



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01 / 09 / 2022** To **31 / 08 / 2023**

**Charity name: Friends of Gillespie PTA**

**Charity registration number: 1113369**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is to advance the education of pupils in Gillespie Primary School in particular by: <ul style="list-style-type: none"><li>• Developing effective relationships between the staff, parents and others associated with the school.</li><li>• Engaging in activities or providing facilities or equipment which supports the school and advances the education of the pupils.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	This was a very successful year for Friends of Gillespie - the first which we could be said to be fully back on our feet again after the impacts of covid on the organisation. We ran events, and improved the communications between school, parents and pupils furthering our first charitable objective. We ran events and other fundraisers to enable us to fund forest school, additional music provision, sports equipment and a number of school trips.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, the trustees have had regard to this guidance.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	The fundraising activities of FoG could not happen without the support of the parents, teachers and pupils who volunteer their time. Trustees would like to express their deep thanks to all who have volunteered.
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements of FoG are:</p> <ol style="list-style-type: none"> <li>1. Bringing parents, teachers and pupils together across a range of events over the academic year. This supports our objective of developing these relationships. In particular in 2022/23 we rejuvenated the class representative network, with each year group leading a bake sale. We also instigated regular meetings between teachers and FoG trustees to ensure that FoG activity was aligned with teacher priorities.</li> <li>2. Funding a range of extracurricular activities, equipment and learning materials that the school (and/or some parents) could not afford themselves. This helps foster an inclusive environment for all pupils as well as broadening the range of learning opportunities. Funding went to: <ul style="list-style-type: none"> <li>• Forest School</li> <li>• Strings Tutor</li> <li>• Budget for each class (Nur-Y6)</li> <li>• Library supplies</li> <li>• Playground Recycling Bins</li> <li>• Football strips</li> <li>• In-school workshops (anti-bullying and history off the page)</li> <li>• School trips</li> </ul> </li> </ol>

### Additional information (optional)

You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	Para 1.41	Fundraising in 2022/23 exceeded expectations against objectives set at the start of the year.
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Investment performance against objectives	Para 1.41	FOG invests conservatively holding all assets in cash in a business current account. Investment returns are therefore nil. Trustees have agreed to this policy on the basis that the scale of assets means a low risk and low governance approach to investment remains appropriate.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The balance of funds held on 31 August 2023 was £37,574.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves and Investment Policy: Any reserves should be held as cash within the charity's bank account. Reserves should not fall below £5000.
Amount of reserves held	Para 1.22	Reserves as of 31 August 2023 were £37,574
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>FoG's principal sources of funding in 2022/23 were:</p> <ul style="list-style-type: none"> <li>Income from running events in school (e.g. summer fair, halloween disco, bake sales)</li> <li>Donations from parents</li> <li>Auctions of goods and services</li> <li>Income from selling products (christmas cards, tote bags)</li> <li>Grants</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	Any reserves should be held as cash within the charity's bank account.
A description of the principal risks facing the charity	Para 1.46	<p>Principal risks are:</p> <ol style="list-style-type: none"> <li>Trustee and volunteer capacity to run successful events which fulfil the charities objectives.</li> <li>Increased expectation from parents on the scale of activities that FoG will fund.</li> <li>Risk of fraud - mitigated by an active financial controls policy</li> </ol>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (model constitution from Parentkind)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election of Trustees takes place at the annual general meeting or at another properly convened meeting.

## Reference and Administrative details

Charity name	Friends of Gillespie PTA
Other name the charity uses	FoG
Registered charity number	1113369
Charity's principal address	Gillespie Primary School Gillespie Road London N5 1LH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Clements	Co-Chair		n/a
2	Sean Thomson	Co-Chair	11/10/2022 onwards	n/a
3	Karen Cattini	Secretary		n/a
4	Jennifer Maresh	Treasurer		n/a
5	Ebru Onal	Treasurer		n/a
6	Patrick Keegan			n/a
7	Candice Bingham			n/a
8	Jacqui Barrett			n/a

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Jennifer Maresh

Sean Thomson

Treasurer

Co-Chair

28-Apr-2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Friends of Gillespie PTA

No (if any)

1113369

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/09/2022

To

Period end date  
31/08/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	11,379	-	-	11,379	1,382
Events	11,340	-	-	11,340	12,473
Silent Auctions	6,499	-	-	6,499	-
Product Sales	891	-	-	891	513
Grants	-	1,000	-	1,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	30,109	1,000	-	31,109	14,368
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	30,109	1,000	-	31,109	14,368

### A3 Payments

Contributions to school activities or	16,351	1,255	-	17,606	40,790
PTA Insurance	116	-	-	116	195
Google Workspace Domain Registration	10	-	-	10	-
Extra Card Reader	19	-	-	19	-

2 x Gazebos	348	-	-	348	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>16,844</b>	<b>1,255</b>	<b>-</b>	<b>18,099</b>	<b>40,985</b>
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>16,844</b>	<b>1,255</b>	<b>-</b>	<b>18,099</b>	<b>40,985</b>
<b>Net of receipts/(payments)</b>	<b>13,265</b>	<b>- 255</b>	<b>-</b>	<b>13,010</b>	<b>- 26,617</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,864	700	-	24,564	51,181
<b>Cash funds this year end</b>	<b>37,129</b>	<b>445</b>	<b>-</b>	<b>37,574</b>	<b>24,564</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		37,129	445	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>37,129</b>	<b>445</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds

**B2 Other monetary assets**

Details	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jennifer Maresh	
	Sean Thomson	

## **Independent examiner's report to the trustees of Friends of Gillespie**

I report to the trustees on my examination of the accounts of Friends of Gillespie (FoG) for the financial year 2022-23 (1 September 2022-31 August 2023).

### **Responsibilities and basis of report**

As the charity trustees of FOG you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of FoG's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andrew Clements

Address: 5 Gillespie Road, London, N5 1LH

Date: 04 February 2024