

**THREE13 TRAINING AND ENTERPRISE LTD**

**(formerly known as TVCP)**

**Accounts – 31st August 2022**

**THREE13 TRAINING AND ENTERPRISE LTD**

**(formerly known as TVCP)**

*(A company limited by guarantee and not having a share capital)*

Charity number: 1113499  
Company number: 5642155

Accounts – 31st August 2022

**INDEX**

1-6.	Report of the Trustees and General Information
7.	Independent Examiner's Report to the Trustees
8.	Statement of Financial Activities
9.	Balance Sheet
10.	Cash Flow Statement
11-18.	Notes to the Accounts

**THREE13 TRAINING AND ENTERPRISE LTD**  
**(formerly known as TVCP)**

**REPORT OF THE TRUSTEES**  
**for the year ended 31st August 2022**

The trustees are pleased to present their annual report and financial statements of the charitable company for the year ended 31st August 2022 which are also prepared to meet the requirements for a directors' report and accounts for Company Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

**Reference and Administration Details**

The charity's name was formerly TVCP. The company's name was changed to Three13 Training and Enterprise Ltd on 22nd November 2021.

Charity Registration Number: 1113499

Company Number: 5642155

Registered and principal office: The Oakwood Centre, Cleasby Way, Eaglescliffe, Stockton-on-Tees, Teesside  
TS16 0RD

Bankers: HSBC 136 High Street, Stockton-on-Tees, TS18 1LR

Accountants: A.J. Carter & Co, 22b High Street, Witney, Oxfordshire, OX28 6RB

**Trustees and Directors**

The Trustees of the charitable company are the directors for the purposes of charity law. During the year the trustees for the charity were reviewed in terms of the changed needs of the charity following the transfer of ownership of some of the projects back to TVCC. This has allowed new trustees to be recruited to ensure they fully represent the changed needs of the charity, and ensure that they bring expertise in areas identified as key risks.

The trustees and officers who served during the year and since the year end were as follows:

M Dunkley	M Biddlecombe
J West (resigned 30 <sup>th</sup> March 2022)	D Mumford (appointed 30 <sup>th</sup> March 2022)
G Bond (resigned 30 <sup>th</sup> March 2022)	L Chilton (appointed 30 <sup>th</sup> October 2022)
A Malbon (resigned 30 <sup>th</sup> March 2022)	G Chinaka (appointed 30 <sup>th</sup> March 2022)
J Marley (resigned 30 <sup>th</sup> March 2022)	D Marley (appointed 30 <sup>th</sup> March 2022)
S McFarlane	

Company Secretary: D Marley

The day to day running of the Charity is delegated to the senior management team which is led by Steven McFarlane. The senior leadership team is as follows:

Steven McFarlane  
David Mumford  
Jill Govier  
Helen Malbon

**(formerly known as TVCP)**

**REPORT OF THE TRUSTEES**  
**for the year ended 31st August 2022 (Continued)**

**Objectives and Activities**

The main objectives of the charity are:

- a) To provide and maintain services and facilities for the benefit of the community of Tees Valley and the surrounding neighbourhood and in such other local communities in the United Kingdom and the world as the Trustees may from time to time determine.

The main activities are to support the local community in all aspects of their lives, particularly life skills, education and leisure time occupation.

In planning the activities of the charitable company the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

The trustees hope that its activities will encourage people to make a positive contribution to their local community.

**Achievements and Performance**

This has been a successful year in achieving the aims and objectives of the Charity in providing training, life skills and education to those in Teesside and the other bases in North East England.

The Charity is a training provider that works on a variety of projects, mainly working with people from socially deprived backgrounds, the under-reached in our communities. The charity helps individuals to move forward with their lives and reach their full potential. The charity has addressed the issue of high unemployment, helping those people who are furthest from the job market back into work, by increasing confidence through combining practical work experience, careers guidance, accredited training programmes and advocacy.

Forgetting what's in the past and looking forward to what lies ahead, Three13's main aim is to restore a sense of worth in some of the North East region's most disadvantaged people; the long-term employed and those with multiple barriers to work (including criminal records, poor mental health, single parenting responsibilities, lack of experience opportunities, low literacy etc). Each person we engage with gets the tailored support they need to grow and develop, to overcome obstacles and fulfil their personal potential.

The Charity has continued to grow and has successfully continued to contract with the following organisations to deliver training: Middlesbrough Council, Sunderland City Council, New College Durham, Hartlepool Borough Council and Ingeus (as part of their rehabilitation of offenders contracts).

The Charity has bases in the North East region, delivering services with hubs in Durham and Sunderland, linking to training to a local community project or campaign where possible. We've found connecting with the community in this way has a powerful effect on inclusion, as well as an individual's health, wellbeing, attitude, confidence and aspiration.

We have a reputation within referral organisations of being able to address the needs of the whole person, not just skills for employment. Our training programmes provide individuals with pastoral support, a sense of routine, community (through healthy relationships), increased self-worth and improved self-care. We know our holistic approach is effective, as during the year:

- 91% of our Learners reported an increase in their self-confidence
- 43% of our Learners who held no formal qualifications prior to attending, successfully achieved their vocational qualification within 4 weeks with us
- Over 388 courses were attended that were run by the Charity, with 43% of the people who completed the full programme obtaining jobs as a direct result of their engagement with the Charity

The Charity continues to employ a diverse staff team, with tutors, management, administrative staff and volunteers who are experienced in a variety of sectors, sharing their knowledge to not only design and deliver courses, but to mentor people closely and effectively on their individual learning journeys. The charity continue to invest in its employees as it continues to grow, and we have seen some new volunteers who have supported us in both our Teesside and Sunderland hubs. A significant appointment for the Charity was employing a new Contracts Manager from February 2022.

(formerly known as TVCP)

**REPORT OF THE TRUSTEES**  
**for the year ended 31st August 2022 (Continued)**

**Achievements and Performance** (continued)

The Charity works closely with its partner organisation Tees Valley Community Church (TVCC) with a shared site and shared resources. The Charity once again would like to express thanks to Tees Valley Community Church (TVCC) for their ongoing practical and financial support, especially in hosting the Teesside team.

At the beginning of the financial year the Charity successfully transferred ownership and responsibility of the following projects to TVCC, with the result that staff in those ministries were transferred under TUPE and are now employed by TVCC:

CAP - A debt counselling service (affiliated to Christians Against Poverty). It also provides money management courses in the community.

Eden Ragworth/Primrose Hill - The work is well established within the community, with much of the work taking place at the Shack, a building situated within the heart of the local community. The various activities include a weekly breakfast club, a weekly lunch club, men's groups, children's work, schools work at the local primary school, St Johns Primary School and youth groups. Various courses have been undertaken, providing training to equip local residents for the job market.

**Reserves Policy**

A formal policy on reserves was agreed by the Trustees.

It states:

The Trustees have set a reserves policy which requires maintaining free cash balances in the general fund amounting to £120,000, being approximately 3 months running costs. Reserves should be maintained at this level which ensures that the Charity's core activity could continue during a period of unforeseen difficulty. The reserves should be maintained in an easily accessible form. The calculation of the required level of reserves is an integral part of the organisation's annual planning, budget and forecast cycle. It takes into account:

Risks associated with each stream of income and expenditure being different from that budgeted. Planned activity level, and the Church's commitments to its stakeholders. Unexpected shutdown of the Church. Future spending plans and expected liabilities and anticipated building costs. It also reflects as far as possible the current economic climate and trends.

The reserves policy will be reviewed by the Trustees every 12 months.

**Financial Review**

The major risks facing the Charity are:

- The financial impact post-Covid, ie high inflation and the war in Ukraine which may cause a reduction in funding from donations and grants;
- The withdrawal of funding from EU and ESF (European Social Fund) contracts. These contracts cease from July 2023 with no clear national, regional or local funding streams to replace these European allocation of funds working with the long term unemployed and those hardest to reach individuals;
- A change to government policy on training and education;
- A reduction or withdrawal of gift aid if government policy changes;
- Significant unforeseen expenditure, likely to be related to property.

The Charity manages these risks by regularly reviewing income levels and expenditure levels, cash reserves and providing ongoing maintenance of the site and property, ensuring the property is maintained to a high standard. The Charity aims to maintain cash reserves at levels that would cover any unforeseen expenditure and loss of income to enable it to continue whilst formulating an alternative financial strategy.

**(formerly known as TVCP)****REPORT OF THE TRUSTEES  
for the year ended 31st August 2022 (Continued)****Financial Review (continued)**

Total income for the year was £575,825. Total expenditure on charitable activities was £497,741. The balance on unrestricted funds at the year-end was £237,789 and restricted funds £2,301.

The main source of income was from grants, donations and contracts to provide training.

**Plans for Future Periods**

As a Charity we are looking to consolidate our financial position by expanding the services offered by opening new hubs in various locations around the North East. This will enable us to bid for contracts in a wider geographical area, and therefore increase size of contracts and service level agreements we are able to service. This will enable us to more people living in poverty and suffering financial hardship throughout the North East and to enhance the lives and opportunities of all people in the Tees Valley area and the wider North East.

The Charity is also looking to develop a variety of new Enterprises and businesses. Alongside the Training hub, we are establishing an 'Enterprise Village', using the land on our site we want to create, host, encourage and collaborate with social businesses, to increase aspirations, capacities and capabilities of local people to participate in community and become more economically self-sufficient. So far, we've supported an ex-offender to set up a recruitment agency to support other ex-offenders into work (now operating with registered charity status) and we've begun creating an allotment space, community cafe and a wood workshop, with a view that these spaces not only provide valuable learning environments, but will support our sustainability, as they become income-generating and we seek to rely less on grant funding.

**Risk Management**

The Trustees have a duty to identify and review the risks which the Charity is exposed to. To enable the Trustees to manage risks we have systems of internal control to protect and mitigate against any reasonably foreseeable risk. The control systems include:

- Annual forecasting and budgeting setting, approved by the Trustees.
- Regular Trustee meetings where financial reports are reviewed.
- Risk assessments.
- Delegation of duties.

We regularly review the main risks faced by the Charity and the main risks that have been identified are finance, safeguarding, health and safety, building maintenance and security. We have strengthened the membership of our trustees to ensure they bring expertise in these high risk areas. We also use a variety of people from either within our partner TVCC or external third parties to provide advice and guidance on the relevant areas of risk. We use people with expertise in the different areas of risk to provide specialist and expert advice.

We believe that the internal financial controls comply with the relevant Charity Commission guidance.

**Structure, Governance and Management****Governing Document**

Three13 Training and Enterprise Ltd is a company limited by guarantee governed by its Memorandum and Articles of Association dated 1st December 2005, as amended by special resolution dated 12th April 2015. It is registered as a charity with the Charity Commission. Members of the charitable company guarantee to contribute amounts not exceeding £10 to the assets of the charitable company in the event of winding up.

**(formerly known as TVCP)****REPORT OF THE TRUSTEES  
for the year ended 31st August 2022 (Continued)****Appointment of Trustees/Directors**

The trustees keep the composition of the board under review and will seek to appoint additional members with appropriate skills and expertise should the need arise. Interested parties are given details of the background of the charitable company in order to make them aware of current activities.

The methods of appointment of trustees are set out in the Articles of Association.

Members may propose the appointment of a person as a trustee at any general meeting by following the notice and other requirements set out in the Articles.

The charity may by ordinary resolution appoint a person who is willing to act as a trustee.

In selecting individuals for appointment, the trustees are required to have regard to the skills, knowledge and experience required for the effective administration of the charity.

**Decision Making and Management**

The Trustees meet every other month to discuss finances, strategic and operational issues and the Trustees have responsibility for all legal decision making.

There is also a Senior staff team that meets weekly to make practical decisions on the strategy and direction of the Charity, and how this will be implemented in practice.

Day to day decisions are delegated to operational staff. All staff are encouraged to make proposals and suggestions for discussion for development and improvements.

In addition, during the year we have introduced learner voice sessions. We make time during each course to ensure we actively listen to the opinions, views, and comments of our learners. We want to ensure our learners are empowered to shape their own training, as well that of future learners, and to allow them to play an active role in the development, delivery and improvement of the charity.

**Key Management Personnel**

As with all staff, pay increases are considered annually by the Trustees. When reviewing salaries the Trustees have consideration of both the charitable and private sector as benchmarks. Any Trustee with a conflict of interest will absent themselves from any discussions on pay reviews for themselves or other parties who they have an interest in.

**Related Parties and Collaborations**

In pursuit of its objectives, the Charity supports and collaborates with a number of other charitable organisations and local churches.

**TVCC**

TVCC is a church that is the main strategic partner of the Charity. We are both located on the same site, and share resources where possible. TVCC undertakes a variety of projects that align with the learners who come onto the Charity's programmes, including working with people from socially deprived backgrounds. TVCC supports the Charity's training programmes by providing volunteers to help the learners. In partnership with TVCC we have developed our site to include office space and work experience opportunities for learners on the Charity's programmes.

**Taking Ground**

This is a group of churches connected together and based in the North East of England and North Yorkshire. As a group of churches, we work together to support each others work, providing joint leadership and training opportunities.

**THREE13 TRAINING AND ENTERPRISE LTD**  
**(formerly known as TVCP)**

6.

**REPORT OF THE TRUSTEES**  
**for the year ended 31st August 2022 (Continued)**

**Related Parties and Collaborations (continued)**

**CAP**

Christians Against Poverty (CAP) is a Christian charitable company in the United Kingdom founded in Bradford, West Yorkshire by John Kirkby in 1996. It is a national organisation specialising in debt counselling for people in financial difficulty, including those in need of bankruptcy or insolvency. It also provides Job Clubs for those seeking employment and Fresh Start Courses for people looking to overcome addictions and dependencies. We have an employed worker based in our premises providing the full debt and advice service to customers based in the Stockton area, and helping with practical needs such as food hampers and finding furniture and clothes for people. This a useful resource for many of our learners who because of hardships, especially long term unemployment, find themselves with debt issues.

**The Message Trust**

The Message Trust is a Christian charity working to improve the lives of young people in the UK and beyond through work in schools, prisons and communities. Working in partnership with churches and other organisations, The Message Trust is in contact with around 100,000 young people each year. The Message Trust have set up a Community Grocers, in many of the areas within our region, to provide cheap food to local communities. As part of our partnership customers of the Grocers are referred to the Charity's programmes for holistic care and job training. Furthermore our learners are often referred for additional holistic support due to food poverty issues.

This report has been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006.

This Report was approved by the Board on 21st May 2023

D Marley  
Signed on its behalf by: .....  
Director and Trustee

Eaglescliffe



**(formerly known as TVCP)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report to the trustees on my examination of the accounts of Three13 Training and Enterprise Ltd for the year ended 31st August 2022.

**Responsibilities and Basis of Report**

As the charity's trustees (and also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for the independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the Companies gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA  
A J Carter & Co  
Chartered Accountants

22b High Street  
Witney  
Oxon  
OX28 6RB

24th May 2023

(formerly known as TVCP)

**STATEMENT OF FINANCIAL ACTIVITIES***(including an income and expenditure account)***for the year ended 31st August 2022**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
		£	£	£	£
<b>Income from:</b>					
Donations	3	157,466	21,805	179,271	237,016
Other trading activities	4	396,554	-	396,554	278,566
<b>Total incoming resources</b>		<u>554,020</u>	<u>21,805</u>	<u>575,825</u>	<u>515,582</u>
<b>Expenditure on:</b>					
Charitable activities	5	481,375	16,366	497,741	416,662
<b>Total expenditure</b>		<u>481,375</u>	<u>16,366</u>	<u>497,741</u>	<u>416,662</u>
<b>Net income/(expenditure) and net movement in funds for the year</b>		72,645	5,439	78,084	98,920
<b>Transfer of opening fund balances</b>	15	-	(4,638)	(4,638)	-
<b>Net movement in funds</b>		<u>72,645</u>	<u>801</u>	<u>73,446</u>	<u>98,920</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		165,144	1,500	166,644	67,724
<b>Total funds carried forward</b>		<u>£237,789</u>	<u>£2,301</u>	<u>£240,090</u>	<u>£166,644</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 11 to 18 form part of these financial statements

**THREE13 TRAINING AND ENTERPRISE LTD**

9.

**(formerly known as TVCP)****BALANCE SHEET  
as at 31st August 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	11	708	1,131
<b>Total fixed assets</b>		<u>708</u>	<u>1,131</u>
<b>Current assets</b>			
Debtors	12	116,101	35,206
Cash at bank and in hand		<u>186,333</u>	<u>241,156</u>
<b>Total current assets</b>		302,434	276,362
<b>Liabilities</b>			
Creditors falling due within one year	13	<u>63,052</u>	<u>110,849</u>
<b>Net current assets</b>		<u>239,382</u>	<u>165,513</u>
<b>Total assets less current liabilities</b>		240,090	166,644
<b>Total net assets</b>	14	<u>£240,090</u>	<u>£166,644</u>
<b>The funds of the Charity</b>			
Restricted income funds	15	2,301	1,500
Unrestricted income funds	15	<u>237,789</u>	<u>165,144</u>
<b>Total charity funds</b>		<u>£240,090</u>	<u>£166,644</u>

For the year ended 31st August 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' Responsibilities**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the act with respect to the accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006.

These accounts were approved by the board of directors and authorised for issue on: 21st May 2023 and are signed on their behalf by:

D Marley

.....

Director and Trustee

The notes on pages 11 to 18 form part of these financial statements

(formerly known as TVCP)

**CASH FLOW STATEMENT**  
as at 31st August 2022

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b><u>Statement of Cash Flows</u></b>		
<b>Cash flows from operating activities:</b>		
Net cash provided by operating activities	<u>(54,823)</u>	<u>172,329</u>
<b>Cash flows from investing activities:</b>		
Purchase of tangible assets	<u>-</u>	<u>-</u>
<b>Net cash used in investing activities</b>	<u>-</u>	<u>-</u>
Change in cash & cash equivalents in the reporting period	(54,823)	172,329
Cash and cash equivalents at the beginning of the year	241,156	68,827
<b>Cash and cash equivalents at the end of the year</b>	<b><u>£186,333</u></b>	<b><u>£241,156</u></b>
<b><u>Reconciliation of Net Income</u></b>		
<b><u>to Net Cash Flow from Operating Activities</u></b>		
Net income for the reporting period (as per the statement of financial activities)	78,084	98,920
Adjustments for :		
Depreciation/disposals	423	4,094
(Increase)/decrease in debtors	(80,895)	(23,243)
Increase/(decrease) in creditors	<u>(52,435)</u>	<u>92,558</u>
<b>Net cash provided by operating activities</b>	<b><u>-£54,823</u></b>	<b><u>£172,329</u></b>
<b><u>Analysis of Cash</u></b>		
Cash and cash equivalents	186,333	241,156
	<b><u>£186,333</u></b>	<b><u>£241,156</u></b>

(formerly known as TVCP)

**NOTES TO THE ACCOUNTS  
for the year ended 31st August 2022****1. Accounting Policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**a) Basis of Preparation**

The financial statements have been prepared in accordance with the Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The charitable company constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**b) Income Recognition Policies**

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

**c) Donated Services and Facilities**

In accordance with the Charities SORP (FRS 102) the general time of volunteers is not recognised in the accounts.

**d) Interest Receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

**e) Fund Accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for the particular areas of the Charity's work or for specific projects being undertaken by the Charity.

(formerly known as TVCP)

**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2022** (continued)

**f) Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on Charitable activities includes the cost of support of the community in Tees Valley and surrounding area as described in the Directors Report.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**g) Tangible Fixed Assets**

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on the straight line basis and reducing basis as follows:

IT Equipment	- 25% per annum reducing balance
Fixtures and fittings	- 20% straight line
Leasehold improvements	- 20% straight line

**h) Debtors**

Trade and other debtors are recognised at the settlement amounts due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

**i) Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**j) Creditors and Provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**k) Pensions**

The Charity operates a defined contribution scheme, the assets of which are held outside the Charity. The contributions by the Charity in the year are detailed in note 7.

**l) Grants**

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

**2. Legal Status of the Charity**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.

(formerly known as TVCP)

**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2022** (continued)

**3. Income from donations**

	2022 £	2021 £
Gifts, donations and grants	179,271	237,016
	<u>£179,271</u>	<u>£237,016</u>

Of the £179,271 received in 2022 (2021: £237,016) £21,805 was restricted funds (2021: £22,372) and £157,466 (2021: £214,644) unrestricted funds.

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102) the economic contribution of general volunteers is not measured in the accounts.

**4. Income earned from other trading activity**

	2022 £	2021 £
Training income	382,187	250,861
Sale of goods and services	14,367	27,705
	<u>£396,554</u>	<u>£278,566</u>

Of the £396,554 received in 2022 (2021: £278,566) £Nil was restricted funds (2021: £Nil) and £396,554 (2021: £278,566) unrestricted funds.

**5. Analysis of expenditure on charitable activities**

	Community Projects	Christians Against Poverty	Training	General	2022 Total £	2021 Total £
Personnel/human resources	11,208	2,929	368,379	-	382,516	350,705
Premises costs	5,660	-	9,562	-	15,222	9,859
Project purchases and supplies	923	-	6,084	-	7,007	5,286
Motor and travel	1,205	64	20,401	-	21,670	9,845
Office and communication costs	180	-	7,861	-	8,041	7,322
Training resources, fees and events	672	-	42,725	-	43,397	13,311
Registrations and accreditation	-	-	108	-	108	1,623
Depreciation	10	-	236	-	246	4,094
Other costs	42	5	2,942	50	3,039	2,634
Charitable donations the Message Trust	584	-	-	-	584	3,504
Insurance	-	-	4,661	-	4,661	3,302
Licences, subscriptions and fees	134	-	653	-	787	520
Legal and professional	-	12	4,409	-	4,421	1,279
Accountancy	-	-	3,414	2,628	6,042	3,378
<b>Total</b>	<u>£20,618</u>	<u>£3,010</u>	<u>£471,435</u>	<u>£2,678</u>	<u>£497,741</u>	<u>£416,662</u>

Of the £497,741 expenditure in 2022 (2021: £416,662), £481,375 was charged to unrestricted funds (2021: £394,337) and £16,366 to restricted funds (2021: £22,325).

(formerly known as TVCP)

**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2022** (continued)

**6. Net income/(expenditure) for the year**

<i>This is stated after charging:</i>	£	£
Deprecation	246	4,094
Accountancy and Independent Examiner's fee	<u>6,042</u>	<u>3,378</u>

**7. Analysis of staff costs and trustee remuneration, expenses and related transactions.**

	2022	2021
	£	£
Salaries and wages	312,666	275,239
Social security costs	23,101	21,281
Employer contribution to defined contribution pension scheme	<u>9,006</u>	<u>8,121</u>
	344,773	304,641
 Contribution from Tees Valley Community Church for services of Three13 Training and Enterprise Ltd employees	 (8,355)	 (21,978)
 Contribution to Tees Valley Community Church for services of Three13 Training and Enterprise Ltd employees	 11,169	 13,965
 Contribution from another charity for the services of employees	 -	 -
Contribution to another charity for the services of employees	-	(136)
(The above recharges includes employers national insurance and employers defined pension contributions)	<u>          </u>	<u>          </u>
	<u>347,587</u>	<u>296,492</u>

No employees had emoluments in excess of £60,000 (2021: Nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred.

During the year the trustees and officers received remuneration from the charity as permitted by the Memorandum and articles of association and expenses as follows. This is paid to them in respect of their employment.



(formerly known as TVCP)

**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2022** (continued)

**7. Analysis of staff costs and trustee remuneration, expenses and related transactions (continued)**

	2022	2021
	£	£
S McFarlane		
Salaries and wages	46,000	43,430
Social security costs	5,307	4,777
Employer contribution to defined contribution pension scheme	1,380	1,303
	<u>£52,687</u>	<u>£49,510</u>

D Marley - Spouse of a Trustee (including employers national insurance and pension contributions) recharged from Tees Valley Community Church

	<u>£-</u>	<u>£4,057</u>
--	-----------	---------------

	2022	2021
	£	£
D Mumford		
Salaries and wages	15,417	-
Social security costs	1,750	-
Employer contribution to defined contribution pension scheme	463	-
	<u>£17,630</u>	<u>£-</u>

Travel expenses of £202 were paid to the trustees/trustees spouses in the year (2021: £Nil).

The Trustees considers its key management personnel comprise the Trustees.

During the year the trustees and their spouses donated £50 (2021: £300) to the charity in total.

**8. Staff numbers**

The average monthly number of employees during the year was as follows:

	2022	2021
	Number	Number
Training	13	9
Christians Against Poverty	1	1
Community projects	2	3
	<u>16</u>	<u>13</u>

(formerly known as TVCP)

**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2022** (continued)

**9. Related party transactions**

The Trustees of Three13 Training and Enterprise Ltd are also Trustees of Tees Valley Community Church, a charity company which operates in the Tees Valley area.

The company's community project activities were transferred to Tees Valley Community Church on 31 October 2021.

During the year Tees Valley Community Church gifted Three13 Training and Enterprise Ltd £12,280 (2021: £76,500) and paid a further £8,355 (2021: £21,978) in respect of a reimbursement of salary costs.

Three13 Training and Enterprise Ltd paid Tees Valley Community Church £11,169 (2021: £13,965) in respect of reimbursement of salary costs.

At the year end Three13 Training and Enterprise Ltd owed Tees Valley Community Church £738 (2021: £183) and was owed £2,159 (2021: £Nil) and these amounts are included in creditors and debtors respectively. Three13 Training and Enterprise Ltd also owes Tees Valley Community Church a balance of £4,638 which is a balance on a restricted project where the activities of that project have now been transferred to Tees Valley Community Church.

Three13 Training and Enterprise Ltd occupies a building owned by Tees Valley Community Church on a rent free basis.

**10. Corporation tax**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**11. Tangible fixed assets**

	Improvements to Leasehold Property £	Furniture and Fixtures £	IT Equipment £	Total £
Cost:				
As at 01.09.2021	33,232	580	3,794	37,606
Additions	-	-	-	-
Disposals	(33,232)	(580)	(1,104)	(34,916)
As at 31.08.2022	-	-	2,690	2,690
Depreciation:				
As at 01.09.2021	33,231	579	2,665	36,475
Charge for year	1	1	244	246
On disposals	(33,232)	(580)	(927)	(34,739)
As at 31.08.2022	-	-	1,982	1,982
Net book value:				
As at 31.08.2022	£-	£-	£708	£708
As at 31.08.2021	£1	£1	£1,129	£1,131

(formerly known as TVCP)

**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2022** (continued)

**12. Debtors**

	2022	2021
	£	£
Trade debtors	43,272	21,964
Amounts recoverable on contracts	58,206	-
Prepayments and accrued income	12,444	10,407
Other debtors	2,179	2,835
	<u>£116,101</u>	<u>£35,206</u>

**13. Creditors: amounts falling due within one year**

	2022	2021
	£	£
Trade creditors	28,478	5,617
Accruals	4,620	25,898
Taxation and social security costs	7,463	5,560
Deferred income	12,990	70,000
Other creditors	9,501	3,774
	<u>£63,052</u>	<u>£110,849</u>

Deferred income consists of income received in advance for grants and course fees. The deferred income from the previous year has been released to the income and expenditure account.

Included in other creditors is an amount of £4,638 which is to be transferred from Three13 Training and Enterprise Limited. This relates to a balance on a restricted fund project where the activities of that project have now been transferred to Tees Valley Community Church.

**14. Analysis of net assets between funds**

	General Fund	Restricted Funds	Total
	£	£	£
Tangible fixed assets	708	-	708
Cash at bank and in hand	184,032	2,301	186,333
Other net current assets/(liabilities)	53,049	-	53,049
<b>Total</b>	<u>£237,789</u>	<u>£2,301</u>	<u>£240,090</u>

(formerly known as TVCP)

**NOTES TO THE ACCOUNTS**  
for the year ended 31st August 2022 (continued)

**15. Analysis of charitable funds****Analysis of movements in restricted funds**

	Balance 01.09.2021	Incoming Resources	Resources Expended	Transfers	Funds 31.08.2022
	£	£	£	£	£
Daniel Challenge	-	100	(100)	-	-
Three 13 Training	-	10,000	(7,699)	-	2,301
Community Projects	1,500	10,868	(7,730)	(4,638)	-
CAP	-	837	(837)	-	-
Enterprise village	-	-	-	-	-
<b>Total</b>	<b>£1,500</b>	<b>£21,805</b>	<b>£(16,366)</b>	<b>£(4,638)</b>	<b>£2,301</b>

The balance of £4,638 in transfers represents an amount that is to be transferred from Three13 Training and Enterprise Limited. This relates to a balance on a restricted fund project where the activities of that project have now been transferred to Tees Valley Community Church.

<b>Name of restricted fund</b>	<b>Description, nature and purposes of the fund</b>
--------------------------------	---

The restricted funds are for specific projects in the charity's activities and pastoral care.

Training restricted income relates to donations specified for training, and partly funded Training expenditure during the year.

CAP restricted income relates to donations specified for CAP, and partly funded CAP expenditure during the year.

Community projects restricted income relates to donations specified for Community projects, and partly funded Community projects expenditure during the year.

**Analysis of movements in unrestricted funds**

	Balance 01.09.2021	Incoming Resources	Resources Expended	Transfers	Funds 31.08.2022
	£	£	£	£	£
General fund	165,144	554,020	(481,375)	-	237,789
<b>Total</b>	<b>£165,144</b>	<b>£554,020</b>	<b>£(481,375)</b>	<b>£-</b>	<b>£237,789</b>

<b>Name of unrestricted fund</b>	<b>Description, nature and purposes of the fund</b>
----------------------------------	---

General fund	The 'free reserves' after allowing for all designated funds.
--------------	--

**16. Pension commitments**

The charity operates a defined contribution scheme the assets of which are held separately from those of the charity in an independently administered fund. At the balance sheet date unpaid contributions of £1,876 (2021: £1,585) were due to the fund. They are included in other creditors.