

Charity registration number 1113226

Company registration number 5670692 (England and Wales)

SUSSEX COMMUNITY FOUNDATION
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

SUSSEX COMMUNITY FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Andrew Baird	
	Julia Carrette	
	Sally Case	(Appointed 11 May 2023)
	Guy Davison	
	Corinne Day	
	Mebrak Ghebreweldi	
	Christine Gibbons	(Appointed 11 May 2023)
	David Hill	
	Brian Mills	
	Martin Roberts	
	Mark Spofforth OBE - Chair	
	Patrick Stevens - Treasurer	
	Nick Munday	(Appointed 30 November 2023)
Secretary and Chief Executive	Deirdre Prower	(Appointed 30 November 2023)
	David Sampson	(Appointed 30 November 2023)
Founder	The 10th Duke of Richmond & Gordon	
Joint Presidents	Andrew Blackman Lord Lieutenant of East Sussex	
	Lady Emma Barnard Lord Lieutenant of West Sussex	
Patron	The 11th Duke of Richmond & Gordon	
Charity number	1113226	
Company number	5670692	
Registered office	15 Western Road	
	Lewes	
	East Sussex	
Auditor	BN7 1RL	
	sussexcommunityfoundation.org	
	info@sussexcommunityfoundation.org	
Bankers	Knill James LLP	
	One Bell Lane	
	Lewes	
Bankers	East Sussex	
	BN7 1JU	
	CAF Bank	
	25 Kings Hill Avenue	
	Kings Hill	
Bankers	West Malling	
	Kent	
	ME19 4JQ	

SUSSEX COMMUNITY FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Solicitors

Adams and Remers LLP
Trinity House
School Hill
Lewes
East Sussex
BN7 2NN

Investment advisors

CCLA Investment Management Ltd
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Sarasin & Partners LLP
Juxon House
100 St Paul's Churchyard
London
EC4M 8BU

SUSSEX COMMUNITY FOUNDATION

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SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 MARCH 2024*

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum & Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

CHAIR'S REPORT 2023-24

In my first year as Chair of Trustees I am delighted to present our Annual Report and Accounts for 2023/24.

In reviewing the year, the ongoing cost of living crisis, global economic uncertainties and conflicts have set a challenging environment for the many charities and community groups we support in the county. Society appears to be more fragmented than ever and the polarisation of the gap between those coping within this challenging situation and those less able to do so has increased.

We continue to focus on getting ourselves and our causes better known around the county, but the corollary to this is that we are receiving more calls on our limited resources. Statutory funding has reduced significantly this year and there are many more groups seeking grants than ever before.

Nevertheless, thanks to the generosity of our fundholders and donors we have given out over £2.6m in grants this year. This supported 449 organisations across Sussex. For example, this year we started to work in partnership with the Foreign, Commonwealth & Development Office to support the Chagossian Community in Crawley.

We are two years in to our 5-year strategy to build a fairer more equal Sussex which focuses on four Funding Priorities - Tackling Poverty, Reaching Potential, Improving Health, and Acting on Local Climate Change.

Using these priorities as our building blocks, we want to play a leading role in philanthropy across Sussex, aiming to become the go-to knowledge hub for the issues that affect our communities. We can educate and inform our donors about the local needs and understand how best to tackle these issues by informing local charities and volunteer groups. Measuring, and maximising, the impact of donations resulting from donors' generosity remains key to our management objectives.

This year we focussed on Tackling Poverty and analysed data and evidence highlighting the inequality across the county, producing a report that has been widely circulated and read. This gave us opportunities to reach out and attract new supporters from the private and public sectors – and position ourselves as a trusted source of information about local communities. Our focus remains to engage our fundholders in long term philanthropic giving and work with them to understand and support their charitable aims.

Thanks to generosity of the Lawson Trust, we launched an appeal matching new money with a bonus from the Trust, which helped us attract £1.8m in new endowment donations. We are very grateful for that support.

Our "flow-through" donation figure of £1.3m is a significant achievement given the current economic climate. As always demand exceeded our ability to meet it, we were only able to satisfy a third of the demand – we received applications worth over £7.5m. This record level of applications demonstrates the level of need out in the community. We are doing all we can to raise more money so that we can support more of the vital work being carried out by local charities.

I wish to thank the trustees who have stepped down this year, all of whom provided sterling service over many years (Keith Hollis, Pamela Stiles and Maggie Burgess) and I welcome our new trustees (Sally Case, Christine Gibbons, Nick Munday, Deirdre Prower, David Sampson) and hope that they enjoy working with the Foundation as much as I do.

I cannot close this report without thanking all the staff team for their commitment and enthusiasm to the organisation and its vision during challenging times.

SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

The Foundation's Charitable Objects are:

- The promotion of any charitable purposes for the benefit of the community in the Counties of East Sussex, West Sussex and the City of Brighton and Hove (referred to as "Sussex" in this document) and in particular the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness.
- Other exclusively charitable purposes in the United Kingdom and elsewhere which are, in the opinion of the trustees, beneficial to the community including those in the area of benefit.

In 2022 The Board of Trustees approved the Foundation's Strategy 2022-27: Towards a fairer and more equal Sussex.

OUR VISION:

To see a fairer and more equal Sussex, where people and communities thrive for today and for the future.

OUR MISSION:

To champion and enable all who want to make a positive contribution to our local area through effective philanthropy and community action.

WE WILL DO THIS BY:

- Inspiring local people to give to meet local needs
- Investing in local charities and community groups, and helping them to become strong and sustainable organisations
- Informing & Influencing philanthropists and the wider community about local needs, now and in the longer term.

ALL OUR WORK IS INFORMED BY OUR VALUES:

- We show leadership, acting boldly and positively for the public good.
- We champion equity, working in accessible and inclusive ways, supporting greater fairness, and standing against prejudice, discrimination and disadvantage.
- Our approach is empowering, helping others to make the difference that they want to make.
- We maintain the highest standards of integrity in all that we do.
- We believe that people achieve the most when they work together with shared passion and vision.

OUR COMMITMENTS:

Sussex Community Foundation is a broad-based local funder, supporting a wide range of charitable activities and enabling philanthropists to address the causes they care about. In this strategy we are making seven specific commitments. We will measure our progress on each and report each year on what we have achieved and what is left to do.

Our commitments are:

To focus our support clearly and openly on addressing poverty and disadvantage.

- To help strengthen local communities and the voluntary sector
- To increase the amount and the effectiveness of local philanthropy in Sussex
- To use data and local knowledge to inform our work
- To promote equity, diversity and inclusion
- To support local action to address climate change
- To be an open and trusting grant maker

Our Funding Priorities:

We use national and local data to focus our impact on four funding priorities where we believe we can make the biggest difference. Through our philanthropy advice we help to match our supporters' aims with the many small, effective charities offering solutions to local issues. Our Funding Priorities are:

- Acting on Climate
- Improving Health
- Reaching Potential
- Tackling Poverty

SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE

Attracting Funds for Immediate Grant Making

Indicator	2023/24	2022/23
Amount Donated to flow-through	£1,299,297	£1,949,222
Number of active Flow-through funds	42	41
Contribution to grant funds from Community First Endowment	£355,480	£498,860
Contribution to grant funds from other endowment	£891,650	£967,413

If funds raised for immediate grant making are greater than the amount distributed in the year then the surplus will be ringfenced and distributed in future periods.

GRANT MAKING

One of the most challenging roles for the trustees is choosing which of many deserving causes should be assisted from limited resources. The Board of Trustees is ultimately responsible for all grants awarded by the Foundation, but it delegates detailed decision-making to its Grants Committee. The Foundation solicits applications and assesses those that are eligible for funding. Applications are then matched with the charitable goals of each fund and donor.

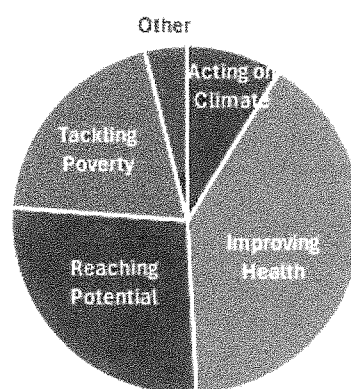
Indicator	2023/24	2022/23
Value of grants awarded	£2,639,725	£3,274,590
Number of grants awarded	668	726
Average size of grant	£4,255	£4,524
Number of grants £10,000 or over	53	82
Number of groups supported	449	504
Number of grants to individuals	34	29
Number of grants under £1,000	132 (20%)	84 (12%)

135 groups received more than one grant (average number of grants per group was 2.25).

A number of grants were awarded subject to conditions, which have not yet been fulfilled. The total value of these conditional grants was £68,970.

Number of grants by Funding Priority 2023/24

Funding priority	No. grants	Total awarded
Acting on Climate	59	£282,439
Improving Health	270	£1,002,629
Reaching Potential	180	£561,768
Tackling Poverty	133	£711,691
Other	26	£81,198
Total	668	£2,639,725

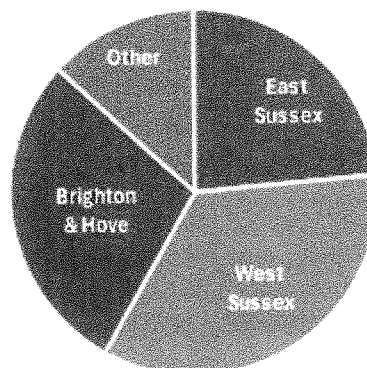


SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Number of grants by Local Authority Area

Local Authority	2023/24	2022/23
East Sussex	158	214
West Sussex	231	217
Brighton & Hove	191	224
Other	88	71
Total	668	726



IMPACT REPORTING

Making decisions about who should benefit is challenging. However, the Foundation's role does not stop there, and the trustees are mindful of the need to understand the impact that each grant has made, and to follow up contact with beneficiaries.

The Foundation requires all grant recipients to return monitoring forms at the end of their projects. These are used to monitor outcomes and inform assessment of future applications. The Foundation collates quantitative and qualitative data from these monitoring returns and uses this data to produce reports to trustees, donors and stakeholders on the achievements of the groups that we fund.

The Board of Trustees has maintained oversight of the grants process and is satisfied with this year's outcomes. Healthy discussions at Board meetings ensure that there is no complacency with the Foundation's achievements, and the Trustees continue to learn and strive for greater impact with the resources available.

HELPING COMMUNITIES TO RECOVER FROM DISASTERS

Community foundations across the UK have played a key role in managing funds donated to help people affected by disasters. Community foundations have a unique knowledge of the needs of local communities and an ability to make grants quickly and effectively. The Foundation has responded to the Shoreham Air Show crash and the Covid Pandemic through the Sussex Crisis Fund and stands ready to respond in future should another disaster strike our community.

PUBLIC BENEFIT

The goal of all the Foundation's activities is to provide benefit to the public in Sussex, focusing on addressing disadvantage and deprivation and building strong communities, but supporting all areas of charitable activity. It achieves this by awarding grants to local charities and community groups, which provide demonstrable community benefits. In assessing applications for a grant, the Foundation seeks evidence of genuine public benefit and requires applicants to have an appropriate Equal Opportunities Statement that assures that benefits are available to all within the relevant community. The trustees have had due regard for the guidance published by the Charity Commission on public benefit.

SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

GRANTS POLICY

The Foundation has developed a grants policy, which aims to match the charitable goals of its donors with the needs of the community, focusing on addressing disadvantage, promoting thriving communities, improving quality of life, and helping people to fulfil their potential.

FUNDRAISING

The Foundation is registered with the Fundraising Regulator and has signed up to the Fundraising Promise and the Code of Fundraising Practice. It is also Quality Accredited by UK Community Foundations.

The Foundation raises funds by developing long-term relationships with potential supporters. Fundraising activities are undertaken by paid employees, volunteer trustees and ambassadors, all of whom are accountable to the Chief Executive and the Board of Trustees. The Foundation does not use any paid external fundraising agencies or consultants.

There have been no failures to comply with Fundraising Standards and no complaints regarding the Foundation's fundraising activities in this financial year.

ENDOWMENT FUND

In order to achieve long-term benefit for the community, the Foundation is building an Endowment Fund, which will enable the Foundation to provide public benefit to the local community across Sussex for generations to come.

ETHICAL INVESTMENT

In February 2020, the trustees took the decision to move all our investments held at Sarasin to their "Climate Active Fund" which does not invest in fossil fuels and proactively invests in businesses that are making a positive contribution to addressing climate change. On 1 July 2021 the trustees decided to transfer all funds held at CCLA to the CCLA Charities Ethical Fund. Both Sarasin and CCLA are seen as leaders in the field of ethical investing and active engagement with companies in which they invest. Details of our investment managers' ethical investment policies are available on request.

SERVICE TO DONORS

The Foundation's individual character arises from the strategy for attracting funds from donors who wish to advise on how their donations are applied. As a result, the Foundation's work provides a comprehensive donor service to individuals and companies who care about their local community; assisting donors to make the maximum positive impact on the community.

Named Funds are a core element of this service for donors. A named fund offers the donor the opportunity to establish a charitable fund in their own name, which can be used to award grants to match the donor's specific charitable interests.

There are two types of named fund:

- **Flow-through** named fund is distributed within an agreed timescale, normally one year, so as to maximise the immediate impact in the community.
- **Endowment** named fund is a capital fund invested to generate investment income and capital growth, which can be distributed as grants for the benefit of the community for the long term.

SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Financial review

The financial year from April 2023 to March 2024 was encouraging, with progress made towards our targets supported by the Lawson Match Challenge as a demonstrable incentive to fundholders. Donations to endowment exceeded budget at £1,828,484 - significantly higher than the previous year (2023 - £563,601).

Income for immediate grant making (flow-through funds) was £1,299,297 for the year (£1,949,922 in the previous year). This income helped us to make a significant difference within the local Sussex community, however progress in securing this funding has been impacted by local authorities having reduced funding available to channel through our service, as well as a funding gap created post-pandemic and the Cost-of-Living crisis response, which both contributed to peaks in previous years. Relationships with our local authority partners remain strong and we are working together to seek solutions for the future.

As at 31 March 2024, the Foundation held £1,405,025 in restricted grant making funds, which are for the sole purpose of grant making in future periods and cannot be used for the general purposes of the charity. The high value of funds held is due in part to advance payments from some funds which are due to be spent over a number of years, or large balances for individual funds which are held for a limited number of capital projects which have yet to meet conditions. A proportion of these grant making funds will have been raised during the final quarter of the financial year and will be rolled over to the first grant round in 2024/25.

The charity's investments showed a very favourable capital gain over the year of an average 12%, which resulted in an increase of £2,580,089 compared with a loss of £942,547 in 2023. The table below compares the investment performance of our two fund managers in the periods up to 31 March 2024.

	Last 12 months	3 years (average)	5 Years (average)
Sarasin	+11.1%	+4.0%	+6.8%
CCLA Charities ethical fund	+13.11%	+7.34%	+8.95%

RESERVES POLICY

As with all charities, Sussex Community Foundation must raise the funds required to support its core operation. It is important to ensure that the organisation is sustainable and successful in the long term. In order to ensure that sustainability, the Charity must hold an appropriate level of Reserves.

Our Reserves Policy is that unrestricted funds, which have not been designated for a specific use, should be maintained between an upper level of eight months, and a lower level of three months, of the subsequent year's budgeted operating expenditure.

The trustees consider that this is a measured risk due to the annual drawdown for core costs of 1.5% of the value of the endowment fund, currently held at a value of £27m. This position is unlikely to reduce over the course of the next few years.

This contributes a known minimum amount per annum to the core costs, which is a significant positive contribution that enables confidence in the projected financial position.

As at 31 March 2024, unrestricted reserves stood at £343,311, which represents 21 weeks' (4.8 months) operating expenditure budget for 2024-25 compared with £502,490 or 28 weeks (6.4 months) in the previous year.

SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

INVESTMENT POLICY

Investment Objective

To develop expendable endowment funds, which provide sustainable support for local communities in the long-term. This will require a balance between:

- The need for current grant making funds, and
- Maintaining an endowment to meet the funding needs of future generations

Power of Investment

The investment powers of the Board of Sussex Community Foundation (the Foundation) are defined in Article Four of the Memorandum and Articles of Association.

Sussex Community Foundation's investment policy for its Endowment seeks to:

- To maximise performance through a diversified asset portfolio and a medium risk strategy
- To achieve a total investment return of at least 1% per annum after costs above that of the ARC Charities Steady Growth Index over rolling three-year periods.
- To achieve a total investment return that exceeds the customer prices index, over rolling three-year periods.

As at January 2024, our investment portfolios (Sarasin & CCLA) have a target to achieve a combined income and capital return over the long term of 4.5% to 5% above CPI.

The Foundation also holds funds derived from revenue donations for grant making and operational costs. The Foundation will seek to obtain the best return at low risk for these short-term holdings.

RISK MANAGEMENT

The major factors which affect the success and sustainability of the charity are:

1. The degree of success in raising funds - for endowment, grant making and operating costs
2. The investment performance of endowment funds
3. The ability of the charity to provide a high quality service to its donors and to the community
4. The reputation of the charity among potential donors, community groups, charities and intermediaries

The trustees have developed a comprehensive risk management policy and system, which allocates responsibility for managing risk to sub-committees and named individuals and is overseen by the Audit & Risk Committee.

SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

PLANS FOR FUTURE PERIODS

As we produce this report, we are approaching the middle of the period covered by our current strategy (2022-2027). Our vision, goals and main activities remain as stated in that strategy and summarised in our last annual report.

In short, we continue to strive to provide a sustainable source of funding for local community action to help build a fairer, more equal Sussex. We aim to raise more funds to provide both immediate grant-making and to build our endowment for the long-term benefit of the community. It is also essential that our grant making is accessible and relevant to the vast range of community groups.

Our Funding Priorities are providing a powerful tool for raising awareness of the challenges faced by communities across Sussex, demonstrating the difference that local charities make, and attracting donations from a much wider section of the community than we were able to previously.

As our Chair explained in his introduction to this report, the economic circumstances have changed significantly since our strategy was published. Many charities are finding that costs are increasing but it is much harder to raise funds. This trend is evident from the very high demand for our grants.

We remain passionate about the incredible value that local charities provide for our communities. We also believe that there are many more local philanthropists who would like to make a difference. In the light of the challenges our society is facing, we will strive ever harder to connect those people who have funds to donate with the amazing local charities that are changing peoples' lives every day.

SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management

The Board of Trustees, which meets four times per year, governs the charity. There are currently 15 trustees on the Board.

Sub-committees have been established to address specific areas of governance and meet as required. These committees include a Finance & Resources Committee, Grants Committee, Impact Committee, Fund Development & Marketing Committee, Nominations Committee, and Audit & Risk Committee.

As at June 2024, 14 permanent staff conduct the day-to-day business of the charity, led by the Chief Executive who reports to the Board.

The trustees are extremely grateful for the valuable contribution of volunteers and ambassadors, who play a central role in the success of the charity.

Sussex Community Foundation is a registered charity and a company limited by guarantee. It is governed by its Memorandum and Articles of Association dated 10th January 2006 as amended on 11 May 2010.

Trustees and officers who served during the year or at the time of publication were:

Andrew Baird	
Maggie Burgess	(Resigned 30 November 2023)
Julia Carrette	
Sally Case	(Appointed 11 May 2023)
Guy Davison	
Corinne Day	
Mebrak Ghebreweldi	
Christine Gibbons	(Appointed 11 May 2023)
David Hill	
Keith Hollis	(Resigned 30 November 2023)
Brian Mills	
Martin Roberts	
Mark Spofforth OBE - Chair	
Patrick Stevens - Treasurer	
Pamela Stiles	(Resigned 30 November 2023)
Rachel Misra	(Appointed 11 May 2023 and resigned 10 November 2023)
Nick Munday	(Appointed 30 November 2023)
Deirdre Prower	(Appointed 30 November 2023)
David Sampson	(Appointed 30 November 2023)

Recruitment and appointment of Trustees

Trustees are appointed by the Board of Trustees for a three-year term, which can be renewed up to twice. Recruitment of new trustees is overseen by a Nominations Committee, which makes recommendations to the Board. At least every three years, the trustees carry out a detailed review of the skills of members of the Board in order to identify any gaps. This review was last completed in June 2022.

During 2023, the trustees advertised to seek applications for new trustees. After a very positive response, three new trustees were appointed to the Board to start in May 2023 and a further three were appointed to join the Board in November 2023.

Trustee induction and training

The Foundation has adopted procedures for recruitment, induction and training of trustees, which include induction meetings with the Chair and Chief Executive, a recruitment information pack and appropriate training.

SUSSEX COMMUNITY FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Trustee Remuneration and Register of Interests

All trustees give their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in Note 10 and Note 25 to the accounts. Trustees are required to disclose all relevant interests and register them with the Chief Executive and to withdraw from decisions where a conflict of interest arises. At the beginning of every trustee meeting, those present are asked to declare any interests in any item in the agenda. Trustees may also declare any additional interest as the meeting unfolds.

RELATED CHARITIES

None of the trustees has any beneficial interest in the Foundation. All of the trustees are members of the company and guarantee to contribute £10 in the event of winding-up.

Sussex Community Foundation is a quality accredited member of UK Community Foundations (which is itself a Registered Charity). Accreditation is subject to independent assessment every three years, which the Foundation has achieved since 2007. The Chief Executive of the Foundation is currently a trustee of UKCF.

Auditor

In accordance with the company's articles, a resolution proposing that Knill James LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



Mark Spofforth OBE - Chair
Trustee

Date: 25 July 2024

SUSSEX COMMUNITY FOUNDATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also the directors of Sussex Community Foundation for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUSSEX COMMUNITY FOUNDATION

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF SUSSEX COMMUNITY FOUNDATION

Opinion

We have audited the financial statements of Sussex Community Foundation (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the summary income and expenditure account, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

SUSSEX COMMUNITY FOUNDATION

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF SUSSEX COMMUNITY FOUNDATION

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In identifying and assessing the risk of material misstatement in respect of irregularities, including fraud, we:

- obtained an understanding of the nature of the sector, including the legal and regulatory framework that the charitable company operates in and how the charitable company complies with the legal and regulatory framework;
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud; and
- discussed matters about non-compliance with laws and regulations and how fraud might occur including assessment of how and where the financial statements may be susceptible to fraud.

SUSSEX COMMUNITY FOUNDATION

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF SUSSEX COMMUNITY FOUNDATION

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Charities SORP (FRS 102), Companies Act 2006, Charities Act 2011, the charitable company's governing document, tax legislation and the Charities (Protection and Social Investment) Act 2016. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements, including the Trustees' report, remaining alert to new or unusual transactions which may not be in accordance with the governing document.

The most significant laws and regulations that have an indirect impact on the financial statements are employment law and the UK General Data Protection Regulation (UK GDPR). We performed audit procedures to inquire of management and those charged with governance whether the charitable company is in compliance with these laws and regulations and inspected correspondence with regulatory authorities.

We identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included, but were not limited to, testing manual journal entries and other adjustments, evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business and challenging judgments and estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

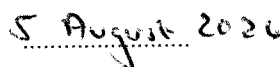
Use of report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed



David Martin FCA (Senior Statutory Auditor)
for and on behalf of Knill James LLP

Chartered Accountants
Statutory Auditor



One Bell Lane
Lewes
East Sussex
BN7 1JU

SUSSEX COMMUNITY FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year

		Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
Income from:						
Donations and legacies	2	622,615	1,299,297	1,828,484	3,750,396	3,206,976
Other trading activities	3	-	-	2,341	2,341	2,822
Investments	4	59,547	250,686	-	310,233	337,514
Total income and endowments		682,162	1,549,983	1,830,825	4,062,970	3,547,312
Expenditure on:						
Raising funds	5	160,174	-	-	160,174	140,618
Charitable activities	6	681,167	2,886,884	281,712	3,849,763	4,516,728
Total expenditure		841,341	2,886,884	281,712	4,009,937	4,657,346
Net gains/(losses) on investments	12	-	-	2,580,089	2,580,089	(942,547)
Net (outgoing)/incoming resources before transfers		(159,179)	(1,336,901)	4,129,202	2,633,122	(2,052,581)
Gross transfers between funds		-	1,130,228	(1,130,228)	-	-
Net movement in funds		(159,179)	(206,673)	2,998,974	2,633,122	(2,052,581)
Fund balances at 1 April 2023		502,490	1,611,698	24,034,460	26,148,648	28,201,229
Fund balances at 31 March 2024		343,311	1,405,025	27,033,434	28,781,770	26,148,648

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SUSSEX COMMUNITY FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year

		Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
	Notes				
Income from:					
Donations and legacies	2	693,453	1,949,922	563,601	3,206,976
Other trading activities	3	-	-	2,822	2,822
Investments	4	14,985	322,529	-	337,514
Total income and endowments		708,438	2,272,451	566,423	3,547,312
Expenditure on:					
Raising funds	5	140,618	-	-	140,618
Charitable activities	6	617,731	3,635,019	263,978	4,516,728
Total expenditure		758,349	3,635,019	263,978	4,657,346
Net gains/(losses) on investments	12	-	-	(942,547)	(942,547)
Net (outgoing)/incoming resources before transfers		(49,911)	(1,362,568)	(640,102)	(2,052,581)
Gross transfers between funds		-	1,290,726	(1,290,726)	-
Net movement in funds		(49,911)	(71,842)	(1,930,828)	(2,052,581)
Fund balances at 1 April 2022		552,401	1,683,540	25,965,288	28,201,229
Fund balances at 31 March 2023		502,490	1,611,698	24,034,460	26,148,648

SUSSEX COMMUNITY FOUNDATION

SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
Gross income	2,232,145	2,980,889
Transfer from endowment funds	1,130,228	1,290,726
Total income in the reporting period	3,362,373	4,271,615
Total expenditure from income funds	3,728,225	4,393,368
Net expenditure for the year	(365,852)	(121,753)
Reconciliation to Statement of Financial Activities		
Gross income (above)	2,232,145	2,980,889
Endowment fund income	1,828,484	563,601
Total income and endowments	4,060,629	3,544,490
Total expenditure from income funds (above)	3,728,225	4,393,368
Endowment fund expenditure	281,712	263,978
Total expenditure	4,009,937	4,657,346
Net gains/(losses) on investments	2,580,089	(942,547)
Net movement in funds	2,630,781	(2,055,403)

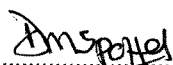
SUSSEX COMMUNITY FOUNDATION

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Investments	15	26,889,251		23,781,307	
Current assets					
Debtors	17	191,846		194,629	
Investments	18	291,000		291,000	
Cash at bank and in hand		1,473,179		2,038,168	
		1,956,025		2,523,797	
Creditors: amounts falling due within one year	19	(63,506)		(156,456)	
Net current assets		1,892,519		2,367,341	
Total assets less current liabilities		28,781,770		26,148,648	
Capital funds					
Endowment funds	21	27,033,434		24,034,460	
Income funds					
Restricted funds	22	1,405,025		1,611,698	
Unrestricted funds		343,311		502,490	
		28,781,770		26,148,648	

The financial statements were approved by the Trustees on



Mark Spofforth OBE - Chair
Trustee

Company registration number 5670692

25th July 2024

SUSSEX COMMUNITY FOUNDATION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash absorbed by operations	27		(347,366)		(1,479,755)
Investing activities					
Purchase of investments		(1,880,522)		(686,686)	
Proceeds from disposal of investments		1,352,666		1,452,700	
Investment income received		310,233		337,514	
Net cash (used in)/generated from investing activities			(217,623)		1,103,528
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(564,989)		(376,227)
Cash and cash equivalents at beginning of year			2,038,168		2,414,395
Cash and cash equivalents at end of year			1,473,179		2,038,168

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Sussex Community Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is 15 Western Road, Lewes, East Sussex, BN7 1RL.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used or have been raised by the charity for particular purposes. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Expendable endowment funds represent those assets which, under the Articles of Association, the trustees have power to invest and which have been invested to generate investment income and capital gains which can be distributed as grants for the benefit of the community. Income arising on the expendable endowment funds can be used in accordance with the objects of the charity and is split between restricted and unrestricted funds in accordance with agreements made with individual donors. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the fund.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected.

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

For flow-through funds management fees are taken at the time the donation is received by the Foundation. If the value of the fee exceeds £5,000 this income is spread over the period during which the grant making fund is disbursed. In all cases the management fee is treated as income at the date of receipt of the donation.

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out by the charity. Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Grants payable are charged in the year in which they are awarded.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Capital purchases over £5,000 are recognised at cost.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	straight line over four years
--------------------------------	-------------------------------

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

1.12 Fund accounting

Unrestricted funds are general funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity including core costs and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. All Restricted Funds held are Flow-through Named Funds, intended for awarding grants to local charities and community groups within a short timescale (normally up to one year). These funds are detailed in Note 16 to the financial statements.

Expendable endowment funds represent those assets which, under the Articles of Association, the trustees have power to invest and which have been invested to generate investment income and capital gains which can be distributed as grants for the benefit of the community. Income arising on the expendable endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the fund.

Investment income and gains are allocated to the appropriate fund.

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

2 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
Donations and gifts	622,615	1,299,297	1,828,484	3,750,396	693,453	1,949,922	563,601	3,206,976

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Other trading activities

	Endowment funds 2024 £	Total Endowment funds 2024 £	Endowment funds 2023 £
Letting arrangements	2,341	2,341	2,822

4 Investments

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from unlisted investments	-	250,686	250,686	-	322,529	322,529
Interest receivable	59,547	-	59,547	14,985	-	14,985
	59,547	250,686	310,233	14,985	322,529	337,514

5 Raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<u>Fundraising and publicity</u>		
Fundraising events	8,963	1,177
Other fundraising costs	-	347
Staff costs	151,211	139,094
	160,174	140,618

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

6 Expenditure on charitable activities

	2024 £	2023 £
Staff costs	419,424	354,097
Depreciation and impairment	-	542
Management charge	528,870	624,406
Other costs	54,543	60,494
	<u>1,002,837</u>	<u>1,039,539</u>
Grant funding of activities (see note 7)	2,639,725	3,274,590
Share of support and governance costs (see note 8)		
Support	146,757	140,779
Governance	60,444	61,820
	<u>3,849,763</u>	<u>4,516,728</u>
Analysis by fund		
Unrestricted funds	681,167	617,731
Restricted funds	2,886,884	3,635,019
Endowment funds	281,712	263,978
	<u>3,849,763</u>	<u>4,516,728</u>

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

7 Grants payable

	2024 £	2023 £
Grants payable	2,639,725	3,274,590

668 grants (2023 – 726) worth £2,639,725 (2023 - £3,274,590) were awarded to 449* groups (2023 - 504) and 34 individuals (2023 – 29). The average grant awarded was £4,255 (2023 - £4,524). 132 grants were for £1,000 or less (2023 – 84).

*135 (2023 - 146) groups received more than one grant.

Examples of the grants to institutions of more than £10,000 awarded during the year were as follows:

Details	Amount £
Citizens Advice in West Sussex	£60,041
Justlife Foundation	£80,533
Ethnic Minority & Traveller Achievement Service - West Sussex	£29,743
Turning Tides	£49,906
Kent Community Foundation	£24,900
Crawley Community Youth Service	£22,000
Community Base	£20,000

Grants to Kent Community Foundation relate to Little Cheyne Court Wind Farm Fund, which is managed in partnership with the Kent Community Foundation.

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

8 Support costs

	Support costs £	Governance costs £	2024 £	Support costs £	Governance costs £	2023 £
Staff costs	21,720	33,749	55,469	28,712	37,301	66,013
Rent	29,446	-	29,446	22,836	-	22,836
Insurance	753	-	753	270	-	270
Property service charge	7,592	-	7,592	5,915	-	5,915
Bank charges	338	-	338	297	-	297
Staff training and recruitment	10,406	-	10,406	41,133	-	41,133
Staff travel and subsistence	5,238	-	5,238	4,822	-	4,822
Computer software, systems and applications	63,183	-	63,183	29,382	-	29,382
Printing, postage and stationery	2,259	-	2,259	2,816	-	2,816
Telephone	4,114	-	4,114	4,124	-	4,124
Repairs and maintenance	1,708	-	1,708	472	-	472
Grant making costs	-	-	-	-	370	370
Audit fees	-	7,920	7,920	-	7,260	7,260
Legal and professional	-	8,634	8,634	-	6,852	6,852
Bookkeeping and accountancy	-	6,167	6,167	-	5,806	5,806
Trustees meetings and expenses	-	1,748	1,748	-	2,058	2,058
Annual report and AGM	-	2,226	2,226	-	2,173	2,173
	<u>146,757</u>	<u>60,444</u>	<u>207,201</u>	<u>140,779</u>	<u>61,820</u>	<u>202,599</u>
Analysed to						
Charitable activities	<u>146,757</u>	<u>60,444</u>	<u>207,201</u>	<u>140,779</u>	<u>61,820</u>	<u>202,599</u>

The charity's auditors Knill James LLP also supplied accountancy services to the charity during the year for a fee of £Nil (2023 - £600).

9 Net movement in funds

2024
£

2023
£

The net movement in funds is stated after charging/(crediting):

Fees payable for the audit of the charity's financial statements	7,920	7,260
Depreciation of owned tangible fixed assets	-	542
	<u></u>	<u></u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

11 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Charitable employees	15	14

Employment costs

	2024 £	2023 £
Wages and salaries	548,003	489,397
Social security costs	51,943	46,733
Other pension costs	26,158	23,074
	<u>626,104</u>	<u>559,204</u>

Pension contributions

The charity operates a defined contribution pension scheme. At the year end, there were £3,441 of outstanding pension contributions owing to the scheme (2023 - £2,230).

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2024 Number	2023 Number
In the band £70,001 - £80,000	1	1

Contributions totalling £3,922 (2023 - £3,688) were made to defined contribution pension schemes on behalf of employees whose emoluments exceed £60,000.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2024 £	2023 £
Aggregate compensation	91,937	86,841

12 Gains and losses on investments

	Endowment funds 2024 £	Endowment funds 2023 £
Gains/(losses) arising on:		
Revaluation of investments	2,580,089	(942,547)

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 April 2023	13,758
At 31 March 2024	13,758
Depreciation and impairment	
At 1 April 2023	13,758
At 31 March 2024	13,758
Carrying amount	

15 Fixed asset investments

	Securities £
Cost or valuation	
At 1 April 2023	23,781,307
Additions	1,880,522
Valuation changes	2,580,088
Disposals	(1,352,666)
At 31 March 2024	26,889,251
Carrying amount	
At 31 March 2024	26,889,251
At 31 March 2023	23,781,307

16 Financial instruments

	2024 £	2023 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	27,180,251	24,072,307

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	30,731	106,195
Other debtors	135,865	81,252
Prepayments and accrued income	25,250	7,182
	<u>191,846</u>	<u>194,629</u>

18 Current asset investments

	2024	2023
	£	£
Short term investments	<u>291,000</u>	<u>291,000</u>

Current asset investments represent freehold properties held for sale.

19 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	13,710	12,027
Trade creditors	3,470	13,227
Other creditors	3,691	2,208
Accruals and deferred income	42,635	128,994
	<u>63,506</u>	<u>156,456</u>

20 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>26,158</u>	<u>23,074</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

21 Endowment funds

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Gains and losses £	At 31 March 2024 £
Expendable endowments						
Sarasin Endowment including grassroots	11,696,378	484,574	(172,256)	(686,856)	1,223,484	12,545,324
Community First Trust	7,842,989	-	-	-	770,565	8,613,554
CCLA Other	4,495,093	1,346,251	(109,456)	(443,372)	586,040	5,874,556
	<u>24,034,460</u>	<u>1,830,825</u>	<u>(281,712)</u>	<u>(1,130,228)</u>	<u>2,580,089</u>	<u>27,033,434</u>
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Gains and losses £	At 31 March 2023 £
Expendable endowments						
Sarasin Endowment including grassroots	12,651,271	395,423	(186,523)	(712,213)	(451,580)	11,696,378
Community First Trust	8,346,503	-	-	(86,618)	(416,896)	7,842,989
CCLA Other	4,967,514	171,000	(77,455)	(491,895)	(74,071)	4,495,093
	<u>25,965,288</u>	<u>566,423</u>	<u>(263,978)</u>	<u>(1,290,726)</u>	<u>(942,547)</u>	<u>24,034,460</u>

Transfers of £1,130,228 (2023 - £1,290,726) represent drawdowns from endowment for grant making and operating costs. "Grassroots" and "Community First" relate to two government funded endowment match challenges.

22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Funds held for grant making	<u>1,611,698</u>	<u>1,549,983</u>	<u>(2,886,884)</u>	<u>1,130,228</u>	<u>1,405,025</u>

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

22 Restricted funds

(Continued)

Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
Funds held for grant making	1,683,540	2,272,451	(3,635,019)	1,290,726	1,611,698

23 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
General funds	502,490	682,162	(841,341)	343,311
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
General funds	552,401	708,438	(758,349)	502,490

24 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
At 31 March 2024:				
Investments	-	-	26,889,251	26,889,251
Current assets/(liabilities)	343,311	1,405,025	144,183	1,892,519
	343,311	1,405,025	27,033,434	28,781,770

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

24 Analysis of net assets between funds

(Continued)

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
At 31 March 2023:				
Investments	-	-	23,781,307	23,781,307
Current assets/(liabilities)	502,490	1,611,698	253,153	2,367,341
	<u>502,490</u>	<u>1,611,698</u>	<u>24,034,460</u>	<u>26,148,648</u>

25 Operating lease commitments

Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	32,639	26,333
Between two and five years	14,393	13,480
	<u>47,032</u>	<u>39,813</u>

26 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

- Grants totalling £5,000 were awarded to Diversity Resource International of which M Ghebreweldi is a Director.
- Grants totalling £9,067 were awarded to Lancing and Sompting Churches Foodbank of which N Munday is a Trustee.

SUSSEX COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

27	Cash generated from operations	2024 £	2023 £
	Surplus/(deficit) for the year	2,633,122	(2,052,581)
	Adjustments for:		
	Investment income recognised in statement of financial activities	(310,233)	(337,514)
	Fair value gains and losses on investments	(2,580,089)	942,547
	Depreciation and impairment of tangible fixed assets	-	542
	Movements in working capital:		
	Decrease/(increase) in debtors	2,784	(138,873)
	(Decrease)/increase in creditors	(92,950)	106,124
	Cash absorbed by operations	(347,366)	(1,479,755)

28 Analysis of changes in net funds

The charity had no material debt during the year.