

REGISTERED CHARITY NUMBER: 1113371

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2024
For
CHOBHAM COMMUNITY CENTRE ASSOCIATION

CHOBHAM COMMUNITY CENTRE ASSOCIATION

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for the Year Ended 31 March 2024

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CHOBHAM COMMUNITY CENTRE ASSOCIATION

Report of the Trustees for the Year Ended 31 March 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' effective 1 January 2015. The Trustees have had regard to the Charity Commission Guidance on public benefit.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1113371

Principal address

Chobham Community Centre
MacMahon Close
Chobham
Surrey
GU24 8NG

Trustees

Edward Bentall DL FCA
Nicky Biddle
David Burke FCA
Cllr Les Coombs – retired 18 May 2023
Jack Massarano – appointed 13 September 2023
Carol Gregorious
Cllr Emma Kennedy – appointed 18 May 2023
Cllr Chris Rowbotham
L Coombs E Kennedy and C Rowbotham are nominated by Chobham Parish Council

Chairman
Hon Secretary
Hon Treasurer

Independent examiner

Philip Marsden FCA
Little Heath Farm
Little Heath Road
Chobham
GU24 8RL

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated association.

Recruitment and appointment of new trustees

There must be no less than three Trustees nor more than nine. Of these, Chobham Parish Council nominates two and the Trustees nominate four, having regard to the skills, knowledge and experience needed for the effective administration of the charity. A further three may be appointed by the vote of the registered electors of the Parish of Chobham at the Annual General meeting of the Charity.

Related parties

Chobham Parish Council owns the freehold of the Chobham Community Centre, MacMahon Close, Chobham, Surrey.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Report of the Trustees
for the Year Ended 31 March 2024

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote the benefit of the inhabitants of the parish of Chobham in the county of Surrey and the neighbourhood in the boroughs of Runnymede, Surrey Heath and Woking (the area of benefit) without distinction of age, sex, sexual orientation, race or of political, religious or other opinions, by associating together with the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the said inhabitants by securing the establishment of a community centre and the maintenance and management of the same.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity manages the day to day running of the Chobham Community Centre on a commercial basis as shown by the attached accounts.

FINANCIAL REVIEW

Reserves policy

The trustees have a policy of providing annually from profits earned separate reserves for dilapidations/improvements at the Community Centre and for the care and maintenance of the roadway leading to the Centre. However, in view of the deficit incurred during this year, and as the trustees consider that the current level of reserves are adequate, no transfer will be made this year.

Principal funding sources

The principal funding sources are the hire of the building for use as a Community Centre to local inhabitants, enterprises and businesses to carry out functions that benefit the community.

Approved by order of the board of trustees on 18 September 2024 and signed on its behalf by:

.....
L E Bentall - Trustee

Independent Examiner's Report to the Trustees of
CHOBHAM COMMUNITY CENTRE ASSOCIATION

I report to the trustees on my examination of the accounts of the Chobham Community Centre Association ('the Association') for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

P Marsden FCA
Little Heath Farm, Little Heath Road, Chobham GU24 8RL

Date: 18 September 2024

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Statement of Financial Activities for the Year Ended 31 March 2024

			31.3.24	31.3.23
RESOURCES EXPENDED		Unrestricted fund	Designated funds	Total funds
Charitable activities		£45,894	£ -	£ 45,894
Office	Notes			£ 36
INCOMING RESOURCES				
Net (outgoing)/incoming resources			=	(7,950)
Incoming resources from generated funds				
Activities for generating funds	2	36,893	-	36,893
Investment income	3		-	1,051
Total incoming resources			-	37,944

RECONCILIATION OF FUNDS

Total funds brought forward	11,195	65,251	76,466	85,566
Transfer between funds	4,289	(4,289)	-	-
TOTAL FUNDS CARRIED FORWARD	7,534	60,962	68,496	76,446

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Balance Sheet At 31 March 2024

	Notes	31.3.24 Unrestricted fund £	Designated funds £	Total funds £	31.3.23 Total funds £
FIXED ASSETS					
Tangible assets	4	9,545	-	9,545	10,170
CURRENT ASSETS					
Debtors	5	3,396	-	3,396	1,672
Investments	6	-	25,000	25,000	25,000
Cash at Bank		(4,038)	35,962	31,924	41,125
		(642)	60,962	60,320	67,797
CREDITORS					
Amounts falling due within one year	7	1,369	-	1,369	1,521
NET CURRENT (LIABILITIES) ASSETS		(2,011)	60,962	58,951	66,276
TOTAL ASSETS LESS CURRENT LIABILITIES		7,534	60,962	68,496	76,446
NET ASSETS		7,534	60,962	68,496	76,446
FUNDS	8				
Unrestricted Funds				7,534	11,195
Designated funds				60,962	65,251
TOTAL FUNDS				68,496	76,446

The financial statements were approved by the Board of Trustees on 18 September 2024 and were signed on its behalf by:

.....
L E Bental-Trustee

.....
D M Burke – Trustee

Notes to the Financial Statements
for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities, effective 1st January 2015.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture & Fittings	- 33% on cost
Plant & Equipment	- 10% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise amounts which have been set aside by the trustees to cover various potential future costs. However, the trustees may, at their discretion transfer all or part of these funds back to the unrestricted funds.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. ACTIVITIES FOR GENERATING FUNDS

	31.3.24	31.3.23
	£	£
Community Centre Hirings	17,161	8,792
Jackanory Playgroup	18,450	16,525
Short Mat Bowls	<u>1,282</u>	<u>1,630</u>
	<u><u>36,893</u></u>	<u><u>26,947</u></u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Notes to the Financial Statements for the Year Ended 31 March 2024

3. INVESTMENT INCOME

	31.3.24	31.3.23
	£	£
Deposit Account Interest	271	195
Dividends	780	645

4. TANGIBLE FIXED ASSETS

	Plant & Equipment	Furniture & Fittings	Total
	£	£	£
COST			
At 1 April 2023	10,660	12,124	22,784
Additions in year	4,289	-	4,289
Disposals in year	(6,519)	-	(6,519)
At 31 March 2024	<u>8,430</u>	<u>12,124</u>	<u>20,554</u>
DEPRECIATION			
At 1 April 2023	3,436	9,178	12,614
Written off disposals	(3,097)	-	(3,097)
Charge for year	<u>1,010</u>	<u>482</u>	<u>1,492</u>
At 31 March 2024	<u>1,349</u>	<u>9,660</u>	<u>11,009</u>
NET BOOK VALUE			
At 31 March 2024	<u>7,081</u>	<u>2,464</u>	<u>9,545</u>
At 31 March 2023	<u>8,528</u>	<u>1,642</u>	<u>10,170</u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Notes to the Financial Statements for the Year Ended 31 March 2024

6. INVESTMENTS

	31.3.24	31.3.23
	£	£
Unit Trusts at cost	<u>25,000</u>	<u>25,000</u>

The value of these unit trusts at the balance sheet date was £28,265
(2023: £25,819)

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Other creditors	<u>1,369</u>	<u>1,521</u>
	<u>1,369</u>	<u>1,521</u>

8. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	11,195	(7,950)	4,289	7,534
Designated funds				
Building Dilapidation Reserve	51,001	-	(4,289)	46,712
Roadway Reserve	<u>14,250</u>	<u>-</u>	<u>-</u>	<u>14,250</u>
	<u>65,251</u>	<u>-</u>	<u>(4,289)</u>	<u>60,962</u>
 Total Funds	 <u>76,446</u>	 <u>(7,950)</u>	 <u>=</u>	 <u>68,496</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	<u>37,944</u>	<u>45,894</u>	<u>(7,950)</u>

9. TRUSTEES' REMUNERATION AND EXPENSES

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

10. RELATED PARTY TRANSACTIONS

During the year Mr L E Bentall, a Trustee, made a short term, interest free loan to the charity of £4,289 to cover the cost of the purchase of a new boiler until the funds could be released from a term deposit account. The amount was repaid in full before the year end.

11. AVERAGE NUMBER OF STAFF EMPLOYED

The average number of staff employed during the year was two (2023:2), both of whom were part time.

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Detailed Statement of Financial Activities For Unrestricted Funds for the Year Ended 31 March 2024

	31.3.24 £	31.3.23 £
INCOMING RESOURCES		
Activities for generating funds		
Community Centre Hirings	17,161	8,792
Jackanory Playgroup	18,450	16,525
Short Mat Bowls	<u>1,282</u>	<u>1,630</u>
	36,893	26,947
Investment income		
Dividends	780	645
Deposit account interest	271	195
	<hr/>	<hr/>
Total incoming resources	37,944	27,787
RESOURCES EXPENDED		
Charitable activities		
Rent – Chobham Parish Council	4,000	4,000
Rates and water	1,746	1,811
Insurance	1,127	1,067
Light and heat	8,871	5,503
Telephone and internet	963	608
Postage and stationery	400	100
Administrator's and Cleaner's Salaries	6,579	6,425
Sundries	240	66
Cleaning Materials	375	616
Property Maintenance	11,356	11,803
Office Equipment Maintenance	2,841	890
Depreciation	1,492	1,656
Bank Charges	82	98
Garden Maintenance	2,399	2,264
Loss on Sale of Fixed Assets	<u>3,423</u>	<u>-</u>
	45,894	36,907
	<hr/>	<hr/>
Total resources expended	45,894	36,907
	<hr/>	<hr/>
Net deficit	<u>(7,950)</u>	<u>(9,120)</u>

