



# Trustees' Annual Report for the period

Period start date		Period end date	
1	January	2022	31
December		2022	
From		To	

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Strode Theatre	
Church Road	
STREET, Somerset.	
Postcode	BA16 0AB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lois Margaret Harbinson	Chair		
2	Jean Marie Howard	Secretary	Appointed: 11.08.22	
3	Christopher David Ford	Treasurer		
4	Andrew Osmond Bond			
5	Daniel James Shaw		Appointed: 20.10.22	
6	Paul Stephen Townsend	Vice Chair	Appointed: 21.10.22	
7	Charmian Crawford Adams		Appointed: 21.10.22	
8	Brian Arthur Epps		Resigned: 23.02.23	
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document <i>eg trust deed, constitution</i>	Trust Deed
How the charity is constituted <i>eg trust association, company</i>	Trust
Trustee selection methods <i>eg appointment by the court</i>	Appointed by Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are appointed following interview, with consideration given to their knowledge and understanding of the aims and activities of Strode Theatre.

Trustees ensure the charity that is "The Friends of Strode Theatre" is kept entirely separate from the day to day running of Strode Theatre which is a cost centre of Strode College.

Trustees receive reports from the Theatre Manager, who is employed by Strode College, with regard to priorities for replacement, development and improvement of facilities.

Meetings are held as required.

## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

To advance the education of the public in the performing, creative and visual arts in particular but not exclusively by supporting the Strode Theatre, Street, Somerset.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Donations and fundraising events contribute funds that the Trustees grant to projects to improve and develop the facilities of Strode Theatre.

**Additional details of objectives and activities (Optional information)**

**Policy on grantmaking:**

The Trustees consider each priority presented by the Theatre Manager to ensure its benefit to improving the facilities at the theatre.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

During 2019 the Trustees agreed to expenditure including the following:

- New powered speakers and microphones.
- Sand and revarnish Studio floor.
- Supply and installation of new side tracks and curtains.
- Supply and installation of new boiler.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Trustees aim to hold a minimum £10,000 as uncommitted funds at all times.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

#### Sources of funds:

Regular donations by Friends, either Single or Joint Friends, paid monthly or annually.  
One-off donations added to online and telephone bookings through the box office system.  
One-off donations from community performance companies based at Strode Theatre.  
Gift Aid reclaim on donations where appropriate.  
Fundraising events e.g. raffles, quizzes.  
Bank interest received.

## Section F

## Other optional information

The Friends of Strode Theatre does not have any material assets and does not employ staff.

The Friends' records are held separately on an external database and on the Theatre's Spektrix box office system.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Lois Harbinson*

*CD Ford*

Full name(s)

Lois Margaret Harbinson

Christopher David Ford

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

*7th July, 2023*





Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
THE FRIENDS OF STRODE THEATRE

On accounts for the year  
ended

31<sup>ST</sup> DECEMBER 2022

Charity no  
(if any) 1112942

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 11/7/23

Name:

Edward Howells

Relevant professional  
qualification(s) or body  
(if any):

ACA, FCCA

Address:

20A High Street, Glastonbury, Somerset BA6 9DU