



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 01/08/2023 (Period start date) To: 31/07/2024 (Period end date)

Charity name: Oakfield Association of Friends (OAFS)

Charity registration number: 1113137

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision, or assistance in provision, of facilities at Oakfield Preparatory School for the furtherance of the education and development of children attending the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OAFS arranged a number of fundraising events over the course of the academic year 2023/2024. These included: second-hand uniform sales, cakes sales, the sale of charity Christmas cards designed by the pupils, a 'Santa parkrun', a quiz night, a music evening, a Summer Fair, a Disco for pupils, a Movie Night for pupils and a Family Fun Day.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In deciding what fundraising events to run, and in working with the School to agree on what projects to fund, we have regards to the Charity Commission's guidance on public benefit by: <ul style="list-style-type: none">- Aiming to fund projects that benefit all children at the school regardless of age.- Funding projects that help a variety of areas of their education and development of the school be that academic, sporting or the Arts.- Arranging Social events for parents and staff to help maintain the school community.- Encouraging parents to become involved in the activities we run in the school.- Working with local business through support of our events.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	OAFS are an entirely volunteer-run organisation by parents of current pupils at Oakfield Preparatory School.
Other		None

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	OAFS were able to undertake many 'in person' fundraising events in 2023/2024 thanks to the hard work of the volunteers as well as the online sales of second-hand uniform and Christmas Trees. These events not only raised a gross amount of over £34.5k, but strengthened the school community for both parents and children; all in-person events were well attended and positive feedback was received from staff, parents and pupils alike.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	OAFS ended the financial year in a strong position, having raised a cash surplus of £11,347 after fundraising expenses and expenditure including Gifts towards Oakfield Preparatory School.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OAFS hold two bank accounts and a PayPal account, which held a total of £43,502 in cash on 31 st July 2024. Of this, £500 is kept in the PayPal account to cover costs and £7696 was committed towards Gifts to Oakfield (to be purchased/paid for during the 2024-25 academic year).
Amount of reserves held	Para 1.22	£8196
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	None held.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None held.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>During the financial year, OAFS raised £34,537 (£20,467 after the removal of fundraising expenses). This income was made up of the proceeds of fundraising activities and a termly parental subscription from current student's families to OAFS. Further payments from the bank during the year include:</p> <ul style="list-style-type: none"> - £1714 in gifts to Oakfield including £1100 towards a new table tennis table for the Prep school and £450 towards the Year 6 leavers party. - £5351 towards the cost of the annual mini-bus hire for the school - £865 towards other administration costs - £495 from monies raised for charity/by Year 6 leavers and was paid in full directly to representatives.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members at the Annual General Meeting or co-opted by the Executive Committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Oakfield Association of Friends
Other name the charity uses	OAFS
Registered charity number	1113137
Charity's principal address	c/o Oakfield Preparatory School 121-128 Thurlow Park Road SE21 9HP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Collins	Chair		
2	Victoria Freestone	Treasurer		
3	Sarah Leach	Secretary		
4	Anna Onuora			
5	Stefania Braccini			
6	Abbie Smith			
7	Paula O'Donnell			
8	Eleni Veli-Richards			
9	Lauren Douglas			
10	Paul Giannecchini			
11	Tshay Adjei			
12	Katherine Templeton			
13	Kerry Langlois			
14	Kathryn Hampson			
15	Becky Humphries-Elvis			
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None held
Name and objects of the charity on whose behalf the	

assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

No exemptions


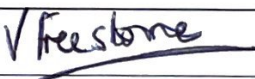
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	STEPHANIE DUNNE	VICTORIA FREESTONE
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	12/11/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Oakfield Association of Friends

No (if any)
1113137

CC16a

Receipts and payments accounts

For the period from	Period start date 01/08/2023	To	Period end date 31/07/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	6,706	-	-	6,706	-
Second Hand Uniform	1,866	-	-	1,866	-
Oakfield Family Fun day	3,526	-	-	3,526	-
Cauliflower Card Sales	673	-	-	673	-
Christmas Tree Sale	614	-	-	614	-
Santa Run	1,051	-	-	1,051	-
Cake sales	805	-	-	805	-
Quiz Night	1,743	-	-	1,743	-
Santa's Grotto	894	-	-	894	-
Music Night	1,765	-	-	1,765	-
Oakfield Summer Fair	12,477	-	-	12,477	-
Year production bars	1,331	-	-	1,331	-
Gifts from Oakfield	848	-	-	848	-
Unaccounted	13	-	-	13	-
Easy Fundraising	225	-	-	225	-
Sub total (Gross income for AR)	34,537	-	-	34,537	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,537	-	-	34,537	-
A3 Payments					
Uniform Sales	49	-	-	49	-
Oakfield Family Fun Day	1,915	-	-	1,915	-
Santa's grotto	660	-	-	660	-
Christmas tree sale	310	-	-	310	-
Santa Run	202	-	-	202	-
Quiz Night	1,339	-	-	1,339	-
Music Night	1,683	-	-	1,683	-
Year production bars	712	-	-	712	-
Gifts to Oakfield	2,209	-	-	2,209	-
Year Events	695	-	-	695	-
Administrative Expenses	865	-	-	865	-
Minibus hire	5,351	-	-	5,351	-
Oakfield Summer Fair	7,200	-	-	7,200	-
Sub total	23,190	-	-	23,190	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,190	-	-	23,190	-
Net of receipts/(payments)	11,347	-	-	11,347	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,155	-	-	32,155	-
Cash funds this year end	43,502	-	-	43,502	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Treasurer	33,323	-	-
	Lloyds Business	9,678	-	-
	PayPal	500	-	-
	Total cash funds	43,501	-	-

(agree balances with receipts and payments account(s))

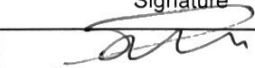
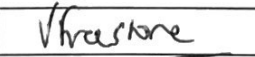
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	STEPHANIE DUNNE	12/11/2024
	VICTORIA FREESTONE	11/11/2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Oakfield Association Of Friends

**On accounts for the year
ended**

31 July 2024

**Charity no
(if any)**

1113137

Set out on pages

1-7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Chris Powell

Date: 12/11/2024

Name: Christopher Powell

**Relevant professional
qualification(s) or body
(if any):**

ACA (ICAEW)

Address:

41 Angles Road

Streatham

London, SW16 2UU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.