
for the Year Ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Main objectives and activities

The objectives of the charity are to foster the well-being, both mental and physical, of parents and children, to prevent cruelty to children and to promote, through education, better standards of childcare; within the areas of Harwich, Manningtree and nearby rural areas.

Home-Start schemes offer support, friendship and practical help to parents with young children, in local communities throughout the UK and with British Forces in Germany. Home-Start offers a unique service, recruiting and training volunteers - who are usually parents themselves - to visit families at home to offer informal, friendly and confidential support. Home-Start Harwich also runs a family support group which enables parents with young children to meet together informally and to come forward to ask for help when needed. The trustees (directors) have complied with their duty under section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission, where relevant to the charity.

Accounts

Home-Start Harwich does not possess long term investment assets. Income for the scheme is derived from grants to deliver services. Core service grants from the public sector are a key element of funding our services; recently, as in the case of the other Home-Start schemes, we have experienced a significant cutback in public sector grants. However, the scheme was successful in securing grants from the Big Lottery Fund which will ensure that the scheme is in a financially sound position for the next year. Other grants have been obtained from local and charitable sources.

Reserves

During the year, the Covid19 Recovery Grant included a specific amount (£33,450) to boost our reserves to an amount equivalent to at least 9 months' normal running costs as a safeguard against the possibility of significant financial difficulties. This reserve safeguards the scheme against short term fluctuations in funding. In the current financial circumstances where future funding is uncertain the reserve would support the orderly reduction or closure of the scheme, meeting all known redundancy obligations and other financial liabilities, as well as funding close-down work with other agencies to make alternative arrangements for the children and other families which would lose our support.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05681175 (England and Wales)

Registered Charity number

1113984

Registered office

St Nicholas Hall
Stour Road
Harwich
Essex
CO12 3HS

Home Start Harwich

**Report of the Trustees
for the Year Ended 31 March 2021**

Trustees

R C Colley Retired
Mrs P I Ford Retired
Mrs L Gridley Teacher
Mrs C I Offord Book-keeper
Mrs L A Mann Eys Advisor Essex County Council
Mrs R M Thompson Retired
Mrs L O Wynne-Jones Housewife
Rev M Shaw Reverend Canon

Independent Examiner

Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

Approved by order of the board of trustees on 09.11.21 and signed on its behalf by:

Catherine i Offord

Mrs C I Offord - Trustee

**Independent Examiner's Report to the Trustees of
Home Start Harwich**

Independent examiner's report to the trustees of Home Start Harwich ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr P D Finnigan
FCCA
Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

Date:

**Statement of Financial Activities
for the Year Ended 31 March 2021**

		Unrestricted funds £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM	Notes				
Donations and legacies		4,536	-	4,536	9,313
Charitable activities	3				
Charitable activities		-	244,025	244,025	156,651
Investment income	2	523	-	523	746
Total		<u>5,059</u>	<u>244,025</u>	<u>249,084</u>	<u>166,710</u>
EXPENDITURE ON					
Raising funds		-	-	-	2
Charitable activities					
Charitable activities		1,221	151,123	152,344	145,063
Other		-	22,371	22,371	22,950
Total		<u>1,221</u>	<u>173,494</u>	<u>174,715</u>	<u>168,015</u>
NET INCOME/(EXPENDITURE)		<u>3,838</u>	<u>70,531</u>	<u>74,369</u>	<u>(1,305)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		85,329	31,749	117,078	118,383
TOTAL FUNDS CARRIED FORWARD		<u><u>89,167</u></u>	<u><u>102,280</u></u>	<u><u>191,447</u></u>	<u><u>117,078</u></u>

The notes form part of these financial statements

Home Start Harwich

Balance Sheet 31 March 2021

	Notes	31.3.21 £	31.3.20 £
CURRENT ASSETS			
Debtors	8	177	214
Cash at bank and in hand		194,624	131,177
		<u>194,801</u>	<u>131,391</u>
CREDITORS			
Amounts falling due within one year	9	(3,354)	(14,313)
		<u>191,447</u>	<u>117,078</u>
NET CURRENT ASSETS			
		<u>191,447</u>	<u>117,078</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>191,447</u>	<u>117,078</u>
NET ASSETS		<u>191,447</u>	<u>117,078</u>
FUNDS	11		
Unrestricted funds:			
General fund		46,167	42,329
Reserve fund		43,000	43,000
		<u>89,167</u>	<u>85,329</u>
Restricted funds		102,280	31,749
TOTAL FUNDS		<u>191,447</u>	<u>117,078</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Balance Sheet - continued

31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

Catherine i Offord

.....
C I Offord - Trustee

**Notes to the Financial Statements
for the Year Ended 31 March 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property - Straight line over 10 years

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	31.3.21	31.3.20
	£	£
Deposit account interest	523	746
	<u> </u>	<u> </u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

3. INCOME FROM CHARITABLE ACTIVITIES

	31.3.21 Charitable activities £	31.3.20 Total activities £
Grants	244,025	156,651

Grants received, included in the above, are as follows:

	31.3.21 £	31.3.20 £
Big Lottery Fund grant	109,634	129,660
Virgin Barnardos	20,000	26,991
TDC Covid-19 grant	99,745	-
Home-Start Essex	4,284	-
Home-Start UK	920	-
TDC Community Fund grant	2,300	-
Home-Start Colchester Warm & Safe	7,142	-
	244,025	156,651

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
General staff	6	6

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	9,313	-	9,313
Charitable activities			
Charitable activities	-	156,651	156,651
Investment income	746	-	746
Total	10,059	156,651	166,710
EXPENDITURE ON			
Raising funds	-	2	2

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted fund £	Total funds £
Charitable activities			
Charitable activities	840	144,223	145,063
Other	-	22,950	22,950
Total	<u>840</u>	<u>167,175</u>	<u>168,015</u>
NET INCOME/(EXPENDITURE)	9,219	(10,524)	(1,305)
RECONCILIATION OF FUNDS			
Total funds brought forward	76,110	42,273	118,383
TOTAL FUNDS CARRIED FORWARD	<u>85,329</u>	<u>31,749</u>	<u>117,078</u>

7. TANGIBLE FIXED ASSETS

	Improvement to property £
COST	
At 1 April 2020 and 31 March 2021	<u>1,000</u>
DEPRECIATION	
At 1 April 2020 and 31 March 2021	<u>1,000</u>
NET BOOK VALUE	
At 31 March 2021	<u>-</u>
At 31 March 2020	<u>-</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Trade debtors	-	55
Prepayments	<u>177</u>	<u>159</u>
	<u>177</u>	<u>214</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Social security and other taxes	1,718	1,935
Accruals and deferred income	1,636	12,378
	<u>3,354</u>	<u>14,313</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted fund	31.3.21 Total funds	31.3.20 Total funds
	£	£	£	£
Current assets	92,521	102,280	194,801	131,391
Current liabilities	(3,354)	-	(3,354)	(14,313)
	<u>89,167</u>	<u>102,280</u>	<u>191,447</u>	<u>117,078</u>

11. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	42,329	3,838	46,167
Reserve fund	43,000	-	43,000
	<u>85,329</u>	<u>3,838</u>	<u>89,167</u>
Restricted funds			
Restricted	31,749	70,531	102,280
	<u>117,078</u>	<u>74,369</u>	<u>191,447</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	5,059	(1,221)	3,838
Restricted funds			
Restricted	244,025	(173,494)	70,531
	<u>249,084</u>	<u>(174,715)</u>	<u>74,369</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	33,110	9,219	42,329
Reserve fund	43,000	-	43,000
	<u>76,110</u>	<u>9,219</u>	<u>85,329</u>
Restricted funds			
Restricted	42,273	(10,524)	31,749
	<u>42,273</u>	<u>(10,524)</u>	<u>31,749</u>
TOTAL FUNDS	<u>118,383</u>	<u>(1,305)</u>	<u>117,078</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	10,059	(840)	9,219
Restricted funds			
Restricted	156,651	(167,175)	(10,524)
	<u>156,651</u>	<u>(167,175)</u>	<u>(10,524)</u>
TOTAL FUNDS	<u>166,710</u>	<u>(168,015)</u>	<u>(1,305)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	33,110	13,057	46,167
Reserve fund	43,000	-	43,000
	<u>76,110</u>	<u>13,057</u>	<u>89,167</u>
Restricted funds			
Restricted	42,273	60,007	102,280
	<u>42,273</u>	<u>60,007</u>	<u>102,280</u>
TOTAL FUNDS	<u>118,383</u>	<u>73,064</u>	<u>191,447</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	15,118	(2,061)	13,057
Restricted funds			
Restricted	400,676	(340,669)	60,007
TOTAL FUNDS	<u>415,794</u>	<u>(342,730)</u>	<u>73,064</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2021**

31.3.21 31.3.20
£ £

INCOME AND ENDOWMENTS**Donations and legacies**

Donations 4,536 9,313

Investment income

Deposit account interest 523 746

Charitable activities

Grants 244,025 156,651

Total incoming resources 249,084 166,710

EXPENDITURE**Other trading activities**

Interest payable - 2

Charitable activities

Wages 90,991 91,109

Staff expenses 2,280 4,574

Pensions 1,624 1,701

Rent and rates 4,980 5,247

Insurance 690 1,012

Volunteers' expenses 219 1,961

Family group and other group activities 30,401 10,826

Training & volunteer support 1,816 5,079

Building Capabilities 1,101 9,657

Virgin Barnardos underspend - 3,880

Warm & Safe Project 2,705 -

HS Essex Tavistock Project 165 -

HSUK Bobbits Hole Project 1,536 -

138,508 135,046

Other

Wages 21,924 22,501

Pensions 447 449

22,371 22,950

Support costs**Management**

Telephone 1,764 1,751

Postage and stationery 2,657 2,164

Advertising 38 -

Sundries 4,868 2,559

9,327 6,474

This page does not form part of the statutory financial statements

Home Start Harwich**Detailed Statement of Financial Activities
for the Year Ended 31 March 2021**

	31.3.21 £	31.3.20 £
Management Finance		
Bank charges	63	73
Governance costs		
Home-Start UK Annual fee	3,225	2,630
Accountancy and legal fees	1,221	840
	<u>4,446</u>	<u>3,470</u>
Total resources expended	<u>174,715</u>	<u>168,015</u>
Net income/(expenditure)	<u>74,369</u>	<u>(1,305)</u>

This page does not form part of the statutory financial statements