



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	06	2020		31	05	2021

## Section A Reference and administration details

Charity name MAYFORD ATHLETIC FOOTBALL CLUB

Other names charity is known by

Registered charity number (if any) 1113168

Charity's principal address

The Mayford Centre

Smart Heaths Road

Woking, Surrey

Postcode

GU22 0PP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Timothy Cooper	Chairman		Majority of club members at AGM
2	Sachin Sureka	Treasurer	01 September 2020	Majority of club members at AGM
3	Dave Spiller	Secretary		Majority of club members at AGM
4	David Mills	Trustee		Majority of club members at AGM
5	Christina Cavenham	Trustee		Majority of club members at AGM
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Club Constitution (amended 23 January 2018)
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Elected by adult members attending the annual general meeting to serve for a period of 1 year.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of the Club is to provide a safe environment for association football and arrange social activities for its members regardless of gender, race, religion or ability. The club also aims to promote football and sport as a means of enhancing health education, learning opportunities and local community involvement, with young people acquiring sporting and personal skills from which they will derive lifelong benefits, self-respect, self-esteem, self-confidence, integrity and respect for others.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- The key activities undertaken by the Club includes:
1. Providing football training for club members in a safe environment covering premises, kits, coaching and relevant accessories
  2. Enabling members to register with appropriate league to help them participate in league matches
  3. Appropriate training for coaches, members, trustees and volunteers to support day to day functioning of the club
  4. Ongoing administration and financial control for the Club
  5. Ensuring compliance with guidance set out by football association, leagues, charities commission and other health, safety & safeguarding requirements

All trustees to the club have (signed Trustee Eligibility Declaration) -

- Read and understood the Charity Commission’s safeguarding guidance
- Carried out all trustee eligibility checks the law requires and based on those checks are satisfied that the people acting as trustees are both eligible and suitable to act as trustees of this charity
- Declared to comply with their responsibilities as trustees - these are set out in the Charity Commission guidance ‘The essential trustee (CC3)’

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Report from Mr Tim Cooper (Chairman) at club's AGM on 21<sup>st</sup> June 2021**

Chairman's Report AGM 21<sup>st</sup> June 2021

Good evening to everyone who has been able to join. I would like to start by thanking you all for attending and to thank all our members who put in volunteering hours over the course of the year to ensure we are able to provide our young players with a vibrant, safe and fun sporting environment here at Mayford. Children come to Mayford to be active, learn together as friends on the pitch, and build lasting friendships off the pitch.

With the Covid-19 pandemic continuing to create a lot of anxiety and uncertainty throughout the year, I believe we should all feel very positive about the way we have adapted to the conditions of each lockdown and re-opening, all the way through to the latest extension of maintaining social distancing rules to July 19<sup>th</sup>. Fingers crossed for the vaccination program to continue at pace and for normality to return as soon as possible. I would like to thank Terry Marsh in particular for his services as club Covid officer, preparing rounds of risk assessments and providing counsel on the best routes forward for the club.

I would like to thank Tina Cavenham who is stepping down as club Trustee this year. Tina has been diligent in her sense checking of the club's financial position as well as doing so much both for her age group, where she will continue, as well as across the club, for the past 7 years. Tina is a rare Mum coach, something we need to see much more of.

I would also like to thank Mary Murphy who is stepping down as our Child Welfare Officer, with Terry Marsh taking on the role going forward. Mary has fulfilled this essential club role so well, helping to navigate important child welfare scenarios over the course of her tenure, as well as making sure our volunteering team are all compliant with DBS requirements. Thank you Mary.

We have been extremely fortunate to have long serving Mayford champions Dave Mills and Dave Spiller returning to us. Dave Mills as club Trustee (he already has 12 years as Chair under his belt), and Dave Spiller taking up a second term as club Secretary. Alongside the Dave's our new club Treasurer Sachin has provided fast and accurate financial reporting and is extremely pro-active seeking potential funding sources and suggesting ways for the club to invest to improve what we have.

Thank you to all of you for your support to me in my role as Chair. A few weeks ago, we learnt of the sad news of the passing of former club Secretary Don Pugh. Don was club Secretary for a remarkable 15 seasons from 95/96 through to 09/10. Dave Mills paid the respects of the club at Don's funeral and a donation was made to Woking hospice in Don's memory. I will also be arranging for a plaque to be put up in the club house in Don's memory.

The club also remembered young Dan Garvey, with John Longley running an annual testimonial match in Dan's memory with his former team mates. They are a great bunch of lads and testimony to the long-term friendships that being involved in our club brings. Thank you John for making this happen each year and for raising funds for the Great Ormond Street Hospital through the testimonial.

Despite the Covid-19 situation, the season has been very active with more than 220 young players enjoying training and matches in either the Surrey Primary League, South Surrey Youth League and the Surrey Youth League. All of our coaches, managers, age group leads and parent

volunteers are superb. Whether reinforcing players confidence and development with positivity and praise, running the line, or putting the goals out and away and setting up respect ropes, all that you do absolutely makes the heart of our club.

I know first-hand of the patience involved with coaching, and remain so impressed when I look around the club and see, for example, Steve Brennan leading coaching with nearly 30 in the under 6 group with all of the players focused and having great fun. I hope you will all celebrate your seasons within your teams and year groups and we will hold a club wide event later in the summer to all celebrate together.

I'm delighted that we have been able to keep playing areas open at the club over the summer and it is good to see this being put to good use by all age groups. The pitches are also looking good and responding well to recent seeding, treatment and rain!! A big shout of thanks to both Ben Dutton and Geoff Newman for their support looking after our pitches.

Unfortunately, we have not been able to hold the club's annual summer tournament again this year, but I am confident that we will be back next year for another fabulous showcase of the club's DNA to all that visit us. You will also all have probably noticed that the club house is undergoing renovation work. Surrey Country Council are repairing the roof and have covered the full cost of doing this. We need to be patient for a few more weeks while the work is finished and will then put into action additional maintenance plans and have a club fix-up event to bring the clubhouse back into full use.

This year we trialled adult football at the club, with the Woking Vets using our 11 a-side pitch. Despite the benefits of additional club income and providing a pathway within the club to adult football, it was fairly decided through vote that concerns, including overuse of the pitch, should mean we should not continue to host the Vets. Lee Cooke and the Woking Vets remain close friends of the club and it remains important to try different things at the club. Some will work, others will not.

We have recently developed a relationship with LPA academy who are providing summer camps to managed groups of players through to under 12. The feedback from the first 2 camps has been very positive and we look forward to hosting LPA for 2 camps in August. The LPA team are keen to explore ways that they can support the club include through dedicated coach training sessions.

This year is my last year as Chair of our club. I have served for 3 years as Trustee and 2 years as Chair and will be returning to coaching next season. I have truly enjoyed being closely involved in running the club and hope I have been able to leave the shirt in a better place – the mantra behind everything we strive to achieve. If we all leave things in a better place for the next person coming in to volunteer, in whatever capacity, we will keep on the right track.

I made this point at the last committee meeting and received a note shortly after from our under 7 coach Andy, asking to be put in touch with the new under 6 coach so he can share tips on getting started. This is just one example of all of you thinking of others coming in, thank you for doing this.

So as I step down, my final word is to mention the latest Nationwide sponsored FA advert. If you haven't seen it yet, look out for it in the Euro coverage. It features a young group of players, in orange, supporting and encouraging each other and standing together as a team. The values that bring this together are **acceptance, kindness and respect**. As I saw

this, I thought about our club and how these values already reflect who we are and what we do as a club. It's an honour to be part of this.

I wish the incoming club Chair, Trustee and the Trustee group and club Committee every success for the future of our club.

Tim Cooper

Chair

**Mayford Athletic Football Club**

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's policy is to retain reserves enough to meet any immediate requirements of the charity while setting aside enough funds for longer term projects and plans. As per this policy, club is keeping a Reserve of £16,000 (=6 months of lease + 30% of membership fee + 6% buffer)

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

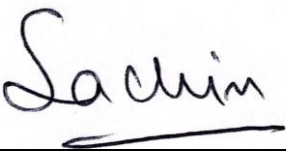

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr Sachin Sureka	Mr Timothy Cooper
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	29/01/2022	







CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Mayford Athletic Football Club

No (if any)  
1113168

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/06/2020		31/05/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
REGISTRATIONS AND COACHING INCOME	47,695	-	-	47,695	45,610
TOURNAMENT INCOME		-	-	-	10,102
SOCIAL EVENTS	330	-	-	330	-
SPONSORSHIPS, DONATIONS & GRANTS	8,202	-	-	8,202	5,587
PITCH & HALL HIRE	1,970	-	-	1,970	290
KITCHEN & MERCHANDISE SALES	423	-	-	423	2,603
HMRC GIFT AID	22,731	-	-	22,731	-
BANK INTEREST					-
AGE GROUP DIRECT FUNDING RECEIVED	4,442	-	-	4,442	6,260
<b>Sub total (Gross income for AR)</b>	<b>85,793</b>	<b>-</b>	<b>-</b>	<b>85,793</b>	<b>70,453</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>85,793</b>	<b>-</b>	<b>-</b>	<b>85,793</b>	<b>70,453</b>

<b>A3 Payments</b>					
LEAGUE AFFILIATION	720.50	-	-	721	1,946
PITCH MAINTENANCE	10,099.74	-	-	10,100	16,493
PITCH HIRE	8,713.25	-	-	8,713	6,064
PLAYERS KIT	2,246.04	-	-	2,246	5,486
TRAINING EXPENSES & COURSES	1,970.00	-	-	1,970	2,615
ANNUAL TOURNAMENT EXPENSES	1,471.00	-	-	1,471	7,150
INSURANCE	906.85	-	-	907	604
EQUIPMENT & PROPERTY MAINTENANCE	774.08	-	-	774	1,009
RENT & UTILITIES	23,356.02	-	-	23,356	2,698
SOCIAL EVENTS	906.08	-	-	906	3,729
KITCHEN & MERCHANDISE	160.00	-	-	160	-
STATIONERY/ PLAYER PROMO/ WEB SITE	-	-	-	-	395
DONATIONS	-	-	-	-	-
CHILD PROTECTION/ CRB	60.00	-	-	60	150
BUILDING & OTHER CLUB MAINTENANCE	43.52	-	-	44	2,089
CLUB HEALTH & SAFETY	603.03	-	-	603	123
COACHING	-	-	-	-	394
OTHER GOVERNMENT PAYMENTS	-	-	-	-	371
COACHES KITS & OTHER	511.60	-	-	512	2,976
REFEREES	-	-	-	-	75
FOOTBALL ACCESSORIES	174.81	-	-	175	8,590
ADMINISTRATION	1,111.75	-	-	1,112	3,019
IT	89.39	-	-	89	328
COVID BOOTCAMP	770.00	-	-	770	
MEMBERSHIP REIMBURSEMENTS	2,335.33	-	-	2,335	1,604
AGE GROUP DIRECT EXPENDITURE	10,122.17	-	-	10,122	16,703
	-	-	-	-	-
<b>Sub total</b>	<b>67,145</b>	<b>-</b>	<b>-</b>	<b>67,145</b>	<b>84,612</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>31/01/2022 -</b>

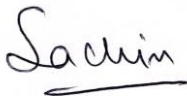
CCXX R1 accounts (SS)


<b>Total payments</b>	67,145	-	-	67,145	84,612
<b>Net of receipts/(payments)</b>	18,648	-	-	18,648	- 14,159
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	33,904	-	-	33,904	36,043
<b>Cash funds this year end</b>	<b>52,552</b>	<b>-</b>	<b>-</b>	<b>52,552</b>	<b>21,884</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash funds in current accounts	36,552	-	-
	Transferred to Reserve Account	16,000	-	-
		-	-	-
	<b>Total cash funds</b>	<b>52,552</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sachin Sureka	29/01/2022

 Timothy Cooper	Tim Cooper	29/01/2022
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## Section A

## Independent Examiner's Report

**Report to the  
trustees/ members  
of**

Charity Name  
Mayford Athletic Football Club

**On accounts for the  
year ended**

31 May 2021

**Charity  
no (if  
any)**

113168

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 05 / 2021**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

20 March 2022

**Name:** Oliver Whiddett

**Relevant  
professional  
qualification(s) or  
body (if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

Yellowstones  
37A Heathside Road

Woking

GU22 7EY

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**