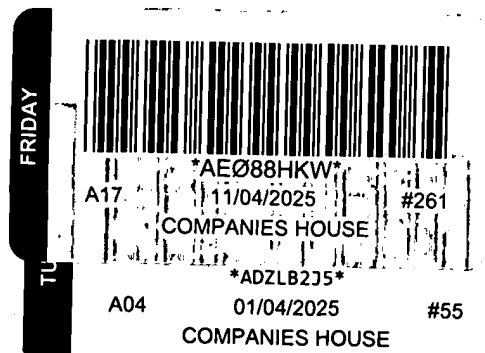


COMPANY REGISTRATION NUMBER: 04245633
CHARITY REGISTRATION NUMBER: 1112933

Case Management Society UK
Company Limited by Guarantee
Unaudited Financial Statements
31 July 2024



Case Management Society UK

Company Limited by Guarantee

Financial Statements

Year ended 31 July 2024

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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2024.

Reference and administrative details

Registered charity name	Case Management Society UK	
Charity registration number	1112933	
Company registration number	04245633	
Principal office and registered office	206a West Street Fareham PO16 0HF	
The trustees	Susan Ford (Chair) Carole Chantler Lauren M McCluskey Lisa Marie Brown Teresa Shaw Niccola Irwin Emily Nash Chantel Brooks Rhiannon Stokes Angela Wicks	
		(Resigned 22.08.23) (Appointed 17.04.24) (Appointed 17.04.24)
Company secretary	Carlton Corporation Limited	
Independent examiner	M L Burgess Simpson Burgess Nash Limited Chartered Accountants Empress Business Centre 380 Chester Road Manchester M16 9EA	

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2024

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and activities

The company's mission is:

Leading best practice for case managers

The company's Vision is:

To empower our members by providing support and education

The company's committee structure remains unchanged from the previous year.

Progress has been made over the past year towards the main objectives and activities set for the year to 31st July 2024.

- Work streams have been progressed via the committee structure in line with our Mission and Vision for the company
- Our membership numbers have been steadily, and gone above 900 for the first time ever. The introduction of a different form of Corporate Members, called "Clinical Partnerships" has enabled growth of this element of our membership as well.
- We continue to develop mechanisms to support members' professional practice, including professional/career advice, resources, mentorship, advocacy, protection and lobbying.
- We have met regularly with our Corporate members to gauge industry-wide challenges and priorities.
- We have spent a great deal of time exploring how we can improve our online presence, and the developments needed for our website, producing a plan for marketing and communications.
- We have delivered a hugely successful Case Management Awards event in September 2023.
- We delivered a highly successful two-day in-person conference in March 2023 including a programme of educational sessions and general networking.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2024

- We have continued to collaborate with BABICM and VRA in the support of the Institute for Registered Case Managers (IRCM) development, including the work on accreditation for case managers supported by an educational programme and competency framework.
- We have also strengthened the relationship with BABICM and VRA by collaborating on some industry-wide issues such as supervision and inclusivity.
- Our Research Group help a successful research priorities event which supports a plan to enable further growth of the evidence-base for case management.

Achievements and performance

Achievements and Performance for the year ending 31st July 2024

- Our core membership stood at 906 as at the end of July 2024. Our Corporate Members has increased to 25.
- We have continued to provide online and in-person events and support.
- A total of 19 Webinars were delivered from 1/08/23 - 31/07/24
 - Assessing Transport for Wheelchair
 - Bespoke therapy and care for clients with complex neurological clinical needs; case presentation and discussion
 - Achieve your Cyber Essentials accreditation with Crest
 - The key considerations for an accessible kitchen
 - Rehabilitation in Catastrophic injury claims - An insurers perspective
 - Enabling participation through everyday technology
 - The benefits of Sexual Expression Training for disabled people and their carers
 - How Video Vector Gait Laboratories help optimise orthotic outcomes and rehabilitate patients
 - Goal setting and quality of life- how to create meaningful change- Lessons learnt from Team GB
 - A Solution to ordering taxis for clients
 - Orthotics, what you should know and how orthotists can help your clients
 - Fatigue and Occupations-Managing Energy Across a 24-Hour Timeframe
 - How technology is transforming case management access to experienced support workers
 - Sex, relationships, consent and capacity: Can the Arts Therapies Help?
 - Expert & Case Manager: Whose Opinion Counts For What?
 - Demystifying the role of the Care Expert
 - The missing piece of postural management - Dynamic Splinting, completing the jigsaw and making postural management truly 24/7
 - 5PATH Hypnotherapy (Five Phase Advanced Transformational Hypnotherapy)
 - Case Management- The Insurer's Perspective
- A total of 6 Study Days/Session from 1/08/23 - 31/07/24
 - Sex, Disability & The Law - 29th September 2023
 - Supporters Guide to Case Management - 7th February 2024
 - Introduction to Case Management, London - 24th April 2024
 - Dangerous or Embrace it? - 15th May 2024
 - Foundations of Paediatric Case Management - 5th June 2024
 - Research Priority Setting study day - 27th June 2024
- Our annual conference was held in-person in March 2023 and was extremely well received.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2024

Financial review

The charity generated a surplus for the year and remains in a healthy financial position with good liquidity.

Principal funding sources

The principal funding sources for the charity are the individual and corporate membership subscriptions and the Annual Conference.

Reserves policy

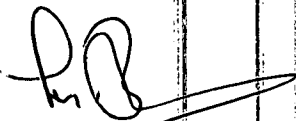
The Board of Management has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2024 was £361,719 of which £360,982 are regarded as free reserves, after allowing for funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £12,000 per month currently and therefore the level of reserves is sufficient.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 5th Nov 2024 and signed on behalf of the board of trustees by:



Lisa M Brown
Trustee

Case Management Society UK

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Case Management Society UK

Year ended 31 July 2024

I report to the trustees on my examination of the financial statements of Case Management Society UK ('the charity') for the year ended 31 July 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M L Burgess

Independent Examiner
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 July 2024

		2024		2023
		Unrestricted	Total funds	Total funds
	Note	funds	£	£
		£	£	£
Income				
Charitable activities	5	181,676	181,676	126,390
Other activities	6	103,547	103,547	91,714
Investment income	7	4,791	4,791	—
Total income		<u>290,014</u>	<u>290,014</u>	<u>218,104</u>
Expenditure				
Expenditure on raising funds:				
Costs of raising subscriptions	8	25,236	25,236	28,339
Expenditure on charitable activities	9,10	176,151	176,151	115,981
Total expenditure		<u>201,387</u>	<u>201,387</u>	<u>144,320</u>
Net income and net movement in funds		<u>88,627</u>	<u>88,627</u>	<u>73,784</u>
Reconciliation of funds				
Total funds brought forward		273,092	273,092	199,308
Total funds carried forward		<u>361,719</u>	<u>361,719</u>	<u>273,092</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on page 8 to 14 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Position

31 July 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	16	737	1,099
Current assets			
Debtors	17	12,241	16,935
Cash at bank and in hand		376,286	258,084
		<u>388,527</u>	<u>275,019</u>
Creditors: amounts falling due within one year	18	<u>27,545</u>	<u>3,026</u>
Net current assets		<u>360,982</u>	<u>271,993</u>
Total assets less current liabilities		<u>361,719</u>	<u>273,092</u>
Net assets		<u>361,719</u>	<u>273,092</u>
Funds of the charity			
Unrestricted funds		<u>361,719</u>	<u>273,092</u>
Total charity funds	19	<u>361,719</u>	<u>273,092</u>

For the year ending 31 July 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

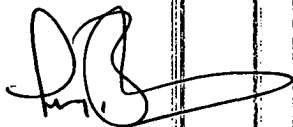
Directors' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on

7 / JAN 2025 and are signed on behalf of the board by:



Lisa M Brown
Trustee

The notes on page 8 to 14 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 July 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 206a West Street, Fareham, PO16 0HF.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

3. Accounting policies *(continued)*

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegate fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 25% reducing balance
Computer equipment	- 33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

4. Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Charitable activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Conference fees and sponsorship	<u>181,676</u>	<u>181,676</u>	<u>126,390</u>	<u>126,390</u>

6. Other activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Membership subscriptions	<u>103,547</u>	<u>103,547</u>	<u>91,714</u>	<u>91,714</u>

7. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	<u>4,791</u>	<u>4,791</u>	<u>—</u>	<u>—</u>

8. Costs of raising membership subscriptions

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Costs of other activities	<u>25,236</u>	<u>25,236</u>	<u>28,339</u>	<u>28,339</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Conference fees and sponsorship	156,797	156,797	89,907	89,907
Support costs	<u>19,354</u>	<u>19,354</u>	<u>26,074</u>	<u>26,074</u>
	<u>176,151</u>	<u>176,151</u>	<u>115,981</u>	<u>115,981</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Conference fees and sponsorship	156,797	8,195	164,992	101,369
Governance costs	–	11,159	11,159	14,612
	<u>156,797</u>	<u>19,354</u>	<u>176,151</u>	<u>115,981</u>

11. Support costs

	£	Total 2024 £	Total 2023 £
Staff costs	5,768	5,768	6,428
Premises	1,546	1,546	1,377
Communications and IT	–	–	–
Governance costs	11,159	11,159	14,614
Support costs - Travel	838	838	3,592
Support costs - Depreciation	43	43	63
	<u>19,354</u>	<u>19,354</u>	<u>26,074</u>

12. Net income

Net income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	362	538

13. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,320	1,320

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	<u>48,068</u>	<u>53,570</u>

The average head count of employees during the year was 2 (2023: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2024 No.	2023 No.
Number of administrative staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 August 2023 and 31 July 2024	<u>1,820</u>	<u>22,302</u>	<u>24,122</u>
Depreciation			
At 1 August 2023	1,806	21,217	23,023
Charge for the year	4	358	362
At 31 July 2024	<u>1,810</u>	<u>21,575</u>	<u>23,385</u>
Carrying amount			
At 31 July 2024	<u>10</u>	<u>727</u>	<u>737</u>
At 31 July 2023	<u>14</u>	<u>1,085</u>	<u>1,099</u>

17. Debtors

	2024 £	2023 £
Trade debtors	11,879	16,285
Other debtors	362	650
	<u>12,241</u>	<u>16,935</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

18. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	25,147	811
Accruals and deferred income	1,572	1,620
Social security and other taxes	826	595
	<u>27,545</u>	<u>3,026</u>

19. Analysis of charitable funds

Unrestricted funds

	At 1 August 2023	Income	Expenditure	At 31 July 2024
	£	£	£	£
General funds	<u>273,092</u>	<u>290,014</u>	<u>(201,387)</u>	<u>361,719</u>

20. Analysis of net assets between funds

	Unrestricted Funds 2024	Unrestricted Funds 2023
	£	£
Tangible fixed assets	737	1,099
Current assets	388,527	275,019
Creditors less than 1 year	<u>(27,545)</u>	<u>(3,026)</u>
Net assets	<u>361,719</u>	<u>273,092</u>