

REGISTERED CHARITY NUMBER: 1113371

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
For
CHOBHAM COMMUNITY CENTRE ASSOCIATION

CHOBHAM COMMUNITY CENTRE ASSOCIATION

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for the Year Ended 31 March 2022

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CHOBHAM COMMUNITY CENTRE ASSOCIATION

Report of the Trustees for the Year Ended 31 March 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' effective 1 January 2015. The Trustees have had regard to the Charity Commission Guidance on public benefit.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1113371

Principal address

Chobham Community Centre
MacMahon Close
Chobham
Surrey
GU24 8NG

Trustees

Edward Bentall DL FCA		Chairman
Margaret Mallowan	Resigned 10 August 2022	Vice Chair
Nicky Biddle		Hon Secretary
David Burke FCA		Hon Treasurer
Cllr Les Coombs		
Carol Gregorious		
Cllr Chris Rowbotham		
Sharron Woods	Resigned 31 March 2022	

L Coombs and C Rowbotham are nominated by Chobham Parish Council.

Independent examiner

Philip Marsden FCA
Little Heath Farm
Little Heath Road
Chobham
GU24 8RL

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated association.

Recruitment and appointment of new trustees

There must be no less than three Trustees nor more than nine. Of these, Chobham Parish Council nominates two and the Trustees nominate four, having regard to the skills, knowledge and experience needed for the effective administration of the charity. A further three may be appointed by the vote of the registered electors of the Parish of Chobham at the Annual General meeting of the Charity.

Related parties

Chobham Parish Council owns the freehold of the Chobham Community Centre, MacMahon Close, Chobham, Surrey.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Report of the Trustees for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote the benefit of the inhabitants of the parish of Chobham in the county of Surrey and the neighbourhood in the boroughs of Runnymede, Surrey Heath and Woking (the area of benefit) without distinction of age, sex, sexual orientation, race or of political, religious or other opinions, by associating together with the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the said inhabitants by securing the establishment of a community centre and the maintenance and management of the same.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity manages the day to day running of the Chobham Community Centre on a commercial basis as shown by the attached accounts.

FINANCIAL REVIEW

Reserves policy

The trustees have a policy of providing annually from profits earned separate reserves for dilapidations/improvements at the Community Centre and for the care and maintenance of the roadway leading to the Centre. However, during this year, the trustees have taken the opportunity to rebuild their general reserves following the deficit in the previous year. At the end of the current year, the trustees will consider further transfers to reserves after taking into account the result for the year and their view of the adequacy of the reserves held.

Following the acquisition of the height barrier at the entrance to the Centre in April 2021, the donations received for that purpose have been transferred into the General Reserve from Restricted Funds.

Principal funding sources

The principal funding sources are the hire of the building for use as a Community Centre to local inhabitants, enterprises and businesses to carry out functions that benefit the community.

Covid 19

The income for the year shows some recovery from the effects of the pandemic and has been further boosted by a successful business interruption insurance claim and government grants.

Approved by order of the board of trustees on 14 September 2022 and signed on its behalf by:

.....
L E Bentall - Trustee

Independent Examiner's Report to the Trustees of
CHOBHAM COMMUNITY CENTRE ASSOCIATION

I report to the trustees on my examination of the accounts of the Chobham Community Centre Association ('the Association') for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

P Marsden FCA
Little Heath Farm, Little Heath Road, Chobham GU24 8RL

Date: 14 September 2022

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Statement of Financial Activities for the Year Ended 31 March 2022

	Notes	Unrestricted fund £	Designated funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Activities for generating funds	2	27,497	-	-	27,497	10,604
Grants	3	8,000	-	-	8,000	9,585
Insurance claim		16,102	-	-	16,102	-
Investment income	4	<u>733</u>	<u>-</u>	<u>-</u>	<u>733</u>	<u>585</u>
Total incoming resources		52,332	-	-	52,332	20,774
RESOURCES EXPENDED						
Charitable activities						
Office		37,774	-	-	37,774	30,545
NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS		<u>14,558</u>	<u>-</u>	<u>-</u>	<u>14,558</u>	<u>(9,771)</u>
Net incoming/(outgoing) resources		<u>14,558</u>	<u>-</u>	<u>-</u>	<u>14,558</u>	<u>(9,771)</u>
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>3,006</u>	<u>65,251</u>	<u>2,750</u>	<u>71,007</u>	<u>80,778</u>
Transfer between funds		<u>2,750</u>	<u>-</u>	<u>(2,750)</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS CARRIED FORWARD		<u>20,314</u>	<u>65,251</u>	<u>-</u>	<u>85,565</u>	<u>71,007</u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Balance Sheet At 31 March 2022

	Notes	Unrestricted fund £	Designated funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS						
Tangible assets	6	11,826	-	-	11,826	9,340
CURRENT ASSETS						
Debtors	7	2,091	-	-	2,091	283
Investments	8	-	20,000	-	20,000	20,000
Cash at Bank		<u>7,900</u>	<u>45,251</u>	-	<u>53,151</u>	<u>43,130</u>
		9,991	65,251	-	75,242	63,413
CREDITORS						
Amounts falling due within one year	9	<u>1,502</u>	-	-	<u>1,502</u>	<u>1,746</u>
NET CURRENT ASSETS		<u>8,489</u>	<u>65,251</u>	-	<u>73,740</u>	<u>61,667</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>20,315</u>	<u>65,251</u>	-	<u>85,566</u>	<u>71,007</u>
NET ASSETS		<u>20,315</u>	<u>65,251</u>	-	<u>85,566</u>	<u>71,007</u>
FUNDS	10					
Unrestricted funds					20,315	3,006
Restricted funds					-	2,750
Designated funds					<u>65,251</u>	<u>65,251</u>
TOTAL FUNDS					<u>85,566</u>	<u>71,007</u>

The financial statements were approved by the Board of Trustees on 14 September 2022 and were signed on its behalf by:

.....
L E Bentall-Trustee

.....
D M Burke – Trustee

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities, effective 1st January 2015.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture & Fittings	- 33% on cost
Plant & Equipment	- 10% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The trustees have reviewed the make up of those funds previously described as restricted funds and have concluded that, as these amounts represented amounts set aside by the trustees against possible future expenditure, they should properly be described as designated funds rather than restricted funds. These amounts have therefore been redesignated as such.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. ACTIVITIES FOR GENERATING FUNDS

	31.3.22	31.3.21
	£	£
Community Centre Hirings	7,609	1,324
Jackanory Playgroup	18,308	9,000
Short Mat Bowls	<u>1,392</u>	<u>280</u>
	<u>27,309</u>	<u>10,604</u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Notes to the Financial Statements for the Year Ended 31 March 2022

3. GRANTS RECEIVED

	Unrestricted Funds	Restricted Income Funds	31.3.22 Total	31.3.21
	£	£	£	£
Government Support Grants	8,000	-	8,000	6,835
Insurance Claim	16,102	-	16,102	-
Donations	-	-	-	2,750
	<u>24,102</u>	<u>-</u>	<u>24,102</u>	<u>9,585</u>

4. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Deposit Account Interest	136	440
Dividends	597	145

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

6. TANGIBLE FIXED ASSETS

	Plant & Equipment	Furniture & Fittings	Total
COST	£	£	£
At 1 April 2021	6,519	12,124	18,643
Additions in year	<u>4,141</u>	<u>-</u>	<u>4,141</u>
At 31 March 2022	<u>10,660</u>	<u>12,124</u>	<u>22,784</u>

DEPRECIATION

At 1 April 2021	-	9,302	9,302
Charge for year	<u>1,066</u>	<u>590</u>	<u>1,656</u>
At 31 March 2022	<u>1,066</u>	<u>9,892</u>	<u>10,958</u>

NET BOOK VALUE

At 31 March 2021	<u>11,826</u>
At 31 March 2021	<u>9,341</u>

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Notes to the Financial Statements for the Year Ended 31 March 2022

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Trade debtors	1,765	-
Other debtors	<u>326</u>	<u>283</u>
	<u>2,091</u>	<u>283</u>

8. INVESTMENTS

	31.3.22	31.3.21
	£	£
Unit Trusts	<u>20,000</u>	<u>20,000</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Payments on account	-	-
Other creditors	<u>1,502</u>	<u>449</u>
	<u>1,502</u>	<u>449</u>

10. MOVEMENT IN FUNDS

	At 1.4.21	Net movement	Transfers	At 31.3.22
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	3,006	14,559	2,750	20,315
Restricted Funds				
Height Barrier	2,750	-	(2,750)	-
Designated funds				
Building Dilapidation Reserve	51,001	-	-	51,001
Roadway Reserve	<u>14,250</u>	<u>-</u>	<u>-</u>	<u>14,250</u>
	<u>65,251</u>	<u>-</u>	<u>-</u>	<u>65,251</u>
TOTAL FUNDS	<u>71,007</u>	<u>14,559</u>	<u>-</u>	<u>85,566</u>

The Restricted Fund represented donations made for the purpose of acquiring a height barrier at the entrance to the car park of the Centre. As this has now been purchased, the amount involved has been released to the General Fund.

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Notes to the Financial Statements - continued for the Year Ended 31 March 2022

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	<u>52,144</u>	<u>37,773</u>	<u>14,371</u>

11. AVERAGE NUMBER OF STAFF EMPLOYED

The average number of staff employed during the year was two (2021:2), both of whom were part time.

CHOBHAM COMMUNITY CENTRE ASSOCIATION

Detailed Statement of Financial Activities For Unrestricted Funds for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
INCOMING RESOURCES		
Activities for generating funds		
Community Centre Hirings	7,609	1,324
Jackanory Playgroup	18,308	9,000
Short Mat Bowls	1,580	280
Insurance Claim	16,102	-
Government Grants	<u>8,000</u>	<u>6,835</u>
	51,599	17,439
Investment income		
Dividends	597	145
Deposit account interest	136	440
	<u>733</u>	<u>585</u>
Total incoming resources	52,332	18,024
RESOURCES EXPENDED		
Charitable activities		
Rent – Chobham Parish Council	5,250	1,750
Rates and water	1,184	1,411
Insurance	1,019	1,129
Light and heat	3,435	2,997
Telephone	350	590
Postage and stationery	27	28
Administrator's and Cleaner's Salaries	6,850	7,463
Sundries	109	268
Cleaning Materials	2,233	548
Property Maintenance	11,318	7,985
Office Equipment Maintenance	1,577	1,756
Depreciation	1,656	1,710
Legal Fees	-	600
Bank Charges	27	-
Garden Maintenance	<u>2,738</u>	<u>2,310</u>
	<u>37,773</u>	<u>30,545</u>
Total resources expended	37,773	30,545
	<u>14,558</u>	<u>(12,521)</u>
Net surplus/(deficit)	<u>14,558</u>	<u>(12,521)</u>

