



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From: 01/08/2022 (Period start date) To: 31/07/2023 (Period end date)

Charity name: Oakfield Association of Friends (OAFS)

Charity registration number: 1113137

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision, or assistance in provision, of facilities at Oakfield Preparatory School for the furtherance of the education and development of children attending the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OAFS arranged a number of fundraising events over the course of the academic year 2022/2023. These included: second-hand uniform sales, cakes sales, the sale of charity Christmas cards designed by the pupils, a 'Santa parkrun', a quiz night, a music evening, a Summer Fair, a Disco for pupils, a Movie Night for pupils and an overnight camping event.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In deciding what fundraising events to run, and in working with the School to agree on what projects to fund, we have regards to the Charity Commission's guidance on public benefit by: <ul style="list-style-type: none">- Aiming to fund projects that benefit all children at the school regardless of age.- Funding projects that help a variety of areas of their education and development of the school be that academic, sporting or the Arts.- Arranging Social events for parents and staff to help maintain the school community.- Encouraging parents to become involved in the activities we run in the school.- Working with local business through support of our events.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	OAFS are an entirely volunteer-run organisation by parents of current pupils at Oakfield Preparatory School.
Other		None

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	OAFS were able to undertake many 'in person' fundraising events in 2022/2023 thanks to the hard work of the volunteers as well as the online sales of second-hand uniform and Christmas Trees. These events not only raised over £31k, but strengthened the school community for both parents and children; all in-person events were well attended and positive feedback was received from staff, parents and pupils alike.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	OAFS ended the financial year in a strong position, having raised a cash surplus of £11,320 after fundraising expenses and expenditure in gifts to Oakfield Preparatory School. Of this surplus, a further £5240 is allocated towards the retrospective 2023/2023 annual fee for hire of a school minibus for the children of Oakfield to attend events away from the school.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OAFS hold both a treasurer account and a business account, with the latter holding a cash reserve of £2935. This is to ensure there is funding to cover unexpected costs which may include covering the school mini-bus hire in the event termly parental subscriptions to OAFS do not cover the annual fee.
Amount of reserves held	Para 1.22	£2935
Reasons for holding zero reserves	Para 1.22	Not held
Details of fund materially in deficit	Para 1.24	None held.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None held.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>During the financial year, OAFS raised £31,948 (£20,628 after the removal of fundraising expenses). This income was made up of the proceeds of fundraising activities and a termly parental subscription from current student's families to OAFS. Further payments from the bank during the year include:</p> <ul style="list-style-type: none"> - £7630 in gifts to Oakfield including £6940 towards the 'Big Green Up' of the prep playground - £510 towards the Year 6 leavers party - £683 towards other administration costs
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members at the Annual General Meeting or co-opted by the Executive Committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Oakfield Association of Friends
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Other name the charity uses	OAFS
Registered charity number	1113137
Charity's principal address	c/o Oakfield Preparatory School 121-128 Thurlow Park Road SE21 9HP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Collins	Chair		
2	Victoria Freestone	Treasurer		
3	Sarah Leach	Secretary		
4	Anna Onuora			
5	Stefania Braccini			
6	Abbie Smith			
7	Paula O'Donnell			
8	Eleni Veli-Richards			
9	Stephanie Atkins			
10	Sarah Campbell			
11	Tshay Adjei			
12	Lauren Douglas			
13	Anna-Michelle Wetherell			
14	Caroline Brown			
15	Becky Humphries-Elvis			
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None held
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

No exemptions

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C Caroline Collins</i>	<i>V Freshome</i>
Full name(s)	CAROLINE COLLINS	VICTORIA FREESHOME
Position (eg Secretary, Chair, etc)	Chair	TREASURER

Date

16 / 11 / 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Oakfield Association of Friends

No (if any)
1113137

Receipts and payments accounts

CC16a

For the period from	Period start date 01/08/2022	To	Period end date 31/07/2023
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Subscriptions	4,222	-	-	4,222	-
Second Hand Uniform	3,836	-	-	3,836	-
Oakfield Under the stars	805	-	-	805	-
Cauliflower Card Sales	699	-	-	699	-
Christmas Tree Sale	1,535	-	-	1,535	-
Santa Run	1,493	-	-	1,493	-
Cake sales	895	-	-	895	-
Quiz Night	3,236	-	-	3,236	-
Year 2/3 Film Night	148	-	-	148	-
Music Night	1,744	-	-	1,744	-
Year 5 Disco	326	-	-	326	-
Oakfield Summer Fair	10,943	-	-	10,943	-
Year 6 production	675	-	-	675	-
Gifts from Oakfield	903	-	-	903	-
Tree Sponsorship	488	-	-	488	-
Sub total (Gross income for AR)	31,948	-	-	31,948	-
A2 Asset and Investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,948	-	-	31,948	-
A3 Payments					
Fundraising expenses	12,315	-	-	12,315	-
Gifts to Oakfield	7,630	-	-	7,630	-
Administrative Expenses	683	-	-	683	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	20,628	-	-	20,628	-
A4 Asset and Investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,628	-	-	20,628	-
Net of receipts/(payments)	11,320	-	-	11,320	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,835	-	-	20,835	-
Cash funds this year end	32,155	-	-	32,155	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Treasurer	27,888	-	-
	Lloyds Business	2,935	-	-
	PayPal	1,332	-	-
	Total cash funds	32,155	-	-
	(agree balances with receipts and payments account(s))	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

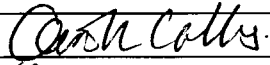
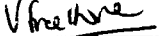
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CAROLINE COLLINS	21/11/23
	VICTORIA FREESTONE	15/11/2023



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Oakfield Association of Friends

On accounts for the year
ended

31 July 2023

Charity no
(if any)

1113137

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Chris Powell

Date:

17/11/2023

Name:

CHRIS POWELL

Relevant professional
qualification(s) or body
(if any):

ACA (ICAEW)

Address:

68 Burbage Road, London, SE24 9HE.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.