

**Ockment Centre**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2021**

**THOMAS WESTCOTT**  
Chartered accountants  
5 West Street  
Okehampton  
Devon  
EX20 1HQ

# **Ockment Centre**

**Company Limited by Guarantee**

## **Financial Statements**

**Year ended 31 March 2021**

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# **Ockment Centre**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

#### **Year ended 31 March 2021**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

#### **Reference and administrative details**

<b>Registered charity name</b>	Ockment Centre
<b>Charity registration number</b>	1113703
<b>Company registration number</b>	05713281
<b>Principal office and registered office</b>	North Street Okehampton Devon EX20 1AR

#### **The trustees**

Michael Saunby	Chairman
Tony Leech	
Zoe Bradshaw	
Sarah Potterton	

<b>Independent examiner</b>	Mrs S Watts FCCA dChA For and on behalf of Thomas Westcott Chartered Accountants 5 West Street Okehampton Devon EX20 1HQ
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#### **Structure, governance and management**

The organisation is a charitable company limited by guarantee, incorporated on 17 February 2006 and registered as a charity on 7 April 2006. The charity was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute £1.

#### **Objectives and activities**

The charity provides and maintains a community centre for the inhabitants of the parishes of Okehampton and surrounding area, for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

#### **Achievements and performance**

This has been an unprecedented year for the Centre and indeed the world with the Covid 19 outbreak. When the government restrictions have allowed we operated on a part time Covid secure basis. With bookings hugely affected we streamlined our opening to help our financial position.

Throughout the year when appropriate our Work Club has continued on a limited scale and continues to provide a much-needed community service.

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## **Ockment Centre**

### **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2021**

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We are hugely grateful to Waitrose and the Town Council which together with monies from The Rotary Club and Okehampton Hamlets last year have enabled us to purchase much needed new equipment for the Work Club.

We continue to work closely with the Citizens Advice who we're pleased to say remain housed within the centre.

The Ockment Centre is very thankful to have the support of the Town Council towards providing a staffed reception and also to the West Devon Borough Council who have contributed towards the costs of replacing a roof on our Bracken Tor building.

Behind the scenes throughout the year our Team of staff and volunteers have worked hard with decorating, gardening, maintenance and cleaning to ensure the Centre is safe tidy and Covid secure.

#### **Financial review**

Total incoming resources during the year were £109,832 (2020: £105,117). A total of £97,875 (2020: £8,520) was received in grants.

#### **Reserves policy**

The Trustees are satisfied that the level of reserves, as shown on the balance sheet, is adequate to cover known and anticipated costs in the short to medium term. The charity aims to hold 3 months' worth of operating expenditures in reserves which approximately equates to £20,000 so the reserves figure held exceeds this. However, given the current difficult times faced during the Covid pandemic, the unrestricted reserves figure should be adequate to cover over a year's worth of operations.

#### **Risk management**

Risks to which the charity is exposed have been addressed by a review of the Trustees. The financial records of the charity are written up each month and a report of the position to date reported to the Board. Each project is closely monitored to assess the progress against budgeted income and costs.

Internal risks are minimised by procedures which require authorisation of all transactions and a system of regular supervision and appraisal to ensure consistent quality of delivery of all operational aspects of the charitable company.

#### **Public benefit**

In planning our activities for the year we have kept in mind the Charity Commission guidance on public benefit.

#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 19/8/21 and signed on behalf of the board of trustees by:



Michael Saunby      Chairman  
Trustee

# **Ockment Centre**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of Ockment Centre**

**Year ended 31 March 2021**

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I report to the trustees on my examination of the financial statements of Ockment Centre ('the charity') for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

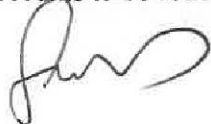
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs S Watts FCCA dChA  
For and on behalf of Thomas Westcott Chartered Accountants  
Independent Examiner

5 West Street  
Okehampton  
Devon  
EX20 1HQ

23 August 2021

# Ockment Centre

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
	Note				
<b>Income and endowments</b>					
Donations and legacies	5	91,113	6,762	97,875	19,462
Charitable activities	6	29	—	29	3,584
Other trading activities	7	11,903	—	11,903	82,000
Investment income	8	25	—	25	71
<b>Total income</b>		<u>103,070</u>	<u>6,762</u>	<u>109,832</u>	<u>105,117</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9	77,405	4,328	81,733	77,963
<b>Total expenditure</b>		<u>77,405</u>	<u>4,328</u>	<u>81,733</u>	<u>77,963</u>
<b>Net income</b>		<u>25,665</u>	<u>2,434</u>	<u>28,099</u>	<u>27,154</u>
Transfers between funds		(89)	89	—	—
<b>Net movement in funds</b>		<u>25,576</u>	<u>2,523</u>	<u>28,099</u>	<u>27,154</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		111,037	80,386	191,423	164,269
<b>Total funds carried forward</b>		<u>136,613</u>	<u>82,909</u>	<u>219,522</u>	<u>191,423</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 6 to 15 form part of these financial statements.

# Ockment Centre

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets	15	83,665	83,195
<b>Current assets</b>			
Debtors	16	2,622	12,967
Cash at bank and in hand		136,135	100,269
		<u>138,757</u>	<u>113,236</u>
<b>Creditors: amounts falling due within one year</b>	17	<u>2,900</u>	<u>5,008</u>
<b>Net current assets</b>		<u>135,857</u>	<u>108,228</u>
<b>Total assets less current liabilities</b>		<u>219,522</u>	<u>191,423</u>
<b>Net assets</b>		<u>219,522</u>	<u>191,423</u>
<b>Funds of the charity</b>			
Restricted funds		82,909	80,386
Unrestricted funds		<u>136,613</u>	<u>111,037</u>
<b>Total charity funds</b>	20	<u>219,522</u>	<u>191,423</u>

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 19/8/21, and are signed on behalf of the board by:



Michael Saunby      Chairman  
Trustee

The notes on pages 6 to 15 form part of these financial statements.

# **Ockment Centre**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 March 2021**

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#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is North Street, Okehampton, Devon, EX20 1AR.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Disclosure exemptions**

These financial statements have been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2021

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#### 3. Accounting policies *(continued)*

##### Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	No depreciation on freehold buildings has been charged
Equipment	-	33.33%, 20% and 10% on straight line basis

##### Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

##### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted. Debt instruments are subsequently measured at amortised cost.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

#### 3. Accounting policies *(continued)*

##### Defined contribution plans *(continued)*

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

Ockment Centre is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	92	2,506	2,598
<b>Grants</b>			
Okehampton Town Council	10,000	—	10,000
Okehampton United Charities	—	—	—
Redrow	—	—	—
Rotary	—	—	—
Okehampton Hamlets	—	—	—
Work Club	—	830	830
West Devon Borough Council	16,500	3,426	19,926
Government grant income	64,521	—	64,521
	<u>91,113</u>	<u>6,762</u>	<u>97,875</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Donations</b>			
Donations	10,842	100	10,942

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements (continued)

Year ended 31 March 2021

#### 5. Donations and legacies (continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Grants</b>			
Okehampton Town Council	—	—	—
Okehampton United Charities	7,657	—	7,657
Redrow	—	463	463
Rotary	—	250	250
Okehampton Hamlets	—	150	150
Work Club	—	—	—
West Devon Borough Council	—	—	—
Government grant income	—	—	—
	<u>18,499</u>	<u>963</u>	<u>19,462</u>

#### 6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Other income	<u>29</u>	<u>29</u>	<u>3,584</u>	<u>3,584</u>

#### 7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Catering	—	—	3,598	3,598
Rental income	<u>11,903</u>	<u>11,903</u>	<u>78,402</u>	<u>78,402</u>
	<u>11,903</u>	<u>11,903</u>	<u>82,000</u>	<u>82,000</u>

#### 8. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	<u>25</u>	<u>25</u>	<u>71</u>	<u>71</u>

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements (continued)

Year ended 31 March 2021

#### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2021	Total fund 2020
	£	£	£	£
Centre running costs	80,627	–	80,627	76,877
Governance costs	–	1,106	1,106	1,086
	<u>80,627</u>	<u>1,106</u>	<u>81,733</u>	<u>77,963</u>

#### 10. Analysis of support costs

	Analysis of centre costs	Total 2021	Total 2020
	£	£	£
Staff costs	56,044	56,044	53,655
Premises	13,571	13,571	14,090
Communications and IT	1,956	1,956	2,204
General office	4,217	4,217	4,468
Governance costs	1,106	1,106	1,086
Depreciation	849	849	(1,440)
Work Club costs	3,990	3,990	3,900
	<u>81,733</u>	<u>81,733</u>	<u>77,963</u>

#### 11. Net income

Net income is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation of tangible fixed assets	<u>849</u>	<u>(1,439)</u>

#### 12. Independent examination fees

	2021	2020
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>664</u>	<u>632</u>

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	57,952	56,261
Social security costs	998	–
Employer contributions to pension plans	1,085	1,294
	<u>60,035</u>	<u>57,555</u>

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements (continued)

#### Year ended 31 March 2021

#### 13. Staff costs (continued)

The average head count of employees during the year was 6 (2020: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Number of staff	6	7

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 15. Tangible fixed assets

	Freehold property £	Equipment £	Total £
<b>Cost</b>			
At 1 April 2020	93,715	65,956	159,671
Additions	—	1,319	1,319
<b>At 31 March 2021</b>	<b>93,715</b>	<b>67,275</b>	<b>160,990</b>
<b>Depreciation</b>			
At 1 April 2020	12,934	63,542	76,476
Charge for the year	—	849	849
<b>At 31 March 2021</b>	<b>12,934</b>	<b>64,391</b>	<b>77,325</b>
<b>Carrying amount</b>			
<b>At 31 March 2021</b>	<b>80,781</b>	<b>2,884</b>	<b>83,665</b>
At 31 March 2020	80,781	2,414	83,195

#### 16. Debtors

	2021 £	2020 £
Trade debtors	1,445	9,503
Prepayments and accrued income	570	570
Other debtors	607	2,894
	<b>2,622</b>	<b>12,967</b>

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements (continued)

#### Year ended 31 March 2021

#### 17. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	697	542
Accruals and deferred income	2,150	1,045
Social security and other taxes	—	3,338
Other creditors	53	83
	<u>2,900</u>	<u>5,008</u>

#### 18. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,085 (2020: £1,294).

#### 19. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2021	2020
	£	£
Recognised in income from donations and legacies:		
Government grants income	<u>64,521</u>	<u>—</u>

#### 20. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
General funds	<u>111,037</u>	<u>103,070</u>	<u>(77,405)</u>	<u>(89)</u>	<u>136,613</u>

	At 1 April 2019	Income	Expenditure	Transfers	At 31 March 2020
	£	£	£	£	£
General funds	<u>84,746</u>	<u>104,154</u>	<u>(77,863)</u>	<u>—</u>	<u>111,037</u>

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2021

#### 20. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Restricted fixed asset fund	79,523	—	1	—	79,524
Rotary Computer fund	250	—	—	(250)	—
Okehampton Hamlets Work club fund	150	830	(440)	339	879
Redrow Bracken roof fund	463	3,426	(3,889)	—	—
Viewing platform fundraising	—	2,506	—	—	2,506
	<u>80,386</u>	<u>6,762</u>	<u>(4,328)</u>	<u>89</u>	<u>82,909</u>

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
Restricted fixed asset fund	79,523	—	—	—	79,523
Rotary Computer fund	—	250	—	—	250
Okehampton Hamlets Work club fund	—	150	—	—	150
Garland Garden memorial fund	—	100	(100)	—	—
Redrow Bracken roof fund	—	463	—	—	463
Viewing platform fundraising	—	—	—	—	—
	<u>79,523</u>	<u>963</u>	<u>(100)</u>	<u>—</u>	<u>80,386</u>

# Ockment Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

#### 21. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	3,262	80,403	83,665
Current assets	136,251	2,506	138,757
Creditors less than 1 year	(2,900)	—	(2,900)
<b>Net assets</b>	<b>136,613</b>	<b>82,909</b>	<b>219,522</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	3,671	79,523	83,194
Current assets	112,374	863	113,237
Creditors less than 1 year	(5,008)	—	(5,008)
<b>Net assets</b>	<b>111,037</b>	<b>80,386</b>	<b>191,423</b>

#### 22. Events after the end of the reporting period

Although there are no specific known factors which could have an impact on the charity's financial statements, it should be noted that as at the end of the financial year there was still an instability factor relating to the global health emergency in respect of Coronavirus.

Whilst we do not feel that the event triggers any adjustments to the financial statements either based upon the position at the year-end or due to events that have transpired since, the uncertainty in this area should still be noted.

The charity has made use of the job retention scheme and put the staff on furlough. The charity has also made use of other grants which were available which has enabled them to get the Centre through the difficult times.

#### 23. Related parties

There were no related party transactions during the year (2020: none).