

**REGISTERED COMPANY NUMBER: 05447356 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1113433**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2021**  
**FOR**  
**RAYLEIGH ROCHFORD AND DISTRICT**  
**ASSOCIATION FOR VOLUNTARY SERVICE**  
**(A COMPANY LIMITED BY GUARANTEE)**

ESW Chartered Accountants  
162-164 High Street  
Rayleigh  
United Kingdom  
Essex  
SS6 7BS

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

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FOR THE YEAR ENDED 31ST MARCH 2021**

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**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE (REGISTERED NUMBER: 05447356)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Policies and objectives**

The company's objectives are to carry on all or any of the business of promoters and the promotion of charities, charitable causes and professions of any and every description, to act as consultants, promoters and organisers of social, religious, educational, sporting and scientific activities, art and commerce and anything incidental or conducive to any of the above.

**Main activities undertaken to further the charity's purposes for public benefit**

RRAVS aims to promote, support and represent the interests of all voluntary and community groups in the Rochford district. This is achieved through representation at strategic bodies, the promotion of volunteer activities, access to funders and funding advice and access to training.

RRAVS works in partnership with a range of statutory organisations to provide the essential links between all elements of the local community to identify opportunities. The aim is to embrace the needs of the diversity of the community supported by the voluntary and community organisations, thus ensuring that the services developed and delivered are appropriate, are of good quality and are affordable.

**ACHIEVEMENT AND PERFORMANCE**

**Review of activities**

These financial statements cover activity for the year ended 31st March 2021. During this period the Association has endeavoured to maintain its financial resources and has acquired supportive grants totalling £82,205 (2020: £64,873). The provision of both 'core' and 'ring fenced' funds has enabled the Association to continue its services within the Third Sector to support the community its serves.

**FINANCIAL REVIEW**

**Financial risk management objectives and policies**

The finances of RRAVS have improved with funds of £83,653 (2020: £71,742). It is the ongoing policy of the Association to provide the 'core' services through tightly managed financial controls allowing projects to function through 'ring fenced' accounts. At the year end 'ring fenced' projects retained positive fund balances although, as always, additional funds are constantly sought.

**Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**PLANS FOR FUTURE PERIODS**

Funding from Statutory Body partners towards the provision of 'core' services has continued for a further year (2020-21) against Service Level Agreements. The future beyond this period remains uncertain due to the move to Commissioning of Services, but RRAVS is working with ECVS in response to the future.

There will be continued support within the Association to introduce further services within the community 'as need is identified' subject to funding provision.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006, and is governed by its Memorandum and Articles of Association.

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE (REGISTERED NUMBER: 05447356)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Constitution**

The company is constituted under a Memorandum of Association dated 9 May 2005 and is a registered charity number 1113433.

**Method of appointment or election of Trustees**

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

**Organisational structure and decision making**

The organisation is a charitable company limited by guarantee, incorporated on 9th May 2005 and registered as a charity on 27th March 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

The day to day running and management of the charity is undertaken by the Directors, who are also charity Trustees for the purposes of charity law. The Directors are appointed by members of the charity, one third of the Directors being required to submit themselves for re-election each calendar year.

The Directors are responsible for identifying and appointing staff members, to whom some aspects of the company's charitable work are delegated.

The Directors undertake regular risk assessment reviews covering the charity's operational, strategic, legal, financial, insurance, health and safety monitoring, equal opportunities and employment risks where appropriate. Systems or procedures have been established to mitigate the risks the charity faces.

The charity has 69 members at present, these being charitable organisations within the local area that are linked with or supported by the work of the Association.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05447356 (England and Wales)

**Registered Charity number**

1113433

**Registered office**

The Courtyard  
The Rayleigh Parish Centre  
Rectory Garth  
Rayleigh  
Essex  
SS6 8BB

**Trustees**

J R Lumley - Chairman  
J A Buxton  
J W D Bobin  
M J Webb (resigned 31.5.2021)  
S Mennell Treasurer  
A Williams (appointed 1.6.2021)

**Company Secretary**

S Mennell

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE (REGISTERED NUMBER: 05447356)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

ESW Chartered Accountants  
162-164 High Street  
Rayleigh  
United Kingdom  
Essex  
SS6 7BS

Approved by order of the board of trustees on 1st October 2021 and signed on its behalf by:

J R Lumley - Chairman - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

**Independent examiner's report to the trustees of Rayleigh Rochford And District Association For Voluntary Service ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr S Cracknell FCA  
ESW Chartered Accountants  
162-164 High Street  
Rayleigh  
United Kingdom  
Essex  
SS6 7BS

1st October 2021

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		78,807	4,283	83,090	75,683
Investment income	2	37	-	37	62
<b>Total</b>		78,844	4,283	83,127	75,745
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Grants, Community Activities		66,116	5,100	71,216	3,700
Other		-	-	-	60,923
<b>Total</b>		66,116	5,100	71,216	64,623
<b>NET INCOME/(EXPENDITURE)</b>		12,728	(817)	11,911	11,122
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		61,771	9,971	71,742	60,620
<b>TOTAL FUNDS CARRIED FORWARD</b>		74,499	9,154	83,653	71,742

The notes form part of these financial statements

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE (REGISTERED NUMBER: 05447356)**

**BALANCE SHEET  
31ST MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	2,805	-	2,805	1,255
<b>CURRENT ASSETS</b>					
Debtors	8	83	-	83	83
Cash at bank and in hand		73,303	9,154	82,457	71,721
		<u>73,386</u>	<u>9,154</u>	<u>82,540</u>	<u>71,804</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(1,692)	-	(1,692)	(1,317)
<b>NET CURRENT ASSETS</b>		<u>71,694</u>	<u>9,154</u>	<u>80,848</u>	<u>70,487</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>74,499</u>	<u>9,154</u>	<u>83,653</u>	<u>71,742</u>
<b>NET ASSETS</b>		<u>74,499</u>	<u>9,154</u>	<u>83,653</u>	<u>71,742</u>
<b>FUNDS</b>	10				
Unrestricted funds				74,499	61,771
Restricted funds				9,154	9,971
<b>TOTAL FUNDS</b>				<u>83,653</u>	<u>71,742</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements



**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE (REGISTERED NUMBER: 05447356)**

**BALANCE SHEET - continued  
31ST MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 1st October 2021 and were signed on its behalf by:

J R Lumley - Chairman - Trustee

The notes form part of these financial statements

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Governance costs**

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Company status**

The company is a company limited by guarantee. The members of the company are the Trustees. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2021**

**2. INVESTMENT INCOME**

	2021 £	2020 £
Deposit account interest	37	62
	<u>37</u>	<u>62</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	1,854	1,002
	<u>1,854</u>	<u>1,002</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

**5. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2021	2020
Support Staff	4	4
	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	67,079	8,604	75,683
Investment income	62	-	62
<b>Total</b>	<u>67,141</u>	<u>8,604</u>	<u>75,745</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Grants, Community Activities	-	3,700	3,700
Other	59,856	1,067	60,923
<b>Total</b>	<u>59,856</u>	<u>4,767</u>	<u>64,623</u>
<b>NET INCOME</b>	<u>7,285</u>	<u>3,837</u>	<u>11,122</u>

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2021**

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	54,486	6,134	60,620
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>61,771</u>	<u>9,971</u>	<u>71,742</u>

**7. TANGIBLE FIXED ASSETS**

	Computer equipment £
<b>COST</b>	
At 1st April 2020	4,009
Additions	<u>3,404</u>
At 31st March 2021	<u>7,413</u>
<b>DEPRECIATION</b>	
At 1st April 2020	2,754
Charge for year	<u>1,854</u>
At 31st March 2021	<u>4,608</u>
<b>NET BOOK VALUE</b>	
At 31st March 2021	<u>2,805</u>
At 31st March 2020	<u>1,255</u>

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other debtors	<u>83</u>	<u>83</u>

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2021**

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other creditors	139	105
Accruals and deferred income	1,553	1,212
	<u>1,692</u>	<u>1,317</u>

**10. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	61,771	12,728	74,499
<b>Restricted funds</b>			
Families in Need	1,455	-	1,455
Warm Homes	1,316	(817)	499
Forward Motion (SEAT)	7,200	-	7,200
	<u>9,971</u>	<u>(817)</u>	<u>9,154</u>
<b>TOTAL FUNDS</b>	<u>71,742</u>	<u>11,911</u>	<u>83,653</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	78,844	(66,116)	12,728
<b>Restricted funds</b>			
Warm Homes	4,283	(5,100)	(817)
	<u>83,127</u>	<u>(71,216)</u>	<u>11,911</u>
<b>TOTAL FUNDS</b>	<u>83,127</u>	<u>(71,216)</u>	<u>11,911</u>

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2021**

**10. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	54,486	7,285	61,771
<b>Restricted funds</b>			
Families in Need	1,522	(67)	1,455
Warm Homes	1,012	304	1,316
Forward Motion (SEAT)	3,600	3,600	7,200
	<u>6,134</u>	<u>3,837</u>	<u>9,971</u>
<b>TOTAL FUNDS</b>	<u>60,620</u>	<u>11,122</u>	<u>71,742</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	67,141	(59,856)	7,285
<b>Restricted funds</b>			
Families in Need	1,000	(1,067)	(67)
Warm Homes	4,004	(3,700)	304
Forward Motion (SEAT)	3,600	-	3,600
	<u>8,604</u>	<u>(4,767)</u>	<u>3,837</u>
<b>TOTAL FUNDS</b>	<u>75,745</u>	<u>(64,623)</u>	<u>11,122</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	54,486	20,013	74,499
<b>Restricted funds</b>			
Families in Need	1,522	(67)	1,455
Warm Homes	1,012	(513)	499
Forward Motion (SEAT)	3,600	3,600	7,200
	<u>6,134</u>	<u>3,020</u>	<u>9,154</u>
<b>TOTAL FUNDS</b>	<u>60,620</u>	<u>23,033</u>	<u>83,653</u>

**RAYLEIGH ROCHFORD AND DISTRICT  
ASSOCIATION FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2021**

**10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	145,985	(125,972)	20,013
<b>Restricted funds</b>			
Families in Need	1,000	(1,067)	(67)
Warm Homes	8,287	(8,800)	(513)
Forward Motion (SEAT)	3,600	-	3,600
	<u>12,887</u>	<u>(9,867)</u>	<u>3,020</u>
<b>TOTAL FUNDS</b>	<u>158,872</u>	<u>(135,839)</u>	<u>23,033</u>

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2021.