

REGISTERED COMPANY NUMBER: 05447356 (England and Wales)
REGISTERED CHARITY NUMBER: 1113433

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024
FOR
RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE
(A COMPANY LIMITED BY GUARANTEE)**

ESW Chartered Accountants
162-164 High Street
Rayleigh
Essex
SS6 7BS

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

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FOR THE YEAR ENDED 31ST MARCH 2024**

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**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Policies and objectives

The company's objectives are to carry on all or any of the business of promoters and the promotion of charities, charitable causes and professions of any and every description, to act as consultants, promoters and organisers of social, religious, educational, sporting and scientific activities, art and commerce and anything incidental or conducive to any of the above.

Main activities undertaken to further the charity's purposes for public benefit

RRAVS aims to promote, support and represent the interests of all voluntary and community groups in the Rochford district. This is achieved through representation at strategic bodies, the promotion of volunteer activities, access to funders and funding advice and access to training.

RRAVS works in partnership with a range of statutory organisations to provide the essential links between all elements of the local community to identify opportunities. The aim is to embrace the needs of the diversity of the community supported by the voluntary and community organisations, thus ensuring that the services developed and delivered are appropriate, are of good quality and are affordable.

ACHIEVEMENT AND PERFORMANCE

Review of activities

These financial statements cover activity for the year ended 31st March 2024. During this period the Association has endeavoured to maintain its financial resources and has acquired supportive grants totalling £97,650 (2023: £125,622). The provision of both 'core' and 'ring fenced' funds has enabled the Association to continue its services within the Third Sector to support the community it serves.

FINANCIAL REVIEW

Financial risk management objectives and policies

The finances of RRAVS have reduced with funds of £138,851 (2023: £145,395). It is the ongoing policy of the Association to provide the 'core' services through tightly managed financial controls allowing projects to function through 'ring fenced' accounts. At the year end 'ring fenced' projects retained positive fund balances although, as always, additional funds are constantly sought.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

PLANS FOR FUTURE PERIODS

Funding from Statutory Body partners towards the provision of 'core' services has continued for a further year (2023-24) against Service Level Agreements. The future beyond this period remains uncertain due to the move to Commissioning of Services, but RRAVS is working with ECVS in response to the future.

There will be continued support within the Association to introduce further services within the community 'as need is identified' subject to funding provision.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006, and is governed by its Memorandum and Articles of Association.

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The company is constituted under a Memorandum of Association dated 9 May 2005 and is a registered charity number 1113433.

Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Organisational structure and decision making

The organisation is a charitable company limited by guarantee, incorporated on 9th May 2005 and registered as a charity on 27th March 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

The day to day running and management of the charity is undertaken by the Directors, who are also charity Trustees for the purposes of charity law. The Directors are appointed by members of the charity, one third of the Directors being required to submit themselves for re-election each calendar year.

The Directors are responsible for identifying and appointing staff members, to whom some aspects of the company's charitable work are delegated.

The Directors undertake regular risk assessment reviews covering the charity's operational, strategic, legal, financial, insurance, health and safety monitoring, equal opportunities and employment risks where appropriate. Systems or procedures have been established to mitigate the risks the charity faces.

The charity has 69 members at present, these being charitable organisations within the local area that are linked with or supported by the work of the Association.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05447356 (England and Wales)

Registered Charity number

1113433

Registered office

The Courtyard
The Rayleigh Parish Centre
Rectory Garth
Rayleigh
Essex
SS6 8BB

Trustees

J R Lumley - Chairman
J A Buxton
J W D Bobin
S Mennell Treasurer
A Williams

Company Secretary

S Mennell

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

ESW Chartered Accountants
162-164 High Street
Rayleigh
Essex
SS6 7BS

Approved by order of the board of trustees on and signed on its behalf by:

.....
J R Lumley - Chairman - Trustee

DRAFT

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

Independent examiner's report to the trustees of Rayleigh Rochford And District Association For Voluntary Service ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr S Cracknell FCA

ESW Chartered Accountants
162-164 High Street
Rayleigh
Essex
SS6 7BS

Date:

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		102,328	-	102,328	129,270
Investment income	2	2,861	-	2,861	560
Total		<u>105,189</u>	<u>-</u>	<u>105,189</u>	<u>129,830</u>
EXPENDITURE ON					
Charitable activities					
Grants, Community Activities		<u>111,733</u>	<u>-</u>	<u>111,733</u>	<u>95,076</u>
NET INCOME/(EXPENDITURE)		(6,544)	-	(6,544)	34,754
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>145,395</u>	<u>-</u>	<u>145,395</u>	<u>110,641</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>138,851</u></u>	<u><u>-</u></u>	<u><u>138,851</u></u>	<u><u>145,395</u></u>

The notes form part of these financial statements

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**BALANCE SHEET
31ST MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	7	2,155	-	2,155	4,084
CURRENT ASSETS					
Debtors	8	12,536	-	12,536	46,600
Cash at bank and in hand		126,200	-	126,200	96,710
		<u>138,736</u>	<u>-</u>	<u>138,736</u>	<u>143,310</u>
CREDITORS					
Amounts falling due within one year	9	(2,040)	-	(2,040)	(1,999)
NET CURRENT ASSETS		<u>136,696</u>	<u>-</u>	<u>136,696</u>	<u>141,311</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>138,851</u>	<u>-</u>	<u>138,851</u>	<u>145,395</u>
NET ASSETS		<u>138,851</u>	<u>-</u>	<u>138,851</u>	<u>145,395</u>
FUNDS	10				
Unrestricted funds				138,851	145,395
TOTAL FUNDS				<u>138,851</u>	<u>145,395</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
J R Lumley - Chairman - Trustee

The notes form part of these financial statements

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Governance costs

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Company status

The company is a company limited by guarantee. The members of the company are the Trustees. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

2. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	<u>2,861</u>	<u>560</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	<u>1,929</u>	<u>1,928</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2024 nor for the year ended 31st March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2024 nor for the year ended 31st March 2023.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2024	2023
	4	4
Support Staff	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	129,270	-	129,270
Investment income	<u>560</u>	<u>-</u>	<u>560</u>
Total	<u>129,830</u>	<u>-</u>	<u>129,830</u>
EXPENDITURE ON			
Charitable activities			
Grants, Community Activities	<u>95,076</u>	<u>-</u>	<u>95,076</u>
NET INCOME	34,754	-	34,754
RECONCILIATION OF FUNDS			
Total funds brought forward	110,641	-	110,641

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>145,395</u>	<u>-</u>	<u>145,395</u>

7. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1st April 2023 and 31st March 2024	<u>11,723</u>
DEPRECIATION	
At 1st April 2023	7,639
Charge for year	<u>1,929</u>
At 31st March 2024	<u>9,568</u>
NET BOOK VALUE	
At 31st March 2024	<u>2,155</u>
At 31st March 2023	<u>4,084</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Grants receivable	<u>12,536</u>	<u>46,600</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other creditors	200	219
Accruals and deferred income	<u>1,840</u>	<u>1,780</u>
	<u>2,040</u>	<u>1,999</u>

10. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	145,395	(6,544)	138,851
TOTAL FUNDS	<u>145,395</u>	<u>(6,544)</u>	<u>138,851</u>

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	105,189	(111,733)	(6,544)
TOTAL FUNDS	<u>105,189</u>	<u>(111,733)</u>	<u>(6,544)</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	110,641	34,754	145,395
TOTAL FUNDS	<u>110,641</u>	<u>34,754</u>	<u>145,395</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	129,830	(95,076)	34,754
TOTAL FUNDS	<u>129,830</u>	<u>(95,076)</u>	<u>34,754</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	110,641	28,210	138,851
TOTAL FUNDS	<u>110,641</u>	<u>28,210</u>	<u>138,851</u>

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	235,019	(206,809)	28,210
TOTAL FUNDS	<u>235,019</u>	<u>(206,809)</u>	<u>28,210</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2024.

**RAYLEIGH ROCHFORD AND DISTRICT
ASSOCIATION FOR VOLUNTARY SERVICE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024**

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	4,678	3,648
Grants	97,650	125,622
	<u>102,328</u>	<u>129,270</u>
Investment income		
Deposit account interest	2,861	560
	<u>105,189</u>	<u>129,830</u>
EXPENDITURE		
Charitable activities		
Donations	-	330
Grants to individuals	12,486	16,692
	<u>12,486</u>	<u>17,022</u>
Support costs		
Management		
Wages	54,470	43,586
Rent, rates and water	16,301	14,404
Insurance	612	585
Telephone	1,773	1,524
Printing, postage & stationery	855	625
Advertising	805	-
Sundries	288	1,723
Computer expenses	2,484	4,614
Project events	13,377	1,785
Professional fees	2,492	2,733
Repairs	-	272
Travel expenses	998	1,150
Training	1,100	1,451
Computer equipment depreciation	1,929	1,928
	<u>97,484</u>	<u>76,380</u>
Finance		
Bank charges	62	72
Governance costs		
Accountancy and legal fees	1,701	1,602
	<u>111,733</u>	<u>95,076</u>
Total resources expended		
	<u>111,733</u>	<u>95,076</u>
Net (expenditure)/income	<u>(6,544)</u>	<u>34,754</u>

This page does not form part of the statutory financial statements