



Trustees' Annual Report for the period

From		Period start date			To		Period end date		
		Day 1st	Month August	Year 2021			Day 31st	Month July	Year 2022

Section A

Reference and administration details

Charity name	Oakfield Association of Friends
Other names charity is known by	OAFS
Registered charity number (if any)	1113137
Charity's principal address	c/o Oakfield Preparatory School 121 – 128 Thurlow Park Road
Postcode	SE21 9HP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tshay Adjei	Chair		
2	Alessia English			
3	Evrin Koksai Arkut			
4	Samuel Adjei			
5	Eleni Veli-Richards			
6	Stephanie L Atkins			
7	Kirsti Parker	Treasurer		
8	Lauren Douglas			
9	Anna-Michell Wetherall			
10	Tracey Pink	Secretary		
11	Caroline Collins			
12	Caroline Melissa Brown			
13	Becky Humphries-Elvis			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Unincorporated Association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are elected by members at the Annual General Meeting or co-opted by the Executive Committee

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision or assistance in provision of facilities at Oakfield Preparatory School, for the furtherance of the education and development of children attending the school.

OAFS arranged a number of fundraising events over the course of the academic year 2021/2022. These included: second-hand uniform sales, cakes sales, the sale of charity Christmas cards designed by the pupils, a 'Santa Run', a quiz night, a music evening and a summer fair.

During the year OAFS funded the lease of the school minibus, contributed toward the Year Six Leavers' party and purchased Christmas Trees for the school.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

In deciding what fundraising events to run, and in working with the School to agree on what projects to fund, we have regard to the Charity Commission's guidance on public benefit by:

- Aiming to fund projects that benefit all children at the School regardless of their age (e.g. playground equipment).
- Funding projects that help a variety of areas of their education and development at the School be that academic, sporting or The Arts.
- Arranging social events for parents and staff to help maintain the school community (e.g. Quiz Night).
- Encouraging parents to become involved in the activities we run in the School.
- Working with local businesses through their support of our events.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Following the removal of social distancing rules, OAFs resumed many of its 'in person' fund raising events in 2021/2022 thanks to the hard work of all volunteers.

These events not only raised over £17k but also strengthened the school community for both parents and children; all events were well attended and positive feedback was received from staff, parents and pupils alike.

Section E

Financial review

Brief statement of the charity's policy on reserves

None held

Details of any funds materially in deficit

None held

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During the financial year, Oafs raised £25.5k (£17.3k after the deduction of fundraising expenses).

This income was made up of the proceeds of fundraising activities, annual subscriptions from parents and a donation from the Year Six Leavers' fundraising committee.

Payments from the bank during the year include:

- £5.4 k paid to lease the school minibus
- £0.6k contribution to the Year Six Leavers' party
- £0.6k stock outlay for fundraising events
- £0.6k other expenses


This income and expense resulted in a net increase in the bank balances of £10.2k.

The closing balance on accounts at the end of 31 July 2022 was £20.8k

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		<i>Kirsti Parker</i>
Full name(s)	TSIAMY ADJEI	KIRSTI NIELSEN PARKER
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	12/09/22	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Oakfield Association of Friends

1113137

Receipts and payments accounts

CC16a

For the period from

Period start date
01/08/2021

To

Period end date
31/07/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Summer Fair	9,659	-	-	9,659	-
Subscriptions	4,389	-	-	4,389	-
Second Hand Uniform Sales	3,438	-	-	3,438	-
Quiz Night	2,062	-	-	2,062	-
Music Night	1,661	-	-	1,661	-
Santa Run	1,823	-	-	1,823	-
Cake Sale	831	-	-	831	-
Cauliflower Card Sales	720	-	-	720	-
Donation from Leavers	620	-	-	620	-
Camping tickets	227	-	-	227	-
Other	155	-	-	155	-
Sub total (Gross income for AR)	25,585			25,585	
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total					
Total receipts	25,585			25,585	
A3 Payments					
Fundraising expenses	8,238	-	-	8,238	-
Annual Minibus Charge	5,351	-	-	5,351	-
Stock Outlay	623	-	-	623	-
Year Six Leavers' Party	585	-	-	585	-
Administrative Expenses	490	-	-	490	-
Christmas Trees	90	-	-	90	-
	-	-	-	-	-
Sub total	15,378			15,378	
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total					
Total payments	15,378			15,378	
Net of receipts/(payments)	10,206			10,206	
A5 Transfers between funds					
A6 Cash funds last year end	10,629			10,629	
Cash funds this year end	20,835			20,835	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Lloyds Treasurer	17,312	-	-
	Lloyds Business	2,923	-	-
	PayPal	500	-	-
	izettle	100	-	-
	Total cash funds	20,835		
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets				
B3 Investment assets				

		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	TSHAY ADJEI	12/9/22
	KIRSTI NIELSEN PARKER	9/9/22



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report
on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Oakfield Association of Friends

**On accounts for the year
ended**

31 July 2022

**Charity no
(if any)**

1113137

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Chris Powell

Date:

23/9/2022

Name:

CHRIS POWELL

**Relevant professional
qualification(s) or body
(if any):**

ACA (ICAEW)

Address:

68 Burbage Road

London

SE24 9HE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.