



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2020		31	March	2021

## Section A Reference and administration details

**Charity name** The Tanya's Courage Trust

**Other names charity is known by** TCT

**Registered charity number (if any)** 1113108

**Charity's principal address** Unit 3 19-21 Fore Street  
St Austell  
Cornwall  
**Postcode** PL25 5PX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr A Grindrod	Chair		
2	Miss K Osbrink	Vice Chair		
3	Ms C Barker-Burnside			
4	Mrs S Winch			
5				
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7				
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9				
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11				
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13				
14				
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16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Iris Billing & Nicola Empel-Newman

# Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Charity Trust
Trustee selection methods (eg. appointed by, elected by)	Elected

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

# Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Supporting Young people with, or affected by Cancer. Providing financial, emotional and social support either during treatment or when in remission provision of grants to aid physical and financial needs.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Emotional support, financial grants and gifts given to ease the pressure of having a young person in the family with cancer. Our aim is to provide support and assistance in areas that other charities may not be able to. We understand how this affects the whole family. We try to put young cancer patients in touch with other people going through similar experiences. We also like to put parents in touch with each other to give them reassurance and hope. We work alongside other charities like CLIC Sargent, Teenage Cancer Trust etc. for our referrals of Young People with Cancer

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

As a charity we are constantly growing in the ways we support our beneficiaries and in the ways we fundraise to enable us to reach objectives.

The results in our staff numbers growing in an attempt to become more professional and consistent in our fundraising efforts.

Our fundraising efforts were impacted by the Covid-19 pandemic.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Due to the impact of the Pandemic (Covid-19) there was very little activity with the charity due to forced closures for lockdown periods and restrictions of events being held.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We do not currently have any reserves in place.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.


Charity shops with all stock donated by the public.  
Fundraising Events  
Promoting the charity to community groups to appeal to them to fundraise for the benefit of the charity.  
Appealing to the public to hold fundraising events to support the charity.  
Appealing to schools and Colleges and local community groups/authorities to ask them to support the charity.

**Section F Other optional information**

**Section G Declaration**

**The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Mr A Grindrod

**Position (eg Secretary, Chair, etc)**

Chair

**Date**

03/02/2022



Annual Accounts for the year ended 31 March 2021

Registered Charity No. 1113108

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for the year ended 31 March 2021**

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# The Tanya's Courage Trust

(Registered Charity No. 113108)

## Charity information

**Trust Office** Ground Floor Office Suites  
The Communication Centre  
Par Moor Road  
Par  
PL24 2SQ

**Accountants** Harland Accountants  
35 High Cross Street  
St. Austell  
Cornwall  
PL25 4AN

**Bankers** Barclays  
10 Church Street  
St. Austell  
Cornwall  
PL25 4AS

**Chief executive** Iris Billing

**Treasurer** Marlene Newman

**Support services executive** Nikki Empel-Newman

**Patrons** James Morrison (Musician)  
Neil Warnock (Professional Football Manager)  
Alex Mackay (Celebrity Chef)  
Dr Sophie Mepham  
Dr P Merritt  
Dr A Childs  
Daniel Evans (X-factor finalist)

## Independent examiner's report on the accounts for the year ended 31 March 2021

I report on the accounts of The Tanya's Courage Trust for the year ended 31 March 2021, which are set out on pages 3 to 8.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNED



DATE

26/01/2022

NAME Martyn Olver ACCA



35 High Cross Street  
St. Austell  
PL25 4AN

**Statement of financial activities  
for the year ended 31 March 2021**

	Note	2021 £	2020 £
<b>Total incoming resources</b>	<b>3</b>	<u>263,975</u>	<u>207,036</u>
<b>Resources expended</b>			
<b>Charitable activities</b>			
Purchases		-	105
Beneficiary payments		9,236	9,336
Employee costs	4	117,461	123,917
Premises costs	4	42,810	53,808
Repairs and renewals		7,128	3,171
General administrative expenses	4	10,252	12,451
Motor expenses		655	1,086
Travel and subsistence		973	1,948
Other finance charges	4	1,928	3,452
Advertising, promotion and entertainment		298	502
		<u>190,741</u>	<u>209,776</u>
<b>Other resources expended</b>			
Legal and professional costs		-	500
Depreciation		325	383
Other expenses		1,929	1,645
		<u>2,254</u>	<u>2,528</u>
<b>Total resources expended</b>		<u>192,996</u>	<u>212,304</u>
<b>Net movement in funds</b>		70,979	(5,267)
Total funds brought forward		- 2,836	2,431
<b>Total funds carried forward</b>		<u>68,143</u>	<u>- 2,836</u>

*All funds received during the current and previous year were unrestricted*

**Balance Sheet**  
**for the year ended 31 March 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets	8	1,843	2,168
<b>Current assets</b>			
Debtors	9	1,714	1,599
Bank balances		64,472	1,406
Paypal		297	48
Cash in hand		1,067	568
		<u>67,550</u>	<u>3,621</u>
<b>Current liabilities</b>	10	<u>1,250</u>	<u>8,625</u>
<b>Net current assets</b>		66,300	- 5,004
<b>Net assets</b>		<u>68,143</u>	<u>- 2,836</u>
<b>Funds of the Charity</b>			
Unrestricted funds		<u>68,143</u>	<u>- 2,836</u>

On behalf of the board of trustees

Name of trustee Adam Grindrod

Signature 

Date of approval 3/2/22

## **Notes to the accounts for the year ended 31 March 2021**

### **Note 1                      Basis of accounting**

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (FRSSE);
- and applicable UK Accounting Standards;
- and with the Charities Act.

### **Note 2                      Accounting policies**

#### **Incoming Resources**

##### **Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

##### **Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

##### **Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

##### **Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

##### **Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

##### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

#### **Expenditure and liabilities**

##### **Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Notes to the accounts  
for the year ended 31 March 2021**

**Note 2                      Accounting policies continued**

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Assets**

**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £150. They are valued at cost or a reasonable value on receipt.

**Note 3                      Analysis of incoming resources**

	2021	2020
	£	£
Donations	6,082	7,752
Event and functions	305	2,349
Fundraising	-	217
Shops	86,337	194,203
Online sales	1,363	2,515
Grant income	169,888	
	<u>263,975</u>	<u>207,036</u>

**Note 4                      Analysis of resources expended**

	2021	2020
	£	£
<b><u>Employee costs</u></b>		
Wages and salaries	116,012	122,668
Uniform and clothing	229	127
Staff training and welfare	1,221	1,124
	<u>117,461</u>	<u>123,918</u>
<b><u>Premises costs</u></b>		
Rent and rates	35,965	44,158
Light and heat	3,001	6,840
Water	744	934
Refuse and recycling	2,432	1,473
Cleaning	667	402
	<u>42,810</u>	<u>53,808</u>
<b><u>General administrative expenses</u></b>		
Function and promotional event costs	181	1,405
Telephone	2,438	2,614
Printing, postage and stationery	945	1,610
Licences and subscriptions	935	1,553
Insurance	3,070	2,514
Hire of equipment	2,684	2,755
	<u>10,252</u>	<u>12,451</u>

**Notes to the accounts - continued  
for the year ended 31 March 2021**

	2021	2020
<b><u>Other finance charges</u></b>		
Merchant fees	1,928	2,429
Bank charges	-	1,024
	<u>1,928</u>	<u>3,453</u>

**Note 5**                      **Details of certain items of expenditure**

<b>5.1 Trustee expenses</b>	<b>2021</b>	<b>2020</b>
Number of trustees who were paid expenses	<u>nil</u>	<u>nil</u>
Total amount paid	<u>nil</u>	<u>nil</u>

**5.2 Fees for examination of the accounts**

Independent examiner fee for reporting on the accounts	500	500
Other fees paid to the independent examiner	<u>nil</u>	<u>nil</u>
	<u>500</u>	<u>500</u>

**Note 6**                      **Staff Costs**

<b>6.1 Staff Costs</b>	<b>2021</b>	<b>2020</b>
Gross wages	<u>116,012</u>	<u>119,821</u>

Average number of full-time equivalent employees during the year was 10 (2020 - 10)

**Note 7**                      **Related party transactions**

<b>7.1 Remuneration and benefits</b>	<b>2021</b>	<b>2020</b>
<b>Name of related party and relation</b>		
Iris Billing (wife of trustee Eddie Billing)	<u>10,012</u>	<u>15,613</u>

**Notes to the accounts  
for the year ended 31 March 2021**

**Note 8** **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, fittings & equipment - 15% reducing balance method

	Fixtures, fittings & equipment £
<b>Cost</b>	
At 1 April 2020 and at 31 March 2021	9,952
<b>Depreciation</b>	
At 1 April 2020	7,784
Charge for the year	325
At 31 March 2021	8,109
<b>Net Book Value</b>	
At 31 March 2021	1,843
At 31 March 2020	2,168

**Note 9**                      **Debtors and prepayments: falling due within one year**

	2021	2020
	£	£
VAT	1,714	1,599
	1,714	1,599

**Note 10**                  **Creditors: falling due within one year**

	2021	2020
	£	£
Accruals	1,000	500
Trustee Loans	250	7,875
	1,250	8,375





Annual Accounts for the year ended 31 March 2021

Registered Charity No. 1113108

**Contents of the Annual Accounts  
for the year ended 31 March 2021**

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St. Austell  
Cornwall  
PL25 4AN

**Bankers** Barclays  
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St. Austell  
Cornwall  
PL25 4AS

**Chief executive** Iris Billing

**Treasurer** Marlene Newman

**Support services executive** Nikki Empel-Newman

**Patrons** James Morrison (Musician)  
Neil Warnock (Professional Football Manager)  
Alex Mackay (Celebrity Chef)  
Dr Sophie Mepham  
Dr P Merritt  
Dr A Childs  
Daniel Evans (X-factor finalist)

## Independent examiner's report on the accounts for the year ended 31 March 2021

I report on the accounts of The Tanya's Courage Trust for the year ended 31 March 2021, which are set out on pages 3 to 8.

### Respective responsibilities of trustees and examiner

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- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

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### Independent examiner's statement


In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNED



DATE 26/01/2022

NAME Martyn Olver ACCA



35 High Cross Street  
St. Austell  
PL25 4AN

**Statement of financial activities  
for the year ended 31 March 2021**

	Note	2021 £	2020 £
<b>Total incoming resources</b>	<b>3</b>	<u>263,975</u>	<u>207,036</u>
<b>Resources expended</b>			
<b>Charitable activities</b>			
Purchases		-	105
Beneficiary payments		9,236	9,336
Employee costs	4	117,461	123,917
Premises costs	4	42,810	53,808
Repairs and renewals		7,128	3,171
General administrative expenses	4	10,252	12,451
Motor expenses		655	1,086
Travel and subsistence		973	1,948
Other finance charges	4	1,928	3,452
Advertising, promotion and entertainment		298	502
		<u>190,741</u>	<u>209,776</u>
<b>Other resources expended</b>			
Legal and professional costs		-	500
Depreciation		325	383
Other expenses		1,929	1,645
		<u>2,254</u>	<u>2,528</u>
<b>Total resources expended</b>		<u>192,996</u>	<u>212,304</u>
<b>Net movement in funds</b>		70,979	(5,267)
Total funds brought forward		- 2,836	2,431
<b>Total funds carried forward</b>		<u>68,143</u>	<u>- 2,836</u>

*All funds received during the current and previous year were unrestricted*

**Balance Sheet**  
**for the year ended 31 March 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets	8	1,843	2,168
<b>Current assets</b>			
Debtors	9	1,714	1,599
Bank balances		64,472	1,406
Paypal		297	48
Cash in hand		1,067	568
		<u>67,550</u>	<u>3,621</u>
<b>Current liabilities</b>	10	<u>1,250</u>	<u>8,625</u>
<b>Net current assets</b>		66,300	- 5,004
<b>Net assets</b>		<u>68,143</u>	<u>- 2,836</u>
<b>Funds of the Charity</b>			
Unrestricted funds		<u>68,143</u>	<u>- 2,836</u>

On behalf of the board of trustees

Name of trustee Adam Grindrod

Signature 

Date of approval 3/2/22

## **Notes to the accounts for the year ended 31 March 2021**

### **Note 1                      Basis of accounting**

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (FRSSE);
- and applicable UK Accounting Standards;
- and with the Charities Act.

### **Note 2                      Accounting policies**

#### **Incoming Resources**

##### **Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

##### **Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

##### **Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

##### **Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

##### **Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

##### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

#### **Expenditure and liabilities**

##### **Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Notes to the accounts  
for the year ended 31 March 2021**

**Note 2                      Accounting policies continued**

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Assets**

**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £150. They are valued at cost or a reasonable value on receipt.

**Note 3                      Analysis of incoming resources**

	2021	2020
	£	£
Donations	6,082	7,752
Event and functions	305	2,349
Fundraising	-	217
Shops	86,337	194,203
Online sales	1,363	2,515
Grant income	169,888	
	<u>263,975</u>	<u>207,036</u>

**Note 4                      Analysis of resources expended**

	2021	2020
	£	£
<b><u>Employee costs</u></b>		
Wages and salaries	116,012	122,668
Uniform and clothing	229	127
Staff training and welfare	1,221	1,124
	<u>117,461</u>	<u>123,918</u>
<b><u>Premises costs</u></b>		
Rent and rates	35,965	44,158
Light and heat	3,001	6,840
Water	744	934
Refuse and recycling	2,432	1,473
Cleaning	667	402
	<u>42,810</u>	<u>53,808</u>
<b><u>General administrative expenses</u></b>		
Function and promotional event costs	181	1,405
Telephone	2,438	2,614
Printing, postage and stationery	945	1,610
Licences and subscriptions	935	1,553
Insurance	3,070	2,514
Hire of equipment	2,684	2,755
	<u>10,252</u>	<u>12,451</u>



**Notes to the accounts - continued  
for the year ended 31 March 2021**

	2021	2020
<b><u>Other finance charges</u></b>		
Merchant fees	1,928	2,429
Bank charges	-	1,024
	<u>1,928</u>	<u>3,453</u>

**Note 5**                      **Details of certain items of expenditure**

<b>5.1 Trustee expenses</b>	<b>2021</b>	<b>2020</b>
Number of trustees who were paid expenses	<u>nil</u>	<u>nil</u>
Total amount paid	<u>nil</u>	<u>nil</u>

**5.2 Fees for examination of the accounts**

Independent examiner fee for reporting on the accounts	500	500
Other fees paid to the independent examiner	<u>nil</u>	<u>nil</u>
	<u>500</u>	<u>500</u>

**Note 6**                      **Staff Costs**

<b>6.1 Staff Costs</b>	<b>2021</b>	<b>2020</b>
Gross wages	<u>116,012</u>	<u>119,821</u>

Average number of full-time equivalent employees during the year was 10 (2020 - 10)

**Note 7**                      **Related party transactions**

<b>7.1 Remuneration and benefits</b>	<b>2021</b>	<b>2020</b>
<b>Name of related party and relation</b>		
Iris Billing (wife of trustee Eddie Billing)	<u>10,012</u>	<u>15,613</u>

**Notes to the accounts  
for the year ended 31 March 2021**

**Note 8** **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, fittings & equipment - 15% reducing balance method

	Fixtures, fittings & equipment £
<b>Cost</b>	
At 1 April 2020 and at 31 March 2021	9,952
<b>Depreciation</b>	
At 1 April 2020	7,784
Charge for the year	325
At 31 March 2021	8,109
<b>Net Book Value</b>	
At 31 March 2021	1,843
At 31 March 2020	2,168

**Note 9**                      **Debtors and prepayments: falling due within one year**

	2021	2020
	£	£
VAT	1,714	1,599
	1,714	1,599

**Note 10**                  **Creditors: falling due within one year**

	2021	2020
	£	£
Accruals	1,000	500
Trustee Loans	250	7,875
	<u>1,250</u>	<u>8,375</u>