

**VOLUNTARY ACTION ARUN & CHICHESTER**  
**CHAIRMAN'S STATEMENT, TRUSTEES' REPORT**  
**AND**  
**INDEPENDENTLY EXAMINED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

**Company No. 05667986**

**Registered Charity No. 1113641**

## **VOLUNTARY ACTION ARUN & CHICHESTER** **(A Company Limited by Guarantee)**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31 March 2022**

The trustees present their annual report and audited accounts for the year ending 31<sup>st</sup> March 2022 and confirm that financial statements that have been independently examined.

#### **Objects**

To provide a focus for voluntary organisations and to facilitate and ease communication between the voluntary and statutory sectors and to encourage action in partnership, striving towards a just society with equal opportunities for all.

#### **Our Strategic Aims**

The organisation's strategic aims are:

1. A strong and sustainable voluntary and community sector.
2. The community is engaged and involved in voluntary action.
3. The voluntary and community sector is able to influence decision makers.
4. An effective, efficient and sustainable organisation.

#### **Review of activities, achievements and developments**

Looking back at 2021 -2022 VAAC has faced challenges and, in particular, how the organisation worked its way through the many issues created by the pandemic and significant changes in personnel and Trustees. VAAC is proud of its achievements, impact and reach through these testing times. The organisation is now gearing up for the next five years and ensuring its impact, reach and influence is enhanced.

VAAC's activities focuses on support charities, community groups and social enterprises in Arun and Chichester. The VAAC team offer help and advice to all voluntary organisations, regardless of size or area of work, on subjects such as fundraising, volunteering management and recruitment, governance, policies and procedures and much more. VAAC also offer free networking events and free or subsidised training sessions; and strive to act as the 'voice' of the voluntary sector in cross-sector partnerships and networks. VAAC also work to create new links and partnerships between organisations.

VAAC's impact /outputs :

<b>Key Performance Indicator</b>	<b>Output</b>
Number of VCSE members	<b>449</b>
Number of groups supported	<b>109</b>
Number of partnership meetings	<b>104</b>
Numbers attending VAAC events	<b>726</b>
Number of new volunteers registered	<b>452</b>
Number of events and training	<b>31</b>
External monies secured for VAAC members	<b>£314,285</b>

## **VOLUNTARY ACTION ARUN & CHICHESTER** **(A Company Limited by Guarantee)**

VAAC's outcomes:

Members feedback re the support received and impact remains positive. Comments include :

*I am writing on behalf of the Trustees of the Burndell Bridge Society to thank you for your support of our application for charitable status with the Charities Commission in June 2021. We are proud to inform you that this status has now been granted, in part thanks to your letter/support.*

*As of 16th December 2021, The Burndell Bridge Society became a Charitable Incorporated Organisation (CIO) enabling us to fund raise and deliver other key activities relevant to such a community project. We look forward to any further support you might afford us as the project develops and welcome any questions, ideas or comments you may be able to offer.*

*The Rustington Platinum Social club was formed in 2014 for both fitness and social activities. In 2018 they moved to new premises, and the club was separated. The social club became a community drop-in which is run by a committee of volunteers and with a constitution that VAAC helped with. They contacted VAAC again in March 2022 as they needed more interpretation and guidance with the club constitution and policies. As the club had changed format since VAAC first supported them, the team were able to suggest a new constitution and helped them to put appropriate policies in place. They also suggested options for fundraising and grant opportunities as the club needed ongoing running costs covered*

VAAC have also maintained their involvement and made a positive contribution to the West Sussex Voluntary and Community Sector Infrastructure Alliance. This is made up of the four place-based organisations across West Sussex. VAAC manage all the Alliance's funding and driven forward joint working and collaborations.

### **Future Plans**

VAAC will devise and consult a new three year strategy. This document will drive the development of the organisation. It will reflect both the changing VCSE landscape and the wider societal issues that impact on individuals, families and communities of Arun and Chichester Districts.

### **Organisation**

Voluntary Action in Arun and Chichester (VAAC) is governed by its board of trustees who set the policy of the charity. The policies are implemented by the trustees. Charity members also take part in the policy making activity of the charity by passing resolutions at the annual general meeting. The Trustee Board consists of elected trustees and appointed trustees. Elected trustees are elected at Annual General Meetings and appointed trustees are appointed at an ordinary meeting of the Trustee Board. The Trustee Board meets at least 4 times a year.

### **Status and administration**

VOLUNTARY ACTION ARUN & CHICHESTER is a registered charity (Charity number: 1113641) and a company limited by guarantee (Company number: 05667986).

The charity is governed by its Memorandum and Articles of Association as issued on incorporation on 6th January 2006 and amended by special resolution on 24<sup>th</sup> November 2011 further amended by resolution on 13<sup>th</sup> July 2016, which is based upon the standard constitution of the National Association for Voluntary and Community Action (NAVCA).

### **Financial results**

The financial statements comply with current statutory requirements, the Statement of Recommended Practice – "Accounting and Reporting by Charities": the Charities SORP 2005, the Financial Reporting Standards for Smaller Entities (effective January 2015) and with the requirements of the Council's governing documents.

The results for the year are set out in the Statement of Financial Activities.

## **VOLUNTARY ACTION ARUN & CHICHESTER**

### **(A Company Limited by Guarantee)**

The charity is dependent on grants for the majority of its income. These grants together with a small amount of investment income and donations have enabled the charity to fund its activities.

#### **Reserves policy**

At 31st March 2022, the charity held reserves of £258,544 (2021: £292,621) of which £47,309 (2021: £83,080) were restricted.

The trustees aim to maintain sufficient reserves to meet six months operating expenses and the ongoing staff structure £91,194 and have also allocated £21,000 towards the annual full time costs of the Volunteer Advisor. The resultant balance of £99,041 unrestricted reserve. The levels of reserves that are held are to be used to continue the objects of the organisation.

#### **Risk management**

The trustees have introduced a formal risk management process to assess business risks and implement risk management strategies. This involved identifying the types of risks the organisation faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating risks. As part of this process the trustees have reviewed the adequacy of the organisation's current internal controls.

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31 March 2022**

The trustees are pleased to report that the charity's internal financial controls, in particular, conform to guidelines issued by the Charity Commission.

#### **Trustee training**

New trustees are made familiar with their legal obligations under charity law, the contents of the charity's governing regulations, the committee and decision making process and the recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

#### **Public benefit**

The current activities of the charity are detailed in the annual report. The trustees confirm that they have referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing the company's aims and objectives and in planning future activities.

#### **Disclosure of information to the independent examiner**

So far as each trustee at the date of approval of this report is aware

- There is no relevant accounting information of which the company's independent examiners are unaware and
- The trustees have taken all steps that they ought to have to make themselves aware of any relevant accounting information for the examination and to establish that the independent examiners are aware of that information.

Office address

Town Hall  
Clarence Road  
Bognor Regis  
West Sussex. PO21 1LD

**VOLUNTARY ACTION ARUN & CHICHESTER**  
**(A Company Limited by Guarantee)**

	West Sussex. PO21 1LD
Bankers	Barclays Bank plc 5 East Street Chichester West Sussex. PO19 1HH
Independent examiners	Watling and Hirst Limited Cawley Place 15 Cawley Road Chichester West Sussex. PO19 1UZ

**TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31 March 2022**

**Trustees**

The trustees of the charity, who are also the directors of the charitable company, who served during the year were:

Mrs. Sue Holmes	Mr. Antony John Sneller (until 02/02/22)
Mr. Chris Dawe	Mr. Leslie David Ribbens (until 10/03/22)
Mr. Nik Demetriades (until 21/07/21)	Mrs. Joanne Kondabeka
Ms. Miranda Litchfield	Ms. Julie Budge (until 02/02/22)
Ms. Sarah Morgan (from 05/05/21)	Ms. Tracey Stakes (from 02/02/22)
Mr. Robert Hayes (from 02/02/22)	

None of the trustees has any beneficial interest in the charity. All of the trustees are members of the charity and guarantee to contribute an amount not exceeding £1 in the event of a winding up.

**Trustees' responsibilities**

The trustees (who are also the directors of the charitable company) are responsible for preparing the Directors' and Trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of the charitable company's affairs and of the incoming resources and application of resources including the income and expenditure of the charitable company for the year. In preparing these financial statements the trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operations.

**VOLUNTARY ACTION ARUN & CHICHESTER**  
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*The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.*

*The financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.*

The report of the trustees was approved by the board on the 7<sup>th</sup> July 2022 and signed on its behalf by:

*Sue Holmes*  
.....

**Sue Holmes    Chair**

**VOLUNTARY ACTION ARUN & CHICHESTER**  
**(A Company Limited by Guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(including Income & Expenditure Account)**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

	Notes	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
<b>Income and Endowments from:</b>					
Charitable activities	2	166,405	263,690	430,095	434,798
Investments	3	1,764	0	1,764	1,981
Other	4	9,044	0	9,044	15,069
<b>Total</b>		<b>177,213</b>	<b>263,690</b>	<b>440,904</b>	<b>451,848</b>
<b>Expenditure on:</b>					
Charitable activities	5	174,434	299,462	473,896	433,071
Other	5	1,733	0	1,733	1,683
<b>Total</b>		<b>176,167</b>	<b>299,462</b>	<b>475,628</b>	<b>434,754</b>
<b>Net Gains/(Losses) on investment assets</b>		<b>647</b>	<b>0</b>	<b>647</b>	<b>9,357</b>
<b>Net income/(expenditure)</b>		<b>1,693</b>	<b>-35,771</b>	<b>-34,078</b>	<b>26,451</b>
<b>Transfers between funds</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Movement in Funds</b>		<b>1,693</b>	<b>-35,771</b>	<b>-34,078</b>	<b>26,451</b>
<b>Reconciliation of Funds:</b>					
Total Funds balances brought forward at 1st April 2021		209,541	83,080	292,621	266,169
Total Funds balances carried forward at 31st March 2022		<b>211,234</b>	<b>47,309</b>	<b>258,544</b>	<b>292,621</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities. The Notes at pages 9 to 15 form part of these accounts.

**VOLUNTARY ACTION ARUN & CHICHESTER**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET**  
**AS AT 31ST MARCH 2022**

	Notes	2022	2021
<b>Fixed Assets</b>			
Tangible Assets	7	0	0
Investment Assets	8	72,946	70,914
<b>Total Fixed Assets</b>		<b>72,946</b>	<b>70,914</b>
<b>Current Assets</b>			
Debtors	9	2,444	818
Cash at bank and in hand		195,658	224,276
		<b>198,102</b>	<b>225,094</b>
Creditors : Amounts falling due within one year	10	-12,503	-3,386
<b>Net Current Assets</b>		<b>185,599</b>	<b>221,708</b>
<b>Net Assets</b>		<b>258,544</b>	<b>292,621</b>
<b>Represented By:</b>			
Restricted Funds	11	47,309	83,080
Unrestricted Funds	11	211,236	209,541
<b>Total Funds</b>	<b>11, 12</b>	<b>258,545</b>	<b>292,622</b>

For the financial year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

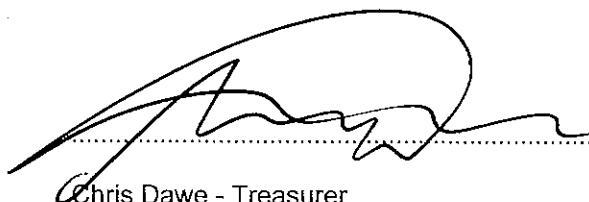
The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees and authorised for issue on the 7th July 2021 and signed on their behalf by.



Sue Holmes - Chair



Chris Dawe - Treasurer



# **VOLUNTARY ACTION ARUN & CHICHESTER**

## **(A Company Limited by Guarantee)**

Company Registration No. 05667986

### **NOTES TO THE ACCOUNTS**

### **FOR THE YEAR ENDED 31ST MARCH 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), amended by Charities SORP (FRS 102) Update Bulletin 1 (effective 1 January 2016), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Voluntary Action Arun & Chichester meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

These financial statements for the year ended 31 March 2022 are prepared in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland.

There are no material uncertainties about Voluntary Action Arun & Chichester's ability to continue as a going concern.

##### **Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a specified service is deferred until the criteria for income recognition are met.

##### **Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### **Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

## **VOLUNTARY ACTION ARUN & CHICHESTER** **(A Company Limited by Guarantee)**

### **Resources expended**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and allocated to appropriate headings in the financial statements. Items recharged by unrestricted funds are included as project costs in restricted funds.

Governance costs include all expenditure incurred in running the charity as an organisation.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

### **Apportionment of expenses**

Expenditure has been apportioned between charitable expenditure and governance costs, on the basis of direct apportionment.

### **Depreciation**

Fixed assets are capitalised and depreciated over the estimated useful lives of the assets as follows:  
Office equipment: 4 years straight line

### **Taxation**

The council is a registered charity and is therefore not subject to corporation tax charge.

### **Operating leases**

Rentals payable under operating leases are charged to the statement of financial activities on a straight line basis over the least term.

### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the council.

Restricted funds represent funds received for specific projects. The costs of raising and administering together with direct costs are charged against specific funds as set out in note 11 to the financial statements.

### **Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense when they fall due.

**VOLUNTARY ACTION ARUN & CHICHESTER**  
**(A Company Limited by Guarantee)**

**NOTES TO THE ACCOUNTS (Continued)**

**FOR THE YEAR ENDED 31ST MARCH 2022**

NOTES TO THE ACCOUNTS	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Income and endowments from:				
<b>2. Charitable Activities</b>				
Grants to assist core functions of VAAC	166,405	0	166,405	168,268
Bersted Green Learning Centre	0	1,875	1,875	11,382
Partnership Officer	0	50,000	50,000	50,000
West Sussex VCSI Alliance	0	140,288	140,288	145,306
Boltini Trust	0	0	0	3,885
High Sheriff of West Sussex	0	1,000	1,000	0
Sussex Community Foundation	0	0	0	17,017
Lottery (Celebrate National Lottery 25)	0	0	0	940
NAVCA	0	1,500	1,500	3,000
Arun & Chichester Food Partnership	0	40,000	40,000	20,000
Community Champions	0	-4,972	-4,972	15,000
Chichester City Council	0	1,000	1,000	0
Contain Outbreak Management Fund	0	33,000	33,000	0
	166,405	263,690	430,095	434,798
<b>2. Grant Funding</b>				
Arun District Council	51,373	-4,972	46,401	75,950
Chichester City Council	0	1,000	1,000	2,286
Chichester District Council	47,600	0	47,600	52,600
Coastal West Sussex Commissioning Group	0	50,000	50,000	50,000
Littlehampton Town Council	1,650	0	1,650	1,650
Lottery (Celebrate National Lottery 25)	0	0	0	940
West Sussex County Council	65,782	213,288	279,070	221,070
Other	0	2,500	2,500	28,920
	166,405	261,816	428,221	433,416
<b>3. Investments</b>				
Bank Interest	378	0	378	390
Investment Dividends	1,385	0	1,385	1,591
Total	1,764	0	1,764	1,981
<b>4. Other</b>				
Project Management	8,574	0	8,574	12,143
Recharged Facilities/Equipment	470	0	470	226
VAAC Service Charge	0	0	0	2,700
Total	9,044	0	9,044	15,069

**VOLUNTARY ACTION ARUN & CHICHESTER**  
**(A Company Limited by Guarantee)**

**NOTES TO THE ACCOUNTS (Continued)**

**FOR THE YEAR ENDED 31ST MARCH 2022**

	Staff & Consultancy	Premises	Communications & Promotion	Governance	Other Support	Total 2022	Total 2021
<b>5. Expenditure on:</b>							
VAAC	149,123	7,282	17,778	1,733	251	176,167	177,947
Bersted Green Learning Centre	22	943	3,104	0	0	4,069	9,356
Partnership Officer	15,604	0	6,481	0	35,000	57,085	41,902
West Sussex VCSI Alliance	1,990	0	0	0	137,749	139,739	169,104
Boltini Trust	1,857	0	1,228	0	0	3,085	3,300
Awards for All	0	0	0	0	0	0	1,144
High Sheriff of West Sussex	1,000	0	0	0	0	1,000	0
Sussex Community Foundation	6,120	0	1,335	0	0	7,455	9,562
Lottery (Celebrate National Lottery 25)	0	0	0	0	0	0	940
NAVCA	3,000	0	0	0	0	3,000	1,500
Arun & Chichester Food Partnership	0	0	0	0	40,000	40,000	20,000
Community Champions	10,028	0	0	0	0	10,028	0
Chichester City Council	412	0	588	0	0	1,000	0
Contain Outbreak Management Fund	2,980	0	3,280	0	26,740	33,000	0
	<b>192,137</b>	<b>8,225</b>	<b>33,794</b>	<b>1,733</b>	<b>239,740</b>	<b>475,628</b>	<b>434,754</b>

<b>6. Staff Costs</b>	<b>2022</b>	<b>2021</b>
Salaries	162,832	160,993
Social Security Costs	8,412	7,714
Pension (Employer)	9,046	7,902
	<b>180,289</b>	<b>176,609</b>
Number of employees on an FTE Basis	5.6	5.9
Average Number of full and part time staff	8	8

There were no employees whose emoluments exceeded £60,000.

No trustee received remuneration during the year.

**VOLUNTARY ACTION ARUN & CHICHESTER**  
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**NOTES TO THE ACCOUNTS (Continued)**

**FOR THE YEAR ENDED 31ST MARCH 2022**

	Plant & Equipment	Total
<b>7. Tangible Fixed Assets</b>		
Cost or Valuation		
1st April 2021	7,394	7,394
Additions	0	0
Disposals	0	0
31st March 2022	7,394	7,394
Depreciation		
1st April 2021	7,394	7,394
Charge for the Year	0	0
Eliminated on Disposal		0
31st March 2022	7,394	7,394
Net Book Value		
31st March 2022	0	0
1st April 2021	0	0
<b>8. Investment Fixed Assets</b>	2022	2021
Carrying (market) value at the start of year	70,914	59,965
Add: additions to investment at cost	1,385	1,591
Add/(deduct): net gain/(loss) on revaluation	647	9,357
Carrying (market) value at the end of year	72,946 ✓	70,914
<b>9. Debtors</b>	2022	2021
Debtors	0	200
Prepayments	2,444	618
	2,444 ✓	818
<b>10. Creditors</b>	2022	2021
Other Creditors & Accruals	12,503	3,386
Deferred Income	0	0
	12,503 ✓	3,386

**VOLUNTARY ACTION ARUN & CHICHESTER**  
**(A Company Limited by Guarantee)**

<b>11. MOVEMENT IN FUNDS</b>	<b>1st April 2021</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers</b>	<b>31st March 2022</b>
<b>Unrestricted Funds:-</b>					
General Funds	209,541	177,214	175,520	0	211,235
<b>Total Unrestricted</b>	<b>209,541</b>	<b>177,214</b>	<b>175,520</b>	<b>0</b>	<b>211,235</b>
<b>Restricted Funds:-</b>					
Bersted Green Learning Centre	16,986	1,875	4,069	-14,792	0
Partnership Officer	29,406	50,000	57,085	0	22,321
West Sussex VCSi Alliance	9,648	140,288	139,739	0	10,197
Boltini Trust	3,085	0	3,085	0	0
High Sheriff of West Sussex	0	1,000	1,000	0	0
Sussex Community Foundation	7,455	0	7,455	0	0
Arun & Chichester Food Partnership	0	40,000	40,000	0	0
NAVCA	1,500	1,500	3,000	0	0
Arun Wide Projects	0	0	0	14,792	14,792
Community Champions	15,000	-4,972	10,028	0	0
Chichester City Council	0	1,000	1,000	0	0
Contain Outbreak Management Fund	0	33,000	33,000	0	0
<b>Total Restricted Funds</b>	<b>83,080</b>	<b>263,691</b>	<b>299,462</b>	<b>0</b>	<b>47,309</b>
<b>Total Funds</b>	<b>292,621</b>	<b>440,904</b>	<b>474,982</b>	<b>0</b>	<b>258,544</b>

**12. Analysis of Net Assets Between Funds**

	<b>Unres. Funds</b>	<b>Res Funds</b>	<b>Total Funds</b>
Tangible Fixed Assets			0
Investment Assets	72,946	0	72,946
Current Assets	147,425	50,677	198,102
Current Liabilities	-9,135	-3,368	-12,503
	211,235	47,309	258,544

**13. Independent Examination**

	<b>2022</b>	<b>2021</b>
Independent Examiner Fee	1,650	1,650
Underprovision in prior year	13	33

**Notes on Restricted Funds**

- **Bersted Green Learning Centre** is owned by Arun District Council but was managed by Voluntary Action Arun & Chichester until August 2021.
- **The Partnership Officer** is funded by the Clinical Commissioning Group. 50% of the funds are passed to Brighton & Hove Community Works for a similar role in the Worthing & Adur Area.
- **The West Sussex VCSi Alliance** is funded by West Sussex County Council and is an alliance of Voluntary Actions across West Sussex. Approximately 70% of the funds received are passed directly on.

## **VOLUNTARY ACTION ARUN & CHICHESTER**

### **(A Company Limited by Guarantee)**

- **The Boltini Trust** brought forward balance was to fund a Digital Strategy.
- **Sussex Community Foundation** brought forward balance was to fund BAME research and COVID support.
- **NAVCA** brought forward balance was for Emergency Partnership Work.
- **Community Champions.** This project was funded by Arun District Council and unspent funds were returned to the Council during 2021-22
- **Chichester City Council** fund was to support a Volunteer Recruitment Fair
- **High Sheriff of West Sussex** fund was for a Digital Inclusion Conference
- **Arun & Chichester Food Partnership.** Voluntary Action Arun & Chichester received the funds direct from West Sussex County Council and Chichester District Council and passed them on to Arun & Chichester CAB as the host organisation for a co-ordinators role.
- **Arun Projects.** This fund was created by the residue following the decision to discontinue the running of the Bersted Green Learning Centre. The funds will be spent on Arun only projects.
- **Contain Outbreak Management Fund (COMF)** fund is to support the costs of a County wide delivery of volunteering recruitment. 80% of the funds were passed directly to Alliance members

### **14 Company Limited by Guarantee**

VOLUNTARY ACTION ARUN & CHICHESTER is a company limited by guarantee. Every member of the Trust undertakes to contribute to the assets of the company, in the event of the same being wound up while they are a member or within one year after they cease to be a member for payment of the debts and liabilities of the company contracted before they cease to be a member and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves such amount as may be required not exceeding £1.

**VOLUNTARY ACTION ARUN & CHICHESTER**  
**(A Company Limited by Guarantee)**

**INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF**

**THE VOLUNTARY ACTION ARUN & CHICHESTER ("the Company")**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022, which are set out on pages 5 to 15.

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
  
 Mr Tony Rose FCCA - Director  
 Watling & Hirst Limited  
 Chartered Certified Accountants  
 Cawley Place  
 15 Cawley Road  
 Chichester, West Sussex, PO19 1UZ

Date: 8/7/2022 .....