

# WALLINGFORD MUSEUM

England & Wales · Charity number 1113236

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [05597310](#)

**Registered** 2006-03-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Wallingford Museum  
52 High Street  
Wallingford  
OX10 0DB

**Phone** 01491835065

**Email** [wallingfordmuseumcomms@gmail.com](mailto:wallingfordmuseumcomms@gmail.com)

**Website** [www.wallingfordmuseum.org.uk](http://www.wallingfordmuseum.org.uk)

## Activities

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**Objects:** 1. TO PROVIDE MAINTAIN AND ADMINISTER FOR THE BENEFIT OF THE PUBLIC A MUSEUM FOR WALLINGFORD AND THE SURROUNDING DISTRICT;2. TO SECURE BY PURCHASE, GIFT, EXCHANGE, BEQUEST OR IN OTHER MANNER, MATERIAL FOR EXHIBITION OR RESEARCH;3. TO PREPARE, EDIT, PUBLISH, PRINT, AND DISTRIBUTE BULLETINS, NEWS-SHEETS, REPRODUCTIONS, MAGAZINES, BOOKS AND LITERARY WORKS CONNECTED WITH LOCAL AND GENERAL HISTORY, TOPOGRAPHY AND ARCHAEOLOGY, AND4. TO DISSEMINATE INFORMATION AND PROMOTE EDUCATION RELATING TO HISTORY, TOPOGRAPHY AND ARCHAEOLOGY BY MEANS OF LECTURES, DISCUSSIONS AND OTHERWISE.

**Activities:** - to provide for the public of all ages a Museum which presents the past in and around Wallingford, Oxfordshire, in an entertaining and informative way- to collect and conserve historic items and to research and present special exhibitions on specific themes of local historical interest- to provide special educational facilities for children and adults on local historical topics

## Classification

- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** WALLINGFORD AND THE SURROUNDING DISTRICT
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-11-30	£43,903	£19,242	-	-
2023-11-30	£32,983	£19,557	-	-
2022-11-30	£69,959	£21,204	-	-
2021-11-30	£20,079	£31,607	-	-
2020-11-30	£42,353	£21,041	-	-

## Trustees

Name	Role	Appointed
<b>STEPHEN CHARLES CAPEL-DAVIES</b>	Chair	
Boudewina Gedye		2026-02-16
Dr KATHARINE STEPHANIE BENEDICTA KEATS-ROHAN PHDFRHISTS		
Garry Elliott		2024-12-03
Jane Elizabeth Shelford Poulter		2024-12-03
MRS ANNE WILDER		
MRS JENNIFER ANN CARPENTER		
MRS JUDITH MARY DEWEY		
Susan Wright		2019-12-03

**WALLINGFORD MUSEUM**

England & Wales - Charity number 1113236

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# Accounts

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# WALLINGFORD MUSEUM

Company No 5597310; Registered Charity No 1113236

## Annual Report 2025

**Governance:** Wallingford Museum formed as a charity in 1980 and was registered at Companies House as a private company limited by guarantee and not having a share capital on 19<sup>th</sup> October 2005. It is governed by the Memorandum and Articles of Association dated 4<sup>th</sup> October 2005.

The Trustees/Directors for 2024 were Stephen Capel-Davies (Chairman), Judith Dewey, Jennifer Carpenter, Katharine Keats-Rohan, Anne Wilder and Susan Wright.

The daily management is conducted by a larger committee (which includes all trustees/directors). The committee also runs The Wallingford Historical and Archaeological Society (TWHAS) which was formed in 1973. All are volunteers.

**1.0 Scope of this Report:** As agreed at the 2008 AGM, the Annual report covers in outline the year from the last AGM, ie until September 2025 rather than just the trading year which ended 30 November 2024.

## 2.0 Report for year ending 30<sup>th</sup> November 2024

**2.1 Visitors** There was a noticeable increase in visitor numbers for 2024.

	2024	2023	2022	2021 From 22/06	2020	2019	2018	2017	2016	2015	2014	2013
<b>Adults</b>	3010	2906	1718	1519	119	2130	1746	1847	1955	2057	2163	1823
<b>Children</b>	884	732	698	291	88	578	446	470	523	703	912	431
<b>Second hand Book visitors</b>	923	829	665	542	286	1159	1031	907	947	918	1028	1066
<b>No of groups (inc schools)</b>	17	17	17	6	2	10	10	12	15	14	13	7

## 2.2 Exhibitions etc

We are pleased to report that we have had our most successful year ever with a record number of visitors. This is a great achievement after all the closures and setbacks due to Covid restrictions.

For 2024, the main exhibition, 'From Mammoths to Modern' looked at the development of Wallingford and who lived in the wider area before the town. We had drawn on the recent archaeological studies that have been carried out in connection with new developments and aimed to give at least a good idea of the landscape of our forebears. The exhibition included how the town has evolved during the last 100 years or more drawing on maps and aerial photographs.

The exhibition was well received by visitors and we intend to keep as much as possible by re-arranging other areas.

We also had a special exhibition 'From Axe Heads to Agatha' looking at the last days of ironfounding at Wilders. This was replaced for the Agatha Christie weekend by an exhibition of artwork by Laura Hope in connection with the illustrations she prepared for 'Ordeal by Innocence' published by Folio Society. Laura was most generous with her work which covers the story from commissioning to publication and I am pleased to say we will be showing it again for 2025 in the rear meeting room.

The special events were well attended, in particular 'Meet the Anglo-Saxons' living history event at Easter and Fabulous Fossils which was held in conjunction with Oxfordshire Geology Trust in September..

The Museum agreed to raise the price of a ticket (which covers the whole season) from £5 to £6, the first rise since 2016. No charge for children was retained.

## **2.4 Board Matters**

In 2024 the full Board/Committee met on 10 occasions.

The Company AGM held 3rd Dec 2023 covering the period was conducted by Zoom. Katharine Keats-Rohan and Anne Wilder were re-elected as Directors.

## **3.0 Update for 2025**

The main exhibition for 2025 is 'Barley to Beer' which explores malting, brewing in Wallingford as well as the history of its many pubs. The history of Wallingford Brewery in Goldsmith's Lane has always been rather sketchy but we have located some of the old records in Wiltshire which have allowed us to shed new light on this important local business.

Within the museum we are carried out a full redecoration and modification of the reception area.

At the 2024 AGM Jane Poulter and Garry Elliott were elected as Directors.

*Stephen Capel-Davies; Chairman, Wallingford Museum*

*September 2025*

**Wallingford Museum**

(A company limited by guarantee, not having a share capital)

**Annual Report and Unaudited Financial Statements**

**for the financial year ended 30 November 2024**

# Wallingford Museum

(A company limited by guarantee, not having a share capital)

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# Wallingford Museum

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## REFERENCE AND ADMINISTRATIVE INFORMATION

<b>Trustees</b>	Stephen Capel-Davies Jennifer Carpenter Judith Dewey Lucy Wilder Katharine Keats-Rohan Susan Wright Jane Poulter (Appointed 3 December 2024) Garry Elliott (Appointed 3 December 2024)
<b>Charity Number in England and Wales</b>	1113236
<b>Company Registration Number</b>	005597310
<b>Registered Office and Principal Address</b>	52 High Street Wallingford Oxon OX10 0DB United Kingdom
<b>Independent Examiner</b>	Jacling Accountancy Ltd Unit C4, Didcot Enterprise Centre Didcot Oxon OX11 7PH

# Wallingford Museum

(A company limited by guarantee, not having a share capital)

## TRUSTEES' ANNUAL REPORT

for the financial year ended 30 November 2024

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 30 November 2024.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the charity are also charity trustees for the purpose of charity law and under the charity's constitution are known as members of the board of trustees.

In this report the trustees of Wallingford Museum present a summary of its purpose, governance, activities, achievements and finances for the financial year 30 November 2024.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

### Principal Activity

Museum activities

### Financial Review

The results for the financial year are set out on page 7 and additional notes are provided showing income and expenditure in greater detail

### Financial Results

At the end of the financial year the charity has assets of £279,268 (2023 - £254,607) and liabilities of £330 (2023 - £330). The net assets of the charity have increased by £24,661.

### Trustees

The trustees who served throughout the financial year, except as noted, were as follows:

Stephen Capel-Davies  
Jennifer Carpenter  
Judith Dewey  
Lucy Wilder  
Katharine Keats-Rohan  
Susan Wright  
Jane Poulter (Appointed 3 December 2024)  
Garry Elliott (Appointed 3 December 2024)

In accordance with the Constitution, the trustees retire by rotation and, being eligible, offer themselves for re-election.

### Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Wallingford Museum subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

# **Wallingford Museum**

(A company limited by guarantee, not having a share capital)

## **TRUSTEES' ANNUAL REPORT**

for the financial year ended 30 November 2024

Approved by the Board of Trustees on 23 September 2025 and signed on its behalf by:

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**Stephen Capel-Davies**  
Trustee

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**Jennifer Carpenter**  
Trustee

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**Judith Dewey**  
Trustee

## **Wallingford Museum**

(A company limited by guarantee, not having a share capital)

# **INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF WALLINGFORD MUSEUM**

We have examined the financial statements of the charity for the financial year ended 30 November 2024, which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this financial year under Chapter 3 of Part 16 of the Companies Act 2006 and that an independent examination is required.

It is our responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down by the general Directions given by the Charity Commission under section 145(5) of the Charities Act 2011; and
- state whether particular matters have come to our attention.

### **Basis of independent examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention which gives us cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006
- the financial statements do not accord with those accounting records
- the financial statements do not comply with the accounting requirements of the Charities Act
- the financial statements have not been prepared in accordance with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)
- there is further information needed for a proper understanding of the accounts to be reached.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Robert Oakes**

**JACLING ACCOUNTANCY LTD**

Unit C4, Didcot Enterprise Centre

Didcot

Oxon

OX11 7PH

**Date: 23 September 2025**

# Wallingford Museum

(A company limited by guarantee, not having a share capital)

## FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

	Notes	Unrestricted Funds 2024 £	Total 2024 £	Total 2023 £
<b>Receipts and Payments Account</b>				
<b>Receipts</b>				
<b>Voluntary Income</b>				
Donations and legacies		3,631	3,631	1,668
<b>Other trading activities</b>				
Other trading activities		1,786	1,786	2,180
<b>Investment Income</b>				
Investments		7,103	7,103	3,169
<b>Other receipts:</b>				
Other income		31,383	31,383	25,965
<b>Total receipts</b>		<b>43,903</b>	<b>43,903</b>	32,982
<b>Payments</b>				
<b>Other trading activities:</b>				
Other trading activities		1,502	1,502	1,248
<b>Other payments:</b>				
		17,740	17,740	18,309
<b>Total payments</b>		<b>19,242</b>	<b>19,242</b>	19,557
<b>Net receipts/(payments) for the financial year</b>				
Balances brought forward at 1 December 2023		24,661	24,661	13,425
		254,277	254,277	240,852
<b>Balances carried forward at 30 November 2024</b>		<b>278,938</b>	<b>278,938</b>	254,277
<b>Statement of Assets and Liabilities</b>				
<b>Cash funds</b>				
Bank and cash		209,786	209,786	184,548
<b>Other monetary assets</b>				
Stock	7	1,165	1,165	1,355
Debtors	8	538	538	507
		1,703	1,703	1,862
<b>Fixed assets for own use</b>				
Tangible fixed assets	6	67,779	67,779	68,197
<b>Current liabilities</b>				
	9	330	330	330

# Wallingford Museum

(A company limited by guarantee, not having a share capital)

## FINANCIAL STATEMENTS

Approved by the Board of Trustees and authorised for issue on 23 September 2025 and signed on its behalf by

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Stephen Capel-Davies  
Trustee

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Jennifer Carpenter  
Trustee

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Judith Dewey  
Trustee

# Wallingford Museum

(A company limited by guarantee, not having a share capital)

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

### 1. GENERAL INFORMATION

Wallingford Museum is a company limited by guarantee incorporated in England. The registered office of the charity is 52 High Street, Wallingford, Oxon, OX10 0DB, United Kingdom which is also the principal place of business of the charity. The financial statements have been presented in Pound (£) which is also the functional currency of the charity.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

#### Basis of preparation

The financial statements have been prepared on the going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

As permitted by the Companies Act 2006, the charity has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

#### Statement of compliance

The financial statements of the charity for the financial year ended 30 November 2024 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

#### Fund accounting

The following are the categories of funds maintained:

#### Restricted funds

Restricted funds represent income received which can only be used for particular purposes, as specified by the donors. Such purposes are within the overall objectives of the charity.

#### Unrestricted funds

Unrestricted funds consist of General and Designated funds.

- General funds represent amounts which are expendable at the discretion of the board, in furtherance of the objectives of the charity.

- Designated funds comprise unrestricted funds that the board has, at its discretion, set aside for particular purposes. These designations have an administrative purpose only, and do not legally restrict the board's discretion to apply the fund.

#### Incoming Resources

Income is recognised by inclusion in the Statement of Financial Activities only when the charity is legally entitled to the income, performance conditions attached to the item(s) of income have been met, the amounts involved can be measured with sufficient reliability and it is probable that the income will be received by the charity.

#### Income from charitable activities

Income from charitable activities include income earned from the supply of services under contractual arrangements and from performance related grants which have conditions that specify the provision of particular services to be provided by the charity. Income from government and other co-funders is recognised when the charity is legally entitled to the income because it is fulfilling the conditions contained in the related funding agreements. Where a grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors.

Grants from governments and other co-funders typically include one of the following types of conditions:

- Performance based conditions: whereby the charity is contractually entitled to funding only to the extent that the core objectives of the grant agreement are achieved. Where the charity is meeting the core objectives of a

## Wallingford Museum

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

grant agreement, it recognises the related expenditure, to the extent that it is reimbursable by the donor, as income.

-Time based conditions: whereby the charity is contractually entitled to funding on the condition that it is utilised in a particular period. In these cases the charity recognises the income to the extent it is utilised within the period specified in the agreement.

In the absence of such conditions, assuming that receipt is probable and the amount can be reliably measured, grant income is recognised once the charity is notified of entitlement.

Grants received towards capital expenditure are credited to the Statement of Financial Activities when received or receivable, whichever is earlier.

#### Expenditure

Expenditure is analysed between costs of charitable activities and raising funds. The costs of each activity are separately accumulated and disclosed, and analysed according to their major components. Expenditure is recognised when a legal or constructive obligation exists as a result of a past event, a transfer of economic benefits is required in settlement and the amount of the obligation can be reliably measured. Support costs are those functions that assist the work of the charity but cannot be attributed to one activity. Such costs are allocated to activities in proportion to staff time spent or other suitable measure for each activity.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Long leasehold property	-	2% Straight line
Plant and machinery	-	25% reducing balance
Fixtures, fittings and equipment	-	25% reducing balance

#### Stock

Stocks are stated at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost includes all costs incurred in the normal course of business in bringing them to their present location and condition. Stocks comprise fundraising materials. It is not considered practicable to value stock of unsold donated goods at the financial year end.

#### Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the charity from government agencies and other co-funders, but not yet received at financial year end, is included in debtors.

#### Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

#### Taxation and deferred taxation

No current or deferred taxation arises as the charity has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more tax in the future, or a right to pay less tax in the future. Timing differences are temporary differences between the charity's taxable income and its results as stated in the financial statements.

Deferred tax is measured on an undiscounted basis at the tax rates that are anticipated to apply in the periods in which the timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

### 3. ANALYSIS OF EXPENDITURE AND RELATED INCOME FOR CHARITABLE ACTIVITIES

## Wallingford Museum

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

#### 4. SUPPORT PAYMENTS

#### 5. RECEIPTS

There were no outstanding sums at the year end.

#### 6. TANGIBLE FIXED ASSETS

	Long leasehold property £	Plant and machinery £	Fixtures, fittings and equipment £	Total £
<b>Cost</b>				
At 30 November 2024	76,421	3,332	1,517	81,270
<b>Depreciation</b>				
At 1 December 2023	9,895	2,141	1,037	13,073
Charge for the financial year	-	298	120	418
At 30 November 2024	9,895	2,439	1,157	13,491
<b>Net book value</b>				
At 30 November 2024	<b>66,526</b>	<b>893</b>	<b>360</b>	<b>67,779</b>
At 30 November 2023	66,526	1,191	480	68,197
<b>7. STOCKS</b>			<b>2024</b>	<b>2023</b>
			£	£
Stocks			<b>1,165</b>	1,355
<b>8. DEBTORS</b>			<b>2024</b>	<b>2023</b>
			£	£
Prepayments and accrued income			<b>538</b>	507
<b>9. CREDITORS</b>			<b>2024</b>	<b>2023</b>
<b>Amounts falling due within one year</b>			£	£
Accruals and deferred income			<b>330</b>	330
<b>10. RESERVES</b>			<b>2024</b>	<b>2023</b>
			£	£
At the beginning of the year			<b>254,277</b>	240,852
Surplus for the financial year			<b>24,661</b>	13,425
At the end of the year			<b>278,938</b>	254,277

## Wallingford Museum

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

#### 11. STATUS

The charity is a company limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one financial year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding £ 1.

#### 12. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

**WALLINGFORD MUSEUM**  
(A company limited by guarantee, not having a share capital)

**SUPPLEMENTARY INFORMATION**

**RELATING TO THE FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2024**

## Wallingford Museum

(A company limited by guarantee, not having a share capital)

### SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

Operating Statement

for the financial year ended 30 November 2024

	2024 £	2023 £
<b>Income</b>	<b>36,800</b>	29,813
<b>Cost of generating funds</b>		
Purchases	1,502	1,248
	<b>1,502</b>	1,248
<b>Gross surplus</b>	<b>35,298</b>	28,565
<b>Expenses</b>		
Rent and rates	6,644	6,329
Insurance	1,669	833
Light and heat	3,079	3,236
Repairs and maintenance	1,738	2,888
Admin expenses	1,221	781
Telephone	630	551
Accountancy	330	343
Displays and collections	1,619	1,564
General expenses	392	1,227
Depreciation	418	557
	<b>17,740</b>	18,309
<b>Miscellaneous income</b>		
Bank interest	7,103	3,169
<b>Net surplus</b>	<b>24,661</b>	13,425

**Wallingford Museum**

(A company limited by guarantee, not having a share capital)

**Annual Report and Unaudited Financial Statements**

**for the financial year ended 30 November 2024**

# Wallingford Museum

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## REFERENCE AND ADMINISTRATIVE INFORMATION

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## TRUSTEES' ANNUAL REPORT

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### Principal Activity

Museum activities

### Financial Review

The results for the financial year are set out on page 7 and additional notes are provided showing income and expenditure in greater detail

### Financial Results

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### Trustees

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Garry Elliott (Appointed 3 December 2024)

In accordance with the Constitution, the trustees retire by rotation and, being eligible, offer themselves for re-election.

### Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Wallingford Museum subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

# **Wallingford Museum**

(A company limited by guarantee, not having a share capital)

## **TRUSTEES' ANNUAL REPORT**

for the financial year ended 30 November 2024

Approved by the Board of Trustees on 23 September 2025 and signed on its behalf by:

---

**Stephen Capel-Davies**  
Trustee

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**Jennifer Carpenter**  
Trustee

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**Judith Dewey**  
Trustee

## **Wallingford Museum**

(A company limited by guarantee, not having a share capital)

# **INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF WALLINGFORD MUSEUM**

We have examined the financial statements of the charity for the financial year ended 30 November 2024, which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this financial year under Chapter 3 of Part 16 of the Companies Act 2006 and that an independent examination is required.

It is our responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down by the general Directions given by the Charity Commission under section 145(5) of the Charities Act 2011; and
- state whether particular matters have come to our attention.

### **Basis of independent examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention which gives us cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006
- the financial statements do not accord with those accounting records
- the financial statements do not comply with the accounting requirements of the Charities Act
- the financial statements have not been prepared in accordance with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)
- there is further information needed for a proper understanding of the accounts to be reached.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Robert Oakes**

**JACLING ACCOUNTANCY LTD**

Unit C4, Didcot Enterprise Centre

Didcot

Oxon

OX11 7PH

**Date: 23 September 2025**

# Wallingford Museum

(A company limited by guarantee, not having a share capital)

## FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

	Notes	Unrestricted Funds 2024 £	Total 2024 £	Total 2023 £
<b>Receipts and Payments Account</b>				
<b>Receipts</b>				
<b>Voluntary Income</b>				
Donations and legacies		3,631	3,631	1,668
<b>Other trading activities</b>				
Other trading activities		1,786	1,786	2,180
<b>Investment Income</b>				
Investments		7,103	7,103	3,169
<b>Other receipts:</b>				
Other income		31,383	31,383	25,965
<b>Total receipts</b>		<b>43,903</b>	<b>43,903</b>	32,982
<b>Payments</b>				
<b>Other trading activities:</b>				
Other trading activities		1,502	1,502	1,248
<b>Other payments:</b>				
		17,740	17,740	18,309
<b>Total payments</b>		<b>19,242</b>	<b>19,242</b>	19,557
<b>Net receipts/(payments) for the financial year</b>				
Balances brought forward at 1 December 2023		24,661	24,661	13,425
		254,277	254,277	240,852
<b>Balances carried forward at 30 November 2024</b>		<b>278,938</b>	<b>278,938</b>	254,277
<b>Statement of Assets and Liabilities</b>				
<b>Cash funds</b>				
Bank and cash		209,786	209,786	184,548
<b>Other monetary assets</b>				
Stock	7	1,165	1,165	1,355
Debtors	8	538	538	507
		1,703	1,703	1,862
<b>Fixed assets for own use</b>				
Tangible fixed assets	6	67,779	67,779	68,197
<b>Current liabilities</b>				
	9	330	330	330

# Wallingford Museum

(A company limited by guarantee, not having a share capital)

## FINANCIAL STATEMENTS

Approved by the Board of Trustees and authorised for issue on 23 September 2025 and signed on its behalf by

---

Stephen Capel-Davies  
Trustee

---

Jennifer Carpenter  
Trustee

---

Judith Dewey  
Trustee

# Wallingford Museum

(A company limited by guarantee, not having a share capital)

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

### 1. GENERAL INFORMATION

Wallingford Museum is a company limited by guarantee incorporated in England. The registered office of the charity is 52 High Street, Wallingford, Oxon, OX10 0DB, United Kingdom which is also the principal place of business of the charity. The financial statements have been presented in Pound (£) which is also the functional currency of the charity.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

#### Basis of preparation

The financial statements have been prepared on the going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

As permitted by the Companies Act 2006, the charity has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

#### Statement of compliance

The financial statements of the charity for the financial year ended 30 November 2024 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

#### Fund accounting

The following are the categories of funds maintained:

#### Restricted funds

Restricted funds represent income received which can only be used for particular purposes, as specified by the donors. Such purposes are within the overall objectives of the charity.

#### Unrestricted funds

Unrestricted funds consist of General and Designated funds.

- General funds represent amounts which are expendable at the discretion of the board, in furtherance of the objectives of the charity.

- Designated funds comprise unrestricted funds that the board has, at its discretion, set aside for particular purposes. These designations have an administrative purpose only, and do not legally restrict the board's discretion to apply the fund.

#### Incoming Resources

Income is recognised by inclusion in the Statement of Financial Activities only when the charity is legally entitled to the income, performance conditions attached to the item(s) of income have been met, the amounts involved can be measured with sufficient reliability and it is probable that the income will be received by the charity.

#### Income from charitable activities

Income from charitable activities include income earned from the supply of services under contractual arrangements and from performance related grants which have conditions that specify the provision of particular services to be provided by the charity. Income from government and other co-funders is recognised when the charity is legally entitled to the income because it is fulfilling the conditions contained in the related funding agreements. Where a grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors.

Grants from governments and other co-funders typically include one of the following types of conditions:

- Performance based conditions: whereby the charity is contractually entitled to funding only to the extent that the core objectives of the grant agreement are achieved. Where the charity is meeting the core objectives of a

## Wallingford Museum

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

grant agreement, it recognises the related expenditure, to the extent that it is reimbursable by the donor, as income.

-Time based conditions: whereby the charity is contractually entitled to funding on the condition that it is utilised in a particular period. In these cases the charity recognises the income to the extent it is utilised within the period specified in the agreement.

In the absence of such conditions, assuming that receipt is probable and the amount can be reliably measured, grant income is recognised once the charity is notified of entitlement.

Grants received towards capital expenditure are credited to the Statement of Financial Activities when received or receivable, whichever is earlier.

#### Expenditure

Expenditure is analysed between costs of charitable activities and raising funds. The costs of each activity are separately accumulated and disclosed, and analysed according to their major components. Expenditure is recognised when a legal or constructive obligation exists as a result of a past event, a transfer of economic benefits is required in settlement and the amount of the obligation can be reliably measured. Support costs are those functions that assist the work of the charity but cannot be attributed to one activity. Such costs are allocated to activities in proportion to staff time spent or other suitable measure for each activity.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Long leasehold property	- 2% Straight line
Plant and machinery	- 25% reducing balance
Fixtures, fittings and equipment	- 25% reducing balance

#### Stock

Stocks are stated at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost includes all costs incurred in the normal course of business in bringing them to their present location and condition. Stocks comprise fundraising materials. It is not considered practicable to value stock of unsold donated goods at the financial year end.

#### Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the charity from government agencies and other co-funders, but not yet received at financial year end, is included in debtors.

#### Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

#### Taxation and deferred taxation

No current or deferred taxation arises as the charity has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more tax in the future, or a right to pay less tax in the future. Timing differences are temporary differences between the charity's taxable income and its results as stated in the financial statements.

Deferred tax is measured on an undiscounted basis at the tax rates that are anticipated to apply in the periods in which the timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

### 3. ANALYSIS OF EXPENDITURE AND RELATED INCOME FOR CHARITABLE ACTIVITIES

**Wallingford Museum**

(A company limited by guarantee, not having a share capital)

**NOTES TO THE FINANCIAL STATEMENTS**

for the financial year ended 30 November 2024

**4. SUPPORT PAYMENTS****5. RECEIPTS**

There were no outstanding sums at the year end.

**6. TANGIBLE FIXED ASSETS**

	Long leasehold property £	Plant and machinery £	Fixtures, fittings and equipment £	Total £
<b>Cost</b>				
At 30 November 2024	76,421	3,332	1,517	81,270
<b>Depreciation</b>				
At 1 December 2023	9,895	2,141	1,037	13,073
Charge for the financial year	-	298	120	418
At 30 November 2024	9,895	2,439	1,157	13,491
<b>Net book value</b>				
At 30 November 2024	<b>66,526</b>	<b>893</b>	<b>360</b>	<b>67,779</b>
At 30 November 2023	66,526	1,191	480	68,197
<b>7. STOCKS</b>			<b>2024</b>	<b>2023</b>
			£	£
Stocks			<b>1,165</b>	1,355
<b>8. DEBTORS</b>			<b>2024</b>	<b>2023</b>
			£	£
Prepayments and accrued income			<b>538</b>	507
<b>9. CREDITORS</b>			<b>2024</b>	<b>2023</b>
<b>Amounts falling due within one year</b>			£	£
Accruals and deferred income			<b>330</b>	330
<b>10. RESERVES</b>			<b>2024</b>	<b>2023</b>
			£	£
At the beginning of the year			<b>254,277</b>	240,852
Surplus for the financial year			<b>24,661</b>	13,425
At the end of the year			<b>278,938</b>	254,277

## Wallingford Museum

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 November 2024

#### 11. STATUS

The charity is a company limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one financial year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding £ 1.

#### 12. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

**WALLINGFORD MUSEUM**  
(A company limited by guarantee, not having a share capital)

**SUPPLEMENTARY INFORMATION**

**RELATING TO THE FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2024**

## Wallingford Museum

(A company limited by guarantee, not having a share capital)

### SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

Operating Statement

for the financial year ended 30 November 2024

	2024 £	2023 £
<b>Income</b>	<b>36,800</b>	29,813
<b>Cost of generating funds</b>		
Purchases	1,502	1,248
	<b>1,502</b>	1,248
<b>Gross surplus</b>	<b>35,298</b>	28,565
<b>Expenses</b>		
Rent and rates	6,644	6,329
Insurance	1,669	833
Light and heat	3,079	3,236
Repairs and maintenance	1,738	2,888
Admin expenses	1,221	781
Telephone	630	551
Accountancy	330	343
Displays and collections	1,619	1,564
General expenses	392	1,227
Depreciation	418	557
	<b>17,740</b>	18,309
<b>Miscellaneous income</b>		
Bank interest	7,103	3,169
<b>Net surplus</b>	<b>24,661</b>	13,425

**WALLINGFORD MUSEUM**

England & Wales - Charity number 1113236

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# Accounts

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# WALLINGFORD MUSEUM

Company No 5597310; Registered Charity No 1113236

## Annual Report 2024

**Governance:** Wallingford Museum formed as a charity in 1980 and was registered at Companies House as a private company limited by guarantee and not having a share capital on 19<sup>th</sup> October 2005. It is governed by the Memorandum and Articles of Association dated 4<sup>th</sup> October 2005.

The Trustees/Directors for 2023 were Stephen Capel-Davies (Chairman), Berenice Pedgley (until 10 Nov 2023) Judith Dewey, Jennifer Carpenter, Katharine Keats-Rohan, Anne Wilder and Susan Wright.

The daily management is conducted by a larger committee (which includes all trustees/directors). The committee also runs The Wallingford Historical and Archaeological Society (TWHAS) which was formed in 1973. All are volunteers.

**1.0 Scope of this Report:** As agreed at the 2008 AGM, the Annual report covers in outline the year from the last AGM, ie until September 2024 rather than just the trading year which ended 30 November 2023.

### 2.0 Report for year ending 30<sup>th</sup> November 2023

**2.1 Visitors** There was a noticeable increase in visitor numbers for 2023. This is due, at least in part, to the unveiling of the statue of Agatha Christie on the Kincoft opposite the museum in September 2023 (see below).

	2023	2022	2021 From 22/06	2020	2019	2018	2017	2016	2015	2014	2013	2012
<b>Adults</b>	2906	1718	1519	119	2130	1746	1847	1955	2057	2163	1823	1542
<b>Children</b>	732	698	291	88	578	446	470	523	703	912	431	486
<b>Second hand Book visitors</b>	829	665	542	286	1159	1031	907	947	918	1028	1066	1065
<b>No of groups (inc schools)</b>	17	17	6	2	10	10	12	15	14	13	7	11

### 2.2 Exhibitions etc

We are pleased to report that we have had our most successful year ever with a record number of visitors. This is a great achievement after all the closures and setbacks due to Covid restrictions.

The special exhibition for 2023 was themed on our built heritage and called '*The House Detectives – History Behind the Door*' which looked at ten buildings in Wallingford and explored the lives of the occupants. A reception was held which was

attended by a number of the residents whose houses we featured and the exhibition has drawn a lot of interest from visitors. There was also a section on the history of TWHAS which was 50 years old.

Wallingford Town Council had earlier commissioned a life-sized statue of Agatha Christie sitting on a bench and this was unveiled, in conjunction with the Museum, in September 2023. Located opposite the Museum the ceremony, together with a weekend of events, was widely reported in the press which created much public interest with a corresponding increase in visitor numbers and organised group visits. We hope that the statue will continue to be a significant attraction in future years. Other special events were well attended, in particular Fabulous Fossils which was held in conjunction with Oxfordshire Geology Trust in September. School visits have really picked up with some 220 children enjoying curriculum led session the museum in November alone.

The Museum agreed not to increase entrance charge for 2023 (which had remained the same since 2016) due to the rising cost of living.

#### **2.4 Board Matters**

In 2023 the full Board/Committee met (sometimes by Zoom) on 10 occasions.

The Company AGM held 6 Dec 2022 covering the period was conducted by Zoom with the re-election of Anne Wilder confirmed for a further period. Sadly, Berenice Pedgley died on November 10<sup>th</sup> 2023 and will be much missed as she contributed so much to the running of the museum.

#### **3.0 Update for 2024**

For 2024, the main exhibition, 'From Mammoths to Modern' looks at the development of Wallingford and who lived in the wider area before the town. We have drawn on the recent archaeological studies that have been carried out in connection with new developments and aim to give at least a good idea of the landscape of our forebears. The exhibition includes how the town has evolved during the last 100 years or more drawing on maps and aerial photographs. The entrance charge for adults was increased from £5 to £6 for 2024. Accompanied children continue to have free entry and we have maintained charges for school visits at £2 per child.

*Stephen Capel-Davies; Chairman, Wallingford Museum*

*September 2024*

**REGISTERED COMPANY NUMBER: 05597310 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1113236**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 NOVEMBER 2023**  
**FOR**  
**WALLINGFORD MUSEUM**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

# **WALLINGFORD MUSEUM**

## **CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2023**

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# **WALLINGFORD MUSEUM**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 NOVEMBER 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

05597310 (England and Wales)

#### **Registered Charity number**

1113236

#### **Registered office**

52 High Street  
Wallingford  
Oxfordshire  
OX10 0DB

#### **Trustees**

S C Capel-Davies  
J A Carpenter  
J M Dewey  
B Pedgley (resigned 9.11.23)  
L A Wilder  
K S B Keats-Rohan  
S Wright

#### **Company Secretary**

#### **Independent Examiner**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

**WALLINGFORD MUSEUM**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

.....  
S C Capel-Davies - Trustee

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WALLINGFORD MUSEUM**

## **Independent examiner's report to the trustees of Wallingford Museum ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2023.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Oakes

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Date: .....

**WALLINGFORD MUSEUM**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

		<b>30.11.23</b>	30.11.22
		<b>Unrestricted</b>	Total
		<b>fund</b>	funds
		<b>£</b>	£
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Donations and legacies		<b>6,076</b>	56,054
Other trading activities	2	<b>23,738</b>	12,543
Investment income	3	<b>3,169</b>	362
<b>Total</b>		<b>32,983</b>	68,959
<b>EXPENDITURE ON</b>			
Raising funds	4	<b>19,557</b>	21,204
<b>NET INCOME</b>		<b>13,426</b>	47,755
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<b>240,852</b>	193,097
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>254,278</b>	240,852

The notes form part of these financial statements

# WALLINGFORD MUSEUM

## BALANCE SHEET 30 NOVEMBER 2023

	Notes	30.11.23 Unrestricted fund £	30.11.22 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	8	<b>68,196</b>	68,439
<b>CURRENT ASSETS</b>			
Stocks	9	<b>1,355</b>	1,258
Debtors	10	<b>507</b>	444
Cash at bank and in hand		<b>184,550</b>	171,042
		<b>186,412</b>	172,744
<b>CREDITORS</b>			
Amounts falling due within one year	11	<b>(330)</b>	(331)
<b>NET CURRENT ASSETS</b>		<b>186,082</b>	172,413
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>254,278</b>	240,852
<b>NET ASSETS</b>		<b>254,278</b>	240,852
<b>FUNDS</b>	12		
Unrestricted funds		<b>254,278</b>	240,852
<b>TOTAL FUNDS</b>		<b>254,278</b>	240,852

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2023 in accordance with Section 476 of the Companies Act 2006.

**WALLINGFORD MUSEUM**

**BALANCE SHEET - continued**  
**30 NOVEMBER 2023**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S C Capel-Davies - Trustee

.....  
J A Carpenter - Trustee

.....  
J M Dewey - Trustee

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2023

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 NOVEMBER 2023

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. OTHER TRADING ACTIVITIES

	<b>30.11.23</b>	30.11.22
	£	£
Fundraising events	<b>21,558</b>	11,079
Shop income	<b>2,180</b>	1,464
	<u><b>23,738</b></u>	<u>12,543</u>

### 3. INVESTMENT INCOME

	<b>30.11.23</b>	30.11.22
	£	£
Deposit account interest	<b>3,169</b>	362
	<u><b>3,169</b></u>	<u>362</u>

### 4. RAISING FUNDS

#### Raising donations and legacies

	<b>30.11.23</b>	30.11.22
	£	£
Rent and rates	<b>6,329</b>	5,351
Insurance	<b>833</b>	760
Light and heat	<b>3,236</b>	3,068
Telephone	<b>551</b>	456
Sundries	<b>1,227</b>	1,022
Displays and collections	<b>1,564</b>	996
Maintenance	<b>2,888</b>	5,890
Administrative expenses	<b>781</b>	1,677
Depreciation	<b>557</b>	637
Support costs	<b>343</b>	330
	<u><b>18,309</b></u>	<u>20,187</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.11.23</b>	30.11.22
	£	£
Depreciation - owned assets	<u>557</u>	<u>637</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 November 2023 nor for the year ended 30 November 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 November 2023 nor for the year ended 30 November 2022.

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	56,054
Other trading activities	12,543
Investment income	362
<b>Total</b>	<u>68,959</u>
<b>EXPENDITURE ON</b>	
Raising funds	21,204
<b>NET INCOME</b>	47,755
<b>RECONCILIATION OF FUNDS</b>	
Total funds brought forward	193,097
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>240,852</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**8. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 December 2022	<b>76,421</b>	<b>3,018</b>	<b>1,517</b>	<b>80,956</b>
Additions	-	<b>314</b>	-	<b>314</b>
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 November 2023	<b>76,421</b>	<b>3,332</b>	<b>1,517</b>	<b>81,270</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>				
At 1 December 2022	<b>9,896</b>	<b>1,744</b>	<b>877</b>	<b>12,517</b>
Charge for year	-	<b>397</b>	<b>160</b>	<b>557</b>
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 November 2023	<b>9,896</b>	<b>2,141</b>	<b>1,037</b>	<b>13,074</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>				
At 30 November 2023	<b>66,525</b>	<b>1,191</b>	<b>480</b>	<b>68,196</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 30 November 2022	66,525	1,274	640	68,439
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**9. STOCKS**

	<b>30.11.23</b>	30.11.22
	£	£
Stocks	<b>1,355</b>	1,258
	<hr/>	<hr/>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.23</b>	30.11.22
	£	£
Prepayments and accrued income	<b>507</b>	444
	<hr/>	<hr/>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.23</b>	30.11.22
	£	£
Trade creditors	-	1
Other creditors	<b>330</b>	330
	<u>330</u>	<u>331</u>
	<u><u>330</u></u>	<u><u>331</u></u>

**12. MOVEMENT IN FUNDS**

	At 1.12.22	Net movement in funds	At 30.11.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>240,852</b>	<b>13,426</b>	<b>254,278</b>
	<u>240,852</u>	<u>13,426</u>	<u>254,278</u>
<b>TOTAL FUNDS</b>	<u><u>240,852</u></u>	<u><u>13,426</u></u>	<u><u>254,278</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>32,983</b>	<b>(19,557)</b>	<b>13,426</b>
	<u>32,983</u>	<u>(19,557)</u>	<u>13,426</u>
<b>TOTAL FUNDS</b>	<u><u>32,983</u></u>	<u><u>(19,557)</u></u>	<u><u>13,426</u></u>

**Comparatives for movement in funds**

	At 1.12.21	Net movement in funds	At 30.11.22
	£	£	£
<b>Unrestricted funds</b>			
General fund	193,097	47,755	240,852
	<u>193,097</u>	<u>47,755</u>	<u>240,852</u>
<b>TOTAL FUNDS</b>	<u><u>193,097</u></u>	<u><u>47,755</u></u>	<u><u>240,852</u></u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	68,959	(21,204)	47,755
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>68,959</u>	<u>(21,204)</u>	<u>47,755</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.21 £	Net movement in funds £	At 30.11.23 £
<b>Unrestricted funds</b>			
General fund	193,097	61,181	254,278
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>193,097</u>	<u>61,181</u>	<u>254,278</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	101,942	(40,761)	61,181
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>101,942</u>	<u>(40,761)</u>	<u>61,181</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 November 2023.

## WALLINGFORD MUSEUM

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2023

	30.11.23 £	30.11.22 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	1	-
Donations	1,668	50,954
Gift aid	472	850
Grants	-	4,000
Miscellaneous receipts	3,935	250
	<hr/>	<hr/>
	6,076	56,054
<b>Other trading activities</b>		
Fundraising events	21,558	11,079
Shop income	2,180	1,464
	<hr/>	<hr/>
	23,738	12,543
<b>Investment income</b>		
Deposit account interest	3,169	362
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>32,983</b>	<b>68,959</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Rent and rates	6,329	5,351
Insurance	833	760
Light and heat	3,236	3,068
Telephone	551	456
Sundries	1,227	1,022
Displays and collections	1,564	996
Maintenance	2,888	5,890
Administrative expenses	781	1,677
Depreciation of tangible fixed assets	557	637
	<hr/>	<hr/>
	17,966	19,857

This page does not form part of the statutory financial statements

# WALLINGFORD MUSEUM

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2023

	30.11.23	30.11.22
	£	£
<b>Raising donations and legacies</b>		
<b>Other trading activities</b>		
Purchases	1,248	1,017
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	343	330
Total resources expended	<u>19,557</u>	<u>21,204</u>
<b>Net income</b>	<u>13,426</u>	<u>47,755</u>

This page does not form part of the statutory financial statements

**REGISTERED COMPANY NUMBER: 05597310 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1113236**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 NOVEMBER 2023  
FOR  
WALLINGFORD MUSEUM**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

# **WALLINGFORD MUSEUM**

## **CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2023**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 2
<b>Independent Examiner's Report</b>	3
<b>Statement of Financial Activities</b>	4
<b>Balance Sheet</b>	5 to 6
<b>Notes to the Financial Statements</b>	7 to 13
<b>Detailed Statement of Financial Activities</b>	14 to 15

# **WALLINGFORD MUSEUM**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 NOVEMBER 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

05597310 (England and Wales)

#### **Registered Charity number**

1113236

#### **Registered office**

52 High Street  
Wallingford  
Oxfordshire  
OX10 0DB

#### **Trustees**

S C Capel-Davies  
J A Carpenter  
J M Dewey  
B Pedgley (resigned 9.11.23)  
L A Wilder  
K S B Keats-Rohan  
S Wright

#### **Company Secretary**

#### **Independent Examiner**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

**WALLINGFORD MUSEUM**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

.....  
S C Capel-Davies - Trustee

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WALLINGFORD MUSEUM**

## **Independent examiner's report to the trustees of Wallingford Museum ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2023.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Oakes

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Date: .....

**WALLINGFORD MUSEUM**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

		<b>30.11.23</b>	30.11.22
		<b>Unrestricted</b>	Total
		<b>fund</b>	funds
	Notes	<b>£</b>	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		<b>6,076</b>	56,054
Other trading activities	2	<b>23,738</b>	12,543
Investment income	3	<b>3,169</b>	362
<b>Total</b>		<b>32,983</b>	68,959
<b>EXPENDITURE ON</b>			
Raising funds	4	<b>19,557</b>	21,204
<b>NET INCOME</b>			
		<b>13,426</b>	47,755
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<b>240,852</b>	193,097
<b>TOTAL FUNDS CARRIED FORWARD</b>			
		<b>254,278</b>	240,852

The notes form part of these financial statements

# WALLINGFORD MUSEUM

## BALANCE SHEET 30 NOVEMBER 2023

	Notes	30.11.23 Unrestricted fund £	30.11.22 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	8	<b>68,196</b>	68,439
<b>CURRENT ASSETS</b>			
Stocks	9	<b>1,355</b>	1,258
Debtors	10	<b>507</b>	444
Cash at bank and in hand		<b>184,550</b>	171,042
		<b>186,412</b>	172,744
<b>CREDITORS</b>			
Amounts falling due within one year	11	<b>(330)</b>	(331)
<b>NET CURRENT ASSETS</b>		<b>186,082</b>	172,413
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>254,278</b>	240,852
<b>NET ASSETS</b>		<b>254,278</b>	240,852
<b>FUNDS</b>	12		
Unrestricted funds		<b>254,278</b>	240,852
<b>TOTAL FUNDS</b>		<b>254,278</b>	240,852

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2023 in accordance with Section 476 of the Companies Act 2006.

**WALLINGFORD MUSEUM**

**BALANCE SHEET - continued**  
**30 NOVEMBER 2023**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S C Capel-Davies - Trustee

.....  
J A Carpenter - Trustee

.....  
J M Dewey - Trustee

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2023

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 NOVEMBER 2023

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. OTHER TRADING ACTIVITIES

	<b>30.11.23</b>	30.11.22
	£	£
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Shop income	<b>2,180</b>	1,464
	<u><b>23,738</b></u>	<u>12,543</u>

### 3. INVESTMENT INCOME

	<b>30.11.23</b>	30.11.22
	£	£
Deposit account interest	<b>3,169</b>	362
	<u><b>3,169</b></u>	<u>362</u>

### 4. RAISING FUNDS

#### Raising donations and legacies

	<b>30.11.23</b>	30.11.22
	£	£
Rent and rates	<b>6,329</b>	5,351
Insurance	<b>833</b>	760
Light and heat	<b>3,236</b>	3,068
Telephone	<b>551</b>	456
Sundries	<b>1,227</b>	1,022
Displays and collections	<b>1,564</b>	996
Maintenance	<b>2,888</b>	5,890
Administrative expenses	<b>781</b>	1,677
Depreciation	<b>557</b>	637
Support costs	<b>343</b>	330
	<u><b>18,309</b></u>	<u>20,187</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.11.23</b>	30.11.22
	£	£
Depreciation - owned assets	<u>557</u>	<u>637</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 November 2023 nor for the year ended 30 November 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 November 2023 nor for the year ended 30 November 2022.

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	56,054
Other trading activities	12,543
Investment income	362
<b>Total</b>	<u>68,959</u>
<b>EXPENDITURE ON</b>	
Raising funds	21,204
<b>NET INCOME</b>	47,755
<b>RECONCILIATION OF FUNDS</b>	
Total funds brought forward	193,097
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>240,852</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**8. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 December 2022	<b>76,421</b>	<b>3,018</b>	<b>1,517</b>	<b>80,956</b>
Additions	-	<b>314</b>	-	<b>314</b>
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 November 2023	<b>76,421</b>	<b>3,332</b>	<b>1,517</b>	<b>81,270</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>				
At 1 December 2022	<b>9,896</b>	<b>1,744</b>	<b>877</b>	<b>12,517</b>
Charge for year	-	<b>397</b>	<b>160</b>	<b>557</b>
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 November 2023	<b>9,896</b>	<b>2,141</b>	<b>1,037</b>	<b>13,074</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>				
At 30 November 2023	<b>66,525</b>	<b>1,191</b>	<b>480</b>	<b>68,196</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 30 November 2022	66,525	1,274	640	68,439
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**9. STOCKS**

	<b>30.11.23</b>	30.11.22
	£	£
Stocks	<b>1,355</b>	1,258
	<hr/>	<hr/>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.23</b>	30.11.22
	£	£
Prepayments and accrued income	<b>507</b>	444
	<hr/>	<hr/>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.23</b>	30.11.22
	£	£
Trade creditors	-	1
Other creditors	<b>330</b>	330
	<u>330</u>	<u>331</u>
	<u><u>330</u></u>	<u><u>331</u></u>

**12. MOVEMENT IN FUNDS**

	At 1.12.22	Net movement in funds	At 30.11.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>240,852</b>	<b>13,426</b>	<b>254,278</b>
	<u>240,852</u>	<u>13,426</u>	<u>254,278</u>
<b>TOTAL FUNDS</b>	<u><u>240,852</u></u>	<u><u>13,426</u></u>	<u><u>254,278</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>32,983</b>	<b>(19,557)</b>	<b>13,426</b>
	<u>32,983</u>	<u>(19,557)</u>	<u>13,426</u>
<b>TOTAL FUNDS</b>	<u><u>32,983</u></u>	<u><u>(19,557)</u></u>	<u><u>13,426</u></u>

**Comparatives for movement in funds**

	At 1.12.21	Net movement in funds	At 30.11.22
	£	£	£
<b>Unrestricted funds</b>			
General fund	193,097	47,755	240,852
	<u>193,097</u>	<u>47,755</u>	<u>240,852</u>
<b>TOTAL FUNDS</b>	<u><u>193,097</u></u>	<u><u>47,755</u></u>	<u><u>240,852</u></u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	68,959	(21,204)	47,755
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>68,959</u>	<u>(21,204)</u>	<u>47,755</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.21 £	Net movement in funds £	At 30.11.23 £
<b>Unrestricted funds</b>			
General fund	193,097	61,181	254,278
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>193,097</u>	<u>61,181</u>	<u>254,278</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	101,942	(40,761)	61,181
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>101,942</u>	<u>(40,761)</u>	<u>61,181</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2023**

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 November 2023.

## WALLINGFORD MUSEUM

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2023

	30.11.23 £	30.11.22 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	1	-
Donations	1,668	50,954
Gift aid	472	850
Grants	-	4,000
Miscellaneous receipts	3,935	250
	<hr/>	<hr/>
	6,076	56,054
<b>Other trading activities</b>		
Fundraising events	21,558	11,079
Shop income	2,180	1,464
	<hr/>	<hr/>
	23,738	12,543
<b>Investment income</b>		
Deposit account interest	3,169	362
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>32,983</b>	<b>68,959</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Rent and rates	6,329	5,351
Insurance	833	760
Light and heat	3,236	3,068
Telephone	551	456
Sundries	1,227	1,022
Displays and collections	1,564	996
Maintenance	2,888	5,890
Administrative expenses	781	1,677
Depreciation of tangible fixed assets	557	637
	<hr/>	<hr/>
	17,966	19,857

This page does not form part of the statutory financial statements

# WALLINGFORD MUSEUM

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2023

	30.11.23	30.11.22
	£	£
<b>Raising donations and legacies</b>		
<b>Other trading activities</b>		
Purchases	1,248	1,017
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	343	330
Total resources expended	<u>19,557</u>	<u>21,204</u>
<b>Net income</b>	<u>13,426</u>	<u>47,755</u>

This page does not form part of the statutory financial statements

**WALLINGFORD MUSEUM**

England & Wales - Charity number 1113236

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# Accounts

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**WALLINGFORD MUSEUM**  
**Company No 5597310; Registered Charity No 1113236**  
**Annual Report 2023**

**1.0 Scope of this Report:** As agreed at the 2008 AGM, the Annual report covers in outline the year from the last AGM, ie until September 2023 rather than just the trading year which ended 30 November 2022.

**2.0 Report for year ending 30<sup>th</sup> November 2022**

**2.1 Visitors** This was the first year since Covid that the Museum could be open all year although we did keep one room closed due to restricted ventilation. The numbers showed a good recovery, especially the number of group visits.

	2022	2021 From 22/06	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
<b>Adults</b>	1718	1519	119	2130	1746	1847	1955	2057	2163	1823	1542	1981
<b>Children</b>	698	291	88	578	446	470	523	703	912	431	486	859
<b>Second hand Book visitors</b>	665	542	286	1159	1031	907	947	918	1028	1066	1065	1167
<b>No of groups (inc schools)</b>	17	6	2	10	10	12	15	14	13	7	11	21

**2.2 Exhibitions etc**

The special exhibition entitled 'Caring for the Sick of Wallingford' was again retained although small changes were made to some other areas including the addition of QR codes on the castle model to help with explanations.

A special Creative Workshop (Big Art Day) was organised and held in August but, unfortunately, despite over 4400 hits on Facebook, it was not well supported. This was a shame as so much work had gone into its organisation. However, a 'Fabulous Fossils' day, run in conjunction with the Oxford Geology Trust and held in September was very successful with over 110 visitors.

The museum has benefited from local expertise in upgrading the computer system which has been rationalised with the intention of making remote access easier. This will allow the archive recorded on Modes as well as research documents to be worked on, initially by our members although eventually it is planned for the public to have access.

The 42 year old gas central heating boiler was replaced with a modern gas boiler. This required Listed Building Consent which was granted by September. Flint House was repainted externally by the Town Council which has greatly improved its appearance.

## **2.4 Board Matters**

In 2022 the full Board/Committee met (sometimes by Zoom) on 9 occasions.

The Company AGM covering the period was conducted by Zoom with the re-election of Katharine Keats Rohan and Berenice Pedgley confirmed for a further period.

## **3.0 Update for 2023**

The special exhibition for 2023 was themed on our built heritage and called '*The House Detectives – History Behind the Door*' which looks at ten buildings in Wallingford and explores the lives of the occupants. There is also a section on the history of TWHAS which is 50 years old!

Wallingford Town Council had earlier commissioned a life-sized statue of Agatha Christie sitting on a bench and this was unveiled, in conjunction with the Museum, in September 2023. Located opposite the Museum the ceremony, together with a weekend of events, was widely reported in the press which created much public interest with a corresponding increase in visitor numbers.

Although the Museum had agreed not to increase entrance charges for 2023 (which had remained the same since 2016) due to the rising cost of living, the increase in visitors has provided a welcome boost to the finances.

*Stephen Capel-Davies; Chairman, Wallingford Museum*

*September 2023*

**REGISTERED COMPANY NUMBER: 05597310 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1113236**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 NOVEMBER 2022  
FOR  
WALLINGFORD MUSEUM**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

# **WALLINGFORD MUSEUM**

## **CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2022**

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# **WALLINGFORD MUSEUM**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 NOVEMBER 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

05597310 (England and Wales)

#### **Registered Charity number**

1113236

#### **Registered office**

52 High Street  
Wallingford  
Oxfordshire  
OX10 0DB

#### **Trustees**

S C Capel-Davies  
J A Carpenter  
J M Dewey  
B Pedgley  
L A Wilder  
K S B Keats-Rohan  
S Wright

#### **Company Secretary**

#### **Independent Examiner**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

**WALLINGFORD MUSEUM**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

.....  
S C Capel-Davies - Trustee

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WALLINGFORD MUSEUM**

## **Independent examiner's report to the trustees of Wallingford Museum ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2022.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Oakes  
CTA  
David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Date: .....

# WALLINGFORD MUSEUM

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2022

		<b>30.11.22</b>	30.11.21
		<b>Unrestricted fund</b>	Total funds
	Notes	<b>£</b>	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		<b>56,054</b>	15,750
Other trading activities	2	<b>12,543</b>	4,317
Investment income	3	<b>362</b>	12
<b>Total</b>		<b>68,959</b>	20,079
 <b>EXPENDITURE ON</b>			
Raising funds	4	<b>21,204</b>	31,607
<b>NET INCOME/(EXPENDITURE)</b>		<b>47,755</b>	(11,528)
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<b>193,097</b>	204,625
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>240,852</b>	193,097

The notes form part of these financial statements

# WALLINGFORD MUSEUM

## BALANCE SHEET 30 NOVEMBER 2022

		<b>30.11.22</b>	30.11.21
		<b>Unrestricted</b>	Total
		<b>fund</b>	funds
	Notes	<b>£</b>	£
<b>FIXED ASSETS</b>			
Tangible assets	8	<b>68,439</b>	69,076
<b>CURRENT ASSETS</b>			
Stocks	9	<b>1,258</b>	1,149
Debtors	10	<b>444</b>	419
Cash at bank and in hand		<b>171,042</b>	122,753
		<b>172,744</b>	124,321
<b>CREDITORS</b>			
Amounts falling due within one year	11	<b>(331)</b>	(300)
<b>NET CURRENT ASSETS</b>		<b>172,413</b>	124,021
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>240,852</b>	193,097
<b>NET ASSETS</b>		<b>240,852</b>	193,097
<b>FUNDS</b>	12		
Unrestricted funds		<b>240,852</b>	193,097
<b>TOTAL FUNDS</b>		<b>240,852</b>	193,097

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2022 in accordance with Section 476 of the Companies Act 2006.

**WALLINGFORD MUSEUM**

**BALANCE SHEET - continued**  
**30 NOVEMBER 2022**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S C Capel-Davies - Trustee

.....  
J A Carpenter - Trustee

.....  
J M Dewey - Trustee

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2022

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 NOVEMBER 2022

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. OTHER TRADING ACTIVITIES

	<b>30.11.22</b>	30.11.21
	£	£
Fundraising events	<b>11,079</b>	3,077
Shop income	<b>1,464</b>	1,240
	<u><b>12,543</b></u>	<u>4,317</u>

### 3. INVESTMENT INCOME

	<b>30.11.22</b>	30.11.21
	£	£
Deposit account interest	<b>362</b>	12
	<u><b>362</b></u>	<u>12</u>

### 4. RAISING FUNDS

#### Raising donations and legacies

	<b>30.11.22</b>	30.11.21
	£	£
Rent and rates	<b>5,351</b>	5,098
Insurance	<b>760</b>	714
Light and heat	<b>3,068</b>	4,423
Telephone	<b>456</b>	387
Sundries	<b>1,022</b>	934
Displays and collections	<b>996</b>	17,138
Maintenance	<b>5,890</b>	590
Administrative expenses	<b>1,677</b>	648
Depreciation	<b>637</b>	850
Support costs	<b>330</b>	-
	<u><b>20,187</b></u>	<u>30,782</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.11.22</b>	30.11.21
	£	£
Depreciation - owned assets	<b>637</b>	850
	<u>          </u>	<u>          </u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 November 2022 nor for the year ended 30 November 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 November 2022 nor for the year ended 30 November 2021.

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	15,750
Other trading activities	4,317
Investment income	12
<b>Total</b>	<u>20,079</u>
<b>EXPENDITURE ON</b>	
Raising funds	31,607
<b>NET INCOME/(EXPENDITURE)</b>	(11,528)
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	204,625
	<u>          </u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>193,097</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**8. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 December 2021 and 30 November 2022	<b>76,421</b>	<b>3,018</b>	<b>1,517</b>	<b>80,956</b>
<b>DEPRECIATION</b>				
At 1 December 2021	<b>9,896</b>	<b>1,320</b>	<b>664</b>	<b>11,880</b>
Charge for year	<b>-</b>	<b>424</b>	<b>213</b>	<b>637</b>
At 30 November 2022	<b>9,896</b>	<b>1,744</b>	<b>877</b>	<b>12,517</b>
<b>NET BOOK VALUE</b>				
At 30 November 2022	<b>66,525</b>	<b>1,274</b>	<b>640</b>	<b>68,439</b>
At 30 November 2021	<b>66,525</b>	<b>1,698</b>	<b>853</b>	<b>69,076</b>

**9. STOCKS**

	<b>30.11.22</b>	30.11.21
	£	£
Stocks	<b>1,258</b>	1,149

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.22</b>	30.11.21
	£	£
Prepayments and accrued income	<b>444</b>	419

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.22</b>	30.11.21
	£	£
Trade creditors	<b>1</b>	-
Other creditors	<b>330</b>	300
	<u><b>331</b></u>	<u>300</u>

**12. MOVEMENT IN FUNDS**

	At 1.12.21 £	Net movement in funds £	At 30.11.22 £
<b>Unrestricted funds</b>			
General fund	<b>193,097</b>	<b>47,755</b>	<b>240,852</b>
	<u><b>193,097</b></u>	<u><b>47,755</b></u>	<u><b>240,852</b></u>
<b>TOTAL FUNDS</b>	<u><b>193,097</b></u>	<u><b>47,755</b></u>	<u><b>240,852</b></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	<b>68,959</b>	<b>(21,204)</b>	<b>47,755</b>
	<u><b>68,959</b></u>	<u><b>(21,204)</b></u>	<u><b>47,755</b></u>
<b>TOTAL FUNDS</b>	<u><b>68,959</b></u>	<u><b>(21,204)</b></u>	<u><b>47,755</b></u>

**Comparatives for movement in funds**

	At 1.12.20 £	Net movement in funds £	At 30.11.21 £
<b>Unrestricted funds</b>			
General fund	204,625	(11,528)	193,097
	<u>204,625</u>	<u>(11,528)</u>	<u>193,097</u>
<b>TOTAL FUNDS</b>	<u>204,625</u>	<u>(11,528)</u>	<u>193,097</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	20,079	(31,607)	(11,528)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>20,079</u>	<u>(31,607)</u>	<u>(11,528)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.20 £	Net movement in funds £	At 30.11.22 £
<b>Unrestricted funds</b>			
General fund	204,625	36,227	240,852
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>204,625</u>	<u>36,227</u>	<u>240,852</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	89,038	(52,811)	36,227
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>89,038</u>	<u>(52,811)</u>	<u>36,227</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 November 2022.

## WALLINGFORD MUSEUM

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2022

	30.11.22 £	30.11.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	-	(3)
Donations	50,954	3,372
Gift aid	850	381
Grants	4,000	12,000
Miscellaneous receipts	250	-
	<hr/>	<hr/>
	56,054	15,750
<b>Other trading activities</b>		
Fundraising events	11,079	3,077
Shop income	1,464	1,240
	<hr/>	<hr/>
	12,543	4,317
<b>Investment income</b>		
Deposit account interest	362	12
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>68,959</b>	<b>20,079</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Rent and rates	5,351	5,098
Insurance	760	714
Light and heat	3,068	4,423
Telephone	456	387
Sundries	1,022	934
Displays and collections	996	17,138
Maintenance	5,890	590
Administrative expenses	1,677	648
Depreciation of tangible fixed assets	637	850
	<hr/>	<hr/>
	19,857	30,782

This page does not form part of the statutory financial statements

## WALLINGFORD MUSEUM

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2022

	30.11.22	30.11.21
	£	£
<b>Raising donations and legacies</b>		
<b>Other trading activities</b>		
Purchases	<b>1,017</b>	525
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	<b>330</b>	300
Total resources expended	<b>21,204</b>	31,607
<b>Net income/(expenditure)</b>	<b>47,755</b>	(11,528)

This page does not form part of the statutory financial statements

**REGISTERED COMPANY NUMBER: 05597310 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1113236**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 NOVEMBER 2022  
FOR  
WALLINGFORD MUSEUM**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

# **WALLINGFORD MUSEUM**

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# **WALLINGFORD MUSEUM**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 NOVEMBER 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

05597310 (England and Wales)

#### **Registered Charity number**

1113236

#### **Registered office**

52 High Street  
Wallingford  
Oxfordshire  
OX10 0DB

#### **Trustees**

S C Capel-Davies  
J A Carpenter  
J M Dewey  
B Pedgley  
L A Wilder  
K S B Keats-Rohan  
S Wright

#### **Company Secretary**

#### **Independent Examiner**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

**WALLINGFORD MUSEUM**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

.....  
S C Capel-Davies - Trustee

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WALLINGFORD MUSEUM**

## **Independent examiner's report to the trustees of Wallingford Museum ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2022.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Oakes  
CTA  
David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Date: .....

# WALLINGFORD MUSEUM

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2022

		<b>30.11.22</b>	30.11.21
		<b>Unrestricted</b>	Total
		<b>fund</b>	funds
	Notes	<b>£</b>	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		<b>56,054</b>	15,750
Other trading activities	2	<b>12,543</b>	4,317
Investment income	3	<b>362</b>	12
<b>Total</b>		<b>68,959</b>	20,079
<b>EXPENDITURE ON</b>			
Raising funds	4	<b>21,204</b>	31,607
<b>NET INCOME/(EXPENDITURE)</b>		<b>47,755</b>	(11,528)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<b>193,097</b>	204,625
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>240,852</b>	193,097

The notes form part of these financial statements

# WALLINGFORD MUSEUM

## BALANCE SHEET 30 NOVEMBER 2022

		<b>30.11.22</b>	30.11.21
		<b>Unrestricted</b>	Total
		<b>fund</b>	funds
	Notes	<b>£</b>	£
<b>FIXED ASSETS</b>			
Tangible assets	8	<b>68,439</b>	69,076
<b>CURRENT ASSETS</b>			
Stocks	9	<b>1,258</b>	1,149
Debtors	10	<b>444</b>	419
Cash at bank and in hand		<b>171,042</b>	122,753
		<hr/> <b>172,744</b>	<hr/> 124,321
<b>CREDITORS</b>			
Amounts falling due within one year	11	<b>(331)</b>	(300)
		<hr/> <b>172,413</b>	<hr/> 124,021
<b>NET CURRENT ASSETS</b>			
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>240,852</b>	193,097
		<hr/> <b>240,852</b>	<hr/> 193,097
<b>NET ASSETS</b>			
<b>FUNDS</b>	12		
Unrestricted funds		<b>240,852</b>	193,097
		<hr/> <b>240,852</b>	<hr/> 193,097
<b>TOTAL FUNDS</b>		<b>240,852</b>	193,097
		<hr/> <b>240,852</b>	<hr/> 193,097

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2022 in accordance with Section 476 of the Companies Act 2006.

**WALLINGFORD MUSEUM**

**BALANCE SHEET - continued**  
**30 NOVEMBER 2022**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S C Capel-Davies - Trustee

.....  
J A Carpenter - Trustee

.....  
J M Dewey - Trustee

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2022

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 NOVEMBER 2022

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. OTHER TRADING ACTIVITIES

	<b>30.11.22</b>	30.11.21
	£	£
Fundraising events	<b>11,079</b>	3,077
Shop income	<b>1,464</b>	1,240
	<u><b>12,543</b></u>	<u>4,317</u>

### 3. INVESTMENT INCOME

	<b>30.11.22</b>	30.11.21
	£	£
Deposit account interest	<b>362</b>	12
	<u><b>362</b></u>	<u>12</u>

### 4. RAISING FUNDS

#### Raising donations and legacies

	<b>30.11.22</b>	30.11.21
	£	£
Rent and rates	<b>5,351</b>	5,098
Insurance	<b>760</b>	714
Light and heat	<b>3,068</b>	4,423
Telephone	<b>456</b>	387
Sundries	<b>1,022</b>	934
Displays and collections	<b>996</b>	17,138
Maintenance	<b>5,890</b>	590
Administrative expenses	<b>1,677</b>	648
Depreciation	<b>637</b>	850
Support costs	<b>330</b>	-
	<u><b>20,187</b></u>	<u>30,782</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.11.22</b>	30.11.21
	£	£
Depreciation - owned assets	<b>637</b>	850
	<u>          </u>	<u>          </u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 November 2022 nor for the year ended 30 November 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 November 2022 nor for the year ended 30 November 2021.

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	15,750
Other trading activities	4,317
Investment income	12
<b>Total</b>	<u>20,079</u>
<b>EXPENDITURE ON</b>	
Raising funds	31,607
<b>NET INCOME/(EXPENDITURE)</b>	(11,528)
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	204,625
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>193,097</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**8. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 December 2021 and 30 November 2022	<b>76,421</b>	<b>3,018</b>	<b>1,517</b>	<b>80,956</b>
<b>DEPRECIATION</b>				
At 1 December 2021	<b>9,896</b>	<b>1,320</b>	<b>664</b>	<b>11,880</b>
Charge for year	<b>-</b>	<b>424</b>	<b>213</b>	<b>637</b>
At 30 November 2022	<b>9,896</b>	<b>1,744</b>	<b>877</b>	<b>12,517</b>
<b>NET BOOK VALUE</b>				
At 30 November 2022	<b>66,525</b>	<b>1,274</b>	<b>640</b>	<b>68,439</b>
At 30 November 2021	<b>66,525</b>	<b>1,698</b>	<b>853</b>	<b>69,076</b>

**9. STOCKS**

	<b>30.11.22</b>	30.11.21
	£	£
Stocks	<b>1,258</b>	1,149

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.22</b>	30.11.21
	£	£
Prepayments and accrued income	<b>444</b>	419

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.22</b>	30.11.21
	£	£
Trade creditors	<b>1</b>	-
Other creditors	<b>330</b>	300
	<u><b>331</b></u>	<u>300</u>

**12. MOVEMENT IN FUNDS**

	At 1.12.21 £	Net movement in funds £	At 30.11.22 £
<b>Unrestricted funds</b>			
General fund	<b>193,097</b>	<b>47,755</b>	<b>240,852</b>
	<u>193,097</u>	<u>47,755</u>	<u>240,852</u>
<b>TOTAL FUNDS</b>	<u><b>193,097</b></u>	<u><b>47,755</b></u>	<u><b>240,852</b></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	<b>68,959</b>	<b>(21,204)</b>	<b>47,755</b>
	<u>68,959</u>	<u>(21,204)</u>	<u>47,755</u>
<b>TOTAL FUNDS</b>	<u><b>68,959</b></u>	<u><b>(21,204)</b></u>	<u><b>47,755</b></u>

**Comparatives for movement in funds**

	At 1.12.20 £	Net movement in funds £	At 30.11.21 £
<b>Unrestricted funds</b>			
General fund	204,625	(11,528)	193,097
	<u>204,625</u>	<u>(11,528)</u>	<u>193,097</u>
<b>TOTAL FUNDS</b>	<u>204,625</u>	<u>(11,528)</u>	<u>193,097</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	20,079	(31,607)	(11,528)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>20,079</u>	<u>(31,607)</u>	<u>(11,528)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.20 £	Net movement in funds £	At 30.11.22 £
<b>Unrestricted funds</b>			
General fund	204,625	36,227	240,852
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>204,625</u>	<u>36,227</u>	<u>240,852</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	89,038	(52,811)	36,227
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>89,038</u>	<u>(52,811)</u>	<u>36,227</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2022**

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 November 2022.

## WALLINGFORD MUSEUM

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2022

	30.11.22 £	30.11.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	-	(3)
Donations	50,954	3,372
Gift aid	850	381
Grants	4,000	12,000
Miscellaneous receipts	250	-
	<hr/>	<hr/>
	56,054	15,750
<b>Other trading activities</b>		
Fundraising events	11,079	3,077
Shop income	1,464	1,240
	<hr/>	<hr/>
	12,543	4,317
<b>Investment income</b>		
Deposit account interest	362	12
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>68,959</b>	<b>20,079</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Rent and rates	5,351	5,098
Insurance	760	714
Light and heat	3,068	4,423
Telephone	456	387
Sundries	1,022	934
Displays and collections	996	17,138
Maintenance	5,890	590
Administrative expenses	1,677	648
Depreciation of tangible fixed assets	637	850
	<hr/>	<hr/>
	19,857	30,782

This page does not form part of the statutory financial statements

# WALLINGFORD MUSEUM

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2022

	30.11.22	30.11.21
	£	£
<b>Raising donations and legacies</b>		
<b>Other trading activities</b>		
Purchases	<b>1,017</b>	525
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	<b>330</b>	300
Total resources expended	<b>21,204</b>	31,607
<b>Net income/(expenditure)</b>	<b>47,755</b>	(11,528)

This page does not form part of the statutory financial statements

**WALLINGFORD MUSEUM**

England & Wales - Charity number 1113236

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# Accounts

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**WALLINGFORD MUSEUM**  
**Company No 5597310; Registered Charity No 1113236**  
**Annual Report 2021**

**1.0 Scope of this Report:** As agreed at the 2008 AGM, the Annual report covers in outline the year from the last AGM, ie until end October 2021 rather than just the trading year which ended 30 November 2020.

**2.0 Report for year ending 30<sup>th</sup> November 2020**

**2.1 Visitors** The Museum closed from 16th March 2020 due to the Coronavirus pandemic. This was a week before the Government requirement which reflected concern for our volunteer custodians and physical constraints within the museum. The Museum remained closed for the rest of the year and only opened for a brief period for the sale of secondhand books. The visitor figures up to the end of the year November 30<sup>th</sup> 2020 are given in the following table. This

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
<b>Adults</b>	119	2130	1746	1847	1955	2057	2163	1823	1542	1981
<b>Children</b>	88	578	446	470	523	703	912	431	486	859
<b>Second hand Book visitors</b>	286	1159	1031	907	947	918	1028	1066	1065	1167
<b>No of groups (inc schools)</b>	2	10	10	12	15	14	13	7	11	21

**2.2 Exhibitions etc**

New for 2020 was a special exhibition, Plague Pus and Pills, the story of the treatment of the sick in Wallingford; an exhibition on the Willis family who included artists and went on to invent a photographic technique; and a commemoration of VE Day.

Although closed we ran a programme of quizzes and jigsaws on the website for several months. Even though re-opening was allowed from July 4<sup>th</sup> 2020 if appropriate measures were implemented, safe opening of the museum was not a practical option. The constraints of the museum are its small size, restricted ventilation, compact displays, hands on displays and the potential vulnerability of many of our custodians. In the event we were only able to open the bookshop in September for two mornings a week until the national lockdown again took place from November 4<sup>th</sup>. We also ran town/ castle walks for limited numbers in pre-booked tours for a number of weeks. We were pleased to be able to have some public presence and thank those who ran the events.

Despite the above, research work, sorting of archaeological finds and management of the collections has carried on by adopting appropriate restrictions on numbers, distancing etc.

We were fortunate to secure a £25,000 grant from the government's special funds which was much appreciated. Also, we received the final sum from the Daphne Baker bequest which has put the museum on a sound financial footing.

The bequest allowed us to commence with various improvements including installation of a new CCTV system. Also, as a major exhibit for our 40<sup>th</sup> anniversary in 2021, we commissioned a 1 in 300 scale model of Wallingford Castle and its immediate surrounds which would be placed in the remodelled Dewey Room. The plan was for other exhibitions will continue through 2021, possibly with an updated take on Plague, Pus and Pills, although, in the event we have not been able to re-open the upstairs area which house this exhibition.

Communication has continued between committee members including a Zoom meeting which has allowed some of the behind the scenes activities to continue.

Very sadly, the museum lost Gerard Latham who died in February 2020 and was one of its long serving directors. He was embedded in the museum and TWHAS and had looked after the custodians for a long time, managed the computer system and Modes plus being the driving force behind much of the archaeology carried out over many years, especially in relation to the Burh to Borough Project run with Leicester, Exeter and Oxford Universities.

However, we have been fortunate to have several new custodians and committee members join us, including those with specialist museum knowledge, such that we have a wide variety of skills to draw on which is very encouraging.

Many thanks to all those who have been involved with helping to keep the museum alive and well.

## **2.4 Board Matters**

In 2020 the full Board/Committee met on 5 occasions, 3 before 'lockdown' and 2 via Zoom.

The Company AGM covering the reporting period was held on 3<sup>rd</sup> December 2019 when Gerard Latham and Anne Wilder were re-elected under the rule of rotation and Sue Wright was appointed a Director.

## **3.0 Update for 2021**

The castle model was delivered in May 2021 but the Museum remained closed until 22 June 2021 when the ground floor only was re-opened. Given the constraints it was decided to have free admission but request donations. A government Restart grant of £12,000 was received in July 2021. We are very pleased that the High Steward of Wallingford, Ken Lester, awarded the 2020 High Steward's Award jointly to the volunteers of Museum and TWHAS.

*Stephen Capel-Davies; Chairman, Wallingford Museum*

*September 2021*

**REGISTERED COMPANY NUMBER: 05597310 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1113236**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 NOVEMBER 2020  
FOR  
WALLINGFORD MUSEUM**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

# **WALLINGFORD MUSEUM**

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# **WALLINGFORD MUSEUM**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 NOVEMBER 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

05597310 (England and Wales)

#### **Registered Charity number**

1113236

#### **Registered office**

52 High Street  
Wallingford  
Oxfordshire  
OX10 0DB

#### **Trustees**

S C Capel-Davies  
J A Carpenter  
J M Dewey  
G A Latham (deceased 13.2.20)  
B Pedgley  
L A Wilder  
K S B Keats-Rohan  
S Wright (appointed 5.2.20)

#### **Company Secretary**

#### **Independent Examiner**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

**WALLINGFORD MUSEUM**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

.....  
S C Capel-Davies - Trustee

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WALLINGFORD MUSEUM**

## **Independent examiner's report to the trustees of Wallingford Museum ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2020.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Oakes  
CTA  
David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Date: .....

# WALLINGFORD MUSEUM

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2020

		<b>30.11.20</b>	30.11.19
		<b>Unrestricted</b>	Total
		<b>fund</b>	funds
	Notes	<b>£</b>	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		<b>40,613</b>	130,311
Other trading activities	2	<b>1,628</b>	5,103
Investment income	3	<b>112</b>	50
<b>Total</b>		<b>42,353</b>	135,464
<b>EXPENDITURE ON</b>			
Raising funds		<b>21,041</b>	14,956
<b>NET INCOME</b>		<b>21,312</b>	120,508
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<b>183,313</b>	62,805
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>204,625</b>	183,313

The notes form part of these financial statements

# WALLINGFORD MUSEUM

## BALANCE SHEET 30 NOVEMBER 2020

	Notes	30.11.20 Unrestricted fund £	30.11.19 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	8	<b>69,926</b>	66,525
<b>CURRENT ASSETS</b>			
Stocks	9	<b>986</b>	986
Debtors	10	<b>413</b>	1,403
Cash at bank and in hand		<b>133,600</b>	114,697
		<b>134,999</b>	117,086
<b>CREDITORS</b>			
Amounts falling due within one year	11	<b>(300)</b>	(298)
<b>NET CURRENT ASSETS</b>		<b>134,699</b>	116,788
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>204,625</b>	183,313
<b>NET ASSETS</b>		<b>204,625</b>	183,313
<b>FUNDS</b>	12		
Unrestricted funds		<b>204,625</b>	183,313
<b>TOTAL FUNDS</b>		<b>204,625</b>	183,313

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2020 in accordance with Section 476 of the Companies Act 2006.

**WALLINGFORD MUSEUM**

**BALANCE SHEET - continued**  
**30 NOVEMBER 2020**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S C Capel-Davies - Trustee

.....  
J A Carpenter - Trustee

.....  
J M Dewey - Trustee

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2020

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 NOVEMBER 2020

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. OTHER TRADING ACTIVITIES

	<b>30.11.20</b>	30.11.19
	£	£
Fundraising events	<b>1,141</b>	4,149
Shop income	<b>487</b>	954
	<u><b>1,628</b></u>	<u>5,103</u>

### 3. INVESTMENT INCOME

	<b>30.11.20</b>	30.11.19
	£	£
Deposit account interest	<b>112</b>	50
	<u><b>112</b></u>	<u>50</u>

### 4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.11.20</b>	30.11.19
	£	£
Depreciation - owned assets	<b>1,134</b>	-
	<u><b>1,134</b></u>	<u>-</u>

### 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2020 nor for the year ended 30 November 2019.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2020 nor for the year ended 30 November 2019.

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	130,311
Other trading activities	5,103
Investment income	50
<b>Total</b>	<u>135,464</u>
<b>EXPENDITURE ON</b>	
Raising funds	14,956
<b>NET INCOME</b>	<u>120,508</u>
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	62,805
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>183,313</u></u>

**7. AVERAGE NUMBER OF EMPLOYEES**

0

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

**8. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 December 2019	76,421	-	-	76,421
Additions	-	3,018	1,517	4,535
	<u>76,421</u>	<u>3,018</u>	<u>1,517</u>	<u>80,956</u>
At 30 November 2020	<u>76,421</u>	<u>3,018</u>	<u>1,517</u>	<u>80,956</u>
<b>DEPRECIATION</b>				
At 1 December 2019	9,896	-	-	9,896
Charge for year	-	754	380	1,134
	<u>9,896</u>	<u>754</u>	<u>380</u>	<u>11,030</u>
At 30 November 2020	<u>9,896</u>	<u>754</u>	<u>380</u>	<u>11,030</u>
<b>NET BOOK VALUE</b>				
At 30 November 2020	<u>66,525</u>	<u>2,264</u>	<u>1,137</u>	<u>69,926</u>
At 30 November 2019	<u>66,525</u>	<u>-</u>	<u>-</u>	<u>66,525</u>

**9. STOCKS**

	<b>30.11.20</b>	30.11.19
	£	£
Stocks	<u>986</u>	<u>986</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.20</b>	30.11.19
	£	£
Prepayments and accrued income	<u>413</u>	<u>1,403</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.20</b>	30.11.19
	£	£
Trade creditors	-	(2)
Other creditors	<b>300</b>	300
	<u>300</u>	<u>298</u>
	<u><u>300</u></u>	<u><u>298</u></u>

**12. MOVEMENT IN FUNDS**

	At 1.12.19	Net movement in funds	At 30.11.20
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>183,313</b>	<b>21,312</b>	<b>204,625</b>
	<u>183,313</u>	<u>21,312</u>	<u>204,625</u>
<b>TOTAL FUNDS</b>	<b>183,313</b>	<b>21,312</b>	<b>204,625</b>
	<u><u>183,313</u></u>	<u><u>21,312</u></u>	<u><u>204,625</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>42,353</b>	<b>(21,041)</b>	<b>21,312</b>
	<u>42,353</u>	<u>(21,041)</u>	<u>21,312</u>
<b>TOTAL FUNDS</b>	<b>42,353</b>	<b>(21,041)</b>	<b>21,312</b>
	<u><u>42,353</u></u>	<u><u>(21,041)</u></u>	<u><u>21,312</u></u>

**Comparatives for movement in funds**

	At 1.12.18	Net movement in funds	At 30.11.19
	£	£	£
<b>Unrestricted funds</b>			
General fund	62,805	120,508	183,313
	<u>62,805</u>	<u>120,508</u>	<u>183,313</u>
<b>TOTAL FUNDS</b>	<b>62,805</b>	<b>120,508</b>	<b>183,313</b>
	<u><u>62,805</u></u>	<u><u>120,508</u></u>	<u><u>183,313</u></u>

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 NOVEMBER 2020

### 12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	135,464	(14,956)	120,508
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>135,464</u>	<u>(14,956)</u>	<u>120,508</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.18 £	Net movement in funds £	At 30.11.20 £
<b>Unrestricted funds</b>			
General fund	62,805	141,820	204,625
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>62,805</u>	<u>141,820</u>	<u>204,625</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	177,817	(35,997)	141,820
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>177,817</u>	<u>(35,997)</u>	<u>141,820</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 November 2020.

## WALLINGFORD MUSEUM

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2020

	30.11.20	30.11.19
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	<b>1</b>	-
Donations	<b>13,864</b>	81,749
Gift aid	<b>1,062</b>	285
Grants	<b>25,000</b>	39,852
Admissions	<b>686</b>	8,425
	<hr/>	<hr/>
	<b>40,613</b>	130,311
<b>Other trading activities</b>		
Fundraising events	<b>1,141</b>	4,149
Shop income	<b>487</b>	954
	<hr/>	<hr/>
	<b>1,628</b>	5,103
<b>Investment income</b>		
Deposit account interest	<b>112</b>	50
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>42,353</b>	135,464
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Rent and rates	<b>5,065</b>	4,960
Insurance	<b>1,621</b>	1,954
Light and heat	<b>3,515</b>	3,359
Telephone	<b>366</b>	366
Sundries	<b>778</b>	685
Displays and collections	<b>6,657</b>	1,034
Maintenance	<b>811</b>	1,081
Administrative expenses	<b>333</b>	507
Depreciation of tangible fixed assets	<b>1,134</b>	-
	<hr/>	<hr/>
	<b>20,280</b>	13,946

This page does not form part of the statutory financial statements

# WALLINGFORD MUSEUM

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2020

	30.11.20	30.11.19
	£	£
<b>Raising donations and legacies</b>		
<b>Other trading activities</b>		
Purchases	<b>461</b>	687
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	-	23
<b>Governance costs</b>		
Accountancy and legal fees	<b>300</b>	300
Total resources expended	<b>21,041</b>	14,956
<b>Net income</b>	<b>21,312</b>	120,508

This page does not form part of the statutory financial statements

**REGISTERED COMPANY NUMBER: 05597310 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1113236**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 NOVEMBER 2020  
FOR  
WALLINGFORD MUSEUM**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

# **WALLINGFORD MUSEUM**

## **CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2020**

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<b>Statement of Financial Activities</b>	4
<b>Balance Sheet</b>	5 to 6
<b>Notes to the Financial Statements</b>	7 to 13
<b>Detailed Statement of Financial Activities</b>	14 to 15

# **WALLINGFORD MUSEUM**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 NOVEMBER 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

05597310 (England and Wales)

#### **Registered Charity number**

1113236

#### **Registered office**

52 High Street  
Wallingford  
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OX10 0DB

#### **Trustees**

S C Capel-Davies  
J A Carpenter  
J M Dewey  
G A Latham (deceased 13.2.20)  
B Pedgley  
L A Wilder  
K S B Keats-Rohan  
S Wright (appointed 5.2.20)

#### **Company Secretary**

#### **Independent Examiner**

David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

**WALLINGFORD MUSEUM**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

.....  
S C Capel-Davies - Trustee

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WALLINGFORD MUSEUM**

## **Independent examiner's report to the trustees of Wallingford Museum ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2020.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Oakes  
CTA  
David Mitchell & Co.  
4 The Pound  
Cholsey  
Oxfordshire  
OX10 9NS

Date: .....

# WALLINGFORD MUSEUM

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2020

		<b>30.11.20</b>	30.11.19
		<b>Unrestricted</b>	Total
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	Notes	<b>£</b>	<b>£</b>
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<b>EXPENDITURE ON</b>			
Raising funds		<b>21,041</b>	14,956
<b>NET INCOME</b>		<b>21,312</b>	120,508
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<b>Total funds brought forward</b>		<b>183,313</b>	62,805
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>204,625</b>	183,313

The notes form part of these financial statements

# WALLINGFORD MUSEUM

## BALANCE SHEET 30 NOVEMBER 2020

	Notes	30.11.20 Unrestricted fund £	30.11.19 Total funds £
<b>FIXED ASSETS</b>			
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<b>CURRENT ASSETS</b>			
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Debtors	10	413	1,403
Cash at bank and in hand		133,600	114,697
		<u>134,999</u>	<u>117,086</u>
<b>CREDITORS</b>			
Amounts falling due within one year	11	(300)	(298)
		<u>134,699</u>	<u>116,788</u>
<b>NET CURRENT ASSETS</b>			
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>204,625</b>	183,313
		<u>204,625</u>	<u>183,313</u>
<b>NET ASSETS</b>			
<b>FUNDS</b>	12		
Unrestricted funds		204,625	183,313
		<u>204,625</u>	<u>183,313</u>
<b>TOTAL FUNDS</b>		<b>204,625</b>	183,313
		<u>204,625</u>	<u>183,313</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2020 in accordance with Section 476 of the Companies Act 2006.

**WALLINGFORD MUSEUM**

**BALANCE SHEET - continued**  
**30 NOVEMBER 2020**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S C Capel-Davies - Trustee

.....  
J A Carpenter - Trustee

.....  
J M Dewey - Trustee

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2020

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 NOVEMBER 2020

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. OTHER TRADING ACTIVITIES

	<b>30.11.20</b>	30.11.19
	£	£
Fundraising events	<b>1,141</b>	4,149
Shop income	<b>487</b>	954
	<u><b>1,628</b></u>	<u>5,103</u>

### 3. INVESTMENT INCOME

	<b>30.11.20</b>	30.11.19
	£	£
Deposit account interest	<b>112</b>	50
	<u><b>112</b></u>	<u>50</u>

### 4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	<b>30.11.20</b>	30.11.19
	£	£
Depreciation - owned assets	<b>1,134</b>	-
	<u><b>1,134</b></u>	<u>-</u>

### 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2020 nor for the year ended 30 November 2019.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2020 nor for the year ended 30 November 2019.

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	130,311
Other trading activities	5,103
Investment income	50
<b>Total</b>	<u>135,464</u>
<b>EXPENDITURE ON</b>	
Raising funds	14,956
<b>NET INCOME</b>	<u>120,508</u>
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	62,805
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>183,313</u></u>

**7. AVERAGE NUMBER OF EMPLOYEES**

0

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

**8. TANGIBLE FIXED ASSETS**

	Improvements to property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 December 2019	76,421	-	-	76,421
Additions	-	3,018	1,517	4,535
	<u>76,421</u>	<u>3,018</u>	<u>1,517</u>	<u>80,956</u>
At 30 November 2020	76,421	3,018	1,517	80,956
<b>DEPRECIATION</b>				
At 1 December 2019	9,896	-	-	9,896
Charge for year	-	754	380	1,134
	<u>9,896</u>	<u>754</u>	<u>380</u>	<u>11,030</u>
At 30 November 2020	9,896	754	380	11,030
<b>NET BOOK VALUE</b>				
At 30 November 2020	<u>66,525</u>	<u>2,264</u>	<u>1,137</u>	<u>69,926</u>
At 30 November 2019	<u>66,525</u>	<u>-</u>	<u>-</u>	<u>66,525</u>

**9. STOCKS**

	<b>30.11.20</b>	30.11.19
	£	£
Stocks	<u>986</u>	<u>986</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.20</b>	30.11.19
	£	£
Prepayments and accrued income	<u>413</u>	<u>1,403</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.11.20</b>	30.11.19
	£	£
Trade creditors	-	(2)
Other creditors	<b>300</b>	300
	<u>300</u>	<u>298</u>
	<u><u>300</u></u>	<u><u>298</u></u>

**12. MOVEMENT IN FUNDS**

	At 1.12.19	Net movement in funds	At 30.11.20
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>183,313</b>	<b>21,312</b>	<b>204,625</b>
	<u>183,313</u>	<u>21,312</u>	<u>204,625</u>
<b>TOTAL FUNDS</b>	<b>183,313</b>	<b>21,312</b>	<b>204,625</b>
	<u><u>183,313</u></u>	<u><u>21,312</u></u>	<u><u>204,625</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>42,353</b>	<b>(21,041)</b>	<b>21,312</b>
	<u>42,353</u>	<u>(21,041)</u>	<u>21,312</u>
<b>TOTAL FUNDS</b>	<b>42,353</b>	<b>(21,041)</b>	<b>21,312</b>
	<u><u>42,353</u></u>	<u><u>(21,041)</u></u>	<u><u>21,312</u></u>

**Comparatives for movement in funds**

	At 1.12.18	Net movement in funds	At 30.11.19
	£	£	£
<b>Unrestricted funds</b>			
General fund	62,805	120,508	183,313
	<u>62,805</u>	<u>120,508</u>	<u>183,313</u>
<b>TOTAL FUNDS</b>	<b>62,805</b>	<b>120,508</b>	<b>183,313</b>
	<u><u>62,805</u></u>	<u><u>120,508</u></u>	<u><u>183,313</u></u>

# WALLINGFORD MUSEUM

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 NOVEMBER 2020

### 12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	135,464	(14,956)	120,508
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>135,464</u>	<u>(14,956)</u>	<u>120,508</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.18 £	Net movement in funds £	At 30.11.20 £
<b>Unrestricted funds</b>			
General fund	62,805	141,820	204,625
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>62,805</u>	<u>141,820</u>	<u>204,625</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	177,817	(35,997)	141,820
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>177,817</u>	<u>(35,997)</u>	<u>141,820</u>

**WALLINGFORD MUSEUM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2020**

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 November 2020.

## WALLINGFORD MUSEUM

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2020

	30.11.20	30.11.19
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	1	-
Donations	13,864	81,749
Gift aid	1,062	285
Grants	25,000	39,852
Admissions	686	8,425
	<hr/>	<hr/>
	40,613	130,311
<b>Other trading activities</b>		
Fundraising events	1,141	4,149
Shop income	487	954
	<hr/>	<hr/>
	1,628	5,103
<b>Investment income</b>		
Deposit account interest	112	50
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>42,353</b>	<b>135,464</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Rent and rates	5,065	4,960
Insurance	1,621	1,954
Light and heat	3,515	3,359
Telephone	366	366
Sundries	778	685
Displays and collections	6,657	1,034
Maintenance	811	1,081
Administrative expenses	333	507
Depreciation of tangible fixed assets	1,134	-
	<hr/>	<hr/>
	20,280	13,946

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# WALLINGFORD MUSEUM

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 NOVEMBER 2020

	30.11.20	30.11.19
	£	£
<b>Raising donations and legacies</b>		
<b>Other trading activities</b>		
Purchases	461	687
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	-	23
<b>Governance costs</b>		
Accountancy and legal fees	300	300
Total resources expended	<u>21,041</u>	<u>14,956</u>
<b>Net income</b>	<u>21,312</u>	<u>120,508</u>

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