

Registered number: 05667986
Charity number: 1113641

Voluntary Action Arun & Chichester
(A company limited by guarantee)

Trustees' report and financial statements
For the year ended 31 March 2025

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)**Contents**

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VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)
**Reference and administrative details
For the year ended 31 March 2025**

Trustees and Directors	Elizabeth Ball Hilary Bartle Joanne Kondabeka (resigned 09.10.24) Miranda Litchfield (resigned 29.11.24) Sarah Morgan Caroline Robinson (from 28.02.25) Caroline Sanderson Tracey Stakes
Company registered number	05667986
Charity registered number	1113641
Office & Registered office address	Town Hall Clarence Road Bognor Regis West Sussex PO21 1LD
Bankers	Barclays Bank plc 74/75 East Street Chichester West Sussex PO19 1UZ
Independent Examiners	Watling and Hirst Limited Cawley Place 15 Cawley Road Chichester West Sussex PO19 1UZ

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)**Trustees' report****For the year ended 31 March 2025**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. This trustees' report is also a directors' report as required by company law.

Objectives and activities**Objectives**

The purposes of the charity are to provide a focus for voluntary organisations, to facilitate and ease communication between the voluntary and statutory sectors and to encourage action in partnership, striving towards a just society with equal opportunities for all.

Voluntary Action Arun & Chichester's charitable objects are:

- To promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government areas of Chichester and Arun and their environs (hereinafter called the "area of benefit") and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose, provided that in carrying out this object, the charity shall pay due regard to the needs of minority or underprivileged groups including ethnic minorities, and the promotion of community cohesion.
- To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Public benefit

The current activities of the charity are detailed below. The trustees confirm that they have referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing the company's aims and objectives and in planning future activities.

Activities for achieving objectives

In 2024/25 our activities focussed on the following areas:

- Community Investment and Membership
- Volunteering advice, support and development
- Training and Networking
- Research, community engagement and equity
- Partnerships, Collaborations, and Representation

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

Achievements and performance

Review of activities and achievements

VAAC activities are focused on the following areas:

Community Investment and Membership

We pride ourselves in being a responsive local support service that is highly visible, well-respected and integral to the local VCSE sector. This entails direct and indirect support to our members on a range of issues including, governance, fundraising, development & growth. Specifically on funding and fundraising, we provide guidance and advice so that organisations are successful in attracting funding to support their services from a range of different sources and are able to adapt to new opportunities and challenges. In the last year we have:

- Secured funding on the basis of work with our members totalling **£622,000**
- Supported **85** VCSE organisations with 1-2-1 support
- Devised **12** case studies/videos to demonstrate the value and contribution of the sector
- Undertaken intensive work with **3** VAAC members regarding, strategy, sustainability and fundraising
- Increased our membership by a further 39 organisations with a total VAAC membership of **621** at the end of March 2025
- Devised and circulated **10** themed Funding Focus bulletins
- Issued **60** e-bulletins covering a range of topics and issues

Volunteering advice, support and development

Our work in relation to volunteers is focused on promotion of volunteering, recruitment of volunteers and embedding best practice. This year we have:

- Placed **140** volunteers with our members
- Provided an advisory service to Volunteer Co-ordinators
- Delivered a VAAC Volunteer Fair with **35** organisations and attended a Rotary Volunteer Fair, with a total attendance of **240** participants over the **2** events
- Partnered with Chichester University on work placements opportunities and hosted **4** students ourselves

Training and Networking

This year we have invested staffing resources in training and development for the VCSE sector. Our achievements include:

- Delivery of **52** training/events opportunities
- Devised and circulated **3** West Sussex VCSE Training Digests with average click rate of **397** amongst VAAC members
- Organised thematic and geographical networking events

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

Research, community engagement and equity

Our work is rooted in research, community engagement and co-design. We ensure equity, diversity and inclusion is at the heart of all the projects we are involved in. In 2024/25 we have achieved:

- A range of commissioned projects, including: Research Engagement Network with Sussex University, climate adaptation with Meadow Blue Community Energy, and the initial work on framing Rethinking Our Health with Here (the social enterprise arm of The Kings Fund)
- Continued to deliver and evidence the impact of our Community Connectors peer to peer health programme
- Advocated for and supported accessibility in Chichester and access to the beach in East Preston and Bognor
- Continued to build our Ukrainian community development work via Ukrainian Hearts Together (Bognor Regis), Starshine (Chichester) and educational initiatives including the presentation of a paper to Chichester University Young People Trauma conference

Partnerships, Collaborations, and Representation

We work across the community, voluntary, enterprise, public and corporate sectors. All our activities are collaborative, and we represent the sector on a range of partnerships and networks. We also facilitate and encourage voluntary sector partnerships to avoid duplication and share knowledge. Our key achievements include:

- Nationally we partner and signpost to a number of key organisations including NAVCA, NCVO and Charity Excellence
- Progression of West Sussex Links (a partnership of VCSE support organisations across West Sussex) and lead for Continuing Professional Development
- Input into Arun District Council, Chichester District Council, West Sussex County Council priority themes of:

Health and Wellbeing	Financial and food security
Digital Inclusion and online safety	Young People
Community safety and community cohesion	Equity, inclusion and diversity
Devolution and Local Government reorganisation	Skills, employment and economic development
Net zero and climate change and community resilience	Across systems early intervention/prevention

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

- Lead VCSE organisation on Integrated Community Teams (NHS, Local Government and the Voluntary Sector neighbourhood level partnerships) in Arun and Chichester ensuring that the sector voice influences priorities and direction

Further information can be found in the impact report on the website.

Future planning

In 2025/26 the charity plans to continue the activities outlined above subject to satisfactory funding arrangements.

Our ambitions for the next year will focus on building on our solid foundations and reflect our 2025 to 2030 strategic plan, namely:

For the VCSE sector:

- Enhance and develop our service offer, articulating effectively, our approach and impact
- Strengthen and develop more partnerships and joint initiatives across the VCSE sector in West Sussex
- Have a vibrant and active VAAC membership that collaborates and supports one another
- Progress further our work in relation to Net Zero and climate adaptation
- Evidence the social value of the VCSE sector
- Build on our CPD offer for the VCSE sector across West Sussex
- Continue to campaign for equity, inclusion and diversity in all sectors

Operationally we aim to:

- Further strengthen and diversify the Board of Trustees ensuring broad representation and expertise
- Upgrade our website and systems
- Embrace AI and the positive difference it will make, but provide the 'human' empathy and explanation

Support

Voluntary Action Arun & Chichester is very grateful for the support provided by our Board of Trustees, the hard work, knowledge and commitment from our staff team, volunteers and the invaluable contributions our freelancers, pro bono consultants and work placements give.

We would like to thank our donors and our funders Arun District Council, University of Sussex (Brighton & Sussex Medical School), Chichester City Council, Chichester District Council, Diversity Resource International, Hyde Charitable Trust, NHS Sussex, Meadow Blue Community Energy and West Sussex County Council for their support.

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

Financial Review

Review of the charity's financial position

The principal funding sources for the charity are grants from West Sussex Country Council, Arun District Council and Chichester District Council. The funds form part of the income for the unrestricted funds and during the year they covered 87% of the unrestricted expenditure (in the prior year this was 66%).

Total income for the year was £329,371 (2024: £321,776) of which unrestricted income was £260,520 (2024: £254,632) and restricted income was £68,851 (2024: £67,144).

Total expenditure for the year was £316,070 (2024: £426,858) of which unrestricted expenditure was £244,047 (2024: £308,899) and restricted expenditure was £72,023 (2024: £117,959). Included within unrestricted expenditure in the prior year were one-off costs incurred as a result of the restructuring of £16,459.

This resulted in a surplus for the year of £13,806 (2024: deficit of £104,770) of which there was a surplus in unrestricted funds of £16,978 (2024: a deficit of £53,955) and a deficit in restricted funds of £3,172 (2024: a deficit of £50,815).

The deficit in the restricted funds of £3,712 arises from timing differences where income received into restricted funds in previous years has been spent in the current year. Over the full life of restricted funds, the total income received will be spent and therefore the overall balance on each individual fund will eventually be £nil.

Reserves policy

As at 31 March 2025, the charity held total funds of £236,525 (2024: of £222,719) of which £90,204 were restricted (2024: £93,376) and £146,321 were unrestricted (2024: £129,343).

The trustees aim to maintain sufficient reserves to meet six months' operating expenses and potential redundancy costs, totalling £142,565. This approach ensures that sufficient reserves are held to cover key risks as identified in the charity's risk register.

The trustees have decided to designate part of the general unrestricted funds to be used within 2025/26 as follows: £4,600 for planned staff cover, £1,000 for furniture & equipment and £2,000 for IT Projects. Following this designation the remaining general unrestricted reserves are £138,721.

The unrestricted general reserves as at 31 March 2025 are £3,844 less than the target reserves amount and the trustees will seek to increase reserves if funding and other income received allows.

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

Risk management

Our risk register follows the risk management model recommended by the Charity Commission in its publication Charities and Risk Management (CC26 - 2010). During 2024-25 we continued to review key risks.

Our principal risk relates to our dependence on Local Government funding and the stability of future income. Although all our core funding grants were renewed in April 2025, the Trustees acknowledge there is future uncertainty due to forthcoming Local Government Reorganisation and Devolution agendas.

The Finance Audit & Risk subgroup updates the risk register and is responsible for ensuring that trustees are aware of risks, and that any agreed actions to mitigate risks are undertaken. These Trustees and officers are also responsible for business continuity. The staff team are aware of their areas of responsibility and contribute to the assessment and mitigation of any risks.

Major risks with mitigating actions are discussed at each full Board meeting. The trustees are pleased to report that the charity's internal financial control conform to guidelines issued by the Charity Commission.

Structure & governance

Constitution

The charity is governed by its Memorandum and Articles of Association as issued on incorporation on 6th January 2006 as amended by certificate of incorporation on change of name dated 01 June 2009 as amended by special resolution(s) dated 17 October 2011 as amended by certificate of incorporation on change of name dated 13 April 2012 as amended by certificate of incorporation on change of name dated 20 July 2016 as amended by special resolution registered at Companies House on 26 November 2024.

Governance and Methods of appointment or election of Trustees

Voluntary Action in Arun and Chichester (VAAC) is governed by its board of trustees who set the strategy and key policies of the charity. The Trustee Board meets at least 4 times a year.

None of the trustees has any beneficial interest in the charity. All the trustees are members of the charity and guarantee to contribute an amount not exceeding £1 in the event of a winding up.

The Trustee board consists of between 5 and 15 trustees who are appointed at a general meeting of the charity and the Trustees may appoint up to 5 trustees between each AGM. A balance between trustees who work for member organisations and those that do not is sought.

New trustees are recruited using an external advertising and interview process, including publicising vacancies to our member charities. New trustees follow an induction programme.

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

Trustees' responsibilities

The trustees (who are also the directors of the charitable company) are responsible for preparing the Directors' and Trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of the charitable company's affairs and of the incoming resources and application of resources including the income and expenditure of the charitable company for the year. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operations

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The report of the trustees was approved by the board on 27th August 2025 and signed on its behalf by:


.....

Sarah Morgan - Chair

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE VOLUNTARY ACTION ARUN & CHICHESTER ("the Company")

I report to the trustees on my examination of the financial statements of Voluntary Action Arun & Chichester (the Company) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

.....

Mr Tony Rose FCCA - Director
Watling & Hirst Limited
Chartered Certified Accountants
Cawley Place
15 Cawley Road
Chichester, West Sussex, PO19 1UZ

Date:11.12.25.....

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)
**STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
FOR THE YEAR ENDED 31ST MARCH 2025**

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
	Note				
Income and endowments from:					
Charitable activities	2	216,378	68,851	285,229	272,302
Investments	3	4,478	-	4,478	4,568
Other	4	39,664	-	39,664	44,906
Total		260,520	68,851	329,371	321,776
Expenditure on:					
Charitable activities	5	237,336	72,023	309,359	424,300
Other	5	6,711	-	6,711	2,558
Total		244,047	72,023	316,070	426,858
Net gains on investment assets		505	-	505	312
Net income/(expenditure)		16,978	(3,172)	13,806	(104,770)
Transfers between funds		-	-	-	-
Net movement in funds		16,978	(3,172)	13,806	(104,770)
Reconciliation of funds:					
Total funds brought forward		129,343	93,376	222,719	327,489
Net movement in funds		16,978	(3,172)	13,806	(104,770)
Total funds carried forward		146,321	90,204	236,525	222,719

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities. The Notes at pages 14 to 24 form part of these accounts.

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

BALANCE SHEET
AS AT 31ST MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible Assets	7	3,231	-
Investments	8	<u>5,780</u>	<u>5,275</u>
Total Fixed assets		<u>9,011</u>	<u>5,275</u>
Current assets			
Debtors	9	12,365	9,620
Cash at bank and in hand		<u>246,651</u>	<u>235,904</u>
Total Current Assets		<u>259,016</u>	<u>245,524</u>
Creditors : amounts falling due within one year	10	(31,502)	(28,080)
Net current assets		<u>227,514</u>	<u>217,444</u>
Total assets less current liabilities		<u>236,525</u>	<u>222,719</u>
Net assets		<u><u>236,525</u></u>	<u><u>222,719</u></u>
Funds of the charity			
Restricted Funds	11	90,204	93,376
Unrestricted Funds	11	146,321	129,343
Total charity funds	11, 12	<u><u>236,525</u></u>	<u><u>222,719</u></u>

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the trustees and authorised for issue on 27th August 2025 and signed on their behalf by:

Sarah Morgan -Chair

Tracey Stakes - Treasurer

S.A Morgan

Tracey Stakes

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

1 Accounting policies

Accounting convention (rather than Basis of Accounting)

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

There are no material uncertainties about Voluntary Action Arun & Chichester's ability to continue as a going concern.

Incoming resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a specified service is deferred until the criteria for income recognition are met.

Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)**Agency arrangements**

Voluntary Action Arun & Chichester acts as an agent in distributing certain funding. Any receipts and disbursements of such funding are excluded from the Statement of Financial Activities. The funds received, paid and any balances held at year end are disclosed in Note 15.

Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and allocated to appropriate headings in the financial statements. Items recharged by unrestricted funds are included as project costs in restricted funds.

Governance costs include all expenditure incurred in running the charity as an organisation.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Apportionment of expenses

Expenditure has been apportioned between charitable expenditure and governance costs, on the basis of direct apportionment.

Taxation

Voluntary Action Arun & Chichester is a registered charity and is therefore not subject to corporation tax charge.

Operating leases

Rentals payable under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds represent funds received for specific projects. The costs of raising and administering together with direct costs are charged against specific funds as set out in note 11 to the financial statements.

Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense when they fall due.

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)**Tangible Fixed Assets**

Fixed assets are capitalised and depreciated over the estimated useful lives of the assets as follows:

Fixtures and Fittings: 4 years straight line

Computer equipment: 4 years straight line

Cash

Cash and cash equivalents Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

Debtors

Debtors are recognised when the Charity is legally entitled to the income after any performance conditions has been met, the amount can be measured reliably and it is probable that the income will be received.

Creditors

Creditors are recognised when the charity has a present legal or constructive obligation resulting from a past event to make payment to a third party, it is probable that settlement will be required and the amount due to settle the obligation can be measured or estimated reliably.

Redundancy payments

Redundancy payments are recognised in the year if there is a detailed formal plan for the termination and there is no realistic possibility of withdrawal from the plan. Any redundancy provision at the balance sheet date is recognised where there is a legal or constructive obligation.

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

NOTES TO THE ACCOUNTS	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Income and endowments from:	£	£	£	£
2. Charitable Activities				
Grants to assist core functions of VAAC	216,378	1,000	217,378	205,158
West Sussex VCSI Alliance - Central Costs	-	5,000	5,000	5,000
Ukrainian Refugee Support	-	7,000	7,000	37,400
Ukrainian Volunteer Coordination	-	-	-	5,000
Chichester Disability Consultation	-	32,829	32,829	5,000
NHS Public Health	-	-	-	2,750
Sussex Resilience Forum	-	-	-	3,100
Research Engagement Network (REN)	-	8,022	8,022	3,250
Community Resilience Forum	-	-	-	5,644
Meadow Blue Community Energy	-	15,000	15,000	-
	216,378	68,851	285,229	272,302
2. Grant Funding				
Arun District Council	61,983	7,000	68,983	58,170
Chichester City Council	5,000	-	5,000	-
Chichester District Council	58,600	32,829	91,429	98,600
Diversity Resource International	-	288	288	-
Hyde Charitable Trust	-	1,000	1,000	-
NAVCA	-	-	-	5,000
NHS England	-	-	-	2,000
NHS Sussex	-	7,500	7,500	5,850
Meadow Blue Community Energy	-	15,000	15,000	-
Sussex Resilience Forum	-	-	-	5,644
The Trust for Developing Communities	-	-	-	1,250
University of Sussex (Brighton & Sussex Medical School)	-	234	234	-
West Sussex County Council	90,795	5,000	95,795	95,788
	216,378	68,851	285,229	272,302
3. Investments				
Bank Interest	4,150	-	4,150	4,060
Investment Dividends	328	-	328	508
	4,478	-	4,478	4,568
4. Other				
Project Management	17,383	-	17,383	38,221
Consultancy	21,660	-	21,660	6,500
Events & training & job advert income	200	-	200	185
Donations	421	-	421	-
	39,664	-	39,664	44,906

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

5. Expenditure on:	Staff & Consultancy	Premises	Communications & Promotion & IT	Governance	Other Support	Total	Total
	2025	2025	2025	2025	2025	2025	2024
	£	£	£	£	£	£	£
Unrestricted funds:							
Grants to assist core functions of VAAC	211,039	5,575	15,300	6,711	5,422	244,047	308,899
Restricted funds:							
West Sussex VCSi Alliance - Central Costs	2,519	-	-	-	1,200	3,719	12,015
Arun Wide Projects	-	-	1,480	-	-	1,480	6,222
Ukrainian Refugee Support - CDC	16,190	-	3,300	-	-	19,490	21,471
Ukrainian Refugee Support - ADC	2,042	792	-	-	737	3,571	-
Winter Access Fund	-	-	-	-	1,080	1,080	1,674
Ukrainian Volunteer Coordination	-	-	-	-	-	-	15,000
Community Connectors	10,606	-	1,391	-	3,365	15,362	42,866
Family Activity Sessions	-	-	-	-	1,000	1,000	1,280
NHSVR 100 Day Challenge	-	-	-	-	-	-	6,275
Fitness Equity	-	-	-	-	-	-	672
Chichester Disability Consultation	-	-	700	-	1,681	2,381	3,598
NHS Public Health	-	-	-	-	524	524	2,226
Sussex Resilience Forum	-	-	-	-	-	-	3,100
Research Engagement Network (REN)	1,792	-	-	-	2,920	4,712	1,560
Community Resilience Forum	-	-	-	-	5,644	5,644	-
Meadow Blue Community Energy	7,916	-	83	-	4,286	12,285	-
Hyde Surprise Fund	775	-	-	-	-	775	-
	252,879	6,367	22,254	6,711	27,859	316,070	426,858

6. Staff Costs	2025	2024
Wages and salaries	210,935	194,474
Social security costs	13,883	12,292
Employer contributions to defined contribution pension plans	10,587	11,585
	235,405	218,351

The average head count of employees 8 9

The average head count of employees on a Full Time Equivalent Basis 5.3 6.3

No employee received employment benefits of more than £60,000 in either the current or previous year.

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

7. Tangible Fixed Assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 April 2024	-	7,394	7,394
Additions	-	3,790	3,790
Disposals	-	-	-
At 31 March 2025	-	11,184	11,184
Depreciation			
At 1 April 2024	-	7,394	7,394
Charge for the Year	-	559	559
Eliminated on Disposal	-	-	-
At 31 March 2025	-	7,953	7,953
Net Book Value			
At 1 April 2024	-	-	-
At 31 March 2025	-	3,231	3,231

8. Investment Fixed Assets

	2025 £	2024 £
Carrying (market) value at the start of year	5,275	71,402
Additions at cost	-	5,000
Disposal proceeds	-	(71,439)
Net gain/(loss) on change in market value	505	312
Carrying (market) value at the end of year	5,780	5,275

As at 31 March 2025 £5,542 was invested in Multi fund assets (2024: £5,265).

9. Debtors

	2025 £	2024 £
Trade Debtors	1,925	5,644
Prepayments and accrued income	4,738	3,176
Other Debtors	5,702	800
	12,365	9,620

10. Creditors

	2025 £	2024 £
Trade Creditors	1,072	2,402
Accruals and deferred income	13,855	15,773
Taxation and social security	4,142	5,871
Other Creditors	2,433	4,034
Other Creditors -Agency Arrangements	10,000	-
	31,502	28,080

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

11. Movement in Funds

	1 April 2024 £	Incoming Resources £	Resources Expended £	Transfers £	31 March 2025 £
Unrestricted Funds:					
Designated funds					
Planned staff cover	-	-	-	4,600	4,600
Furniture & equipment	-	-	-	1,000	1,000
IT Projects	-	-	-	2,000	2,000
General Funds	129,343	261,025	(244,047)	(7,600)	138,721
Total Unrestricted	129,343	261,025	(244,047)	-	146,321
Restricted Funds:					
West Sussex VCSi Alliance - Central Costs	6,732	5,000	(3,719)	-	8,013
Arun Wide Projects	5,161	-	(1,480)	-	3,681
Ukrainian Refugee Support - CDC	34,942	-	(19,490)	-	15,452
Ukrainian Refugee Support - ADC	-	7,000	(3,571)	-	3,429
Winter Access Fund	1,080	-	(1,080)	-	-
Community Connectors	27,134	5,000	(15,362)	8,067	24,839
Family Activity Sessions	4,945	-	(1,000)	(3,945)	-
NHSVR 100 Day Challenge	3,725	-	-	(3,725)	-
Fitness Equity	397	-	-	(397)	-
Chichester Disability Consultation	1,402	32,829	(2,381)	-	31,850
NHS Public Health	524	-	(524)	-	-
Research Engagement Network (REN)	1,690	3,022	(4,712)	-	-
Community Resilience Forum	5,644	-	(5,644)	-	-
Meadow Blue Community Energy	-	15,000	(12,285)	-	2,715
Hyde Surprise Fund	-	1,000	(775)	-	225
Total Restricted Funds	93,376	68,851	(72,023)	-	90,204
Total Funds	222,719	329,876	(316,070)	-	236,525

Purpose of designated funds

The trustees have decided to designate part of the general unrestricted funds to be used within 2025/26 as follows: £4,600 for planned staff cover, £1,000 for furniture & equipment and £2,000 for IT Projects.

Purpose of restricted funds

West Sussex Voluntary and Community Sector Infrastructure Alliance – Central Costs

Designated as central costs from funding from West Sussex County Council for the alliance of the 4 place-based infrastructure organisations who deliver support services to the voluntary and community sector across West Sussex.

Arun Wide Projects

This fund was created by the residue following the decision to discontinue the running of the Bersted Green Learning Centre. These funds will be spent on Arun only projects.

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Ukrainian Refugee Support

Funding from Chichester District Council to support Ukrainians into work, reduce social isolation and promote wellbeing.

Ukrainian Refugee Support

Funding from Arun District Council to support Ukrainians into work, reduce social isolation and promote wellbeing.

Winter Access Fund

NHS commission that was focused on vulnerable residents access to primary care.

Community Connectors

NHS Commission to deliver a programme in Arun, and coordination of the programme across Sussex on behalf of the West Sussex Community and Voluntary Sector Infrastructure Alliance.

Family Activity Sessions

Monies from Active Sussex to support access for ethnic minority communities.

NHSVR 100 Day Challenge

NHS pilot scheme of national Volunteer Responders Scheme.

Fitness Equity

Monies from Active Sussex to target ethnic minority access to physical activities.

Chichester Disability Consultation

Commission from Chichester District Council to research impact of stopping the Shopmobility scheme and general accessibility of Chichester town centre.

NHS Public Health

Funding from Sussex NHS to deliver workshops in Arun and Chichester with ethnic minority communities to explore what can be done to improve health outcomes and reduce health inequalities.

Research Engagement Network (REN)

Research Engagement Network (REN) is a partnership led by the University of Sussex aimed at increasing participation in research, making it more inclusive and accessible to local communities. REN is focussed on engaging underserved communities and ensuring that diverse populations are represented in health and care research.

Community Resilience Forum

Monies to fund preparation for flooding with a focus on marginalised communities.

Meadow Blue Community Energy

Funding from Meadow Blue Community Energy to provide members with support to promote green initiatives and access to solar retrofit advice and to develop a strategic grant program for Meadow Blue Community Energy to grant monies to a selected exemplar project.

Hyde Surprise Fund

Awarded to enable VAAC to celebrate and thank our staff & volunteers with an activity.

Projects completed in 2023/24:

Ukrainian Volunteer Coordination

Monies to fund a Ukrainian Volunteer co-ordination post.

Sussex Resilience Forum

Monies to fund voluntary sectors response to civil emergencies.

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Comparative information for the previous financial year is as follows:

	1 April 2023 £	Incoming Resources £	Resources Expended £	Transfers £	31 March 2024 £
Unrestricted Funds:					
General Funds	183,298	254,944	(308,899)	-	129,343
Total Unrestricted	183,298	254,944	(308,899)	-	129,343
Restricted Funds:					
West Sussex VCSi Alliance - Central Costs	13,747	5,000	(12,015)	-	6,732
Arun Wide Projects	11,383	-	(6,222)	-	5,161
Ukrainian Refugee Support	19,013	37,400	(21,471)	-	34,942
Winter Access Fund	2,754	-	(1,674)	-	1,080
Ukrainian Volunteer Coordination	10,000	5,000	(15,000)	-	-
Community Connectors	70,000	-	(42,866)	-	27,134
Family Activity Sessions	6,225	-	(1,280)	-	4,945
NHSVR 100Day Challenge	10,000	-	(6,275)	-	3,725
Fitness Equity	1,069	-	(672)	-	397
Chichester Disability Consultation	-	5,000	(3,598)	-	1,402
NHS Public Health	-	2,750	(2,226)	-	524
Sussex Resilience Forum	-	3,100	(3,100)	-	-
Research Engagement Network (REN)	-	3,250	(1,560)	-	1,690
Community Resilience Forum	-	5,644	-	-	5,644
Total Restricted Funds	144,191	67,144	(117,959)	-	93,376
Total Funds	327,489	322,088	(426,858)	-	222,719

VOLUNTARY ACTION ARUN & CHICHESTER (A Company Limited by Guarantee)

12. Analysis of Net Assets Between Funds

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £
Investment Assets	9,011	-	9,011
Current Assets	158,812	100,204	259,016
Current Liabilities	(21,502)	(10,000)	(31,502)
	<u>146,321</u>	<u>90,204</u>	<u>236,525</u>

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Investment Assets	5,275	-	5,275
Current Assets	152,148	93,376	245,524
Current Liabilities	(28,080)	-	(28,080)
	<u>129,343</u>	<u>93,376</u>	<u>222,719</u>

13. Independent Examination

	2025 £	2024 £
Independent Examiner Fee	1,920	1,800
Underprovision in prior year	3	40
	<u>1,923</u>	<u>1,840</u>

14 Commitments under operating leases

The total future minimum lease payments due under non-cancellable operating

	2025 Land & Buildings £	2024 Land & Buildings £
Within one year	-	-

During the year ended 31 March 2025 payments under operating leases totalled £nil (2024: £nil).

15. Agency Arrangements

During the year Voluntary Action Arun & Chichester received and paid out funds under the following agency arrangements:

£160,275 in funds from West Sussex County Council which was passed over to the other VSCI Alliance partners (Brighton & Hove Community Works, Crawley Community Action, Mid Sussex Voluntary Action and Horsham District Council).

£25,000 in funds from West Sussex County Council in relation to CCG Contribution funding which was passed over to Brighton & Hove Community Works.

During the year Voluntary Action Arun & Chichester received £10,000 in funds from Meadow Blue Community Energy Ltd which will be paid out in the next financial year to a recipient chosen by Meadow Blue Community Energy Ltd. Therefore there is an amount of £10,000 in other creditors in relation to agency arrangements (2024: £nil).

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In the prior year Voluntary Action Arun & Chichester received and paid out funds under the following agency arrangements:

£135,538 in funds from West Sussex County Council which was passed over to the other VSCI Alliance partners (Brighton & Hove Community Works, Crawley Community Action, Mid Sussex Voluntary Action and Horsham District Council).

£25,000 in funds from West Sussex County Council in relation to Partnership Officer funding which were passed over to Brighton & Hove Community Works.

16 Trustee Remuneration and Expenses

No trustee received any remuneration during the current or prior year. No trustee expenses were incurred during the current or prior year.

17 Termination benefits and Redundancy Costs

Termination payments are comprised of voluntary redundancy. Payments are recognised in staff costs once they are quantifiable and upon communication of intention to pay.

Total redundancy cost for the year was £Nil (2024: £16,459).

Unpaid redundancy at the balance sheet date was £Nil (2024: £9,540).

18 Company Limited by Guarantee

VOLUNTARY ACTION ARUN & CHICHESTER is a company limited by guarantee, incorporated in the United Kingdom. The registered office address is Town Hall, Clarence Road, Bognor Regis, West Sussex, PO21 1LD.

Every member of the Trust undertakes to contribute to the assets of the company, in the event of the same being wound up while they are a member or within one year after they cease to be a member for payment of the debts and liabilities of the company contracted before they cease to be a member and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves such amount as may be required not exceeding £1.

19 Related parties

There have been no related party transactions in the year or in the prior year which require disclosure.