

Charity Registration No. 1113326 (England and Wales)

Charity Registration No. SC 039703 (Scotland)

Company Registration No. 05738517 (England and Wales)

CHILD BRAIN INJURY TRUST
(A COMPANY LIMITED BY GUARANTEE)
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022



CHILD BRAIN INJURY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Terry Burt (Chair) - Accountant	
	Andrew Caudell	
	Professor L Kaplan	(Appointed 15 February 2022)
	Inez Brown - Solicitor	
	Stephen Frank O'Neill (Treasurer)	
	Christopher Owen	
	Mr C J Beynon	(Appointed 6 November 2021)

Secretary	Stephanie Bremner
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Chief Executive Officer	Lisa Turan
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Charity number (England and Wales)	1113326
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Charity number (Scotland)	SC 039703
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Company number	05738517
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Registered office	3 Field View Baynards Green Farm Trading Estate Baynards Green Nr Bicester Oxfordshire OX27 7SR
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Auditor	DSA Prospect Audit Limited The Old Chapel Union Way Witney Oxfordshire OX28 6HD
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Bankers	The Co-operative Bank 13 New Road Oxford OX1 1LG
	CCLA Investment Management Ltd 80 Cheapside London EC2V 6DZ

CHILD BRAIN INJURY TRUST

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CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Our vision

Our vision is to live in a society where the impact of childhood ABI is recognised and resourced appropriately for families to have the opportunity to reach their full potential.

Our purpose

We are committed to, and passionate about, ensuring all children and young people with an ABI, their families and professionals have access to appropriate and timely support services. We are determined to ensure our purpose has a strong voice throughout society and that our work is focussed on real, demonstrable change.

From humble beginnings to where we are now, we have made considerable and positive changes to the way families affected by ABI are supported across the UK. Our purpose is to drive forward family-centred support through the provision of emotional and practical support, information resources, and by raising awareness about the impact ABI has on families.

Our values

We are driven by our guiding values to ensure we work inclusively with all our stakeholders, including beneficiaries, supporters, and organisations from the public, private, and voluntary sectors. Our ability to achieve this is formed on the following:

Integrity

We believe in honesty, professionalism, equality, and transparency.

Compassionate

We place the needs of families at the centre of our work.

Innovative

We seek to adapt and create new ways of working to engage families.

Reflective

We seek feedback and strive to keep learning to ensure we are continually able to respond and improve our work.

All our charitable activities focus on supporting those who are affected by childhood acquired brain injury. This includes the wider family and anyone connected with them such as friends and professionals supporting the family. This includes health and social care professionals, educators, youth workers, police, psychologists, lawyers, barristers, etc.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Strategic direction

Transformation

Our 30th year celebrated the achievements of the Child Brain Injury Trust. We acknowledged the immense amount of work done over the time to achieve improved outcomes for families affected by childhood acquired brain injury. From humble beginnings to now the leading voluntary organisation providing family specific support to parents, carers and professionals affected by childhood ABI across the UK.

Our model of support now focuses on helping families in four main areas – early intervention, education, community support, and virtual support. Working across major trauma centres around the UK, our focus is on the continuation of holistic support through to adult services within the community setting.

We are now in year two of a three-year strategy to improve access to our services and the impact we have by ensuring our work is focused where it is most needed and that our resources are sufficiently distributed to meet the demand.

The repositioning and transformation of services has involved mapping out our service provision and engaging with key stakeholders to ensure we collected the views, opinions, concerns, and ideas from those who the repositioning would affect the most. This resulted in us developing a realistic timeline and plan, which we are now implementing.

The new structure has included internal repositioning with the Leadership Team, led by our CEO, the Management Team led by our Head of Finance, Admin and HR, and focusing the Operational Team to work towards full implementation by the end of 2024/25.

Although our transformation will take time, we want our legacy to be one where families affected by ABI are able to access services no matter where they are in their journey and to receive specific appropriate services that enable them to reach their potential.

Objectives and Activities

As a registered charity the Child Brain Injury Trust is regulated by the Charity Commission (England and Wales) and OSCR in Scotland.

The charity is also a Company Limited by Guarantee and reports to Companies House in this respect separately. Charities exist to provide 'explicit public benefit' for society as a whole and as such the Objects of the charity should reflect this and state:

'THE RELIEF OF BRAIN INJURED CHILDREN AND THEIR FAMILIES BY PROVIDING TREATMENT, SUPPORT AND REHABILITATION, PROMOTING RESEARCH INTO THE CAUSES AND TREATMENT OF BRAIN INJURIES, ADVANCING PUBLIC KNOWLEDGE AND UNDERSTANDING OF BRAIN INJURIES TO CHILDREN AND IN SUCH OTHER WAYS AS THE TRUSTEES THINK FIT'

How our activities deliver public benefit

Each year approximately 40,000 children and young people are affected by acquired brain injury. Our charitable activities focus on supporting these children and young people, including families, professionals, and the wider community. Our activities are undertaken to further our charitable purposes for public benefit.

Who used and benefited from our services?

Our main beneficiaries are families including children and young people affected by childhood acquired brain injury. This includes the wider family, and anyone connected with them such as friends and professionals supporting the family. Professionals includes health, social care, educators, youth workers, police and associated professions, psychologists, lawyers, barristers etc.

The main areas of charitable activity are our brain injury service and the provision of support and information through outreach work; and educational activities. Anyone can access our services, and services are provided free of charge for families directly affected by acquired brain injury.

We work with families until they feel confident enough to manage on their own. Usually this is when the child reaches 18, however, we can work with families until a child reaches 24.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Access

As well as serving families in hospital we are creating greater access for any family whose child is affected by concussion and ABI. We will do this by increasing our service offer and giving families and professionals control of when and how they connect with us through our app – CBIT in Hand. The world's first holistic support for families through their mobile device and through our Virtual Support Team.

Our Early Intervention Team will continue to increase their presence across clinical settings and work collaboratively with organisations and professionals to ensure we are able to respond to immediate needs.

The creation of our Education Team led by a new Deputy Service Manager means we will be able to provide educational support specific to a child's needs and ensure that professionals from education and allied health professions have the appropriate skills, strategies, and tools to support children and young people. The team will focus on developing evidence-based learning tools and work both in person, and through e-learning and online learning resources.

The creation of the Community Inclusion Team will enable us to respond to the growing needs within the community. It enables us to work with professionals and families to ensure there are appropriate opportunities, counselling support and resources available for them to develop and participate fully in life.

Impact

We firmly believe that by providing appropriate and innovative opportunities and support structures, we will achieve greater social impact for the families we support. This will empower them to make informed decisions, improve their confidence, reduce the isolation factor, and create communities that are more accepting and knowledgeable about ABI. This will genuinely change lives for the better and provide families with the hope they deserve for a more stable future.

We aspire to create real positive change by developing our service to achieve the impact and goals we know are attainable and that will enhance families' lives, to create communities that reduce the fear of life after ABI.

Strategic goals – Access and Impact

- To create active ABI aware communities across the UK.
- To ensure families affected by childhood ABI have access to brain injury support services and information.
- To create a positive impact for all families affected by childhood ABI.
- To ensure family voices are heard and issues raised are advocated for across the UK.
- To work at a national, regional, and local level with all sectors to create seamless support for families and professionals.
- To ensure the Child Brain Injury Trust works effectively, with shared values and has sufficient resources to futureproof its work.

2021 saw the Child Brain Injury Trust return to face-to-face work following the pandemic. It was a year where we had to reset our focus and to learn from the previous year of lockdown. One of the main focus areas for the charity has been the welfare of our team who had worked tirelessly throughout the lockdown supporting families when many services had closed down. The leadership team concentrated on ensuring that the team had capacity and space to support families and to run the charity. This meant creating new opportunities for flexible working and a phased return to full service.

Many of the events we had planned for 2020 had been postponed but were reinstated for delivery in 2021. This included our national conference, which was delivered in April 2021 virtually. This was a huge undertaking for charity and a steep learning curve for us. However, the conference was hailed a success with over 200 delegates attending.

We returned to in-person fundraising but recognised that the year would be a slower year due to restrictions still being in place and the needs of our corporate supporters adjusting to their own business needs. In response to this we kept our budgeted corporate income at a minimum and downgraded our events calendar. We focused on developing strong proposals to secure income from grants and ensured we had the capacity and expertise to do this. This resulted in a stronger year for grant income.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

During the year we celebrated our 30th Year anniversary which culminated in our Diamond Award event held in Oxfordshire in March 2022. This event celebrated the achievements and accomplishments of families, professionals, team, and supporters of the charity throughout the 30 years. We were honoured to welcome Lord Michael Hastings who spoke passionately about our work and Dr Judith Middleton, one of our founders who gave a heartfelt recollection of the history of the charity. The event raised much needed funds and was a complete success.

The appointment of our first Deputy Service Manager enabled us to increase capacity and to focus on the repositioning of service. We also appointed new team members in administration, finance, and marketing.

We moved our Head Office at the end of 2020/21 to a smaller unit to reduce our overheads and to facilitate a more flexible working environment, which had served us well throughout the previous year.

We continued to ensure we had good governance procedures in place throughout the year to help us manage our longer-term plans and to maintain a healthy financial position.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

DIRECT SUPPORT

Across 2021/22, we returned to an in-person presence across the majority of Major Trauma Centres and specialist hospitals across the UK. Focussing on early intervention and the continuation of care from acute to community services, we were able to ensure that families affected by ABI received the support they needed, at the time they needed it.

By expanding our service in line with our focus on Impact & Access, we were able to support more families directly, both in-person and virtually. Although we have not gone back to in-person support fully, we can achieve the outcomes we strive to achieve, by working smarter, more targeted and in partnership with hospital and community colleagues.

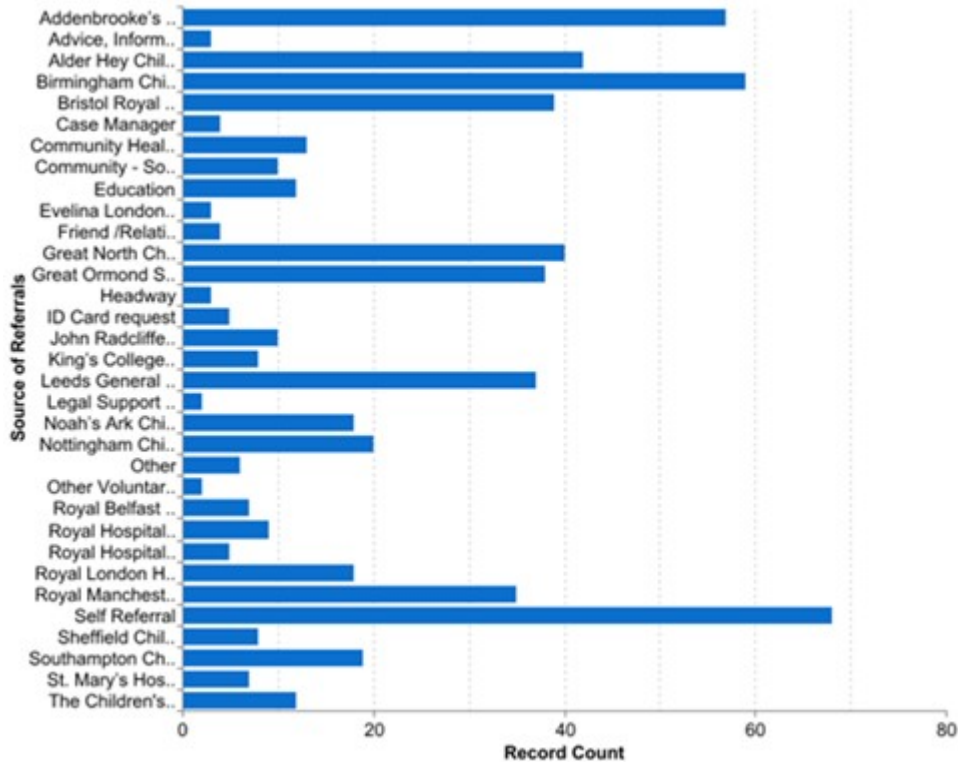
We provided 79 grants totalling £10,120 throughout 2021/22. Grants awarded supported families with opportunities ranging from weighted blankets, access to equine therapy and days out for the family. The grants provided a lifeline when many other opportunities were not there.

Total number of new referrals into totals 624.

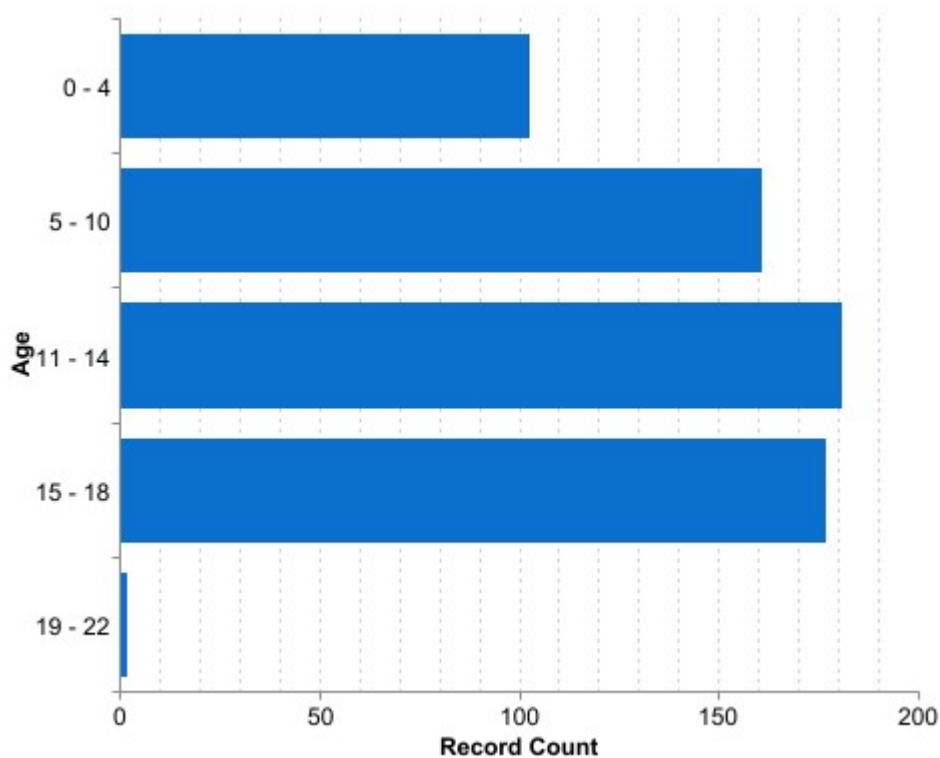
The below graph details the source of those referrals.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022



The below graph shows the age ranges of the children and young people referred.



CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Family Engagement

We continued to hold virtual family events across the UK for the early part of 2021/2022, including Family Support Hubs where parents and carers were able to come together to access peer support. We held virtual festive events over Christmas for families where Santa was able to provide personalised festive messages to children and families. This was in addition to smaller in-person family events with limited numbers.

Our aim is to continue to help reduce isolation, to develop self-confidence and self-management skills and support families to become independent. Our hope is that families will feel more able to participate in life in general following the trauma of brain injury. These events are provided free of charge to all and ensure that family events are inclusive and provide genuine access for all.

After each virtual and in-person event, we assess the impact it has had, to enable us to develop and improve our offer to families. The families we work with continue to be the reason for our existence and they drive our work forward.

Counselling Service

Across 2021/22 we were able to expand out counselling service to support families across the UK, providing counselling to children with ABI, their siblings and extended family members. In total, we supported 168 children and adults to access counselling support, with between 6 – 8 counselling hours per person.

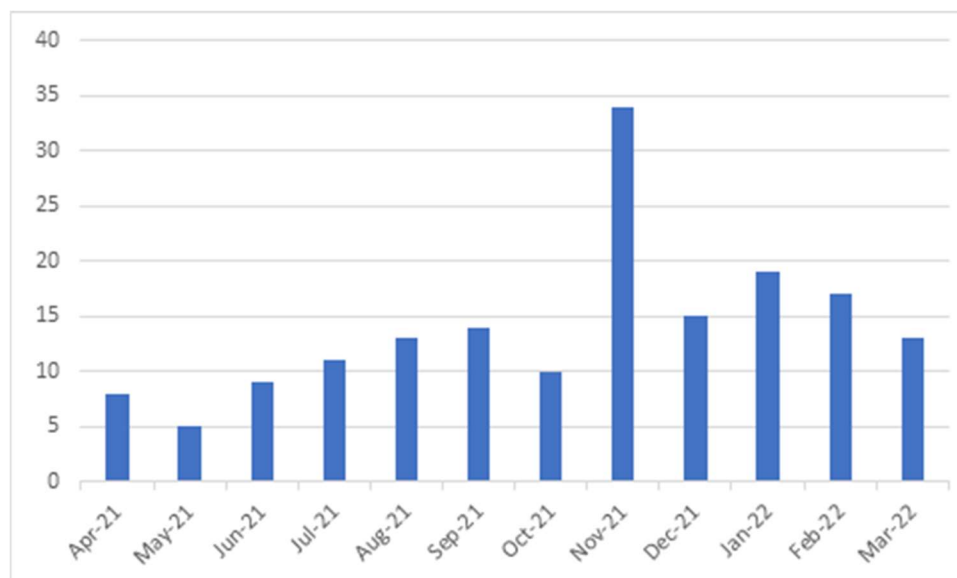
Each counsellor has a wide variety of counselling experience and is registered with the British Association for Counselling and Psychotherapy (BACP), or the National Counselling Society (NCS). Counselling ranges from integrative counselling, Cognitive Behavioural Therapy (CBT), to engaging with children and adults using a trauma informed practice approach.

Feedback from clients included:

“...I just wanted to let you know that I finished my counselling sessions provided by CBIT and found them really, really helpful. Thank you so much... it was so beneficial to me. It helped me to process everything that has happened. I would definitely recommend it and thank CBIT for this invaluable service. Thank you”

“Soon after I had my first session with my counsellor, I was nervous, apprehensive, and doubtful that just talking to someone would help in anyway. I remember my counsellor telling me that our sessions were a "safe space" to talk, and it was okay to feel sad. Fast forward 10 weeks and I am in a much better place - My counsellor has helped me put in place a range of strategies to cope how much life has changed.”

The graph below shows the number of referrals received by month:



CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

CAMPAIGNS

Each year we coordinate two national campaigns which not only raise awareness of childhood acquired brain injury, but also give us an opportunity to engage with the wider general public, supporters and families:

GloWeek

GloWeek is held at the end of October when the clocks go back. Our aim is to raise awareness of being 'seen not hurt' to help prevent brain injury as a result of road traffic collisions. Anyone can participate in the week, and we welcome and encourage participation from existing and new supporters and families. We encourage young people to wear bright clothes during the hours of darkness, whilst they are out and about, whether this is commuting to and from school, or during social activities, with parents also donning bright clothing to reinforce this message and mode of learning. Participants get into the spirit of the week and dress in their brightest coloured clothes. Each year we also provide schools with a 'road safety' presentation which promotes safety as well as focusing on the remarkable development of our 'amazing brains'. We were able to add to this in 2021 by creating a bike safety video with Personal Best Education, who deliver the Bikeability scheme across Hampshire schools.

In 2021, as Halloween fell on the same week as GloWeek, we devised a theme of a "spooky" GloWeek, and encouraged people to give their dressing up a Halloween theme.

We have a number of corporate supporters who love engaging with the week, hosting activities and events that promote GloWeek. In 2021 Leigh Day solicitors held a Halloween-themed bake sale, Frenkel Topping donated for their fancy dress down day in their office, JMW Solicitors raised funds via a sale of neon goodies, such as glow sticks, Premex held a Halloween and neon goodies sale and Potter Rees Dolan donated for their dress down efforts.

By far the largest corporate supporter of this event is Anthony Collins Solicitors, who undertook seven different activities in support of the week. Through their amazing hard work, they raised £3,410. This contributed to an overall fundraising total of just under £7,000.

We had really positive engagement on our social media channels, with campaign-related tweets earning 31.1k impressions, 252 likes and 88 retweets and our top Facebook post reaching 2.3k people with 124 link clicks.

In 2022 we hope to see the return of Agloha (our corporate fundraising event), which adds to the awareness of Glow Week and raises funds for the charity.

Action for Brain Injury Week (ABI Week)

Action for Brain Injury Week is a campaign that multiple brain injury charities support, uniting our engagement with supporters and members of the public behind a common theme.

ABI Week 2021 focused on the theme: "A life of lockdown?" - social isolation after brain injury, exacerbated by the pandemic.

We spent the week engaging with families and supporters via social media platforms, particularly Facebook, highlighting this message and "Reach out to help"/ "Reach out for help," encouraging those who feel isolated, or have a child who may be feeling isolated as a result of ABI, to reach out and engage with support.

We also shared three guest blog posts on our website which showed different ways of using technology to reduce isolation, encouraging team members and our social media followers to share the blogs on their social media platforms.

Reaching a wider audience

The focus for our strategy is to create greater impact and provide more access points for families and professionals. Therefore, reaching a wider audience is integral to our strategy. We learned from our work during the pandemic how effective we were at nimbly communicating our vision and support provision, so we continue to use this as we move ahead with other aspects of our work.

We adapted our communication strategy from 2020 into a long-term communications solution in the form of monthly communications themes. These themes enable us to deliver our narrative in a focussed way, spotlighting relevant areas of acquired brain injury. We collaborate with our legal support service firms, joint venture organisation and affiliate supporters to provide meaningful content to our families and professional audience online. Information is delivered via a blend of our social media channels, mail outs and our website, which we continued to develop.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Facebook live sessions were suspended; however, we resumed our workshops, hosting most of them online, whilst trialling some limited in person events. We also delivered online Masterclasses focussed on ABI and sleep, and the endocrine system, which were well attended and a tremendous success.

Social Media

We continued to build our social media audience, and these channels play a pivotal part in our online presence. Social media provides us with the platforms we need to gain exposure and extend our reach. Facebook, Instagram, LinkedIn, and Twitter each have a slightly different following and we manage our content for each audience accordingly. Our learnings in 21/22 indicated that LinkedIn and Twitter are more regularly accessed by our corporate supporters and professional audience, whilst Facebook is much more of a family-centric audience.

Platforms are used to promote fundraising events, campaigns, corporate partners events, information and learning products, in addition to the support we offer to families and children.

We held our "Albie's Advent Calendar" social media event again, which is fast becoming a popular mainstay during the festive season with supporters and beneficiaries.



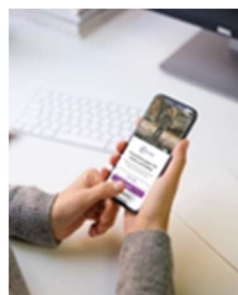
CBIT in Hand

Following the launch of CBIT in Hand at our conference in 2021, we concentrated on working with hospitals for a phased roll out which is continued throughout the year. Initially it was launched in Birmingham children's Hospital and Alder Hey Hospital. This was followed by the Great North Hospital in Newcastle. We also commissioned a freelance PR consultant to help us gather stories and we featured in several national magazines. We were also shortlisted as finalists for a Third Sector Digital Award.

During the year over 700 users downloaded the app and the number of enquiries to our service increased.

We were successful in securing a major grant of £90,000 to further develop the app which is due for launch in November 2022. The updated app will feature new improvements, functions and launch a new Marketplace for specialist products and services which are aimed solely for the needs of families affected by ABI. This is an exciting initiative is supported by a number of NHS Trusts and allied professionals who are helping us to roll out CBIT in Hand nationally.

CBIT in Hand forms part of our virtual support service and is an integral part of providing a holistic support package for families affected by acquired brain injury.



CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

INFORMATION & LEARNING

Across 2021/22 we continued to provide virtual learning to professionals through our Understanding Childhood Acquired Brain Injury workshops, our First Virtual Conference, as well as accredited training through our Early Years Programme and supporting schools to work through our National ABI School's Award accreditation.

Early Years Programme

A 2016 study showed that of 5,700 UK children with head injuries across the UK, aged 0-15, over half were in the 0-5 age group. As children under 5 years account for almost 50% of all head injuries in the 0-15 years age group, it was imperative that we continued to raise awareness through our new Early Years course.

The Early Years programme is CPD (Continued Professional Development) approved and is worth 9 CPD hours in total. Several participants signed up to undertake the training during the year. We had hoped that more people would sign up for the training. However, we note that recruitment has been an issue since the pandemic, especially of early years practitioners which has affected this part of our work. We will continue to monitor 'take up' but anticipate a review and relaunch of this aspect of our work in 2023.

E-Learning

E-learning proved popular with an ever-growing library of sessions. By registering online, individuals can access a full library of virtual learning, ranging from (including but not limited to):

- Supporting Children Through the COVID-19 Pandemic
- Parents Perspective of Self Care
- Impact of ABI on Siblings
- Sexuality and Adolescence Transitions
- Sleep Issues Following ABI
- Understanding & Managing Suite of learning
- ABI and the Links to Youth Offending
- Understanding Childhood Acquired Brain Injury

<https://childbraininjurytrust.org.uk/how-we-help/e-learning-library/>

Understanding Childhood Acquired Brain Injury workshops

We were pleased to be able to offer our funded Understanding Childhood Acquired Brain Injury Workshop, kindly supported by the Eden Dora Trust for Children with Encephalitis.

Across 2021/22, we were able to support 68 education, health, and social care professionals across the UK with our virtual Understanding Childhood Acquired Brain Injury workshops by increasing their knowledge of childhood acquired brain injury. Each workshop is accredited for 6.5 hours CPD by the CPD Standards Office.

We expect a greater take up in 2022/23, as we return to a full service.

<https://childbraininjurytrust.org.uk/workshops/>

Conference



Our national acquired brain injury conference once again led the way in bringing together partners, supporters, and families to consider the rehabilitation pathways for children and young people affected by ABI with our national conference: Finding Rehab (Pathway & Strategies).

It ran over two half days on Tuesday, April 20, 2021 - Wednesday, April 21, 2021, and included speakers from across the globe and participants from across all sectors, totalling over 330.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Our conference was all about Finding Rehab (pathways and strategies) – there are many tried and tested theories about the various elements that make for excellent rehabilitation for children and young people, following childhood ABI. What we wanted to look at, was what is new, exciting, and innovative in the world of rehabilitation for children and young people.

The conference showcased academic research, successful interventions, and highlighted how professionals could embrace innovative rehabilitation in their day-to-day work. It brought together (virtually) professionals and families from all walks of life and gave everyone an opportunity to network online, learn new information, develop a greater understanding of brain injury, and improve practice and care for families facing the lifelong journey after brain injury.

ABI Aware School Award.

Launched at our conference to high acclaim, we continue to build on the concept of this innovative award. Through a carefully designed set of criteria, schools are assessed across seven key areas of practice to confirm that they are ABI aware, and most importantly, able to meet the needs of pupils affected by ABI.

It is hoped that in 2023, we will be able to secure sustainable funding to give this vital piece of work the platform to grow into what we think will be a huge success, with many schools around the UK participating and gaining accreditation to ensure children and young people with ABI are better supported by their school.

FUNDRAISING

In planning for FY 21/22, we were attuned to the ongoing impact of Covid-19 and the raft of variables it presented us with. At the start of the year, our fundraising continued to focus mainly on Trusts and corporate support via donations and virtual events, but as the year went on and Covid restrictions were gradually lifted, our fundraising ability grew, allowing us to return to in-person fundraising events towards the end of Q2. Small scale individual and community fundraising began as restrictions were lifted during Q1, and from September, some of our corporate supporters were able to host in-person activities and we were able to host our first CBIT in-person event October 1st – our Sports Lunch, which was delayed from April 2020.

Throughout the pandemic, we have relied upon our corporate supporters to help us fundraise; their commitment, passion and loyalty have been vital to us and facilitated a smooth transition from virtual events at the start of the year (such as online escape rooms, piano nights, and quizzes) to in person events. Once they were able to do so, our corporate supporters delivered a range of events including a black-tie event, golf days and curry nights. Their support has been truly incredible and has helped us to plan for more sustainable years ahead.



CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

In addition to the sports Lunch, we hosted our Diamond Awards to celebrate the achievements and loyalty key stakeholders had played during the past 30 years. Together, these events raised over £45k; a truly remarkable sum given the challenging year we faced.



Both CMS Manchester and Temple Legal adopted us as their charity of the year. Towards the end of the year, we were extremely fortunate to have supply chain and logistics expert, Fowler Welch, confirm their support in 2022/23 as their charity of the year. We are indebted to these organisations for their support.

At the end of March 2022, we were sad to see Rachel Ritter leave the charity after 14 years of dedicated work both in fundraising and more recently heading up our legal Support Service. Rachel brought energy and flare to our charity and we are indebted to her for the progress and contribution she made towards our whole fundraising effort.

REGIONAL FUNDRAISING GROUPS

The charity facilitates three Regional Corporate Fundraising Groups in London, Birmingham, and Manchester. Each group has a unique and creative way of working and collaboratively, they are all effective and highly regarded.

The value of these groups extends beyond the wonderful fundraising they achieve, to the informal networks they have created, furthering the work we all do supporting families affected by acquired brain injury.

Meetings were held virtually and members from all the groups supported the charity with virtual events and continued commitment.

Key supporters were:

- Birmingham Law Society
- Leigh Day Solicitors
- Rathbones
- JMW Solicitors
- Premier Medical
- Anthony Collins Solicitors
- No 5 Barristers Chambers
- Moore Barlow
- Bush & Co
- Shoosmiths
- Simpson Millar
- Bell Integration
- CMS Manchester

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

COLLABORATIVE WORK

National ABI Strategy

Following our involvement in the All-Party Parliamentary Group (APPG) for Acquired Brain Injury, we collaborated on the Time for Change report produced by UKABIF. Specifically, we worked with UKABIF on the 'children and young people' element of the report, holding workshops with children, parents & carers, and health professionals from across the UK. The findings were submitted to the ABI Strategy Programme Board and included in the findings of the Call for Evidence.

As part of a national group of charities and supporting organisations, we feed into the Programme Board directly, and are also members of the Patient & Public Voices Reference Group (PPVRG) representing families and children affected by childhood ABI.

National ABI in Education and Learning Syndicate (N-ABLES)

As part of the collaboration with UKABIF, and as a result of the recommendations set out in the Time for Change report, a new collaborative group was formed, N-ABLES with a number of highly regarded organisations.

A key section of the report highlighted the gaps in knowledge and understanding about ABI within the education system. One such recommendation is the need for clearer pathways to support children and young people to return to education after an ABI. As part of N-ABLES we have started work to develop best practice guidance for supporting this process.

Recognise and remove

As part of the national campaign to increase awareness of the reality of concussion in sport (which is also covered in the Time for Change report) we are continuing to support the "if in doubt, sit 'em out" and "Recognise and Remove" campaigns through our social media engagement.

CJABIIG (Criminal Justice and Acquired Brain Injury Interest Group)

This group was co-founded in 2010 by the charity and we continue to be involved. The group has made great strides in ensuring greater awareness of the vulnerability of those affected by ABI within the justice system. Many projects have been influenced because of our involvement in this key area. Again, the issue of crime and ABI is also covered in the Time for Change report.

National Childrens Major Trauma Rehabilitation Group

Working as an active member of the National Childrens Major Trauma Rehabilitation Group, we are able to work within the national network of major trauma centres and specialist hospitals that feed into the networks who support the development of services across NHS England. This includes the Major Trauma Clinical Reference Group, Paediatric Neurosciences Clinical Reference Group and Rehabilitation, Spinal Clinical Reference Group and Disability Clinical Reference Group.

Northern Children's Rehabilitation Board

Working with community, hospital, and education professionals across the Midlands and north of England, we are able to support the Identified gaps in services to influence better outcomes. This includes supporting the design of services to improve rehabilitation.

Neurological Alliance of Scotland (NAoS)

The Neurological Alliance of Scotland is an umbrella body of organisations that represents people with a neurological condition and those who support them. We work with the NAOs to improve the care and support that people receive by informing policy, raising awareness and support improvements in services, and ensuring that the experiences of people with neurological conditions and those around them are recognised.

We do this by raising these issues directly with the Scottish Government, NHS bodies and other groups; and by contributing to publications and consultations, sharing information between members, and working with other bodies on common issues.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

Northern Ireland Neurological Charities Alliance (niNCA)

niNCA was established in 2006 to represent and provide a voice on behalf of people living with a neurological condition in Northern Ireland. Through our membership and secretariat of niNCA, we work to ensure the best possible outcomes for people in Northern Ireland with long-term neurological conditions, which includes those diagnosed and living with ABI.

The purpose of the Network is to promote joined up services that make the best use of resources to deliver appropriate treatment and support.

As representatives of niNCA, the Child Brain Injury Trust collaborated with The Neurological Alliance (England) and were responsible for the first ever national children's patient engagement survey [Error in formula - >#MyNeuroSurvey<-. My Neuro Survey](#) is the biggest single source of patient experience data when it comes to commissioning services for people with neurological conditions and lobbying to improve treatment, care, and support for people with neurological conditions.

Wales Neurological Alliance

Working in partnership with the Wales Neurological Alliance, we are able to support people with neurological conditions in Wales by living their best life possible. We do this through influencing policy, raising awareness, and developing services. Our aim is that people living with neurological conditions will have access to the best care possible, have control over their lives and be able to live free from ignorance and injustice.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

TRUSTS AND FOUNDATIONS

During the financial year the charity secured significant grants from:

- Addenbrooke's Charitable Trust
- Ernest Kleinwort Charitable Trust
- Eveson Charitable Trust
- Garfield Weston Foundation
- John James Bristol Foundation
- Masonic Charitable Foundation
- Mediacash Foundation
- Moondance Foundation
- P F Charitable Trust
- Souter Charitable Trust
- The Anne & John Walters Charitable Trust
- The Good Causes Fund Peter Sowerby Foundation
- The James Tudor Foundation
- The Liz and Terry Bramall Foundation
- The National Lottery Community Fund including Awards for All Scotland and Awards for All England
- The R S MacDonald Charitable Trust
- The Sterling Charity
- The Weinstock Fund

We are grateful for the ongoing support from this source of funding as it enables us to make a considerable difference to families affected by brain injury.

LEGAL SUPPORT SERVICE

As part of our holistic service offer to families, we work in partnership with a number of highly regarded law firms to provide much needed legal support and advice to families. The revenue secured through these partnerships provides support for all families and enables the charity to reach a greater number of families in need. Our partners are:

- Anderson Stathern
- Anthony Collins Solicitors
- Bolt Burdon Kemp
- CL Medilaw
- Enable Law
- FBC Manby Bowdler
- Hodge Jones Allen
- JMW Solicitors
- Moore Barlow
- Serious Law
- Shoosmiths
- Simpson Millar
- Sintons
- Slater & Gordon

Child Brain Rehabilitation Service (CBIRS)

In partnership with Bush & Co, the charity delivers a Joint Venture which provides case management services to children who have a potential claim for compensation. The charity receives a small revenue share from each case. This revenue is used to support families who do not have a case manager through our Brain Injury Service.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

Achievements and performance

Fundraising practice

We have a clear Fundraising Policy, which is approved by the Board and reviewed regularly. This governs how we work with funders, and whilst we actively seek to work with external organisations and individuals to achieve our strategy, we recognise that it is vital that we maintain our independence and do not allow any external partnership to bring the reputation of our charity into disrepute.

Our key principles of responsible fundraising are:

- We have honest and open relationships with our donors.
- We retain our independence and avoid over reliance on one or more donors.
- We have robust processes for making decisions about who we accept money from.
- We seek to be as cost effective as possible in developing sustainable fundraising income streams.
- We ensure our ROI (return on investment)
- We will adhere to all Fundraising Regulator Codes of Practice to ensure best practice, transparency and accountability and are governed by part II of the Charities Act 1992.
- We are registered with the Fundraising Regulator.

Investments

The charity has cash investments placed in a COIF account, with our bank the Coop Current Account and a Coop 14 Investment Account. To date there have been no special social, environmental, or ethical issues to consider.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Financial review

TREASURERS REPORT

I am pleased to report that 2021/22, whilst a further challenging year, has seen a maintaining of our financial position, retaining funds to support the strategic development plans. As forecast, Total Income fell from the record levels of 2020/21 (£1.588m), to £1.222m. The 2020/21 level of income was not sustainable this year as COVID related grants and furlough payments reduced. In challenging times, especially in Fundraising, Trading Income showed a small growth (7%) with Donations and Legacies falling by 27%. This was forecast, managed and reflected in the budgets set for the year and the positive outcome, was a 99% achievement of budgeted income.

Within this, the development of CBIT in Hand, as a key strategic component is further supported by the successful award of a restricted grant of £90k (£45k in 2021/22) from the Peter Sowerby Foundation.

Throughout 2021/22 expenditure has been closely managed in line with the strategic plan and set budgets. Overall resources expended increased by 21% to £1,189k. This reflected the return in the second half of the year to face to face engagement, salary settlement and recruitment within the plan. Close management has led to an original budgeted small shortfall turning into a net surplus of £33k.

The Debtor position continues to be closely managed and shows only a small increase to £78k. Overall, this has maintained a very strong closing cash position (£826K, up from £798k) and total Net Funds of £878k.

The protection of free cash reserves allows us to maintain the strength and resilience of the organisation. This also provides the solid base to continue to invest in additional resources to support the planned growth and re-modelling of services.

As Trustees, we remain confident in the management approach, believe that the current funds are sufficient for the planned expenditure and the Trustees fully endorse the management teams' prudent approach to future investment and maximising grant and fund-raising opportunities. The Finance sub-committee of Trustees will closely monitor budget plans and expenditure throughout 2022/23 with a full half-year budget review in November 2022.

2022/23 will continue recent history in providing challenges in terms of service delivery, operating practice, fund-raising and trading opportunities. The team recognises this and has clear plans with skilled and professional resources to meet these challenges within the new strategic direction. As trustees, we will continue to ensure that the planned approach is monitored and executed prudently – with expenditure only committed against committed funding.

In conclusion, the Trustees would again like to record their support and congratulations to the management team on their successful delivery against budget with a prudent approach and clear decision-making. Throughout, the team has worked closely together in a supportive environment and as the wider team grows, we fully expect to see this continue. We are confident in the current financial planning within the strategy and that financial management will continue to be vigilant and open.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Reserves Policy

The reserves policy of the Trustees is to aim at a situation where the Child Brain Injury Trust has reserves that will allow it to meet its core costs for nine months.

The draft accounts for 21/22 show reserves of £878,643. £137,069 (15.6% of funds held) are restricted funds and cannot be used for the purposes other than that for which the funds were donated. A further £135,000 of reserves (15.36% of funds held) is held in designated funds and has been specifically ringfenced for the further development of virtual services including new staff in 2022-2023. This leaves unrestricted funds of £606,643 (69.04% of reserves held) to be used for general charitable purposes. This is equivalent to 6.12 months of operating costs. After considering all requirements for holding reserves, including the cyclical nature of cash flow placing higher demands on reserves during the first half of the year, the impact of the Covid-19 pandemic on regular income streams, the cost of living crisis, increasing inflation, and the volatility of financial markets, the amount of unrestricted reserves held at this time is considered to be reasonable and prudent by the Trustees.

Investments

The charity has cash investments placed in a COIF account, with our bank the Coop Current Account and a Coop 14 Investment Account. To date there have been no special social, environmental, or ethical issues to consider.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Risk Management

A risk register is maintained to monitor actions required to mitigate potential adverse events. These include the risks regarding income targets, expenditure budgets, insufficient internal collaboration, and our relationship with key opinion formers. Risks are evaluated by the leadership team and scored for likelihood, impact and to make sure mitigating controls are put in place.

The Chief Executive and Head of Finance attend the Finance Sub Group for regularly reviews to assess risk across all areas of our work.

Trustees assess risk based on the information reviewed at trustee meetings and sub groups. They scrutinise and investigate risks both short and medium term to ensure the charity is governed appropriately.

Pension

The Child Brain Injury Trust operates a defined contribution pension scheme, to which all eligible employees are auto enrolled. Anyone who does not qualify automatically in this way may opt out to join. With effect from April 2021 the minimum level of contributions required stayed at 8% of eligible earnings, of which the Child Brain Injury Trust elects to pay half, rather than the minimum of 3%. The balance is paid by the employee.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Plans for future periods

FUTURE WORK

We remain committed to our values and strategic aims to increase awareness of ABI, to provide support and to ensure our work has impact and families gain improved outcomes. Our strategy 'Access and Impact' is providing the foundation for achieving our goals and to enable us to achieve the growth to meet the growing needs we have identified.

We are managing our growth in a measured way to ensure we have the resources, expertise, and a solid foundation to build on.

Our priority for 2022/23 will be to continue with our repositioning and transformation plans which will result in CBIT reaching a wider number of families as well as strategically focusing our time on developing key partnerships and collaborations in order for us to achieve our objective of reaching a greater number of families through a dedicated 'early intervention' model which will see us increase our presence in hospitals. We will develop our 'virtual support' service to provide immediate access to support and develop a new 'community and education service' to provide focussed support once families leave the hospital setting. The development of this work will rely on securing funding from local commissioners, supporters and through funding and trading activities, so will take time to fully implement.

Working in a smarter way the charity plans to position our work so that it is easier for us to measure the impact of our work more effectively, so it is essential that we further build our infrastructure to achieve this.

We plan to increase our fundraising capacity as well as identifying new areas for us to develop our fundraising offer. We want to build and maintain our supporter fundraising base as well as develop new initiatives to secure commercial income. Part of this plan will be to appoint a Commercial Partnerships Manager to manage the new Market Place, which we hope will result in increasing income to cover the costs of running our Virtual Support offer. We will be developing a new affiliation programme as well as developing our legal Support Service.

For the past 3 years we have utilised the services of a freelance consultant to help build a solid foundation of grants from Trusts and Foundations. To ensure this is further embedded, we will appoint a new Trusts and Foundations Officer in-house who will support our ambition to achieve multiyear and larger grants.

We will continue to build a strong team and ensure they are recognised for their professionalism, commitment, and dedication. It is important to us that we not only deliver a strong and value-based service to the families we support, but also that we provide a work environment that is trusting and offers security.

Our commitment to ensure we have an effective GDPR (General Data Protection Regulation) processes in place continues to be a priority as we need to ensure our families and supporters retain control over their personal data.

As a charity we believe strongly in social impact and public benefit and our trustees are committed to achieving this through strong governance and by working towards a more agile future.

Structure, governance and management

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity employs a team of 35 working across the UK. The charity is led by our CEO supported by the Leadership Team. The Management Team take responsibility for implementing the business plan through the different areas of work; finance, administration, HR, fundraising, service delivery, information, learning, commercial partnerships, and marketing.

The team are highly experienced and dedicated to their work; they receive a full induction (when joining), support, supervision, and an annual appraisal to ensure we continuously develop. The team are encouraged to provide feedback and to undertake reflective practice. Our workforce is our main collateral and we invest in them because we want them to be the best.

Our values and culture is extremely important and the charity is led through a values led leadership model. We are committed to equality, diversity and inclusion and reflect this in the way we work, the way we engage with stakeholders and the way we deliver our services.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Terry Burt (Chair) - Accountant

Andrew Caudell

Professor L Kaplan

(Appointed 15 February 2022)

Inez Brown - Solicitor

Stephen Frank O'Neill (Treasurer)

Christopher Owen

Mr C J Beynon

(Appointed 6 November 2021)

TRUSTEE APPOINTMENT

Trustees are appointed with a view to providing the Child Brain Injury Trust with a range of skills required to provide effective governance and oversight. Trustees form a vital part of the charity, and it is important to ensure we are represented inclusively and appropriately. We aim to appoint individuals who bring experience and knowledge of all aspects of our work including those from the NHS, people involved in the care of children with head injuries, psychologists, solicitors specialising in brain injury, businesspeople, and individuals with lived experience and those who have expertise in finance, HR, marketing, and accountancy.

Trustees are elected for a term of office of three years, after which they may stand for election again for a further term. Trustees may resign at any time.

We do not have a formal scheme for training new Trustees however all new appointees take part in an induction programme which includes shadowing opportunities to ensure they are fully aware of both their governance responsibilities and knowledge of the organisation.

Further support is offered in the form of a mentoring system for new trustees.

Trustees meet once a quarter to discuss the work of the charity to ensure we are meeting our strategic goals and compliant with all aspects of charity law. The meetings are a formal way of reviewing our work, managing risks, and achieving our mission. It is also an opportunity to share success and to identify areas for improvement.

Subgroups

Finance Subgroup

The responsibility of the Finance Subgroup is to review and monitor the financial position of the organisation, to approve the annual budget, to review management accounts, to sign off accounts and make any material financial decision. They oversee financial procedures, including agreeing the salary structure for all staff.

Trading Subgroup

The Trading Subgroup meets once a quarter to provide support and guidance for all trading activities. This ensures all activities are within our charitable objectives and reflect our values. They agree new initiatives, evaluate viability and act as a sounding board. The group have a high-level of business experience which the team can draw on to help us with our decision making. Our focus for the past year has been the Legal Support Service and developing the Market Place which is a new initiative that will be positioned within CBIT in Hand and is hoped it will bring much needed funds to support the ongoing and development costs of the app. They have also been instrumental in the development of CBIRS (our JV).

Income Generation Subgroup

The Income Generation Subgroup was created to support the merging of the fundraising and marketing departments, to provide support and guidance. The key objective is to ensure we identify areas of concern, success and that we achieve the agreed budget. They review strategy and help identify any future resourcing needs.

Brain Injury Service Subgroup

The Brain Injury Subgroup is due to launch in April 2022. It will be a sounding board to ensure we act with due diligence for any safeguarding concerns or issues. The subgroup will support the Head of Brain Injury Services and provide feedback on material matters.

CHILD BRAIN INJURY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

Managing Workforce

The Chief Executive Officer has delegated powers from the Board to manage the organisation's Workforce. The Child Brain Injury Trust supports equal opportunities, inclusion and diversity and has a policy of recruitment and promotion based on values, aptitude, and ability without discrimination. We ensure that appropriate support mechanisms are in place in terms of counselling, coaching, and mentoring – especially important for our front-line operational team.

Complaints

The charity has a formal complaints policy which can be requested at any time. We have not received any complaints during the year about our work or our fundraising approach.

Auditor

In accordance with the company's articles, a resolution proposing that DSA Prospect Audit Limited be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.



Trustee

Terry Burt (Chair) - Accountant

Date: 21 December 2022

CHILD BRAIN INJURY TRUST

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF CHILD BRAIN INJURY TRUST

Opinion

We have audited the financial statements of Child Brain Injury Trust (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

CHILD BRAIN INJURY TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF CHILD BRAIN INJURY TRUST

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient and proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

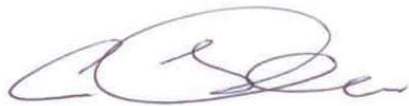
- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the aviation supply market;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment, environmental (including Waste Electrical and Electronic Equipment recycling (WEEE) Regulations 2013) and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

CHILD BRAIN INJURY TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF CHILD BRAIN INJURY TRUST

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Gary John McHale FCCA (Senior Statutory Auditor)
for and on behalf of DSA Prospect Audit Limited

21 December 2022

Chartered Accountants
Statutory Auditor

The Old Chapel
Union Way
Witney
Oxfordshire
OX28 6HD

DSA Prospect Audit Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

CHILD BRAIN INJURY TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds	Designated funds	Restricted funds	Total 2022	Total 2021
	Notes	£	£	£	£	£
<u>Income and endowments from:</u>						
Donations and legacies	2	198,872	-	418,678	617,550	885,467
Charitable activities	3	124	-	-	124	159,360
Other trading activities	5	579,036	-	-	579,036	543,090
Investments	6	97	-	-	97	398
Other income	4	25,413	-	-	25,413	-
Total income		803,542	-	418,678	1,222,220	1,588,315
<u>Expenditure on:</u>						
Resources expended	9	146,720	-	-	146,720	104,578
Costs in furtherance of charities objectives		609,430	-	433,158	1,042,588	875,210
Total resources expended		756,150	-	433,158	1,189,308	979,788
Net income/(expenditure) for the year/ Net movement in funds		47,392	-	(14,480)	32,912	608,527
Fund balances at 1 April 2021		559,172	135,000	151,559	845,731	237,204
Fund balances at 31 March 2022		606,564	135,000	137,079	878,643	845,731

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHILD BRAIN INJURY TRUST

Statement of Restricted Funds - Support Groups

FOR THE YEAR ENDED 31 MARCH 2022

	Leeds £	South West £	Glasgow £	Cardiff £	Leicester £	Total 2022 £	Total 2021 £
Income							
Collections and donations	-	-	-	-	-	-	-
Total income	-	-	-	-	-	-	-
Expenditure							
Costs in furtherance of the charity's objects	-	-	-	-	-	-	-
Total expenditure	-	-	-	-	-	-	-
Net movement in funds	-	-	-	-	-	-	-
Transfer to unrestricted	-	-	-	-	-	-	-
Total funds at 1 April 2021	4,624	228	409	342	1,705	7,308	7,308
Total funds at 31 March 2022	4,624	228	409	342	1,705	7,308	7,308

CHILD BRAIN INJURY TRUST

Statement of Restricted Funds - Other

FOR THE YEAR ENDED 31 MARCH 2022

	Northern Ireland £	Scotland Restricted £	GGHB £	GFFFE0 £	Other £	2022 Total £	2021 Total £
Income							
Grants received	127,846	30,000	27,700	2,130	231,002	418,678	537,370
Total income	<u>127,846</u>	<u>30,000</u>	<u>27,700</u>	<u>2,130</u>	<u>231,002</u>	<u>418,678</u>	<u>537,370</u>
Expenditure							
Costs in furtherance of the charity's objects	124,103	57,645	29,062	3,120	219,227	433,157	394,152
Total expenditure	<u>124,103</u>	<u>57,645</u>	<u>29,062</u>	<u>3,120</u>	<u>219,227</u>	<u>433,157</u>	<u>394,152</u>
Net movement in funds	3,743	(27,645)	(1,362)	(990)	11,775	(14,479)	143,219
Transfer to unrestricted	-	-	-	-	-	-	-
Total funds at 1 April 2021	5,838	27,645	1,362	990	108,414	144,249	1,031
Total funds at 31 March 2022	<u><u>9,581</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>120,189</u></u>	<u><u>129,770</u></u>	<u><u>144,249</u></u>

CHILD BRAIN INJURY TRUST

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Intangible assets	10		87,451		97,168
Tangible assets	13		1,160		620
			<u>88,611</u>		<u>97,788</u>
Current assets					
Stocks	11	4,335		4,335	
Debtors	12	78,089		64,679	
Cash at bank and in hand		826,130		798,459	
		<u>908,554</u>		<u>867,473</u>	
Creditors: amounts falling due within one year	14	(118,522)		(119,530)	
Net current assets			<u>790,032</u>		<u>747,943</u>
Total assets less current liabilities			<u><u>878,643</u></u>		<u><u>845,731</u></u>
Income funds					
Restricted funds	15		137,079		151,559
Endowment funds - designated			135,000		135,000
Unrestricted funds			606,564		559,172
			<u><u>878,643</u></u>		<u><u>845,731</u></u>

CHILD BRAIN INJURY TRUST

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2022

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022, although an audit has been carried out under section 144 of the Charities Act 2011.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

The director acknowledges his responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 21 December 2022



Terry Burt (Chair) - Accountant
Trustee

Company Registration No. 05738517

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Child Brain Injury Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is 3 Field View, Baynards Green Farm Trading Estate, Baynards Green, Nr Bicester, Oxfordshire, OX27 7SR.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and articles, the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

The balance in restricted reserves carried forward includes monies spent and capitalised of £85,040. The time adjusted restricted fund reserves carried forward after future amortisation is £46,039.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Expenditure comprises those costs incurred by the company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company and include the audit fees and costs linked to the strategic management of the company.

1.6 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	10% straight Line
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1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	0%
Plant and equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2022 £	2022 £	2022 £	2021 £
Donations and gifts	198,872	418,678	617,550	885,467
For the year ended 31 March 2021	<u>348,097</u>	<u>537,370</u>		<u>885,467</u>

3 Charitable activities

	Total	Total
	2022 £	2021 £
Sales within charitable activities	124	520
Other income	-	158,840
	<u>124</u>	<u>159,360</u>

4 Other income

	Unrestricted funds	Total
	2022 £	2021 £
HMRC coronavirus job retention scheme	<u>25,413</u>	<u>-</u>

5 Other trading activities

	Total	Total
	2022 £	2021 £
Other trading activities	<u>579,036</u>	<u>543,090</u>

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

6 Investments

	Total	Total
	2022	2021
	£	£
Investment income	97	398
	<u> </u>	<u> </u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

The average monthly number of employees during the year was:

2022 Number	2021 Number
33	35
<u> </u>	<u> </u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2022 Number	2021 Number
£65,000 - £70,000	1	1
	<u> </u>	<u> </u>

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

9 Resources expended

	2022	2021
	£	£
Resources expended		
Raising funds	146,720	104,578
Costs in furtherance of charities objectives	609,431	875,210
	<u>756,151</u>	<u>979,788</u>
Total resources expended	<u>756,151</u>	<u>979,788</u>

In the financial year 2021/22 total resources expended were £756,151 compared to £979,788 in the previous year (representing a cost reduction of 30%).

10 Intangible fixed assets

	Software £
Cost	
At 1 April 2021 and 31 March 2022	97,168
Amortisation and impairment	
At 1 April 2021	-
Amortisation charged for the year	9,717
	<u>9,717</u>
At 31 March 2022	<u>9,717</u>
Carrying amount	
At 31 March 2022	87,451
	<u>87,451</u>
At 31 March 2021	<u>97,168</u>

11 Stocks

	2022 £	2021 £
Finished goods and goods for resale	4,335	4,335
	<u>4,335</u>	<u>4,335</u>

12 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	40,047	38,811
Amounts owed by subsidiary undertakings	2,118	2,118
Prepayments and accrued income	35,924	23,750
	<u>78,089</u>	<u>64,679</u>

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

13 Tangible fixed assets

	Total £
Cost	
At 1 April 2021	36,613
Additions	1,557
At 31 March 2022	38,170
Depreciation and impairment	
At 1 April 2021	35,993
Depreciation charged in the year	1,017
At 31 March 2022	37,010
Carrying amount	
At 31 March 2022	1,160
At 31 March 2021	620

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	61,031	30,939
Trade creditors	20,206	28,825
Other creditors	4,083	-
Accruals and deferred income	33,202	59,766
	118,522	119,530

15 Restricted funds

The balance in restricted reserves carried forward includes monies spent and capitalised of £85,040. The time adjusted restricted fund reserves carried forward after future amortisation is £46,039.

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Retirement benefit schemes

Defined Contribution Scheme

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Defined Benefit Scheme

CBIT participates in the Scottish Voluntary Sector Pension Scheme. The Scheme is a multi-employer defined benefit scheme. The Scheme is funded and is contracted out of the state scheme until 31 March 2010, when the Scheme was closed to future accrual.

The Scheme operated a single benefit structure, final salary with a 1/60th accrual rate until 30 September 2007. From October 2007 there are two benefit structures available. These are final salary with a 1/60th accrual rate and final salary with an 1/80th accrual rate, until the date of the Scheme closure on 31 March 2010.

The scheme closed to future accrual on 31 March 2010. There is currently no intention to wind up the Scottish Sector Pension Scheme and it continues in paid-up form.

The Trustee commissions an actuarial valuation of the Scheme every three years. The main purpose of the valuation is to determine the financial position of the Scheme in order to determine the level of future contributions required so that the Scheme can meet its pension obligations as they fall due.

The actuarial valuation assesses whether the Scheme's assets at the valuation date are likely to be sufficient to pay the pension benefits accrued by members as at the valuation date. Asset values are calculated by reference to market levels. Accrued pension benefits are valued by discounting expected future benefit payments using a discount rate calculated by reference to the expected future investment returns.

It is not possible in the normal course of events to identify on a consistent and reasonable basis the share of underlying assets and liabilities belonging to individual participating employers. This is because the scheme is a multi-employer scheme where the scheme assets are co-mingled for investment purposes and benefits are paid from total scheme assets. Accordingly, the present value of contributions payable that result from the terms of the agreement with the multi-employer plan have been provided for.

At 1 April 2021	30,658
Unwinding of discount factor	241
Deficit contributions	(5,331)
Remeasurement	(13,071)
At 31 March 2022	12,497

CHILD BRAIN INJURY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

17 Analysis of net assets between funds

	Total 2022 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:		
Intangible fixed assets	87,451	97,168
Tangible assets	1,160	620
Current assets/(liabilities)	790,032	747,943
	<u>878,643</u>	<u>845,731</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).