

**VALLEY LIFE TRUST
(LIMITED BY GUARANTEE)**

**Company Number: 05648030 (England and Wales)
Charity Number : 1113359**

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020**

VALLEY LIFE TRUST

Reference and Administrative Information as at 31 December 2020

Charity name: Valley Life Trust

Charity registration number: 1113359

Company Registration Number: 05648030

Registered Office
The Old Vicarage
Church Close
Boston
PE21 6NA

Operational address
Mission 24, LifeLink24
PO Box 160
Bourne
PE10 1EP

Trustee Board/Company Directors	Mr S Pailthorpe	Chair
	Mr P L Lawrence	(Resigned 10.12.2019)
	Mr J Plummer	(Resigned 31.3.2020)
	Mr R Turner	
	Dr W Zbrzezniak	(Appointed 30.1.2020)
	Mr A Whitmoor-Pryer	(Appointed 4.8.2020)
	Mrs H Whitmoor-Pryer	(Appointed 4.8.2020)

Company Secretary Mr P Lawrence

Independent Examiner Mrs Nicola Lenton FCCA
Dexter & Sharpe
The Old Vicarage
Church Close
Boston
PE21 6 NA

Bankers National Westminster Bank plc
St Nicholas Centre
St Nicholas Way
Sutton
SM1 1NW

VALLEY LIFE TRUST

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VALLEY LIFE TRUST

Report of the Trustee Board for the year ended 31 December 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Standard applicable in the UK.

Governance

The Trust is controlled by its governing document, a deed of trust, and constitutes a limited company limited by guarantee as defined by the Companies Act 2006. It is also subject to its corporate articles of association, Charities Act 2011, FRS102 SORP and the requirements of the Charities Commission in England and Wales.

The Trustees also constitute the Board of Directors and seek to meet at least once every calendar quarter to review the organisations performance and to make executive decisions on its future direction.

The Trustees are appointed based on their skills, experience and business acumen and are all considered to be reputable individuals with a good track record.

Volunteers

The charity has benefited from the services provided by over 60 volunteers during the course of the year. Volunteering plays a vital and important role to fulfil our mission. Our volunteers receive full training and are supported by our paid staff team to deliver the objectives of the Trust.

Objectives of the Charity

The objectives of the charity are:

1. promoting the Christian faith through missions and outreach work
2. teaching and leadership development through church-based seminars
3. relief of poverty, care & education of orphans and widows.

The Trustees have considered the Charity's Commission guidance on public benefit when taking any decision that is relevant to it.

Review of the activities of the charity

Valley Life Trust has carried out the aims of our charity under the trading names of Mission24 and Lifelink24 throughout the year.

Like most organisations, the global pandemic has affected our ability to conduct in-person events throughout the year. However, we have successfully managed to continue our activities where possible using Zoom. In addition, the charity has stepped up our efforts in providing necessary international aid and relief through our existing network of partners and through awarding grants and conducting missions and outreach projects.

The activities were carried out in the ways outlined below.

1. **Supporting local churches:** During the year we worked with 23 different churches around the UK and ran 3 in-person training seminars.
2. **Missions and Outreach projects:** During the year we conducted 3 UK missions and 3 overseas missions.
3. **Training and education:** During the year we held 3 UK conferences. We trained 170 leaders by Zoom in the USA, 200 leaders in Argentina and ran online seminars in India, Slovakia, South Africa. In addition we trained 68 emerging leaders in the UK through our training school.

VALLEY LIFE TRUST

Report of the Trustee Board for the year ended 31 December 2020 cont

Review of the activities of the charity cont

4. **Aid & Relief:** We have educated, clothed and fed 63 nursery children, 10 primary school children and 1 secondary school student. We have also provided sustainable business training and grant funding to 30 individuals to start their own businesses. We maintained support for 6 widows and their families throughout the year. In addition we have provided grants for food aid during the pandemic for all families connected to the programmes we have run.
5. **Grant Funding:** We awarded several grants to both UK and overseas projects. This included supporting families in need whilst helping to provide essential food and education for orphan children in Uganda. We also supported communities to get essential Covid-19 PPE equipment to some of the hardest hit areas of East Africa.
6. **Media Projects:** We have increased our broadcasting through radio, TV and streaming services. We have created programmes for UCB, God TV, plus monthly radio programmes streaming across Uganda, Rwanda and the Democratic Republic of Congo.

Strategy and future developments

We have examined the expansion of our training program and decided to establish it in Leicester, for ease of access to students from across the UK.

We also regularly review the possibility of regional centres to make courses more readily available to local communities. As part of this expansion, we have decided to regionalise many of our mission teams to encourage the development of these communities.

Furthermore, we have created a new website and app that provides free access to many of our training materials. The impact of online training during the pandemic has convinced us to invest more time and resources in our online presence than in previous years.

We have sharpened our vision and commitment to multiplication for the fulfilment of the charity's aims. This is expressed in the training of more leaders, greater focus in our mission programmes and the development of strategic partnerships for wider impact.

To facilitate this growth we continue to employ a full time Operations Manager and Finance Manager and have also taken the step of expanding our board of Trustees.

Safeguarding policies and procedures

The trust maintains the highest standards of due diligence when it comes to the safeguarding of children and vulnerable adults. This is also reflected through the breadth of policies and procedures maintained by the charity. In addition, the charity seeks to ensure that these policies and procedures are incorporated into our supply chain, to maintain the highest standards of care for individuals.

VALLEY LIFE TRUST

Report of the Trustee Board for the year ended 31 December 2020 cont

Financial review

The Statement of Financial Activities shows a surplus of £28,335, which has reduced from £30,064 in 2019. Reserves stand at £118,917, of which £11,777 is restricted and £107,140 is unrestricted.

Reserves policy

The trust sets aside 10% of its monthly income to provide a means of smoothing cash flow. This is because income from donations can fluctuate throughout the year.

The principal risks and uncertainties facing the charity

The charity is reliant on donations to fund its operations. The vast majority of this is from individuals who are supportive of the aims of the charity. Throughout the Covid-19 pandemic, we have been careful to ensure that the Trust's committed expenditure does not exceed our income. We have been very grateful for the commitment of our existing donors to maintain support for our projects throughout the year.

There are far fewer organisations who give on a regular basis, however there are one-off contributions, especially when a mission or training seminar has been completed in their geographical locality. This can make income difficult to predict and gives some uncertainties when planning events. The Trust continues to work in partnership with a wide range of organisations to help further our aims and objectives.

Responsibilities of the Trustee Board

We are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company. In preparing these financial statements the Trustee Board should follow best practice and:

- Select suitable accounting policies and then apply them consistently,
- Make judgements and estimates that are reasonable and prudent and
- Prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustee Board is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Trustee Board

Trustee Board members (who are directors for the purpose of company law and trustees for the purposes of charity law) who served during the year and up to the date of this report are set out earlier.

In accordance with Company Law, as the company's directors, we certify that:

- So far as we are aware, there is no relevant examination information of which the company's examiners are unaware and
- As the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant examination information and to establish that the charity's examiners are aware of that information.

VALLEY LIFE TRUST

Report of the Trustee Board for the year ended 31 December 2020 cont

Accountants

Dexter & Sharpe were appointed as the charitable company's accountants during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice; Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Approved by the Trustee Board on 14 September 2021 and signed on its behalf by:

Stephen Pailthorpe
Chair of Trustee Board

VALLEY LIFE TRUST

Independent Examiner's Report To The Trustees of Valley Life Trust

I report on the accounts of the company for the year ended 31 December 2020 set out on pages 6 to 11.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mrs Nicola Lenton FCCA
Independent Examiner
Dexter & Sharpe Chartered Certified Accountants
The Old Vicarage
Church Close
Boston Lincolnshire
PE21 6NA**

15 September 2021

VALLEY LIFE TRUST

Statement of Financial Activities For the year ended 31 December 2020

Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £	
Incoming Resources					
	Voluntary Income	166,084	20,451	186,535	204,067
	Sales of resources	3,503	-	3,503	17,270
	Interest receivable	13	-	13	40
	Total	169,600	20,451	190,051	221,377
Expenditure on:					
4/5	Charitable activities	139,809	20,647	160,456	190,053
4	Other costs	1,260	-	1,260	1,260
5	Total	141,069	20,647	161,716	191,313
Net (outgoing) resources for the year					
		28,531	(196)	28,335	30,064
Transfers between Funds					
		(9,888)	9,888	-	-
Net Movement in Funds For the year					
		18,643	9,692	28,335	30,064
Balances brought forward at 1 January 2020					
		88,497	2,085	90,582	60,518
Balances carried forward At 31 December 2020					
		107,140	11,777	118,917	90,582

The notes on pages 8 to 11 form part of these financial statements

VALLEY LIFE TRUST

Company Number 05648030

Balance Sheet as at 31 December 2020

Notes	2020 £	2019 £
	Tangible Fixed Assets	
6	Office equipment	556
		-
	Current Assets	
7	Debtors	453
	Cash at bank and in hand	447
		<u>95,551</u>
		<u>120,952</u>
		95,998
	Creditors	
8	Amounts falling due within one year	<u>2,591</u>
		<u>5,416</u>
	Net Current Assets	<u>118,361</u>
		90,582
	Total Assets Less Current Liabilities	<u>118,917</u>
		90,582
9	Funds	
	Unrestricted	107,140
	Restricted	<u>11,777</u>
		88,497
		<u>2,085</u>
		<u>118,917</u>
		90,582

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006 : and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Directors on 14 September 2021 and were signed on its behalf by:

S Pailthorpe
Chairman

The notes on pages 8 to 11 form part of these financial statements

VALLEY LIFE TRUST

Notes to the Financial Statements for the year ended 31 December 2020

1. STATUTORY INFORMATION

Valley Life Trust is a private limited company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 2015 – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributable to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is a registered charity and the accounts are prepared on the basis that its activities are not liable to income tax or corporation tax.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3. TRUSTEES' REMUNERATION AND BENEFITS

During the year a total of £2,750 was paid to Mr R Turner, a Trustee, for his work as Head of the School of Ministry, there were no other payments made in respect of any other trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

VALLEY LIFE TRUST

Notes to the Financial Statements for the year ended 31 December 2020 (cont)

4. EXPENDITURE - UNRESTRICTED

	Charitable Activities 2020 £	Other Costs 2020 £	Total Funds 2020 £	Total Funds 2019 £
Office rent	-	-	-	420
Insurance	823	-	823	875
Telephone	1,365	-	1,365	749
Advertising	3,698	-	3,698	2,527
Stationery	680	-	680	1,170
Travel and motor expenses	3,617	-	3,617	17,234
Books and CDs	308	-	308	4,714
Computer costs	3,847	-	3,847	385
Gifts and sundries	1,213	-	1,213	10,039
Ministry costs	84,847	-	84,847	100,677
Salaries and wages	37,000	-	37,000	35,434
Pension	737	-	737	722
Independent examiner's fees	-	1,260	1,260	1,260
Professional fees	1,489	-	1,489	-
Depreciation	185	-	185	-
	<u>139,809</u>	<u>1,260</u>	<u>141,069</u>	<u>176,206</u>

Staff costs consist of:

Wages and salaries	37,000	35,434
Pension contributions	<u>737</u>	<u>722</u>

No employee earned £60,000 per annum or more.

No No

The average weekly number of employees was

2 2

No trustee received remuneration.

4. EXPENDITURE - RESTRICTED

	Charitable Activities 2020 £	Other Costs 2020 £	Total Funds 2020 £	2019
Widows and orphans	13,428	-	13,428	5,324
Kings Kids	1,319	-	1,319	9,393
Crisis and Hardship	5,900	-	5,900	-
Sewing Machines	-	-	-	390
	<u>20,647</u>	<u>-</u>	<u>20,647</u>	<u>15,107</u>

VALLEY LIFE TRUST

Notes to the Financial Statements for the year ended 31 December 2020 (cont)

5. TOTAL RESOURCES EXPENDED

	Staff Costs £	Depreciation £	Other Costs £	2020 Total £	2019 Total £
Charitable activities	37,737	185	122,534	160,456	190,053
Other costs	-	-	1,260	1,260	1,260
	<u>37,737</u>	<u>185</u>	<u>123,794</u>	<u>161,716</u>	<u>191,313</u>

6. TANGIBLE FIXED ASSETS

	Office Equipment £	Total £
Cost		
At 1 January 2020	-	-
Additions	741	741
Disposals	-	-
At 31 December 2020	<u><u>741</u></u>	<u><u>741</u></u>
Depreciation		
At 1 January 2020	-	-
Charge for the year	185	185
Released on disposals	-	-
At 31 December 2020	<u><u>185</u></u>	<u><u>185</u></u>
Net book value		
At 31 December 2020	<u><u>556</u></u>	<u><u>556</u></u>
At 31 December 2019	<u><u>-</u></u>	<u><u>-</u></u>

7. DEBTORS

	2020 £	2019 £
Sundry debtors and prepayments	<u>453</u>	<u>447</u>

VALLEY LIFE TRUST

Notes to the Financial Statements for the year ended 31 December 2020 (cont)

8. CREDITORS – AMOUNTS FALLING DUE WITHIN ONE YEAR

Other creditors	1,331	4,156
Accrued expenses	<u>1,260</u>	<u>1,260</u>
	<u>2,591</u>	<u>5,416</u>

9. FUNDS

	Balance at 01.01.20 £	Movement in Resources			Balance at 31.12.20 £
		Incoming £	Outgoing £	Transfers £	
Restricted funds	2,085	20,451	(20,647)	9,888	11,777
Unrestricted funds	<u>88,497</u>	<u>169,600</u>	<u>(141,069)</u>	<u>(9,888)</u>	<u>107,140</u>
	<u>90,582</u>	<u>190,051</u>	<u>(161,716)</u>	-	<u>118,917</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Unrestricted</u> £	<u>Restricted</u> £	<u>Total</u> £
Fund balances at 31 December 2020 are represented by:			
Fixed assets	556	-	556
Debtors	453	-	453
Cash at bank	108,722	11,777	120,499
Creditors	<u>(2,591)</u>	<u>-</u>	<u>(2,591)</u>
Total Net Assets	<u>107,140</u>	<u>11,777</u>	<u>118,917</u>

The restricted funds are kept in a separate bank account and consist of donations given for a specific purpose. The contributions are generally for the relief of poverty, care & education of orphans and widows currently focused on Mityana, Uganda and Kigali, Rwanda. Currently the whole balance is for this purpose. There are occasions when a donation may be made for some other specific project and these are held in this fund as well and managed through the accounting system until used on the project. If the project is no longer required, then the donor is asked whether the funds can be redirected elsewhere, moved to the general fund or returned. The trust has never had any occasion where funds have been returned even though we have asked.

11. RELATED PARTY DISCLOSURES

During the year there were no loans made from directors to the company.