

## **Minutes of Guide & Scout Supporters Association Meeting**

**Wednesday 26<sup>th</sup> April 2023**

**Present:** Emma Busby Tomkins – Chairman  
Fiona Bubb – Treasurer  
Lucy Shoebbotham, Mark Cloke, Julie Williamson

**Apologies:** Erika Andre

The Minutes of the last meeting were approved.

### **Matters Arising**

The Birmingham Airport fund has given us a grant of £2500 towards new tables and chairs. Fiona and Julie to sort out which tables and chairs can be kept.

Work in Leaders Room to be carried out over summer holidays – week commencing 31<sup>st</sup> July. Mark has organised a team to sort the room prior to this. Mark to tell Julie of date so she can block out hall bookings.

### **Accounts**

Fiona has had 2021/22 accounts audited, and these were presented to the meeting and were unanimously approved by the Committee.

### **Village Festival**

The Festival is on 1<sup>st</sup> July and Committee will again be organising teas in hall. The following ideas were raised following last year's event:

Paper cups for take out teas and coffees. Paper plates and serviettes for cakes.

Extra help needed for washing up – Fiona to involve Guides

Mugs to be used – Julie to check boxes in Leader's Room

Parents to be asked to supply cakes again – donations were excellent last year

Scouts are running the barbecue again and will be selling doughnuts in the evening.

Julie has offered to run a baking competition for adults and children. Categories to be decided once Festival theme is announced. Julie's daughter in law is Head of Food & Nutrition at a Sutton school and is happy to be a judge. Entries to be delivered to the Guide & Scout Hall for judging.

### **Pre School**

They have built their Forest School with no request for funding and have cleared brambles round the edge of the garden. They are to be asked to build their new mud kitchen underneath the Leader's Room window and to ensure it is covered after use.

Pre School need to be reminded to put all equipment away after every session, particularly as grass cutting will start shortly and slides are being left out. Erika to speak to Pre School leaders re this.

One Pre School parent had asked whether garden could be fenced off near camp fire area but the Committee felt this would cause issues with maintenance and was not practical.

### **Any Other Business**

Fiona to ask her husband to put up paper towel dispensers in toilets. (These are currently in boxes in Leaders Room)

Julie to purchase new soap dispensers to be done at same time.

Meeting Closed at 9.15pm

## Income April 1st 2021 to March 31st 2022

	Date	Invoice no	Hampton Singers	Preschool	Show Time	Anne Bowman	Youth Group	Hartbeeps	Ex Urbe
1	04/06/2021								
2	04/14/2021	432	75.25						
3	04/19/2021								
4	04/30/2021	439		768.00					
5	05/04/2021	430							
6	05/27/2021	442						165.00	
7	06/14/2021	446							
8	06/15/2021	443		368.00					
9	06/18/2021								
10	07/15/2021	448							
11	07/15/2021	449			66.00				
12	07/23/2021								
13	09/07/2021	451						302.50	
14	09/08/2021	455							104.50
15	09/09/2021	477							
16	09/13/2021	467							
17	09/13/2021	461							
18	09/13/2021	478							
19	09/13/2021	459							
20	09/13/2021	456							
21	09/13/2021	444+454							
22	09/14/2021	450				643.50			
23	09/16/2021	465							
24	09/17/2021	458							

25	09/20/2021	481							
26	09/21/2021	452part		368.00					
27	09/21/2021	462							
28	09/22/2021	468							
29	09/27/2021	460							
30	09/27/2021	453							
31	10/06/2021	484							
32	10/14/2021	452part		80.00					
33	10/15/2021	457							
34	10/19/2021	482							
35	10/25/2021	487							
36	10/26/2021	485							
37	11/04/2021	473							
38	11/08/2021	490							
39	11/08/2021	489							
40	11/15/2021	495							
41	11/19/2021	492							
42	11/22/2021	471							
43	11/22/2021	488							
44	12/07/2021	496							
45	12/07/2021	497							
46	11/08/2021	493							
47	12/15/2021	500169							
48	12/15/2021	500168							
49	12/15/2021	504							
50	01/17/2022	508							
51	01/17/2022	505							
52	01/17/2022	501							
53	01/17/2022	487							
54	01/17/2022	506							
55	01/21/2022	513							

56	01/21/2022	514							
57	01/21/2022	509							
58	01/24/2022	503							
59	01/24/2022	512							
60	01/24/2022	515						302.50	
61	01/24/2022	510							
62	02/07/2022	516							66.00
63	02/07/2022	517		896.00					
64	02/07/2022	483							
65	02/07/2022	521							
66	02/07/2022	522							
67	02/08/2022	469							
68	02/08/2022	518	321.75						
69	02/09/2022	491							
70	02/09/2022	428				515.50			
71	02/14/2022	480							
72	02/18/2022	526							
73	02/21/2022	500							
74	02/22/2022	532							
75	03/01/2022	533							
76	03/02/2022	500170							
77	03/02/2022	535							
78	03/04/2022	463							
79	03/04/2022	530							
80	03/07/2022	534							
81	03/07/2022	536							
82	03/08/2022	511							
83	03/10/2022	447							
84	03/11/2022	519							
85	03/11/2022	527							
86	03/14/2022	476							

87	03/28/2022	535A							
88									
89									
90									
91									
92									
93									
94									
			Hampton Singers	Preschool	Show Time	Anne Bowman	Table Tennis	Hartbeeps	Ex Urbe
	<b>Totals</b>		<b>397.00</b>	<b>2480.00</b>	<b>66.00</b>	<b>1159.00</b>	<b>0.00</b>	<b>770.00</b>	<b>170.50</b>

**Total income April 1st 2021 to March 31st**

Parties	Yoga EA	Yoga KP	Other	Comment
			3000.00	Grant from airport
			934.00	SMBC Covid Grant
			720.00	Super sports camp
39.00				
			8000.00	SMBC Covid Grant
120.00				
			3800.00	Suez Grant
40.00				
80.00				
40.00				
20.00				
110.00				
			132.00	
		165.00		Hall Green Youth Club
40.00				
			253.00	Head Start

52.00				
33.00				
55.00				
40.00				
	88.00			
30.00				
			71.50	Hampton Gym
40.00				
50.00				
95.00				
40.00				
45.00				
45.00				
50.00				
45.00				
40.00				
37.00				
30.00				
30.00				
50.00				
			225.65	Christmas Post
			75.00	Donation
65.00				Cancelled +refunded
50.00				
50.00				
50.00				
45.00				
45.00				
37.50				



			160.00	Hall Green Youth Club
50.00				
50.00				
50.00				
50.00				
280.00				
50.00				
50.00				
60.00				
50.00				
40.00				
50.00				
100.00				Refunded 20.00
45.00				
50.00				
		137.00		
50.00				
40.00				
50.00				
50.00				
50.00				
50.00				
40.00				
	143.00			
50.00				
40.00				

15.00				
Parties	Yoga EA	Yoga KP	Other	
<b>3048.50</b>	<b>231.00</b>	<b>302.00</b>	<b>###</b>	

<b>st 2022</b>	<b>25995.15</b>
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## Expenditure April 1st 2021 to March 31st 2022

	Date	Invoice	Water	Electric	Cleaning	Rubbish	Personal Hygiene	Insurance	Fire + Security	Rent
1	04/09/2021		28.63							
2	04/13/2021	1245			270.00					
3	04/14/2021	1244								
4	04/16/2021	1246								
5	04/26/2021			458.41						
6	05/18/2021	1247			342.00					
7	05/20/2021					97.20				
8	05/26/2021			407.03						
9	06/01/2021	1248								
10	06/09/2021	1249			370.50					
11	06/14/2021		37.68							
12	06/14/2021	1250								
13	06/17/2021	1251								
14	06/21/2021					48.60				
15	06/28/2021			251.15						
16	07/20/2021					48.60				
17	07/26/2021			128.25						
18	07/26/2021	1252								
19	07/26/2021	1254								
20	07/27/2021	1253			292.50					
21	08/03/2021	1255						856.60		
22	07/03/2021	1256								
23	08/10/2021	1257								
24	08/19/2021	1258								

25	08/20/2021					48.60				
26	08/31/2021	1259								
27	08/13/2021	1261								
28	09/14/2021		27.38							
29	09/16/2021	1260			370.50					
30	09/16/2021	1262			234.00					
31	09/20/2021					60.61				
32	09/28/2021						92.70			
33	09/30/2021			88.64						
34	10/04/2021						1196.10			
35	10/19/2021				448.50					
36	10/20/2021					10.80				
37	10/22/2021			303.01						
38	11/09/2021	1265			351.00					
39	11/19/2021			173.19						
40	11/19/2021	1264								
41	11/22/2021					46.42				
42	11/22/2021	1267								
43	12/02/2021	1268								
44	12/07/2021	1269								
45	12/14/2021		58.47							
46	12/14/2021	1266								
47	12/15/2021	1270			390.00					
48	12/20/2021					56.16				
49	12/21/2021			496.24						
50	01/17/2022	1272								
51	01/20/2022					44.93				
52	01/20/2022			563.06						
53	01/21/2022	1274								100.00
54	01/21/2022	1273			331.50					
55	01/21/2022	Inv 504								

56	01/27/2022	1271								
57	02/04/2022									
58	02/04/2022				390.00					
59	02/07/2022									
60	02/17/2022			635.34						
61	02/21/2022					118.56				
62	03/02/2022									
63	02/02/2022									
64	03/11/2022				312.00					
65	03/16/2022		27.39							
66	03/17/2022			482.96						
67	03/21/2022					46.43				
68										
69										
70										
71										
72										
73										
74										
75										
76										
			Water	Electric	Cleaning	Rubbish	Personal Hygiene	Insurance	Fire + Security	Rent
	<b>Totals</b>		<b>179.55</b>	<b>3987.28</b>	<b>4102.50</b>	<b>626.91</b>	<b>1288.80</b>	<b>856.60</b>	<b>0.00</b>	<b>100.00</b>

**Total expenditure April 1st 2020 to March 31st 20**

Other	Comment
437.00	Payment for Suez grant
93.18	Squarespace+cleaning materials
195.00	Plumbing +door fixing
1880.00	Decorating HQ
886.97	Blinds etc
1080.58	Flooring, blinds etc
72.00	Draintech
139.20	New S+G sign
1000.00	Decorators
78.00	Wasps nest

4131.96	Doors etc
172.02	website + cleaning materials
78.28	website etc
588.00	Hot water heater
135.72	Plumbing repair
154.57	website etc
780.00	Floor cleaner
73.26	Website etc
65.00	Party refund

80.00	window cleaning
67.31	Running expenses
40.00	Window cleaning
103.56	running expenses
35.00	Printing flyers
Other	
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# **Hampton-in-Arden Scouts and Guides Supporters Association**

## **Account summary April 1st 2021 to March 31st 2022**

Opening balance	11959.83
Income	25995.15
Expenditure	23508.25
Closing balance	14446.73

Accounts to March 31st 2022 prepared December 2022  
by Fiona Bubb

Accounts checked


**Hampton-in-Arden Scouts and Guides Supporters Association**

**Income and Expenditure Account year to 31st March 2022**

	Income		Expenditure
Opening Balance at 1st April 2021	11,959.83		
Rental Income			
Hampton Singers	397.00	Electricity	3,987.28
Pre-school	2,480.00	Water	179.55
Show Time	66.00	Cleaning	4,703.61
Anne Bowman Dance	1,159.00	Rubbish	626.91
Hartbeeps	770.00	Personal Hygiene	1,288.80
ExUrbe	170.50	Insurance	856.60
Yoga	533.00	Rent	100.00
Other Income	4,620.65	Other	857.38
COVID and misc Grants	15,297.00	Flooring blinds redecoration and doors/ fa	9,038.12
		Hot water heater and floor cleaner	1,368.00
		Closing Balance at 31st March 2022	14,446.73
	37,452.98		37,452.98

Accounts prepared by Fiona Bubb on 23rd February 2023

I certify that the Income and Expenditure Account reflects a true and fair view of the trading during the year



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