

REGISTERED CHARITY NUMBER: 1113371

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2023
For
CHOBHAM COMMUNITY CENTRE ASSOCIATION

CHOBHAM COMMUNITY CENTRE ASSOCIATION

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CHOBHAM COMMUNITY CENTRE ASSOCIATION

Report of the Trustees for the Year Ended 31 March 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' effective 1 January 2015. The Trustees have had regard to the Charity Commission Guidance on public benefit.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1113371

Principal address

Chobham Community Centre
MacMahon Close
Chobham
Surrey
GU24 8NG

Trustees

Edward Bentall DL FCA

Nicky Biddle

David Burke FCA

Cllr Les Coombs – retired 18 May 2023

Carol Gregorious

Cllr Emma Kennedy – appointed 18 May 2023

Cllr Chris Rowbotham

L Coombs E Kennedy and C Rowbotham are nominated by Chobham Parish Council

Chairman

Hon Secretary

Hon Treasurer

Independent examiner

Philip Marsden FCA

Little Heath Farm

Little Heath Road

Chobham

GU24 8RL

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated association.

Recruitment and appointment of new trustees

There must be no less than three Trustees nor more than nine. Of these, Chobham Parish Council nominates two and the Trustees nominate four, having regard to the skills, knowledge and experience needed for the effective administration of the charity. A further three may be appointed by the vote of the registered electors of the Parish of Chobham at the Annual General meeting of the Charity.

Related parties

Chobham Parish Council owns the freehold of the Chobham Community Centre, MacMahon Close, Chobham, Surrey.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Report of the Trustees for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote the benefit of the inhabitants of the parish of Chobham in the county of Surrey and the neighbourhood in the boroughs of Runnymede, Surrey Heath and Woking (the area of benefit) without distinction of age, sex, sexual orientation, race or of political, religious or other opinions, by associating together with the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the said inhabitants by securing the establishment of a community centre and the maintenance and management of the same.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity manages the day to day running of the Chobham Community Centre on a commercial basis as shown by the attached accounts.

FINANCIAL REVIEW

Reserves policy

The trustees have a policy of providing annually from profits earned separate reserves for dilapidations/improvements at the Community Centre and for the care and maintenance of the roadway leading to the Centre. However, in view of the deficit incurred during this year, and as the trustees consider that the current level of reserves are adequate, no transfer will be made this year.

Principal funding sources

The principal funding sources are the hire of the building for use as a Community Centre to local inhabitants, enterprises and businesses to carry out functions that benefit the community.

Approved by order of the board of trustees on 13 September 2023 and signed on its behalf by:

.....
L E Bentall - Trustee

Independent Examiner's Report to the Trustees of
CHOBHAM COMMUNITY CENTRE ASSOCIATION

I report to the trustees on my examination of the accounts of the Chobham Community Centre Association ('the Association') for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

P Marsden FCA
Little Heath Farm, Little Heath Road, Chobham GU24 8RL

Date: 13 September 2023

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Statement of Financial Activities for the Year Ended 31 March 2023

	Notes	Unrestricted fund £	Designated funds £	31.3.23 Total funds £	31.3.22 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Activities for generating funds	2	26,947	-	26,947	27,497
Grants	3	-	-	-	8,000
Insurance claim		-	-	-	16,102
Investment income	4	<u>840</u>	<u>-</u>	<u>840</u>	<u>733</u>
Total incoming resources		27,787	-	27,787	52,332
RESOURCES EXPENDED					
Charitable activities					
Office		<u>36,907</u>	-	<u>36,907</u>	<u>37,773</u>
NET (OUTGOING)/INCOMING RESOURCES		<u>(9,120)</u>	<u>=</u>	<u>(9,120)</u>	<u>14,558</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>20,315</u>	<u>65,251</u>	<u>85,566</u>	<u>71,007</u>
Transfer between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS CARRIED FORWARD		<u>11,195</u>	<u>65,251</u>	<u>76,446</u>	<u>85,565</u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Balance Sheet At 31 March 2023

	Notes	Unrestricted fund £	Designated funds £	31.3.23 Total funds £	31.3.22 Total funds £
FIXED ASSETS					
Tangible assets	6	10,170	-	10,170	11,826
CURRENT ASSETS					
Debtors	7	1,672	-	1,672	2,091
Investments	8	-	25,000	25,000	20,000
Cash at Bank		<u>874</u>	<u>40,251</u>	<u>41,125</u>	<u>53,151</u>
		2,546	65,251	67,797	75,242
CREDITORS					
Amounts falling due within one year	9	<u>1,521</u>	<u>-</u>	<u>1,521</u>	<u>1,502</u>
NET CURRENT ASSETS		<u>1,025</u>	<u>65,251</u>	<u>66,276</u>	<u>73,740</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>11,195</u>	<u>65,251</u>	<u>76,446</u>	<u>85,566</u>
NET ASSETS		<u>11,195</u>	<u>65,251</u>	<u>76,446</u>	<u>85,566</u>
FUNDS	10				
Unrestricted Funds				11,195	20,315
Designated funds				<u>65,251</u>	<u>65,251</u>
TOTAL FUNDS				<u>76,446</u>	<u>85,566</u>

The financial statements were approved by the Board of Trustees on 13 September 2023 and were signed on its behalf by:

.....
L E Bentall-Trustee

.....
D M Burke – Trustee

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities, effective 1st January 2015.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture & Fittings	- 33% on cost
Plant & Equipment	- 10% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The trustees have reviewed the make up of those funds previously described as restricted funds and have concluded that, as these amounts represented amounts set aside by the trustees against possible future expenditure, they should properly be described as designated funds rather than restricted funds. These amounts have therefore been redesignated as such.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. ACTIVITIES FOR GENERATING FUNDS

	31.3.23	31.3.22
	£	£
Community Centre Hirings	8,792	7,609
Jackanory Playgroup	16,525	18,308
Short Mat Bowls	<u>1,630</u>	<u>1,392</u>
	<u>26,947</u>	<u>27,309</u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Notes to the Financial Statements for the Year Ended 31 March 2023

3. GRANTS RECEIVED

	Unrestricted Funds	31.3.23 Total	31.3.22
	£	£	£
Government Support Grants	-	-	8,000
Insurance Claim	-	-	16,102
	-	-	-----
	=	=	<u>24,102</u>

4. INVESTMENT INCOME

	31.3.23	31.3.22
	£	£
Deposit Account Interest	195	136
Dividends	645	597

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

6. TANGIBLE FIXED ASSETS

	Plant & Equipment	Furniture & Fittings	Total
	£	£	£
COST			
At 1 April 2022	10,660	12,124	22,784
Additions in year	-	-	-
At 31 March 2023	<u>10,660</u>	<u>12,124</u>	<u>22,784</u>
 DEPRECIATION			
At 1 April 2022	1,066	9,892	10,958
Charge for year	<u>1,066</u>	<u>590</u>	<u>1,656</u>
At 31 March 2023	<u>2,132</u>	<u>10,482</u>	<u>12,614</u>
 NET BOOK VALUE			
At 31 March 2023	<u>8,528</u>	<u>1,642</u>	<u>10,170</u>
At 31 March 2022	<u>9,594</u>	<u>2,232</u>	<u>11,826</u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Notes to the Financial Statements
for the Year Ended 31 March 2023

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23	31.3.22
	£	£
Trade debtors	1,392	1,765
Other debtors	<u>280</u>	<u>326</u>
	<u>1,672</u>	<u>2,091</u>

8. INVESTMENTS

	31.3.23	31.3.22
	£	£
Unit Trusts	<u>25,000</u>	<u>20,000</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23	31.3.22
	£	£
Other creditors	<u>1,521</u>	<u>1,502</u>
	<u>1,521</u>	<u>1,502</u>

10. MOVEMENT IN FUNDS

	At 1.4.22	Net movement	Transfers	At 31.3.23
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	20,315	(9,120)	-	12,670
Restricted Funds				
Height Barrier	-	-	-	-
Designated funds				
Building Dilapidation Reserve	51,001	-	-	51,001
Roadway Reserve	<u>14,250</u>	<u>-</u>	<u>-</u>	<u>14,250</u>
	<u>65,251</u>	<u>-</u>	<u>-</u>	<u>65,251</u>
Total Funds	<u>85,566</u>	<u>(9,120)</u>	<u>-</u>	<u>77,921</u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	<u>27,787</u>	<u>36,907</u>	<u>(9,120)</u>

11. AVERAGE NUMBER OF STAFF EMPLOYED

The average number of staff employed during the year was two (2022:2), both of whom were part time.

CHOBHAM COMMUNITY CENTRE ASSOCIATION

**Detailed Statement of Financial Activities For Unrestricted Funds
for the Year Ended 31 March 2023**

	31.3.23 £	31.3.22 £
INCOMING RESOURCES		
Activities for generating funds		
Community Centre Hirings	8,792	7,609
Jackanory Playgroup	16,525	18,308
Short Mat Bowls	1,630	1,580
Insurance Claim	-	16,102
Government Grants	-	8,000
	<u>26,947</u>	<u>51,599</u>
Investment income		
Dividends	645	597
Deposit account interest	195	136
	<u></u>	<u></u>
Total incoming resources	<u>27,787</u>	<u>52,332</u>
RESOURCES EXPENDED		
Charitable activities		
Rent – Chobham Parish Council	4,000	5,250
Rates and water	1,811	1,184
Insurance	1,067	1,019
Light and heat	5,503	3,435
Telephone and internet	608	350
Postage and stationery	100	27
Administrator's and Cleaner's Salaries	6,425	6,850
Sundries	66	109
Cleaning Materials	616	2,233
Property Maintenance	11,803	11,318
Office Equipment Maintenance	890	1,577
Depreciation	1,656	1,656
Bank Charges	98	27
Garden Maintenance	2,264	2,738
	<u>36,907</u>	<u>37,773</u>
Total resources expended	<u>36,907</u>	<u>37,773</u>
	<u></u>	<u></u>
Net (deficit)/ surplus	<u>(9,120)</u>	<u>14,558</u>

