

THREE13 TRAINING AND ENTERPRISE LTD

(formerly known as TVCP)

Accounts – 31st August 2023

THREE13 TRAINING AND ENTERPRISE LTD

(formerly known as TVCP)

(A company limited by guarantee and not having a share capital)

Charity number: 1113499
Company number: 5642155

Accounts – 31st August 2023

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THREE13 TRAINING AND ENTERPRISE LTD

(formerly known as TVCP)

**REPORT OF THE TRUSTEES
for the year ended 31st August 2023**

The trustees are pleased to present their annual report and financial statements of the charitable company for the year ended 31st August 2023 which are also prepared to meet the requirements for a directors' report and accounts for Company Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Reference and Administration Details

The charity's name was formerly TVCP. The company's name was changed to Three13 Training and Enterprise Ltd on 22nd November 2021.

Charity Registration Number: 1113499

Company Number: 5642155

Registered and principal office: The Oakwood Centre, Cleasby Way, Eaglescliffe, Stockton-on-Tees, Teesside
TS16 0RD

Bankers: HSBC 136 High Street, Stockton-on-Tees, TS18 1LR

Accountants: A.J. Carter & Co, 22b High Street, Witney, Oxfordshire, OX28 6RB

Trustees and Directors

The Trustees of the charitable company are the directors for the purposes of charity law. During the year the trustees for the charity were reviewed in terms of the changed needs of the charity following the transfer of ownership of some of the projects back to TVCC. This has allowed new trustees to be recruited to ensure they fully represent the changed needs of the charity, and ensure that they bring expertise in areas identified as key risks.

The trustees and officers who served during the year and since the year end were as follows:

M Biddlecombe
G Chinaka
D Mumford
S McFarlane

L Chilton
M Dunkley
D Marley

Company Secretary: D Marley

The day to day running of the Charity is delegated to the senior management team which is led by Steven McFarlane. The senior leadership team is as follows:

Steven McFarlane
David Mumford
Jill Govier
Helen Malbon

(formerly known as TVCP)

REPORT OF THE TRUSTEES
for the year ended 31st August 2023 (Continued)

Objectives and Activities

The main objectives of the charity are:

- a) To provide and maintain services and facilities for the benefit of the community of Tees Valley and the surrounding neighbourhood and in such other local communities in the United Kingdom and the world as the Trustees may from time to time determine.

The main activities are to support the local community in all aspects of their lives, particularly life skills, education and leisure time occupation.

In planning the activities of the charitable company the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

The trustees hope that its activities will encourage people to make a positive contribution to their local community.

Achievements and Performance

This has been a successful year in achieving the aims and objectives of the charity in providing training, life skills and education to those in Teesside and the wider region of North-East England.

The charity is a training provider that works on a variety of projects with people from socially deprived backgrounds, the under-reached in our communities. Providing an alternative form of education, the charity helps individuals to move forward with their lives and reach their full potential. The charity has addressed the issue of high unemployment, helping those people who are furthest from the job market back into work, by increasing confidence through work-based training, careers guidance, accredited training programmes and advocacy.

Forgetting what's in the past and looking forward to what lies ahead, the charity's main aim is to restore a sense of worth in some of the North-East region's most disadvantaged people; the long-term unemployed and those with multiple barriers to work (including criminal records, poor mental health, care-experience, low literacy etc). Each person we engage with gets the tailored support they need to grow and develop, to overcome obstacles and fulfil their personal potential.

The Charity has continued to grow and has successfully continued to contract with the following organisations to deliver training across the region: Middlesbrough Council (Youth Employment Initiative), Sunderland City Council, New College Durham, Hartlepool Borough Council (Community grants), Gateshead Council (LA6) and Ingeus.

This year the charity has delivered services in Teesside, Durham and Sunderland, linking work-based training to a local community project or social action campaign where possible. The charity has found this promotes inclusion and has a positive effect on beneficiaries' health, wellbeing, attitude, confidence and aspiration.

154 people completed a training programme with Three13 at the Teesside Hub. As a result, 66% gained a vocational qualification, 25% progressed into employment and 12% progressed into further education.

36 individuals completed training programmes with Three13 at the Sunderland Hub. As a result, 100% gained vocational qualifications, 10% progressed into employment and 36% progressed into further education.

18 people (all with convictions) completed a bespoke training programme in Durham. As a result, 56% gained a landscaping qualification and 17% progressed into employment.

Continuing to build on the positive reputation the charity has with referral partners for 'meeting the needs of the whole person', the charity achieved the Matrix accreditation for delivering high quality Information, Advice and Guidance.

(formerly known as TVCP)

REPORT OF THE TRUSTEES
for the year ended 31st August 2023 (Continued)

Achievements and Performance (continued)

The charity continues to employ a diverse staff team, with tutors, management, administrative staff and volunteers who are experienced in a variety of sectors, sharing their knowledge to not only design and deliver courses, but to mentor beneficiaries on their individual learning journeys. The charity continues to invest in its employees through monthly training sessions that cover important practice and policy areas such as safeguarding and equality, diversity and inclusion.

The Charity works closely with its partner organisation Tees Valley Community Church (TVCC) with a shared site and shared resources. The Charity once again would like to express thanks to Tees Valley Community Church (TVCC) for their ongoing practical and financial support, especially in hosting the Teesside Hub.

Reserves Policy

A formal policy on reserves was agreed by the Trustees.

It states:

The Trustees have set a reserves policy which requires maintaining free cash balances in the general fund amounting to £120,000, being approximately 3 months running costs. Reserves should be maintained at this level which ensures that the Charity's core activity could continue during a period of unforeseen difficulty. The reserves should be maintained in an easily accessible form. The calculation of the required level of reserves is an integral part of the organisation's annual planning, budget and forecast cycle. It takes into account:

Risks associated with each stream of income and expenditure being different from that budgeted. Planned activity level, and the Church's commitments to its stakeholders. Unexpected shutdown of the Church. Future spending plans and expected liabilities and anticipated building costs. It also reflects as far as possible the current economic climate and trends.

The reserves policy will be reviewed by the Trustees every 12 months.

Financial Review

The major risks facing the Charity are:

- The withdrawal of funding from EU and ESF (European Social Fund) contracts. These contracts ceased from July 2023 with no clear national, regional or local funding streams to replace many of these funds working with the long term unemployed and those hardest to reach individuals.
- A change to government policy on training and education.
- A change to government policy on criminal justice measures for our work with those with convictions.
- A reduction or withdrawal of gift aid if government policy changes.
- Significant unforeseen expenditure, likely to be related to property.

The Charity manages these risks by regularly reviewing income levels and expenditure levels, cash reserves and providing ongoing maintenance of the site and property, ensuring the property is maintained to a high standard. The Charity aims to maintain cash reserves at levels that would cover any unforeseen expenditure and loss of income to enable it to continue whilst formulating an alternative financial strategy.

Total income for the year was £557,348 compared to £575,825 last year.

The main source of income was from grants, donations and contracts to provide training.

Total expenditure for the year was £483,450 compared to £497,741 last year.

(formerly known as TVCP)

REPORT OF THE TRUSTEES
for the year ended 31st August 2023 (Continued)

Financial Review (continued)

Total funds at the end of the year were £313,988 compared to £240,090 last year.

There were no restricted funds at the end of the year compared to £2,301 in restricted funds at the end of last year.

The increase in funds is due to the purchase of a fixed asset that will be depreciated over its expected lifetime. The purchase was fully funded in year from grants received.

Plans for Future Periods

The Charity is looking to consolidate the financial position by expanding the services offered by opening new hubs in various locations around the North East. This will enable the charity to bid for contracts in a wider geographical area, and therefore increase the size of contracts, grants and service level agreements we are able to service. This will enable the charity to train more people living in poverty and suffering financial hardship throughout the North East and to enhance the lives and opportunities of all people in the Tees Valley area and the wider North East.

The Charity believes the work can be enhanced (and eventually sustained) through developing Enterprises in which to host training and work experience opportunities. The Charity has team members continuing to explore this possibility.

Risk Management

The Trustees have a duty to identify and review the risks which the Charity is exposed to. To enable the Trustees to manage risks we have systems of internal control to protect and mitigate against any reasonably foreseeable risk. The control systems include:

- Annual forecasting and budgeting setting, approved by the Trustees.
- Regular Trustee meetings where financial reports are reviewed.
- Risk assessments.
- Delegation of duties.

We regularly review the main risks faced by the Charity and the main risks that have been identified are finance, safeguarding, health and safety, building maintenance and security. We have strengthened the membership of our trustees to ensure they bring expertise in these high risk areas. We also use a variety of people from either within our partner TVCC or external third parties to provide advice and guidance on the relevant areas of risk. We use people with expertise in the different areas of risk to provide specialist and expert advice.

We believe that the internal financial controls comply with the relevant Charity Commission guidance.

Structure, Governance and Management

Governing Document

Three13 Training and Enterprise Ltd is a company limited by guarantee governed by its Memorandum and Articles of Association dated 1st December 2005, as amended by special resolution dated 12th April 2015. It is registered as a charity with the Charity Commission. Members of the charitable company guarantee to contribute amounts not exceeding £10 to the assets of the charitable company in the event of winding up.

(formerly known as TVCP)**REPORT OF THE TRUSTEES
for the year ended 31st August 2023 (Continued)****Appointment of Trustees/Directors**

The trustees keep the composition of the board under review and will seek to appoint additional members with appropriate skills and expertise should the need arise. Interested parties are given details of the background of the charitable company in order to make them aware of current activities.

The methods of appointment of trustees are set out in the Articles of Association.

Members may propose the appointment of a person as a trustee at any general meeting by following the notice and other requirements set out in the Articles.

The charity may by ordinary resolution appoint a person who is willing to act as a trustee.

In selecting individuals for appointment, the trustees are required to have regard to the skills, knowledge and experience required for the effective administration of the charity.

Decision Making and Management

The Trustees meet every other month to discuss finances, strategic and operational issues and the Trustees have responsibility for all legal decision making.

There is also a Senior staff team that meets weekly to make practical decisions on the strategy and direction of the Charity, and how this will be implemented in practice.

A monthly staff meeting for all staff and volunteers takes place to ensure that skills are current, good practice is shared, there is an opportunity to meet together and discuss practical changes needed for the delivery of our training and services.

Day to day decisions are delegated to operational staff. All staff are encouraged to make proposals and suggestions for discussion for development and improvements.

In addition, during the year we have introduced learner voice sessions. We make time during each course to ensure we actively listen to the opinions, views, and comments of our learners. We want to ensure our learners are empowered to shape their own training, as well that of future learners, and to allow them to play an active role in the development, delivery and improvement of the charity.

Key Management Personnel

As with all staff, pay increases are considered annually by the Trustees. When reviewing salaries the Trustees have consideration of both the charitable and private sector as benchmarks. Any Trustee with a conflict of interest will absent themselves from any discussions on pay reviews for themselves or other parties who they have an interest in.

Related Parties and Collaborations

In pursuit of its objectives, the Charity supports and collaborates with a number of other charitable organisations and local churches.

TVCC

TVC Church is the main strategic partner of the Charity. We are both located on the same freehold site and share resources where possible. TVC Church undertakes a variety of projects that align with the learners who come onto the Charity's programmes, including working with people from socially deprived backgrounds. TVC Church supports the Charity's training programmes by providing volunteers to help the learners. In partnership with TVC Church we have developed our site to include office space and work experience opportunities for learners on the Charity's programmes.

(formerly known as TVCP)**REPORT OF THE TRUSTEES
for the year ended 31st August 2023 (Continued)****Related Parties and Collaborations (continued)****CAP**

Christians Against Poverty (CAP) is a Christian charitable company in the United Kingdom founded in Bradford, West Yorkshire by John Kirkby in 1996. It is a national organisation specialising in debt counselling for people in financial difficulty, including those in need of bankruptcy or insolvency. TVC Church employ a worker based in our premises providing the full debt and advice service to customers based in the area, and helping with practical needs such as food hampers, finding furniture and clothes for people. This a useful resource for many of our learners who because of hardships, especially long-term unemployment, find themselves with debt issues.

The Message Trust

The Message Trust is a Christian charity working to improve the lives of young people in the UK and beyond through work in schools, prisons and communities. Working in partnership with churches and other organisations, The Message Trust is in contact with around 100,000 young people each year. The Message Trust have set up Community Grocer stores in many of the areas within our region, to provide cheap food to local communities. As part of our partnership customers of the Grocers are referred to the Charity's programmes for holistic care and job training. Furthermore, our learners are often referred for additional holistic support due to food poverty issues.

This report has been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006.

This Report was approved by the Board on 7th May 2024

Signed on its behalf by: D Marley
.....
Director and Trustee

Eaglescliffe

(formerly known as TVCP)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Three13 Training and Enterprise Ltd for the year ended 31st August 2023.

Responsibilities and Basis of Report

As the charity's trustees (and also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for the independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the Companies gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

10th May 2024

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STATEMENT OF FINANCIAL ACTIVITIES*(including an income and expenditure account)***for the year ended 31st August 2023**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
		£	£	£	£
Income from:					
Donations	3	13,069	-	13,069	179,271
Charitable activities	4	444,467	85,902	530,369	382,187
Other trading activities	5	13,910	-	13,910	14,367
Total incoming resources		<u>471,446</u>	<u>85,902</u>	<u>557,348</u>	<u>575,825</u>
Expenditure on:					
Fund raising		2,545	-	2,545	-
Charitable activities	6	<u>469,692</u>	<u>11,213</u>	<u>480,905</u>	<u>497,741</u>
Total expenditure		<u>472,237</u>	<u>11,213</u>	<u>483,450</u>	<u>497,741</u>
Net income/(expenditure) and net movement in funds for the year		(791)	74,689	73,898	78,084
Transfer of opening fund balances	16	<u>76,990</u>	<u>(76,990)</u>	<u>-</u>	<u>(4,638)</u>
Net movement in funds		<u>76,199</u>	<u>(2,301)</u>	<u>73,898</u>	<u>73,446</u>
Reconciliation of funds					
Total funds brought forward		<u>237,789</u>	<u>2,301</u>	<u>240,090</u>	<u>166,644</u>
Total funds carried forward		<u>£313,988</u>	<u>£-</u>	<u>£313,988</u>	<u>£240,090</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 11 to 18 form part of these financial statements

THREE13 TRAINING AND ENTERPRISE LTD

9.

(formerly known as TVCP)**BALANCE SHEET
as at 31st August 2023**

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	76,990	708
Total fixed assets		<u>76,990</u>	<u>708</u>
Current assets			
Debtors	13	63,471	116,101
Cash at bank and in hand		<u>242,007</u>	<u>186,333</u>
Total current assets		305,478	302,434
Liabilities			
Creditors falling due within one year	14	<u>68,480</u>	<u>63,052</u>
Net current assets		<u>236,998</u>	<u>239,382</u>
Total assets less current liabilities		313,988	240,090
Total net assets	15	<u><u>£313,988</u></u>	<u><u>£240,090</u></u>
The funds of the Charity			
Restricted income funds	16	-	2,301
Unrestricted income funds	16	<u>313,988</u>	<u>237,789</u>
Total charity funds		<u><u>£313,988</u></u>	<u><u>£240,090</u></u>

For the year ended 31st August 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' Responsibilities

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the act with respect to the accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006.

These accounts were approved by the board of directors and authorised for issue on: 7th May 2024 and are signed on their behalf by:

D Marley

.....

Director and Trustee

The notes on pages 11 to 18 form part of these financial statements

THREE13 TRAINING AND ENTERPRISE LTD
(formerly known as TVCP)

10.

CASH FLOW STATEMENT
as at 31st August 2023

	2023	2022
	£	£
<u>Statement of Cash Flows</u>		
Cash flows from operating activities:		
Net cash provided by operating activities	<u>132,664</u>	<u>(54,823)</u>
Cash flows from investing activities:		
Purchase of tangible assets	(76,990)	-
Net cash used in investing activities	<u>(76,990)</u>	<u>-</u>
Change in cash & cash equivalents in the reporting period	55,674	(54,823)
Cash and cash equivalents at the beginning of the year	186,333	241,156
Cash and cash equivalents at the end of the year	<u>£242,007</u>	<u>£186,333</u>
<u>Reconciliation of Net Income</u>		
<u>to Net Cash Flow from Operating Activities</u>		
Net income for the reporting period (as per the statement of financial activities)	73,898	78,084
Adjustments for :		
Depreciation/disposals	708	423
(Increase)/decrease in debtors	52,630	(80,895)
Increase/(decrease) in creditors	5,428	(52,435)
Net cash provided by operating activities	<u>£132,664</u>	<u>£(54,823)</u>
<u>Analysis of Cash</u>		
Cash and cash equivalents	242,007	186,333
	<u>£242,007</u>	<u>£186,333</u>

(formerly known as TVCP)

**NOTES TO THE ACCOUNTS
for the year ended 31st August 2023****1. Accounting Policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with the Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The charitable company constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

b) Income Recognition Policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

c) Donated Services and Facilities

In accordance with the Charities SORP (FRS 102) the general time of volunteers is not recognised in the accounts.

d) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

e) Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for the particular areas of the Charity's work or for specific projects being undertaken by the Charity.

f) Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on Charitable activities includes the cost of support of the community in Tees Valley and surrounding area as described in the Directors Report.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

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NOTES TO THE ACCOUNTS
for the year ended 31st August 2023 (continued)

g) Tangible Fixed Assets

Individual fixed assets costing £5,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives as follows:

Equipment (costs over £5,000) - fixed amount per annum based on estimated useful economic life at time of purchase.

h) Debtors

Trade and other debtors are recognised at the settlement amounts due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

i) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

j) Creditors and Provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

k) Pensions

The Charity operates a defined contribution scheme, the assets of which are held outside the Charity. The contributions by the Charity in the year are detailed in note 7.

l) Grants

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

2. Legal Status of the Charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.

3. Income from donations

	2023	2022
	£	£
Gifts, donations and grants	13,069	179,271
	<u>£13,069</u>	<u>£179,271</u>

Of the £13,069 received in 2023 (2022: £179,271) £nil was restricted funds (2022: £21,805) and £13,069 (2022: £157,466) unrestricted funds.

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102) the economic contribution of general volunteers is not measured in the accounts.

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NOTES TO THE ACCOUNTS
for the year ended 31st August 2023 (continued)

4. Income earned Charitable activities

	2023	2022
	£	£
Training and enterprise income	530,369	382,187
	<u>£530,369</u>	<u>£382,187</u>

Of the £530,369 received in 2023 (2022: £382,187) £85,902 was restricted funds (2022: £Nil) and £444,467 (2022: £382,187) unrestricted funds.

5. Income earned from other trading activity

	2023	2022
	£	£
Fundraising income	7,680	-
Other income	6,230	14,367
	<u>£13,910</u>	<u>£14,367</u>

Of the £13,910 received in 2023 (2022: £14,367) £Nil was restricted funds (2022: £Nil) and £13,910 (2022: £14,367) unrestricted funds.

6. Analysis of expenditure on charitable activities

	Education and Training £	2023 Total £	2022 Total £
Payroll	367,743	367,743	347,888
Travel Subsistence and conferences	4,455	4,455	5,631
Training provision - Running costs	78,206	78,206	94,212
Equipment	3,560	3,560	5,607
Consumables, materials, resources, goods for resale and gifts	3,558	3,558	5,663
Buildings - running costs	506	506	7,972
Rent, rates and power	6,114	6,114	4,773
Printing, postage and stationery	3,542	3,542	4,064
Phone and IT	2,051	2,051	4,682
Fees and services	10,020	10,020	16,951
Finance charges	222	222	52
Bad debts	220	220	-
Depreciation	708	708	246
Total	<u>£480,905</u>	<u>£480,905</u>	<u>£497,741</u>

Of the £480,905 expenditure in 2023 (2022: £497,741), £469,692 was charged to unrestricted funds (2022: £481,375) and £11,213 to restricted funds (2022: £16,366).

(formerly known as TVCP)

NOTES TO THE ACCOUNTS
for the year ended 31st August 2023 (continued)

7. Net income/(expenditure) for the year

	2023	2022
	£	£
<i>This is stated after charging:</i>		
Deprecation	708	246
Accountancy and Independent Examiner's fee	<u>4,200</u>	<u>6,042</u>

8. Analysis of staff costs and trustee remuneration, expenses and related transactions.

	2023	2022
	£	£
Salaries and wages	328,675	312,666
Social security costs	26,392	23,101
Employer contribution to defined contribution pension scheme	<u>9,781</u>	<u>9,006</u>
	364,848	344,773
Contribution from Tees Valley Community Church for services of Three13 Training and Enterprise Ltd employees	(5,720)	(8,355)
Contribution to Tees Valley Community Church for services of Three13 Training and Enterprise Ltd employees	<u>8,615</u>	<u>11,169</u>
	<u>367,743</u>	<u>347,587</u>

No employees had emoluments in excess of £60,000 (2022: Nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred.

During the year the trustees and officers received remuneration from the charity as permitted by the Memorandum and articles of association and expenses as follows. This is paid to them in respect of their employment.

	2023	2022
	£	£
S McFarlane		
Salaries and wages	47,670	46,000
Social security costs	5,409	5,307
Employer contribution to defined contribution pension scheme	<u>1,430</u>	<u>1,380</u>
	<u>£54,509</u>	<u>£52,687</u>
D Mumford		
Salaries and wages	38,490	15,417
Social security costs	4,123	1,750
Employer contribution to defined contribution pension scheme	<u>1,155</u>	<u>463</u>
	<u>£43,768</u>	<u>£17,630</u>

Travel, subsistence and food for events and meetings expenses of £513 were paid to the trustees/trustees spouses in the year (2022: £202).

The Trustees considers its key management personnel comprise the Trustees.

During the year the trustees and their spouses donated £70 (2022: £50) to the charity in total.

(formerly known as TVCP)

NOTES TO THE ACCOUNTS
for the year ended 31st August 2023 (continued)

9. Staff numbers

The average monthly number of employees during the year was as follows:

	2023 Number	2022 Number
Training	11	13
Christians Against Poverty	-	1
Community projects	-	2
	<u>11</u>	<u>16</u>

10. Related party transactions

The Trustees of Three13 Training and Enterprise Ltd are also Trustees of Tees Valley Community Church, a charity company which operates in the Tees Valley area.

The company's community project activities were transferred to Tees Valley Community Church on 31 October 2021.

During the year Tees Valley Community Church gifted Three13 Training and Enterprise Ltd £6,000 (2022: £12,280) and paid a further £5,720 (2022: £8,355) in respect of a reimbursement of salary costs.

Three13 Training and Enterprise Ltd paid Tees Valley Community Church £8,615 (2022: £11,169) in respect of reimbursement of salary costs.

At the year end Three13 Training and Enterprise Ltd owed Tees Valley Community Church £1,051 (2022: £738) and was owed £5,061 (2022: £2,159) and these amounts are included in creditors and debtors respectively. Three13 Training and Enterprise Ltd also owes Tees Valley Community Church a balance of £nil (2022: £4,638) which is a balance on a restricted project where the activities of that project have now been transferred to Tees Valley Community Church.

Three13 Training and Enterprise Ltd occupies a building owned by Tees Valley Community Church on a rent free basis.

11. Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(formerly known as TVCP)

NOTES TO THE ACCOUNTS
for the year ended 31st August 2023 (continued)

12. Tangible fixed assets

	Other equipment £	Improvements to Leasehold Property £	Furniture and Fixtures £	IT Equipment £	Total £
Cost:					
As at 01.09.2022	-	-	-	2,690	2,690
Additions	76,990	-	-	-	76,990
Disposals					-
As at 31.08.2023	76,990	-	-	2,690	79,680
Depreciation:					
As at 01.09.2022	-	-	-	1,982	1,982
Charge for year	-	-	-	708	708
On disposals					-
As at 31.08.2023	-	-	-	2,690	2,690
Net book value:					
As at 31.08.2023	£76,990	£-	£-	£-	£76,990
As at 31.08.2022	£-	£-	£-	£708	£708

13. Debtors

	2023 £	2022 £
Trade debtors	4,616	43,272
Amounts recoverable on contracts	26,174	58,206
Prepayments and accrued income	26,012	12,444
Other debtors	6,669	2,179
	<u>£63,471</u>	<u>£116,101</u>

14. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	5,147	28,478
Accruals	9,011	4,620
Taxation and social security costs	7,316	7,463
Deferred income	45,955	12,990
Other creditors	1,051	9,501
	<u>£68,480</u>	<u>£63,052</u>

Deferred income consists of income received in advance for grants and course fees. The deferred income from the previous year has been released to the income and expenditure account.

Includes in other creditors is an amount of £nil (2022: £4,638) which is to be transferred from Three13 Training and Enterprise Limited. This relates to a balance on a restricted fund project where the activities of that project have now been transferred to Tees Valley Community Church.

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NOTES TO THE ACCOUNTS
for the year ended 31st August 2023 (continued)

15. Analysis of net assets between funds

	General Fund £	Restricted Funds £	Total £
Tangible fixed assets	76,990	-	76,990
Cash at bank and in hand	242,007	-	242,007
Other net current assets/(liabilities)	(5,009)	-	(5,009)
Total	£313,988	£-	£313,988

16. Analysis of charitable funds**Analysis of movements in restricted funds**

	Balance 01.09.2022 £	Incoming Resources £	Resources Expended £	Transfers £	Funds 31.08.2023 £
Three 13 Training Cabin	2,301	-	(2,301)	-	-
	-	85,902	(8,912)	(76,990)	-
Total	£2,301	£85,902	£(11,213)	£(76,990)	£-

During the year restricted funds were received in respect of the purchase of the cabin. As the cabin has now been purchased and is included in fixed assets the cost of the cabin has been transferred to unrestricted funds.

Name of restricted fund	Description, nature and purposes of the fund
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The restricted funds are for specific projects in the charity's activities and pastoral care.

Training restricted income relates to donations specified for training, and partly funded Training expenditure during the year.

Cabin restricted income relates to the purchase of a cabin for use in the charity.

Analysis of movements in unrestricted funds

	Balance 01.09.2022 £	Incoming Resources £	Resources Expended £	Transfers £	Funds 31.08.2023 £
General fund	237,789	471,446	(472,237)	76,990	313,988
Total	£237,789	£471,446	£(472,237)	£76,990	£313,988

Name of unrestricted fund	Description, nature and purposes of the fund
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General fund	The 'free reserves' after allowing for all designated funds.
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NOTES TO THE ACCOUNTS
for the year ended 31st August 2023 (continued)

17. Pension commitments

The charity operates a defined contribution scheme the assets of which are held separately from those of the charity in an independently administered fund. At the balance sheet date unpaid contributions of £nil (2022: £1,876) were due to the fund. They are included in other creditors.