

# SHIRE COMMUNITY SERVICES LTD

England & Wales · Charity number 1113854

## Details

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Other names	WELLINGBOROUGH VOLUNTEER BUREAU LIMITED, WELLINGBOROUGH VOLUNTEER BUREAU
Status	Registered
Legal form	Charitable company
Company number	<a href="#">05743952</a>
Registered	2006-04-21
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Shire Community Services 1 Orient Way Wellingborough Northamptonshire NN8 1AF
Phone	01933223636
Email	<a href="mailto:info@shirecommunityservices.org.uk">info@shirecommunityservices.org.uk</a>
Website	<a href="https://shireconnect.co.uk/">https://shireconnect.co.uk/</a>

## Activities

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**Objects:** TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE WELLINGBOROUGH AREA; AND IN PARTICULAR THE ADVANCEMENT OF EDUCATION, THE FURTHERANCE OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS.

**Activities:** The charity provides a range of services including Wellibus, a door to door community transport scheme, a Volunteer Wellbeing Car Service and Shopmobility for the elderly, disabled and individuals who have difficulty in accessing public transport.

## Classification

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- **How:** Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** WELLINGBOROUGH AREA
- Northamptonshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£631,118	£624,672	£50,391	17
2024-03-31	£382,333	£371,323	-	-
2023-03-31	£266,957	£275,125	-	-
2022-03-31	£247,410	£275,113	-	-
2021-03-31	£326,345	£268,852	-	-

## Trustees

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Name	Role	Appointed
Brian Skittrall		2020-03-31
GRAHAM MICHAEL LAWMAN		
HARISH TAILOR		
Heather Saunders		2023-01-19
Vivien Anne Wilkinson		2024-05-21

**SHIRE COMMUNITY SERVICES LTD**

England & Wales - Charity number 1113854

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# Accounts

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Charity registration number 1113854 (England and Wales)

Company registration number 05743952

**SHIRE COMMUNITY SERVICES LIMITED**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

# SHIRE COMMUNITY SERVICES LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr G M Lawman Mr H Taylor Ms E F Turvey Mr B Skittrall Mr D Perry Mrs H Saunders Mrs V Wilkinson
<b>Charity number</b>	1113854
<b>Company number</b>	05743952
<b>Registered office</b>	1-3 Orient Way Wellingborough Northants NN8 1AF
<b>Independent examiner</b>	Jervis & Partners 30 Harborough Road Kingsthorpe Northampton NN2 7AZ

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# SHIRE COMMUNITY SERVICES LIMITED

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# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT)

### FOR THE YEAR ENDED 31 MARCH 2025

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

#### **Objectives and activities**

To promote any charitable purpose for the benefit of the community in the Wellingborough area, and in particular the advancement of education, the furtherance of health and relief of poverty, distress and sickness.

In furtherance of the above objects, but not further or otherwise, to use every means at its disposal to further the work of existing Voluntary and Statutory bodies in the community without detracting in any way from their own purpose or autonomy.

To procure and provide information.

To circulate any written material, gratuitously or otherwise, appropriate to its work.

To promote, encourage or undertake experimental work.

#### **Public benefit**

The transport services provide a direct benefit to individuals within the community, enabling those who would otherwise be isolated and unable to access public transport to attend medical appointments and undertake social activities.

#### **Achievements and performance**

- The year to 31 March 2025 saw passenger numbers increase to pre-Covid levels at last. We signed a contract with North Northamptonshire Council for a DRT service in the north of the county which will considerably improve our cashflow. The contract with Rushden and Higham Ferrers town councils continues successfully, with member numbers increasing by the month.
- Trustees remain hopeful that contracts with other town and parish councils will emerge in the coming months and years.
- Once again, we thank our dedicated staff and volunteers for their loyal service during this past year.

#### **Financial review**

There was a surplus for the year of £21,446, (2024: deficit £3,990)

Unrestricted funds amounted to £21,446 (2024: £28,945)

Restricted funds amounted to £Nil (2024 - £15,000)

#### **Structure, governance and management**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G M Lawman

Mr H T Taylor

Ms E F Turvey

(Resigned 8 April 2025)

Mr B Skittrall

Mr D Perry

(Resigned 18 May 2024)

Mrs H Saunders

Mrs V Wilkinson

### Recruitment and appointment of new trustees

The charity is entitled to have a maximum of 10 trustees who are elected from individuals or organisational members at the Annual General Meeting. A maximum of one third of the trustees retire by rotation according to their length of time in office, and all may stand again for election at the Annual General Meeting.

### Income from grants and donations

Donations and gifts amounted to £6,686 this year (2024 £9,956). A total of £23,777 (2024 £20,381) was received in grants. These were from:

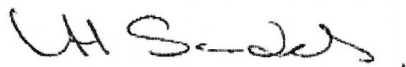
	2025	2024
	£	£
Finedon Council – bus service proposal	-	1,000
BSOG Wellibus	11,960	7,634
NHS – grant agreement	11,817	11,747

### Government Contracts

A total of £328,944 (2024 £128,550) was received in grants. These were from:

	2025	2024
	£	£
North Northamptonshire Council - DRT service contract	231,302	0
North Northamptonshire Council - Community transport grant	23,550	23,550
North Northamptonshire Council - Service level agreement	16,320	25,000
Rushden & Higham Town Councils bus service agreement	57,772	80,000

The trustees' report was approved by the Board of Trustees.



Mrs H Saunders  
Chair of Trustees

24 December 2025

# SHIRE COMMUNITY SERVICES LIMITED

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE YEAR ENDED 31 MARCH 2025*

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The trustees, who are also the directors of Shire Community Services Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# SHIRE COMMUNITY SERVICES LIMITED

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SHIRE COMMUNITY SERVICES LIMITED

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I report to the trustees on my examination of the financial statements of Shire Community Services Limited (the charity) for the year ended 31 March 2025.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Jervis & Partners**  
30 Harborough Road  
Kingsthorpe  
Northampton  
NN2 7AZ  
24 December 2025

# SHIRE COMMUNITY SERVICES LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
<b>Income from:</b>							
Donations and legacies	3	18,646	271,172	289,818	158,887	15,000	173,887
Charitable activities	4	283,290	57,772	341,062	207,805	-	207,805
Other trading activities	5	44	-	44	396	-	396
Investments	6	194	-	194	245	-	245
<b>Total income</b>		<u>302,174</u>	<u>328,944</u>	<u>631,118</u>	<u>367,333</u>	<u>15,000</u>	<u>382,333</u>
<b>Expenditure on:</b>							
Raising funds	7	280,728	-	280,728	371,323	-	371,323
Charitable activities	8	-	343,944	343,944	-	-	-
<b>Total expenditure</b>		<u>280,728</u>	<u>343,944</u>	<u>624,672</u>	<u>371,323</u>	<u>-</u>	<u>371,323</u>
<b>Net income/(expenditure) and movement in funds</b>		21,446	(15,000)	6,446	(3,990)	15,000	11,010
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2024		28,945	15,000	43,945	32,935	-	32,935
<b>Fund balances at 31 March 2025</b>		<u>50,391</u>	<u>-</u>	<u>50,391</u>	<u>28,945</u>	<u>15,000</u>	<u>43,945</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# SHIRE COMMUNITY SERVICES LIMITED

## BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	14		680		295
<b>Current assets</b>					
Debtors	15	86,342		15,120	
Cash at bank and in hand		24,865		45,433	
		<u>111,207</u>		<u>60,553</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(61,496)</u>		<u>(16,903)</u>	
<b>Net current assets</b>			49,711		43,650
<b>Total assets less current liabilities</b>			<u>50,391</u>		<u>43,945</u>
<b>The funds of the charity</b>					
Restricted income funds	17		-		15,000
Unrestricted funds	18		50,391		28,945
			<u>50,391</u>		<u>43,945</u>

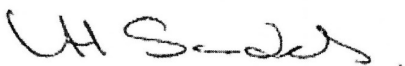
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 24 December 2025



Mrs H Saunders  
Chair of Trustees

Company registration number 05743952 (England and Wales)

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 1 Accounting policies

##### Charity information

Shire Community Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 1-3 Orient Way, Wellingborough, Northants, NN8 1AF.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Restricted funds of £15,000 has been received and will be utilised in the next accounting year and has been carried forward.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	33.3% on cost
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	6,686	-	6,686	9,956	-	9,956
Grants	11,960	271,172	283,132	148,931	15,000	163,931
	<u>18,646</u>	<u>271,172</u>	<u>289,818</u>	<u>158,887</u>	<u>15,000</u>	<u>173,887</u>

**SHIRE COMMUNITY SERVICES LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

4 Charitable activities	Wellibus membership & fares		Shopmobility		Volunteer medical car service - Wellingborough		Volunteer medical car service - Kettering		Volunteer medical car service - Rushden		Total	
	2025	2025	2025	2025	2025	2025	2025	2025	2025	2025	2025	2024
	£	£	£	£	£	£	£	£	£	£	£	£
Funds received	226,071	2,334	43,067	11,818	57,772	341,062	207,805					
Analysis by fund												
Unrestricted funds	226,071	2,334	43,067	11,818	-	283,290						
Restricted funds	-	-	-	-	57,772	57,772						
	226,071	2,334	43,067	11,818	57,772	341,062	207,805					

**SHIRE COMMUNITY SERVICES LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

**4 Charitable activities**

(Continued)

For the year ended 31 March 2024

	Wellibus membership & fares	Shopmobility	Volunteer medical car service - Wellingborough	Volunteer medical car service - Kettering	Volunteer medical car service - Rushden	Total 2024
	£	£	£	£	£	£
Funds received	162,489	3,730	28,583	9,823	3,180	207,805
Analysis by fund						
Unrestricted funds	162,489	3,730	28,583	9,823	3,180	207,805

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

<b>5</b>	<b>Income from other trading activities</b>		
		<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
		<b>2025</b>	<b>2024</b>
		£	£
	Fundraising events	44	396
		<u>          </u>	<u>          </u>
<b>6</b>	<b>Income from investments</b>		
		<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
		<b>2025</b>	<b>2024</b>
		£	£
	Interest receivable	194	245
		<u>          </u>	<u>          </u>
<b>7</b>	<b>Expenditure on raising funds</b>		
		<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
		<b>2025</b>	<b>2024</b>
		£	£
	<b>Fees and funds raised</b>		
	Support costs	280,728	371,323
		<u>          </u>	<u>          </u>
<b>8</b>	<b>Expenditure on charitable activities</b>		
			<b>Heading</b>
			<b>#ac982</b>
			<b>2025</b>
			£
	<b>Direct costs</b>		
	Staff costs		176,069
	Motor expenses		36,000
	Vehicle leasing		131,875
			<u>          </u>
			343,944
			<u>          </u>
	<b>Analysis by fund</b>		
	Restricted funds		343,944
			<u>          </u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 9 Support costs

	Support costs	Governance costs	2025 Support costs		Governance costs	2024
	£	£	£	£	£	£
Staff costs	91,303	27,234	118,537	142,351	24,186	166,537
Depreciation	-	634	634	-	1,090	1,090
Radar keys/consumables	60	-	60	141	-	141
Insurance	9,073	2,421	11,494	6,696	1,888	8,584
Catss	24,785	-	24,785	5,977	-	5,977
Motor vehicle expenses	21,413	-	21,413	32,357	-	32,357
Equipment leasing	-	665	665	62,284	1,355	63,639
Other motor & travel expenses	1,533	-	1,533	975	-	975
Telephone	1,725	7,846	9,571	1,200	5,483	6,683
Repairs & maintenance	-	3,524	3,524	1,327	2,229	3,556
Accountancy	-	2,250	2,250	-	2,296	2,296
Legal and professional	-	46,550	46,550	-	38,250	38,250
Rent	-	24,000	24,000	-	24,000	24,000
Utilities	-	6,051	6,051	-	3,385	3,385
Postage and stationery	-	1,394	1,394	-	2,633	2,633
Publicity	-	144	144	-	4,727	4,727
Bank charges	-	1,875	1,875	-	1,862	1,862
Subscriptions & publications	-	285	285	-	331	331
IT consumables	-	5,963	5,963	-	4,300	4,300
	<u>149,892</u>	<u>130,836</u>	<u>280,728</u>	<u>253,308</u>	<u>118,015</u>	<u>371,323</u>
Analysed between						
Charitable activities	<u>149,892</u>	<u>130,836</u>	<u>280,728</u>	<u>253,308</u>	<u>118,015</u>	<u>371,323</u>

### 10 Net movement in funds

	2025	2024
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	340	1,090
Loss on disposal of tangible fixed assets	294	-
	<u>634</u>	<u>1,090</u>

### 11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 12 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Staff & management	17	15
	<u>17</u>	<u>15</u>
<b>Employment costs</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	116,237	75,299
Drivers hours	176,069	85,908
	<u>292,306</u>	<u>161,207</u>

There were no employees whose annual remuneration was more than £60,000.

### 13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 14 Tangible fixed assets

	Computers £
<b>Cost</b>	
At 1 April 2024	4,025
Additions	1,020
Disposals	(367)
At 31 March 2025	<u>4,678</u>
<b>Depreciation and impairment</b>	
At 1 April 2024	3,731
Depreciation charged in the year	340
Eliminated in respect of disposals	(73)
At 31 March 2025	<u>3,998</u>
<b>Carrying amount</b>	
At 31 March 2025	<u>680</u>
At 31 March 2024	<u>295</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

<b>15 Debtors</b>		<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>			
Trade debtors		71,524	2,373
Other debtors		7,529	7,682
Prepayments and accrued income		7,289	5,065
		<u>86,342</u>	<u>15,120</u>

<b>16 Creditors: amounts falling due within one year</b>		<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
Other taxation and social security		8,554	2,619
Trade creditors		51,742	13,084
Accruals and deferred income		1,200	1,200
		<u>61,496</u>	<u>16,903</u>

### 17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	<b>At 1 April 2024</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
North Northants Council	15,000	-	(15,000)	-
North Northants Council - DRT Service contract	-	231,302	(231,302)	-
North Northants Council - Community transport grant	-	23,550	(23,550)	-
North Northants Council - Service level agreement	-	16,320	(16,320)	-
Rushden & Higham Council bus service agreement	-	57,772	(57,772)	-
	<u>15,000</u>	<u>328,944</u>	<u>(343,944)</u>	<u>-</u>
<b>Previous year:</b>	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
North Northants Council	-	15,000	-	15,000
	<u>-</u>	<u>15,000</u>	<u>-</u>	<u>15,000</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	At 31 March 2025 £
General funds	28,945	302,174	(280,728)	50,391
<b>Previous year:</b>				
	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
General funds	32,935	367,333	(371,323)	28,945

### 19 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
<b>At 31 March 2025:</b>			
Tangible assets	680	-	680
Current assets/(liabilities)	49,711	-	49,711
	50,391	-	50,391
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>			
Tangible assets	295	-	295
Current assets/(liabilities)	28,650	15,000	43,650
	28,945	15,000	43,945

### 20 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

**SHIRE COMMUNITY SERVICES LTD**

England & Wales - Charity number 1113854

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# Accounts

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Charity registration number 1113854

Company registration number 05743952 (England and Wales)

**SHIRE COMMUNITY SERVICES LIMITED**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# SHIRE COMMUNITY SERVICES LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr G M Lawman Mr H Tailor Ms E F Turvey Mr B Skittrall Mr D Perry Mrs H Saunders Mrs V Wilkinson
<b>Charity number</b>	1113854
<b>Company number</b>	05743952
<b>Registered office</b>	1-3 Orient Way Wellingborough Northants NN8 1AF
<b>Independent examiner</b>	Jervis & Partners 30 Harborough Road Kingsthorpe Northampton NN2 7AZ

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# SHIRE COMMUNITY SERVICES LIMITED

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Independent examiner's report	4
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Balance sheet	6
Notes to the financial statements	7 - 16

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# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2024

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The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

To promote any charitable purpose for the benefit of the community in the Wellingborough area, and in particular the advancement of education, the furtherance of health and relief of poverty, distress and sickness.

In furtherance of the above objects, but not further or otherwise, to use every means at its disposal to further the work of existing Voluntary and Statutory bodies in the community without detracting in any way from their own purpose or autonomy.

To procure and provide information.

To circulate any written material, gratuitously or otherwise, appropriate to its work.

To promote, encourage or undertake experimental work.

#### **Public benefit**

The transport services provide a direct benefit to individuals within the community, enabling those who would otherwise be isolated and unable to access public transport to attend medical appointments and undertake social activities.

#### **Achievements and performance**

The year to 31 March 2024 saw passenger numbers continue to increase on all services but remain below pre-Covid levels. The majority of our service users fall into the most clinically vulnerable category, some of whom are still nervous of resuming activities outside their homes.

The appointment of Jon Ekins as General Manager in March 2023 has been a resounding success. He has taken us from the difficult financial situation we had been in for a few years to a stable position. He negotiated a contract with Rushden Town Council and Higham Ferrers Town Council to provide a dedicated bus service for those towns, which has contributed a large part to this success.

Trustees are hopeful that contracts with other town and parish councils will emerge in the coming months and years.

Once again, we thank our dedicated staff and volunteers for their loyal service during this past year.

#### **Financial review**

There was a deficit for the year of £3,990, (2023: deficit £8,168)

Unrestricted funds amounted to £28,945 (2023: £32,935)

Restricted funds amounted to £15,000 (2023 - £nil)

#### **Structure, governance and management**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G M Lawman  
Mr H T Tailor  
Ms E F Turvey  
Mr B Skittrall  
Mr D Perry  
Mrs H Saunders  
Mrs V Wilkinson

#### Recruitment and appointment of new trustees

The charity is entitled to have a maximum of 10 trustees who are elected from individuals or organisational members at the Annual General Meeting. A maximum of one third of the trustees retire by rotation according to their length of time in office, and all may stand again for election at the Annual General Meeting.

#### Income from grants and donations

Donations and gifts amounted to £9,956 this year (2022-3 £4,386). A total of £149,831 (2022-3 £68,434) was received in grants. These were from:

	2024	2023
	£	£
North Northamptonshire Council - Community transport grant	23,550	23,248
North Northamptonshire Council - Service level agreement	25,000	25,000
NHS – grant agreement	11,747	11,747
Rushden & Higham Ferrers Town Councils bus service agreement	80,000	-
Finedon Council – bus service proposal	1,000	-
BSOG Wellibus	7,634	8,439

The trustees' report was approved by the Board of Trustees.



Mrs H Saunders  
Chair of Trustees

29 October 2024

# SHIRE COMMUNITY SERVICES LIMITED

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

**FOR THE YEAR ENDED 31 MARCH 2024**

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The trustees, who are also the directors of Shire Community Services Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# SHIRE COMMUNITY SERVICES LIMITED

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SHIRE COMMUNITY SERVICES LIMITED

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I report to the trustees on my examination of the financial statements of Shire Community Services Limited (the charity) for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Jervis & Partners**

30 Harborough Road  
Kingsthorpe  
Northampton  
NN2 7AZ

Dated: 29 October 2024

# SHIRE COMMUNITY SERVICES LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £
<b>Income from:</b>					
Donations and legacies	3	158,887	15,000	173,887	72,820
Charitable activities	4	207,805	-	207,805	177,376
Other trading activities	5	396	-	396	16,717
Investments	6	245	-	245	44
<b>Total income</b>		<u>367,333</u>	<u>15,000</u>	<u>382,333</u>	<u>266,957</u>
<b>Expenditure on:</b>					
Raising funds	7	371,323	-	371,323	274,625
Other expenditure	12	-	-	-	500
<b>Total expenditure</b>		<u>371,323</u>	<u>-</u>	<u>371,323</u>	<u>275,125</u>
<b>Net income/(expenditure) and movement in funds</b>		(3,990)	15,000	11,010	(8,168)
<b>Reconciliation of funds:</b>					
Fund balances at 1 April 2023		32,935	-	32,935	41,103
<b>Fund balances at 31 March 2024</b>		<u>28,945</u>	<u>15,000</u>	<u>43,945</u>	<u>32,935</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# SHIRE COMMUNITY SERVICES LIMITED

## BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Tangible assets	14		295		1,017
<b>Current assets</b>					
Debtors	15	15,120		13,454	
Cash at bank and in hand		45,433		33,546	
		<u>60,553</u>		<u>47,000</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(16,903)</u>		<u>(15,082)</u>	
<b>Net current assets</b>			<u>43,650</u>		<u>31,918</u>
<b>Total assets less current liabilities</b>			<u>43,945</u>		<u>32,935</u>
<b>The funds of the charity</b>					
Restricted income funds	17		15,000		-
Unrestricted funds	18		28,945		32,935
			<u>43,945</u>		<u>32,935</u>

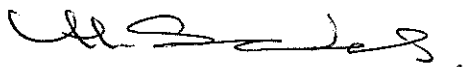
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 29 October 2024



Mrs H Saunders  
Chair of Trustees

Company registration number 05743952 (England and Wales)

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

---

### 1 Accounting policies

#### Charity information

Shire Community Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 1-3 Orient Way, Wellingborough, Northants, NN8 1AF.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Restricted funds of £15,000 has been received and will be utilised in the next accounting year and has been carried forward.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

---

### 1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	33.3% on cost
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	9,956	-	9,956	4,386	-	4,386
Grants	148,931	15,000	163,931	68,434	-	68,434
	<u>158,887</u>	<u>15,000</u>	<u>173,887</u>	<u>72,820</u>	<u>-</u>	<u>72,820</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 4 Charitable activities

	Wellibus membership & fares 2024	Shopmobility 2024	Volunteer medical car service - Wellingborough 2024	Volunteer medical car service - Kettering 2024	Charitable income 6 2024	Total 2024	Total 2023
	£	£	£	£	£	£	£
Sale of goods	162,489	3,730	28,583	9,823	3,180	207,805	177,376

### For the year ended 31 March 2023

	Wellibus membership & fares	Shopmobility	Volunteer medical car service - Wellingborough	Volunteer medical car service - Kettering	Total 2023
	£	£	£	£	£
Sale of goods	152,041	2,512	17,182	5,641	177,376
Analysis by fund					
Unrestricted funds	152,041	2,512	17,182	5,641	177,376

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

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5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	396	16,717

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	245	44

7 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Trading costs		
Support costs	371,323	274,625

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 8 Support costs

	Support costs	Governance costs	2024 Support costs		Governance costs	2023
	£	£	£	£	£	£
Staff costs	142,351	24,186	166,537	107,983	27,434	135,417
Depreciation	-	1,090	1,090	-	1,218	1,218
Radar keys/consumables	141	-	141	35	-	35
Insurance	6,696	1,888	8,584	5,434	1,591	7,025
Catss	5,977	-	5,977	5,897	-	5,897
Motor vehicle expenses	32,357	-	32,357	22,723	-	22,723
Equipment leasing	62,284	1,355	63,639	45,168	1,226	46,394
Other motor & travel expenses	975	-	975	999	-	999
Telephone	1,200	5,483	6,683	824	10,231	11,055
Repairs & maintenance	1,327	2,229	3,556	1,014	1,417	2,431
Accountancy	-	2,296	2,296	-	2,320	2,320
Legal and professional	-	38,250	38,250	-	4,950	4,950
Rent	-	24,000	24,000	-	24,000	24,000
Utilities	-	3,385	3,385	-	2,162	2,162
Postage and stationery	-	2,633	2,633	-	2,349	2,349
Publicity	-	4,727	4,727	-	96	96
Bank charges	-	1,862	1,862	-	1,576	1,576
Subscriptions & publications	-	331	331	-	493	493
IT consumables	-	4,300	4,300	-	3,485	3,485
	<u>253,308</u>	<u>118,015</u>	<u>371,323</u>	<u>190,077</u>	<u>84,548</u>	<u>274,625</u>
Analysed between						
Trading	<u>253,308</u>	<u>118,015</u>	<u>371,323</u>	<u>190,077</u>	<u>84,548</u>	<u>274,625</u>

### 9 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	1,090	1,218
Loss on disposal of tangible fixed assets	-	500
	<u>1,090</u>	<u>1,718</u>

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

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### 11 Employees

The average monthly number of employees during the year was:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
Staff & management	15	13
	<u>          </u>	<u>          </u>
<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	75,299	68,826
Drivers hours	85,908	65,870
	<u>          </u>	<u>          </u>
	<u>161,207</u>	<u>134,696</u>

There were no employees whose annual remuneration was more than £60,000.

### 12 Other

	<b>Total</b>	<b>Unrestricted</b>
	<b>£</b>	<b>funds</b>
	<b>2024</b>	<b>2023</b>
Net loss on disposal of tangible fixed assets	-	500
	<u>          </u>	<u>          </u>

### 13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 14 Tangible fixed assets

	Computers £
<b>Cost</b>	
At 1 April 2023	3,658
Additions	368
At 31 March 2024	<u>4,026</u>
<b>Depreciation and impairment</b>	
At 1 April 2023	2,641
Depreciation charged in the year	1,090
At 31 March 2024	<u>3,731</u>
<b>Carrying amount</b>	
At 31 March 2024	295
At 31 March 2023	<u><u>1,017</u></u>

### 15 Debtors

	2024 £	2023 £
<b>Amounts falling due within one year:</b>		
Trade debtors	2,373	1,053
Other debtors	7,682	6,092
Prepayments and accrued income	5,065	6,309
	<u>15,120</u>	<u>13,454</u>

### 16 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	2,619	2,127
Trade creditors	13,084	11,246
Other creditors	-	(60)
Accruals and deferred income	1,200	1,769
	<u>16,903</u>	<u>15,082</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023 £	Incoming resources £	At 31 March 2024 £
North Northants Council	-	15,000	15,000

#### 18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
General funds	32,935	367,333	(371,323)	28,945
<b>Previous year:</b>	<b>At 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>At 31 March 2023 £</b>
General funds	41,103	266,957	(275,125)	32,935

#### 19 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>			
Tangible assets	295	-	295
Current assets/(liabilities)	28,650	15,000	43,650
	<u>28,945</u>	<u>15,000</u>	<u>43,945</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 19 Analysis of net assets between funds

(Continued)

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>At 31 March 2023:</b>			
Tangible assets	1,017	-	1,017
Current assets/(liabilities)	31,918	-	31,918
	<u>32,935</u>	<u>-</u>	<u>32,935</u>

### 20 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

**SHIRE COMMUNITY SERVICES LTD**

England & Wales - Charity number 1113854

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# Accounts

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Charity registration number 1113854

Company registration number 05743952 (England and Wales)

**SHIRE COMMUNITY SERVICES LIMITED**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# SHIRE COMMUNITY SERVICES LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Mr G M Lawman

Mr H Tailor

Ms E F Turvey

Mr B Skittrall

Mr D Perry

Mr J Ekins

(Appointed 8 April 2022)

(Appointed 1 January 2023  
and Resigned 23 March 2023)

Mrs H Saunders

(Appointed 1 January 2023)

**Charity number**

1113854

**Company number**

05743952

**Registered office**

1-3 Orient Way

Wellingborough

Northants

NN8 1AF

**Independent examiner**

Jervis & Partners

30 Harborough Road

Kingsthorpe

Northampton

NN2 7AZ

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# SHIRE COMMUNITY SERVICES LIMITED

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Statement of trustees' responsibilities	3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the financial statements	7 - 15

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# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2023

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The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

To promote any charitable purpose for the benefit of the community in the Wellingborough area, and in particular the advancement of education, the furtherance of health and relief of poverty, distress and sickness.

In furtherance of the above objects, but not further or otherwise, to use every means at its disposal to further the work of existing Voluntary and Statutory bodies in the community without detracting in any way from their own purpose or autonomy.

To procure and provide information.

To circulate any written material, gratuitously or otherwise, appropriate to its work.

To promote, encourage or undertake experimental work.

#### **Public benefit**

The transport services provide a direct benefit to individuals within the community, enabling those who would otherwise be isolated and unable to access public transport to attend medical appointments and undertake social activities.

#### **Achievements and performance**

The year to 31 March 2023 saw all services resume at pre-Covid levels but still with greatly reduced passenger numbers. The majority of our service users fall into the most clinically vulnerable category, many of whom are still nervous of resuming activities outside their homes.

Finances have been very tight this year and the response to an appeal for donations from service users and the public has been amazing, raising in excess of £17,000. The Trustees would like to express their very grateful thanks to all the people who donated and continue to do so.

One of the Trustees stepped in as an unpaid manager for six months until September 2022, leaving the office without a manager. Subsequently two new trustees were appointed in January 2023, one of whom agreed to work on an unpaid basis until finances improved. This proved unworkable as the role needed to be full time. He subsequently stepped down as a Trustee and assumed the role of General Manager on a contract basis.

Once again, we thank our staff and volunteers for their loyal service during the year in question.

#### **Financial review**

There was a deficit for the year of £8,168, (2022: deficit £27,703)

Unrestricted funds amounted to £32,935 (2022: £41,103)

Restricted funds amounted to £nil (2022 - £nil)

#### **Structure, governance and management**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2023*

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The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G M Lawman

Mr H T Tailor

Ms E F Turvey

Mr B Skittrall

Mr D Perry

(Appointed 8 April 2022)

Mr J Ekins

(Appointed 1 January 2023 and resigned 23 March 2023)

Mrs H Saunders

(Appointed 1 January 2023)

### **Recruitment and appointment of new trustees**

The charity is entitled to have a maximum of 10 trustees who are elected from individuals or organisational members at the Annual General Meeting. A maximum of one third of the trustees retire by rotation according to their length of time in office, and all may stand again for election at the Annual General Meeting.

The trustees' report was approved by the Board of Trustees.

Mrs H Saunders

**Chair of Trustees**

6 November 2023

# SHIRE COMMUNITY SERVICES LIMITED

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

**FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees, who are also the directors of Shire Community Services Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# SHIRE COMMUNITY SERVICES LIMITED

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SHIRE COMMUNITY SERVICES LIMITED

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I report to the trustees on my examination of the financial statements of Shire Community Services Limited (the charity) for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Jervis & Partners**

30 Harborough Road  
Kingsthorpe  
Northampton  
NN2 7AZ

Dated: 6 November 2023

# SHIRE COMMUNITY SERVICES LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<b>Income and endowments from:</b>			
Donations and legacies	3	72,820	69,736
Charitable activities	4	177,376	172,631
Other trading activities	5	16,717	83
Investments	6	44	-
Other income	7	-	4,960
<b>Total income</b>		<u>266,957</u>	<u>247,410</u>
<b>Expenditure on:</b>			
Raising funds	8	274,625	275,113
Other expenditure	12	500	-
Total expenditure		<u>275,125</u>	<u>275,113</u>
<b>Net expenditure and movement in funds</b>		(8,168)	(27,703)
<b>Reconciliation of funds:</b>			
Fund balances at 1 April 2022		<u>41,103</u>	<u>68,806</u>
<b>Fund balances at 31 March 2023</b>		<u><u>32,935</u></u>	<u><u>41,103</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# SHIRE COMMUNITY SERVICES LIMITED

## BALANCE SHEET

AS AT 31 MARCH 2023

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		2023		2022	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	14		1,017		2,942
<b>Current assets</b>					
Debtors	15	13,454		24,926	
Cash at bank and in hand		33,546		21,721	
		<u>47,000</u>		<u>46,647</u>	
<b>Creditors: amounts falling due within one year</b>	16	15,082		8,486	
		<u>15,082</u>		<u>8,486</u>	
Net current assets			31,918		38,161
<b>Total assets less current liabilities</b>			<u>32,935</u>		<u>41,103</u>
<b>The funds of the charity</b>					
Unrestricted funds			32,935		41,103
			<u>32,935</u>		<u>41,103</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 6 November 2023

Mrs H Saunders  
**Trustee**

Company registration number 05743952 (England and Wales)

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2023**

---

### **1 Accounting policies**

#### **Charity information**

Shire Community Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 1-3 Orient Way, Wellingborough, Northants, NN8 1AF.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	33.3% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	4,386	2,133
Grants	68,434	67,603
	<u>72,820</u>	<u>69,736</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

---

### 3 Income from donations and legacies

(Continued)

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<b>Grants receivable for core activities</b>		
NNC (Community Transport Grant)	23,550	25,512
NNC (Service Level Agreement)	25,000	25,000
NHS (Grant Agreement)	11,236	11,538
Bus Service Operators Grant	8,648	5,553
	<u>68,434</u>	<u>67,603</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 4 Charitable activities

	Wellibus membership & fares 2023 £	Shopmobility 2023 £	Volunteer medical car service - Wellingborough 2023 £	Volunteer medical car service - Kettering 2023 £	Total 2023 £	Total 2022 £
Sale of goods	152,041	2,512	17,182	5,641	177,376	172,631

#### For the year ended 31 March 2022

	Wellibus membership & fares £	Shopmobility £	Volunteer medical car service - Wellingborough £	Volunteer medical car service - Kettering £	Total 2022 £
Sale of goods	152,753	1,260	14,072	4,546	172,631
Analysis by fund					
Unrestricted funds	152,753	1,260	14,072	4,546	172,631

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

---

### 5 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fundraising events	16,717	83

### 6 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Interest receivable	44	-

### 7 Other income

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Other income	-	4,960

### 8 Expenditure on raising funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<b>Trading costs</b>		
Support costs	274,625	275,113

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 9 Support costs

	Support costs	Governance costs	2023 Support costs	Governance costs	2022
	£	£	£	£	£
Staff costs	107,983	27,434	135,417	111,395	144,916
Depreciation	-	1,218	1,218	-	1,586
Radar keys/consumables	35	-	35	75	75
Insurance	5,434	1,591	7,025	6,784	8,168
Catss	5,897	-	5,897	5,681	5,681
Motor vehicle expenses	22,723	-	22,723	12,547	12,547
Equipment leasing	45,168	1,226	46,394	44,318	45,574
Other motor & travel expenses	999	-	999	1,431	1,431
Telephone	824	10,231	11,055	1,343	12,463
Repairs & maintenance	1,014	1,417	2,431	2,868	5,079
Accountancy	-	2,320	2,320	-	2,150
Legal and professional	-	4,950	4,950	-	-
Rent	-	24,000	24,000	-	24,000
Utilities	-	2,162	2,162	-	2,265
Postage and stationery	-	2,349	2,349	-	2,141
Publicity	-	96	96	-	307
Bank charges	-	1,576	1,576	-	1,266
Subscriptions & publications	-	493	493	-	289
IT consumables	-	3,485	3,485	-	5,175
	<u>190,077</u>	<u>84,548</u>	<u>274,625</u>	<u>186,442</u>	<u>275,113</u>
Analysed between					
Trading	<u>190,077</u>	<u>84,548</u>	<u>274,625</u>	<u>186,442</u>	<u>275,113</u>

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 11 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Staff & management	<u>13</u>	<u>12</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

---

<b>11 Employees</b>	<b>(Continued)</b>	
<b>Employment costs</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	68,826	79,721
Drivers hours	65,870	64,901
	<u>134,696</u>	<u>144,622</u>

There were no employees whose annual remuneration was more than £60,000.

<b>12 Other</b>	<b>Unrestricted funds</b>	<b>Total</b>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Net loss on disposal of tangible fixed assets	500	-
	<u>500</u>	<u>-</u>

### 13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 14 Tangible fixed assets

	<b>Computers</b>
	<b>£</b>
<b>Cost</b>	
At 1 April 2022	1,865
Additions	1,793
At 31 March 2023	<u>3,658</u>
<b>Depreciation and impairment</b>	
At 1 April 2022	1,423
Depreciation charged in the year	1,218
At 31 March 2023	<u>2,641</u>
<b>Carrying amount</b>	
At 31 March 2023	<u>1,017</u>
At 31 March 2022	<u>442</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 15 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Trade debtors	1,053	13,605
Other debtors	6,092	2,633
Prepayments and accrued income	6,309	8,688
	<u>13,454</u>	<u>24,926</u>

### 16 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	2,127	873
Trade creditors	11,246	6,559
Other creditors	(60)	-
Accruals and deferred income	1,769	1,054
	<u>15,082</u>	<u>8,486</u>

### 17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
General funds	<u>41,103</u>	<u>266,957</u>	<u>(275,125)</u>	<u>32,935</u>
<b>Previous year:</b>	<b>At 1 April 2021</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2022</b>
	£	£	£	£
General funds	<u>68,806</u>	<u>247,410</u>	<u>(275,113)</u>	<u>41,103</u>

### 18 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

**SHIRE COMMUNITY SERVICES LTD**

England & Wales - Charity number 1113854

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# Accounts

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Charity registration number 1113854

Company registration number 05743952 (England and Wales)

**SHIRE COMMUNITY SERVICES LIMITED**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# SHIRE COMMUNITY SERVICES LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr G M Lawman Mr H T Tailor Ms E F Turvey Mr B Skittrall Mr D Perry	(Appointed 8 April 2022)
<b>Charity number</b>	1113854	
<b>Company number</b>	05743952	
<b>Principal address</b>	1-3 Orient Way Wellingborough Northants NN8 1AF	
<b>Registered office</b>	1-3 Orient Way Wellingborough Northants NN8 1AF	
<b>Independent examiner</b>	Jervis & Partners 30 Harborough Road Kingsthorpe Northampton NN2 7AZ	

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# SHIRE COMMUNITY SERVICES LIMITED

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# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2022

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

Our overwhelming objective is to support the elderly, disabled and vulnerable in the community by offering a range of community transport services enabling them to attend all their medical appointments, shop for themselves, socialise and attend clubs and events with, if necessary, mobility aids appropriate to their needs.

This is facilitated by operating 4 mini buses offering a door to door on demand service, a fleet of volunteer car drivers providing medical appointment transport and a shopmobility scheme enabling the hire of mobility scooters and wheelchairs from our office in the town centre.

These activities are mainly in the Wellingborough area, but we do cover Kettering and further afield with our medical car service.

The transport services provide a direct benefit to individuals within the community, enabling those who would otherwise be isolated and unable to access public transport to attend medical appointments and undertake social activities.

#### **Achievements and performance**

The year to March 2022 was again affected by Covid with many services not running and staff not in the office. Towards the end of the period, we managed to get everything up and running again, although passenger numbers were initially down.

During this year our manager, Annette Breeden sadly passed away which meant a significant upheaval in staffing responsibilities which did have a knock-on effect on the day to day functioning of the charity, however with a new manager in place now, we are looking forward to stabilising the position of the charity and expanding its services.

#### **Financial review**

There was a deficit for the year of £27,703, (2021: surplus £57,493)

Unrestricted funds amounted to £41,103 (2021: £68,807)

Restricted funds amounted to £nil (2021 - £nil)

This year's deficit in comparison to the previous years significant surplus is exaggerated by the £98,505 reduction in Other Income, which previously was the government support under the furlough support package. In addition, with more services back up and running, the operational costs of the vehicles have increased.

We hope to get back to a balanced income and expenditure account for the year ended 31st March 2023, following the resumption of all of our services and a financial review of our overheads that has resulted in significant cost savings.

#### **Structure, governance and management**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

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The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G M Lawman

Mr H T Taylor

Ms E F Turvey

Mr B Skittrall

Mr D Perry

(Appointed 8 April 2022)

### **Recruitment and appointment of new trustees**

The charity is entitled to have a maximum of 10 trustees who are elected from individuals or organisational members at the Annual General Meeting. A maximum of one third of the trustees retire by rotation according to their length of time in office, and all may stand again for election at the Annual General Meeting.

The trustees' report was approved by the Board of Trustees.

.....

Mr G M Lawman

**Company Secretary**

Date: .....

# SHIRE COMMUNITY SERVICES LIMITED

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SHIRE COMMUNITY SERVICES LIMITED

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I report to the trustees on my examination of the financial statements of Shire Community Services Limited (the charity) for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Jervis & Partners**

30 Harborough Road  
Kingsthorpe  
Northampton  
NN2 7AZ

Dated: .....

# SHIRE COMMUNITY SERVICES LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

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		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<b><u>Income and endowments from:</u></b>			
Donations and legacies	3	69,736	73,141
Charitable activities	4	172,631	149,739
Other trading activities	5	83	-
Other income	6	4,960	103,465
		<hr/>	<hr/>
<b>Total income</b>		247,410	326,345
		<hr/>	<hr/>
<b><u>Expenditure on:</u></b>			
Raising funds	7	275,113	268,234
		<hr/>	<hr/>
Other	11	-	618
		<hr/>	<hr/>
<b>Total expenditure</b>		275,113	268,852
		<hr/>	<hr/>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		(27,703)	57,493
Fund balances at 1 April 2021		68,806	11,314
		<hr/>	<hr/>
<b>Fund balances at 31 March 2022</b>		41,103	68,807
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# SHIRE COMMUNITY SERVICES LIMITED

## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	12		2,942		4,210
<b>Current assets</b>					
Debtors	13	24,926		22,910	
Cash at bank and in hand		21,721		50,729	
		<u>46,647</u>		<u>73,639</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(8,486)</u>		<u>(9,042)</u>	
Net current assets			38,161		64,597
<b>Total assets less current liabilities</b>			<u>41,103</u>		<u>68,807</u>
<b>Income funds</b>					
Unrestricted funds			41,103		68,807
			<u>41,103</u>		<u>68,807</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on .....

.....  
Mr G M Lawman  
Trustee

Company registration number 05743952

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2022**

---

### **1 Accounting policies**

#### **Charity information**

Shire Community Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 1-3 Orient Way, Wellingborough, Northants, NN8 1AF.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	33.3% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	2,133	9,391
Grants	67,603	63,750
	<u>69,736</u>	<u>73,141</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 4 Charitable activities

	Wellibus membership & fares 2022 £	Shopmobility 2022 £	Volunteer medical car service - Wellingborough 2022 £	Volunteer medical car service - Kettering 2022 £	Total 2022 £	Total 2021 £
Sales within charitable activities	152,753	1,260	14,072	4,546	172,631	149,739

#### For the year ended 31 March 2021

	Wellibus membership & fares £	Shopmobility £	Volunteer medical car service - Wellingborough £	Volunteer medical car service - Kettering £	Total 2021 £
Sales within charitable activities	146,131	176	3,392	40	149,739
Analysis by fund					
Unrestricted funds	146,131	176	3,392	40	149,739

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### 5 Other trading activities

	<b>Unrestricted funds</b>	Total
	<b>2022</b>	2021
	£	£
Fundraising events	83	-
	<u>83</u>	<u>-</u>

### 6 Other income

	<b>Unrestricted funds</b>	Unrestricted funds
	<b>2022</b>	2021
	£	£
Other income	4,960	103,465
	<u>4,960</u>	<u>103,465</u>

### 7 Raising funds

	<b>Unrestricted funds</b>	Unrestricted funds
	<b>2022</b>	2021
	£	£
<u>Trading costs</u>		
Support costs	275,113	268,234
	<u>275,113</u>	<u>268,234</u>
	<u>275,113</u>	<u>268,234</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 8 Support costs

	Support costs	Governance costs	2022 Support costs	Governance costs	2021
	£	£	£	£	£
Staff costs	111,395	33,521	144,916	116,154	153,543
Depreciation	-	1,586	1,586	-	1,481
Radar keys/consumables	75	-	75	44	44
Insurance	6,784	1,384	8,168	5,137	6,440
Catss	5,681	-	5,681	5,681	5,681
Motor vehicle expenses	12,547	-	12,547	6,335	6,335
Equipment leasing	44,318	1,256	45,574	45,285	46,494
Other motor & travel expenses	1,431	-	1,431	925	925
Telephone	1,343	11,120	12,463	1,432	9,766
Repairs & maintenance	2,868	2,211	5,079	184	2,323
Accountancy	-	2,150	2,150	-	2,070
Rent	-	24,000	24,000	-	24,000
Utilities	-	2,265	2,265	-	1,851
Postage and stationery	-	2,141	2,141	-	835
Publicity	-	307	307	-	144
Bank charges	-	1,266	1,266	-	961
Subscriptions & publications	-	289	289	-	214
IT consumables	-	5,175	5,175	-	5,127
	<u>186,442</u>	<u>88,671</u>	<u>275,113</u>	<u>181,177</u>	<u>268,234</u>
Analysed between					
Trading	<u>186,442</u>	<u>88,671</u>	<u>275,113</u>	<u>181,177</u>	<u>268,234</u>

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Staff & management	<u>12</u>	<u>14</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

10 Employees	(Continued)	
Employment costs	2022 £	2021 £
Wages and salaries	79,721	83,944
Drivers hours	64,901	69,369
	<u>144,622</u>	<u>153,313</u>

There were no employees whose annual remuneration was more than £60,000.

11 Other	Total £ 2022	Unrestricted funds 2021
Net loss on disposal of tangible fixed assets	-	618
	<u>-</u>	<u>618</u>

12 Tangible fixed assets	Computers £	Motor vehicles £	Total £
<b>Cost</b>			
At 1 April 2021	1,547	5,000	6,547
Additions	318	-	318
	<u>1,865</u>	<u>5,000</u>	<u>6,865</u>
At 31 March 2022	1,865	5,000	6,865
<b>Depreciation and impairment</b>			
At 1 April 2021	1,087	1,250	2,337
Depreciation charged in the year	336	1,250	1,586
	<u>1,423</u>	<u>2,500</u>	<u>3,923</u>
At 31 March 2022	1,423	2,500	3,923
<b>Carrying amount</b>			
At 31 March 2022	<u>442</u>	<u>2,500</u>	<u>2,942</u>
At 31 March 2021	<u>460</u>	<u>3,750</u>	<u>4,210</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

---

### 13 Debtors

	<b>2022</b>	<b>2021</b>
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	13,605	3,884
Other debtors	2,633	10,378
Prepayments and accrued income	8,688	8,648
	<u>24,926</u>	<u>22,910</u>

### 14 Creditors: amounts falling due within one year

	<b>2022</b>	<b>2021</b>
	£	£
Other taxation and social security	873	845
Payments received on account	-	130
Trade creditors	6,559	6,627
Accruals and deferred income	1,054	1,440
	<u>8,486</u>	<u>9,042</u>

### 15 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

**SHIRE COMMUNITY SERVICES LTD**

England & Wales - Charity number 1113854

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# Accounts

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Charity Registration No. 1113854

Company Registration No. 05743952 (England and Wales)

**SHIRE COMMUNITY SERVICES LIMITED**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# SHIRE COMMUNITY SERVICES LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr G M Lawman Mr H T Tailor Ms E F Turvey Mr B Skittrail
<b>Charity number</b>	1113854
<b>Company number</b>	05743952
<b>Principal address</b>	1-3 Orient Way Wellingborough Northants NN8 1AF
<b>Registered office</b>	1-3 Orient Way Wellingborough Northants NN8 1AF
<b>Independent examiner</b>	Jervis & Partners 30 Harborough Road Kingsthorpe Northampton NN2 7AZ

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# SHIRE COMMUNITY SERVICES LIMITED

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# SHIRE COMMUNITY SERVICES LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 MARCH 2021**

---

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

### **Objectives and activities**

#### **Objectives and aims**

To promote any charitable purpose for the benefit of the community in the Wellingborough area, and in particular the advancement of education, the furtherance of health and relief of poverty, distress and sickness.

In furtherance of the above objects, but not further or otherwise, to use every means at its disposal to further the work of existing Voluntary and Statutory bodies in the community without detracting in any way from their own purpose or autonomy.

To procure and provide information.

To circulate any written material, gratuitously or otherwise, appropriate to its work.

To promote, encourage or undertake experimental work.

#### **Public benefit**

The transport services provide a direct benefit to individuals within the community, enabling those who would otherwise be isolated and unable to access public transport to attend medical appointments and undertake social activities.

### **Achievements and performance**

#### **Charitable activities**

We began the 2021 financial year in a somewhat critical state having experienced many years of losses and the subsequent drain on cash resources. The lockdowns meant that we were unable to run our bus or medical car services, which had a major impact as the majority of our service users fall into the most vulnerable category. We are grateful for the support of the Council for funding the anticipated concessionary bus fares, even though the service was not running due to lockdown. The vast majority of staff were placed on furlough and the office was closed for a good portion of the year in question. We disposed of two elderly buses that were costly to maintain and obtained a new bus on lease hire.

We have ended the year in a vastly different position financially, although the current 2022 year has meant a full staff complement but radically reduced numbers of passengers. We would also mention the very sad passing of our manager, Annette Breeden on 15 September 2021. Annette had served with distinction during her time on the Board as Chairman and later as General Manager of the organisation. Once again we also thank our staff and volunteers for their loyal service during the year in question.

#### **Financial review**

##### **Reserves policy**

There was a surplus for the year of £57,493 (2020 - £(21,998)).

Unrestricted funds amounted to £68,807 (2020 - £11,314).

Restricted funds amounted to £nil (2020 - £nil).

## **SHIRE COMMUNITY SERVICES LIMITED**

### **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Structure, governance and management**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G M Lawman

Mr H T Taylor

Ms E F Turvey

Mr B Skittrall

##### **Recruitment and appointment of new trustees**

The charity is entitled to have a maximum of 10 trustees who are elected from individuals or organisational members at the Annual General Meeting. A maximum of one third of the trustees retire by rotation according to their length of time in office, and all may stand again for election at the Annual General Meeting.

##### **Supplier payment policy**

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to 30 day's purchases, based on the average daily amount invoiced by suppliers during the year.

The trustees' report was approved by the Board of Trustees.

Mr G M Lawman

**Trustee**

31 December 2021

## **SHIRE COMMUNITY SERVICES LIMITED**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 MARCH 2021***

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The trustees, who are also the directors of Shire Community Services Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# SHIRE COMMUNITY SERVICES LIMITED

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SHIRE COMMUNITY SERVICES LIMITED

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I report to the trustees on my examination of the financial statements of Shire Community Services Limited (the charity) for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Jervis & Partners**

30 Harborough Road  
Kingsthorpe  
Northampton  
NN2 7AZ

Dated: 31 December 2021

## SHIRE COMMUNITY SERVICES LIMITED

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Unrestricted funds 2020 £
	Notes		
<b><u>Income and endowments from:</u></b>			
Donations and legacies	3	73,141	78,634
Charitable activities	4	149,739	200,719
Other trading activities	5	-	217
Investments	6	-	5
Other income	7	103,465	-
<b>Total income</b>		<b>326,345</b>	<b>279,575</b>
<b><u>Expenditure on:</u></b>			
Raising funds	8	268,234	301,573
Other	12	618	-
<b>Total resources expended</b>		<b>268,852</b>	<b>301,573</b>
<b>Net Income/(expenditure) for the year/ Net movement in funds</b>		<b>57,493</b>	<b>(21,998)</b>
Fund balances at 1 April 2020		11,314	33,312
<b>Fund balances at 31 March 2021</b>		<b>68,807</b>	<b>11,314</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# SHIRE COMMUNITY SERVICES LIMITED

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	13		4,210		1,218
<b>Current assets</b>					
Debtors	14	22,910		28,933	
Cash at bank and in hand		50,729		63	
		<u>73,639</u>		<u>28,996</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(9,042)</u>		<u>(18,900)</u>	
Net current assets			64,597		10,096
<b>Total assets less current liabilities</b>			<u>68,807</u>		<u>11,314</u>
<b>Income funds</b>					
Unrestricted funds			68,807		11,314
			<u>68,807</u>		<u>11,314</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 31 December 2021

Mr G M Lawman  
**Trustee**

**Company Registration No. 05743952**

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

#### Charity Information

Shire Community Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 1-3 Orient Way, Wellingborough, Northants, NN8 1AF.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	33.3% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	9,391	1,714
Grants	63,750	76,920
	<u>73,141</u>	<u>78,634</u>

## SHIRE COMMUNITY SERVICES LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 4 Charitable activities

	Wellibus membership & fares	Shoptobility	Volunteer medical car service - Weillingborough	Volunteer medical car service - Kettering	Total 2021	Total 2020
Sales within charitable activities	146,131	176	3,392	40	149,739	200,719
	=====	=====	=====	=====	=====	=====

#### For the year ended 31 March 2020

	Wellibus membership & fares	Shoptobility	Volunteer medical car service - Weillingborough	Volunteer medical car service - Kettering	Total 2020	Total 2020
Sales within charitable activities	173,937	1,672	18,940		6,170	200,719
	=====	=====	=====	=====	=====	=====
Analysis by fund						
Unrestricted funds	173,937	1,672	18,940		6,170	200,719
	=====	=====	=====	=====	=====	=====

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 5 Other trading activities

	<b>Total</b>	Unrestricted funds
	<b>2021</b>	2020
	£	£
Fundraising events	-	217
	<u>          </u>	<u>          </u>

### 6 Investments

	<b>Total</b>	Unrestricted funds
	<b>2021</b>	2020
	£	£
Interest receivable	-	5
	<u>          </u>	<u>          </u>

### 7 Other Income

	<b>Unrestricted funds</b>	Total
	<b>2021</b>	2020
	£	£
Other income	103,465	-
	<u>          </u>	<u>          </u>

### 8 Raising funds

	<b>Unrestricted funds</b>	Unrestricted funds
	<b>2021</b>	2020
	£	£
<u>Trading costs</u>		
Support costs	268,234	301,573
	<u>          </u>	<u>          </u>
	<u>268,234</u>	<u>301,573</u>

## SHIRE COMMUNITY SERVICES LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Support costs	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	116,154	37,389	153,543	142,678	32,368	175,046
Depreciation	-	1,481	1,481	-	1,504	1,504
Radar keys/consumables	44	-	44	84	-	84
Insurance	5,137	1,303	6,440	10,513	537	11,050
Catss	5,681	-	5,681	5,724	-	5,724
Motor vehicle expenses	6,335	-	6,335	23,063	-	23,063
Equipment leasing	45,285	1,209	46,494	34,006	1,346	35,352
Other motor & travel expenses	925	-	925	1,284	-	1,284
Telephone	1,432	8,334	9,766	1,762	5,876	7,638
Repairs & maintenance	184	2,139	2,323	586	921	1,507
Accountancy	-	2,070	2,070	-	2,040	2,040
Rent	-	24,000	24,000	-	24,000	24,000
Utilities	-	1,851	1,851	-	3,337	3,337
Postage and stationery	-	835	835	-	2,016	2,016
Publicity	-	144	144	-	144	144
Bank charges	-	961	961	-	1,404	1,404
Subscriptions & publications	-	214	214	-	908	908
IT consumables	-	5,127	5,127	-	5,472	5,472
	<u>181,177</u>	<u>87,057</u>	<u>268,234</u>	<u>219,700</u>	<u>81,873</u>	<u>301,573</u>
Analysed between Trading	<u>181,177</u>	<u>87,057</u>	<u>268,234</u>	<u>219,700</u>	<u>81,873</u>	<u>301,573</u>

#### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

#### 11 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Staff & management	<u>14</u>	<u>14</u>

# SHIRE COMMUNITY SERVICES LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Employees	(Continued)	
Employment costs	2021 £	2020 £
Wages and salaries	83,944	81,603
Drivers hours	69,369	85,767
	<u>153,313</u>	<u>167,370</u>

There were no employees whose annual remuneration was more than £60,000.

12 Other	Unrestricted funds	Total
	2021	2020
		£
Net loss on disposal of tangible fixed assets	618	-
	<u>618</u>	<u>-</u>

13 Tangible fixed assets	Computers £	Motor vehicles £	Total £
<b>Cost</b>			
At 1 April 2020	1,547	24,085	25,632
Additions	-	5,000	5,000
Disposals	-	(24,085)	(24,085)
At 31 March 2021	<u>1,547</u>	<u>5,000</u>	<u>6,547</u>
<b>Depreciation and impairment</b>			
At 1 April 2020	857	22,867	23,724
Depreciation charged in the year	230	1,250	1,480
Eliminated in respect of disposals	-	(22,867)	(22,867)
At 31 March 2021	<u>1,087</u>	<u>1,250</u>	<u>2,337</u>
<b>Carrying amount</b>			
At 31 March 2021	<u>460</u>	<u>3,750</u>	<u>4,210</u>
At 31 March 2020	<u>-</u>	<u>1,218</u>	<u>1,218</u>

## SHIRE COMMUNITY SERVICES LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

14 Debtors		2021	2020
		£	£
<b>Amounts falling due within one year:</b>			
Trade debtors		3,884	12,803
Other debtors		10,378	-
Prepayments and accrued income		8,648	10,724
		<u>22,910</u>	<u>23,527</u>
		<u>22,910</u>	<u>23,527</u>
<b>Amounts falling due after more than one year:</b>			
Prepayments and accrued income		-	5,406
		<u>-</u>	<u>5,406</u>
		<u>-</u>	<u>5,406</u>
<b>Total debtors</b>		<u>22,910</u>	<u>28,933</u>
		<u>22,910</u>	<u>28,933</u>
<b>15 Loans and overdrafts</b>			
		2021	2020
		£	£
Bank overdrafts		-	548
		<u>-</u>	<u>548</u>
		<u>-</u>	<u>548</u>
Payable within one year		-	548
		<u>-</u>	<u>548</u>
		<u>-</u>	<u>548</u>
<b>16 Creditors: amounts falling due within one year</b>			
		2021	2020
		£	£
	<b>Notes</b>		
Bank overdrafts	15	-	548
Other taxation and social security		845	2,537
Payments received on account		130	130
Trade creditors		6,627	14,162
Other creditors		-	241
Accruals and deferred income		1,440	1,282
		<u>9,042</u>	<u>18,900</u>
		<u>9,042</u>	<u>18,900</u>

### 17 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.